

PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

Board Approved 5-11-17

Minutes of the April 27, 2017 Board of Education Meeting

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on April 27, 2017 and called to order by Len Peeters, Vice President, at 8:00 PM. The Pledge of Allegiance was led by Mr. Bob Serfass followed by a moment of silence. Mr. Peeters welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheadsville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra Duff

School Board members in attendance: Len Peeters, Vice President, Bob Serfass, Treasurer, Delbert Zacharias, Linda Micklos, Doug Wissler. Absent: Russell Gould, President, Steve Borger, Dan Wunder, Sue Kresge.

Administrative staff in attendance: Carole Geary, Superintendent, Josh Krebs, Director of Support Services, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Monica Kotzmann, Administrative Assistant to the Business Manager, Shavonne Liddic, Mathematics Supervisor, Travis Serfass, Director of Buildings and Grounds.

Building administrative staff in attendance: Bob Hines, Matt Triolo, Rocco Seiler, Roger Pomposello, Josephine Fields.

Student Government Representative: Katya Slozina, President

School Solicitor in attendance: Gerard Geiger, Esq.

Notification of Executive Session: Mr. Peeters announced that an executive session was held on April 27, 2017 immediately prior to the regularly scheduled meeting for purposes of personnel matters including, but not limited to, performance and/or discipline; negotiations; and legal issues.

Good News – PVI Math Daily 3: Shavonne Liddic, Mathematics Supervisor

Ms. Liddic provided a presentation on Math Daily 3, a framework for structuring math time so students develop deep conceptual understanding and mathematical proficiency. She introduced Ms. Evelyn Beautz and Ms. Paige Corra who, together with Ms. Liddic, provided an overview of the Daily 3 Math Program. The presentation was attached to the agenda and included information on Math by Myself, Math With Someone, and Math in Writing. Fifth grade students were introduced and they shared their experience and what they enjoyed most about the program. The students then shared math problems with individual Board members. Ms. Liddic thanked all involved including all fifth grade volunteers. The Flip and Go portion was also briefly highlighted.

Eldred Township Information – ETCC Presentation: Ms. Dora Tartar

Ms. Linda Kile, Coordinator of the Eldred Township Community Center, thanked the Board for inviting them here to present information on their organization. Ms. Tartar stated that the process began in July of 2014 for Eldred Township to purchase the Eldred building and she thanked all involved for the opportunity. Ms. Tartar provided a presentation about the Eldred Township Community Center and recognized the ETCC officers – Carey Krum, Chairperson, Linda Kile, Financial Secretary, and Darcy Gannon, Secretary. She provided information on the West End Food Pantry, ongoing events and activities, upcoming events, the thrift store, and fundraising. Also included was their wish list of the needs of the Center including commercial kitchen equipment, tables and chairs, and volunteers. In addition, Ms. Tartar reviewed the many community opportunities available at the Eldred Township Community Center. She thanked the Board for the invitation to provide this information. Ms. Micklos stated that students could possibly be involved in the Community Center as part of their community service and also spoke of the possibility that donations from our cafeteria could be made.

Pleasant Valley Citizens:

Ms. Teresa Greggo, Chestnuthill Township, invited all to attend the Meet the School Board Candidates event for the upcoming primary election to be held at the Western Pocono Community Library on May 8th. She provided a written invitation to Mr. Peeters.

Ms. Laura Jecker, Chestnuthill Township, expressed concern regarding the warehouse roof report from the inspector. Ms. Krebs addressed the issue briefly. Ms. Geary stated that this matter is in the state negotiation process and is not something that should be discussed in an open meeting. She suggested to Ms. Jecker to meet with Mr. Krebs and also stated that the warranty stands.

SECRETARY’S REPORT: Ms. Susan Famularo, Board Secretary

Mr. Serfass motioned, seconded by Mr. Wisser to approve the minutes of the Board of Education meeting held on April 13, 2017.

CARRIED

TREASURER’S REPORT: Mr. Bob Serfass

Mr. Wisser motioned, seconded by Ms. Micklos to approve agenda item #3 as was attached, as follows: Approval of #3.a. Accounts Payable – 4-14-17 to 4-27-17.

