

PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, PA 18322

Board Approved 9-22-16

Minutes of the September 8, 2016 Board of Education Meeting

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on September 8, 2016 and called to order by Russell Gould, President, at 8:10 PM. The Pledge of Allegiance was led by Mr. Len Peeters followed by a moment of silence in memory of Mr. Harry Peeters who passed away on Saturday. Mr. Gould welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheads ville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra Duff

School Board members in attendance: Russell Gould, President, Len Peeters, Vice President, Bob Serfass, Treasurer, Delbert Zacharias, Linda Micklos, Dan Wunder, Sue Kresge, Doug Wisser. Absent: Steve Borger.

Administrative staff in attendance: Carole Geary, Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Josh Krebs, Director of Support Services, Keri Ramsay, Reading Supervisor, Shavonne Liddic, Mathematics Supervisor, Monica Kotzmann, Administrative Assistant to the Business Manager, Travis Serfass, Director of Buildings and Grounds.

School Solicitor in attendance: Daniel Corveleyn, Esq.

Notification of Executive Session: Mr. Gould announced that an executive session was held on September 8, 2016 immediately prior to the regularly scheduled meeting for purposes of personnel matters including, but not limited to, performance and/or discipline; negotiations; and legal issues. Mr. Gould also announced that there would be an executive session immediately following this meeting.

Pleasant Valley Citizens:

Mr. Richard Hicks, Jackson Township, introduced himself as the new President of the PVESPA. He introduced other officers of the Association – Mr. Todd Kresge, Vice President, Ms. Colleen Schmidt, Secretary, and Ms. Augie Kresge, Treasurer. He also stated that Mr. Jim Garr is the new Parliamentarian (not present). Mr. Hicks stated that they look forward to working with the Board.

SECRETARY’S REPORT: Ms. Susan Famularo, Board Secretary

Mr. Wunder motioned, seconded by Mr. Serfass to approve the minutes of the Board of Education meeting held on August 25, 2016.

CARRIED

TREASURER’S REPORT: Mr. Bob Serfass

Mr. Peeters motioned, seconded by Ms. Micklos to approve agenda item #3 as was attached, as follows:
Approval of #3.a. Accounts Payable – 8-1-16 to 8-31-16 (Manual Checks)
Approval of #3.b. Accounts Payable – 9-1-16 to 9-8-16
Approval of #3.c. Trial Balance/Financial Statement 8-31-16
Approval of #3.d. Asset Cost Summary 8-31-16
Approval of #3.e. Condensed Board Summary/Expenditures-Revenues 8-31-16

ROLL CALL: 8-0 CARRIED

Abstained on #3.b.: Mr. Gould-Check No. 00215168
7-0-1 CARRIED (Abstention Form Attached)

The Accounts Payable (#3.f.) approved at the August 25, 2016 Board meeting was provided and attached to the agenda for informational purposes.

OLD BUSINESS

Solicitor: Daniel Corveleyn, Esq.: No report.

NEW BUSINESS

Monroe Career & Technical Institute: Ms. Linda Micklos

Ms. Micklos stated that there was no meeting because of the holiday and the next meeting is scheduled for Monday, September 12th.

Colonial IU20: Mr. Daniel Wunder

Mr. Wunder provided a written report of the meeting held on August 24, 2016. Mr. Wunder stated that in addition to routine business conducted, the IU is currently undergoing a review and revision of all policies and are currently working on Section 600-Finances. He said that the Board approved the employment agreement with Mr. Christopher Wolfel as Assistant to the Executive Director for Student Services. Also, Jessica F. Moyer, Esq. and Keely Jac Collins, Esq. from King Spry Education Law Practice Group presented the Board with a brief seminar on *Issues Facing Schools with Transgender Students*. Mr. Wunder stated that of particular note to Pleasant Valley, special education contracts were approved for the 13 served school districts. Pleasant Valley was at \$1,544,466.00, Easton high at \$5,685,139.00, and Delaware Valley low at \$265,262.00). In addition, Pleasant Valley IDEA Pass Through Funds were approved at \$627,830.74; Lorie Rehrig was approved for a job status change from full time associate teacher to classroom associate teacher; Jeanne Stahlecker was approved as a TPE (Visually Impaired Support as assigned) to Pocono Mountain and Pleasant Valley. Mr. Wunder also provided a copy of *The Twenty* newsletter.

PSBA Legislative Liaison Report: Ms. Susan Kresge – No report.

SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary

Ms. Kresge motioned, seconded by Mr. Wunder to approve Agenda item #6 as follows:

Approval of Agenda item #6.a. – Appointment of Board of the Trustees of the Western Pocono Community Library:

- Mrs. Judith Leiding - 3 year term expiring October 2019
- Mrs. Luanne (Linares) Freeman - 3 year term expiring October 2019
- Mr. Vincent Morello Jr. - 3 year term expiring October 2019

Approval of Agenda item #6.b. – The following policies:

- A. Policy No. 300 Ethical Behavior
- B. Policy No. 301 Creating a Position
- C. Policy No. 302 Employment of Superintendent/Assistant Superintendent
- D. Policy No. 304 Employment of District Staff
- E. Policy No. 305 Employment of Substitute and Short-Term Employees

ROLL CALL: 8-0 CARRIED

Agenda item #6.c. – The following policies were noted for a second reading:

- A. Policy No. 306 - Employment of Summer School Staff
- B. Policy No. 307 - Student Teachers/PDS Students/Interns/Student Observers
- C. Policy No. 308 - Employment Contracts/Board Resolution
- D. Policy No. 309 - Assignment and Transfer
- E. Policy No. 311 - Suspensions/Furloughs

Agenda item #6.d- The following policies were provided for a first reading:

- A. Policy No. 312 - Performance Assessment of Superintendent/Assistant Superintendent
- B. Policy No. 313 - Evaluation of Employees
- C. Policy No. 314 - Physical Examination
- D. Policy No. 314.1 - HIV Infection
- E. Policy No. 316 - Nontenured Employees (Delete)

Agenda item #6.e. – Other: Ms. Geary stated that we had a terrific opening of school and thanked all involved. In particular, she thanked Mr. Travis Serfass and the maintenance department for a great job on the grounds, and Mr. Josh Krebs for handling any transportation issues that arose.

HUMAN RESOURCES: Dr. John T. Burrus

Mr. Serfass motioned, seconded by Mr. Peeters to approve agenda item #7 as follows:

Approval of #7.a. – Hiring of Personnel Regular appointment (pending receipt of all required paperwork):

	Name	Position	Salary	Location	Start Date
1.	Sandy Bojko	Part-time Paraprofessional Associate	Level E3, \$10,889.50, pro-rated	PVE	September 9, 2016
2.	Ashley Gulla	Part-time Paraprofessional Associate and Substitute Paraprofessional Associate	Level E3, \$10,889.50, pro-rated	PVE	TBD
3.	Jaclyn Novak	Substitute Paraprofessional Associate	Per Board Policy		TBD

4.	Betty Lou VanHorn	Custodian - Third (3rd) Shift	Level E3, \$15.54/hour	PVHS	September 12, 2016
5.	Tess Staples	Part-Time Paraprofessional and Substitute Paraprofessional Associate	Level E3, \$10,889.50, pro-rated	PVI	TBD
6.	Christine Preston	Long-term Substitute Special Education until on or about November 21, 2016	BS Step 1 - \$41,800 pro-rated	PVHS	TBD

Approval of #7.b. – The following extensions/additions/changes to current employee assignments:

	Name	Position	Salary	Start Date
1.	India Johnson	Full-time Paraprofessional Associate, PVMS	Level E3, \$21,779, pro-rated	September 9, 2016
2.	Kimberly Kujawa	Full-time Paraprofessional Associate, PVHS	Level E3, \$21,779, pro-rated	September 9, 2016
3.	Carolina Nunes-Rosa	Substitute Paraprofessional Associate	Per Board Policy	TBD
4.	Joy Rungo	Substitute Paraprofessional Associate	Per Board Policy	TBD

Approval of #7.c. – The following leaves of absence (employees are responsible for benefit payments):

	Name	Position	Leave	Days	Dates
1.	Beverly Cascioli	Custodian, PVHS	Intermittent Family & Medical Leave	Three (3)	June 3 and 9, and July 21, 2016
2.	Karin DePaul	Part-time Paraprofessional Associate, PVMS	Leave without pay	Seven (7)	October 19-27, 2016
3.	Bonnie Drinkwater	Part-time Paraprofessional Associate, PVI	Leave without pay	Five (5)	October 3-10, 2016
4.	Rachel Goodwin- Brown	Secretary, PVMS	Family & Medical Leave	Fifteen (15)	August 31, 2016 with a return to service date of September 22, 2016
5.	Wanda Jones-Jordan	Custodian, PVE	Family & Medical Leave	Twenty-six (26)	August 26, 2016 with a return to service date of October 4, 2016
6.	Barbara Kuntzman	Custodian, PVMS	Family & Medical Leave	One (1)	
7.	Ruthann Winders	Secretary, PVE	Intermittent Family & Medical Leave	Four (4)	June 20-23, 2016
8.	Regina Fleck	Part-Time Paraprofessional, PVI	per School Board Policy 539.1 LWOP = 3 days	Ten (10)	October 21st with an anticipated return of November 4, 2016
9.	Dawn Dunbar- Gerenday	Part-time Paraprofessional PVMS	Leave without pay	sixty-six (66)	September 19, 2016 - January 3, 2017

