

PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

Minutes of the May 23, 2019 Board of Education Meeting

**Board Approved 6-13-19**

**CALL TO ORDER:**

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on May 23, 2019 and called to order by President Susan Kresge, at 7:01 PM. The Pledge of Allegiance was led by Ms. Josephine Fields followed by a moment of silence. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheadsville, PA 18322.

**Roll Call – School Board Recorder:** Ms. Debra Duff

**School Board members in attendance:** Susan Kresge, President, Len Peeters, Donna Yozwiak, Vice President, Bob Serfass, Kenneth Cocuzzo, Treasurer, Dan Wunder, Russell Gould, Laura Jecker. Absent: Delbert Zacharias.

**Administrative staff in attendance:** David Piperato, Superintendent, Joshua Ziatyk, Assistant to the Superintendent, John Burrus, Director of Human Resources, Stacy Stair, Administrative Assistant to the Business Manager, Marcia Taylor, Accountant, Lee Lesisko, Director of Technology, Lori Hagerman, Reading Supervisor, Susan Mowrer Benda, Director of Curriculum & Instruction, Alfred Kise, Jr., Director of Special Education, William Gasper, Director of Operations, Travis Serfass, Director of Buildings & Grounds.

**Building Administrative Staff in attendance:** Matt Triolo, David Sodl, Bob Hines, Kelli George, Sabrina Albright, Roger Pomposello, Josephine Fields, Kendall Askins.

**Student Government Representative in attendance:** Ms. Riley Hughes

**School Solicitor in attendance:** Mark Fitzgerald, Esq.

**Notification of Executive Session:** Ms. Kresge announced that an executive session was held on May 23, 2019 immediately prior to the regularly scheduled meeting for purposes of personnel matters including, but not limited to, performance and/or discipline; negotiations; and legal issues.

**Good News – Pleasant Valley Middle School: Ms. Josephine Fields** – Ms. Fields introduced two members of the National Junior Honor Society, Jaclyn James, President, and Cassidy Shupp, an active member. Ms. James stated that the members of the National Junior Honor Society strive to be the best in five areas – scholarship, service, character, citizenship, and leadership. Through a PowerPoint presentation, Ms. James and Ms. Shupp shared many accomplishments that the National Junior Honor Society has achieved through their volunteerism and fundraising. They have been able to furnish food to the West End Food Pantry, send holiday cards to the troops, volunteer at the Valor House, donate to MiniThon through a coat drive, Souper Bowl Challenge, talent show, among other activities and fundraisers. Ms. James and Ms. Shupp thanked that Board for all their support. Ms. Field recognized the advisors and thanked them for all they do. Ms. Fields also commented that the Middle School put together the bulletin board with the theme that “working together we can make everyone achieve more.” Ms. Kresge thanked the National Junior Honor Society and all involved for the many things that they have accomplished for the school district and the community.

Mr. Roger Pomposello, Principal, introduced 3<sup>rd</sup> grade student, Ms. Gianna Bullock. Ms. Bullock was recognized by the American Legion and voted best essay writer out of all four counties, Monroe, Carbon, Lehigh, and Northampton. Ms. Bullock read her essay which was about helping homeless veterans. Ms. Kresge congratulated Ms. Bullock and her family on behalf of the Board.

**Good News - Academic Coaches Presentation – Mr. Josh Ziatyk & Dr. Susan Mowrer Benda**– Mr. Ziatyk stated that the presentation will be provided by our Director of Curriculum & Instruction Susan Mowrer Benda on the topic of instructional coaches. He stated that, as an administrative team instructional coaches are viewed as a critical component of our educational program providing support to teachers on delivery and instruction. Dr. Mowrer Benda provided a background of what instructional coaches do and the impact that they have on a program. Dr. Mowrer Benda provided a history of coaching in Pleasant Valley as well as results of a recent survey taken. Data was given on literacy and coaching and the outcomes of literacy success at PVE and PVI in the 2018-2019 school year. Data was also given on math proficiency at PVE and PVI for the 2018-2019 school year and the continuing need for support in math. Ms. Mowrer Benda stated that math is where we need support for our teachers for the future and would have the same

implementation that we did with Units of Study. She stressed the importance of support from instructional coaches across all curriculum. Mr. Piperato thanked Dr. Mowrer Benda for a well-researched presentation. He stated that her leadership team in this District does support having coaches as reflected in the budget but also recognizes our fiscal responsibility. Mr. Piperato reinforced that coaching is the best kind of professional development. He also said that many of our teachers are doing incredible things in methods of revolutionizing instruction but the need for more consistency across the board is needed.

