

PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, PA 18322

Board Approved 2-22-18 Minutes of the February 8, 2018 Board of Education Meeting

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on February 8, 2018 and called to order by President Len Peeters, at 7:00 PM. The Pledge of Allegiance was led by Mr. Ken Newman followed by a moment of silence. Mr. Peeters welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheads ville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra Duff

School Board members in attendance: Len Peeters, President, Sue Kresge, Vice President, Kenneth Cocuzzo, Treasurer, Bob Serfass, Delbert Zacharias, Laura Jecker, Dan Wunder, Donna Yozwiak, Russell Gould.

Administrative staff in attendance: David Piperato, Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Stacy Stair, Administrative Assistant to the Business Manager, Marcia Taylor, Accountant.

School Solicitor in attendance: Gerard Geiger, Esq.

Notification of Executive Session: Mr. Peeters announced that an executive session was held on February 8, 2018 immediately prior to the regularly scheduled meeting for purposes of personnel matters including, but not limited to, performance and/or discipline; negotiations; and legal issues.

Pleasant Valley Citizens: None.

SECRETARY'S REPORT: Ms. Susan Famularo, Board Secretary

Mr. Cocuzzo motioned, seconded by Mr. Serfass to approve the minutes of the Board of Education meeting held on January 25, 2018.

CARRIED

TREASURER'S REPORT: Mr. Ken Cocuzzo

Mr. Wunder motioned, seconded by Mr. Zacharias to approve Agenda item #3.a. - #3.c. as was attached, as follows:

Approval of #3.a. Accounts Payable – 1-1-18 to 1-31-18 (Manual Checks)

Approval of #3.b. Accounts Payable – 12-31-17

Approval of #3.c. Accounts Payable – 2-8-18

ROLL CALL: 9-0 CARRIED

Abstained on Agenda item #3.b. Check No. 00219720: Mr. Peeters – 8-0-1 CARRIED (Abstention form attached)

Mr. Gould motioned, seconded by Mr. Wunder to approve Agenda item #3.d. - #3.f. as was attached, as follows:

Approval of #3.d. – Trial Balance/Financial Statement 1-31-18

Approval of #3.e. – Asset Cost Summary 1-31-18

Approval of #3.f. – Condensed Board Summary/Expenditures-Revenue 1-31-18

ROLL CALL: 9-0 CARRIED

Agenda item #3.g. Accounts Payable approved on January 25, 2018 was attached for informational purposes.

OLD BUSINESS

Solicitor: Gerard Geiger, Esq. – No report.

NEW BUSINESS

Monroe Career & Technical Institute: Ms. Donna Yozwiak –

Ms. Yozwiak reported on the JOC meeting held on February 5, 2018.

- Twenty-four PV/MCTI students competed at the SkillsUSA District 11 Championships on Wednesday, January 31, in Allentown. Twelve of those students (50%) brought home medals

with eight of them being First Place Award Winners. These students will now move onto State Competition in Hershey in April: Nicole Kuehner, Camden Klein, Hope Davidson, Brad Jimmerson, Katie Rose Kreciewski, David Gill, Tyler Trayes, and Riston Barr, first place winners. Noah McCloughan won second place and Sabrina Heath and Alissa Feliciano were third place winners. Ms. Yozwiak stated that it was a great day and terrific to see so many PV students display their talents at AG Hall.

- The JOC approved authorization for D'Huy Engineering to gather bids for the Welding Ventilation Project so that work can begin during summer break.
- Supervisor of Curriculum and Instruction Dennis Virga was promoted to Acting Director until the return of Director Dr. Carolyn Shegelski, who remains on medical leave.
- The JOC approved moving ahead by approving interviews to hire a firm to conduct a feasibility study to review for a full-day comprehensive career and technical school.
- Approval was given to provide registration and travel costs for all students who move on in state and national competitions. Students will need to contribute only \$10 and this will diminish the need for extensive student fund raising.
- Business Manager Diane Serfass presented the 2018-19 Preliminary General Operating Budget and was given permission to deliver it to the sending districts for consideration and adoption.
- Approval was granted for the a new four-year program to begin in 2020, titled "Computer Information Science" with the opportunity for students to gain multiple certifications and possible college credits through articulation agreements.
- MCTI will begin accepting applications for the next school year this month. Students are encouraged to meet with their school counselors to apply as soon as possible.
- February is Career and Technical month and varied student activities are planned at the school.

