

PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, PA 18322

**Minutes of the July 16, 2015 Board of Education Meeting**

**Board Approved 8-13-15**

**CALL TO ORDER:**

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on July 16, 2015 and called to order by Board President Russell Gould at 8:01 PM. The Pledge of Allegiance was led by Mr. John Gress followed by a moment of silence. Mr. Gould welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheads ville, PA 18322.

**Roll Call - School Board Recorder:** Ms. Debra Duff

**School Board members in attendance:** Russell Gould, President, Steve Borger, Vice President, Charles Hoffman, Treasurer, Linda Micklos, Sue Kresge, Bob Serfass, Daniel Wunder, Len Peeters, Dominick Sacci.

**Administrative staff in attendance:** Carole Geary, Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Monica Kotzmann, Administrative Assistant to the Business Manager, Keri Ramsay, Reading Supervisor, Josh Krebs, Director of Support Services, Shavonne Liddic, Mathematics Supervisor.

**Building Administrators in attendance:** John Gress, Rocco Seiler, Todd VanNortwick, Erica Greer, Josephine Fields.

**School Solicitor in attendance:** Gerard Geiger, Esq.

**Notification of Executive Session:** Mr. Gould announced that an executive session was held on July 16, 2015 immediately prior to this meeting for the purposes of personnel matters, including, but not limited to performance and/or discipline; Negotiations; and Legal Issues.

**Presentation: Forest Inn Masonry & Forest Inn Storage & Supply**

Mr. Krebs introduced Mr. Rick Getz from Forest Inn Masonry and Mr. and Mrs. Richard Getz from Forest Inn Storage & Supply. Mr. Krebs stated that he contacted them and asked if they would be interested, as a community partner, in helping us by supporting the message center project for the new gym at the high school. On behalf of Forest Inn Masonry and Forest Inn Storage & Supply, Mr. Rick Getz presented Board President Russ Gould, with a check in the amount of \$665.00, the remaining amount for the message center. Mr. Richard Getz, Sr. stated that Pleasant Valley has supported them through the years more than other schools in the area and he realizes that the schools need help from the public to benefit the students and community.

**Pleasant Valley Citizens:**

Ms. Laura Jecker, Chestnuthill Township, expressed her concern regarding an agenda item which included a recommendation for the hiring of an Assistant Supervisor for Special Education. Ms. Jecker stated that she has two children with IEPs and is against the Board's decision regarding their choice for this position. She indicated that she is the spokesperson for other parents who feel the same way. Ms. Jecker stated that she wants to educate the Board on the negative impact this decision would have on the students. Ms. Jecker provided the Board with written information and posed several questions to the Board members regarding the steps taken, procedures followed, as well as which Board members were involved in the interview process and the rationale for their decision. Solicitor, Mr. Geiger, stated that this portion of the meeting is dedicated to "public comment" rather than a question and answer session. Ms. Jecker encouraged the Board to vote no on Agenda Item #8.2.12. Ms. Geary assured Ms. Jecker that all the Board members received and reviewed resumes and all other pertinent information. Mr. Wunder and Ms. Kresge both expressed that there is no doubt in their minds about their decision and stated that they are confident with their choice.

**SECRETARY'S REPORT: Ms. Susan Famularo, Secretary**

Ms. Kresge motioned, seconded by Mr. Sacci to approve the minutes of the Board of Education meeting held on June 25, 2015.

CARRIED

**TREASURER'S REPORT: Mr. H. Charles Hoffman**

Mr. Serfass motioned, seconded by Mr. Wunder to approve agenda item #3 per attached, as follows:

Approval of #3.1 Accounts Payable – 6-26-15 to 6-30-15

Approval of #3.2 Accounts Payable – 6-1-15 to 6-30-15 Manual Checks

Approval of #3.3 Accounts Payable – 7-1-15 to 7-16-15

Approval of #3.4 Trial Balance/Financial Statement 6-30-15

Approval of #3.5 Asset Cost Summary

Approval of #3.6 Condensed Board Summary/Expenditures-Revenues 6-30-15

ROLL CALL: 9-0 CARRIED

Abstained on #3.3 (Check No. 00211008):

Susan Kresge

Abstained on #3.1 (Check No. 00210928):

Linda Micklos

Abstained on #3.1 (Check No. 00210942):

Len Peeters

Abstention Forms are attached

The Accounts Payable (#3.7) approved at the June 25, 2015 Board meeting was provided for informational purposes.