**Meeting Procedures/Pleasant Valley Citizens:**

President Kresge announced the meeting procedures which were attached to the agenda and provided the opportunity for Pleasant Valley citizens to comment on agenda items keeping comments to a three-minute time limit.

**Pleasant Valley Citizens:** None.

**SECRETARY'S REPORT: Ms. Stacy Stair, Assistant Board Secretary**

Ms. Yozwiak motioned, seconded by Mr. Serfass to approve the Minutes of the Board of Education meeting held on May 9, 2019.

VOICE VOTE: 8-0 CARRIED

The Building & Grounds Minutes from the May 13, 2019 meeting was provided for informational purposes.

**TREASURER'S REPORT: Mr. Kenneth Cocuzzo**

Ms. Jecker motioned, seconded by Ms. Yozwiak to approve Agenda item #3.A. - Accounts Payable May 23, 2019 as was attached.

ROLL CALL: 7-0-1 CARRIED

Abstained: Dan Wunder (Check No. 00224586) – Abstention form attached

Agenda item #3.B. - The Accounts Payable approved at the May 9, 2019 Board meeting was attached to the agenda for informational purposes.

**OLD BUSINESS**

**Solicitor: Mark Fitzgerald, Esq.** – No report.

**Other:** Ms. Kresge stated that with regard to the 2019-2020 school year calendar which was previously approved, Pleasant Valley is scheduled to be in session on December 23<sup>rd</sup>. She pointed out that MCTI will be closed that day, East Stroudsburg and Stroudsburg are closed, and Pocono Mountain is scheduled for a half day. She suggested thinking about the possibility of closing school on December 23<sup>rd</sup> and it was decided that a modified calendar will be presented at the next Board meeting for approval.

**NEW BUSINESS**

**Monroe Career & Technical Institute: Ms. Donna Yozwiak** – No report.

**Colonial IU #20: Mr. Daniel Wunder** – No report; however, Mr. Wunder stated that Mr. Mike Baird was re-elected as President and Ms. Sandy Miller was elected Vice President.

**PSBA Legislative Liaison Report: Ms. Susan Kresge** – No report.

**Curriculum Committee: Ms. Susan Kresge** – Ms. Kresge reported on the meeting held on May 10<sup>th</sup>. A presentation by Malcolm McKinsey, PVI science teacher, was given on IngITS – Inquiry Intelligence Tutoring System, an inquiry-based lab program with artificial intelligence being the key to the program; it is a program to be used with the curriculum. Ms. Kresge further reported on review and updates provided:

- Co-teaching – the vision statement and action plan have been developed and professional development is planned for June 10<sup>th</sup>.
- Career Pathways – full implementation will begin in the fall of 2020.
- New Math Program – teachers will visit two school districts; scores will be tabulated; Kindergarten will use a teacher created program.
- Full Day Kindergarten enrollment is at 240 and positions have been posted with interviews to begin soon.
- PLTW – on target to begin next school year.

- STREAM updates were provided for all buildings.
- Master schedules for each building were discussed.

Ms. Kresge stated that professional development will be held on June 10<sup>th</sup> and 11<sup>th</sup> and that a draft professional development plan was presented to the Committee. In addition, she stated that the first meeting for the 2019-2020 school year is scheduled for September 6<sup>th</sup>.

Ms. Kresge thanked the Curriculum Committee for all reports submitted and their hard work and stated that credit goes to Curriculum Director, Susan Mowrer Benda for all their accomplishments. The Curriculum Committee Five-Year Plan was provided to the Board.

**Finance Committee: Mr. Len Peeters** – Mr. Peeters reported on the meeting held on May 9, 2019. He stated that the proposed budget was approved at the May 9<sup>th</sup> meeting and approval for the final budget is scheduled for June 13<sup>th</sup>. He stated that several items on this evening's agenda for approval were discussed including fund balance commitment, transfer of surplus, budget transfers, and the 2019-2020 food service budget and Type A pricing. In addition, COBRA rates were discussed and are scheduled for approval at the June 13<sup>th</sup> Board meeting. Mr. Peeters stated that the June 13, 2019 Finance Committee meeting will be cancelled as work for this year is concluded.