Approval of #7.d. – The following sabbatical leave of absence: Sally Saragusa, teacher PVHS, effective September 9, 2016 and continuing to the end of the 2016-2017 school year.

Approval of #7.e. – The following resignations:

1. Gigi Barton, part-time paraprofessional associate at PVHS, effective August 23, 2016. Ms. Barton wishes to remain on the substitute list.
2. Stacy McKee, full-time paraprofessional associate at PVHS, effective August 12, 2016.
3. David Pacchioni, Assistant Principal at PVHS, effective TBD.
4. Alison Zacharias, food service employee at PVE, effective August 30, 2016. Ms. Zacharias wishes to remain on the substitute list.
5. Andrew Uhler, guidance counselor at PVE, effective TBD.
6. Kim Dieter, part-time paraprofessional PVE, effective September 16, 2016.

ROLL CALL: 8-0 CARRIED

Abstained on item #7.e.4.: Delbert Zacharias

7-0-1 CARRIED (Abstention Form Attached)

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman

Ms. Kresge motioned, seconded by Ms. Micklos to approve Agenda item #8 as follows:
 Approval of #8.a. – Purchase of the novels *Matilda* and *The BFG* by Roald Dahl for use in 5th grade at PVI.

Approval of #8.b. – Discard of social studies textbooks from PVHS as per the list attached to the agenda.

ROLL CALL: 8-0 CARRIED

Agenda Item #8.c. – Informational – Ms. Shavonne Liddic provided a written mathematics report attached to the agenda.

SUPPORT SERVICES: Mr. Joshua Krebs

Ms. Kresge motioned, seconded by Mr. Wisser to approve Agenda Item #9 as follows:
 Approval of #9.a. – The following field trip requests:

- A. Organization: Ski Club PVI
 - Teacher(s) Involved: Laura Ammermann
 - Destination: Blue Mountain Ski Area
 - Purpose: Learn how to ski or snowboard
 - Date(s) 1/3, 10,17, 24, 31, 2/7
 - District Buses Needed: Yes
 - Cost Per Student: \$250
 - Cost for District:
- B. Organization: Life Skills PVHS
 - Teacher(s) Involved: Watson/Matweecha
 - Destination: Knoebel's Amusement Park
 - Purpose: Apply communication skills as well as social skills in a real world setting
 - Date(s) May 25, 2017
 - District Buses Needed: Yes
 - Cost Per Student: \$25
 - Cost for District: N/A

Approval of #9.b. - 2016-2017 Intramural Advisors:

- Building: PVHS JCM Weightlifting September 6, 2016 to November 22, 2016
 Monday through Thursdays 2:45 pm - 4:00 pm
 Advisor: Julie Tonkay Co Advisors: Steve Caffrey
- Building: PVHS Baseball/Weightlifting September 6, 2016 to November 11, 2016
 Monday through Friday 2:45 pm - 4:30 pm
 Advisor: Karl Rentzheimer
- Building: PVE PVE Chorus September 29, 2016 to June 2017
 Thursdays from 4:00 pm - 5:00 pm
 Advisor: Amy Boligitz Co-Advisor: Desiree Murray

Approval of #9.c. – The following Facility Use Requests:

A.	Organization	PVYA
	Facility Requested	PVMS New Gymnasium
	Purpose	Community Basketball Program
	Dates/Times	Sunday's, 8:30am-12:30pm 9/11/16 – 5/28/17
	Requestor	Hope Smith
	Attendance	25
	Tuition	None
	Fee by District	Class 3- All Appropriate Fees Apply
B	Organization	Girls on the Run Pocono
	Facility Requested	Pleasant Valley Elementary Parking Lot, Gym (Inclement Weather)
	Purpose	Girls Running Educational Program
	Dates/Times	Monday and Wednesdays 3:45pm – 5:15pm 9/12/16 – 12/7/16
	Requestor	Dolores Everett
	Attendance	30
	Tuition	N/A
	Fee by District	Class 4- All Appropriate Fees Apply

