

PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

Minutes of the November 10, 2016 Board of Education Meeting

Board Approved 12-8-16

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on November 10, 2016 and called to order by Vice President Len Peeters at 8:02 PM. The Pledge of Allegiance was led by Mr. Doug Wisser followed by a moment of silence recognizing Veterans Day in honor of our veterans. Mr. Peeters welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheadsville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra Duff

School Board members in attendance: Len Peeters, Vice President, Bob Serfass, Treasurer, Delbert Zacharias, Dan Wunder, Sue Kresge, Doug Wisser, Linda Micklos. Absent: Steve Borger, Russell Gould, President.

Administrative staff in attendance: Carole Geary, Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Shavonne Liddic, Mathematics Supervisor, Travis Serfass, Director of Buildings and Grounds.

Building administrative staff in attendance: John Gress, Bob Hines, Roger Pomposello, Mark Boos, Cassandra Herr.

Student Government Representative in attendance: Michelle Arrigo, Secretary

School Solicitor in attendance: Daniel Corveleyn, Esq.

Notification of Executive Session: Mr. Peeters announced that an executive session was held on November 10, 2016 immediately prior to the regularly scheduled meeting for purposes of personnel matters including, but not limited to, performance and/or discipline; negotiations; and legal issues.

Pleasant Valley Citizens: None.

SECRETARY'S REPORT: Ms. Susan Famularo, Board Secretary

Mr. Wunder motioned, seconded by Mr. Serfass to approve the minutes of the Board of Education meeting held on October 27, 2016.

CARRIED

Abstained: Linda Micklos

TREASURER'S REPORT: Mr. Bob Serfass

Ms. Micklos motioned, seconded by Ms. Kresge to approve agenda item #3 as was attached, as follows:

Approval of Agenda item #3.a. Accounts Payable – 10-1-16 to 10-31-16 (Manual Checks)

Approval of Agenda item #3.b. Accounts Payable – 11-1-16 to 11-10-16

Approval of Agenda item #3.c. Trial Balance/Financial Statement 10-31-16

Approval of Agenda item #3.d. Asset Cost Summary 10-31-16

Approval of Agenda item #3.e. Condensed Board Summary/Expenditures-Revenues 10-31-16

ROLL CALL: 7-0 CARRIED

The Accounts Payable (Agenda item #3.f.) approved at the October 27, 2016 Board meeting was provided and attached to the agenda for informational purposes.

OLD BUSINESS

Solicitor: Daniel Corveleyn, Esq. – No report.

NEW BUSINESS

Monroe Career & Technical Institute – Ms. Linda Micklos

Ms. Micklos reported on the meeting held on November 7th:

- Student events:

- MCTI hosted the Annual Career Exploration Night on October 27th with approximately 338 families in attendance.
- Penn College Dual Enrollment placement testing was completed with 68 students from electronics, culinary arts, precision machining, carpentry, diesel, horticulture, and HVAC programs currently enrolled in Penn College courses at MCTI.
- Upcoming events:
 - November 15th – National Technical Honor Society Banquet.
 - December 8th – DECA District Competitions.
 - December 8th – Parent/Student Open House.
- Business:
 - Auditors were on site the week of October 17th through 21st.
 - The Bureau of Food Safety and Laboratory Services did an inspection of our food service on October 25th. There were no findings.
 - The JOC authorized the administration to issue bids for the purchase of a driving simulator for the criminal justice program.

Ms. Micklos stated that the next meeting will be held on Monday, December 12th and will be the Board reorganization meeting.

Colonial IU20: Mr. Daniel Wunder:

Mr. Wunder reported on the meeting held on October 26, 2016 and provided a written report to the Board. He stated that the IU Board was presented the Comprehensive Plan Report and he would like at some point to invite the IU to a Board meeting so that they can report on the full range and scope of their services. Mr. Wunder also highlighted routine business held and stated that the Board adopted policy manual section 200 (Pupils). Of note to Pleasant Valley, Mr. Wunder stated that the Board accepted a letter of retirement from Mary Beth Bianco as Assistant to the Executive Director for Administrative and Professional Services, effective December 31, 2016. In addition, an invitation was extended to a workshop of an in-depth discussion of the New Basic Education Funding Formula on Monday, November 14, 2016 at 6:00 PM. A copy of *The Twenty* newsletter was attached to the report.

