

PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

Minutes of the December 7, 2017 Board of Education Meeting

Board Approved 1-11-18

CALL TO ORDER:

The organization meeting of the Pleasant Valley School District Board of Education was held on December 7, 2017 and called to order by Len Peeters, Vice President, at 8:02 PM. The Pledge of Allegiance was led by Ms. Laura Jecker followed by a moment of silence. Mr. Peeters welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheadsville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra Duff

School Board members in attendance: Len Peeters, Vice President, Bob Serfass, Treasurer, Delbert Zacharias, Dan Wunder, Sue Kresge, Laura Jecker, Donna Yozwiak, Ken Cocuzzo.

Absent: Russell Gould, President.

Administrative staff in attendance: David Piperato, Superintendent, Ken Newman, Assistant to the Superintendent, Josh Krebs, Director of Support Services, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Monica Kotzmann, Administrative Assistant to the Business Manager, Shavonne Liddic, Mathematics Supervisor, Travis Serfass, Director of Buildings and Grounds, Stacey Stair, Accountant.

Building administrative staff in attendance: Matt Triolo, Bob Hines, Angela Borealo, David Sodl, Cassandra Herr, Brian Foust, Josephine Fields.

Student Government Representative: Michelle Arrigo, President

School Solicitor in attendance: Gerard Geiger, Esq.

Notification of Executive Session: Mr. Peeters announced that an executive session was held on December 7, 2017 immediately prior to the regularly scheduled meeting for purposes of personnel matters including, but not limited to, performance and/or discipline; negotiations; and legal issues.

Board Organization:

Vice President Peeters opened up the nominations for the election of Temporary President. Ms. Donna Yozwiak nominated Ms. Sue Kresge as Temporary President, whose term expires December 7, 2017. The nomination was seconded by Mr. Dan Wunder.

ROLL CALL: 7-0-1 CARRIED

Abstained: Sue Kresge

Ms. Sue Kresge, Temporary President, opened up the nominations for the election of Board President. Mr. Ken Cocuzzo nominated Mr. Len Peeters as Board President, term to expire on November 30, 2018 or upon the convening of the 2018 organization meeting. The nomination was seconded by Ms. Donna Yozwiak.

CARRIED

Ms. Donna Yozwiak motioned that the nominations for Board President be closed, seconded by Mr. Ken Cocuzzo.

CARRIED

It is hereby recorded that Mr. Len Peeters is elected unanimously as President of the Pleasant Valley School District Board of Education, term to expire on November 30, 2018 or upon the convening of the 2018 organization meeting.

Mr. Len Peeters, President, opened up the nominations for election of Board Vice President. Ms. Donna Yozwiak nominated Ms. Sue Kresge as Board Vice President, term to expire on November 30, 2018 or upon the convening of the 2018 organization meeting. The nomination was seconded by Mr. Ken Cocuzzo.

CARRIED

Mr. Dan Wunder motioned that the nominations for Board Vice President be closed, seconded by Ms. Donna Yozwiak.

CARRIED

It is hereby recorded that Ms. Sue Kresge is elected unanimously as Vice President of the Pleasant Valley School District Board of Education, term to expire on November 30, 2018 or upon the convening of the 2018 organization meeting.

Mr. Len Peeters, President, opened up the nominations for election of Board Treasurer. Ms. Donna Yozwiak nominated Mr. Ken Cocuzzo as Board Treasurer, term to expire on June 30, 2018. The nomination was seconded by Ms. Laura Jecker.

CARRIED

Ms. Donna Yozwiak motioned that the nominations for Board Treasurer be closed, seconded by Ms. Laura Jecker.

CARRIED

It is hereby recorded that Mr. Ken Cocuzzo is elected unanimously as Treasurer of the Pleasant Valley School District Board of Education, term to expire on June 30, 2018.

Mr. Len Peeters, President, made the following appointments:

- MCTI JOC Representatives (1 three-year term & 1 one-year term):
Ms. Donna Yozwiak was appointed for a three-year term (term expires December 2020), and Mr. Russ Gould was appointed for a one-year term (term expires December 2018).

