

PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

**Minutes of the August 24, 2017 Board of Education Meeting**

**Board Approved 9-14-17**

**CALL TO ORDER:**

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on August 24, 2017 and called to order by Russell Gould, President, at 8:02 PM. The Pledge of Allegiance was led by Mr. Len Peeters followed by a moment of silence. Mr. Gould welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheadsville, PA 18322.

**Roll Call - School Board Recorder:** Ms. Debra Duff

**School Board members in attendance:** Russell Gould, President, Len Peeters, Vice President, Bob Serfass, Treasurer, Delbert Zacharias, Linda Micklos, Dan Wunder, Sue Kresge, Doug Wisser, Ken Cocuzzo.

**Administrative staff in attendance:** David Piperato, Superintendent, Ken Newman, Assistant to the Superintendent, Josh Krebs, Director of Support Services, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Shavonne Liddic, Mathematics Supervisor, Lori Hagerman, Reading Supervisor, Travis Serfass, Director of Buildings and Grounds.

**Building administrative staff in attendance:** Matt Triolo, Bob Hines, Angela Borealo, David Sodl, Rocco Seiler, Josephine Fields, Cassandra Herr, Brian Faust, Roger Pomposello.

**School Solicitor in attendance:** Gerard Geiger, Esq.

**Notification of Executive Session:** Mr. Gould announced that an executive session was held on August 24, 2017 immediately prior to the regularly scheduled meeting for purposes of personnel matters including, but not limited to, performance and/or discipline; negotiations; and legal issues. Mr. Gould further announced that an executive session will be held immediately following this meeting.

**Pleasant Valley Citizens:**

Ms. Laura Jecker, Chestnuthill Township, welcomed Mr. Cocuzzo to the Board of Education. She also expressed positive comments about Ms. Scrivens, a special education teacher who recently retired. Ms. Jecker expressed concern about substitute pay comparing Pleasant Valley to Pocono Mountain and suggested that we either meet or beat Pocono Mountain's substitute pay rate. Mr. Peeters stated that we did match Pocono Mountain in the past and questioned the impact it had for hiring substitutes. He stated that we have to stay competitive and suggested that the Board look into this matter. Ms. Jecker also compared Pleasant Valley to Pocono Mountain with regard to spending practices and measures to save money. Mr. Gould stated that the Board is always looking for ways to save money. Ms. Jecker expressed concern about issues being brought before the Board and keeping public informed of the outcome of those issues. In addition, she questioned the process for approval of the accounts payable. Mr. Geiger and Ms. Famularo addressed the matter stating that all accounts payable are approved at a public meeting and that once they are approved they are made public information at the next Board meeting. They also stated that checks drawn in payment under previously approved contracts must be approved to avoid default of those contracts.

**SECRETARY'S REPORT: Ms. Susan Famularo, Board Secretary**

Ms. Kresge motioned, seconded by Mr. Serfass to approve the minutes of the Board of Education meeting held on August 17, 2017.

CARRIED

**TREASURER'S REPORT: Mr. Bob Serfass**

Ms. Kresge motioned, seconded by Mr. Peeters to approve agenda item #3 as was attached, as follows: Approval of #3.a. Accounts Payable – 8-11-17 to 8-24-17.

Prior to the roll call vote, Mr. Peeters expressed concern about a certain check. Mr. Geiger stated that it is the fiduciary responsibility of the Board to comply with the contract associated with the check in question. He suggested that concerns can be addressed after approval of the accounts payable.

ROLL CALL: 9-0 CARRIED

The Accounts Payable (#3.b.) approved at the August 17, 2017 Board meeting was provided and attached to the agenda for informational purposes.

