

PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, PA 18322

Board Approved 1-25-18

**Minutes of the January 11, 2018 Board of Education Meeting**

**CALL TO ORDER:**

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on January 11, 2018 and called to order by Len Peeters, President, at 7:01 PM. The Pledge of Allegiance was led by Mr. Kenneth Cocuzzo followed by a moment of silence. Mr. Peeters welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheads ville, PA 18322.

President Len Peeters stated that he and Mr. Piperato met regarding the Board agenda and in an effort to provide transparency and more information to the public the Board packets have been updated. The public will now receive the same agenda that the Board receives with the exception of financial documents that are on the agenda for approval and confidential agreements. Mr. Peeters stated that the agenda now contains a cover page and that the human resource department now includes individuals hired along with their education level, assignment, experience, salary, and more. Improvements will continue to be made and for those unable to attend meetings, this information is available on our website.

**Roll Call - School Board Recorder:** Ms. Debra Duff

**School Board members in attendance:** Len Peeters, President, Sue Kresge, Vice President, Kenneth Cocuzzo, Treasurer, Bob Serfass, Delbert Zacharias, Laura Jecker, Dan Wunder, Donna Yozwiak, Russell Gould.

**Administrative staff in attendance:** David Piperato, Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Stacy Stair, Administrative Assistant to the Business Manager, Josh Krebs, Director of Support Services.

**School Solicitor in attendance:** Gerard Geiger, Esq.

**Notification of Executive Session:** Mr. Peeters announced that an executive session was held on January 11, 2018 immediately prior to the regularly scheduled meeting and on December 20, 2017 for purposes of personnel matters including, but not limited to, performance and/or discipline; negotiations; and legal issues.

**Appointment of MCTI JOC Representative**

Ms. Kresge motioned, seconded by Mr. Serfass to approve the appointment of Mr. Kenneth Cocuzzo as MCTI JOC Representative for a term of one (1) year replacing Russell Gould, term to expire December 2018.

CARRIED

President Len Peeters took this opportunity to make a statement on behalf of the Pleasant Valley School Board regarding the recent news coverage involving the District and is aware of the recent arraignment of a District employee. He stated that the District understands the seriousness of the charges as well as the presumption of innocence. The administration has been and will continue to be in contact with Michael Levin, Esq. who specializes in school law. Mr. Levin is assisting the administration in doing an internal investigation while the criminal process continues. Mr. Peeters further stated that upon Mr. Levin's advice, we will not be taking any questions tonight regarding this matter and that the Pleasant Valley School Board will continue to cooperate with law enforcement and allow the legal process to run its course.

**Pleasant Valley Citizens:** None.

**SECRETARY'S REPORT: Ms. Susan Famularo, Board Secretary**

Ms. Jecker motioned, seconded by Ms. Yozwiak to approve the minutes of the Board of Education organization meeting held on December 7, 2017.

CARRIED

**TREASURER'S REPORT: Mr. Ken Cocuzzo**

Mr. Serfass motioned, seconded by Mr. Wunder to approve agenda item #3 as was attached, as follows:  
Approval of #3.a. Accounts Payable – 12-1-17 to 12-31-17 (Manual Checks)  
Approval of #3.b. Accounts Payable – 12-1-17 to 12-31-17 (Manual Checks – PSDLAF)

Approval of #3.c. Accounts Payable – 1-1-18 to 1-11-18

ROLL CALL: 9-0 CARRIED

Abstained on Agenda item #3.c. – Check No. 00219825: Donna Yozwiak (Abstention form attached)

Ms. Kresge motioned, seconded by Ms. Yozwiak to approve Agenda item#3.d.#3.f as was attached, as follows:

Approval of #3.d. Trial Balance/Financial Statement 12-31-17

Approval of #3.e. Asset Cost Summary – 12-31-17

Approval of #3.f. Condensed Board Summary/Expenditures-Revenues 12-31-17

ROLL CALL: 9-0 CARRIED

The Accounts Payable (#3.g.) approved at the December 7, 2017 Board meeting was provided and attached to the agenda for informational purposes.

