

PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, PA 18322

Minutes of the March 8, 2018 Board of Education Meeting

Board Approved 3-22-18

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on March 8, 2018 and called to order by President Len Peeters, at 7:03 PM. The Pledge of Allegiance was led by Ms. Laura Jecker followed by a moment of silence. Mr. Peeters welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheads ville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra Duff

School Board members in attendance: Len Peeters, President, Sue Kresge, Vice President, Kenneth Cocuzzo, Treasurer, Bob Serfass, Delbert Zacharias, Laura Jecker, Dan Wunder, Donna Yozwiak, Russell Gould.

Administrative staff in attendance: David Piperato, Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Stacy Stair, Administrative Assistant to the Business Manager, Marcia Taylor, Accountant, Cheryl Caines, Supervisor of Special Education.

School Solicitor in attendance: Paul J. Cianci, Esq./ Mike Greenfield, Esq.

Notification of Executive Session: Mr. Peeters announced that an executive session was held on March 8, 2018 immediately prior to the regularly scheduled meeting for purposes of personnel matters including, but not limited to, performance and/or discipline; negotiations; and legal issues.

SECRETARY'S REPORT: Ms. Stacy Stair, Assistant Board Secretary

Ms. Yozwiak motioned, seconded by Mr. Serfass to approve the minutes of the Board of Education meeting held on February 22, 2018.

CARRIED

TREASURER'S REPORT: Mr. Ken Cocuzzo

Mr. Gould motioned, seconded by Ms. Yozwiak to approve Agenda item #3.a. - #3.c. as was attached:
Approval of #3.a. Accounts Payable – 2-1-18 to 2-28-18 (Manual Checks)
Approval of #3.b. Accounts Payable – 2-1-18 to 2-28-18 (Manual Checks PSDLAF)
Approval of #3.c. Accounts Payable – 3-8-18

ROLL CALL: 9-0 CARRIED

Abstained on Agenda item #3.a. Check No. 00219984: Mr. Wunder

Ms. Kresge motioned, seconded by Ms. Jecker to approve Agenda item #3.d. - #3.f. as was attached:
Approval of #3.d. – Trial Balance/Financial Statement 2-28-18
Approval of #3.e. – Asset Cost Summary 2-28-18
Approval of #3.f. – Condensed Board Summary/Expenditures-Revenue 2-28-18

ROLL CALL: 9-0 CARRIED

Agenda item #3.g. Accounts Payable approved on February 22, 2018 was attached for informational purposes.

OLD BUSINESS

Solicitor: Paul J. Cianci, Esq./Mike Greenfield, Esq. – No report.

NEW BUSINESS

Monroe Career & Technical Institute: Ms. Donna Yozwiak –

Ms. Yozwiak reported that the JOC meeting scheduled for March 5th was cancelled due to the power outage. She stated that the meeting has been rescheduled for Tuesday, March 13th.

Colonial IU#20: Mr. Daniel Wunder –

Mr. Wunder provided *The Twenty* newsletter to the Board. He reported on the meeting held on February 28, 2018 and stated that routine business was conducted. In addition, he reminded the Board members to RSVP to Julie Eates by March 16th their intentions on attending the 2018 Excellence in Education Award and National Merit Scholar Recognition Ceremony to be held on April 19th. He stated that

presently five Board members are attending. Mr. Wunder also reported that the IU Board approved the proposed CIU20 General Operating Budget of \$3,526,160.00 for the 2018-2019 school year. In addition, a five year lease commencing next year to occupy commercial office space on Phillips Street in Stroudsburg, PA was approved allowing the “northern” school districts served by the IU a more accessible and convenient location for meetings and services.

PSBA Legislative Liaison Report: Ms. Susan Kresge – No report.

Curriculum Committee - Ms. Sue Kresge/Ms. Donna Yozwiak – No report.

Finance Committee - Mr. Len Peeters – No report.

Athletic Committee - Mr. Russ Gould – Mr. Gould reported on issues addressed at the recent Athletic Committee meeting which included:

- The Coordinated Health Contract;
- The turf field regarding water drainage issues for which Mr. Percey will contact the realtor;
- New wrestling room mats for which Mr. Percey is getting quotes;
- The hiring of Jr. High Baseball coaches and the classes coaches must take;
- Football fundraiser to offset the cost of the shed and the possible uniform sponsorship with Under Armour;
- The All Sports Club and its intention not to renew The Small Games of Chance License and further discussion will take place;
- Update on the EPC.

Mr. Gould stated that the next meeting is scheduled for March 13th.

Property Committee - Mr. Ken Cocuzzo – Mr. Cocuzzo stated that the next meeting is scheduled for Monday, March 12th.

