

PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, PA 18322

Board Approved 3-8-18 Minutes of the February 22, 2018 Board of Education Meeting

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on February 22, 2018 and called to order by President Len Peeters, at 7:05 PM. The Pledge of Allegiance was led by Mr. David Piperato followed by a moment of silence in remembrance of Mr. Chris Hixon, a 1986 PV graduate who was a victim of the Parkland Florida school shooting. Mr. Peeters welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheads ville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra Duff

School Board members in attendance: Len Peeters, President, Sue Kresge, Vice President, Kenneth Cocuzzo, Treasurer, Bob Serfass, Delbert Zacharias, Laura Jecker, Dan Wunder, Donna Yozwiak, Russell Gould.

Administrative staff in attendance: David Piperato, Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Stacy Stair, Administrative Assistant to the Business Manager, Marcia Taylor, Accountant, Shavonne Liddic, Mathematics Supervisor.

Building Administrative staff in attendance: Matt Triolo, Rocco Seiler.

School Solicitor in attendance: Gerard Geiger, Esq.

Notification of Executive Session: Mr. Peeters announced that an executive session was held on February 22, 2018 immediately prior to the regularly scheduled meeting for purposes of personnel matters including, but not limited to, performance and/or discipline; negotiations; and legal issues.

MCTI Budget Presentation:

Ms. Diane Serfass, Business Manager, and Mr. Dennis Virga, Supervisor of Curriculum and Instruction and currently serving as Acting Director, provided a presentation on the Monroe Career and Technical Institute 2018-2019 Proposed Budget. Mr. Virga highlighted two major portions of the budget – operating budget, and capital improvements. He stated that the operating budget overall is increased by 2.35% citing two major reasons, (1) the addition of a Computer Information Science program in the 2020 school year and (2) \$20,000 for student activities. With regard to capital improvements, Mr. Virga stated that the JOC has asked to come up with a plan to address the needs of the building due to its age. Ms. Serfass stated that this is the 45th anniversary of MCTI and is still in the original building. She reviewed the PowerPoint presentation reporting on student and employee stats, 2018-2019 district quota percentages, and four-year rolling average information. In addition information on proposed district operating payments 2018-2019 with capital improvement allocation was provided. Ms. Serfass also provided information on revenues and expenditures as well as information on the history of PSERS and health care costs. Further, district payment with history of budgetary reserve and capital improvement budget information was provided and Ms. Serfass stated that Pleasant Valley's share is \$2,474,077. Board members were provided copies of the proposed budget and given an opportunity to pose questions. Ms. Kresge thanked Ms. Serfass and Mr. Virga for everything that they are doing for our students. Ms. Yozwiak, Ms. Jecker, and Mr. Cocuzzo thanked them and the administration for a very concise and clear budget presentation.

Pleasant Valley Citizens: None.

SECRETARY'S REPORT: Ms. Susan Famularo, Board Secretary

Ms. Yozwiak motioned, seconded by Ms. Jecker to approve the minutes of the Board of Education meeting held on February 8, 2018.

CARRIED

TREASURER’S REPORT: Mr. Ken Cocuzzo

Ms. Jecker motioned, seconded by Mr. Zacharias to approve agenda item #3 as was attached:
Approval of #3.a. Accounts Payable – 2-22-18 with the exception of Check No. 00220155 which is being withdrawn for further review:

ROLL CALL: 9-0 CARRIED
Abstained on Agenda item #3.a. – Check No. 00220143: Ms. Kresge; Check No. 00220178: Mr. Serfass; Check No, 00220216: Ms. Yozwiak (Abstention forms attached)

The Accounts Payable 12-31-17 and 2-8-18 (#3.b.) approved at the February 8, 2018 Board meeting was provided and attached to the agenda for informational purposes.

OLD BUSINESS

Solicitor: Gerard Geiger, Esq. – Mr. Geiger informed all of a recent article on the issue of bullying. He stated that up until now, if a student was bullied and wanted to pursue a claim against a school district, the claim would be filed in federal court. There is an appeal that has been filed in Harrisburg that potentially will allow a student to file claims in the PA Humans Relations Commission if you are to pursue bullying claims against a school district. Mr. Geiger stated that it will be another nine to twelve months before a decision is reached and he will report back to the Board with more definitive information.

