

**PLEASANT VALLEY SCHOOL DISTRICT**  
Brodheads ville, PA 18322

Minutes of the April 23, 2020 Board of Education Meeting

**Board Approved 5-14-2020**

**CALL TO ORDER:**

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on April 23, 2020 and called to order by President Donna Yozwiak at 7:14 PM. The Pledge of Allegiance was led by Mr. Len Peeters, followed by a moment of silence. The meeting was held virtually in light of the COVID-19 pandemic.

**Roll Call – School Board Recorder:** Mrs. Debra Duff

**School Board members in attendance:** Donna Yozwiak, President, Len Peeters, Vice President, Todd Kresge, Teresa Greggo, Dan Wunder, Norm Burger, Laura Jecker, Treasurer, Delbert Zacharias, Sue Kresge.

**Administrative staff in attendance:** Lee Lesisko, Superintendent, John Burrus, Director of Human Resources, Joshua Ziatyk, Assistant to the Superintendent, Susan Famularo, Business Manager, Marcia Taylor, Accountant, Bill Gasper, Director of Operations, A.J. Kise, Director of Pupil Services, Susan Mowrer Benda, Director of Curriculum & Instruction, Shavonne Liddic, Mathematics Supervisor, Lori Hagerman, Reading Supervisor.

**Building Administrative staff in attendance:** Matt Triolo, Bob Hines, Dave Sodl, Jason Van Voorhis, Sabrina Albright, Angela Borealo, Todd Breiner, Kendal Askins, Roger Pomposello.

**School Solicitor in attendance:** Mark Fitzgerald, Esq.

**Notification of Executive Session:** President Yozwiak announced that an executive session was held on April 14, 2020 for personnel matters, and on April 23, 2020 immediately prior to the regularly scheduled meeting for purposes of personnel matters including, but not limited to, performance and/or discipline, negotiations and legal issues. Mrs. Yozwiak also stated that the Board will be convening an executive session immediately following this meeting for the purpose of personnel matters.

President Yozwiak announced the meeting procedures which were attached to the agenda. Solicitor Mark Fitzgerald announced that an additional agenda item, #9.E., has been added to this evening’s agenda. Mrs. Yozwiak offered the opportunity for Pleasant Valley citizens to comment on agenda items.

**Pleasant Valley Citizens:** None.

**SECRETARY’S REPORT: Mrs. Susan Famularo, Board Secretary**

Mr. Kresge motioned, seconded by Mrs. Jecker to approve the Minutes of the Board of Education Meeting held on April 9, 2020; approval of the April 23, 2020 Board Meeting Agenda with the addition of Agenda item #9.E.

VOICE VOTE: 9-0 CARRIED

Agenda item #3.B. – The Buildings & Grounds Minutes of the April 14, 2020 meeting was attached to the agenda for informational purposes.

**TREASURER’S REPORT: Mrs. Laura Jecker**

Mr. Kresge motioned, seconded by Mr. Burger to approve Agenda item #3.A – Accounts Payable – April 23, 2020 as attached.

ROLL CALL: 9-0 CARRIED

Agenda item #3.B. - The Accounts Payable approved at the April 9, 2020 Board of Education meeting was attached to the agenda for informational purposes.

**UNFINISHED BUSINESS**

**Solicitor: Mark Fitzgerald, Esq.** – Mr. Fitzgerald stated that this is the 3<sup>rd</sup> virtual Board meeting held due to the COVID-19 crisis. He referred to the legal issues facing school entities and the legal issues surrounding the implementation of virtual and online learning whether it be special education related, FERPA related, and issues with regard to how teachers interact with staff. He stated that this is an experiment from a legal and educational perspective and that additional updates will be forthcoming. Mrs. Kresge questioned if the last day of school

for students is June 1<sup>st</sup> and whether or not the two weeks will have to be made up. It was confirmed that June 1<sup>st</sup> is the last day and Mr. Fitzgerald clarified that per the Governor's order and Act 13, the two weeks do not have to be made up.

**NEW BUSINESS**

Mrs. Yozwiak stated that Committee reports are attached to the agenda for review.

**SUPERINTENDENT-REPORT/REQUESTS: Dr. Lee Lesisko**

Agenda item #6.A. – The following policies were attached to the agenda for a second reading including attachments:

- Policy #006 Meetings
- Policy #332 Working Periods
- Policy #333 Professional Development
- Policy #334 Sick Leave
- Policy #335 Family and Medical Leaves
- Policy #336 Personal Necessity Leave
- Policy #337 Vacation
- Policy #348 Unlawful Harassment

Attachments:

- Policy #335 – Attachment 1
- Policy #335 – Attachment 2
- Policy #335 – Attachment 3

Superintendent Lesisko reported good news including that Pleasant Valley School District has provided 11,531 meals to families in need from March 17<sup>th</sup> through April 22<sup>nd</sup> and expressed gratitude. In addition, Dr. Lesisko shared the percentage of students who are connecting to our online learning program by building (High School 85%; Middle School 95%; PVI 90%; PVE 98%). He expressed that our students have adapted very well.