PSBA Legislative Liaison Report: Ms. Susan Kresge: No report.

Student Government Representative: Ms. Michelle Arrigo, Secretary

Ms. Arrigo reported on events and activities at the high school:

- Congratulations was extended to the marching band for coming in first place at the Nazareth Band Competition and won several specialty awards.
- A reminder about the upcoming production of the Lion, the Witch and the Wardrobe scheduled for November 18th, 19th, and 20th.
- Congratulations to the Debate Team for finishing first place in the Mountain Division of the EPC.
- The winter athletic season begins on November 18th.
- Congratulations to cross country winners who competed at the PIAA State Competition.
- Northampton College conducted an Instant Admission Day on November 1st with 28 students being granted instant admission. ESU held Admission Day today.
- Veterans Day activities are scheduled for tomorrow. A special thank you is extended to all our veterans.
- The Social Studies Department is organizing a food drive in support of families in need and local food banks.
- The senior panoramic picture was taken on November 9th. Graduation information was also distributed.

Ms. Kresge questioned the instant admission days and Mr. Gress explained the process which has been in place for approximately four years.

SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary

Agenda item #6.a – The enrollment report as of November 8, 2016 was attached.

Ms. Kresge motioned, seconded by Mr. Wisser to approve Agenda item #6 as follows:

Approval of Agenda item #6.b. – Homebound instruction as follows: Per Board policy, re-evaluation will be done in ninety (90) days.

Student No.	Reason
HB #208080-H	Medical, Retroactive to 10/21/16
HB #105628-M	Medical, Retroactive to 11/8/16

Approval of Agenda item #6.c. – Expulsion Agreement - #103070-H.

Approval of Agenda item #6.d. - The following policies:

- Policy No. 320 - Freedom of Speech in Non-school Settings
- Policy No. 321 - Political Activities
- Policy No. 322 - Gifts
- Policy No. 323 - Tobacco
- Policy No. 324 - Personal Files
- Policy No. 324.1 - Confidential Information

ROLL CALL: 7-0 CARRIED

Agenda item #6.e. – The following policies were noted for a second reading:

- Policy No. 325 - Dress and Grooming
- Policy No. 326 - Complaint Process
- Policy No. 327 - Management Team - Deleted
- Policy No. 328 - Complaint Process
- Policy No. 330 - Overtime
- Policy No. 331 - Job Related Expenses

Agenda item #6.f. – The following policies were provided for a first reading:

- Policy No. 332- Working Papers
- Policy No. 333- Professional Development
- Policy No. 334- Sick Leave
- Policy No. 335- Family and Medical Leave
- Policy No. 336- Personal Necessity Leave
- Policy No. 337- Vacation

Agenda item #6.g. – Informational – A draft of the 2017 Board Meeting and Building and Grounds Workshop Dates was provided for review. Ms. Geary stated that this needs to be approved at the reorganization meeting on December 8th.

Agenda item #6.h. – Other: Ms. Geary stated that the Middle School Veterans Day event was a great success. She also congratulated the marching band on a great event. She reminded all of the Middle School drama performances to be held this weekend.

Mr. Peeters referred to Policy No. 335. Family and Medical Leave which is up for a first reading and questioned eligibility requirements. Ms. Famularo, Ms. Geary, Mr. Corveleyn and Dr. Burrus explained the process is based on federal law in determining the amount of hours, among other things, for family medical leave. Mr. Peeters requested a written explanation of the eligibility requirements and process.

HUMAN RESOURCES: Dr. John T. Burrus

Ms. Kresge motioned, seconded by Ms. Micklos to approve agenda item #7 as follows:

Approval of Agenda item #7.a. through #7.e.

