

PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

Minutes of the February 23, 2017 Board of Education Meeting

Board Approved 3-9-17

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on February 23, 2017 and called to order by Russell Gould, President, at 8:01 PM. The Pledge of Allegiance was led by Mr. Len Peeters followed by a moment of silence. Mr. Gould welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheadsville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra Duff

School Board members in attendance: Russell Gould, President, Len Peeters, Vice President, Bob Serfass, Treasurer, Delbert Zacharias, Linda Micklos, Dan Wunder, Sue Kresge, Doug Wisser. Absent: Steve Borger.

Administrative staff in attendance: Carole Geary, Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Josh Krebs, Director of Support Services, Travis Serfass, Director of Buildings and Grounds, Shavonne Liddic, Mathematics Supervisor.

Building administrative staff in attendance: John Gress, Bob Hines, Tresa Malligo, Rocco Seiler, Roger Pomposello, Mark Boos, Matt Triolo, Cassandra Herr, Josephine Fields.

School Solicitor in attendance: Gerard Geiger, Esq.

Notification of Executive Session: Mr. Gould announced that an executive session was held on February 23, 2017 immediately prior to the regularly scheduled meeting for purposes of personnel matters including, but not limited to, performance and/or discipline; negotiations; and legal issues.

Pleasant Valley Citizens:

Mr. John Gesiskie, Chestnuthill Township, in follow up to comments made at the last Board meeting regarding the use of a camera at PVE, read an opinion letter from Mr. Husician, attorney for PSEA, outlining the legalities on this issue. Mr. Gesiskie also apprised the Board of several other communications and documentation received from State Police and others in this case. He further expressed that civil rights cannot be taken away without legal prosecution.

SECRETARY'S REPORT: Ms. Susan Famularo, Board Secretary

Mr. Wunder motioned, seconded by Mr. Serfass to approve the minutes of the Special Meeting of the Board of Education held on February 2, 2017 and to approve the minutes of the Board of Education meeting held on February 9, 2017.

CARRIED

TREASURER'S REPORT: Mr. Bob Serfass

Mr. Peeters motioned, seconded by Mr. Wunder to approve agenda item #3 as was attached, as follows: Approval of #3.a. Accounts Payable – 2-10-17 to 2-23-17.

ROLL CALL: 8-0 CARRIED

The Accounts Payable (#3.b.) approved at the February 9, 2017 Board meeting was provided and attached to the agenda for informational purposes.

OLD BUSINESS

Solicitor: Gerard Geiger, Esq. – No report.

NEW BUSINESS

Monroe Career & Technical Institute: Ms. Linda Micklos – No report.

Colonial IU20: Mr. Daniel Wunder – No report.

PSBA Legislative Liaison Report: Ms. Susan Kresge – No report.

SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary

Ms. Micklos motioned, seconded by Ms. Kresge to approve Agenda item #6 as follows:

Approval of Agenda item #6.a. – Homebound Instruction – Request approval of homebound instruction as follows, per Board policy, re-evaluation will be done in ninety (90) days.

Student No.	Reason
HB#109806-E	Medical, retroactive to 1/30/17
HB#206960-H	Medical, retroactive to 1/25/17
HB#102078-H	Medical, retroactive to 2/1/17
HB#103305-H	Medical, retroactive to 1/31/17
HB#108123-H	Medical, retroactive to 1/23/17
HB#101915-H	Medical, retroactive to 1/31/17

Approval of Agenda item #6.b. – The following policies:

- Policy No. 701 – Facilities Planning
- Policy No. 701.1 – Naming/Renaming District Facilities
- Policy No. 701.1 – Disposal of School District Property (Delete)
- Policy No. 702 – Gifts, Grants, Donations
- Policy No. 703 – Sanitary Management
- Policy No. 704 – Maintenance
- Policy No. 705 – Safety

ROLL CALL: 8-0 CARRIED

Agenda item #6.c. – The following policies were noted for a second reading.