**ADDENDUM: SUPERINTENDENT-REPORT/REQUESTS: Dr. Lee Lesisko**

Mrs. Jecker motioned, seconded by Mr. Burger to approve Addendum item #7.A. – Addendum Superintendent items:

Approval of Addendum item #7.B. – Graduation Resolution per attached.

Approval of Addendum item #7.C. – Homebound Instruction – Pleasant Valley Intermediate School:

Student	Reason
HB041420KB-I	Medical, retro from 4-14-2020 through end of 2019-2020 school year.

Prior to the roll call vote, with regard to the Graduation Resolution, Mrs. Jecker questioned if the graduation credit recovery will be the same as the Winter school. High School Principal Matt Triolo stated that it will not be the same and that all seniors who are in danger of failing have been contacted and that they are working with those students on an individual basis. He outlined processes for students who wish not to participate including summer school. In answer to Mrs. Yozwiak's questions, Mr. Triolo stated that online summer school will be offered and Dr. Lesisko stated that PV curriculum will be used with the VLN platform for delivery. Mrs. Jecker asked for clarification about outside school district students coming in for summer school for which Mr. Triolo stated that there are none.

ROLL CALL: 9-0 CARRIED

Addendum Agenda item #7.D. – The following policies were attached to the agenda for a first reading:

- Policy #626 Federal Fiscal Compliance
- Policy #815.2 Social Media

Addendum Agenda item #7.E. – The following policies were recommended with no changes reviewed on April 21, 2020. The revision date only will be updated on the policy. Unless otherwise required or requested each policy will be reviewed again per the policy review cycle:

- Policy 701 Facilities Planning
- Policy 703 Sanitary Management
- Policy 705 Safety
- Policy 705.1 Standard Operating Procedures
- Policy 711 Parking and Traffic Enforcement
- Policy 716 Integrated Pest Management

**HUMAN RESOURCES: Dr. John T. Burrus**

Mr. Peeters motioned, seconded by Mrs. Jecker to approve Agenda item #8.A. – Personnel Items:

Approval of Agenda item #8.B. – Leave Without Pay:

	Name	Position	Building	Number of Days	Dates
1.	Carol Bastos	Paraprofessional Associate (FT)	PVIS	One-half (1/2)	February 21, 2020

ROLL CALL: 9-0 CARRIED

**ADDENDUM: HUMAN RESOURCES: Dr. John T. Burrus**

Mrs. Jecker motioned, seconded by Mr. Burger to approve Addendum item #9.A. – Personnel Addendum Items: Solicitor Mark Fitzgerald recommended and the Board agreed to the removal of Addendum item #9.C.2. due to an effective date not being finalized.

Mrs. Kresge stated that she will reluctantly vote yes for Addendum item #9.E. due to the fact that it was added this evening and feels some staff should have been notified.

Approval of Addendum item #9.B. – Memorandum of Understanding between Pleasant Valley School District and Pleasant Valley Educational Support Professionals’ Association per attached.

Approval of Addendum item #9.C. – Resignation:

	Name	Position	Building	Effective Date
1.	Morgan Sterling	Reading Specialist	PVES	Conclusion of the 2019-2020 school year
2.	Removed			

Approval of Addendum item #9.D. – Family and Medical Leave Date Correction:

1.	Name:	Kacey Schaeffer
	Approved:	February 13, 2020
	Dates Approved:	March 16, 2020 – May 1, 2020
	Corrected Dates:	March 9, 2020 – March 13, 2020 and March 30, 2020 – April 17, 2020
	Number of Days:	Seventeen (17)

Approval of Addendum item #9.E. - Resolution regarding the Non-Renewal of Temporary Professional Employees.

ROLL CALL: 9-0 CARRIED

**CURRICULUM/STAFF DEVELOPMENT: Mr. Joshua Ziatyk** – No report.

**PUPIL SERVICES: Mr. A.J. Kise** – No report.

**ADDENDUM: PUPIL SERVICES: Mr. A.J. Kise** –

Agenda item #12.A. – The Pupil Services Report was attached to the agenda for informational purposes.