Approval of Agenda item #7.a. – Hiring of Personnel Regular appointment (pending receipt of all required paperwork):

	Name	Position	Salary	Location	Start Date
1.	Denise Hopely	LTS Family & Consumer Science Teacher	BS, Step 1 - \$41,800, prorated	PVHS	November 11, 2016 through the remainder of the 2016-2017 school year
2.	Christine Preston	Continuation of LTS position, Special Education	Current Salary	PVHS	November 21-December 16, 2016
3.	Matthew Triolo	Assistant Principal	\$72,100	PVHS	TBD
4.	Kim Wimmer	Full-Time Paraprofessional Associate	Step 4, \$24,787 prorated	PVI	November 11, 2016
5.	Andrew Krock	Part-Time Para-Professional Associate	Step E3, \$10,889.50 prorated	PVE	TBD
6.	John Guadagna	Part-Time Para-Professional Associate	Step E3, \$10,889.50 prorated	PVE	TBD

7.	Tyler Martinez	Casual Security	Per Board Policy	District	TBD
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Approval of Agenda item #7.b. – Extensions/Additions/Changes to Current Employee Assignments:

	Name	Position	Salary	Start Date
1.	Antoinette Gravelle	Substitute Monitor	Per Board Policy	TBD
2.	Crystal Rivera	Substitute Monitor	Per Board Policy	TBD

Approval of Agenda item #7.c. – The following leaves of absence, employees being responsible for benefit payments:

	Name	Position	Leave	Days	Dates
1.	Beverly Cascioli	Custodian, PVHS	Intermittent Family & Medical Leave	Two (2)	October 18 and 26, 2016
2.	Annamarie Fedorchak	Monitor, PVI	Leave without pay	One (1)	October 25, 2016
3.	Alison Hudzinski	Teacher, PVHS	Family & Medical Leave	Forty-five (45)	Anticipated leave date of March 24, 2017, with an anticipated return to service date of August 2017.
4.	Regina LaBadie-Fleck	Part-time Paraprofessional Associate, PVI	Leave without pay	Thirteen (13)	November 7-23, 2016
5.	Susan Marcin	Part-time Paraprofessional Associate	Leave without pay	Two (2)	November 3 & 4, 2016
6.	Kristen Matweecha	Teacher, PVHS	Extension of Child Bearing/Child Rearing Leave	Seventeen (17)	November 21-December 16, 2016

Approval of Agenda item #7.d. – Tenure: The following professional staff have served Pleasant Valley School District for three (3) years and have been rated as satisfactory. By the provisions of the PA School Code, they were recommended for tenure:

1. Diane Martinetti
2. Lindsay McKenna
3. Shanna Mills
4. Erica Muto
5. Carol Simonson
6. Heather Wadding

Approval of Agenda item #7.e. – The following resignation: Tricia Shann, part-time paraprofessional associate at PVHS, effective October 31, 2016.

ROLL CALL: 7-0 CARRIED

Ms. Kresge motioned, seconded by Mr. Wunder to approve Agenda item #7.f. – Request to Remove a Certification Area: Request by Joe Agolino to delete the Elementary K-6 certification area from his PA Certificate.

ROLL CALL: 2-5 NOT CARRIED
Voting No: Ms. Kresge, Ms. Micklos, Mr. Peeters, Mr. Serfass, Mr. Wunder

Mr. Wunder motioned, seconded by Mr. Serfass to approve Agenda item #7.g. - Level 3 Grievance - Reject PVEA Grievance # 16-17-01.

ROLL CALL: 5-2 CARRIED
Voting No: Mr. Peeters, Mr. Wisser

Ms. Geary welcomed Mr. Matt Triolo as Assistant Principal of the high school. Mr. Triolo thanked the Board for the opportunity and expressed his excitement for being back at Pleasant Valley.

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman

Approval of Agenda item #8.a. – None.

Mr. Newman commended all that were involved in the Middle School Veterans Day celebration including students, staff, band and chorus. He stated that the assembly was instructional showing what it means to respect the flag and our country and was very well done.

Agenda item #8.b. - Informational – Ms. Shavonne Liddic provided a written math update which was attached to the agenda.

SUPPORT SERVICES: Mr. Joshua Krebs (Ms. Geary reported in Mr. Krebs’s absence)

Mr. Serfass motioned, seconded by Ms. Micklos to approve Agenda Item #9 as follows:

Approval of Agenda item #9.a. – Long Term Substantial Volunteers: PVE: Judy Fiduccia, Bryan Beil, Amber Beil, Jody Finn, Melissa Roberti, Kathleen Kilker, Dawn Marinelli.