## **OLD BUSINESS**

**Solicitor:** Gerard Geiger, Esq. – Mr. Geiger informed all that Congress has passed a new tax law and there is a change in the law regarding 529 plans which has a potential to affect school districts. Mr. Geiger stated that the 529 plans allow money to be put aside from your income with a tax deduction for college and now expands the use of 529 plans for high school and elementary. He stated that PSBA has expressed concerns that this may result in more children being taken out of public schools and sent to private schools for purposes of receiving some tax relief. The other concern expressed was because it would increase the number of people investing in 529 plans, there would be less income tax collected by the State.

## **NEW BUSINESS**

### **Monroe Career & Technical Institute: Ms. Donna Yozwiak –**

Ms. Yozwiak reported on the JOC meeting held on December 11, 2017.

- Reorganization of the JOC – election of Michael Mignosi, Stroudsburg, Chairperson; Lisa Van Why, East Stroudsburg, Vice Chairman.
- A new organizational chart of responsibilities was adopted which directs the Supervisor of Curriculum and Instruction, Dennis Virga, to fulfill legal duties of the Director such as signing legal documents should the Director be absent.
- The National Technical Honor Society held its induction on November 30<sup>th</sup> with eight PV students joining the Society. Ms. Yozwiak congratulated the following students for their academic achievement: Alison Florentino, Karissa Hnalowicz, Audra Jarecki, Jacob Behling, Thomas Buccieri, Sabrina Richie, Janelle Korcienski, Anthony Sgariata.
- PV/MCTI security officer and PV alumni Peter Soroka was recognized by the Chestnuthill Township Board of Supervisors and State Senator Mario Scavello for his efforts in helping to save a life by performing CPR to a citizen who was in cardiac arrest.
- Welcome to Ken Cocuzzo who joins Sue Kresge and Ms. Yozwiak as members of the JOC representing PVSD.

Ms. Yozwiak announced that the next meeting will be held on Monday, January 15, 2018.

**Colonial IU#20: Mr. Daniel Wunder –** No report.

### **PSBA Legislative Liaison Report: Ms. Susan Kresge –**

Ms. Kresge reported from the PSBA Legislative Report dated January 5, 2018. Issues going into the second half of the 2017-2018 legislative session to be on the agenda and what the impact will be on public schools, included the fact that 2018 is a major election year with the primary election to be held on May 15<sup>th</sup> and the general election on November 6<sup>th</sup>. At stake are the governor's office, all seats in the House and one-half in the Senate which could determine what moves or is attempted to move and what does not. Budget concerns continue with school funding remaining a topic of debate and discussion on suggested reforms to property tax and charter school laws. Also contained in the report was information on expanding the use of 529 college savings accounts for tuition at K-12 private or religious schools which Mr. Geiger addressed previously. Ms. Kresge stated that PSBA acknowledges the participation of school directors and administrators as advocates and working together can make an impact on the future of public education.

Ms. Kresge informed all that the first Curriculum Committee meeting took place on January 8<sup>th</sup>. Members in attendance were Ms. Yozwiak, Mr. Peeters, and Ms. Kresge. Also in attendance were Mr. Piperato, Mr. Newman, Ms. Liddic, Ms. Hagerman, Mr. Pomposello, and Ms. Greer. Items contained on

the agenda included the Hybrid Personalized Learning being conducted at the 11<sup>th</sup> grade level in chemistry and geometry classes. Three rotations – direct instruction, collaborative, and independent – are held during a period. Two geometry teachers, Ms. Hunsicker and Ms. Rudolf joined in the meeting giving their perspective on the program as being beneficial to students but did mention that teachers do not have enough time to get to each of the three areas. Ms. Kresge stated that tweaks are being made as needed. The High School Program of Studies was also discussed and will be on the Board agenda in the near future for approval which will include potential new courses in working with Northampton Community College. In addition, the Committee also discussed bringing back the requirement of four years of math and possibly the other major study areas. This issue will be on the next Curriculum Committee meeting agenda for further discussion and Principal Triolo will attend that meeting. Other items discussed were the Every Student Succeeds Act, the PA Readiness Index proposal, and continued discussions on the Kindergarten programming plans. More information will be forthcoming on these issues. Ms. Kresge thanked all involved in the first Curriculum Committee meeting and said that it is off to a great start. Mr. Peeters stated it went very well and the Committee will meet once a month.