**OLD BUSINESS**

**Solicitor: Gerard Geiger, Esq.** – No report.

**NEW BUSINESS**

**Monroe Career & Technical Institute: Ms. Linda Micklos** – No report.

**Colonial IU 20: Mr. Daniel Wunder** –

Mr. Wunder reported on the meeting held on August 23<sup>rd</sup>. He stated that routine business was conducted including resignations, appointments, leave of absence, job status changes and contracts for service. In addition, he stated that it was a very successful opening day orientation for faculty and staff. A moment of silence was observed during the opening of the meeting for the passing of Mary Beth Bianco, director of curriculum and programming. Rachel Tierno was approved as an intern for the upcoming school year. The IU also introduced a new logo and Mr. Wunder referred to *The Twenty*. Of note to Pleasant Valley:

- Emily Hanser was hired as a TPE teacher for the visually impaired at Pocono Mountain School District and Pleasant Valley School District.
- Kara Kern was hired as a full-time associate for therapeutic emotional support at Pleasant Valley High School.
- Megan O’Toole was hired as a TPE teacher for emotional support in Pleasant Valley Intermediate School.

Mr. Wunder further reported that the IU Board approved the special education contracts for all 13 sending districts, Pleasant Valley School District being directly in the middle at \$1,850,572.00. A copy of *The Twenty* was provided pointing out the new look and also summarized the extended school year through the summer totaling 448 summer staff.

**PSBA Legislative Liaison Report: Ms. Susan Kresge** –

Ms. Kresge stated that she is in receipt of the election of officers form from PSBA which opened today through October 12<sup>th</sup>. She asked that the Board review and let Ms. Famularo know their choices for candidates. Ms. Kresge also reported from the Legislative Report that last month the \$32 billion 2017-2018 state budget adopted by the General Assembly under House Bill 218 became law without the signature of Governor Wolf. With this general fund legislation passed and in law, the Legislature has yet to fully develop a revenue package to fund the \$2 billion gap in the budget plan. She stated that the House and Senate will not be in session until next month but Governor Wolf does plan a spending freeze to deal with the crisis if there is no resolution by mid-September.

**SUPERINTENDENT-REPORT/REQUESTS: Mr. David Piperato**

Agenda item #6.a. – Policies for approval: None.

Agenda item #6.b. – Policies: The following policy was provided for a second reading:

- Policy No. 246. Student Wellness

**HUMAN RESOURCES: Dr. John T. Burrus**

Mr. Peeters motioned, seconded by Mr. Serfass to approve Agenda item #7 as follows:

Approval of Agenda item #7.a. – Hiring of Personnel Regular Appointment (pending receipt of all required paperwork):

	<b>Name</b>	<b>Position</b>	<b>Salary</b>	<b>Location</b>	<b>Start Date</b>
1.	Michelle Lamboy	5th Grade Learning Support		PVI	Retroactive August 22, 2017
2.	Kevin Mullen	Guidance counselor	Step 5 M+30 \$56,475.00	PVHS	A mutually agreed upon date
3.	Fannie Boeman	Part-time (53%) Librarian	Step 1 B+0 pro-rated \$23,479	PVE	August 28, 2017

Approval of Agenda item #7.b. – Changes to Current Employee Assignments:

	Name	Position	From	To	Effective Date	Replacement For
1.	Kimberly Chiselko	Food Service Employee	PVHS, 5.75 hrs.	PVHS, 6.25 hrs.	August 22, 2017	Judith Bertsch
2.	Linda Iadisernia	Food Service Employee	PVHS, 3.00 hrs	PVHS, 4.00 hrs.	August 22, 2017	Michelle Cannarella
3.	Michelle Cannarella	Food Service Employee	PVHS, 4.00 hrs.	PVHS, 5.75 hrs.	August 22, 2017	Kimberly Chiselko

Approval of Agenda item #7.c. – Additions to Current Employee Assignments:

	Name	Position	Salary	Start Date
1.	James Igoe	AV Building Coordinator	Supplemental Contract	2016-2017 School Year

Approval of Agenda item #7.d. – Transfers:

	Name	From	To	Effective Date
1.	Diane Bednarek	PVHS Cafeteria	PVI Cafeteria	August 22, 2017
2.	Mary Jean Dunleavy	PVI Cafeteria	PVHS Cafeteria	August 22, 2017
3.	Alex Wunder	F/T Para PVHS	F/T Para PVMS	August 22, 2017
4.	Jasmine Hnedak	P/T Para PVE	P/T Para PVI	August 22, 2017

Approval of Agenda item #7.e. – Resignations:

1. Melissa Ejk, Part-time Para-Professional, PVI, effective August 13, 2017.
2. Holly Lowe, Part-time Para-Professional, PVI, effective August 11, 2017.
3. Peter Gava, Security Officer, effective August 19, 2017.
4. Megan Cameron, Part-time Para-Professional, PVI, effective August 23, 2017.
5. Tresa Maligo, Assistant Principal, PVHS, effective August 31, 2017.

