

PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, PA 18322

Board approved 8-27-15 **Minutes of the August 13, 2015 Board of Education Meeting**

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on August 13, 2015 and called to order by Board President Russell Gould at 8:00 PM. The Pledge of Allegiance was led by Dr. John Burrus followed by a moment of silence. Mr. Gould welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheads ville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra Duff

School Board members in attendance: Russell Gould, President, Steve Borger, Vice President, Charles Hoffman, Treasurer, Linda Micklos, Sue Kresge, Bob Serfass, Daniel Wunder, Dominick Sacci. Absent: Len Peeters.

Administrative staff in attendance: Carole Geary, Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Monica Kotzmann, Administrative Assistant to the Business Manager, Josh Krebs, Director of Support Services, Shavonne Liddic, Mathematics Supervisor.

School Solicitor in attendance: Gerard Geiger, Esq.

Notification of Executive Session: Mr. Gould announced that an executive session was held on August 4, 2015 for the purpose of personnel matters. Mr. Gould further announced that an executive session was held on August 13, 2015 immediately prior to the regularly scheduled meeting for the purposes of personnel matters, including, but not limited to performance and/or discipline; Negotiations; and Legal Issues.

Pleasant Valley Citizens: None.

SECRETARY’S REPORT: Ms. Susan Famularo, Secretary

Mr. Serfass motioned, seconded by Ms. Micklos to approve the minutes of the Board of Education meeting held on July 16, 2015.

CARRIED

TREASURER’S REPORT: Mr. H. Charles Hoffman

Ms. Kresge motioned, seconded by Mr. Serfass to approve agenda item #3 per attached, as follows:

- Approval of #3.1 Accounts Payable – 7-1-15 to 7-31-15
- Approval of #3.2 Accounts Payable – 8-1-15 to 8-13-15
- Approval of #3.3 Trial Balance/Financial Statement 7-31-15
- Approval of #3.4 Asset Cost Summary 7-31-15
- Approval of #3.5 Condensed Board Summary/Expenditures-Revenues 7-31-15

ROLL CALL: 8-0 CARRIED

The Accounts Payable (#3.6 and #3.7) approved at the July 16, 2015 Board meeting were provided and attached to the agenda for informational purposes.

OLD BUSINESS

Solicitor: Gerard Geiger, Esq. – No report.

NEW BUSINESS

Monroe Career & Technical Institute: Ms. Linda Micklos –

Ms. Micklos stated that the Joint Operating Committee meeting was held on Monday, August 3rd. She reported on the following:

- The “Now” Program through Penn College – an opportunity for MCTI to pay \$1,000 for unlimited CTE Programs. The program offered 12 dual enrollment classes to qualified students in Computer Networking, Diesel, Drafting, Electronics, Masonry, and Precision Machining. Ms. Micklos stated that this resulted in 222 total credits earned at a cost of

\$515 per credit totaling \$114,330. There were sixteen Pleasant Valley students that participated and received 85 credits totaling \$43,775.

- MCTI received an invitation and participated in the General Motors Technology Donation Program. Ms. Micklos stated that the Auto Technology Program instructor picked up four engines in Virginia valued at \$1,276 each and participation in this program being NATEF and ASC certified allows us to have direct access to future opportunities.
- Ms. Micklos stated that the first day of school for students is Monday, August 31st and is the same for all Monroe County students.
- The PA Department of Education Single Audit Report for the fiscal year ending June 30, 2015 with respect to the federal financial assistance programs was submitted as being substantially in compliance with relevant federal and Commonwealth policy.
- For the purpose of a five and ten year improvement and replacement plan, Barry Isett & Associates was hired to do an evaluation of MCTI including structural, HVAC, electrical, mechanical, and environmental assessments. The cost for this service is \$5,400.
- Ms. Micklos reported that the JOC is in receipt of the resignation letter of Mr. Adam Lazarchak as the Director of MCTI. The process for the hiring of a new director has been initiated by Superintendent of Record, Dr. Robison.
- The next meeting will be held on Monday, September 14th.

Colonial IU#20: Mr. Daniel Wunder

Mr. Wunder stated that there was no meeting held in the month of July and the next meeting will be held on August 26, 2015.

PSBA Legislative Liaison Report: Ms. Susan Kresge –

Ms. Kresge stated that a budget has not been approved. However, she did read an article in a Harrisburg newspaper where some concessions are being made on pension reform which republicans would like to see. Ms. Kresge also stated that earlier today, she attended our performance audit conference which was held here at 11:00 AM performed by the Department of the Auditor General for the 2012-13, 2013-14, and 2014-15 school years. She stated that a written report will be released in one to two months and emailed to all Board members as well. Ms. Kresge stated that no findings or observations were found and it was a very clean audit. A separate portion of the audit concerning safe schools had no weaknesses as was the case eight months ago. Ms. Kresge complimented Mr. Seiler, Middle School Principal for his review. She stated that the audit team praised our administration and that PV has top notch professionals leading our district.

SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary

Ms. Kresge motioned, seconded by Mr. Wunder to approve agenda item #6 as follows:

Approval of #6.1 – The following policies:

- A. Policy No. 214. Class Rank
- B. Policy No. 216. Student Records
- C. Policy No. 217. Graduation

Prior to the roll call vote, Ms. Geary noted a correction to Policy No. 216. Student Records (page 50 of the Board report): Paragraph #2, last sentence: add the word “apply.” Last sentence to read: “Only educational records mandated by federal and state statutes and regulations apply”.

ROLL CALL: 8-0 CARRIED
Voting No on #6.1.A and #6.2.C: Ms.
Micklos 7-1 CARRIED

Agenda Item #6.2 – The following policies were attached to the agenda and provided for a first reading. These policies will be brought before the Board for approval at the September 10, 2015 Board meeting:

- A. Policy No. 218. Student discipline
- B. Policy No. 218.1. Weapons
- C. Policy 218.2. Terroristic Threats
- D. Policy 218.3. Metal Detection Systems
- E. Policy 218.4. Gangs

OTHER:

Ms. Geary commented on the audit recently held and congratulated and thanked Ms. Famularo, Ms. Kotzmann, Mr. Newman, and Mr. Krebs. She also thanked the high school, middle school and PVI for the safe schools portion of the audit. She stated that all auditors were very complimentary.

Ms. Geary stated that IU20 invited Pleasant Valley to sit on a panel on August 4th regarding Administrative SLOs and received positive feedback. Ms. Geary thanked Mr. Seiler, Ms. Ramsey, Mr. VanNortwick, Mr. Newman, Mr. Krebs, Mr. Gress and Ms. Greer for participating and that approximately eight to ten school districts were in attendance to hear what Pleasant Valley is doing with SLOs.

Ms. Geary shared a letter received from Dr. A. Craig Hillemeier from Penn State Hershey Medical Center congratulating PVE on their Mini Thon held in the 2014-15 school year which raised \$6,018.92 in the fight to conquer childhood cancer. Ms. Geary said the money raised is a testament to the hard work done by the team and further stated that the middle school will be getting involved as well.

Ms. Geary noted that a donation in the amount of \$500 was received from the All Sports Club Cheerleaders and a donation of \$295 from the Boys Basketball program towards the message center in the new gym. She thanked them for their generosity.

In order to prepare the Board for further discussion regarding allowing students living outside of our district to attend Pleasant Valley, Ms. Geary stated that in the past when our enrollment was low, we had a policy that accepted tuition students. When our district grew, the Board elected to change the policy to not support tuition students at that time. Ms. Geary stated that she has had many calls from parents living outside the district requesting that their children be able to attend Pleasant Valley. She stated more research will be done and information given to the Board for further discussion. Ms. Kresge questioned if it would include our Cyber Academy students which Ms. Geary said it would. Mr. Gould questioned the legalities concerning this issue. Ms. Famularo stated that she consulted with state auditors. It is legal to accept tuition students and that other PA school districts do so. Details will need to be worked out with our independent counsel.

HUMAN RESOURCES: Dr. John T. Burrus

Ms. Kresge motioned, seconded by Mr. Wunder to approve agenda item #8 as follows:

Approval of #8.1– Hiring of Personnel Regular appointment (pending receipt of all required paperwork)

	Name	Position	Salary	Location	Start Date
1.	Barbara Bard	Substitute Secretary	As per Board policy		August 17, 2015
2.	Stacy Charles	Paraprofessional Associate, part-time	\$10,52.50	PVI	August 25, 2015
3.	Don Detwiler	Science Teacher	Step 1 M/18 \$49,900	PVMS	August 17, 2015
4.	Leticia DiPipi	Long-Term Substitute Teacher for C. Britton who was transferred to the high school	Step 1, \$41,400	PVI	2015-2016 school year
6.	Holly Lowe	Paraprofessional Associate, part-time	\$10,521.50	PVI	August 25, 2015
7.	Christopher Lusto	Mathematics Teacher	Step 2 B, \$41,800	PVHS	August 17, 2015
8.	Katie Monahan	Long-Term Substitute Teacher for E. Walters	Step 1, \$41,400, prorated	PVE	August 25, 2015 through on or about March 16, 2016
9.	Angela Pachuta	Long-Term Substitute Teacher for A. Balchune	Step 1, \$41,400, prorated	PVI	August 25, 2015 through on or about November 9, 2015
10.	Patricia Rubelowsky	Substitute Paraprofessional	As per Board policy		August 31, 2015
11.	Beth Archangel	Head Cook PVE	Level 1 Step 12 \$14.90/hour	PVE	August 17, 2015
12.	David Pacchioni	Dean of Students – PVHS	Current Step	PVHS	August 17, 2015