NEW BUSINESS

Monroe Career & Technical Institute: Ms. Donna Yozwiak – Ms. Yozwiak informed all that the next meeting is scheduled for Monday, March 5, 2018.

Colonial IU #20: Mr. Daniel Wunder – No report.

PSBA Legislative Liaison Report: Ms. Susan Kresge – Ms. Kresge
Ms. Kresge stated that the House and Senate are still in recess until mid-March. She said that PSBA will have a number of Member Roundtable sessions scheduled beginning February 26th. The Roundtables offer legislative updates, budget analysis, networking, and your input on the future of public education. Ms. Kresge informed the Board that the nearest location is Lehigh Carbon Community College on March 6th.

Curriculum Committee: Ms. Susan Kresge/Ms. Donna Yozwiak –
Ms. Kresge reported on the Curriculum Committee held on February 12th. Committee members in attendance were Mr. Newman, Ms. Jecker, and Ms. Kresge. She stated that Mr. Peeters is no longer on the Committee but will act as an alternate. Ms. Kresge stated that there was a continuation of our kindergarten programming discussion. Mr. Pomposello and teachers were present and explained the half day kindergarten program in comparison to what a full-day kindergarten program would look like and even though students are performing well academically, the teachers and administration unanimously agree that the full-day program would best meet the needs of all involved. The Curriculum Committee recommends to the Board that we move forward in researching full-day kindergarten with implementation for the 2019-2020 school year. In addition, an overview from the Instructional Coaches was given stressing the importance of the role of an Instructional Coach. Ms. Kresge provided a hand-out entitled, “What is the Value of an Instruction Coach” which she read. Ms. Kresge stated that the Coaches, Reading Supervisor and Mathematics Supervisor all agree that more coaches are needed and she hopes all can support the recommendation of our Superintendent for the hiring of at least one mathematics coach for the 2018-2019 school year pointing out that at the present time we have literacy coaches but do not have any mathematics coaches.

Finance Committee: Mr. Len Peeters – No report.

Athletic Committee – Mr. Russ Gould – No report.

Property Committee: Mr. Ken Cocuzzo – Mr. Cocuzzo
Mr. Cocuzzo stated that at the last Property Committee meeting the Committee looked at a schematic for the roundabouts on Route 209 in front of the high school. In the interest of safety at our entrance, Mr. Cocuzzo stated that the Committee proposed to convince PennDOT to take the second roundabout

and move it where the buses are which the engineer says is feasible. The Committee endorsed moving the small roundabout and they are waiting for an answer from PennDOT.

SUPERINTENDENT-REPORT/REQUESTS: Mr. David Piperato

Mr. Serfass motioned, seconded by Ms. Kresge to approve Agenda item #6 as follows:

Approval of Agenda item #6.a. – Homebound Instruction – per Board policy, re-evaluation will be done in ninety (90) days:

Pleasant Valley Middle School

Student No.	Reason
HB021918NG-M	Medical, retroactive to 02/19/18

ROLL CALL: 9-0 CARRIED

Agenda item #6.b. – Superintendent’s Entry Plan Report:

Mr. Piperato provided a PowerPoint presentation and handed out copies to the Board. He reviewed the contents of his report entitled, “A Blueprint for Creating a Future-Focused Culture in the Pleasant Valley School District” stating that since his tenure eight months ago, he has interviewed administrators, faculty and staff, Board members, and has listened to Superintendent Advisory Council (SAC) members. He outlined his report highlighting future-focused investment in our students and staff, the process, our strengths, and our needs assessment for our culture, Board relations, instruction, leadership, operations facilities and budget, and technology. Mr. Piperato also highlighted the work accomplished and priorities to date and what our priorities are moving forward listing the next steps to be taken. Mr. Gould and Mr. Cocuzzo thanked Mr. Piperato for covering all concerns. Ms. Yozwiak commended Mr. Piperato on his presentation and questioned when a kindergarten committee will be formed. Mr. Piperato stated that the Curriculum Committee is addressing that question, but he stated that next year would likely be the study year and 2019-2020 would be implementation of a full-day kindergarten. Brief discussion was held about the full-day kindergarten program. Ms. Kresge raised the issue of the curriculum cycle which Mr. Piperato addressed.