**Athletic Committee – Mr. Russ Gould** – No report.

**Property Committee: Mr. Ken Cocuzzo** – Mr. Cocuzzo reported with regard to the Five-Year Expenditure Plan developed by the Property Committee. He stated that the plan draft 1.0 developed through the combined efforts of Travis Serfass, Bill Gasper, and Dave Piperato, provides a comprehensive listing of all known current and projected work for the Pleasant Valley School District from 2018-2019 school year through the 2022-2023 school year. He pointed out that the plan is not intended to be the final word on any identified work or project whether district wide or for a particular building. He provided projected investment numbers if all the listed work in the general areas is done in those respective school years. Mr. Cocuzzo reminded all that the five-year plan is merely a tool for this and future boards as a working document and is subject to change by succeeding administrations and school boards and as such, makes no representation as to funding sources. Mr. Cocuzzo concluded by stating that the plan clearly shows that Pleasant Valley has aging, high-use facilities which require significant maintenance and millions of dollars invested if they are to remain viable for public use and that priority and funding will dictate what gets repaired, replaced, or renovated first. Mr. Cocuzzo again stated that this is a five-year plan looking ahead to future years. He asked the Committee to resume providing the Board with copies of current ongoing projects for the current school year.

**Policy Committee: Ms. Donna Yozwiak** – Ms. Yozwiak reported on the Policy Committee Meeting held on Monday, May 20, 2019:

1. Assistant to the Superintendent Josh Ziatyk and Building and Grounds Director Travis Serfass met to discuss information gathered about student fundraising. Approximately 350 fundraisers occurred this year with 35% of the funds going to MiniThon. We are working to revise part of our Policy 229 and following attorney review will have it to the Board for consideration.
2. Policy 707 Use of Facilities is under review currently by our solicitor as well.
3. Work on Policy 819 Suicide Awareness, Prevention and Response and Policy 246 Student Wellness is underway. The committee will meet with AJ Kise to gather more data and to discuss how to increase student physical activity during the school day.
4. Policies 918 Title 1 Parent and Family Engagement and Policy 150 Title 1 Comparability of Services have been sent to Mrs. Lori Hagerman for review and Policy 704 Maintenance is being evaluated by Dr. Burrus and maintenance.
5. In addition, three policies on tonight's agenda for a second reading include: Policy 004 Membership, Policy 719 Small Unmanned Aircraft and Policy 903 Public Participation in Board Meetings.

Ms. Yozwiak stated that the next Committee meeting is scheduled for June 3<sup>rd</sup> at 9:30 a.m. In addition, Ms. Yozwiak provided Mr. Piperato with the Committee's five-year plan.

Copies of five-year plans for Human Resources and for Technology were provided to the Board. Mr. Piperato provided a five-year plan and congratulated the Board for their hard work putting forward five-year plans in specific areas. He said that the Board will decide what our master five-year plan will be moving forward.

**Student Government Representative: Ms. Riley Hughes** – Ms. Hughes provided an informational report on events and activities at the high school:

- Seniors and Key Club members attended the Special Olympics on May 9<sup>th</sup> and our athletes did a fantastic job.
- The concert and jazz bands competed at Hershey with both bands coming in 1<sup>st</sup>.
- The Girls' Lacrosse Team won the Mountain Division Championship title.
- The Senior class participated in the Senior Spirit Week and the SGA served breakfast at the tailgate event.
- The Academic Awards Banquet was held on May 15<sup>th</sup> and the National Honor Society Banquet was held on May 17<sup>th</sup>.
- Mentors showed the 8<sup>th</sup> grade the high school and are very excited for attending next year as 9<sup>th</sup> graders.
- Many student athletes have committed to play sports at the college level.
- Brianna Clark was awarded Fan Favorite from Coordinated Health.
- Alissa Feliciano was awarded an Elmer Gates Enterprise Award.

Ms. Hughes thanked the Board and administration for giving her the opportunity to represent the Student Government and stated that it has been a great experience.

President Kresge presented Student Government President Riley Hughes with a plaque in appreciation for her attendance at school board meetings representing the Student Government.

**SUPERINTENDENT-REPORT/REQUESTS: Mr. David Piperato**

Ms. Yozwiak motioned, seconded by Ms. Jecker to approve Agenda item #6:  
Approval of Agenda item #6.A. – Expulsion Agreement for Student #E051419AG-H.