- Policy No. 705.1 – Standard Operating Procedures for School Police Authorized to use Weapons
- Policy No. 706 – Property Records
- Policy No. 706.1 – Disposal of School District Property
- Policy No. 707 – Use of School Facilities
- Policy No. 708 – Lending of Equipment and Books
- Policy No. 709 – Building Access Security

Agenda item #6.d. – The following policies were provided for a first reading:

- Policy No. 709.1 – Video Surveillance/Recordings
- Policy No. 710 – Use of Facilities by Staff
- Policy No. 711 – Parking and Traffic Enforcement
- Policy No. 713 – Trespass and Disregard of School Property - Delete
- Policy No. 715 – Use of Electronic Communications – Delete
- Policy No. 716 – Integrated Pest Management
- Policy No. 717 – Cellular Telephones
- Policy No. 718 – Service Animals in Schools

HUMAN RESOURCES: Dr. John T. Burrus

Ms. Kresge motioned, seconded by Mr. Wunder to approve Agenda items #7.a. and #7.b. as follows:

Approval of Agenda item #7.a. – Leaves of Absence - Employees are responsible for benefit payments:

	Name	Position	Leave	Days	Dates
1.	Jennifer Adamski	Part-time Paraprofessional Associate, PVE	Leave without pay	Five (5)	March 6-10, 2017
2.	Sandy Bojko	Part-time Paraprofessional Associate, PVE	Leave without pay	One (1)	January 26, 2017
3.	Stephanie Bush	Part-time Paraprofessional Associate, PVE	Leave without pay	One (1)	January 18, 2017
4.	Jane Cadotte	Monitor, PVHS	Leave without pay	Three (3)	February 6, 7, & 8, 2017
5.	Beverly Cascioli	Custodian, PVHS	Intermittent Family & Medical Leave	Three (3)	January 31, February 6 & 9, 2017
6.	Scott Castone	Teacher, PVHS	Leave without pay	Four (4)	February 6, 7, 8, & 10, 2017

7.	Amy Eckert	Part-time Paraprofessional Associate, PVI	Leave without pay	One (1)	January 30, 2017
8.	Brigitte Endrulat	Part-time Paraprofessional Associate, PVMS	Leave without pay	One (1)	February 6, 2017
9.	Georgia Fernicola	Part-time Paraprofessional Associate, PVE	Leave without pay	Two (2)	January 30 & February 1, 2017
10.	Jennifer Figueroa	Part-time Paraprofessional Associate, PVI	Leave without pay	Two (2)	February 27 & 28, 2017
11.	Diana Graziano	Part-time Paraprofessional Associate, PVE	Leave without pay	Four (4)	January 26, 30, 31, & February 1, 2017
12.	Amy Keller	Full-time Paraprofessional Associate, PVHS	Leave without pay	One and One-half (1.5)	February 2 (.5) & 3 (1), 2017
13.	Barbara Kuntzman	Custodian, PVMS	Intermittent Family & Medical Leave	One (1)	February 9, 2017
14.	Sarah LaBar	Part-time Paraprofessional Associate, PVHS	Leave without pay	Two (2)	February 2 & 3, 2017
15.	Aileen Lorah	Part-time Paraprofessional Associate, PVI	Leave without pay	Fourteen (14)	January 17, 30, & February 1-17, 2017
16.	Katarzyna Oleksa	Food Service Employee, PVE	Leave without pay	Five (5)	January 30-February 3, 2017
17.	Carrie Rush	Monitor, PVMS	Leave without pay	One (1)	February 13, 2017
18.	Kathleen Sadowski	Part-time Paraprofessional Associate, PVI	Leave without pay	Two (2)	February 3 & 24, 2017
19.	Carol Shibley	Teacher, PVE	Correction to previously approved Family & Medical Leave	Thirty-two (32)	February 28, 2017 with a return to service date of April 18, 2017
20.	Jill Skinner	Part-time Paraprofessional Associate, PVE	Leave without pay	Three (3)	January 30 and February 1 & 2, 2017
21.	Jayne Werkheiser	Full-time Paraprofessional Associate, PVMS	Family & Medical Leave	Three (3)	January 27, 2017 with a return to service date of February 1, 2017
22.	Bonnie Drinkwater	Part-time Paraprofessional Associate	Leave without pay	Ten (10)	March 13-24, 2017
22.	Wanda Jones-Jordan	Custodian, PVE	Leave without pay	One (1)	February 9, 2017
23.	Robert Miller	School Police Officer	Leave without pay	Five (5)	February 22-28, 2017