**SUPERINTENDENT-REPORT/REQUESTS: Mr. David Piperato**

Mr. Piperato referred to the changes in the agenda for the public in efforts to be as transparent as possible. He thanked his secretary Kathleen Franklin and Dr. John Burrus and his office for putting together the agenda for the meeting.

Agenda item #6.a. – Enrollment – The enrollment report as of January 2018 was attached to the agenda.

Agenda item #6.b. – The following policies were provided for a second reading:

- Policy No. 249 Bullying
- Policy No. 615.1 Tax-Sheltered Annuity Program - DELETED
- Policy No. 618 Student Activity/Special Purpose Funds
- Policy No. 619 District Audit
- Policy No. 620 Fund Balance
- Policy No. 621 Local Taxpayer Bill of Rights
- Policy No. 622 GASB Statement 34
- Policy No. 623 Fund Balance - DELETED - Moved to Policy 620
- Policy No. 624 Contracts - DELETED Moved to Policy 627
- Policy No. 624 Taxable Fringe Benefits
- Policy No. 625 Taxable Fringe Benefits - DELETED Moved to Policy 624
- Policy No. 625 Procurement Cards
- Policy No. 627 Contracts

Agenda item #6.c. – The following policies were provided for a first reading:

- Policy No. 627 Credit Cards - DELETED - See Policy 625 Procurement Cards
- Policy No. 628 Procurement Cards - DELETED - Moved to Policy 625

Approval of Agenda item #6.d. – Appointment of Assistant Board Secretary:

Ms. Kresge motioned, seconded by Mr. Wunder to approve Stacy Stair as Assistant Board Secretary (replacement for Monica Kotzmann who retired December 31, 2017).

ROLL CALL: 9-0 CARRIED

**HUMAN RESOURCES: Dr. John T. Burrus**

Mr. Burrus thanked his secretary Megan Snyder for all her work on the agenda.

Mr. Serfass motioned, seconded by Mr. Gould to approve agenda item #7 as follows:

Approval of Agenda item #7.a. – Hiring of Support Staff:

	Name	Position	Site	Salary per Hour	Start Date	Replace
1.	Andrew Krock	Maintenance Technician 2nd Shift	Dist.	\$17.05 \$.45 shift differential	January 15, 2018	Todd Kresge
2.	Stephanie Balliet	Part-Time Paraprofessional Associate	PVI	\$11,270.50 (prorated)	January 16, 2018	new position
3.	Heather Zingales	Building Secretary	PVMS	\$28,146 (prorated)	January 15, 2018	Phyllis Altieri
4.	Thomas O'Leary	Custodian 2nd Shift	PVHS	\$16.09 \$.45 shift differential	TBD upon receipt of paperwork	Mike Marconi (transfer)

5. Andrew Lampke	Custodian 3rd Shift	PVHS	\$16.09 \$.55 shift differential	TBD upon receipt of paperwork	Sondra Spell (transfer)
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Approval of Agenda item #7.b. – Hiring of support staff substitutes:

Name	Position(s)	Salary per Hour	Salary per Diem	Start Date
1. Havva Acar	Paraprofessional Associate	\$10.00	\$75.00	TBD upon receipt of paperwork
	Monitor	\$8.15		
2. Stephanie Balliet	Paraprofessional Associate	\$10.00	\$75.00	January 16, 2018
	Monitor	\$8.15		
	Secretary	\$10.47	\$75.00	
3. Michael Horvath	Paraprofessional Associate	\$10.00	\$75.00	TBD upon receipt of paperwork
4. Andrew Nelson	Monitor	\$8.15		TBD upon receipt of paperwork
5. Megan Pomposello	Custodian	\$9.38		TBD upon receipt of paperwork
	Monitor	\$8.15		
	Paraprofessional Associate	\$10.00	\$75.00	
6. Maxine Scheller	Monitor	\$8.15		TBD upon receipt of paperwork
7. Jennifer Sgarlatta	Monitor	\$8.15		TBD upon receipt of paperwork
	Food Service Employee	\$9.14		
8. Carlee Wadding	Custodian	\$9.38		TBD upon receipt of paperwork
9. Tyler Wadding	Custodian	\$9.38		TBD upon receipt of paperwork
10. Gulay Yurekli	Paraprofessional Associate	\$10.00	\$75.00	January 16, 2018
11. Joy Rungo	Paraprofessional Associate	\$10.00	\$75.00	TBD upon receipt of paperwork
12. Jennifer Figueroa	Paraprofessional Associate	\$10.00	\$75.00	January 16, 2018
13. Sarah Labar	Secretary	\$10.47	\$75.00	January 15, 2018

Approval of Agenda item #7.c. – Hiring of Security:

Name	Position	Salary per Hour	Start Date
1. Gerald Radcliffe	Casual Security	\$13.74	TBD upon receipt of paperwork

Approval of Agenda item #7.d. – Hiring of Professional Staff:

1. Name: Christine Preston  
 Education Level: B.S. Degree; M.Ed. Degree  
 Undergraduate School: Bloomsburg University  
 School: Kutztown University  
 Graduate School: East Stroudsburg University  
 Assignment: Special Education Teacher; PVHS  
 Certification: Elementary K-6; Mid-Level Science 7-9; Earth and Space Science; General Science; Environmental Education K-12; Mental and/or Phys Handicapped; Reading Specialist; Health; Bus-Computer-Info Tech K-12; Biology; English 7-12  
 Sept 2016 - present: Pleasant Valley School District; Long Term Substitute/Daily Substitute  
 Experience : Aug. 2003 - Aug. 2016: East Stroudsburg School District; Learning Support Teacher  
 Aug. 1999 - Aug. 2001: West Shore School District; Emotional Support Teacher  
 Salary: \$58,475; MS +36; Step 5 (prorated)  
 Effective: January 16, 2018

Approval of Agenda item #7.e – Hiring of Professional Staff Substitutes/Long Term Substitutes:

1. Name: Dana Abdelnaby  
 Education Level: B.S. Degree  
 Undergraduate School: The Pennsylvania State University  
 Graduate School:  
 Assignment: Daily Substitute  
 Certification: Emergency Permit - All Instructional Areas PK-12  
 Experience: Sept. 2014 - June 2016: Pleasant Valley School District; Daily Substitute  
 Salary: \$100.00 per diem  
 Effective: January 16, 2018
  
2. Name: Michael Horvath  
 Education Level: B.S. Degree  
 Undergraduate School: East Stroudsburg University  
 Graduate School:  
 Assignment: Daily Substitute  
 Certification: Emergency Permit; Instructional I – Health & Physical Educ (pending)  
 Experience:  
 Salary: \$100.00 per diem  
 Effective: TBD upon receipt of paperwork
  
3. Name: Ashley Gutzeit  
 Education Level: B.S. Degree; M.S. Degree  
 Undergraduate School: Albright College  
 Graduate School: Kutztown University  
 Assignment: Daily Substitute  
 Certification: Instructional I: Grades PK-4  
 Experience: Oct. 2014 - Dec. 2014: Pleasant Valley School District; Paraprofessional Associate  
 Salary: \$100.00 per diem  
 Effective: January 16, 2018
  