Ms. Yozwiak stated that the next meeting of the JOC is scheduled for Monday, March 5, 2018 at 7:00 PM.

Colonial IU#20: Mr. Daniel Wunder –

Mr. Wunder provided a report on the meeting held on January 24, 2018. He stated that routine business was conducted including resignations, appointments and status changes as well as contracts for service and changes of or new classroom positions. In addition, Mr. Wunder reported the following:

- A reminder to RSVP to Julie Eates by March 16th of plans to attend the 2018 Excellence in Education Awards and National Merit Scholar Recognition Ceremony on April 19th.
- The approval of an employment agreement with Dr. Brennan for a four (4) year term (July 1, 2018 to June 30, 2022).
- Colonial Academy – current concerns to address access to and parking, the IU Board hired an engineer to explore options that would alleviate the problems.
- The following hiring: Gail White-Cooper, full time 1:1 associate teacher – emotional support at PVHS; Alisa Wrazien, long term substitute 1:1 associate teacher – physical support at PVE; and Gregory Mentzer, full time PE teacher – emotional support at PVMS.

Mr. Wunder stated that a copy of *The Twenty* newsletter was provided at the last Board meeting. In addition, Mr. Wunder provided information on the Calculation of the Estimated District Contribution as is part of the 2018-2019 budget planning stating that eight districts make contribution larger than PV and four districts make smaller contribution.

PSBA Legislative Liaison Report: Ms. Susan Kresge –

Ms. Jecker motioned, seconded by Mr. Cocuzzo to approve the attached resolution opposing ESA Voucher Programs (SB2).

ROLL CALL: 9-0 CARRIED

Ms. Kresge stated that PSBA is requesting that the Board take a survey which is to provide a profile of them and it was noted that all Board members received the survey. Ms. Kresge further reported from the PSBA Legislative Report that Governor Wolf has presented the 2018-2019 state budget. She stated that the \$32.9 billion proposal includes an increase of \$100 million for the basic subsidy and a \$20 million boost for special education, as well as increases for early childhood education programs. There are no major cuts and most other education programs receive an increase or are level funded. The Ready to Learn Block Grant is level funded at \$250 million for the program, and funding for pupil transportation is level funded at \$549 million. Ms. Kresge stated that this is all subject to House and Senate Appropriations Committees conducting a series of hearings and subsequently presenting a state budget for consideration.

SUPERINTENDENT-REPORT/REQUESTS: Mr. David Piperato

Agenda item #6.a. – Enrollment – The enrollment report as of February 2018 was attached to the agenda for informational purposes.

Mr. Gould motioned, seconded by Ms. Jecker to approve Agenda item #6 as follows:

Approval of Agenda item #6.b. – Homebound Instruction (per Board policy, re-evaluation will be done in ninety (90) days):

Pleasant Valley Intermediate School

Student No.	Reason
HB020518LH-I	Medical, retroactive to 02/05/18
HB020518KW-I	Medical, retroactive to 02/05/18
HB020718KD-I	Medical, retroactive to 02/07/18

Pleasant Valley High School

Student No.	Reason
HB111517AG-H	Medical, retroactive to 11/15/17 - Extension Originally approved at 12/7/17 board meeting

Approval of Agenda item #6.c. – The following policies:

- Policy No. 625 Procurement Cards
- Policy No. 627 Credit Cards - DELETED - See Policy 625 Procurement Cards
- Policy No. 628 Procurement Cards - DELETED - Moved to Policy 625

ROLL CALL: 9-0 CARRIED

HUMAN RESOURCES: Dr. John T. Burrus

Ms. Kresge motioned, seconded by Ms. Yozwiak to approve agenda item #7 as follows:

Approval of Agenda item #7.a. – Hiring of Support Staff Substitutes:

	Name	Position	Salary per Hour	Salary per Diem	Start Date
1.	Michael Cunningham	Custodian	\$9.38		TBD upon receipt of paperwork
2.	Jake Ketels	Custodian	\$9.38		TBD upon receipt of paperwork

Approval of Agenda item #7.b. – Hiring of Security:

	Name	Position	Salary per Hour	Start Date
1.	Kimberly Andren	Casual Security	\$13.75	TBD upon receipt of paperwork

Approval of Agenda item #7.c. – Temporary Administrative Title Change and Stipend: Roger Pomposello, Interim Principal at the Pleasant Valley Elementary School for the remainder of the 2017-2018 school year with a \$1,500.00 stipend. This one-time stipend will not become part of Mr. Pomposello's base salary.

Approval of Agenda item #7.d. – Family and Medical Leave:

	Name	Position	Site	Days	Date(s)
1.	Deana Burger	Paraprofessional Associate	PVE	Two (2)	January 22, 2018 - January 23, 2018
2.	India Johnson	Paraprofessional Associate	PVMS	Seven (7)	November 20-29, 2017, December 12, 2017, January 9, 2018, December 8, 2017 (1/2), January 17, 2017 (1/2)
3.	India Johnson	Paraprofessional Associate	PVMS	Twenty-Seven (27)	January 25, 2018 - March 2, 2018
4.	Gayle Markowski	Teacher	PVMS	Twenty-Three (23)	December 13, 2017 - January 30, 2018
5.	Theresa Meckes	Food Service Employee	PVMS	Two (2)	January 22 - 23, 2018
6.	Theresa Meckes	Food Service Employee	PVMS	One (1)	January 25, 2018
7.	Carol Priebe	Paraprofessional Associate	PVMS	Four (4)	January 23 - 26, 2018
8.	Deborah Wadiak	Custodian	PVI	Five (5)	December 18 - 22, 2017
9.	Theresa Meckes	Food Service Employee	PVMS	One (1)	January 29, 2018

Approval of Agenda item #7.e. – Leaves of Absence (employees are responsible for benefit payments for unpaid leave):

	Name	Position	Site	Days	Date(s)
1.	Stephanie Bush	Paraprofessional Associate	PVE	One (1)	January 8, 2018
2.	Stephanie Bush	Paraprofessional Associate	PVE	Seventy (70)	January 18, 2018 - April 30, 2018
3.	Jennifer Carr	Monitor	PVMS	One (1)	January 29, 2018
4.	Catherine Costa	Paraprofessional Associate	PVE	One (1)	January 26, 2018
5.	Erin Denman	Paraprofessional Associate	PVI	One (1)	January 26, 2018
6.	Bonnie Drinkwater	Paraprofessional Associate	PVI	Eleven (11)	March 5, 2018 - March 19, 2018
7.	Beth Green	Paraprofessional Associate	PVE	Three (3)	February 14, 2018 - February 16, 2018
8.	Aileen Lorah	Paraprofessional Associate	PVI	One (1)	January 22, 2018
9.	Aileen Lorah	Paraprofessional Associate	PVI	Three (3)	January 24, 2018 - January 26, 2018
10.	Maritza Martely-Boasci	Monitor	PVI	One (1)	February 5, 2018
11.	MiChelle Palmer	Monitor	PVE	One (1)	January 23, 2018
12.	Rhonda Price	Paraprofessional Associate	PVI	Six (6)	March 2, 2018 - March 9, 2018
13.	Jodi Swanson	Monitor	PVI	Seven (7)	January 18, 2018 - January 26, 2018
14.	Dolores Walsh	Monitor	PVHS	One (1)	January 10, 2018
15.	Dolores Walsh	Monitor	PVHS	Seven (7)	January 18, 2018 - January 26, 2018
16.	Heather Zingales	Secretary	PVMS	One-half (1/2)	February 2, 2018
17.	Erin Denmon	Paraprofessional Associate	PVI	One (1)	February 23, 2018
18.	Amy Eckert	Paraprofessional Associate	PVI	One (1)	January 30, 2018
19.	Leslie Jacobson	Paraprofessional Associate	PVI	One (1)	January 30, 2018
20.	Mary Anne Peleschak	Paraprofessional Associate	PVI	Two (2)	January 9, 2018 and January 30, 2018
21.	Victoria Weaver	Food Service Employee	PVE	Thirty-One (31)	February 7, 2018 - March 22, 2018