These appointees join Ms. Susan Kresge whose term expires in December 2019.

- MCTI JOC alternates: All remaining Board members whose terms expire on November 30, 2018 or upon the convening of the 2018 organization meeting).
- Legislative Chairperson: Ms. Sue Kresge (term expires on November 30, 2018 or upon the convening of the 2018 organization meeting).
- PSBA Voting Delegates: Ms. Sue Kresge and Mr. Len Peeters (terms expire on November 30, 2018 or upon the convening of the 2018 organization meeting).

Laura Jecker motioned, seconded by Dan Wunder to approve the Board of Education meeting dates and the Buildings and Grounds Workshop Dates (Draft #2-start of meeting 7:00 PM) from January 2018 through December 2018 per the attached.

ROLL CALL: 8-0 CARRIED

Pleasant Valley Citizens:

Student, Jaxon Havens, Chestnuthill Township, expressed his opinion about the hybrid learning system. He stated that he is two years ahead in mathematics and is in the hybrid learning system for geometry. He stated that the system needs improvement for him to meet his full potential claiming that it does not teach him what he needs to know. He further stated that most students in the system are in 11th grade and looking into colleges and he is concerned that a drop in grades in mathematics will hinder their acceptance into their choice of college.

Mr. John Gesiskie, PVEA President, welcomed the new board members and stated that a number of staff was in attendance this evening to show their support and all look forward to working with them.

SECRETARY'S REPORT: Ms. Susan Famularo, Board Secretary

Mr. Serfass motioned, seconded by Ms. Kresge to approve the minutes of the Board of Education meeting held on November 9, 2017.

CARRIED

TREASURER'S REPORT: Mr. Ken Cocuzzo

Mr. Wunder motioned, seconded by Ms. Yozwiak to approve agenda item #3 as was attached, as follows:

- Approval of #3.a. Accounts Payable – 11-1-17 to 11-30-17 (Manual Checks)
- Approval of #3.b. Accounts Payable – 11-1-17 to 11-30-17 (Manual Checks-PSDLAF)
- Approval of #3.c. Accounts Payable – 12-1-17 to 12-7-17
- Approval of #3.d. Trial Balance/Financial Statement 11-31-17
- Approval of #3.e. Condensed Board Summary/Expenditures-Revenues 11-30-17
- Approval of #3.f. Asset Cost Summary 11-30-17

ROLL CALL: 8-0 CARRIED

Abstained on #3.c. Check No. 00219531: Bob Serfass (Abstention form attached)

The Accounts Payable (#3.g.) approved at the November 9, 2017 Board meeting was provided and attached to the agenda for informational purposes.

OLD BUSINESS

Solicitor: Gerard Geiger, Esq. – Mr. Geiger stated that prior to executive session this evening, District Justice Colleen Mancuso was present to swear in the board members. The Certificates of Election will be filed with the Board Secretary. He stated that he and his firm are looking forward to working with all Board members.

NEW BUSINESS

Monroe Career & Technical Institute: No report.

Colonial IU 20: Mr. Daniel Wunder – No report.

PSBA Legislative Liaison Report: Ms. Susan Kresge –

Ms. Kresge reported from the Legislative Report dated December 7, 2017. PSBA recently discussed with Rep. Phillips-Hill (R-York), legislation passed by the House of Representatives and supported by the association that will revise current teacher certification grade spans to more closely align with school organization and classroom staffing needs. Rep. Phillips-Hill explained that school districts are beginning to experience teacher shortages in the upper elementary grades as well as seeing some challenges in the number of people becoming certified in special education. House Bill 1386 revises the scope of teacher certification levels to revert to the levels prior to 2013, as follows:

- Early childhood: pre-K, kindergarten, grades 1-4 (ages 3-9)
- Elementary: kindergarten, grades 1-6 (ages 4-11)
- Middle: grades 6-9 (ages 11-15)
- Secondary: grades 7-12 (ages 11-21)
- Specialized areas: pre-K – grade 12 (up to age 21)
- Special education: pre-K – grade 12 (up to age 21) certification in an addition content area is not required.