HUMAN RESOURCES: Dr. John T. Burrus

Ms. Kresge motioned, seconded by Ms. Yozwiak to approve agenda item #7 as follows:

Approval of Agenda item #7.a. – Substitute Board Recorder: Kathleen Franklin, Substitute Board Recorder - \$150.00 per meeting.

Approval of Agenda item #7.b. – Family and Medical Leave:

	Name	Position	Site	Days	Date(s)
1.	Barbara Arroyo	Teacher	PVHS	Ten (10)	January 12, 18, 19, 29, February 1, 2, 8, 9, 12 and 13, 2018
2.	Deana Burger	Paraprofessional Associate	PVE	Three (3)	January 31, 2018, February 8, 2018 and February 12, 2018
3.	Desiree Murray	Paraprofessional Associate	PVE	Twelve (12)	January 18, 2018 - February 2, 2018
4.	Julie Terzieva	Teacher	PVHS	Fifty-Five (55)	March 16, 2018 - remainder of the 2017/2018 School Year
5.	Ruth Ann Winders	Secretary	PVE	Fourteen (14)	February 5, 2018 - February 23, 2018
6.	Gayle Markowski	Teacher	PVHS	One (1)	January 31, 2018
7.	Theresa Meckes	Food Service Employee	PVMS	Two (2)	February 12, 2018 and February 14, 2018
8.	Barbara Kuntzman	Custodian	PVMS	Forty-Five (45)	January 22, 2018 - March 27, 2018

Approval of Agenda item #7.c. – Leave Without Pay (Employees are responsible for benefit payments for unpaid leave):

	Name	Position	Site	Days	Date(s)
1.	Doreen Cruz	Paraprofessional Associate	PVHS	Twenty-Six (26)	February 9, 2018 - March 16, 2018
2.	Regina Fleck	Paraprofessional Associate	PVI	One (1)	February 1, 2018
3.	Tammy Rose	Paraprofessional Associate	PVE	Two (2)	January 25, 2018 - January 26, 2018
4.	Katie Shillady	Paraprofessional Associate	PVE	Thirty-Three (33)	April 11, 2018 - May 25, 2018
5.	Danielle Staples	Teacher	PVE	One-Half (1/2)	February 2, 2018
6.	Danielle Staples	Teacher	PVE	One (1)	February 16, 2018
7.	Dolores Walsh	Monitor	PVHS	One (1)	January 31, 2018
8.	Tanya Durkay-Witmer	Teacher	PVI	One (1)	June 1, 2018
9.	AnnaMarie Fedorchak	Monitor	PVI	Three (3)	February 5, 2018, February 6, 2018 and February 9, 2018
10.	Theresa Dinunzi	Paraprofessional Associate	PVI	Eight (8)	January 24, 2018 - February 2, 2018
11.	Maryanne Peleschak	Paraprofessional Associate	PVI	Two (2)	February 2, 2018 and February 5, 2018

Approval of Agenda item #7.d. – The following resignations:

1. Patricia Lattanzio, Substitute Paraprofessional Associate, effective February 7, 2018.
2. Mary Lue Tekin, Homebound Instructor, effective February 7, 2018.
3. Maria Gonzalez, Substitute Custodian, effective February 13, 2018.

Approval of Agenda item #7.e. – Support Staff Retirement Incentive – Memorandum of Understanding between the Pleasant Valley School District and the Pleasant Valley Education Support Professionals Association with regard to the 2017-2018 school year Conditional Retirement Incentive. This incentive is based on a minimum of three (3) support staff employees who agree to participate as outlined in the attached Memorandum of Understanding document.

Approval of Agenda item #7.f. - Settlement Agreement #011320171 per attached.

ROLL CALL: 9-0 CARRIED

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman

Agenda item #8.a. – Ms. Lori Hagerman, Reading Supervisor, provided an update which was attached to the agenda for informational purposes.