Approval of Agenda item #6.B. – Homebound Instruction (Per Board policy, re-evaluation will be done in ninety (90) days):

Pleasant Valley High School:

Student No.	Reason
HB021419JA-H	Medical, retroactive to 02/14/19 originally approved at 03/14/19 Board meeting, extension over 90 days to include 05/15/19 through 06/07/19

ROLL CALL: 8-0 CARRIED

Agenda item #6.C. – The following Policies for a second reading were attached to the agenda for informational purposes:

- Policy #004 Membership
- Policy #719 Small Unmanned Aircraft
- Policy #903 Public Participation in Board Meetings

**HUMAN RESOURCES: Dr. John T. Burrus**

Mr. Peeters motioned, seconded by Mr. Serfass to approve agenda item #7.A. – Personnel Items as follows:

Approval of Agenda item #7.B. – Addition to Current Assignment:

	Name	Position	Salary	Start Date
1.	Afton Bonser	Summer Camp Teacher	\$92 per day	July 1, 2019
2.	Christine Ciaravino	Summer Camp Teacher	\$92 per day	July 1, 2019
3.	Cindy Foster	Summer Camp Teacher	\$92 per day	July 1, 2019
4.	Barbara L. Smith	Summer Camp Teacher	\$92 per day	July 1, 2019

Approval of Agenda item #7.C. – Child Rearing Leave:

	Name	Position	Building	Dates
1.	Justine Curcio	Teacher	PVHS	December 11, 2019 – January 31, 2020

Approval of Agenda item #7.D. – Child Rearing Leave - Correction:

	Name	Board Approved	Dates Approved	New Dates
1.	Christine Shoemaker	January 10, 2019	March 26, 2019 – May 9, 2019	March 26, 2019 – May 17, 2019

Approval of Agenda item #7.E. – Family and Medical Leave:

	Name	Position	Building	Number of Days	Dates
1.	Sharon Baker	Teacher	PVES	Two (2)	May 6, 2019 and May 8, 2019
2.	Steve Caffrey	Teacher	PVHS	Ten (10)	April 9, 2019 –

					April 23, 2019, April 25, 2019 (½) and April 26, 2019 (½)
3.	Karen Deppen	Health Room Technician	PVES	One (1)	April 2, 2019 (½) and April 16, 2019 (½)
4.	Gregory Duff	Paraprofessional Associate	PVHS	Thirty and one-half (30 ½)	April 26, 2019 (½), April 27, 2019 – June 11, 2019
5.	Debra Howell	Paraprofessional Associate	PVMS	Six (6)	May 6, 2019 – May 13, 2019
6.	Denise Linkhorst	Teacher	PVES	One (1)	May 9, 2019
7.	Theresa Meckes	Food Service Employee	PVMS	Ten (10)	May 8, 2019 – May 21, 2019
8.	Gary Snyder	Security Officer	District	Fifty-six (56)	February 15, 2019 – May 3, 2019
9.	Deborah Wadiak	Custodian	PVIS	Twenty-nine (29)	May 6, 2019 – June 16, 2019
10.	Donald Wuebber	Security	District	Twenty-two (22)	May 30, 2019 – June 30, 2019

Approval of Agenda item #7.F. – Leaves Without Pay:

	Name	Position	Building	Number of Days	Dates
1.	Corinne Acevedo	Monitor	PVES	Thirty-six (36)	April 3, 2019 – May 28, 2019
2.	Carol Bastos	Paraprofessional Associate (FT)	PVIS	Three (3)	April 12, 2019, May 1, 2019 and May 2, 2019
3.	Robin Baumgartner	Paraprofessional Associate (FT)	PVMS	Seven and one-half (7 ½)	April 29, 2019 – May 7, 2019 and May 8, 2019 (½)
4.	Drita Beskovic	Paraprofessional Associate (PT)	PVHS	Four (4)	May 21, 2019 – May 24, 2019
5.	Jessica Borger	Monitor (PT)	PVMS	Two (2)	May 1, 2019 and May 7, 2019
6.	Hanan DeSantis	Food Service Employee (PT)	PVIS	Two (2)	April 24, 2019 – April 25, 2019
7.	Theresa DiNunzi	Paraprofessional Associate (PT)	PVIS	Six (6)	April 10, 2019 – April 17, 2019
8.	Amy Eckert	Paraprofessional Associate (PT)	PVIS	One (1)	April 30, 2019
9.	Raven Esposito	Paraprofessional Associate (PT)	PVES	Three (3)	March 22, 2019, April 25, 2019 and April 26, 2019
10.	Misty Falcone-Smith	Teacher	PVES	One (1)	May 17, 2019
11.	Georgia Fernicola	Paraprofessional Associate (PT)	PVES	Six (6)	May 10, 2019 – May 17, 2019
12.	Regina Labadie Fleck	Paraprofessional Associate (PT)	PVIS	One (1)	May 2, 2019
13.	Joann Gantt	Monitor	PVIS	One (1)	May 3, 2019
14.	Diana Graziano	Paraprofessional Associate (PT)	PVES	One-half (½)	May 6, 2019
15.	Ludmila Healy	Monitor	PVIS	One and one-half (1 ½)	April 30, 2019 and May 28, 2019 (½)
16.	Angela Hill	Paraprofessional Associate (PT)	PVES	One-half (½)	April 17, 2019
17.	Leslie Jacobson	Paraprofessional Associate (PT)	PVIS	One (1)	April 2, 2019
18.	Desiree Kresge	Teacher	PVES	One (1)	April 12, 2019
19.	Johnna Kresge	Monitor	PVES	One (1)	April 29, 2019
20.	Miranda Marotto	Food Service Employee (PT)	PVES	Two (2)	April 23, 2019 – April 24, 2019
21.	Barbara Partyka	Food Service Employee (PT)	PVES	Twenty-four and one-half (24 ½)	March 21, 2019 (½), March 22,