ROLL CALL: 4-0-1 CARRIED
Abstained on #3.a. Check No. 00217629
(Abstention form attached)

The Accounts Payable (#3.b.) approved at the April 13, 2017 Board meeting was provided and attached to the agenda for informational purposes.

OLD BUSINESS

Solicitor: Gerard Geiger, Esq. – No report.

NEW BUSINESS

Monroe Career & Technical Institute: Ms. Linda Micklos – No report.

Student Government Representative: Ms. Katya Slozina

Ms. Slozina provided an information report. She stated that the prom is scheduled for May 6th at the Palace in Allentown and all are looking forward to that event as well as graduation. Congratulations were extended to nine students overall who qualified for the National FBLA competition over the summer. Ms. Slozina stated that the College and Career Fair took place last week sponsored by the National Honor Society and stated that the event was well attended. Congratulations were extended to the cast and crew of Shakey’s Players for their outstanding performance of *Romeo and Juliet* which took place the weekend of April 21st. The annual PV Senior Art Show and the Academic Fair was held on April 24th where students had the opportunity to display their collections from their four years of high school. Lastly, Ms. Slozina stated that the spring sports teams are having a successful season.

SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary

Mr. Serfass motioned, seconded by Mr. Wisser to approve Agenda item #6 as follows:

Approval of Agenda item #6.a. – Homebound Instruction – Request approval of homebound instruction as follows, per Board policy, re-evaluation will be done in ninety (90) days.

Student No.	Reason
HB107012-1	Medical, retroactive to 3-30-17
HB208080-H	Medical, retroactive to 4-15-17
HB109331-E	Medical, retroactive to 4-20-17
HB208080-H	Medical, retroactive to 4-18-17

Approval of Agenda item #6.b. - The following policies:

- Policy No. 805.1 – Relations with Law Enforcement
- Policy No. 806 – Child Abuse
- Policy No. 807 – Opening Exercises Flag Displays
- Policy No. 808 – Food Service
- Policy No. 808.1 – Free Reduced-Price Meals and Free Milk - Deleted
- Policy No. 810.1 – Drug Testing – Covered Drivers
- Policy No. 810.2 – Transportation – Video/Audio Recording
- Policy No. 810.3 – Bus/Vehicle Accident - Deleted

ROLL CALL: 5-0 CARRIED

Agenda item #6.c. – The following policies were noted for a second reading.

- Policy No. 810.5 – Vehicle Idling - Deleted
- Policy No. 811 – Bonding
- Policy No. 812 – Property Insurance
- Policy No. 813 – Other Insurance

- Policy No. 814 – Copyright Material
- Policy No. 815 – Acceptable Use of Communications and Information Services (CIS)
- Policy No. 816 – District Website Development
- Policy No. 817 – Communication Devices, Cellular Telephones and other Devices - Deleted

Agenda item #6.d. – The following policies were provided for a first reading:

- Policy No. 818 – Contracted Services
- Policy No. 819 – Suicide Awareness, Prevention and Response
- Policy No. 822 – Automated External Defibrillator (AED)
- Policy No. 824 – Maintaining Professionals Adult/Student Boundaries
- Policy No. 825 – State Mandate Waivers - Deleted
- Policy No. 826 – Privacy of Medical Records (HIPAA) - Deleted
- Policy No. 827 – Conflict of Interest
- Policy No. 828 – Fraud
- Policy No. 830 – Breach of Computerized Personal Information
- Policy No. 845 – Employee and Visitor ID Badges – Deleted

Agenda item #6.e. – Other:

Ms. Geary informed all that certain administrators were not present this evening due to the attendance at an IU awards program where the PVI Pencil Power program is being recognized as well as the recognition of students as national merit scholars or finalists. Congratulations were extended to all who received awards. Ms. Geary also thanked Mr. Newman and his staff and all of the teachers for the huge success of the Academic Fair.