SUPPORT SERVICES: Mr. David Piperato

Mr. Cocuzzo motioned, seconded by Mr. Serfass to approve Agenda Item #9 as follows:

Approval of Agenda item #9.a. – 2017-2018 Facility Use Requests:

1.	Organization	PVYA Lacrosse
	Facility Requested	PVI upper and lower grass fields
	Purpose	Lacrosse practice and games
	Dates/Times	3/6/18-6/1/18 Monday – Friday 5:30 pm-8:00 pm
	Requestor	Tara Schaffer
	Attendance	100
	Tuition	N/A
	Fee by District	Class 3- All Appropriate Fees Apply

2.	Organization	PVYA Lacrosse Family Fun Day
	Facility Requested	Stadium, Stadium Field, Concession Stand, Restrooms
	Purpose	Family Fun Day Activities and Lacrosse Games
	Dates/Times	Sunday 5/20/18 9:00 am-6:30 pm
	Requestor	Tara Schaffer
	Attendance	125
	Tuition	N/A
	Fee by District	Class 3- All Appropriate Fees Apply
3.	Organization	PVYA Lacrosse
	Facility Requested	PVI Auxiliary Gym
	Purpose	PVYA Lacrosse Picture Day
	Dates/Times	Sunday, March 25, 2018 9:30 am-3:00 pm
	Requestor	Tara Shaffer
	Attendance	80
	Tuition	N/A
	Fee by District	Class 3- All Appropriate Fees Apply

Approval of Agenda item #9.b. – 2017-2018 Spring Coaching Positions:

	Name	Sport	Position	Coaching Level	Stipend
1.	Melissa Ejk	Softball	Volunteer		
2.	Charles Conklin	Track & Field	Volunteer		
3.	Andrew Krock	Softball	Volunteer		

Approval of Agenda item #9.c. – 2017-2018 Winter Remediation Teachers:

	Name	Position	Salary Per Supplemental Contract	Start Date
1.	Talitha Graham	Winter Remediation Teacher 30 hr - 1 credit (half stipend) Science	\$843.75	February 20, 2018
2.	Debra Stewart	Winter Remediation Teacher 15 hr - .5 credit (full stipend) Special Education/Math	\$1,662.50	February 20, 2018
3.	Danielle Unger	Winter Remediation Teacher 20 hr - 1 credit (full stipend) English	\$1,662.50	February 20, 2018

Approval of Agenda item #9.d. – 2017-2018 Winter Coaching Position Revision

	Name	Sport	Position	Coaching Level	Stipend
1.	Mackenzie Borger	Winter Cheerleading	JV Assistant	L1	VOID
2.	Mackenzie Borger	Girls Basketball	JV Assistant	L1	\$1,461.56 (4 weeks)

Approval of Agenda item #9.e. – 2017-2018 Intramural Advisors

	Club/Activity	Advisor	Co-Advisors	Dates/Days	Times	Building	Stipend(s)
1.	Volleyball	John Gesiskie	Kathleen Gesiskie Drew Dymond	11/30/17 to 3/2/18	5:45- 8:00pm	PVI	1 Stipend (\$1,190.00)
2.	Volleyball	John Gesiskie	Kathleen Gesiskie Drew Dymond	3/13/18 to 5/31/18	5:45- 8:00pm	PVI	1 Stipend (\$1,190.00)

Approval of Agenda item #9.f. – 2017-2018 Field Trip Requests:

1.	Organization	6th Grade Gifted
	Teacher(s) Involved	Julie Kresge
	Destination	Intermediate Unit 20
	Purpose	To compete in K'Nex STEM challenge
	Date(s)	3/2/18
	District Buses Needed	Yes - 1
	Cost per Student	N/A
	Cost for District	N/A
2.	Organization	Spring Challenge Reading Competition
	Teacher(s) Involved	Barbara Arroyo
	Destination	Easton Area High School
	Purpose	To compete in Spring Challenge Reading Competition
	Date(s)	4/5/18
	District Buses Needed	Yes - 1
	Cost per Student	\$0
	Cost for District	N/A

ROLL CALL: 9-0 CARRIED

Agenda item #9.g. – Informational: 2017-2018 Fundraiser Revision: Dress Down Day previously Board approved for February 28, 2018 has been changed to February 23, 2018.

Agenda item #9.h. – Informational: District Events – February 23, 2018 through March 8, 2018 was provided.

BUILDING REPORTS (Agenda item #10)

Pleasant Valley Elementary School:

A written informational report was attached to the agenda.

Pleasant Valley Intermediate School:

A written informational report was attached to the agenda.