				(24 ½)	2019 – April 29, 2019
22.	Elizabeth Pontrelli	Paraprofessional Associate (PT)	PVHS	Two (2)	June 10, 2019 – June 11, 2019
23.	Angela Rivera	Paraprofessional Associate (PT)	PVES	One (1)	May 6, 2019
24.	Maria Sarwar	Paraprofessional Associate (PT)	PVMS	One (1)	April 16, 2019
25.	Sanda Seda	Paraprofessional Associate (PT)	PVES	Two (2)	May 23, 2019 – May 24, 2019
26.	Katie Shillady	Paraprofessional Associate (PT)	PVES	Two (2)	April 26, 2019 – April 29, 2019
27.	Jodi Swanson	Monitor	PVIS	Eleven (11)	May 3, 2019 – May 17, 2019
28.	Kimberly Tinker	Paraprofessional Associate (PT)	PVES	One (1)	April 15, 2019
29.	Joan Toolan	Paraprofessional Associate (PT)	PVMS	One (1)	May 6, 2019

Approval of Agenda item #7.G. – Resignation:

	Name	Position	Effective Date
1.	Mary Ellen Abdelnour	Substitute Teacher	May 7, 2019

Approval of Agenda item #7.H. – Affiliation Agreement between Pleasant Valley School District and Kutztown University per attached.

Approval of Agenda item #7.I. – Change to Current Assignment:

1.	Name:	Candice Bustos
	Current Position:	Librarian (53%) / ESOL (47%)
	Current Building:	PVES / District
	New Position:	Librarian
	New Building:	PVES
	Replace:	Debra Bielawski
2.	Name:	Kristine Delmas
	Current Position:	Special Education Teacher
	Current Building:	PVHS
	New Position:	2 <sup>nd</sup> Grade Teacher
	New Building:	PVES
	Replace:	Carol Shibley
3.	Name:	Bobbie Shupp
	Current Position:	Information Technology Teacher
	Current Building:	PVI (53%) / PVMS (47%)
	New Position:	Information Technology Teacher
	New Building:	PVMS
	Replace:	Teresa McDermott
4.	Name:	Maria Chapman
	Current Position:	Special Education Teacher
	Current Building:	PVHS
	New Position:	Special Education Teacher
	New Building:	PVES
	Replace:	student need
5.	Name:	Kimberly Sautter
	Current Position:	Special Education Teacher
	Current Building:	PVHS
	New Position:	Special Education Teacher
	New Building:	PVES
	Replace:	student need
6.	Name:	Michelle Sucic
	Current Position:	Special Education Teacher
	Current Building:	PVHS
	New Position:	Special Education Teacher
	New Building:	PVES

Replace:	student need
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Approval of Agenda item #7.J. – Hiring of Administrative Staff:

1.	Name:	Jason Van Voorhis
	Position:	Principal – PVMS
	Education Level:	BS: Music Education M.Ed.: Educational Leadership
	Undergraduate School:	The Pennsylvania State University
	Graduate School:	Lehigh University
	Certificate:	Instructional II: Music PK-12 Administrative I: Principal K-12
	Experience:	2007-2008: East Stroudsburg School District, Music Teacher 2008-2015: Brandywine Heights Area School District, Director of Instrumental Music 2015-present: East Stroudsburg Area School District, Assistant Principal
	Salary:	\$97,000
	Replace:	Rocco Seiler
	Effective Date:	TBD