The bill benefits school boards and administrators by allowing greater staffing flexibility and makes it easier for teachers to acquire appropriate certification. House Bill 1386 was passed by the House in October and is now in the Senate Education Committee for further consideration. Ms. Kresge also reported that Governor Wolf announced additional changes to the standardized testing schedule. The PSSA will be condensed from three weeks to two weeks and shifted to later in the school year.

Student Government Representative: Ms. Michelle Renee Arrigo

Ms. Arrigo highlighted events and activities at PVHS:

- The senior craft fair was held on December 2nd and raised about \$2,000.
- The junior class hosted a Christmas Movie Night on December 1st.
- PV's Got Talent event raised \$700 for NHS which will go to PVEN.
- Planning by SGA has begun for a bingo night at PVHS for Liam and Schyler.
- The deadline for ordering caps and gowns for seniors was today.
- The drama production of *Our Miss Brooks* was a great success. Congratulations to the cast, crew and directors.
- Congratulations to the band for their wonderful winter concert held last evening.
- On December 15th the ImProV club (standup comedy) will host a MiniThon fundraiser. Admission is free but concession purchases and donations are greatly appreciated.
- The Math National Honor Society applications are due with the upcoming January induction approaching.
- FBLA Regional Leadership conference is December 11th.
- Congratulations to the varsity cheerleaders on their 2nd place win the EPC championship and are now onto districts.
- Winter sports practices have begun with basketball and track getting ready for a great season.

SUPERINTENDENT-REPORT/REQUESTS: Mr. David Piperato

Mr. Piperato welcomed the new Board members and all Board members that were sworn in this evening.

Agenda item #6.a. – The enrollment report as of December 2017 was attached for informational purposes.

Laura Jecker motioned, seconded by Bob Serfass to approve Agenda item #6 as follows:
 Approval of Agenda item #6.b. – Homebound instruction as follows: (per Board policy, re-evaluation will be done in ninety (90) days)

Pleasant Valley Elementary School

Student No.	Reason
HB113017AY-E	Medical, retroactive to 11/30/17

Pleasant Valley Intermediate School

Student No.	Reason
HB111517AO-I	Medical, retroactive to 11/15/17

Pleasant Valley High School

Student No.	Reason
HB111517AD-H	Medical, retroactive to 11/15/17
HB111517AG-H	Medical, retroactive to 11/15/17
HB111617JD-H	Medical, retroactive to 11/16/17
HB120617SB-H	Medical, retroactive to 12/06/17

Approval of Agenda item #6.c. – The following policies:

- Policy No. 601 Fiscal Objectives
- Policy No. 602 Budget Planning
- Policy No. 603 Budget Preparation
- Policy No. 604 Budget Adoption
- Policy No. 605 Tax Levy
- Policy No. 606 Tax Collection
- Policy No. 607 Tuition Income
- Policy No. 608 Bank Accounts
- Policy No. 609 Investment of District Funds
- Policy No. 610 Purchases Subject to Bid/Questions
- Policy No. 611 Purchases Budgeted
- Policy No. 612 Purchases Not Budgeted
- Policy No. 613 Cooperative Purchasing
- Policy No. 614 Payroll Authorization
- Policy No. 615 Payroll Deductions
- Policy No. 616 Payment of Bills
- Policy No. 617 Petty Cash

Approval of Agenda item #6.e. – Agreement for Expulsion for Student #E112017ML-H

ROLL CALL: 8-0 CARRIED

Agenda item #6.d. – Policy Revisions – The following policies were provided for a first reading:

- Policy No. 249 Bullying
- Policy No. 615.1 Tax-Sheltered Annuity Program - DELETED
- Policy No. Student Activity/Special Purpose Funds
- Policy No. 619 District Audit
- Policy No. 620 Fund Balance
- Policy No. 621 Local Taxpayer Bill of Rights
- Policy No. 622 GASB Statement 34
- Policy No. 623 Fund Balance - DELETED - Moved to Policy 620
- Policy No. 624 Contracts - DELETED Moved to Policy 627
- Policy No. 624 Taxable Fringe Benefits
- Policy No. 625 Taxable Fringe Benefits - DELETED Moved to Policy 624
- Policy No. 625 Procurement Cards
- Policy No. 627 Contracts

HUMAN RESOURCES: Dr. John T. Burrus

Ms. Kresge motioned, seconded by Mr. Cocuzzo to approve Agenda item #7 as follows:

Approval of Agenda item #7.a. – Hiring of Personnel Regular Appointment (pending receipt of all required paperwork):

	Name	Position	Location	Salary	Start Date	Replacement For
1.	Dara Baker	Substitute Secretary & Substitute Monitor		Per Board Policy	December 11, 2017	
2.	Dawn Borger	Substitute Secretary & Substitute Paraprofessional Associate		Per Board Policy	December 11, 2017	
3.	Vanessa Calabro	Substitute Teacher & Substitute Paraprofessional Associate		Per Board Policy	December 11, 2017	
4.	Jessica Drinkwater	Substitute Secretary & Substitute Paraprofessional Associate		Per Board Policy	TBD	
5.	Cindy Foster	Substitute Teacher & Substitute Paraprofessional Associate		Per Board Policy	December 11, 2017	
6.	Joan Hook	Substitute Monitor & Substitute Secretary		Per Board Policy	December 11, 2017	
7.	Tina King	Substitute Monitor, Substitute Secretary & Substitute Courier		Per Board Policy	December 11, 2017	
8.	Keri Lawrence	Substitute Paraprofessional Associate & Substitute Health Room Technician		Per Board Policy	TBD	
9.	Jillian Murray	Substitute Teacher & Substitute Paraprofessional Associate		Per Board Policy	December 11, 2017	
10.	Gina Pio	Substitute Paraprofessional Associate		Per Board Policy	TBD	
11.	Barbara Rutzler	Substitute Teacher		Per Board Policy	December 11, 2017	
12.	Jodi Swanson	Monitor	PVI	\$9.89 per hour	December 11, 2017	Stephanie Havansky
13.	Melissa Valliant	Substitute Teacher & Substitute Paraprofessional Associate		Per Board Policy	December 11, 2017	
14.	Jessica Zur	Substitute Teacher & Substitute Paraprofessional Associate		Per Board Policy	December 11, 2017	
15.	Patricia Klinges	Part-Time Paraprofessional Associate	PVI	\$11,270.50, prorated	December 11, 2017	New Position
16.	Erica Pozza	Part-Time Paraprofessional Associate, Substitute Paraprofessional Associate & Substitute Teacher	PVI	\$11,270.50, prorated	TBD	New Position

17.	Roland Steele	Custodian, 3rd Shift	PVHS	\$16.09 per hour, \$.55 shift differential	TBD	Carl Smith
18.	Stacy Stair	Assistant to the Business Manager		\$80,000, prorated	January 2, 2018	Monica Kotzmann
19.	Karen Rabich	Food Service Employee	PVHS	\$11.00 per hour	December 11, 2017	Brenda Russell (transferred)
20.	Patricia Greene	Food Service Employee	PVMS	\$11.00 per hour	December 11, 2017	Joann Russo
21.	Sara Laubach	Part-Time Paraprofessional Associate & Substitute Paraprofessional Associate	PVE	\$11,270.50, prorated	TBD	Jasmine Hnedak
22.	Susan Gimblet	Building Secretary	PVHS	\$28,146, prorated	January 15, 2018	Laura Ferraiolo

Approval of Agenda item #7.b. – Extensions/Additions/Changes to Current Employee Assignments:

	Name	Position	Salary	Effective Date
1.	Jenny Davis	Substitute Monitor	\$8.15 per hour	December 11, 2017
2.	Christina Heckelmann	LTS Reading	\$42,300, prorated	November 2, 2017 - December 22, 2017
3.	Michael Gold	Homebound Instructor	Per Supplemental Contract	December 11, 2017