Approval of Agenda item #7.f. – Resignations:

1. Ashley Burney, Substitute Secretary and Substitute Monitor, effective January 23, 2018.
2. Brittney Cressman, Kindergarten Teacher, effective January 31, 2018.

Approval of Agenda item #7.g. – Retirement:

1. Alison Sizemore, Monitor, PVHS, effective January 16, 2018.

ROLL CALL: 9-0 CARRIED

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman

Ms. Jecker motioned, seconded by Ms. Yozwiak to approve Agenda item #8 as follows:

Approval of Agenda item #8.a. - The 2018-2019 Pleasant Valley Middle School 7th Grade and 8th Grade Programs of Study per the attached.

ROLL CALL: 9-0 CARRIED

Agenda item #8.b. – Informational: A Hybrid Learning update was provided.

SUPPORT SERVICES: Mr. David Piperato

Ms. Yozwiak motioned, seconded by Mr. Serfass to approve Agenda Item #9 as follows:

Approval of Agenda item #9.a. – 2017-2018 Winter Coaching Positions:

	Name	Sport	Position
1.	Mackenzie Borger	Winter Cheerleading	JV Assistant

Approval of Agenda item #9.b. – 2017-2018 Spring Coaching Positions:

	Name	Sport	Position
1.	Dan Beck	Baseball	JV Assistant
2.	Tierney Myers	Softball	Jr. High Assistant
3.	Steve Krechel	Softball	Jr. High Assistant
4.	Rick Rimple	Track & Field	Jr. High Assistant
5.	Dana West	Track & Field	Jr. High Assistant (split stipend)
6.	Karla Eisenhower	Track & Field	Jr. High Assistant (split stipend)
6.	Laura Ammerman	Boys Tennis	Volunteer
7.	Robert VanDerheyden	Girls Lacrosse	Volunteer

Approval of Agenda item #9.c. – 2017-2018 Intramural Advisors:

	Club/Activity	Advisor	Co-Advisors	Dates/Days	Times	Building
1.	Football Weightlifting	Mark Versuk	none	1/2/18 to 3/2/18 4x/week	2:45 pm - 5:00 pm	PVHS
2.	Football Weightlifting	Dan Beck	Dave Stefani, Tierney Myers Frank Dekmar	6/2018 to 8/2018	Tu/Th 8:00 am-10:00 am	PVMS

Approval of Agenda item #9.d. – 2017-2018 Coaching Resignations:

	Name	Sport	Position
1.	Kelly Frinzi	Winter Cheerleading	JV Assistant

Approval of Agenda item #9.e. – 2017-2018 Field Trip Requests:

1.	Organization	PVMS SGA
	Teacher(s) Involved	Kathy Dekmar
	Destination	Valley View High School, Archbald, PA
	Purpose	For officers to gain knowledge & network with other student gov. councils within PA
	Date(s)	3/16/18
	District Buses Needed	Yes - 1
	Cost per Student	N/A
	Cost for District	N/A
2.	Organization	FBLA
	Teacher(s) Involved:	Denise Hopely
	Destination	Hershey Lodge
	Purpose	State Leadership Conference
	Date(s)	4/8/18 - 4/11/18
	District Buses Needed	Yes 3 buses
	Cost Per Student	\$200
	Cost for District	\$1490.00 cost for 2 additional rooms

Approval of Agenda item #9.f. – Facility Use Requests:

A.	Organization	Girls On The Run Pocono
	Facility Requested	PVI outdoor walking/running area, Auxiliary gym for inclement weather
	Purpose	Girls running/walking program
	Dates/Times	March 6, 2018 – May 15, 2018 Tuesdays and Fridays 3:45pm-5:15pm

Requestor	Dolores Everett
Attendance	25
Tuition	N/A
Fee by District	Class 4 - All Appropriate Fees Apply

Approval of Agenda item #9.g. – Long Term Substantial Volunteers:

	Building	Name
1.	PVE	Heather Kowalczyk

ROLL CALL: 9-0 CARRIED

Agenda item #9.h. – Informational: District Event – February 9, 2018 through February 22, 2018 as provided.