Approval of Agenda item #9.b. – Facility Use Requests:

Organization	Cartesian Dance Academy
Facility Requested	PVHS New Auditorium, Lobby, Concession Stand, Room G-8, and Music Room
Purpose	Dance Rehearsal/Recital
Dates/Times	May 31, 2017 – June 4, 2017 Wednesday (5/31/17) – Rehearsal 2:30pm – 10:30pm Thursday (6/1/17) – Rehearsal 2:30pm – 10:30pm Friday (6/2/17) – Rehearsal 2:30pm – 10:30pm Saturday (6/3/17) – Recital 1:00pm – 10:00pm Sunday (6/4/17) – Recital 7:00am – 11:00pm
Requestor	Cinthia Marino
Attendance	500
Tuition	N/A
Fee by District	Class 4- All Appropriate Fees Apply

Approval of Agenda item #9.c. – 2016-2017 Winter Coaching Positions (Pending receipt of all required and approved paperwork):

- Wrestling: JV Assistant: Chris Lesoine
- Wrestling Volunteer: Vincent Rufo
- Girls Basketball: Jr. High Assistant: Patrick Luchowski
- Boys Basketball: Jr. High Assistant: Doug Rapa

Approval of Agenda item #9.d. – 2016-2017 Intramural Advisors:

- Volleyball PVI Gym Tuesdays and Thursdays 5:45 pm - 8:15 pm November 22, 2016 to February 23, 2017
Advisor: John Gesiskie
Co-Advisors: Kethleen Gesiskie and Drew Dymond
- Ski Club Wednesdays January 2017 to March 2017
Advisor: Mark Rehrig
Co-Advisors: David Lewis and Jason Smith
- ESOL Language Lab PVE Computer Lab Thursdays 4-5pm November 17, 2016 to May 18, 2017
Advisor: Darcy Caruso
Co-Advisors: Jennifer Krebs, Nichole Anderton and Paulette Percey

Approval of Agenda item #9.e. – Discard Ranger Metal Detector at PVI

Approval of Agenda item #9.f. - Winter Coaching/Event Resignations:

- Winter Cheer JV Coach: Kim Buskirk
- Event Manager: Kevin Horvath

ROLL CALL: 7-0 CARRIED

Agenda item #9.g. – Informational: District Events from November 11, 2016 through December 8, 2016 were provided and attached to the agenda.

BUILDING REPORTS (Agenda item #10):

Pleasant Valley Elementary School: Mr. Pomposello

A written informational report was provided. Mr. Pomposello stated that the production of the Lion, Witch and Wardrobe will be performed by the high school at PVE on November 19th at 11:00 AM. Tickets to the show are free and there will be a character meet and greet. Mr. Pomposello and Ms. Geary both stated that this is an inspiration for students to get involved in drama productions as they go through school.

Pleasant Valley Intermediate School: Ms. Cassandra Herr

Ms. Herr provided a written informational report. In addition, Ms. Herr reported that the first annual dodge ball tournament was held with a tremendous turnout and proceeds will benefit the MiniThon. She thanked Michelle Arrigo for presenting on the HOPE program and for delivering a positive message to students. Ms. Herr also stated that Veterans Day assemblies will be held tomorrow where guest speakers will include PV graduates.

Pleasant Valley Middle School:

A written informational report was provided.

Pleasant Valley High School: Mr. John Gress

Mr. Gress provided a written informational report. In addition, Mr. Gress recognized Michelle Arrigo and stated she is doing an outstanding job. He reported on the ACT scores and stated that a senior has scored a 36. Also, Mr. Gress recognized the EPC fall scholar athletes for which three students qualified. In addition, Mr. Gress provided a copy of the College Bound Student-Athlete Eligibility Guide which was provided to all students. Mr. Gress welcomed Mr. Triolo back to Pleasant Valley.

BUSINESS MANAGEMENT: Ms. Susan Famularo

Mr. Serfass motioned, seconded by Ms. Kresge to approve agenda item #11 as follows:

Approval of Agenda item #11.a. – Cafeteria Fund: Accounts Payable for November 10, 2016 – Total amount: \$33,845.00; Cafeteria Fund: Asset Cost Summary – October 2016.