### **OLD BUSINESS**

**Solicitor:** Gerard Geiger, Esq. – No report.

### **NEW BUSINESS**

**Monroe Career & Technical Institute: Ms. Linda Micklos** – No report. Ms. Micklos stated that the next meeting will be held in August.

**Colonial IU#20: Mr. Daniel Wunder** – Mr. Wunder stated that a meeting will be held next week regarding personnel matters. In addition, Mr. Wunder said that sewerage problems at Colonial Academy will be addressed.

**PSBA Legislative Liaison Report: Ms. Susan Kresge** - No report.

### **SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary**

Agenda Item #6.1 – The Enrollment Report was attached to the agenda as of July 1, 2015. Ms. Geary stated that enrollment is down overall by 233 students. She said we are down 177 students in the schools, graduating 457 and registering 252 kindergarten students so far.

Mr. Peeters motioned, seconded by Mr. Wunder to approve agenda item #6 as follows:

Approval of #6.2 – The following policies:

- A. Policy No. 209. Health Examinations/Screenings
- B. Policy No. 209.1. Food Allergy Management
- C. Policy No. 210. Medications
- D. Policy No. 210.1. Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors
- E. Policy No. 211. Student Accident Insurance

ROLL CALL: 9-0 CARRIED

Agenda Item #6.3 – The following policies were noted for a second reading and will be brought before the Board for approval at the August 13, 2015 Board meeting:

- A. Policy No. 214. Class Rank
- B. Policy No. 216. Student Records
- C. Policy No. 217. Graduation

### **OTHER: Pleasant Valley Cyber Academy Cost-Savings Analysis**

A cost-savings analysis was provided and attached to the agenda. Ms. Geary said that the venture was successful. The data showed where we are, how much we paid and what we would have paid had we not had the Cyber Academy. Ms. Geary reported that the estimated savings because of this venture is 1.7 million dollars.

Ms. Geary referred to letters received by Mr. Gress. Ms. Geary provided the letter received from an exchange student from Thailand expressing how wonderful her experience was at Pleasant Valley. The second letter was from a parent highlighting how Mr. Boudman, her son's teacher, challenged him and believed in him. She said that her son will be attending Drexel University in the fall, due in part to Mr. Boudman's belief in him. She expressed her gratitude for Mr. Boudman and the Art Department and stated that Mr. Boudman went above and beyond his obligations.

Ms. Geary also stated that Pleasant Valley received a donation from the Western Pocono Lioness Club in the amount of \$200.00. She thanked them for supporting the school district and the community.

**HUMAN RESOURCES: Dr. John T. Burrus**

Mr. Wunder motioned, seconded by Mr. Hoffman to approve agenda item #8 as follows:

Approval of #8.1– Hiring of Personnel Provisional appointment (pending receipt of all required paperwork)

	Name	Position	Salary/Step	Opening
1.	Carla Barrios	Substitute Monitor/Secretary	As per Board policy	

Approval of #8.2 – Hiring of Personnel Regular appointment (pending receipt of all required paperwork)