Agenda item #9.i. – Informational: 2017-2018 Cafeteria Participation Report as provided.

BUSINESS MANAGEMENT: Ms. Susan Famularo

Ms. Famularo reported that the 2018-2019 Preliminary Budget is presented in compliance with the requirements of Act 1 that a preliminary budget be adopted by February 14, 2018. Ms. Famularo stated that this budget was presented at the Finance Committee meeting on January 11th, put on public display and distributed to the Board on January 18th, discussed at the B&G meeting on January 22nd and notice of the budget approval was advertised on January 5th and January 25th. She stated that appropriations for the 2018-2019 preliminary budget total \$104,281,238 and propose a real estate tax millage of 152.7598 mills, which represents a 6.7438 mill increase or 4.6% over the current year 146.016 mills and that this millage represents the Act 1 Index of 3.3% plus estimated exception for special education costs. Ms. Famularo also stated that this is a starting point in the budget process and is consistent with past practice to adopt a millage rate at the maximum allowable rate and refine cost projections and millage as estimates of costs and revenues estimates become more concrete towards the end of the budget process giving the school district maximum flexibility. Millage rates may be reduced but not increased. Ms. Famularo stated that a full budget presentation will be given by her and Mr. Piperato late April or early May.

Ms. Kresge motioned, seconded by Mr. Gould to approve Agenda item #10.a. as follows:

Approval of Agenda item #10.a. – The 2018-2019 Preliminary Budget with appropriations in the amount of \$104,281,238 with a millage rate of 152.7598 mills.

Prior to the roll call vote, Ms. Jecker expressed concerns about certain areas of the budget but thanked Ms. Famularo for providing it at the B & G meeting for a better understanding by all.

ROLL CALL: 9-0 CARRIED

Ms. Kresge motioned, seconded by Mr. Serfass to approve Agenda item #10.b. - #10.h. as follows:

Approval of Agenda item #10.b. – To advertise the intent to file for referendum exception as attached.

Approval of Agenda item #10.c. – Cafeteria Fund as was attached:

- A. Cafeteria Accounts Payable for February 8, 2018 – Total amount: \$28,569.71
- B. Cafeteria Fund – Asset Cost Summary – January 2018

Approval of Agenda item #10.d. – Contracts:

- A. ARM Group. Cost: \$4,759.00. Proposal for Indoor Air Quality Evaluation.
- B. PowerSchool. (SunGard) Cost: \$57,452.98. Three (3) year contract- Start Date 3/30/2018 - End Date 3/29/2021. License and Subscriptions, Professional Services and Setup and Training Services.
- C. Four Diamonds Mini-thon. Fundraiser for Pleasant Valley High School on February 14, 2018. Collection of change for the first minute of class.
- D. Fundraiser for Pleasant Valley High School Bear Facts. January 26, 2018 through February 7, 2018. Message to your valentine.
- E. Behavioral Health Associates for Education Services for 2017-2018 School Year with enhanced ISST-DD program (Dual Diagnosis) \$325.00/day and enhanced ISST-ISM (Intensive Self-Management) \$345.00/day. The additional services will become part of the original contract as approved 7/17/17.
- F. Simplex Grinnell. Cost: \$1,280.00/annual. January 1, 2018 to December 31, 2022. Pleasant Valley Elementary School, Fire Alarm System Test, Inspect and Emergency Service and Labor.
- G. Simplex Grinnell. Cost: \$3,090.00/annual. January 1, 2018 to December 31, 2022. Pleasant Valley High School, Fire Alarm System Test, Inspect and Emergency Service and Labor.