Approval of Agenda item #7.b. – The following resignations:

1. Doreen Cruz, part-time paraprofessional associate at PVHS would like to resign from her monitor position only, effective February 21, 2017.
2. Joseph Hovan, food service employee at PVE, effective February 17, 2017. Mr. Hovan wishes to remain on the custodian substitute list.

ROLL CALL: 8-0 CARRIED

Ms. Kresge motioned, seconded by Mr. Serfass to approve Agenda item #7.c. – Settlement Agreement #2017022301.

ROLL CALL 6-2 CARRIED
Voting No: Mr. Peeters, Mr. Wisser

Mr. Peeters motioned, seconded by Ms. Kresge to approve Agenda item #7.d. – Memorandum of Understanding between the Pleasant Valley School District and the PVESPA per attached.

ROLL CALL 8-0 CARRIED

Mr. Wunder motioned, seconded by Ms. Micklos to approve Agenda item #7.e. – Contracted Services Agreement: The addition of Substitute Speech Teacher to the 2016/2017 contract between the Pleasant Valley School District and the School Operations Services Group Inc. at a rate of \$250.00 per day.

ROLL CALL: 8-0 CARRIED

Ms. Micklos motioned, seconded by Mr. Serfass to approve Agenda item #7.f. – Settlement Agreement #2017022302.

ROLL CALL: 6-2 CARRIED
Voting No: Mr. Peeters, Mr. Wissner

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman
Agenda Item #8a – None.

Agenda item #8.b. – Informational – A written ELA update was attached to the agenda.

SUPPORT SERVICES: Mr. Joshua Krebs

Mr. Serfass motioned, seconded by Mr. Wunder to approve Agenda Item #9 as follows:
Approval of Agenda item #9.a. – 2016-2017 Intramural Advisor: PVHS Tennis – MS Tennis Courts – March 2017 to May 2017 Monday – Friday afterschool: Advisor: Ralph Weichand

Approval of Agenda item #9.b. - 2016-2017 Field Trip Requests:

- A. Organization: HS Reading
Teacher(s) Involved: Barbara Arroyo
Destination: Easton Area HS
Purpose: Spring Challenge Reading Competition
Date(s): 3/28/17
District Buses Needed: Yes
Cost Per Student: N/A
Cost for District: N/A

- B. Organization: PVHS Band
Teacher(s) Involved: James DeVivo
Destination: Panther Valley HS
Purpose: Participation in annual Carbon County Band Practice and Concert
Date(s): 3/7/17, 3/8/17 and 3/9/17
District Buses Needed: Yes
Cost Per Student: N/A
Cost for District: N/A

Approval of Agenda item #9.c. – Long Term Substantial Volunteer: PVI: Annette L. Murphy.

Approval of Agenda item #9.d. – 2016-2017 Facility Use Requests:

- A. Organization Girls On The Run Pocono
Facility Requested PVI outdoor walking/running area and gym for inclement weather
Purpose Girls running/walking program
 March 6, 2017 – May 22, 2017
Dates/Times Tuesdays and Thursdays
 3:45pm-5:15pm
Requestor Dolores Everett
Attendance 30
Tuition N/A
Fee by District Class 3- All Appropriate Fees Apply

- B. Organization Girls On The Run Pocono
Facility Requested PVE outdoor walking/running area and gym for inclement weather
Purpose Girls running/walking program