Approval of Agenda item #7.c. – Leaves of Absence - Employees are responsible for benefit payments:

	Name	Position	Bldg.	Leave	Days	Dates
1.	Raven Esposito	Paraprofessional Associate	PVE	Leave Without Pay	One (1)	October 17, 2017
2.	Alison Fennell	Paraprofessional Associate	PVE	Leave Without Pay	Two (2)	October 31, 2017 and November 1, 2017
3.	Diana Graziano	Paraprofessional Associate	PVE	Leave Without Pay	One (1)	October 30, 2017
4.	Aileen Lorah	Paraprofessional Associate	PVI	Leave Without Pay	Three (3)	November 6, 2017, November 7, 2017 & November 9, 2017
5.	Kurt Anderson	Security		Family and Medical Leave	Seven (7)	November 2, 2017 - November 10, 2017
6.	Kenneth Titus	Custodian	PVMS	Family and Medical Leave	Twenty-five (25)	November 20, 2017 - January 2, 2018
7.	MaryAnn Pitts	Teacher	PVHS	Family and Medical Leave	Forty-seven (47)	November 28, 2017 - February 9, 2018
8.	Donna Tweed	Paraprofessional Associate	PVI	Leave Without Pay	Twenty-seven (27)	November 29, 2017 - January 12, 2018
9.	MariClaire Hosking	Paraprofessional Associate	PVMS	Intermittent Family and Medical Leave	Two and one-half (2.5)	November 9, 2017, November 10, 2017 (0.5) and November 13, 2017
10.	Jessica Borger	Monitor	PVMS	Leave Without Pay	One (1)	November 30, 2017
11.	Stacey Kresge	Monitor	PVMS	Leave Without Pay	One (1)	November 20, 2017
12.	Amy Eckert	Paraprofessional Associate	PVI	Leave Without Pay	Two (2)	November 15, 2017 & November 16, 2017

13.	Katie Shillady	Paraprofessional Associate	PVE	Leave Without Pay	Thirty-Nine (39)	April 3, 2018 - May 25, 2018
14.	Alison Sizemore	Monitor	PVHS	Leave Without Pay	One (1)	December 8, 2017
15.	Cathleen Piccolo	Monitor	PVHS	Leave Without Pay	Five (5)	January 16, 2018 - January 22, 2018
16.	Mariclaire Hosking	Paraprofessional Associate	PVMS	Intermittent Family and Medical Leave	One-half (1/2)	November 30, 2017

Approval of Agenda item #7.d. – Transfers:

	Name	Position	From	To	Effective Date	Replacement For
1.	Michael Marconi	Custodian	2nd Shift - PVHS	2nd Shift - PVI	December 11, 2017	
2.	Izabela Moscicki	Food Service Employee	4 hrs - PVHS	5 hrs - PVHS	December 11, 2017	MaryAnn Barlak
3.	Brenda Russell	Food Service Employee	3.75 hrs - PVHS	4 hrs - PVHS	December 11, 2017	Izabella Moscicki (transferred)

Approval of Agenda item #7.e. – Retirement: Laura Ferraiolo, Building Secretary, PVHS, effective January 15, 2018.

Approval of Agenda item #7.f. – Resignation: John McCutchan, Courier, effective December 1, 2017.

Approval of Agenda item #7.g. – Leadership Development Program: Center for Business and Industry Proposal # LB-10-17-1828 to conduct a Leadership Development Training Program.

Prior to the roll call vote, Mr. Peeters expressed his appreciation for programs such as the Leadership Development Program to make our employees better and would like to go further to help staff. Mr. Cocuzzo reiterated statements made by Mr. Peeters.