		(replacement M. Triolo who resigned)	and Level		
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Approval of #8.2 – The following transfers:

	Name	Position/From/To	Date
1.	Charles Inserra	Teacher of Gifted at PVE/PVHS to Teacher at Vision Quest and Cyber Academy.	August 25, 2015
2.	Catherine Britton	Teacher PVI to Business Education Teacher PVHS (S. Castone Sabbatical)	August 25, 2015
3.	Christianna Johnson	Teacher PVI to Math Teacher PVMS (replace S. Rusnock who resigned)	August 25, 2015

Approval of #8.3 – The following Leaves of Absence (Employees are responsible for benefit payments):

	Name	Position	Leave	Days	Dates
1.	Samantha Bush	Paraprofessional Associate, part-time	Leave without pay		November 20, 2015 with an anticipated return to service on March 21, 2016
2.	Susan Gentile	Paraprofessional Associate, part-time	Leave without pay		2015-2016 school year
3.	Samantha Manento	Paraprofessional Associate, part-time	Leave without pay		2015-2016 school year
4.	Desiree Murray	Paraprofessional Associate, full-time	Family & Medical Leave	Five (5)	May 5-8, 2015
5.	Vickie O'Rourke	Administrative Secretary	Leave without pay	Three (3)	August 4-6, 2015
6.	Carol Rothrock	Custodian	Family & Medical Leave	Sixty (60)	July 27, 2015 with a return to service date of October 20, 2015
7.	Martina Zaragoza	Paraprofessional Associate, part-time	Leave without pay	Two (2)	May 5 and May 11, 2015

Approval of #8.4 – The following Leave of Absence: Cia Kneebone, teacher, effective for the 1st Semester of the 2015-2016 school year.

Approval of #8.5 - The following resignations:

1. Marsha Bagozy, paraprofessional associate, part-time, effective July 30, 2015.
2. Angenette Marbury, paraprofessional associate, part-time, effective July 16, 2015.
3. Christine Raughley, Homebound Instructor & Substitute Teacher, effective August 13, 2015.
4. Sarah Rusnock, Math Teacher – PVMS, effective August 12, 2015.
5. Matthew Triolo, Dean of Students, effective August 3, 2015.

Approval of #8.6 – The following retirements:

1. Frank DeFazio, substitute custodian, effective August 13, 2015.
2. Irene Hackett, paraprofessional associate, part-time, effective June 16, 2015.

ROLL CALL: 8-0 CARRIED

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman -

Mr. Newman updated the Board regarding PSSA testing scores. He stated that PDE held a webinar to discuss the new PSSA aligned to the PCS. Mr. Newman stated that this assessment was the first PSSA to be fully aligned to the more rigorous PA Core Standards which the State Board of Education initiated in the spring of 2014. He said that at a public meeting in Harrisburg, the State Board of Education approved “cut scores” for determining student performance levels on the 2015 PSSAs. The Secretary of Education recommended these cut scores. Discussion was held and Mr.

Newman said that official results will be received some time in September and he will put a report together possibly for the first Board meeting in September. Mr. Newman stated that our teachers worked hard and should not go unrecognized and we will continue to work hard to insure that our students are successful.

Agenda Item #9.1 – Mathematics Supervisor: Ms. Shavonne Liddic provided a written mathematics update.

SUPPORT SERVICES: Mr. Joshua Krebs

Mr. Hoffman motioned, seconded by Mr. Serfass to approve Agenda Item #10 as follows:

Approval of #10.1 – 2015-2016 Fall Coaching/Co-Curricular Positions

- A. Boys Soccer – Jr. High Assistant (7th Grade): Christine Erhardt
- B. Co-Curricular – GSA (Gay, Straight Alliance) HS: Lori Bettencourt

Approval of #10.2 – Field Hockey Coaching Resignations, effective immediately:

- A. James Shay – Head Field Hockey Coach
- B. Angela Procita – PV Coach

Approval of #10.3 – 2015-2016 Field Hockey Coaching Positions:

- A. Angie Pachuta – Head Coach
- B. Kim Waldenmayer – JV Coach
- C. Jess Frantz – Volunteer

Approval of #10.4 – Purchase of PVHS Arthur A. Smith Gym 4x10 Message Center from Daktronics for \$26,239.

Approval of #10.5 – Lease Agreement between PVSD and LVCIL for space at Polk Elementary School.

ROLL CALL: 8-0 CARRIED
Abstained on Item #10.2.B: Daniel Wunder (Abstention Form attached)

Agenda Item #10.6 – Informational items included district events from August 14, 2015 – August 27, 2015 included in the agenda.

Agenda Item #10.7 – Informational – 2015-2016 Admission Ticket Prices, which were attached to the agenda.