Pleasant Valley Middle School:

Mr. Seiler provided a written informational report which was attached to the agenda. In addition, Mr. Seiler stated that he had the opportunity to be at PVI and meet with 6th grade students in preparation of their transition to the middle school as 7th grade students and that the scheduling meeting was held last evening with parents, guardians and students. He stated that 25 volunteers from the National Junior Honor Society provided a tour of the building. Mr. Seiler also thanked the community, staff, and faculty for their efforts in battling pediatric cancer through the MiniThon.

Pleasant Valley High School:

Mr. Triolo provided a written informational report which was attached to the agenda. In addition, Mr. Triolo introduced student, Gianna Santana. Ms. Santana spoke about her desire to establish a club called Different Outcomes on Society (DOOS) to raise awareness with issues facing students expressing her concern of the lack of student motivation. Mr. Piperato and Mr. Triolo expressed their support of Ms. Santana's goal.

BUSINESS MANAGEMENT: Ms. Susan Famularo

Ms. Jecker motioned, seconded by Ms. Yozwiak to approve Agenda item #11 as follows:

Approval of Agenda item #11.a. – Cafeteria Fund as was attached:

- A. Cafeteria Accounts Payable for February 22, 2018 – Total amount: \$20,254.00

Approval of Agenda item #11.b. – The following contracts:

- A. GemChem, Inc. Cost: \$390.00. Waste Disposal Estimate of miscellaneous waste materials.
- B. CSI. Cost: \$1,380.00. Service Support Agreement at Polk Elementary School for Notifier Fire Alarm.
- C. TRANE. Cost: \$5,488.09/prepay 3 years in advance to receive discount. Polk Elementary Trane Chiller Service Agreement beginning April 1, 2018 through April 1, 2020.

- D. Johnson Screen Printing. Senior Class T-shirts for sale. Fundraiser for 2018 Senior Class February 12, 2018 to February 26, 2018.
- E. LuLaRoe Mems and Miles. LuLaRoe items for sale. Fundraiser for 2018 Senior Class February 21, 2018 to February 23, 2018.
- F. Pampered Chef. Pampered Chef items to be sold. Fundraiser for 2018 Senior Class February 15, 2018 to February 24, 2018.
- G. DJ Scootch. Cost: \$400.00. DJ Services for Mini-Thon at Pleasant Valley High School on February 17, 2018 from 10:00 a.m. to 10:00 p.m.
- H. American Janitor and Paper Supply. Cost: \$10,800.00. Tennant T350 Stand on Scrubber 24" Disc.

Approval of Agenda item #11.c. – Ground Lease Agreement – Request for a one (1) year renewal of the Ground Lease Agreement between Pleasant Valley School District and JRM Borger Brother Farms. The term of the agreement will be April 1, 2018 to March 30, 2019.

Approval of Agenda item #10.d. – Authorization for the Business Manager to request a medical and prescription funding holiday for active employees for the month of April 2018 from the Trust Manager of the Employee Benefits Trust of Eastern Pennsylvania (EBTEP).

Approval of Agenda item #10.e. – Refund request: Recommendation that the Board deny the refund requested on property #02/96409 for the tax year 2017.

Approval of Agenda item #10.f. – Refund request: Recommendation that the Board deny the refund requested on property #02/8/1/26/ for the tax year 2017.

ROLL CALL: 9-0 CARRIED

Agenda item #10.g. – Informational: District Investment Report as of January 31, 2018 as provided.

SOLICITOR: Gerard Geiger, Esq. – No report.

PLEASANT VALLEY SCHOOL DIRECTORS:

Ms. Yozwiak stated that in reviewing the principals' reports, in particular the PVI report, she commended all for the recognition of the counselors during National School Counselor week.

Ms. Kresge questioned the status of the NaviGate program which Mr. Seiler addressed stating that it is being used for fire drills and Mr. Triolo stated that its use in locating students is the next step.

Ms. Laura Jecker expressed her praise for student, Gianna Santana and stated that she is a mature, caring and motivated student.

PLEASANT VALLEY CITIZENS: None.

ADJOURNMENT

There being no further business to come before the Board, Mr. Zacharias motioned, seconded by Mr. Wunder to adjourn the meeting at 8:37 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: March 8, 2018 @ 7:00 PM