HUMAN RESOURCES: Dr. John T. Burrus

Ms. Micklos motioned, seconded by Mr. Serfass to approve Agenda item #7 as follows:

Approval of Agenda item #7.a. – Hiring of Personnel Regular Appointment (pending receipt of all required paperwork):

	Name	Position	Salary	Location	Start Date
1.	Mark Haydt	Substitute Paraprofessional Associate	Per Board Policy		TBD

Approval of Agenda item #7.b. – Extensions/Changes/Additions to Current Employee Assignments:

	Name	Position	Salary	Start Date
1.	George Curcio	From 12-month Security Sergeant to 10-month Security Sergeant	Same	June 12, 2017
2.	Larissa Folio	Homebound Instructor	Per Supplemental Contract	TBD
3.	Tracy Pio	Homebound Instructor	Per Supplemental Contract	TBD
4.	Shannon Steckel	Homebound Instructor	Per Supplemental Contract	TBD
5.	Talitha Graham	Cyber Curriculum Developer - PSSA Science Remediation/Biology Grade 10/Keystone Biology Enhancement/Keystone Biology Remediation	Per Supplemental Contract	2016-2017 School Year

Approval of Agenda item #7.c. - Leaves of Absence - Employees are responsible for benefit payments:

	Name	Position	Leave	Days	Dates
1.	Carol Bastos	Full-time Paraprofessional Associate, PVI	Leave without pay	Two (2)	April 12 & 13, 2017
2.	Jennifer Carr	Monitor, PVMS	Leave without pay	Three (3)	March 22-24, 2017
3.	Diana Graziano	Part-time Paraprofessional Associate, PVE	Leave without pay	One (1)	March 31, 2017
4.	Stephanie Havansky	Monitor, PVI	Leave without pay	One (1)	April 6, 2017

5.	Regina LaBadie Fleck	Part-time Paraprofessional Associate, PVI	Leave without pay	One (1)	March 29, 2017
6.	Aileen Lorah	Part-time Paraprofessional Associate, PVI	Leave without pay	Two (2)	April 5 & 12, 2017
7.	Tresa Malligo	Assistant Principal, PVHS	Leave without pay	One (1)	March 29, 2017
8.	Maritza Martely-Boasci	Monitor, PVI	Leave without pay	Three (3)	March 9, 24, & April 12, 2017
9.	Lidia Osman	Food Service Employee, PVE	Leave without pay	One (1)	March 28, 2017
10.	Angela Pachuta	Teacher, PVI	Leave without pay	One (1)	April 11, 2017
11.	Angela Rivera	Part-time Paraprofessional Associate, PVE	Leave without pay	One (1)	April 7, 2017
12.	Tammy Rose	Part-time Paraprofessional Associate, PVE	Leave without pay	One (1)	April 25, 2017
13.	Carol Shibley	Teacher, PVE	Family & Medical Leave Extension	Four (4)	April 18, 2017 with a return to service date of April 24, 2017
14.	Martha Smith	Part-time Paraprofessional Associate, PVI	Leave without pay	Ten and one-half days (10.5)	March 17-27, April 3 (.5), 4, 6, & 7, 2017
15.	Joan Toolan	Part-time Paraprofessional Associate, PVMS	Leave without pay	Seven (7)	May 11-19, 2017
16.	Letitia Trepiccione	Custodian, PVE	Family & Medical Leave	Three (3)	April 2, 3, & 4, 2017 with a return to service date of April 5, 2017
17.	Bethanne Yanchick	Teacher, PVE	Leave without pay	One (1)	April 10, 2017
18.	Michelle Palmer	Monitor, PVE	Leave without pay	Three (3)	February 6, 7, & March 30, 2017
19.	Barbara Partyka	Food Service Employee, PVE	Leave without pay	One (1)	April 18, 2017
20.	Donald Wuebber	Security Officer	Intermittent Family & Medical Leave	Seven and one-half (7.5)	February 13, 20, March 6, 24, 2017 (full days) and February 22, 23, March 17, 23, 30, April 5, 20, 2017 (half days)

Approval of Agenda item #7.d. – Resignation: Karen Marks, part-time paraprofessional associate at PVHS, effective April 24, 2017. Ms. Marks wishes to remain on the substitute list.

ROLL CALL: 5-0 CARRIED

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman (Mr. Joshua Krebs reported in Mr. Newman’s absence)

Ms. Micklos motioned, seconded by Mr. Wisser to approve Agenda item #8 as follows:

Approval of Agenda item #8a – Summer, Fall, Winter, Spring School PVHS – Grades 9-12 for the Credit Recovery-Remediation of students who have failed previous courses.

