

PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

Minutes of the February 9, 2017 Board of Education Meeting

Board Approved 2-23-17

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on February 9, 2017 and called to order by Russell Gould, President, at 8:16 PM. The Pledge of Allegiance was led by Mr. Len Peeters followed by a moment of silence. Mr. Gould welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheadsville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra Duff

School Board members in attendance: Russell Gould, President, Len Peeters, Vice President, Bob Serfass, Treasurer, Delbert Zacharias, Linda Micklos, Dan Wunder, Sue Kresge, Doug Wisser. Absent: Steve Borger.

Administrative staff in attendance: Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Josh Krebs, Director of Support Services, Monica Kotzmann, Administrative Assistant to the Business Manager, .

School Solicitor in attendance: Gerard Geiger, Esq.

Notification of Executive Session: Mr. Gould announced that an executive session was held on January 30, 2017, and February 9, 2017 immediately prior to the regularly scheduled meeting for purposes of personnel matters including, but not limited to, performance and/or discipline; Negotiations; and Legal Issues.

Pleasant Valley Citizens:

Ms. Laura Jecker, Chestnuthill Township, asked the Board to provide clarification for the costs paid to VisionQuest that she previously questioned. She expressed her concern about the use of classrooms in relation to the number of teachers used in the months of October and November. Ms. Famularo stated that the contract with VisionQuest is based on the number of students and during that period of time there were in excess of eight students and therefore two classrooms were needed. Dr. Burrus stated that the information on Ms. Jecker's two pending right-to-know is being gathered concerning Vision Quest. Ms. Jecker further expressed her concern about policy regarding overseeing Board members who are in violation of such policy which she first brought to the Board in April of 2015. In addition, she expressed concern about negative newspaper articles regarding a camera. Solicitor, Mr. Geiger stated that the Board has taken this issue seriously. He further stated that the State Police and the District Attorney's office have decided that there is no basis for prosecution in this matter and the case is closed. Ms. Jecker also stated that the article said that a majority of the Board did not feel there was any malicious intent in having the video installed. Mr. Peeters and Mr. Wisser stated that they are in the minority on this issue. Ms. Jecker questioned the recent custodial transfers as retaliatory. She requested that the Board look into the matter expressing her fear that it could be costly to the district based on her research for potential law suits.

Mr. John Gesiskie, Chestnuthill Township, stated that he has information that the issue concerning the camera has not been closed. Mr. Serfass asked Mr. Gesiskie to provide the Board with that information. Mr. Geiger stated that he has in his possession a letter from the attorney stating that the case is closed and no further action would be taken. Mr. Gesiskie was adamant that the case is not closed and said that further legal action will be taken.

SECRETARY'S REPORT: Ms. Susan Famularo, Board Secretary

Mr. Peeters motioned, seconded by Mr. Serfass to approve the minutes of the Board of Education meeting held on January 26, 2017.

CARRIED

TREASURER’S REPORT: Mr. Bob Serfass

Ms. Kresge motioned, seconded by Mr. Wisser to approve agenda item #3 as was attached, as follows:

Approval of #3.a. Accounts Payable – 1-1-17 to 1-31-17

Approval of #3.b. Accounts Payable – 2-1-17 to 2-9-17

Approval of #3.c. Trial Balance/Financial Statement 1-31-17

Approval of #3.d. Asset Cost Summary 1-31-17

Approval of #3.e. Condensed Board Summary/Expenditures-Revenues 1-31-17

ROLL CALL: 8-0 CARRIED

Abstained on #3.b.-Check No. 00216685: Ms. Kresge
7-0-1 CARRIED

Voting No on #3.a.-Check No. WR102317: Mr.
Peeters 7-1 CARRIED

The Accounts Payable (#3.f.) approved at the January 26, 2017 Board meeting was provided and attached to the agenda for informational purposes.

OLD BUSINESS

Solicitor: Gerard Geiger, Esq. – No report.

NEW BUSINESS

Monroe Career & Technical Institute: Ms. Linda Micklos –

Ms. Micklos stated that the meeting was held on February 6th. She stated that no one from Pleasant Valley could make the meeting because of another meeting, but stated that she did speak to the Director who stated that the budget proposal was provided and that there would be somewhat of a decrease in Pleasant Valley’s portion. Ms. Micklos asked if the Board would like the Director of MCTI to attend a future Board meeting to present the budget and all agreed to have them attend. Ms. Famularo will contact MCTI to set a date.