Approval of Agenda item #11.b. – The following contracts:

- A. IDEA-Part B Use of Funds Agreement between Pleasant Valley School District and Colonial Intermediate Unit #20 for the 2016-2017 school Year.
- B. Dodgeball Tournament - Mini THON Fundraiser. November 4, 2016 at Pleasant Valley Intermediate School.
- C. CSI. Cost: \$624.00. Service Support Agreement for Pleasant Valley High School Intercom/Master Clock, TV Distribution Systems. Effective December 1, 2016 through November 30, 2017.
- D. Jester Fun 5K Run. Mini THON Fundraiser. Sunday, April 2, 2017 at Pleasant Valley Middle and Pleasant Valley High School Campus.
- E. Blue Mountain Farms. Annual Poinsettias Sale. Fundraiser for Pleasant Valley High School FBLA. Effective November 21, 2016 through December 2, 2016.
- F. National Kidney Foundation. Stall Day for National Kidney Foundation. Fundraiser for Pleasant Valley High School FBLA. Effective December 5, 2016 through December 9, 2016.
- G. Kidz First. Sales of assorted frozen treats (after school). Fundraiser for Key Club at the Pleasant Valley High School. Effective November 1, 2016 through December 20, 2016.
- H. Eric's World of Products. Sale of baked items and holiday items. Fundraiser for Key Club at the Pleasant Valley High School. Effective November 17, 2016.
- I. World's Finest Chocolate. Catalog sales. Fundraiser for the Pleasant Valley High School Dance Team. Effective upon approval date, ending 2-4 weeks from start date.
- J. Craft & Vendor Fair. Fundraiser for the Senior Class of 2017. Effective December 4, 2016.
- K. Krispy Kreme Doughnuts. Fundraiser for the Pleasant Valley High School Dance Team. Effective approval date till December 8, 2016.
- L. Devereux. Cost: \$9.00 per 15 minute increments at a one (1) to one (1) ratio for program services for the 2016-2017 school year.
- M. Atlantic Roofing Corporation. To confirm roof replacement at the warehouse, at a cost of \$123,000. (This project was approved at the October 27, 2016 Board of Education Meeting at a cost not to exceed \$140,000.) Project CPN number is R132203-PA-12209.
- N. MVP Apparel. PVI Mini-THON fundraiser from December 2016 to February 2017.
- O. MVP Apparel. PVE Mini-THON fundraiser from December 2016 to February 2017.
- P. Yoga. PVI Mini-THON fundraiser from November 2016 to June 2017.

Approval of Agenda item #11.c. – Barry Isett & Associates, Inc. Authorization for Services to do the Pleasant Valley High School Property Condition Assessment at a cost not to exceed \$23,750.00.

ROLL CALL: 7-0 CARRIED

Agenda item #11.d. – Informational: Student Activity Accounts; District Investment Report

A. Student Activity Accounts

Beginning Balance, October 1, 2016: \$215,976.30

Receipts: \$76,325.47

Expenditures: \$23,628.59

Ending Balance, October 31, 2016: \$268,673.18

B. District Investment Report for October 31, 2016

SOLICITOR: Daniel Corveleyn, Esq. –

Mr. Corveleyn reported that he attended the 2016 School Law Workshop in Hershey on October 13th. He highlighted several sessions including funding issues, FERPA, implications in the wake of Act 14, and a session called *Close the School Building – What's Next*. In addition, Mr. Corveleyn reported on the School Law update by Mike Levin. Mr. Corveleyn stated that this workshop was at no cost to the school district.

PLEASANT VALLEY SCHOOL DIRECTORS:

Mr. Wunder congratulated the debate team for their first place win in the Mountain Division of the EPC. He stated that he is a big fan of our athletics, but that debate scores are just as important as touchdown scores.

Ms. Kresge wished all a Happy Thanksgiving.

Mr. Peeters welcomed Mr. Triolo back to Pleasant Valley.

PLEASANT VALLEY CITIZENS:

Mr. Rick Hill, Polk Township, questioned the procedures on approving policies. Ms. Geary explained the policy approval process and indicated that policies can be found on our website.

Mr. John Saitta, Chestnuthill Township, asked for the Board's consideration about gender discrimination relating to the dress code. He expressed concern that girls' accessories such as wearing different colored ribbons in their hair is currently not allowed and pointed out that the same does not seem to apply for staff members. Ms. Geary stated that this issue will be considered.

ADJOURNMENT

There being no further business to come before the Board, Mr. Wunder motioned, seconded by Mr. Serfass to adjourn the meeting at 8:33 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: December 8, 2016 (Organization) @ 8:00 PM