BUILDING REPORTS – No reports.

BUSINESS MANAGEMENT: Ms. Susan Famularo

Ms. Kresge motioned, seconded by Mr. Wunder to approve agenda item #12 as follows:

Approval of #12.1 – The following contracts:

- A. Colonial Intermediate Unit #20 to provide services as needed for the 2015-2016 school year.
 - Provide Sign Language Interpreting Services \$33.46 per hour
- B. Colonial Intermediate Unit #20 to provide a consortium for the web-based Unique Learning system curriculum program for the 2015-2016 school year.
 - Provide 4 licenses at a cost of \$314.30 per license not to exceed \$1,257.20
- C. Colonial Intermediate Unit #20 to provide services as needed for the 2015-2016 school year. Provide an associate teacher for direct, one-on-one services at the following locations:
 - Clear Run Intermediate School - Multi-disabilities support, and
 - Colonial Academy - Partial Hospitalization Program, and
 - Five Points Elementary School - Autistic Support, and
 - Pleasant Valley Elementary School - Physical Support
 - Total cost of said services shall not exceed \$151,856.00
- D. Colonial Intermediate Unit #20 to provide services as needed for the 2015-2016 school year
 - Educational Audiology Services \$226.34/hour
 - Itinerant Hearing Support \$151.25/hour
 - Itinerant Vision Support \$266.02/hour

- Occupational Therapy \$114.78/hour
 - Orientation and Mobility Services \$266.02/hour
 - Physical Therapy \$131.94/hour
 - Psychological Services \$111.56/hour
 - Speech and Language Support \$112.63/hour
- E. Colonial Intermediate Unit #20 to provide services as needed for the 2015-2016 school year.
- Psychiatric Evaluation \$262.91
 - Psychiatric Amendment \$105.16
 - Fee for No show Appointment \$105.16
 - Fee for Cancellation-Less than 48 Hours' Notice \$105.16
- F. Behavioral Health Associates for Education Services for 2015-2016 School Year
- General Education \$89.00/day
 - Special Education \$125.00/day
 - ISST Program (Intensive Social Skill Training) \$200.00/day
 - PRIDE Program (Positively Reinforced Individually Directed Education) \$175.00/day
 - One-on-One Instructional Assistant \$20.00/per hour
 - Interpreter - Deaf /Hearing Impaired \$65.00/per hour
 - Interpreter - Spanish \$60.00/per hour
 - Psychological Evaluation \$175.00 per evaluation
 - Psychiatric Evaluation \$175.00 per evaluation
- G. The Graham Academy. Cost: \$146/day for classroom instruction. Speech, Occupational and Physical Therapy will be provided through Encore Therapy Services at \$100/hour. Additional Services if needed as listed below:
- Crisis Intervention Services - \$60/hour
 - Board Certified Behavior Analyst - \$80/hour
 - Applied Behavior Analysis Technician - \$40/hour
 - Licensed Professional Counseling Services - \$80/hour
 - Toilet Training - \$40/hour
 - One-time New Student Enrollment Fee (Effective 2013) - \$10 Effective August 19, 2015 and expires on June 30, 2016.
- H. Benmor Enterprises, Michael P. Straka. Cost: \$450. Third grade assembly on rocks and minerals. Program to be held at Pleasant Valley Elementary School.
- I. Rosetta Stone. Cost: \$5,450 per year. 50 site licenses for the 2015-2016 school year.

Approval of #12.2 – Letter of Agreement with Anne R. Robbins, Psy.D. for an Independent Education Evaluation not to exceed \$4,400.00.

Approval of #12.3 – Purchase of new vehicle for School Police/Security: 2015 Ford Utility Police Interceptor AWD Vehicle with trade not to exceed \$23,000.

Approval of #12.4 – Payment of the following invoice from Bond Fund as indicated: **2006 Bond Fund** as per attached \$435.00

Approval of #12.5 – Advertisement for sealed bids for the following items:

- Spring Athletic Supplies and Equipment
- Snow Removal

Approval of #12.6 – Student Placement as follows: Student #061515CP - The Summit Academy - Effective 6/15/15.

ROLL CALL: 8-0 CARRIED

SOLICITOR: Gerard Geiger, Esq.: No report.

PLEASANT VALLEY SCHOOL DIRECTORS: None.

PLEASANT VALLEY CITIZENS:

Ms. Lynette Williams, Eldred Township, expressed concern about standardized testing. She stated that her daughter who is going into the 9th grade and has a learning disability learned she cannot take electives. Mr. Newman addressed her concerns and also stated that she should contact Special Education Supervisor, Ms. Cheryl Caines.

ADJOURNMENT

There being no further business to come before the Board, Mr. Hoffman motioned, seconded by Ms. Kresge to adjourn the meeting at 8:33 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: August 27, 2015 @ 8:00 PM