Colonial IU20: Mr. Daniel Wunder –

Mr. Wunder reported on the meeting held on January 25, 2017. He stated that routine business was conducted approving seven new positions including four van drivers, two associate teachers, and one assistant specialist. The Board also acknowledged one person for completing the CIU 20 Induction Program and recognized teachers for obtaining tenure. Leaves of absence, acceptance of resignations, and job status changes, appointments, supplemental contracts, and contracts for payment were also approved as well as the approval of additions to the lists of substitute associate teachers and substitute monitors. Mr. Wunder stated that of note to Pleasant Valley, the Board approved the appointment of Dr. Frank DeFelice as the Assistant Executive Director to a four year term. Mr. Wunder provided invitations to the Excellence in Education Awards Ceremony on Thursday April 27, 2017 to be held at the Blue restaurant. Also provided was a copy of *The Twenty* newsletter.

PSBA Legislative Liaison Report: Ms. Susan Kresge –

Ms. Kresge reported that on Tuesday, the Governor presented his budget and it is good news for education at this point. Ms. Famularo reported at the Finance Committee meeting that it equates to \$215,000 additional funds for basic education funding for the school.

SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary (Mr. Newman reported in Ms. Geary’s absence)

Agenda item #6.a. – The enrollment report as of February 3, 2017 was provided and attached to the agenda. Mr. Newman stated that we are down about 18 students from January. PV Cyber Academy has increased by 9 students and overall district numbers have decreased by 9.

Mr. Wunder motioned, seconded by Mr. Serfass to approve Agenda items #6.b. and #6.c. and #6.f.:

Approval of Agenda item #6.b. –The 2017-2018 school year calendar.

Approval of Agenda item #6.c. – The following policies:

- Policy No. 340 Responsibility for Student Welfare
- Policy No. 341 Benefits for Part-Time Employees
- Policy No. 342 Jury Duty

- Policy No. 343 Holiday Pay
- Policy No. 345 Employee Identification Badges
- Policy No. 346 Workers' Compensation
- Policy No. 347 Workers' Compensation Transitional Return-to-Work Program
- Policy No. 348 Unlawful Harassment
- Policy No. 351 Drug and Substance Abuse
- Policy No. 352 Communication Devices, Cellular Telephones and Other Electronic Devices

Approval of Agenda item #6.f. – Student Expulsion Agreement for student #H02082017.

ROLL CALL: 8-0 CARRIED

Agenda item #6.d. – The following policies were noted for a second reading:

- Policy No. 701 – Facilities Planning
- Policy No. 701.1 – Naming/Renaming District Facilities
- Policy No. 701.1 – Disposal of School District Property (Delete)
- Policy No. 702 – Gifts, Grants, Donations
- Policy No. 703 – Sanitary Management
- Policy No. 704 – Maintenance
- Policy No. 705 – Safety

Agenda item #6.e. - The following policies were attached to the agenda and provided for a first reading:

- Policy No. 705.1 – Standard Operating Procedures for School Police Authorized to use Weapons
- Policy No. 706 – Property Records
- Policy No. 706.1 – Disposal of School District Property
- Policy No. 707 – Use of School Facilities
- Policy No. 708 – Lending of Equipment and Books
- Policy No. 709 – Building Access Security

HUMAN RESOURCES: Dr. John T. Burrus

Mr. Peeters motioned, seconded by Ms. Kresge to approve agenda item #7 as follows:

Approval of #7.a. – Hiring of Personnel Regular appointment (pending receipt of all required paperwork):

	Name	Position	Salary	Location	Start Date
1.	Shannyn Kleeman	Substitute Teacher - Middle Level 4-8	Per Board Policy		TBD
2.	Robert Longo	Substitute Teacher - Social Studies 7-12	Per Board Policy		TBD
3.	Laura Cataldo	Substitute Paraprofessional Associate	Per Board Policy		TBD
4.	Amy Shonk	Substitute Teacher - Biology 7-12	Per Board Policy		TBD
5.	Stacy Stair	Accountant	\$70,000	Admin.	TBD

Approval of #7.b. – The following extensions/additions/changes to current employee assignments:

	Name	Position	Salary	Start Date
1.	Gareth Hall	LTS Language Arts, PVMS	Step 1, BS \$41,800, pro-rated	Retroactive to February 6, 2017 through on or about April 18, 2017
2.	Andrew Krock	Substitute Paraprofessional Associate	Per Board Policy	TBD

Approval of #7.c. – The following leaves of absence: (employees are responsible for benefit payments):

	Name	Position	Leave	Days	Dates
1.	Rebecca Benson	Part-time Paraprofessional Associate, PVE	Leave without pay	Four (4)	February 28-March 3, 2017