ROLL CALL: 8-0 CARRIED

Agenda item #7.K. – Informational:

1.	Name:	Debra Bielawski
	Current Position:	Librarian
	New Position:	Kindergarten Teacher
	Replace:	New Position
2.	Name:	Christie Borger
	Current Position:	1 <sup>st</sup> Grade Teacher
	New Position:	Reading Support Teacher
	Replace:	Nicole Wood
3.	Name:	Gregory Bowman
	Current Position:	Assistant Athletic Director
	New Position:	Health & Physical Education Teacher
	Replace:	David Stefani
4.	Name:	Suzanne Burnett
	Current Position:	2 <sup>nd</sup> Grade Teacher
	New Position:	Reading Support Teacher
	Replace:	Teresa Hartman
5.	Name:	Jessica Colon
	Current Position:	Kindergarten Teacher
	New Position:	Reading Support Teacher
	Replace:	Catherine Peechatka
6.	Name:	Jill Goffredo
	Current Position:	1 <sup>st</sup> Grade Teacher
	New Position:	Reading Support Teacher
	Replace:	New Position
7.	Name:	Ashley Gutzeit
	Current Position:	2 <sup>nd</sup> Grade Teacher
	New Position:	3 <sup>rd</sup> Grade Teacher
	Replace:	CiaMarie Kneebone
8.	Name:	James Percey
	Current Position:	Athletic Director
	New Position:	Science Teacher
	Replace:	Paul Nale
9.	Name:	Amanda Tarapchak

	Current Position:	Kindergarten Teacher
	New Position:	Math Support Teacher
	Replace:	New Position
10.	Name:	Nicole Wood
	Current Position:	Reading Specialist
	New Position:	Kindergarten Teacher
	Replace:	New Position
11.	Name:	Kimberly Ware
	Current Position:	Gifted Teacher
	New Position:	1 <sup>st</sup> Grade Teacher
	Replace:	Jill Goffredo

Mr. Piperato took this opportunity to welcome Mr. Jason Van Voorhis to the Pleasant Valley School District as the new Pleasant Valley Middle School Principal. Mr. Van Voorhis introduced his family and stated that he is looking forward to working with everyone.

**CURRICULUM/STAFF DEVELOPMENT: Mr. Joshua Ziatyk**

Ms. Jecker motioned, seconded by Ms. Yozwiak to approve Agenda item #8.A. – Curriculum/Staff Development items:

Approval of Agenda item #8.B. – Purchase of Classroom Instrumentation for Pleasant Valley Middle School per the attached Purchase Proposal.

Approval of Agenda item #8.C. – Discard/Donation of Unused/Out-of-Date Materials from PVE Library.

Approval of Agenda item #8.D. – Discard/Donation of Unused/Out-of-Date Materials from PVI Library.

Approval of Agenda item #8.E. – Discard/Donation of Unused/Out-of-Date Materials from PVS Library.

Approval of Agenda item #8.F. - One (1) additional Paraprofessional Associate for Summer Reading and Math Camp, grades K-6 at \$72 per day (originally approved January 24, 2019).

ROLL CALL: 8-0 CARRIED

**PUPIL SERVICES: Mr. A.J. Kise** – No report.

**OPERATION SERVICES: Mr. William Gasper**

Ms. Jecker motioned, seconded by Mr. Gould to approve Agenda item #10.A. – Operation Items, as follows:

Approval of Agenda item #10.B. – 2018-2019 Facility Use Request:

1.	Organization	Cool Treat Ice Cream Truck
	Facility Requested	Parking lot near stadium
	Purpose	Ice Cream and Treats for Relay for Life participants
	Dates/Times	June 1, 2019
	Requestor	Melissa Snyder
	Attendance	100
	Tuition	N/A
	Fee by District	Category 4 - All appropriate fees will be accessed

ROLL CALL: 8-0 CARRIED

Agenda item #10.C. – Informational: Cafeteria Participation Report as attached.

Agenda item #10.D. – Informational: District Events – May 23, 2019 through June 13, 2019 was provided.

**BUILDING REPORTS (Agenda item #11)**

**Pleasant Valley Elementary School** – Mr. Pomposello provided an informational report which was attached to the agenda.