Approval of Agenda item #7.f. – Leaves of Absence - Employees are responsible for benefit payments:

	Name	Position	Leave	Days	Dates
1.	Rita Nelson	Food Service, PVI	Leave Without Pay	One (1)	September 28, 2017
2.	Augie Kresge	Secretary, PVHS	Family & Medical Leave	Seventeen & one-half (17.5)	August 10, 2017 - September 1, 2017
3.	Todd Kresge	Maintenance	Family & Medical Leave	Seventeen & one-half (17.5)	August 10, 2017 - September 1, 2017
4.	Diane Wicknick	Custodian	Family & Medical Leave	One (1)	August 8, 2017

Approval of Agenda item #7.g. – Retirement: Frank Staats, PV Middle School Science Teacher, effective August 21, 2017

Approval of Agenda item #7.h. – Recall from furlough list:

	Name	Building Assignment	Position	Reason	Effective Date
1.	Talitha Graham	PV Middle School	Science Teacher	Vacancy created by a retirement	August 22, 2017

ROLL CALL: 9-0 CARRIED

Abstained on #7.d.3.: Mr. Wunder 8-0-1  
CARRIED (Abstention Form attached)

**CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman**

Agenda item #8.a. – Informational – Ms. Lori Hagerman, Reading Supervisor, provided a written ELA update which was attached to the agenda.

Mr. Newman stated that the professional staff development days went well and thanked Mr. Piperato for his positive opening day remarks. Mr. Piperato thanked Mr. Newman for his leadership and thanked all others involved with the successful first week for staff.

**SUPPORT SERVICES: Mr. Joshua Krebs**

Mr. Serfass motioned, seconded by Mr. Wisser to approve Agenda Item #9 as follows:

Approval of Agenda item #9.a. – 2017-2018 Field Trips:

- A. Organization: PVHS Marching Band  
Teacher(s) Involved: James DeVivo  
Destination: Nazareth Area HS  
Purpose: Performance Opportunity  
Date(s) 8/25/17  
District Buses Needed: Yes  
Cost Per Student: N/A  
Cost for District: N/A
- B. Organization: PVHS Marching Band  
Teacher(s) Involved: James DeVivo  
Destination: Northampton Area HS  
Purpose: Performance Opportunity  
Date(s) 9/8/17  
District Buses Needed: Yes  
Cost Per Student: N/A  
Cost for District: N/A
- C. Organization: PVHS Marching Band  
Teacher(s) Involved: James DeVivo  
Destination: East Stroudsburg South HS  
Purpose: Performance Opportunity  
Date(s) 9/29/17  
District Buses Needed: Yes  
Cost Per Student: N/A  
Cost for District: N/A
- D. Organization: PVHS Marching Band  
Teacher(s) Involved: James DeVivo  
Destination: East Stroudsburg North HS  
Purpose: Performance Opportunity  
Date(s) 10/13/17  
District Buses Needed: Yes  
Cost Per Student: N/A  
Cost for District: N/A
- E. Organization: PVHS Marching Band  
Teacher(s) Involved: James DeVivo  
Destination: North Warren Area HS  
Purpose: Performance Opportunity  
Date(s) 10/14/17  
District Buses Needed: Yes  
Cost Per Student: N/A  
Cost for District: N/A
- F. Organization: PVHS Marching Band  
Teacher(s) Involved: James DeVivo  
Destination: Stroudsburg Area HS  
Purpose: Performance Opportunity  
Date(s) 10/27/17  
District Buses Needed: Yes  
Cost Per Student: N/A  
Cost for District: N/A
- G. Organization: PVHS Marching Band  
Teacher(s) Involved: James DeVivo  
Destination: Lincoln University  
Purpose: Performance Opportunity  
Date(s) 10/28/17  
District Buses Needed:  
Cost Per Student:  
Cost for District:

Approval of Agenda item #9.b. – 2017-2018 Facility Use Requests:

- A. Organization PVYA  
 Facility Requested PVMS New Gymnasium  
 Purpose Community Basketball Program  
 Sunday's  
 Dates/Times 8:30am-12:30pm  
 9/10/17 – 5/27/18  
 Requestor Hope Smith  
 Attendance 25  
 Tuition None  
 Fee by District Class 3- All Appropriate Fees Apply
  
- B. Organization PVYA  
 Facility Requested PVMS Old Gymnasium  
 Purpose Fall Basketball Program  
 Sunday's  
 Dates/Times 8:30am-12:00pm  
 9/17/17 – 10/29/17  
 Requestor Hope Smith  
 Attendance 25  
 Tuition N/A  
 Fee by District Class 3- All Appropriate Fees Apply
  
- C. Organization PVYA  
 Facility Requested PVHS New/Old Gymnasium  
 Purpose Fall Basketball Program  
 Sunday's  
 Dates/Times 6:00pm-8:00pm  
 9/10/17 – 10/29/17  
 Requestor Hope Smith  
 Attendance 25  
 Tuition N/A  
 Fee by District Class 3- All Appropriate Fees Apply
  
- D. Organization PVYA  
 Facility Requested PVMS Field Hockey Field  
 Purpose Field Hockey Program  
 Sunday's  
 Dates/Times 4:00pm-8:00pm  
 8/20/17 – 11/12/17  
 Requestor Hope Smith  
 Attendance 25  
 Tuition N/A  
 Fee by District Class 3- All Appropriate Fees Apply
  
- E. Organization PVYA Grizzlies Lacrosse  
 Facility Requested PVE Gymnasium  
 Purpose Fall Lacrosse Intramural Program  
 Monday – 10/2/17  
 Dates/Times 4:00pm-5:30pm  
 Requestor Kristen Pierri  
 Attendance 25  
 Tuition N/A  
 Fee by District Class 3- All Appropriate Fees Apply
  
- F. Organization PVYA Grizzlies Lacrosse  
 Facility Requested PVI Gymnasium  
 Purpose Fall Lacrosse Intramural Program

Dates/Times	Monday – 10/16/17 4:00pm-5:30pm
Requestor	Kristen Pierri
Attendance	25
Tuition	N/A
Fee by District	Class 3- All Appropriate Fees Apply

Approval of Agenda item #9.c. – Discard 4 Security Light Bars: STL Fusion Ace Quad.

ROLL CALL: 9-0 CARRIED

Agenda item #9.d. – Informational: District Events for August 25, 2017 – September 14, 2017 was provided and attached to the agenda.

**BUILDING REPORTS: (Agenda item #10)**

**Pleasant Valley Elementary School: Mr. Pomposello**

A written informational report was provided. In addition, Mr. Pomposello stated that the welcome breakfast for new students was a great success and kindergarten orientation was well attended with over 200 kindergarten students welcomed. He also said that opening day for staff by Mr. Piperato was excellent. Mr. Pomposello expressed his gratitude for being able to lead PVE this year. Mr. Piperato stated he attended the kindergarten orientation and said it was great.

**Pleasant Valley Intermediate School: Ms. Cassandra Herr**

A written informational report was provided. In addition, Ms. Herr stated that PVI had a great welcome breakfast for new students and many families attended the find your classroom day. She thanked all who participated in the funnel cake stand at the West End Fair.

**Pleasant Valley Middle School: Mr. Rocco Seiler**

A written informational report was provided. In addition, Mr. Seiler stated that Meet the Principal and Find Your Classroom Day was a great success. He thanked the All Sports Club who hosted the luncheon for conference day. He stated that the cost was \$10.00 for food and the proceeds went to Four Diamonds MiniThon. Mr. Seiler acknowledged Ms. Anglemyer, Ms. Hoskings, Ms. Reborchick, and Ms. Altemose for their efforts.