SUPERINTENDENT-REPORT/REQUESTS: Mr. David Piperato

Approval of Agenda item #6.a. – Approval of Resolution

Ms. Jecker motioned, seconded by Mr. Wunder to approve the following Resolution which Mr. Piperato read:

WHEREAS, the Board of School Directors of the Pleasant Valley School District (“the School District”) retained the firm of Newman Williams Mishkin Corveleyn Wolfe & Fareri (“the Firm”) as its solicitor for the term of July 1, 2017 through June 30, 2018 in accordance with a letter dated May 17, 2017; and

WHEREAS, the Firm sent a letter to the School District dated February 28, 2018, that the Firm was resigning effective March 1, 2018, as attorneys for the School District;

NOW, THEREFORE, BE IT RESOLVED, that the School District acknowledges receipt of the letter and reserves all rights it may have under the agreement with the Firm; and, in reliance upon said letter, will be using other counsel and may seek the return of any fees to which the School District is entitled.

ROLL CALL: 9-0 CARRIED

Mr. Piperato introduced to the public two attorneys from the Levin Legal Group. He welcomed Paul J. Cianci, Esq. and Mike Greenfield, Esq. and thanked them for attending.

Agenda item #6.b. – Enrollment: The enrollment report as of March 2018 was attached to the agenda for informational purposes.

Ms. Kresge motioned, seconded by Mr. Gould to approve Agenda item #6.c. as follows:
Approval of Agenda item #6.c. – 2018-2019 One-page School District calendar per attached.

Prior to the roll call vote, Mr. Gould thanked Mr. Piperato for his efforts in coordinating the calendar with the other districts in Monroe County. Ms. Yozwiak stated that 3 of the 4 schools in the county are similar and as a result, the impact on MCTI students will be negligible.

ROLL CALL: 9-0 CARRIED

HUMAN RESOURCES: Dr. John T. Burrus

Mr. Serfass motioned, seconded by Mr. Gould to approve Agenda item #7.a. - #7.h. Prior to the roll call vote, Mr. Cocuzzo expressed his desire to separate Agenda item #7.a. from #7.b - #7.h.

Mr. Cocuzzo motioned, seconded by Ms. Yozwiak to vote on Agenda item #7.a. separate from #7.b. - #7.h.

ROLL CALL: 9-0 CARRIED

Ms. Kresge motioned, seconded by Mr. Wunder to approve Agenda item #7.a. as follows:

Approval of Agenda item #7.a. – Hiring of Support Staff:

	Name	Position	Site	Hourly Rate	Annual Rate	Start Date	Replace
1.	Roland Steele	Custodian, 2nd Shift	PVI	\$16.09 \$.45 shift differential		TBD	John Ewing
2.	Lauren Nelson	Bookkeeper	District		\$31,265 (prorated)	March 12, 2018	Marcia Taylor

Prior to the roll call vote, Mr. Cocuzzo stated that based on his previous vote and his desire to be consistent involving one of the individuals listed in Agenda item #7.a., and also based on the Superintendent’s recommendation, he will vote as he previously did.

ROLL CALL: 7-2 CARRIED

Voting No: Mr. Peeters, Mr. Zacharias

Mr. Gould motioned, seconded by Mr. Serfass to approve Agenda item #7.b. - #7.h. as follows:

Approval of Agenda item #7.b. – Hiring of Professional Staff:

Name:	Kelly McMaster
Education Level:	B.S. Degree: Early Childhood Education
Undergraduate School:	East Stroudsburg University
Assignment:	Kindergarten Teacher
Certification:	Instructional I: Grades PK-4
Experience:	Aug. 2018 - Feb. 2018: Pleasant Valley School District; Long Term Substitute - Kindergarten Sept. 2016 - Present: Pocono Mountain School District; Daily Substitute May 2016 - Present: Pleasant Valley School District; Daily Substitute
Salary:	\$42,300; BS, Step 1 (prorated)
Effective:	Retroactive; February 26, 2018

Approval of Agenda item #7.c. – Family and Medical Leave:

	Name	Position	Site	Days	Date(s)
1.	Robin Baumbartner	Paraprofessional Associate	PVMS	Nine (9)	February 20, 2018 - March 2, 2018
2.	Donna Berg	Teacher	PVHS	Forty-One (41)	February 20, 2018, February 22, 2018, February 26, 2018 - April 20, 2018
3.	Deana Burger	Paraprofessional Associate	PVE	One (1)	February 20, 2018
4.	Mariclaire Hosking	Paraprofessional Associate	PVMS	One-Half (1/2)	February 14, 2018
5.	Mariclaire Hosking	Paraprofessional Associate	PVMS	One (1)	February 20, 2018
6.	William Mingle	Custodian	PVE	Fourteen (14)	February 6, 2018 - February 23, 2018

Approval of Agenda item #7.d. – Leaves of Absence (employees are responsible for benefit payments for unpaid leave):