ROLL CALL: 8-0 CARRIED

Abstained on Agenda item #7.a.18: Laura Jecker, Donna Yozwiak (Abstention forms attached) 6-0-2

CARRIED; Voting No on Agenda item #7.a.17: Laura Jecker, Len Peeters, Donna Yozwiak, Delbert Zacharias – 4-4-0 NOT CARRIED

CURRICULUM /STAFF DEVELOPMENT: Mr. Kenneth Newman

Agenda item #8.a. – Informational: Ms. Hagerman, Reading Supervisor, provided the December Reading report. Mr. Newman stated that an update on the “Ready Set Read Now!” program is contained in the report and it was decided to incorporate math to each of the sessions. The name of the program remains the same for now, but will possibly be changed in the future to “Ready Set Learn”. Ms. Kresge expressed her appreciation for this change.

SUPPORT SERVICES: Mr. Joshua Krebs

Mr. Serfass motioned, seconded by Ms. Jecker to approve Agenda Item #9 as follows:

Approval of Agenda item #9.a. – 2017-2018 PIAA Indoor Track and Field Events – Students that qualify will be permitted to represent the Pleasant Valley School District at PIAA Indoor Track and Field events listed below during the 2018 season. All costs associated and transportation with the championships will be the responsibility of the participating athletes.

ESU Invitational	East Stroudsburg University	January 5, 2018
Summit University #1	Clarks Summit	January 19, 2018
Summit University #2	Clarks Summit	February 2, 2018
Summit University #3	Clarks Summit	February 16, 2018

Approval of Agenda item #9.b. – 2017-2018 Spring Coaching Positions: Softball – Volunteer: Katherine Lenart.

Approval of Agenda item #9.c. – 2017-2018 Intramural Advisors:

- A. PVI 6th Grade Model Rocket Club Once a week (TBD) January 2, 2018 - May 30, 2018 4:00 pm - 5:00 pm
Advisor: Malcolm McKinsey
- B. PVHS ASL Club (Sign Language) November 2017 to January 2018 Every Other Thursday from 2:45 pm - 3:30 pm
Advisor: Christian Randaeu Co-Advisors: Albert Miller

Approval of Agenda item #9.d. – Supplemental/Co-Curricular Positions:

- A. Pep Band Advisor: Chad Snyder
- B. Accompanist: Carla Karpinski
- C. Curriculum Leader/Department Chair: Diane Martinetti, Health Services Department
- D. Adult English Language Lab: Jasmine Koehler
- E. Autumn Remediation Teacher: Gayle Markowski, half credit 15 hour course: Keystone Enhancement

Approval of Agenda item #9.e. – 2017-2018 Field Trips:

A.	Organization	FBLA
	Teacher(s) Involved	Denise Hopely
	Destination	Camelback Resort
	Purpose	FBLA Workshops, performance, test competitions
	Date(s)	12/11/17
	District Buses Needed	Yes
	Cost Per Student	\$10
	Cost for District	N/A

Approval of Agenda item #9.f. – Facility Use Requests:

- A. Organization: Cartesian Dance Academy
 Facility Requested: PVHS New Auditorium, Lobby, Concession Stand, Room G-8, Cafeteria, room D16, Band Room, and Music Room
 Purpose: Dance Rehearsal/Recital
 Dates/Times: May 30, 2018 – June 3, 2018
 Wednesday (5/30/18) –Rehearsal 2:30 pm–10:30 pm
 Thursday (5/31/18) – Rehearsal 2:30 pm – 10:30 pm
 Friday (6/1/18) – Rehearsal 2:30 pm – 10:30 pm
 Saturday (6/2/18) – Recital 1:00 pm – 10:00 pm
 Sunday (6/3/18) – Recital 6:00 am – 10:30 pm
 Requestor: Cinthia Marino
 Attendance: 500
 Tuition: N/A
 Fee by District: Class 4- All Appropriate Fees Apply
- B. Organization: West End Little League
 Facility Requested: Old Auditorium, Old Auditorium Lobby
 Purpose: Little League Sign Ups
 Dates/Times: Saturday, January 20 , 2018 (8:00 am-1:30 pm)
 Requestor: Missy Ryals
 Attendance: 100+
 Tuition: N/A
 Fee by District: Class 3, All Appropriate Fees Apply

Approval of Agenda item #9.g. – Long Term Substantial Volunteers: PVE – Jennifer Rufo, Jenifer Wright, Briana Frost, Annette Walsh, Alissa Schuyler

ROLL CALL: 8-0 CARRIED

Agenda item #9.h. – Informational: District Events for December 12, 2017 – January 11, 2017 was provided and attached to the agenda.