4. Name: Denise Hopely  
 Education Level: B.S. Degree; MEd Degree  
 Undergraduate School: West Chester State College  
 Graduate School: West Chester State College  
 Assignment: LTS German 64% / Intensive Classroom Environment 36%  
 (continuation of LTS assignment approved 9/14/2017)  
 Certification: Emergency Permit - All Instructional Areas PK-12; Instructional I – Athletic Coach 7-12, Health & Physical Education PK-12, Bus-Computer-Info Tech PK-12, Family-Consumer Science PK-12  
 Experience: Nov. 2007 – Present: Pleasant Valley School District; Long Term Substitute/Daily Substitute  
 Salary: B.S. Step 1 (prorated)  
 Effective: December 22, 2017 through end of 2017/2018 school year

Approval of Agenda item #7.f. - Leaves of Absence (employees are responsible for benefit payments for unpaid leave):

	<b>Name</b>	<b>Position</b>	<b>Site</b>	<b>Leave</b>	<b>Days</b>	<b>Dates</b>
1.	Stephanie Bush	Paraprofessional Associate	PVE	Leave Without Pay	Three (3)	November 30, 2017, December 11, 2017 and December 21, 2017
2.	Noreen Ciarleglio	Teacher	PVI	Intermittent Family and Medical Leave	One-half (1/2)	December 11, 2017
3.	Doreen Cruz	Paraprofessional Associate	PVHS	Leave Without Pay	Twelve (12)	December 7, 2017 - December 22, 2017

4.	Amy Eckert	Paraprofessional Associate	PVI	Leave Without Pay	Two (2)	December 4, 2017 and December 15, 2017
5.	Kelly Frinzi	Paraprofessional Associate	PVMS	Leave Without Pay	Four (4)	November 28, 2017 - December 1, 2017
6.	John Gesiskie	Teacher	PVE	Leave Without Pay	One-half (1/2)	January 10, 2018
7.	John Gesiskie	Teacher	PVE	Leave Without Pay	Two (2)	January 11, 2018 - January 12, 2018
8.	Diana Graziano	Paraprofessional Associate	PVE	Leave Without Pay	One (1)	December 11, 2017
9.	Ashley Gutzeit	Paraprofessional Associate	PVE	Leave Without Pay	One (1)	December 11, 2017
10.	Mariclaire Hosking	Paraprofessional Associate	PVMS	Intermittent Family and Medical Leave	One-half (1/2)	December 11, 2017
11.	Troy Margeson	Teacher	PVI	Family and Medical Leave	Nineteen (19)	December 22, 2017 - January 26, 2018
12.	Maria Martins	Paraprofessional Associate	PVHS	Leave Without Pay	Six (6)	January 8, 2018 - January 16, 2018 November 17, 2017 - December 4, 2017
13.	Marie McGinley	Paraprofessional Associate	PVI	Leave Without Pay	Eleven (11)	2017, January 2, 2018 and January 3, 2018
14.	Lidia Osman	Food Service Employee	PVE	Leave Without Pay	Five (5)	January 8, 2018 - January 12, 2018
15.	Aileen Lorah	Paraprofessional Associate	PVI	Leave Without Pay	One (1)	December 18, 2017
16.	Ludmila Healy	Monitor	PVI	Leave Without Pay	One (1)	December 19, 2017
17.	Ludmila Healy	Monitor	PVI	Leave Without Pay	Ten (10)	February 26, 2018 - March 9, 2018
18.	Brenda Bush	Full-Time Paraprofessional Associate	PVI	Family and Medical Leave	Twenty-eight (28)	December 18, 2018 - February 2, 2018 November 9, 2017 (1), November 15, 2017 (1), November 21, 2017 (1), November 28, 2017 (1/2), December 18, 2017 (1), December 21, 2017 (1/2) and January 2, 2018 (1)
19.	Paulette Percey	Teacher	PVE	Intermittent Family and Medical Leave	Six (6)	December 18, 2017 (1), December 21, 2017 (1/2) and January 2, 2018 (1)
20.	Alison Fennell	Paraprofessional Associate	PVE	Leave Without Pay	Three (3)	January 8, 2018 - January 10, 2018
21.	Carol Patterson	Teacher	PVHS	Leave Without Pay	One (1)	February 6, 2018

Approval of Agenda item #7.g. – The following resignations:

1. Jenne Boyle, Special Education Teacher, PVHS, effective January 12, 2018.
2. Ashley Gutzeit, Part-Time Paraprofessional Associate, PVE, effective December 22, 2017.