**Pleasant Valley Intermediate School** – Ms. Askins provided an informational report which was attached to the agenda highlighting several items contained in the report.

**Pleasant Valley Middle School** – Ms. Fields provided an informational report attached to the agenda highlighting several items which were contained in the report.

**Pleasant Valley High School** – Mr. Triolo provided an informational report attached to the agenda. In addition, Mr. Triolo thanked Student Government Representative Riley Hughes for doing a great job on behalf of the high school. He also stated that Ms. Hughes won the principal award. Mr. Triolo stated that the 8<sup>th</sup> graders met their mentors and it was an outstanding time. He commented about the success of the School Climate Committee and expressed that he is proud of the teachers and students. Mr. Triolo welcomed new Middle School Principal Mr. Van Voorhis to the Pleasant Valley team. He announced that the Schyler Herman Memorial Soccer game will be held on Wednesday at 6pm at the high school stadium and graduation is June 7<sup>th</sup>.

**BUSINESS MANAGEMENT: Ms. Stacy Stair**

Mr. Peeters motioned, seconded by Ms. Jecker to approve Agenda item #12.A.

Approval of agenda item #12.B. – Cafeteria Fund as attached:

- Cafeteria Accounts Payable for May 23, 2019 – Total amount \$34,580.22.

Approval of Agenda item #12.C. – Food Service Budget for the 2019-2020 school year with expenditures in the amount of \$1,939,797.

Approval of Agenda item #12.D. – Payment from Capital Reserve as per attached - \$787.50.

Approval of Agenda item #12.E. – Payment from the 2018 Bond Fund as per attached - \$4,691.18.

Approval of Agenda item #12.F. – Lunch Prices for the 2019-2020 school year:

- Breakfast - Paid Daily - \$1.55
- Breakfast - Reduced - \$.30
- Breakfast - Adult - \$3.05
- Milk Only - \$.50
- Elementary Lunch - Paid Daily - \$2.75
- Elementary Lunch - Reduced - \$.40
- Secondary Lunch - Paid Daily - \$2.85
- Secondary Lunch - Reduced - \$.40
- Adult Lunch - \$4.75

Approval of Agenda item #12.G. – Contracts:

1. Behavioral Health Associates (BHA). "Cost Savings Program" - reduced rates for the 2019-2020 school year. 20% down payment of \$130,379.30 due July 17, 2019 and credited back to PVSD in five (5) equal installments on tuition bills from October 2019 through February 2020.
2. Pennsylvania School Board Association. 2019-2020 All Access Package - \$15,584.11, Standard Membership - \$2,480.00. Administrative Regulations - Annual Updates \$764.15.
3. Fundraiser for Student Government at Pleasant Valley High School. Dress Down Day for West End Food Pantry May 24, 2019.
4. Schuylkill Valley Sports. Fundraiser for Dance at Pleasant Valley High School. Online Clothing and accessories to be purchased May 24, 2019 through June 7, 2019.
5. Pocono Wildlife. Cost: \$700.00 for 5 presentations. Five (5) 30 minute presentations with animals at Pleasant Valley Elementary School June 4, 2019.
6. FirstNet. Cost: Approximate \$1,269.30/monthly. Unlimited Plan - Change of cell phone service plan. Upfront fee for vehicle trackers \$314.00.
7. Kunkletown General Store. Fundraiser for Key Club at Pleasant Valley High School. Flowers offered for sale on June 7, 2019.

Approval of Agenda item #12.H. – Commitment of the June 30, 2019 Fund Balance in the following categories:

- Capital Needs
- Tax Stabilization

The amount allocated to each category will be determined after June 30, 2019 audit.

Approval of Agenda item #12.I. – Resolution: Transfer of 2018-2019 Audited Surplus to Capital Reserve Fund authorizing the transfer of seventy - five percent (75%) of any 2018-2019 General Fund Surplus to the capital reserve fund. The calculation will be done after any adjustments are made that are recommended by the local auditing firm Gorman

and Associates. The transfer is to be effective for the June 30, 2019 fiscal year and reflected in the 2018-2019 Financial Statements as accrued amounts.

Approval of Agenda item #12.J. – Budget Transfers as attached.

