

PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, PA 18322

Minutes of the September 24, 2015 Board of Education Meeting

Board Approved 10-8-15

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on September 24, 2015 and called to order by Board President Russell Gould at 8:18 PM. The Pledge of Allegiance was led by Mr. Bob Serfass followed by a moment of silence. Mr. Gould welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheads ville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra Duff

School Board members in attendance: Russell Gould, President, Linda Micklos, Len Peeters, Bob Serfass, Daniel Wunder, Dominick Sacci, Sue Kresge. Absent: Steve Borger, Vice President, Charles Hoffman, Treasurer.

Administrative staff in attendance: Carole Geary, Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Monica Kotzmann, Administrative Assistant to the Business Manager, Josh Krebs, Director of Support Services, Shavonne Liddic, Mathematics Supervisor, Keri Ramsay, Reading Supervisor.

Building Administrators in attendance: John Gress, Rocco Seiler, Cassandra Herr, Roger Pomposello, Bob Hines, Erica Greer, Todd VanNortwick, Josephine Fields.

School Solicitor in attendance: Daniel Corveleyn, Esq.

Notification of Executive Session: Mr. Gould announced that an executive session was held on September 10, 2015 immediately following the regularly scheduled meeting, and on September 24, 2015 immediately prior to the regularly scheduled meeting, for the purposes of personnel matters, including, but not limited to performance and/or discipline; Negotiations; and Legal Issues.

Good News: Ms. Greer – Early Learning Initiative

Ms. Greer was joined by Lisa Eick, Executive Director of The Growing Place, Amy Grant, Anne Marie Long, Nancy Wright, and Susan Price. Also involved in the initiative who were not present were Lorraine Cangliosi and Lori Hagerman. They provided a presentation highlighting their attendance at the Governor’s Institute in Scranton. They provided a document from the PA Office of Child Development and Early Learning – “Pennsylvania’s Prenatal to Third Grade Framework.” Ms. Eick praised the accomplishments by Pleasant Valley in this initiative and expressed the value of the connection between Pleasant Valley and The Growing Place. They all thanked the Board for their support and Ms. Kresge said that the connection is very good and important for our students. Ms. Geary stated that The Growing Place has been a wonderful partner since 2005 and it is an amazing connection with Pre-K.

Pleasant Valley Citizens:

Ms. Betty VanHorn, Eldred Township, expressed her concern as a substitute custodian in the district regarding jobs being posted and substitutes not having a chance to attain the jobs. She stated that she has been employed here for several years and does not feel it is right that although she has applied for jobs, she has not been considered and that individuals with less experience are being considered. Ms. VanHorn expressed that she is speaking not only for herself but for several other substitutes.

SECRETARY’S REPORT: Ms. Susan Famularo, Secretary

Mr. Serfass motioned, seconded by Ms. Micklos to approve the minutes of the Board of Education meeting held on September 10, 2015.

CARRIED

TREASURER’S REPORT: Mr. H. Charles Hoffman (Mr. Len Peeters reported in Mr. Hoffman’s absence)

Mr. Serfass motioned, seconded by Mr. Wunder to approve agenda item #3 per attached, as follows:

Approval of #3.1 Accounts Payable – 9-11-15 through 9-24-15

ROLL CALL: 7-0 CARRIED

The Accounts Payable (#3.2) approved at the September 10, 2015 Board meeting was provided and attached to the agenda for informational purposes.

OLD BUSINESS

Solicitor: Daniel Corveleyn, Esq. – No report.

NEW BUSINESS

Monroe Career & Technical Institute: Ms. Linda Micklos

Ms. Micklos stated that the monthly JOC meeting was held on Monday, September 14th. With regard to enrollment, Ms. Micklos stated that the goal of 937 students for the 2014-15 school year was not reached, the actual number of students as of October 1, 2014 being 911. As of September 11, 2015, enrollment is at 987 students which represents an 8.34% increase over 2014-15 and 22 students ahead of the two-year goal of 965. The official student enrollment will be based on the October 1, 2015 numbers. She stated that the American Culinary Federation representatives will be at MCTI to review and re-certify the program on October 13th. Also, on October 13th, the Occupational Advisory Committee will meet for the fall meeting at 8:00 PM. Ms. Micklos also reported that the pre-NOCTI test will be administered from September 21st to October 23rd and that a review of the testing procedures and format was held on September 14th and 15th. She said that there are 217 senior student participants. Ms. Micklos stated that all programs resubmitted to PDE in the CATS System were approved for the 2015-16 school year. Ms. Micklos reported that the fall brochure for Adult Education has been mailed to residents of Monroe County and the billboard campaign has started at the Dome and will be active for the month of September. In addition, she reported that the Administrative Compensation Plan effective July 1, 2015 through June 30, 2018 was approved. In addition, she stated that the JOC is continuing to evaluate and research for a home building project. Lastly, Ms. Micklos stated that the next JOC meeting is scheduled for Monday, October 5th.