Mr. Krebs reported that the Anti-Bullying Committee continues to meet and he appreciates all who participate. January 3rd is the next meeting where everyone on the committee will be receiving training. Donna Yozwiak stated that after the training, we will be able to give the public more information on how the bullying policy will be amended.

BUILDING REPORTS: (Agenda item #10)

Pleasant Valley Elementary School:

A written informational report was provided.

Pleasant Valley Intermediate School: Ms. Cassandra Herr

A written informational report was provided. Ms. Herr welcomed the new Board members. She highlighted the 2nd annual dodge ball tournament and the “no shave November” event. On behalf of PVI, Ms. Herr wished all a happy holiday season.

Pleasant Valley Middle School: Ms. Josephine Fields

A written informational report was provided. Ms. Fields welcomed the new Board members. She reported on the “no shave November” fundraiser for which funds were raised for the MiniThon. She thanked all for the 500 cans donated to the West End pantry.

Pleasant Valley High School: Mr. Matt Triolo

A written informational report was provided. Mr. Triolo welcomed the new Board members. He highlighted movie night and craft fair and praised all who work so hard to make these events happen.

BUSINESS MANAGEMENT: Ms. Susan Famularo

Ms. Kresge motioned, seconded by Mr. Serfass to approve agenda item #11 as follows:

Approval of Agenda item #11.a. – Preliminary Budget display, advertising and authorizing Resolution as per the attached.

Approval of Agenda item #11.b. – Cafeteria Fund

- A. Cafeteria Accounts Payable for December 7, 2017; Total amount: \$63,344.42
- B. Cafeteria Fund - Asset Cost Summary - November 2017

Approval of Agenda item #11.c. – The following contracts:

- A. Blue Mountain Farms. Fundraiser for FBLA at Pleasant Valley High School. Sale of Poinsettia's November 16, 2017 to November 30, 2017.
- B. Dress Down Day. Fundraiser for DOOS at Pleasant Valley High School. Cost for teachers to wear black and white and jeans January 19, 2018.
- C. Blue & White Day. Fundraiser for FBLA at the Pleasant Valley High School on May 11, 2018.
- D. MVP Apparel. T-shirt sales for Mini-THON. Fundraiser for K-3 Pleasant Valley Elementary School November 30, 2017 through December 15, 2017.
- E. Hair ties to be sold. Fundraiser for National Junior Honor Society, Pleasant Valley Middle School, January 4, 2018 to February 18, 2018.
- F. Monroe County Conservation District/Monroe County Environmental Education Center and PVSD for the 2017-2018 school year. Cost: Kindergarten - Winter Bird Feeding - \$3.00/student. First Grade - Kettle Creek Classroom visit and field trip - \$110/class.
- G. SADD. Fundraiser for the SADD program at Pleasant Valley High School. Volleyball Tournament. Students to participate in volleyball tournaments November 21, 2017 through December 22, 2017.
- H. Gregory W. Moyer Fund. Purchase of 17 Replacement Cardiac Science G-5 Automated External Defibrillators at a cost of \$18,500.
- I. Barry Isett & Associates, Inc. Cost: Not to exceed \$7800.00. Pleasant Valley Elementary School and Pleasant Valley Intermediate School Water Treatment Evaluation.
- J. Edpuzzle. Cost: \$375.00. Unlimited access to School Channel and Gradebook for 1 year.
- K. Gertrude Hawk Chocolates. Fundraiser for Pleasant Valley Elementary School. Effective Start Date February 5, 2018 End Date February 23, 2018.
- L. Sadecky's Puppets. Cost: \$1,300.00. Two (2) Shows to be held at Pleasant Valley Elementary School in April 2018.
- M. Candy Cane Grams. Fundraiser for Pleasant Valley High School Class 2019/2020. Effective November 28, 2017 through December 18, 2017.
- N. Four Diamonds Mini-THON. Fundraiser for Pleasant Valley Elementary K-3. Mini-THON Donation Envelopes. Effective January 8, 2018 through January 26, 2018.
- O. Four Diamonds Mini-THON. Fundraiser for Pleasant Valley Elementary K-3. Dress Down Day - Ugly Sweater, December 15, 2017.