Approval of Agenda item #12.K. – Legal Services for 2019-2020: The following Firms to provide legal services for the 2019-2020 school year:

1. Bollinger Law Firm LLC for the 2019-2020 school year at an hourly rate not to exceed \$225.00.
2. Levin Legal Group for the 2019-2020 school year at an hourly rate not to exceed \$200.00.
3. Sweet, Stevens, Katz and Williams LLP for the 2019-2020 school year at an hourly rate not to exceed \$195.00.

Approval of Agenda item #12.L. – Student Placements:

1. Student #083018JH - KidsPeace - Effective 8/30/18.
2. Student #030419NN - Silver Springs/Martin Luther School - Effective 3/4/19.
3. Student #041719EW - Devereux - Kanner - Effective 4/17/19.
4. Student #010319JS - Summit Academy - Effective 1/3/19.
5. Student #112918AM - Summit Academy - Effective 11/29/18.
6. Student #041029MM - KidsPeace - Effective 4/10/19.
7. Student #022719NB - Pyramid Healthcare - Effective 2/27/19.
8. Student #112718EW - Foundations Behavioral Health - Effective 11/27/18.

Approval of Agenda item #12.M. – School District Depositories:

1. Bank of New York Mellon
2. Bank of Utah
3. East Stroudsburg Savings Association
4. First National Bank of Pennsylvania
5. First Northern Bank and Trust
6. M&T Bank
7. PA Local Government Investment Trust (PLGIT)
8. PA School District Liquid Asset Fund (PSDLAF)
9. PNC Bank

Approval of Agenda item #12.N. – Insurance Summary and Recommendation for 2019-2020:

**CM Regent:**

Property - \$129,384  
Automobile - \$22,102  
School Leaders Legal Liability - \$49,582  
General Liability - \$37,812  
Umbrella - \$24,792  
Cyber Liability \$11,978  
**Total CM Regent - \$275,650**

**Travelers Insurance**

Crime and Computer Fraud - \$8,450

**AG Administrators**

Student Accident - \$95,865  
Volunteer Coach Accident - \$350  
**Total AG Administrators - \$96,215**

**Hartford Steam Boiler**

Equipment Breakdown - \$8,542

Approval of Agenda item #12.O. – Bid Awards per attached tabulation:

1. Anthracite Coal 2019-2020 School Year  
Centralia Coal Sales - \$169.95 per ton  
Estimated total contract - \$50,305.20
2. Propane Fuel - 3 year proposal  
Heller's Gas - 2019-2020 school year - \$1.09 per gallon  
2020-2021 school year - \$1.14 per gallon  
2021-2022 school year - \$1.19 per gallon

Approval of Agenda item #12.P. – Computer Lease Agreement: HP Financial Services Lease Proposal between IntegraOne and Pleasant Valley School District to lease computers

for PVI and Administration for a term of four (4) years at a cost of \$388,039.72 to be paid annually in the amount of \$97,009.93. \*Subject to Solicitor review, revision and approval.

Prior to the roll call vote, Ms. Yozwiak referred to Agenda item #12.K and questioned what the total amount is for legal fees budgeted for 2019-2020. Ms. Stair will provide that information at a later time. Ms. Yozwiak referred to Agenda item #12.M. and questioned what dealings PV has with the Bank of Utah. Ms. Stair explained the process for paying referees in a timely manner as provided by the Bank of Utah.

ROLL CALL: 8-0 CARRIED

Agenda item #12.Q. – Informational: The District Investment Report for April 30, 2019 was provided.

**SOLICITOR: Mark Fitzgerald, Esq.** – No report.

**PLEASANT VALLEY SCHOOL DIRECTORS:**

Ms. Laura Jecker commended all for the very well done Athletic Awards ceremony. She said it was well organized and parents praised the students and staff.

Mr. Dan Wunder stated that music has come a long way in the District and commended all for the 3<sup>rd</sup> grade choral concert which was very well done.

Ms. Donna Yozwiak stated that she attended the Visual and Performing Arts, Academic Awards and Athletic Awards ceremonies and is impressed with the caliber of students at the high school. She thanked Mr. Triolo and stated that those three ceremonies did Pleasant Valley proud.

Ms. Susan Kresge provided the Board with copies of the Superintendent's evaluation form and asked to have them back by the second meeting in June.

**PLEASANT VALLEY CITIZENS:** None.

**ADJOURNMENT**

There being no further business to come before the Board, Ms. Yozwiak motioned, seconded by Ms. Jecker to adjourn the meeting at 8:36 PM.

CARRIED

Respectfully submitted,

Stacy Stair, Assistant Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: June 13, 2019 @ 7:00 PM