	Name	Position	Site	Days	Date(s)
1.	Tabitha Barnes	Food Service Employee	PVE	Thirty (30)	March 2, 2018 - April 13, 2018
2.	Carol Bastos	Paraprofessional Associate	PVI	One (1)	February 14, 2018
3.	Joan Bumbulsky	Teacher	PVE	Three (3)	February 28, 2018 - March 2, 2018

4.	Amy Crilley	Paraprofessional Associate	PVE	One (1)	February 14, 2018
5.	Andrea DeMarinise	Paraprofessional Associate	PVE	Three (3)	February 14, 2018 - February 16, 2018
6.	Misty Falcone-Smith	Teacher	PVE	One (1)	March 29, 2018
7.	Alison Fennell	Paraprofessional Associate	PVE	One (1)	February 13, 2018
8.	Allison Fennell	Paraprofessional Associate	PVE	One (1)	February 27, 2018
9.	Diana Graziano	Paraprofessional Associate	PVE	One (1)	February 2, 2018
10.	Diana Graziano	Paraprofessional Associate	PVE	Three (3)	February 5, 2018, February 6, 2018, February 9, 2018
11.	Millie Healy	Monitor	PVI	One (1)	February 14, 2018
12.	Linda Iadisernia	Food Service Employee	PVHS	Three (3)	April 25, 2018 - April 27, 2018
13.	Stacey Kresge	Monitor	PVMS	Three (3)	February 12, 2018 - February 14, 2018
14.	Maritza Martely-Boasci	Monitor	PVI	One (1)	February 14, 2018
15.	Elizabeth Morgan	Monitor	PVE	One (1)	February 21, 2018
16.	Michelle Palmer	Monitor	PVE	One (1)	February 13, 2018
17.	Tammy Rose	Paraprofessional Associate	PVE	One (1)	April 2, 2018
18.	Danielle Staples	Teacher	PVE	One (1)	February 21, 2018
19.	Danielle Staples	Teacher	PVE	Two (2)	February 26, 2018 - February 27, 2018
20.	Dolores Walsh	Monitor	PVHS	One (1)	January 31, 2018

Approval of Agenda item #7.e. – Retirement – Act 93 Administrator:
Cheryl Caines, Supervisor of Special Education, effective June 29, 2018.

Approval of Agenda item #7.f. – Resignation:
Michael Glenn, furloughed math teacher, effective February 26, 2018.

Approval of Agenda item #7.g. – Memorandum of Understanding between the Pleasant Valley School District and PVEA – Conditional Retirement Incentive Extension for Extenuating Circumstances for Donna Berg.

Approval of Agenda item #7.h. - Retirement Incentive PVEA 2018 – The following individuals have met the requirements for the 2018 PVEA retirement incentive approved on January 11, 2018. Each individual’s retirement will take effect at the conclusion of the day on the final day of the 2017-2018 academic school year:

	Name	Building	Position
1.	Sandra Stone	PVI	Librarian
2.	Paula Schmelz	PVI	Grade 4
3.	Lorraine Cangialosi	PVE	Librarian
4.	Thomasine Falcone	PVHS	H/PE & Driver Ed.
5.	Teresa Greggo	PVE	Social Studies
6.	Mary Portz	PVI	Remedial Reading
7.	Deborah Lowenburg	PVHS	Librarian
8.	Karla Eisenhower	PVMS	H/PE
9.	Kelley Sheeley	PVE	Grade 1
10.	Deb Lynn Gibbons	PVI	H/PE
11.	Diane Rostock	PVHS	Gifted
12.	Christina Solinger	PVE	Kindergarten
13.	George Smith	PVHS	ESOL
14.	Falona Walker	PVHS	English
15.	Rachel Frable	PVMS	Music

Prior to the roll call vote, Mr. Piperato took this opportunity to congratulate Ms. Cheryl Caines, Special Education Supervisor, on her retirement and expressed his thanks and best wishes. He also commented

on the number of teacher retirements and the impact it will have on the District. He congratulated all and thanked them for their many years of service wishing them well in their future. Mr. Wunder congratulated all on their retirement and especially thanked Ms. Teresa Greggo for her years of exemplary service commenting that he used her as a template for every elementary teacher he hired.

ROLL CALL: 9-0 CARRIED

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman

Ms. Kresge motioned, seconded by Ms. Jecker to approve Agenda item #8 as follows:

Approval of Agenda item #8.a. – Discard books from the Pleasant Valley Middle School Library per Board policy 706.1 and criteria of the CREW Manual.

ROLL CALL: 9-0 CARRIED

Agenda item #8.b. – Informational: Mathematics Update – A Hybrid Learning update was attached to the agenda.