	Name	Position	Salary	Location	Start Date
1.	Evelyn Harris	Substitute Monitor/Food Service Employee			TBD
2.	Danielle Unger	Summer School - English	2 full 30 hour sessions	PVHS	July 7, 2015 through July 30, 2015
3.	Deb Stewart	Summer School - Special Education/Mathematics	2 full 30 hour sessions	PVHS	July 7, 2015 through July 30, 2015
4.	Talitha Graham	Summer School - Science/Mathematics	1 full 30 hour session	PVHS	July 7, 2015 through July 30, 2015
5.	Marylue Tekin	Home Bound Instructor	Per Supplemental Contract	PVHS	Effective 2014-2015 school year
6.	Kathleen Dekmar	8th grade ELA Cyber School Curriculum Developer	\$775.00 Stipend/Course	PVMS	Effective July 20, 2015
7.	June Pepe	Substitute Secretary/Custodian	Per Substitute Rate Sheet	All Buildings	Effective July 20, 2015
8.	Vicki O'Rourke	Administrative Secretary	\$27,633.00	Administration Building	July 20, 2015
9.	Leticia DiPipi	LTS - 4th grade for A. Balchune	\$41,400.00 pro-rated	PVI	August 25, 2015 to November 9, 2015
10.	Jason R. Smith	LTS - 5th grade for A. Menghini	\$41,400.00 pro-rated	PVI	August 25, 2015 to November 4, 2015
11.	Kathleen Dekmar	Middle School Language Arts Department Head	Per Supplemental contract	PVMS	2015/2016 School Year
12.	Doug Palmieri	Assistant Special Education Supervisor	\$83,029.63	PVE/PVI	August 25, 2015
13.	Jennifer Ansbach	Special Education Teacher	Step 1 M - \$45,400.00	PVI	August 25, 2015
14.	Andrew Uhler	School Counselor	Step 1 M - \$45,400.00	PVI	July 20, 2015

Approval of #8.3 – The following transfers:

	Name	Position/From/To	Start Date
1.	Erica Muto	School Psychologist, PVMS to School Psychologist at PVMS/PVE	August 25, 2015

2.	Jody Berube	Educational Consultant, PVE to Educational Consultant at PVMS	August 25,2015
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Approval of #8.4 – The following Leaves of Absence (Employees are responsible for benefit payments):

	Name	Position	Leave	Days	Dates
1.	Roxanne Altemose	Paraprofessional Associate, full-time	Leave without pay	One-half (.5)	Rescind June 4, 2015
2.	Stephanie Balliet	Paraprofessional Associate, part-time	Leave without pay	One (1)	June 1, 2015
3.	Michele Cannarella	Food Service Employee	Leave without pay	Five (5)	September 4 through 11, 2015
4.	Luis Fuentes	Security Guard	Family & Medical Leave	Sixteen (16)	June 5, 2015 with a return to service date of June 29, 2015
5.	Samantha George	Paraprofessional Associate, part-time	Leave without pay	One (1)	June 15, 2015
6.	Angenette Marbury	Paraprofessional Associate, part-time	Leave without pay	Two (2)	June 11 and 12, 2015
7.	Connie Saba	Paraprofessional Associate, full-time	Leave without pay	One-half (.5)	June 10, 2015
8.	Elise Walters	Teacher	Child Rearing Leave, extension		August 25, 2015 with an anticipated return to service date of March 16, 2016.
9.	Kim Karaman	Paraprofessional Associate, part-time	Leave Without Pay	Twenty-One (21)	May 18, 2015 through June 16, 2015
10.	Deborah Wadiak	Custodian	Family & Medical Leave	Eight and .75 (8.75)	June 29, 2015 with a return to service date of July 13, 2015

Approval of #8.5 – Sabbatical Leave of Absence: Scott Castone, Teacher, effective for the 2015-2016 school year.

Approval of #8.6 – The following resignations:

1. Patrick Murphy, physics teacher and science department chairperson, effective June 30, 2015.
2. Stephanie Balliet, paraprofessional association, part-time, effective July 22, 2015.
3. Shavonne Liddic, from the positions of mathematics teacher and high school department chair, effective July 1, 2015.
4. Kevin Scanlon, school counselor, effective July 2, 2015.