2.	Sandy Bojko	Part-time Paraprofessional Associate, PVE	Leave without pay	One (1)	January 13, 2017
3.	Beverly Cascioli	Custodian, PVHS	Intermittent Family & Medical Leave	Four (4)	January 12, 13, 17, & 18, 2017
4.	Fidelia Friedman	Part-time Paraprofessional Associate, PVE	Leave without pay	One (1)	January 17, 2017
5.	Zdenka Hic	Food Service Employee, PVHS	Leave without pay	Twenty-one (21)	January 25-February 24, 2017
6.	Barbara Kuntzman	Custodian, PVMS	Intermittent Family & Medical Leave	One (1)	January 18, 2017
7.	Sarah LaBar	Part-time Paraprofessional Associate, PVHS	Leave without pay	One (1)	January 13, 2017
8.	Karen Marks	Part-time Paraprofessional Associate, PVHS	Academic Leave of Absence per CBA	Seventy (70)	February 1-May 15, 2017
9.	Maritza Martley-Boasci	Monitor, PVI	Leave without pay	One (1)	January 19, 2017
10.	Susan McDermott	Secretary, PVHS	Intermittent Family & Medical Leave	Three (3)	January 10, 2017 with a return to service date of January 13, 2017
11.	Melissa O'Keefe	Teacher, PVE	Family & Medical Leave	Four (4)	January 17, 2017 with a return to service date of January 23, 2017
12.	Katarzyna Oleksa	Food Service Employee, PVE	Leave without pay	One (1)	January 23, 2017
13.	Angela Pachuta	Teacher, PVI	Leave without pay	One-half (.5)	January 26, 2017
14.	Carol Patterson	Teacher, PVHS	Leave without pay	Two (2)	February 6 & 7, 2017
15.	Tammi Pavan	Full-time Paraprofessional Associate, PVE	Wishes to rescind her previously approved leave without pay	One (1)	January 23, 2017
16.	Carol Shibley	Teacher, PVE	Family & Medical Leave	Thirty-two (32)	February 28, 2017 with a return to service date of April
17.	Ashley Smith	Part-time Paraprofessional Associate, PVE	Academic Leave of Absence per CBA	Eighty-five (85)	January 23-May 12, 2017
18.	Victoria Weaver	Food Service Employee, PVE	Leave without pay	Four (4)	April 25-28, 2017
19.	Carol Bastos	Full-time Paraprofessional Associate, PVI	Leave without pay	One and one-half (1.5)	January 30 (1) and January 31 (.5), 2017
20.	Stephanie Havansky	Monitor, PVI	Leave without pay	One (1)	January 31, 2017
21.	Jalene Keiser	Food Service Employee, PVHS	Leave without pay	Fifty-five (55)	February 1-April 25, 2017
22.	Loretta Snyder	Teacher, PVMS	Family & Medical Leave	Forty-seven(47)	Anticipated February 6 with an anticipated return to service date of April 18, 2017

Approval of #7.d. – Resignations:

1. Angela Procita, part-time paraprofessional associate at PVHS, effective February 17, 2017.

ROLL CALL: 8-0 CARRIED

Abstained on #7.d.: Mr. Wunder (Abstention form attached)

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman

Mr. Wunder motioned, seconded by Ms. Micklos to approve Agenda item #8.a. – PVMS Program of Studies 7th and 8th Grade.

ROLL CALL: 8-0 CARRIED

Agenda item #8.b. – Informational –A written mathematics report by Ms. Shavonne Liddic was attached to the agenda.

Agenda item #8.c. – Presentation: Writing Pilot: This item was postponed and will be rescheduled.

SUPPORT SERVICES: Mr. Joshua Krebs

Ms. Micklos motioned, seconded by Mr. Serfass to approve Agenda Item #9 as follows:

Approval of Agenda item #9.a. – 2016-2017 Spring Coaching Positions:

Softball:

Assistant Varsity: Sara Rasley

Jr High Assistant: Mackenzie Caffrey/Melissa Ejck (split stipend)

Approval of Agenda item #9.b – 2016-2017 Intramural Advisors:

PVMS Weightlifting Monday, Wed, Thursday 2:45 - 4:45 pm March 17, 2017 to May 26, 2017

Advisor: David Stefani Co-Advisors: Dan Beck and Tierney Myers

PVHS Weightlifting Boys Soccer Monday through Friday 2:45 - 4:15 pm February 13, 2017 to August 11, 2017

Advisor: Chris Pachuta Co-Advisors: Alex Wunder and Chris Lusto

Approval of Agenda item #9.c. – 2016-2017 Field Trip Requests:

A. Grade/Organization: 9-12 Science Club

Teacher(s) Involved: Shannon Meckes

Destination: Northwestern Lehigh High School

Purpose: Compete and Prepare for EPC

Date(s): February 11, 2017

District Buses Needed: Yes - 1

B. Grade/Organization: 9-12 Science Olympiad

Teacher(s) Involved: Shannon Meckes

Destination: Penn State Wilkes Barre

Purpose: Compete in Regional Competition

Date(s): March 8, 2017

District Buses Needed: Yes - 1

Cost Per Student: N/A

C. Grade/Organization: 9-12 Mock Trial

Teacher(s) Involved: Jacqueline Ludka

Destination: Monroe County Courthouse, Stroudsburg

Purpose: Compete in State Competition

Date(s): February 21, 2017 and February 22, 2017

District Buses Needed: Yes - 1

D. Grade/Organization: 11-12 Science Olympiad

Teacher(s) Involved: Shannon Meckes, Jason Smith

Destination: Cedar Crest College

Purpose: Compete at the Biology Olympics

Date(s): April 28, 2017

District Buses Needed: Yes - 1

Approval of Agenda item #9.d. – Long Term Substantial Volunteer: PVE – Stacie Trudnak.

Approval of Agenda item #9.e. – Facility Use Requests:

- A. Organization: Greatness Addiction Basketball Classic
Facility Requested: PVHS New Gym & Lobby
Purpose: Adult 5 on 5 Basketball Tournament
Dates/Times: Sunday, March 26, 2017 - 8:00am – 4:00pm
Requestor: Carrington Beckford
Attendance: 300
Tuition: N/A
Fee by District: Class 4- All Appropriate Fees Apply

- B. Organization: West End Soccer League
Facility Requested: PVE Lower Soccer Fields
Purpose: Soccer practice / games
Dates/Times: March 11, 2017 – December 3, 2017 - Monday-Friday: 4pm-9pm
Saturday & Sunday: 8am-9pm
Requestor: Marcia Hansen
Attendance: 50
Tuition: N/A
Fee by District: Class 3- All Appropriate Fees Apply

ROLL CALL: 8-0 CARRIED

Agenda item #9.f. – Informational: District Events February 10, 2017 through February 23, 2017.

BUSINESS MANAGEMENT: Ms. Susan Famularo

Mr. Peeters motioned, seconded by Ms. Kresge to approve agenda item #10 as follows:

Approval of Agenda item #10.a. – Cafeteria Fund:

- A. Cafeteria Accounts Payable for February 9, 2017
Total amount: \$31,622.85
- B. Cafeteria Fund - Asset Cost Summary - January 2017

Approval of #10.b. – The following contracts:

- A. Mini-Thon 4 Diamonds. Pleasant Valley Middle School Diversity Club fundraiser. Stars and pictures to be sold January 24, 2017 to February 14, 2017.
- B. Joe Corbi Pizza and More. Pleasant Valley Middle School Student Government fundraiser. Catalogue Sales February 1, 2017 to February 20, 2017.
- C. LuLaRoe Mems and Miles. LuLaRoe Clothing sale. Pleasant Valley High School Class of 2018 fundraiser. Effective February 28, 2017.
- D. Image Market. Pleasant Valley Middle School Student Government fundraiser. Sale of SGA T-Shirts. Effective February 14, 2017 to February 27, 2017.
- E. All-American Publishing. All-American Sports Posters. Cost: No Cost. Two (2) year contract to begin Spring 2018 and will end after Winter 2019. PVSD will receive 15.00% of the gross receipts from advertisers who pay for space on poster.

Approval of Agenda item #10.c. – Student Placement: Student #011817ZG – Children’s Center Treatment Ed., effective 1/18/17.

Approval of Agenda item #10.d. – General Fund transfer to Capital Reserve:

General Fund to transfer \$50,000 to Capital Reserve as per 2016-2017 approved budget.

Approval of Agenda item #10.e. – Resolution regarding Superintendent Search II per attached.

ROLL CALL: 8-0 CARRIED

Agenda item #10.f. – Informational: Student Activity Accounts

Beginning Balance, January 1, 2017: \$262,698.73
Receipts: \$32,496.05
Expenditures: \$16,660.94
Ending Balance, January 31, 2017: \$278,633.84

SOLICITOR: Gerard Geiger, Esq. – No report.

PLEASANT VALLEY SCHOOL DIRECTORS:

Mr. Wisser questioned how the transition has gone with custodians. Mr. Krebs said he has been out sick but has heard that the transition has gone very well. He spoke of a couple issues that necessitated added time and an issue at PVE which required extra cleaning. Mr. Wisser expressed concern about the men's faculty bathroom not being cleaned and Mr. Krebs will address it with appropriate staff.

Mr. Zacharias expressed concern that the urinal in a middle school bathroom needs to be fixed.

PLEASANT VALLEY CITIZENS:

ADJOURNMENT

There being no further business to come before the Board, Mr. Peeters motioned, seconded by Mr. Serfass to adjourn the meeting at 8:50 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: February 23, 2017 @ 8:00 PM