Colonial IU#20: Mr. Daniel Wunder

Mr. Wunder reported that the meeting was held last evening but he was unable to attend. He stated that he will provide a report to the Board at the October meeting.

PSBA Legislative Liaison Report: Ms. Susan Kresge

Ms. Kresge reported that the Senate did pass a stop gap budget but that the Governor indicated that he will veto it. She stated that we do not know if the House will approve it.

Student Government Representative: Ms. Michelle Heckelman, President

Ms. Heckelman stated that she is happy to be back representing the Student Government this year. She provided an informational report including class meetings to welcome students back to school and to review building procedures and expectations. She also reported on the Homecoming Game to be held on Friday, Spirit Week which begins on October 26th with the Bucket Game against Pocono Mountain East to be held on October 30th at home. Other activities and events were highlighted for spirit week. Ms. Heckelman stated that yearbook/ID pictures were taken on September 22nd with success. She stated that the PSAT will be administered during the school day on October 14th for 11th grade students and 10th graders are encouraged to sign up as well. Progress reports will be issued October 1st. Auditions for the fall drama production of “A Christmas Carol” took place on September 15th and the production is scheduled for December 4th, 5th, and 6th. Lastly, Ms. Heckelman encouraged all to support our fall sports teams and to go to the website for schedules.

SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary

Mr. Wunder motioned, seconded by Ms. Micklos to approve agenda item #6 as follows:
Approval of #6.1 - The following homebound instruction requests (per Board policy, re-evaluation will be done in ninety (90) days):

Student No.	Reason
HB100951-H	Medical, retroactive to August 31, 2015
HB208021-H	Medical, retroactive to August 31, 2015

HB206908-H	Medical, retroactive to August 31, 2015
HB208022-H	Medical, retroactive to August 31, 2015
HB108464-E	Medical, retroactive to September 11, 2015
HB105201-I	Medical, retroactive to September 12, 2015
HB105554-I	Medical, retroactive to September 11, 2015
HB103324-H	Medical, beginning October 5, 2015

ROLL CALL: 7-0 CARRIED

Agenda item #6.2 – Other:

Ms. Geary extended a thank you to Mr. VanNortwick and his team for the bulletin board display in the Board room. She also expressed her thanks to all administrators present for a great opening of school.

Approval of #6.3 – PSBA Officer and Representative Election

Ms. Kresge motioned, seconded by Mr. Peeters to approve the Pleasant Valley School District vote for the following PSBA Officers and representatives:

President - Mark Miller
Vice President - Michael Faccinetto
Eastern At Large - Larry Feinberg

ROLL CALL: 7-0 CARRIED

HUMAN RESOURCES: Dr. John T. Burrus

Ms. Kresge motioned, seconded by Ms. Micklos to approve agenda item #7 as follows:

Approval of #7.1– Hiring of Personnel Regular appointment (pending receipt of all required paperwork):

	Name	Position	Salary	Location	Start Date
1.	Kimberly Baldino-Waldenmayer	Substitute Paraprofessional Associate	As per Board Policy		TBD
2.	Ligia Delorme	Part-time Paraprofessional Associate	\$10,521.50	PVI	TBD
3.	Amy Eckert	Part-time Paraprofessional Associate	\$10,521.50	PVI	TBD
4.	Georgia Fernicola	Part-time Paraprofessional Associate/Substitute Paraprofessional Associate	\$10,521.50	PVE	September 28, 2015
5.	Alexis Gebhart	Part-time Paraprofessional Associate	\$10,521.50	PVE	September 28, 2015
6.	Michael Gold	Full-time Paraprofessional Associate	\$21,043.00	PVHS	September 25, 2015
7.	Jasmine Hnedak	Part-time Paraprofessional Associate	\$10,521.50	PVE	September 28, 2015
8.	Tara Hyland	Substitute Paraprofessional Associate	As per Board Policy		TBD
9.	Amalie James	Part-time Paraprofessional Associate	\$10,521.50	PVE	TBD
10.	Kathleen Maltez	Library Paraprofessional Associate	\$21,043.00	PVE	September 28, 2015
11.	MiChelle Palmer	Custodian	\$15.02/hr.	PVHS	TBD
12.	Mary Anne Peleschak	Part-time Paraprofessional Associate/Substitute Paraprofessional Associate	\$10,521.50	PVI	TBD
13.	Deanna Tucciarone	Substitute Teacher - Gr. PK-4/Paraprofessional	As per Board		TBD