Responsibility and Subjects

Grades 9-12 High School responsibility, located at the High School.
All subjects as needed.

Hours of Operation

8:00 AM- 10:00 (15/7 days) Summer June 26 -- July 20
10:15:12:15

3:00 PM -5:00 PM (15/7 days) Fall November
Winter February
Spring April
(30 hours 1 credit--15 days, 15 hours .50 credit--7 days)

Tuition Costs (No Refunds)

\$200.00 per 1 credit course
\$100.00 per .50/.25 credit course for district residents
\$300.00 per course for nonresidents

Miscellaneous:

Payment and registration due 1 week prior to the beginning of session. Only certified checks, money orders, or cash accepted. Registration completed by the appropriate guidance office. Transportation arranged by the parent. Students may be absent only one (1) time as excused by a doctor's note. Students dismissed from the program for discipline and/or attendance reasons will not receive a refund. Only one discipline warning will be given.

ROLL CALL: 5-0 CARRIED

Agenda item #8.b. – Informational – A written ELA update was attached to the agenda.

SUPPORT SERVICES: Mr. Joshua Krebs

Mr. Serfass motioned, seconded by Mr. Wisser to approve Agenda Item #9 as follows:

Approval of Agenda item #9.a. – For Approval - 2017-2018 Fall Coaching Positions

Boys Soccer:

Asst. Varsity – Alex Wunder
JV Asst – Mark Kutteroff
Jr. High Asst – Christine Erhardt
Jr. High Asst – Richard Whiteford
Volunteer – Chris Lusto
Volunteer – Nick Hutta

Cross Country:

Asst. Varsity – Rick Rimple
Jr. High Asst – James Igoe

Field Hockey:

Asst. Varsity – Kim Waldenmayer

Football:

Asst. Varsity – James Ward
Asst. Varsity – Joe Anderton
Jr. High Asst – Dave Stefani
Jr. High Asst – Dan Beck
Jr. High Asst – Tierney Myers
Volunteer – Bron Leupold

Cheerleading:

Fall JV – Kelly Frinzi
Fall Jr. High – Dawn Hawn

Girls Soccer:

JV Asst – Tara Hyland

Girls Tennis:

JV Asst – Laura Ammerman

Golf:

Varsity Asst – Paul Evans

Girls Volleyball:

Varsity Asst – Kathy Gesiskie
JV Asst – Craig Morris

Approval of Agenda item #9.b. – 2016-2017 Intramural Advisors:
 PVMS (7/8) Baseball – Monday through Friday March 29, 2017 to May 9, 2017
 Advisor: Joe Anderton
 Co-Advisor: Randy Serfass

Approval of Agenda item #9.c. – 2016-2017 Field Trip Request:
 Organization: Physics
 Teacher(s) Involved: Andy Witinski
 Destination: Dorney Park
 Purpose: Students will apply concepts of mechanics to real world data they collect from park rides. Unique experience to discover physics principles first hand.
 Date(s): May 12, 2017
 District Buses Needed: Yes (2)
 Cost Per Student: \$40
 Cost for District: N/A

Approval of Agenda item #9.d. – Long Term Substantial Volunteer: PVE: Judy Kocher

Approval of Agenda item #9.e. – Facility Use Requests:

A.	Organization	West End Park & Open Spaces
	Facility Requested	Middle School Tennis Courts
	Purpose	Tennis Lessons
	Dates/Times	5/9/17-7/27/17 Tuesdays & Thursdays 6:00 PM – 8:00 PM
	Requestor	Bernie Kozen
	Attendance	35
	Tuition	N/A
	Fee by District	Class 3, All Appropriate Fees Apply
B	Organization	West End Soccer League
	Facility Requested	PVHS Stadium Field and Lights
	Purpose	Travel Soccer Game
	Dates/Times	May 20, 2017 7:30pm-9:30pm
	Requestor	Marcia Hansen
	Attendance	50
	Tuition	N/A
	Fee by District	Class 3, All Appropriate Fees Apply

Approval of Agenda item #9.f. – PVHS Electronic Seal as was attached.