SUPPORT SERVICES: Mr. David Piperato

Ms. Kresge motioned, seconded by Mr. Serfass to approve Agenda Item #9 as follows:

Approval of Agenda item #9.a. – 2017-2018 Spring Coaching Positions

	Name	Sport	Position	Coaching Level	Stipend
1.	Justin Micklos	Baseball	Jr. High Assistant	L1	\$3,350.00
2.	Randy Serfass	Baseball	Jr. High Volunteer		

Approval of Agenda item#9.b. – Field Trip Request 2017-2018

1.	Organization	Spring Challenge Reading
	Teacher(s) Involved	Barbara Arroyo
	Destination	Easton Area High School
	Purpose	To compete in Spring Challenge Reading Competition
	Date(s)	4/5/2018
	District Buses Needed	Yes – 1
	Cost per Student	N/A
	Cost for District	N/A

Approval of Agenda item #9.c. - Facility Use Requests:

1.	Organization	PV Cubs
	Facility Requested	PVHS Old Auditorium Lobby
	Purpose	Football/Cheerleading Registration
	Dates/Times	Tuesday, April 10, 2018 – 5:30 – 8:00 PM
	Requestor	Sophia Izzo
	Attendance	50
	Tuition	N/A
	Fee by District	Class 3 – All Appropriate Fees Apply
2.	Organization	West End Soccer League
	Facility Requested	PVE Lower Soccer Fields
	Purpose	Soccer Practice/Games
	Dates/Times	March 12, 2018 – November 30, 2018 Monday-Friday: 4:00 – 9:00 PM Saturday and Sunday: 8:00 AM – 8:00 PM
	Requestor	Marcia Hansen
	Attendance	50
	Tuition	N/A
	Fee by District	Class 3 – All Appropriate Fees Apply

Approval of Agenda item #9.d. - Long Term Substantial Volunteer: Renee George – PVE.

ROLL CALL: 9-0 CARRIED

Agenda item #9.f. – Informational: District Event – March 9, 2018 through March 22, 2018 as provided.

BUSINESS MANAGEMENT: Ms. Stacy Stair

Mr. Gould motioned, seconded by Mr. Wunder to approve Agenda item #10 as follows:

Approval of Agenda item #10.a. – Cafeteria Fund as was attached:

- A. Cafeteria Accounts Payable for March 8, 2018 – Total amount: \$27,267.33
- B. Cafeteria Fund – Asset Cost Summary – February 2018

Approval of Agenda item #10.b. – The 2018-2019 Monroe Career and Technical Institute Proposed Budget in the amount of \$9,616,961. Pleasant Valley’s share of this budget will be \$2,474.076.

Approval of Agenda item #10.c. – Contracts:

- A. Best Deal. Candy Bar fundraiser for Key club, Class of 2019. Items will be sold before and after school.
- B. Emerald Data Solutions, Inc. (BoardDocs) Cost: \$11,250.00 effective April 1, 2018 through June 30, 2019.
- C. Peebles. Donations - Peebles 30 Days of Giving. Fundraiser for Pleasant Valley Intermediate, Pleasant Valley Middle School, Pleasant Valley Elementary for Families in Need.
- D. Texthelp. Nine (9) 1 year subscription - EquatLO \$900.00.

Approval of Agenda item #10.d. – Advertisement of Request for Proposal for Legal Services.

Approval of Agenda item #10.e. – Award of Internal Connections Equipment and/or Services RFP:

Bid awarded to Internal Connections Equipment and/or Services IntegraOne in the amount of \$31,559.40

ROLL CALL: 9-0 CARRIED

Agenda item #10.f. – Informational: Student Activity Accounts –

Beginning Balance, February 1, 2018: \$285,869.89
Receipts: \$ 49,465.52
Expenditures: \$ 30,791.14
Ending Balance, February 28, 2018: \$ 304,544.327

SOLICITOR: Paul J. Cianci, Esq./Mike Greenfield, Esq. – No report.

PLEASANT VALLEY SCHOOL DIRECTORS:

Ms. Jecker expressed her desire to have included on the agenda under “Other” updates on issues expressed at prior Board meetings. She also thanked Ms. Greggo for her years of service and wished her well in her retirement.

Mr. Serfass thanked Mr. Newman for a very successful A Night of Unity event.

Mr. Peeters apologized to the public for overlooking the Pleasant Valley Citizens portion at the beginning of the meeting.

PLEASANT VALLEY CITIZENS: None.

Mr. Peeters announced that the Board will be having an executive session immediately following this meeting.

ADJOURNMENT

There being no further business to come before the Board, Ms. Jecker motioned, seconded by Ms. Yozwiak to adjourn the meeting at 7:25 PM.

CARRIED

Respectfully submitted,

Stacy Stair, Assistant Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: March 22, 2018 @ 7:00 PM