		Associate/Secretary/Monitor	Policy		
14.	Rachel Voulo	Substitute Paraprofessional Associate	As per Board Policy		TBD
15.	Kimberly Wimmer	Substitute Paraprofessional Associate	As per Board Policy		TBD

Approval of #7.2 – Extensions/Additions/Changes to Current Employee Assignments:

	Name	Position	Start Date
1.	Steve Caffrey	Homebound Instructor	TBD
2.	Christopher Pachuta	Homebound Instructor	TBD

Approval of #7.3 – The following teachers having served Pleasant Valley School District for three (3) years and having been rated as Satisfactory were recommended for tenure according to the provisions of the PA School Code:

- Talitha Graham
- Patrick Luchowski
- Francesca McCutchan
- Albert Miller
- Melissa Vega

Approval of #7.4 – The following leaves of absence, employees being responsible for benefit payments:

	Name	Position	Leave	Days	Dates
1.	Patricia Cambria	Food Service Employee	Leave without pay	Five (5)	September 14, 2015 through September 18, 2015
2.	Kathleen Johnson	Part-time Paraprofessional Associate	Leave without pay	Two (2) days	October 23 and October 26, 2015
3.	Valerie Kaye	Part-time Paraprofessional Associate	Leave without pay	Four (4) days	October 27, 2015 through October 30, 2015
4.	Laura Mason-Caizzo	Teacher	Family & Medical Leave	Intermittent	October 1, 2015 through December 1, 2015
5.	Sylvia Negron	Monitor	Leave without pay	One (1) day	August 25, 2015
6.	Veronica Scrivens	Teacher	Family & Medical Leave	Seven (7)	September 9, 2015 with a return to service date of September 18, 2015 Intermittent leave throughout the remainder the 2015-2016 school year
7.	Alison Sizemore	Monitor	Leave without pay	One (1) day	August 25, 2015
8.	Jean VanVliet	Part-time Paraprofessional Associate	Leave without pay	One (1) day	August 25, 2015

Approval of #7.5 – The following resignations:

1. Angelin Gonzalez, part-time paraprofessional at PVE, effective September 21, 2015.
2. Janet Smillie, part-time paraprofessional at PVI, effective September 25, 2015.

Prior to the roll call vote, Mr. Peeters clarified that the part-time paraprofessional positions listed are mostly replacement positions.

ROLL CALL: 6-1 CARRIED
Voting No: Russ Gould
Voting No on Item #7.1.11: Ms. Micklos
and Mr. Serfass 4-3 NOT CARRIED

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman

Mr. Newman updated the Board on the state's school performance profile and stated that the high school will be the only building to receive the scores based on the Keystone exams. He said that the information will be released on September 29th. He also provided an update on PVISS assessments. He said we should be receiving them in October for review and eventually will be released to a public site related both to Keystone and PSSAs.

With regard to concerns voiced by Board members concerning class ranking and top positions at graduation, etc., Mr. Newman stated that he met with Mr. Gress and he has been gathering information and will be reporting at a future date on this subject. Ms. Micklos questioned the timeframe for implementation and brief discussion was held. Mr. Newman commented with regard to the presentation given this evening on the Pre-K programs and the connection with The Growing Place and extended his appreciation.

Agenda Item #8.2 – Informational: Ms. Keri Ramsey, Reading Supervisor, provided a written ELA update.

SUPPORT SERVICES: Mr. Joshua Krebs

Mr. Serfass motioned, seconded by Mr. Wunder to approve Agenda Item #9 as follows:

Approval of #9.1 – Intramural Advisors:

- A. Baseball/Weightlifting 9/8/15 to 11/13/15 PVHS Old Weight Room M-F 2:35pm - 4:05pm
Advisor: Charles Inserra
- B. Softball 9/21/15 to 11/30/15 PVHS Old Gym and Field Varied times and days
Advisor: Steve Caffrey
Volunteers: Mr. Beck, Mr. Borger, Mr. Stefani, Mr. Rentzheimer
- C. PVE 3rd Grade Chorus 9/28/15 to 5/31/16 PVE Music Room Mondays 4:00 - 5:00 pm
Advisor: Amy Boligitz
Co-Advisor: Desiree Murray
- D. PVMS Ski Club 1/7/15 to 2/25/16 every Thursday 2:50pm - 9:00 pm
Advisor: Rob Petit-Clair
Volunteers: Tara Orefice, Cindy Siekonic
- E. PVHS Ski Club 1/6/16 to 3/2/16 every Wednesday 3:15 pm - 9:30 pm
Advisor: Mark Rehrig
Volunteers: Jason Smith, Kristen Matweecha, Dave Lewis

Approval of #9.2 – Letter of Resignation from Lori Bettencourt as GSA Advisor

Approval of #9.3 – The following field trip requests:

- A. Grade/Organization: PVMS Ski Club
Teacher(s) Involved: Rob Petit-Clair
Destination: Blue Mountain Ski Resort
Purpose: Learn how to ski or snowboard
Date(s): 1/7, 14, 21, 2015 and 2/4, 11, 2015 with snow dates of 2/18, 25, 2015
District Buses Needed(#): 2
Cost Per Student: \$50 - \$235
- B. Grade/Organization: PVE/PVI Ski Club
Teacher(s) Involved: Laura Ammerman
Destination: Blue Mountain Ski Area
Purpose: Learn how to ski or snowboard
District Buses Needed(#): 1
Date(s): 1/5, 12, 19, 26, 2015 and 2/2, 9, 2015
Cost Per Student: \$200

C. Grade/Organization: PVHS Life Skills

Teacher(s) Involved: Matweecha/Watson
Destination: Knoebels Grove Amusement Park
Purpose: To apply skills in communication.
Date(s): 5/25/16
District Buses Needed(#): 1
Cost Per Student: \$25

D. Grade/Organization: PVHS/FBLA

Teacher(s) Involved: Melissa Ruschak
Destination: Kings College
Purpose: To learn about the major of Accounting and to see first-hand what is out there in the Accounting world.
Date(s): 11/4/15
District Buses Needed(#): 1
Cost Per Student: N/A - Free Lunch

E. Grade/Organization: PVHS/Physics

Teacher(s) Involved: Andy Witinski
Destination: Dorney Park
Purpose: To apply concepts of mechanics to real world data they collect from park rides.
Date(s): 5/13/16
District Buses Needed(#): 2
Cost Per Student: \$35

Approval of #9.4 – 2015-2016 Fall/Winter Coaches and Co-Curricular Positions:

A. Fall Coaches:

Football Volunteer: Mason Iovino

B. Winter Coaches:

Wrestling Jr. High: Troy Margeson

C. Co-Curricular:

Ecology Club: Carol Priebe
GSA: Lori Bettencourt: Co-Advisor; Miranda Ford: Co-Advisor

Approval of #9.5 – 2015-2016 Spring Head Coaches:

Baseball:	Charles Inserra
Boys Lacrosse:	Vincent Arezzi
Boys Tennis:	Mark Allison
Girls Lacrosse:	Toni Bush
Softball:	Steve Caffrey
Track:	Michelle Piontkowski

Approval of #9.6 – The following facility use requests:

- A. Organization: American Cancer Society
Facility Requested: PVMS Cafeteria
Purpose: Monthly Meetings
Dates/Times: October 14, 2015 – May 11, 2016
Second Wednesday of every month - 5:00pm – 8:00pm
Requestor: Michael Hurley
Attendance: 10-30
Tuition: None
Fee by District: Class 3- All Appropriate Fees Apply
- B. Organization: American Cancer Society
Facility Requested: PVHS Stadium, Concession, Restrooms, Parking lot, New Gym
Purpose: ACS Relay For Life
Dates/Times: June 2, 2016 – June 5, 2016
Thursday – Friday - 8:00am – 5:00pm
Saturday 10am – Sunday 10am
Requestor: Michael Hurley
Attendance: 500
Tuition: None
Fee by District: Class 3- All Appropriate Fees Apply

- C. Organization: West End Parks and Open Spaces
 Facility Requested: PVMS Gymnasium
 Purpose: Basketball Tournament (Rain location for Community Day)
 Dates/Times: Sunday, September 27, 2015 - 10:00am – 4:00pm
 Requestor: Bernie Kozen
 Attendance: 40-50
 Tuition: N/A
 Fee by District: Class 3- All Appropriate Fees Apply

Approval of #9.7 – 2015 New Holland Loader as per the attached quote.