ROLL CALL: 5-0 CAREIED

Agenda Item #9.g. – Informational: District Events for April 28, 2017 – May 11, 2017 was provided and attached to the agenda.

BUILDING REPORTS: (Agenda item #10)

Pleasant Valley Elementary School: Mr. Roger Pomposello

Mr. Pomposello provided a written informational report. In addition, he stated that the PSSAs are complete.

Pleasant Valley Intermediate School:

A written informational report was provided.

Pleasant Valley Middle School: Mr. Rocco Seiler

Mr. Seiler provided a written informational report was provided. In addition, Mr. Seiler stated that math PSSAs are complete and still have science PSSAs and keystones. He also congratulated student Alexandra Tonkay who took first place in Graphic Design and first place in the Computer Logo being awarded to Jonathan Wines. Both students will attend the state competition located at Dickerson College on May 24th. Mr. Seiler informed those present of the upcoming musical, *Pirates of Penzance, Jr.* to be held May 5th and 6th.

Pleasant Valley High School: Mr. Bob Hines

A written informational report was provided. In addition, Mr. Hines stated the 60 students were inducted in the National Honor Society last Friday. He stated that the high school (over 400 students) had the opportunity to have Holocaust survivor Sylvia Kagan present who shared her experiences surrounding her time spent in a concentration camp in Nazi Germany. In addition, Mr. Hines said that a safety presentation by the SADD group was provided and among others, a PV graduate who was injured shared his experience. He extended invitations to attend all the upcoming awards programs and stated that all are looking forward to graduation.

BUSINESS MANAGEMENT: Ms. Susan Famularo (Monica Kotzmann reported in Ms. Famularo's absence)

Mr. Serfass motioned, seconded by Mr. Wisser to approve agenda item #11 as follows:

Approval of Agenda item #11.a. - Proposed and Final Budgets, Display and Advertising as was attached.

Approval of Agenda item #11.b. – Xerox – Pool Plan Overage: Cost - \$.0041 per impression over 1,500,000 impressions per month for Copy Center.

Approval of Agenda item #11.c. – Cafeteria Fund as was attached:

Cafeteria Accounts Payable for April 27, 2017 – Total amount: \$28,037.57

Approval of Agenda item #11.d. – Payment from Bond Fund as indicated: 2006 Bond Fund as was attached in the amount of \$40,815.00.

Approval of Agenda item #11.e. – Renaissance Renewal – The following subscriptions with Renaissance at a total cost of \$14,549.93 including the hosting fee renewal as well as the data integration maintenance fee: Effective July 1, 2017 to June 30, 2018

- Accelerated Math
- Star Math
- Star Reading

Approval of Agenda item #11.f. – Houghton Mifflin Harcourt Go Math program for grades K-6 for three years, July 1, 2017 to June 30, 2020 at a cost of \$47,333.78.

Approval of Agenda item #11.g. – VisionQuest revised contract for 1/23/2017 to 6/30/2017 as was attached.

Approval of Agenda item #11.h. – ObserverTab, LLC renewal – 2.0 Subscription Service in the amount of \$4,575.00 effective May 1, 2017 to April 30, 2018.

ROLL CALL: 5-0 CARRIED

Agenda item #11.i. – Informational:

A. District Investment Report for March 31, 2017 as was attached.

B. WEPOSC 2016 End of Year Report as was attached.

Ms. Famularo noted the revision contained in the VisionQuest contract and stated that the change is in paragraph 2.4 with the deletion of the last sentence and the addition of the following sentence: *The parties shall abide by an order entered by the court placing the student at VisionQuest, including the educational program for such student if specified in the order.* She stated that the reason for such change was that more negotiations were had with VisionQuest pertaining to the contract approved on January 23rd and this is the final agreement.

SOLICITOR: Gerard Geiger, Esq. – No report.

PLEASANT VALLEY SCHOOL DIRECTORS: None.

PLEASANT VALLEY CITIZENS: None.

ADJOURNMENT

There being no further business to come before the Board, Mr. Wisser motioned, seconded by Mr. Serfass to adjourn the meeting at 8:48 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: May 11, 2017 @ 8:00 PM