- P. Four Diamonds Mini-THON. Fundraiser for Pleasant Valley Elementary K-3. Pencil Grams. Effective January 29, 2018 through February 9, 2018.
- Q. Four Diamonds Mini-THON. Fundraiser for Pleasant Valley Elementary K-3. Penny Wars. Effective January 29, 2018 through February 2, 2018.
- R. Frankie Carll Productions. Cost: \$795.00. Enterprise Photo Booth for April 28, 2018 Prom.
- S. Frankie Carll Productions. Cost: \$795.00. Firefly Photo Booth for April 28, 2018 Prom.
- T. Frankie Carll Productions. Cost: \$775.00. Music Machine DJs for April 28, 2018 Prom.

Approval of Agenda item #11.d. – Advertisement of sealed bids for Fall Athletic Supplies and Equipment.

Approval of Agenda item #11.e. – Student placements: Student #101117NG – Northampton County Juvenile Detention & Treatment Center, effective October 11, 2017.

Prior to the roll call vote, Ms. Jecker questioned the process for approval of fundraisers which Ms. Famularo explained.

ROLL CALL: 8-0 CARRIED
 Voting No on Agenda item #11.c.D, I, N, O, P,
 and Q: Laura Jecker, Donna Yozwiak 6-2
 CARRIED

Agenda item #11.f. – Informational: Student Activity Accounts; District Investment Report

- A. Student Activity Accounts
 - Beginning Balance, November 1, 2017: \$266,206.70
 - Receipts: \$57,239.14
 - Expenditures: \$27,875.36
 - Ending Balance, November 30, 2017: \$295,570.48
- B. District Investment Report for November 30, 2017

SOLICITOR: Gerard Geiger, Esq. – No report.

PLEASANT VALLEY SCHOOL DIRECTORS:

Mr. Peeters recognized Ms. Monica Kotzmann and thanked her for her 33 years of service wishing her well in her retirement. He presented Ms. Kotzmann with a blanket and a plaque in appreciation for her dedication. Ms. Kotzmann thanked everyone and expressed that it has been a wonderful opportunity and an honor to work for this school district.

Ms. Yozwiak stated that Ms. Kotzmann has always been one of the most pleasant, efficient, and professional employees in the district and she will be missed.

Ms. Jecker stated that in working with the PTO, Ms. Kotzmann always took time to answer questions and she will be missed.

Mr. Wunder reiterated comments previously made about Ms. Kotzmann and wished her well in her retirement.

Ms. Kresge wished Ms. Kotzmann good luck in her retirement. She also recognized Ms. Desiree Murray, a PVE paraprofessional, for all her hard work in organizing events. Ms. Kresge also wished everyone a very blessed holiday season.

Mr. Wunder referred to the PVE report and underscored examples of the school district working closely with the community. He highlighted the West End Rotary Club who donates dictionaries to all PVE third grade students every year which he was a part of as principal and also which his granddaughter has been a recipient. Mr. Wunder expressed his thanks and appreciation to the Rotary Club.

Ms. Jecker thanked student, Jaxon Haven for speaking about the math program and making suggestions on how the program can be adjusted.

PLEASANT VALLEY CITIZENS: None.

Mr. Peeters announced that the Board will be going back into executive session following this meeting.

ADJOURNMENT

There being no further business to come before the Board, Mr. Serfass motioned, seconded by Mr. Wunder to adjourn the meeting at 8:40 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: January 11, 2018 @ 7:00 PM