C	Organization	Girls on the Run Pocono
	Facility Requested	Pleasant Valley Intermediate Parking Lot, Gym (Inclement Weather)
	Purpose	Girls Running Educational Program
	Dates/Times	Tuesdays and Fridays 3:45pm – 5:15pm 9/13/16 – 12/9/16
	Requestor	Dolores Everett
	Attendance	30
	Tuition	N/A
	Fee by District	Class 4- All Appropriate Fees Apply
D	Organization	West End Academy of Dance
	Facility Requested	PVHS New Auditorium, Lobby, ticket booth, music/band rooms
	Purpose	Dance Rehearsal / Recital
	Dates/Times	Wednesday, Thursday, Saturday June 7, 8, 10, 2016 12:00pm – 10:00pm
	Requestor	Mary Louise Behrends
	Attendance	400
	Tuition	N/A
	Fee by District	Class 4- All Appropriate Fees Apply
E	Organization	Dance 'til Dawn
	Facility Requested	PVHS New Auditorium, Lobby, ticket booth, music/band rooms
	Purpose	Dance Rehearsal / Recital
	Dates/Times	Friday, May 19, 2017 (2:45pm - 9:45pm) Saturday, May 20, 2017 (10:00am – 7:30pm)
	Requestor	Dawn Massa
	Attendance	400
	Tuition	N/A
	Fee by District	Class 4- All Appropriate Fees Apply

Approval of #9.d. – 2016-2017 Coaching Positions:

Field Hockey: Volunteer: Hannah Bard
Cheerleading: Jr. High Volunteer: Dawn Hahn

Approval of #9.e. – 2016-2017 Supplemental/Co-Curricular Positions:

Marching Band: Advisor: Mark Van Auken (Level 1 for 7 weeks)
Assistant: McKenna Sickels and Autumn Moser will split stipend

Approval of #9.f. – Intramural Advisors:

PVHS Boys Lacrosse Tues, Thurs (Fall) and Mon, Tues, Thurs, Fri (Winter) from August 1, 2016 to February 28, 2016

Advisor: Vincent Arezzi Co-Advisors: Rick Anglemyer, Eric Batstone

ROLL CALL: 8-0 CARRIED

Agenda Item #9.g. – Informational: District Events September 9, 2016 to September 22, 2016 was provided and attached to the agenda.

BUSINESS MANAGEMENT: Ms. Susan Famularo

Ms. Kresge motioned, seconded by Mr. Peeters to approve agenda item #10 as follows:

Approval of Agenda item #10.a. – The following contract: Kenmark, Inc. Cost: \$1,306.00. Pleasant Valley High School Drama Production, rental of back drops.

Approval of #10.b. – The following invoices recommended for payment from the Pleasant Valley High School Courtyard Garden Account:

Check #197 Robert Young - Mums and Bird Bath Top \$65.94
Check #198 Sugar Hollow Farms - Mulch \$115.97
Check #199 West End Signs & Awards - Bench Plaques \$18.00

Approval of #10.c. - Recommended that the Pleasant Valley School District Board of Education approve the Agreement with Robert Palazzo, NCSP for an Independent Educational Evaluation: \$3000 for evaluation report plus \$200/hour for testimony.

Approval of #10.d. – The following invoices recommended for payment from the Bond Fund as indicated: 2006 Bond Fund as per attached - \$289,037.81.

Approval of #10.e. – Richard A. Shillabeer, PSY.D. Cost: Up to \$4,000.00 to provide services in regards to an Independent Educational Evaluation. Term of Agreement: September 1, 2016 until submission of evaluation report to the District.

Approval of #10.f – Settlement Agreement and Release

ROLL CALL: 8-0 CARRIED

SOLICITOR: Daniel Corveleyn, Esq. – No report.

PLEASANT VALLEY SCHOOL DIRECTORS:

Mr. Gould questioned the possibility of the use of pesticides as opposed to weed-whacking the weeds on the grounds. Mr. Krebs spoke about contracting out versus in-house stating someone would have to be licensed if we go in-house. He also spoke about liability issues and costs. Mr. Corveleyn stated that there would be liability issues whether we contract out or do it in-house. Mr. Gould asked that the issue be looked into further.

PLEASANT VALLEY CITIZENS: None.

ADJOURNMENT

There being no further business to come before the Board, Mr. Zacharias motioned, seconded by Mr. Wunder to adjourn the meeting at 8:25 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: September 22, 2016 @ 8:00 PM