**Pleasant Valley High School: Mr. Matt Triolo**

A written informational report was provided. In addition, Mr. Triolo thanked Mr. Piperato for setting a positive tone at the opening meeting. He stated that all new students were welcomed to the district and he and his assistants provided them with a tour of the building. Also, Mr. Triolo stated that freshman students will be brought into the auditorium on the first day to meet their homeroom teacher and then go to their classes. Mr. Piperato stated that he attended the faculty meeting and praised Mr. Triolo for setting a positive tone and that it was very well received.

**BUSINESS MANAGEMENT: Ms. Susan Famularo**

Mr. Peeters motioned, seconded by Mr. Wisser to approve agenda item #11 as follows:

Approval of Agenda item #11.a. – The following contracts:

- A. Frontline Technologies - Aesop provider. Cost: Employees needing replacement \$26.20 annual rate for other employees on Aesop \$17.55 annual rate. Estimated annual cost \$21,688.55 for 2017-2018 school year.
- B. District Wide Denim Day. Fundraiser for Pleasant Valley High School FBLA from August 23, 2017 to June 1, 2018.
- C. Schneider Electric. Cost: Not to exceed \$32,312. Perform an Investment Grade Audit.
- D. Four Diamonds Mini-THON Partnership Agreement. Pleasant Valley High School Mini-THON to be held February 17, 2018, 10:00 a.m. to 10:00 p.m.
- E. Houghton Mifflin Harcourt. \$13,878. HMH Journeys K-6 1 yr online renewal.
- F. Nearpod. Cost: \$3,200. Licenses, training and support for ESL Department.
- G. The Graham Academy. Cost: \$190.00/day for classroom instruction. Speech, Occupational and Physical Therapy will be provided through Encore Therapy Services at \$115/hour. Additional Services if needed as listed below:
  - Board Certified Behavior Analyst - \$80/hour
  - Applied Behavior Analysis Technician - \$40/hour
  - Professional Counseling Services - \$85/hour
  - Crisis Intervention Services - \$60/hour
  - Toilet Training - \$25/hour

- One-Time New Student Enrollment Fee - \$10
- Extended School Year (ESY) Program (Summer 2018) - \$95/day
- Effective August 28, 2017 and expires on August 3, 2018.

Approval of Agenda item #11.b. – Purchase Order to American Janitor and Paper Supply: Purchase 4 Tennant B7 27" Battery Burnishers for a total cost of \$38,600. PA State Contract 4400012436. Costars Number 005-089.

Approval of Agenda item #11.c. – Change Order: P.B. Weiss Construction Company, Inc. Change Order Number #1- Increase by \$6,879.54 for Pleasant Valley High School Locker Room Modifications.

ROLL CALL: 9-0 CARRIED

Agenda item#11.d. – The District Investment Report for July 31, 2017 was attached to the agenda for informational purposes.

**SOLICITOR: Gerard Geiger, Esq.** – No Report.

**PLEASANT VALLEY SCHOOL DIRECTORS:**

Mr. Peeters expressed concern about a check contained in the accounts payable to Mark Neff, Esq. He expressed concern about the fee and stated that he would like to see us use our local attorneys to save money for our taxpayers and would like the Board to look into the matter. Mr. Peeters stated that he voted yes on the accounts payable this evening due to contractual obligations.

Mr. Wisser expressed that he supports looking at saving money for taxpayers by seeking a local attorney. Mr. Wisser also stated that the opening day meeting by Mr. Piperato was wonderful.

Mr. Serfass read a letter he received addressed to all Board members expressing positive comments about the opening day meeting by Mr. Piperato.

Ms. Kresge thanked all administrators who worked the funnel cake stand at the West End Fair.

Mr. Piperato publicly announced that he encourages anyone to contact him by email or telephone to set up an appointment to express any concerns that they may have in order to avoid any rumors or misinformed information through social media or otherwise.

**PLEASANT VALLEY CITIZENS:** None.

**ADJOURNMENT**

There being no further business to come before the Board, Mr. Zacharias motioned, seconded by Mr. Serfass to adjourn the meeting at 8:36 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: September 14, 2017 @ 8:00 PM