- | | |
|-----------------|---|
| Dates/Times | March 7, 2017 – May 26, 2017
Mondays and Wednesdays
3:45pm-5:15pm |
| Requestor | Dolores Everett |
| Attendance | 30 |
| Tuition | N/A |
| Fee by District | Class 3- All Appropriate Fees Apply |
- C. Organization Pocono Academy of Dance
- | | |
|--------------------|--|
| Facility Requested | PVHS New Auditorium, Lobby, Concession Stand, and Ticket booth |
| Purpose | Dance Recital
Saturday |
| Dates/Times | May 13, 2017
2:00pm – 5:30pm |
| Requestor | Myriah Harper |
| Attendance | 400 |
| Tuition | N/A |
| Fee by District | Class 4- All Appropriate Fees Apply |
- D. Organization PV Ballerz
- | | |
|--------------------|---|
| Facility Requested | High School New Gymnasium, Old Gymnasium |
| Purpose | AAU Basketball Tryouts and Practice
Saturday and Sunday 3/4/17-3/5/17 – Tryouts 8am-6pm |
| Dates/Times | Monday's, Wednesday's, Friday's
Starting March 6, 2017 – June 9, 2017
6:30pm-10:00pm
Saturday's – 9am-12pm |
| Requestor | Pernell Hosier |
| Attendance | 50 |
| Tuition | N/A |
| Fee by District | Class 3- All Appropriate Fees Apply |

ROLL CALL: 8-0 CARRIED

Agenda Item #9.e. – Informational: District Events February 24, 2017 – March 9, 2017 was provided and attached to the agenda.

Agenda item #9.f. – Informational: Cafeteria Participation Report was provided and attached to the agenda.

BUILDING REPORTS: (Agenda item #10)

Pleasant Valley Elementary School: Mr. Roger Pomposello

Mr. Pomposello provided a written informational report as attached to the agenda.

Pleasant Valley Intermediate School: Ms. Cassandra Herr

Ms. Herr provided a written informational report as attached to the agenda.

Pleasant Valley Middle School: Mr. Rocco Seiler

Mr. Seiler provided a written informational report as attached to the agenda.

Pleasant Valley High School: Mr. John Gress

Mr. Gress provided a written informational report as attached to the agenda.

BUSINESS MANAGEMENT: Ms. Susan Famularo

Mr. Peeters motioned, seconded by Mr. Serfass to approve agenda item #11 as follows:

Approval of Agenda item #11.a. – Cafeteria Fund: Cafeteria Accounts Payable for February 23, 2017 – Total amount: \$37,637.17 as was attached.

Approval of Agenda item #11.b. – Advance collection of extracurricular fees from Charter School participants: Recommendation to approve the collection of the appropriate fees for resident Charter School students participating in school district extracurricular activities prior to these Charter School students participating in Pleasant Valley School District extracurricular activities.

Approval of Agenda item #11.c. – Ground Lease Agreement – Request for a one (1) year renewal of the Ground Lease Agreement between Pleasant Valley School District and JRM Borger Brother Farms. The term of the agreement will be April 1, 2017 to March 30, 2018.

Approval of Agenda item #11.d. - Colonial Intermediate Unit #20 General Operating 2017-2018 Proposed Budget in the amount of \$3,403,740. Pleasant Valley's contribution is not to exceed \$27,300.40.

Approval of Agenda item #11.e. - Payment from Bond Fund – The following invoice is recommended for payment from the Bond Fund as indicated: 2006 Bond Fund as per attached \$70,528.00.

Approval of Agenda item #11.f. – The following contracts:

- A. Xerox. Yearbook Sale at Pleasant Valley Elementary School K-3, February 13, 2017 to March 24, 2017.
- B. Fundraiser for Class of 2019. Sale of Carnations, May 11, 2017 to May 12, 2017.
- C. Fundraiser PSSA-Grams benefiting Pleasant Valley Intermediate School Families in need, to be held March 6, 2017 through March 17, 2017.
- D. Colonial Intermediate Unit #20. Appendix to Letter of Agreement For Title I Services which was originally approved August 25, 2016. Instructional Services, \$8,352.65 and Administrative Costs \$250.58. Total cost for said services shall not exceed \$8,603.23. Contract shall be in effect from August 29, 2016 through June 1, 2017.
- E. Colonial Intermediate Unit #20. Secure an LPN or RN to administer medication for Pleasant Valley School District students while attending Community Based Instruction and/or field trips. Rate of service is \$50.00 an hour for an LPN and \$55.00 an hour for an RN. Effective December 15, 2016 through June 30, 2017.
- F. Colonial Intermediate Unit #20. In collaboration with Lancaster Lebanon Intermediate Unit 13, to provide a two (2) day training entitled "McGrath - Lead with SUCCEED Training. This contract not to exceed \$400.00 and will be in effect on January 18 & 19, 2017.
- G. Colonial Intermediate Unit #20. Provide and bill directly for Educational Audiology Services, Itinerant Hearing and Vision Support, Occupational and Physical Therapy, Orientation and Mobility Services, Psychological Services and Speech and Language Support for the 2016-2017 school year. Rates of services are as follows: Educational Audiology Services - \$232.90/hour, Itinerant Hearing Support - \$155.63/hour, Itinerant Vision Support - \$273.74/hour, Occupational Therapy - \$118.11/hour, Orientation and Mobility Services - \$273.74/hour, Physical Therapy - \$135.77/hour, Psychological Services - \$114.79/hour, Speech and Language Support - \$115.90/hour.
- H. Colonial Intermediate Unit #20. Consortium for the web-based Unique Learning System curriculum program. Cost for said services is \$390.60 per license, for 4 licenses. Shall not exceed \$1,562.40 and is effective for the 2016-2017 school year.
- I. The Palace Center. 2017-2018 High School Prom to be held Saturday, April 28, 2018. To be paid by attendees and high school class funds.
- J. Pampered Chef. Fundraiser for the Senior Class to be held March 1, 2017 to March 31, 2017.
- K. Burger King Fundraiser. Fundraiser for 9th grade SGA to be held February 21, 2017 proceeds will go to the Pleasant Valley High School class of 2020.
- L. Teacher Appreciation. Fundraiser for Class of 2018. Cards and fake roses to be sold May 1, 2017 to May 5, 2017.
- M. College Fair. Fundraiser for Pleasant Valley High School National Honor Society. Table rentals to different colleges March 17, 2017.

Approval of Agenda item #11.g. – Fall Athletic Supplies and Equipment Bid

The following bid awards are recommended. A breakdown by sport was attached to the agenda.

BSN/Passon's	-	\$2,962.46
G.S. Designs	-	\$9,677.06
Henry Schein	-	\$1,372.71
Kelly's Sports	-	\$6,196.30
Longstreth Sporting Goods	-	\$866.78
Medco	-	\$3,993.28

Metuchen Center	-	\$741.30
Pyramid School Products	-	\$400.12
Riddell/All American	-	\$5,146.00
Scholastic Sports Sales, Ltd.	-	\$5,644.30
Sportsman's	-	\$783.24
Triple Crown Sports	-	\$1,537.00
Total 2017-2018 Fall Athletic Supplies & Equipment Bid - \$39,320.55		

Approval of Agenda item #11.i. – Request from Mr. Robert Serfass, Board Treasurer, to serve as Treasurer for the Pleasant Valley School District without pay, effective July 1, 2016 through the end of his term which will expire November 30, 2017 or upon the convening of the 2017 organization meeting.

Approval of Agenda item #11.j. – Agreement for sale of commercial real estate between the Pleasant Valley School District and Eugene Fisher and/or nominee, 2714 Gerritsen Avenue, Brooklyn, NY 11229 for property located at 660 Interchange Road (Route 209), Polk Township, Tax ID number 13622700459834 in the amount of \$500,000.

ROLL CALL: 8-0 CARRIED

Agenda item #11.h. – Informational: District Investment Report for January 31, 2017 was attached to the agenda.

SOLICITOR: Gerard Geiger, Esq. – No report.

PLEASANT VALLEY SCHOOL DIRECTORS:

Mr. Gould announced that the Board will be having an executive session immediately following this meeting.

PLEASANT VALLEY CITIZENS: None.

ADJOURNMENT

There being no further business to come before the Board, Mr. Peeters motioned, seconded by Mr. Serfass to adjourn the meeting at 8:13 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: March 9, 2017 @ 8:00 PM