Mr. Kise acknowledged that due to the support of the School Board, the help of our school nurses, Michelle Morcombe, Alison Jochen, and Kathy Balch, and our District Chief of Police Lynn Courtright, the Pleasant Valley School District was able to donate personal protection equipment for first responders and healthcare workers at both St. Luke’s and Lehigh Valley Health Networks during the COVID19 pandemic. In addition, he acknowledged that Fanatics, who purchased Majestic in Easton, donated 450 masks to the Pleasant Valley School District and he expressed gratitude for this generous donation from Fanatics.

**OPERATIONS SERVICES: Mr. William Gasper**

Agenda item #13.A. – Informational: Cafeteria Participation Report as attached.

Agenda item #13.B. – Informational: District Events: April 24, 2020 through May 14, 2020.

**BUILDING REPORTS:** School Building reports were attached to the agenda for informational purposes for April 2020.

**BUSINESS MANAGEMENT: Mrs. Susan Famularo**

Mrs. Jecker motioned, seconded by Mr. Kresge to approve Agenda item #15.A. – Business Management Items:

Approval of Agenda item #15.B. – Cafeteria Fund per attached.

Cafeteria Accounts Payable for April 23, 2020 – Total amount \$7,005.51.

Approval of Agenda item #15.C. – Contracts per attached:

- 1. PowerSchool – PerformancePLUS Performance Tracker/Assessment Builder - 7/1/2020 - 6/30/2021 - Cost \$15,912.64.

ROLL CALL: 9-0 CARRIED

Agenda item #15.D. – Informational: District Investment Report for March 31, 2020 per attached.

**ADDENDUM: BUSINESS MANAGEMENT: Mrs. Susan Famularo**

Mr. Wunder motioned, seconded by Mrs. Jecker to approve Addendum item #16.A. – Business Management Addendum items:

Approval of Addendum item #16.B. - Fall Athletic Supplies and Equipment Bid:

The following bid awards are recommended. A breakdown by sport is attached:

- BSN Sports -- \$11,128.17
- Longstreth Sporting Goods -- \$6.34
- Pyramid School Products -- \$1,197.62
- Riddell/All American -- \$9,715.45
- Scholastic Sports Sales, LTD -- \$669.50
- Schuylkill Valley Sports -- \$1,320.00
- Triple Crown Sports -- \$1,576.70
- 2020-2021 Fall Athletics Supplies & Equipment Bid Total -- \$25,613.78

Approval of Addendum item #16.C. – Contracts per attached:

- 1. Purchase of Ready to Learn Chromebooks from IntegraOne COSTARS Contract HW 003-085 & SW# 006-040 Total Cost - \$92,820.00

ROLL CALL: 9-0 CARRIED

**SOLICITOR: Mark Fitzgerald, Esq.** – No report.

**PLEASANT VALLEY SCHOOL DIRECTORS:**

Mr. Peeters questioned the Leader in Me program in relation to its inclusion in the PVI budget which was discussed at the Buildings & Grounds meeting. Mr. Ziatyk confirmed that it is not in the PVI budget and Mrs. Yozwiak stated that we will not be continuing with that program in the future.

Mrs. Kresge thanked the district administration and the building administration for their hard work in helping to put the continuity plan including the family friendly version in place for parents. Mrs. Kresge also suggested that the Board log in for the virtual meetings earlier to avoid a late start.

Mrs. Jecker asked for updates from Mr. Triolo about plans for prom and graduation. Mr. Triolo stated that the prom has been pushed back to May 30<sup>th</sup> which has been communicated to students and parents but that it will depend on what is permitted by the State. He said that they are looking at options about holding graduation and although they would like to have a live ceremony, they are awaiting updates from the Governor. Mrs. Jecker also questioned locker clean-out. Dr. Lesisko said locker clean-out could possibly take place at the beginning of May and Mr. Triolo has been in touch with the head custodian for coordination of a date.

Mrs. Yozwiak expressed gratitude to Mariclaire Hosking and the All Sports Club for donating food to needy families.

**PLEASANT VALLEY CITIZENS (non-agenda items):** None.

Mrs. Yozwiak announced that the next Buildings & Grounds meeting will be held virtually and is scheduled for May 11<sup>th</sup> at 7:00 PM and that the next Board meeting will be held virtually and is scheduled for May 14<sup>th</sup> at 7:00 PM. She also stated that the Board will be convening into an executive session immediately following this meeting for the purpose of personnel matters.

**ADJOURNMENT**

There being no further business to come before the Board, Mr. Wunder motioned, seconded by Mr. Kresge to adjourn the meeting at 7:42 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting:  
May 14, 2020 @ 7:00 PM