Approval of Agenda item #7.h. – The following Affiliation Agreements as attached:

1. Affiliation agreement between Pleasant Valley School District and Northampton Community College.
2. Affiliation agreement between Pleasant Valley School District and Slippery Rock University.

Approval of Agenda item #7.i. – Settlement Agreement #2018011101 as attached.

Approval of Agenda item #7.j. – Tenure

Adrienne Keefer has served Pleasant Valley School District for three (3) years and has been rated Satisfactory. By the provisions of the PA School Code, she was recommended for tenure.

Approval of Agenda item #7.k. - Professional Staff Conditional Retirement Incentive Memorandum of Understanding between the Pleasant Valley School District and the Pleasant Valley Educational Association with regard to the 2017-2018 school year Conditional Retirement Incentive. This incentive is based on a minimum of six (6) professional employees who agree to participate as outlined in the attached Memorandum of Understanding document.

Approval of Agenda item #7.l. – Termination of Employee #4548 for job abandonment.

ROLL CALL: 9-0 CARRIED  
Abstained on Agenda item #7.a.1.: Mr. Zacharias (Abstention form attached)

**CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman**

Ms. Kresge motioned, seconded by Ms. Jecker to approve Agenda item #8.a.:

Summer Reading & Math Camp - Classes will be held for Kindergarten through grade 6 in Reading and Math. Summer Camp will run from Monday, July 2, 2018 through Thursday, July 26, 2018, with the exception of July 4, 2018. The daily sessions run from 8:15 a.m. to 12:15 p.m. for students in grades K-6 and 8:15 a.m. to 12:15 p.m. for instructors. All classes will be held at PVE. Fourteen (14) instructors and fifteen (15) instructional aides will be needed for grades K-6. Instructors will be paid \$92 per day and the instructional aides will be paid \$72 per day. One Health Room Technician will also be needed to be paid \$72 per day.

ROLL CALL: 9-0 CARRIED

**SUPPORT SERVICES: Mr. Joshua Krebs**

Mr. Krebs shared outstanding news (Agenda item #9.d.A.) about 61 FBLA students qualifying for the State Leadership Conference and congratulated all.

Mr. Gould motioned, seconded by Ms. Jecker to approve Agenda Item #9 as follows:

Approval of Agenda item #9.a. – 2017-2018 Intramural Advisor:

Rob Petit-Clair      PVMS Weightlifting      November 13, 2017 to May 21, 2018  
Mondays, Wednesdays, Thursdays 2:45 pm - 4:45 pm

Approval of Agenda item #9.b. – Long Term Substantial Volunteers:

- A. Kelly Munoz – PVE Long Term Substantial Volunteer
- B. Anderson Munoz – PVE Long Term Substantial Volunteer
- C. Cassandra Rivera – PVE Long Term Substantial Volunteer

Approval of Agenda item #9.c. – 2017-2018 Spring Coaching Positions:

- A. Eric Batstone – Boys Lacrosse – JV Assistant

Approval of Agenda item #9.d. – 2017-2018 Field Trip Requests:

Item	Grade/ Organization	Teacher(s) Involved	Destination	Purpose	Date(s)	District Buses Needed (#)	Cost Per Student	Cost for District
A.	9-12 FBLA	Denise Hopely	Hershey Lodge	State Leadership Conference	4/8/18 - 4/11/18	3 Buses	\$200	\$24,930.00 - This cost covers lodging for 61 students and 7 adults
B.	9-12	Jackie Brinker	Monroe County Courthouse	Invitational Mock Trial Tournament	2/13/18 and 2/14/18	1 Bus	N/A	N/A