Approval of #8.7 – Retirement letter of Debra L. Duff , Confidential Secretary to the Superintendent, effective the end of the work day August 7, 2015.

Prior to roll call, Mr. Peeters stated that he regretfully accepts the letter of retirement from Ms. Duff. Mr. Peeters thanked Ms. Duff for her years of service and wished her the best of luck.

ROLL CALL: 9-0 CARRIED  
Voting No on #8.2.12: Mr. Gould, Mr. Sacci, Ms. Micklos – 6-3 CARRIED

**CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman** - No report.

Ms. Geary advised that we received notification that the PSSA cut scores have been revised after the PSSAs were given. She said to contact Mr. Newman with any questions.

**SUPPORT SERVICES: Mr. Joshua Krebs**

Mr. Peeters motioned, seconded by Mr. Sacci to approve Agenda Item #10 as follows:

Approval of #10.1 – Intramural Advisors: Dan Beck, MS Football – June 30, through August 15, 2015. Co-Advisors: Dave Stefani, Tierney Buck Meyers, Kevin Horvath

Approval of #10.2 – 2015-2016 Coaching Vacancies:

- A. Football – Volunteer: William Jacobs
- B. Cross Country – Volunteer: Jeff Eberhardt
- C. Field Hockey – Varsity Assistant: Kelsey McGarvey; JV Assistant: Angela Procita; Jr. High Assistant: Cory McKeever; Jr. High Assistant: Corin Ower Mohle

Approval of #10.3 – Lacrosse approved as a varsity sport.

Prior to roll call, Mr. Peeters thanked Mr. Krebs for bringing money to the district for the second meeting in a row and therefore, we have now achieved the funds we needed for the message board.

ROLL CALL: 9-0 CARRIED  
Voting No on #10.3: Ms. Kresge – 8-1  
CARRIED  
Abstained on #10.2.C.2.: Mr. Wunder  
(Abstention Form attached)

Agenda Item #10.4 – Informational items provided included district events from July 17, 2015 through August 14, 2015.

**BUILDING REPORTS –**

**Pleasant Valley High School: Mr. John Gress** – No report.

**Pleasant Valley Middle School: Mr. Rocco Seiler** – No report.

**Pleasant Valley Intermediate School: Mr. Todd VanNortwick** – No report.

**Pleasant Valley Elementary School: Ms. Erica Greer** – No report.

**BUSINESS MANAGEMENT: Ms. Susan Famularo**

Ms. Famularo stated that the state budget has not been passed and that they are at an impasse. In addition, Ms. Famularo stated that legislative approval of their funding formula would provide the district with an additional \$200,000 as opposed to the posted \$3 million with the governor’s budget. She will keep the Board updated.

Ms. Famularo stated that earlier in the year the Board approved a Parameters Resolution if there was a minimum savings reached of \$250,000. Ms. Famularo stated that the bond sale was held today (Agenda Item #12.4) and reported that the savings was \$597,740. She stated that most of that savings will be realized in the 2015-16 school year. The results of the sale were provided to the Board.

Ms. Kresge motioned, seconded by Ms. Micklos to approve agenda item #12 as follows:

Approval of #12.1 – Cafeteria Accounts Payable for June 30, 2015: Total Amount: \$206,657.93; Bills Payable for June 2015: Total Amount: \$4,101.48.

Approval of #12.2 – Payment of invoice from the PVSD Stadium Project Account to be paid with a Cashier’s Check as follows payable to Pavart – Concrete Pavers \$230.00.

Approval of #12.3 – The following contracts:

- A. Scholastic Book Fair. Pleasant Valley Elementary School to hold Book Fair September 8, 2015-September 11, 2015 for all grades K-3.
- B. Physio-Control, Inc. – Cost: \$714.00. Technical Service Support Agreement for two CR + AEDs for the period of July 1, 2015 to September 30, 2015.

Approval of #12.4 – Final Terms and Conditions of the bond sale held July 16, 2015 producing a savings of \$597,740.37, as presented by PFM.