- H. Simplex Grinnell. Cost: \$440.00/annual. January 1, 2018 to December 31, 2022. Chestnuthill Elementary, Fire Alarm System Test, Inspect and Emergency Service and Labor.
- I. Simplex Grinnell. Cost: \$2,870.00/annual. January 1, 2018 to December 31, 2022. Pleasant Valley Intermediate School, Fire Alarm System Test, Inspect and Emergency Service and Labor.
- J. C&D Waterproofing Corporation. Cost: \$9,850.00. Repair the brick and flashing on the Pleasant Valley Middle School old gym.
- K. Apple Store for Education Institution. Cost: \$2,691.00. Proposal for iPads.
- L. Krispy Kreme Doughnuts. Fundraiser for Pleasant Valley High School FBLA/Alzheimers March 8, 2018 to March 22, 2018.
- M. SeneGence. Fundraiser for Pleasant Valley High School Dance February 10, 2018 to February 11, 2018. Lip Care products to be sold.
- N. Family in Need. Dress Down Day to raise funds for a family in need at Pleasant Valley Elementary School February 28, 2018.
- O. Family in Need. Dress Down Day to raise funds for a family in need at Pleasant Valley Elementary School March 9, 2018.
- P. V-Day Grams. Fundraiser for the Pleasant Valley High School Class of 2020 February 5 to February 14, 2018.
- Q. Turner Installation & Safety. Cost: \$4,500.00 – Outdoor bleacher inspections.

Approval of Agenda item #10.e. – School District Representative for the following Commission:
 WEPOSC (West End Open Space Commission)
 Alternate Representative: John Burrus
 Term: January 1, 2018 to December 31, 2018

Approval of Agenda item #10.f. – Recommendation to deny the refund request on property #02/7/1/6-22/ for the tax year 2017.

Approval of Agenda item #10.g. – Student Placements:

- Student #102417CP - Northampton County Juvenile Detention & Treatment Center - Effective 10/24/17.
- Student #101117NG - Northampton County Juvenile Detention & Treatment Center - Effective 10/11/17.

Approval of Agenda item #10.h. – Fall Athletic Supplies Equipment Bid – A breakdown by sport was attached:

Henry Schein	-	\$1,972.24
Kelly's Sports	-	\$2,049.75
Longstreth Sporting Goods	-	\$2,769.30
Medco	-	\$2,796.70
Metuchen Center	-	\$1,310.00
Pyramid/School Products	-	\$667.21
Riddell/All American	-	\$9,556.93
Scholastic Sports Sales, Ltd.	-	\$2,207.37
Sportsman's	-	\$6,823.48
Triple Crown Sports	-	\$2,211.30
Total 2018-2019 Fall Athletic Supplies & Equipment Bid		\$32,364.28

ROLL CALL: 9-0 CARRIED
 Voting No on Agenda item #10.d.C.: Ms. Jecker 8-1 CARRIED

Agenda item #10.i. – Informational: Student Activity Accounts –
 Beginning Balance, January 1, 2018: \$283,017.91
 Receipts: \$ 33,731.72
 Expenditures: \$ 30,879.74
 Ending Balance, January 31, 2018: \$ 285,869.89

SOLICITOR: Gerard Geiger, Esq. – No report.

PLEASANT VALLEY SCHOOL DIRECTORS:

Mr. Cocuzzo thanked Ms. Yozwiak for the MCTI report given this evening and made all aware that Mr. Dennis Virga is a PV graduate and is doing a great job as Acting Director.

PLEASANT VALLEY CITIZENS:

Mr. Jason Kish, Chestnuthill Township apologized to the Board for his questioning at the last board meeting and making them feel uncomfortable. He continued to express concern about a replacement for the individual involved in an ongoing investigation. Solicitor, Mr. Geiger, stated that the Board cannot comment on personnel issues.

Mr. Peeters announced that the Board will be holding an executive session immediately following this meeting.

ADJOURNMENT

There being no further business to come before the Board, Ms. Kresge motioned, seconded by Ms. Jecker to adjourn the meeting at 7:22 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: February 22, 2018 @ 7:00 PM