Approval of Agenda item #9.e. – Facility Use Requests:

- A. Organization      EDP Soccer – Pocono Cup Soccer Tournament
- Facility Requested      MS Soccer, Varsity Soccer, Varsity Soccer/Lacrosse, MS Football, Stadium Field, MS Field Hockey
- Purpose      Soccer Tournament
- Dates/Times      Saturday and Sunday:  
May 26, 2018 – May 27, 2018

	July 7, 2018 – July 8, 2018
	July 14, 2018 – July 15, 2018
	7:00 am – 6:00 pm
Requestor	Jared Harris
Attendance	300
Tuition	N/A
Fee by District	Class 4- All Appropriate Fees Apply

ROLL CALL: 9-0 CARRIED

Agenda item #9.f. – Informational: District Event – January 12, 2018 through January 25, 2018 as provided.

Agenda item #9.g. - Informational - 2017-2018 Cafeteria Participation Report as provided.

**BUSINESS MANAGEMENT: Ms. Susan Famularo**

Ms. Kresge motioned, seconded by Ms. Yozwiak to approve Agenda item #10 as follows:

Approval of Agenda item #10.a. – Cafeteria Fund as was attached:

- A. Cafeteria Accounts Payable for January 11, 2018 – Total amount: \$66,814.02
- B. Cafeteria Fund - Asset Cost Summary December 2017

Approval of Agenda item #10.b. – The following contracts:

- A. Always Safe Sidewalks, LLC. Cost: \$6,390.00. Pleasant Valley Elementary side trip hazard repair at Pleasant Valley Elementary main sidewalk and front parking lot.
- B. Xerox. Fundraiser for Pleasant Valley Elementary School K-3. Yearbook sale from February 12, 2018 to March 25, 2018.
- C. Holiday card sales. Fundraiser for Bear Facts at the Pleasant Valley High School. Fundraiser to be held December 11, 2017 through December 18, 2017.
- D. TruGreen Commercial. Cost: \$9,950.00. Three (3) year contract.

Approval of Agenda item #10.c. – Procurement Card Holder: Addition of Stacy Stair, Administrative Assistant to the Business Manager to the card holder list.

Approval of Agenda item #10.d. – Northampton/Monroe/Pike County Joint Purchasing Board for fuel items for the 2018-2019 School Year: Request to confirm the December 13, 2017 award of the Northampton/Monroe/Pike County Joint Purchasing Board for fuel items for the 2018-2019 School Year as listed below for Monroe County:

- Item #29 - #2 Fuel Oil Truck Transport, Option 3, firm price at \$1.8935 per gallon, award to Talley Petroleum, Grantville, PA
- Item #32 - #2 Fuel Oil Tank Wagon, Option 3, firm price at \$2.2146 per gallon, award to Talley Petroleum, Grantville, PA
- Item #35 - Bio Diesel Truck Transport, Option 3, firm price at \$1.9391 per gallon plus \$0.0250 for Winter Blend Additive, and \$0.5000 for kerosene anti-gel additive, award to Talley Petroleum, Grantville, PA

Bid tabulation attached.

Approval of Agenda item #10.e. – Advertisement of Request for Proposal for Networking Equipment for 2018. (e-rate project)

ROLL CALL: 9-0 CARRIED

Agenda item #10.f. – Informational: Student Activity Accounts –

- Beginning Balance, December 1, 2017: \$295,562.99
- Receipts: \$22,419.61
- Expenditures: \$34,964.69
- Ending Balance, December 31, 2017: \$283,017.91

**SOLICITOR:** Gerard Geiger, Esq. – No report.

**PLEASANT VALLEY SCHOOL DIRECTORS:** None.



**PLEASANT VALLEY CITIZENS:** None.

Mr. Peeters announced that there will be an executive session following this meeting.

**ADJOURNMENT**

There being no further business to come before the Board, Mr. Zacharias motioned, seconded by Ms. Jecker to adjourn the meeting at 7:25 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: January 25, 2018 @ 7:00 PM