Approval of #9.8 – Repair of JCM roof as per the attached proposal.

ROLL CALL 7-0 CARRIED

Agenda Item #9.9 – Informational items: District events from September 25, 2015 – October 8, 2015 were included on the agenda.

BUILDING REPORTS (Agenda Item #10):

Pleasant Valley High School – Mr. Gress

Mr. Gress provided an informational report which was included in the agenda. In addition, he informed all that 26 students were recognized as AP Scholars. He said that we currently offer 21 AP classes and will add more AP courses in November. Mr. Gress also provided information concerning an outstanding student, senior Brody Keefe who was recently diagnosed with Lymphoblastic Leukemia. Mr. Gress provided information for donations through a website or any donation can be given to him or Mr. Percey. Mr. Gress also noted fundraisers being held in the community.

Pleasant Valley Middle School – Mr. Seiler

Mr. Seiler provided an informational report which was included in the agenda. In addition, he stated that it was a great start to the school year and looks forward to another positive year. He said that everyone is excited and that the sports teams are doing well and students are doing well in the classroom.

Pleasant Valley Intermediate School – Mr. VanNortwick

Mr. VanNortwick provided an informational report which was included in the agenda. Ms. Herr stated that open house was well attended and the creation of a video for parents and students was playing throughout the evening so all could get to know the support staff, remediation teachers, etc. Ms. Herr stated that a very successful PAC meeting was held this evening where information was provided including that the individual student reports will go out on October 1st. Ms. Herr commented that the data analysis day went well.

Pleasant Valley Elementary School – Ms. Greer

Ms. Greer provided an informational report which was included in the agenda.

BUSINESS MANAGEMENT: Ms. Susan Famularo

Mr. Peeters motioned, seconded by Mr. Serfass to approve agenda item #11 as follows:
 Approval of #11.1 – The following payment from the Pleasant Valley School District Stadium Project Account to be paid with a Cashier's Check: Paverart - concrete pavers \$83.00

Approval of #11.2 – Cafeteria Accounts Payable for August 31, 2015 - Total amount: \$35,544.54;
 Bills payable for August 2015 - Total amount: \$51,212.44

Approval of #11.3 – The following contracts:

- A. Blue Mountain Farms. Fundraiser for Pleasant Valley High School FBLA. Effective September 3, 2015 through September 22, 2015.
- B. Krispy Kreme Fundraising. Fundraiser for Pleasant Valley Intermediate Student Activities. Effective January 11, 2016 through February 8, 2016.

Approval of #11.4 – The following payments from the Pleasant Valley High School Courtyard Garden Account:

- Check #194 Kim Economy - Mums \$30.00
- Check #195 West End Signs & Awards - Bench Plaques \$50.00

Approval of #11.5 – The following payment from the Bond Fund:
2006 Bond Fund as per attached \$342,046.00

Approval of #11.6 – Budget transfers for the fiscal year ended June 30, 2015 as per the attached.

Approval of #11.7 – Agreement with Dr. Steven P. Kachmar for an Independent Educational Evaluation not to exceed \$3,500.00.

ROLL CALL: 7-0 CARRIED

Agenda Item #11.8 – Informational items included Student Activity Accounts and the District Investment Report as follows:

- A. Student Activity Accounts
 - Beginning Balance, August 1, 2015: \$237,064.52
 - Receipts: \$1,993.52
 - Expenditures: \$3,325.00
 - Ending Balance, August 31, 2015: \$235,733.04
- B. District Investment Report for August 31, 2015

SOLICITOR: Daniel Corveleyn, Esq. – No report.

PLEASANT VALLEY SCHOOL DIRECTORS:

Mr. Peeters addressed the survey being done through The Morning Call concerning the top ten places to work in the area. He said it is a great opportunity and expressed his interest in knowing how the employees feel, negative or positive. He addressed the confidentiality of the survey and encouraged all to participate. Ms. Geary said that the deadline is tomorrow and that we received 361 responses out of approximately 820. Mr. Peeters expressed his thoughts on Pleasant Valley doing a survey on workplace dynamics. Mr. Gould posed questions about the survey which Ms. Geary addressed and said that the Board will be kept informed of results.

Ms. Kresge thanked PVI for the creation of the aforementioned video and expressed her appreciation.

PLEASANT VALLEY CITIZENS: None.

ADJOURNMENT

There being no further business to come before the Board, Mr. Serfass motioned, seconded by Mr. Peeters to adjourn the meeting at 9:04 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: October 8, 2015 @ 8:00 PM