

PLEASANT VALLEY SCHOOL DISTRICT
Brodheadsville, PA 18322

Minutes of the April 9, 2020 Board of Education Meeting

Board Approved 4-23-2020

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on April 9, 2020 and called to order by President Donna Yozwiak at 7:00 PM. The Pledge of Allegiance was led by Dr. Lee Lesisko, followed by a moment of silence. The meeting was held virtually in light of the COVID-19 pandemic.

Roll Call – School Board Recorder: Mrs. Debra Duff

School Board members in attendance: Donna Yozwiak, President, Todd Kresge, Teresa Greggo, Norm Burger, Laura Jecker, Treasurer, Delbert Zacharias, Sue Kresge, Len Peeters, Vice President, Dan Wunder.

Administrative staff in attendance: Lee Lesisko, Superintendent, John Burrus, Director of Human Resources, Joshua Ziatyk, Assistant to the Superintendent, Susan Famularo, Business Manager, Bill Gasper, Director of Operations.

School Solicitor in attendance: Mark Fitzgerald, Esq.

Notification of Executive Session: President Yozwiak announced that an executive session was held on April 8, 2020 for the purpose of personnel matters and on April 9, 2020 immediately prior to the regularly scheduled meeting for purposes of legal issues, negotiations, personnel matters including, but not limited to, performance and/or discipline.

President Yozwiak announced the meeting procedures which were attached to the agenda. She provided the opportunity for Pleasant Valley citizens to comment on agenda items.

Pleasant Valley Citizens: None.

SECRETARY’S REPORT: Mrs. Susan Famularo, Board Secretary

Mrs. Jecker motioned, seconded by Mr. Wunder to approve the minutes of the Board of Education Meeting held on March 26, 2020; and to approve the Board Meeting Agenda of April 9, 2020 with the following amendments: Removal of Agenda item #8.D. – Resignation; the addition of Agenda item #13.G. – Scholarship Agreement.

VOICE VOTE: CARRIED

TREASURER’S REPORT: Mrs. Laura Jecker

Mr. Kresge motioned, seconded by Mr. Wunder to approve Agenda item #3.A. – Accounts Payable, and Agenda item #3.E. – Financial Statements for March 2020, as attached:
Approval of Agenda item #3.B. – Manual Checks March 1, 2020 through March 31, 2020.
Approval of Agenda item #3.C. – Manual Checks March 1, 2020 through March 31, 2020 – PSDLAF.
Approval of Agenda item #3.D. – Accounts Payable – April 9, 2020.
Approval of Agenda item #3.F. – Trial Balance/Financial Statements March 2020.
Approval of Agenda item #3.G. – Asset Cost Summary March 2020.
Approval of Agenda item #3.H. – Condensed Board Summary II/Expenditures and Revenues March 2020.

ROLL CALL: 9-0 CARRIED

Agenda item #3.I. - The Accounts Payable approved at the March 26, 2020 Board of Education meeting was attached to the agenda for informational purposes.

UNFINISHED BUSINESS

Solicitor: Mark Fitzgerald, Esq. – Mr. Fitzgerald provided an update on new federal and state legislation that have now become law including the Federal Cares Act which deals with private and public sector stimulus dollars as a result of COVID-19 and Act 13 which dictates a number of issues with regard to continuity of education, payment of employees as well as negotiating vendor contracts for the remainder of the year. He also referenced other legislation from Harrisburg regarding a potential property tax freeze which would provide a longer period of time to pay taxes before any charges are imposed. He stated that we are in unprecedented times and will keep the Board informed of any updates. Mr. Wunder stated that questions are being raised from the public and that we are learning as legislation unfolds. Mr. Fitzgerald stated that we are awaiting guidance from PDE on implementation of Act 13.

NEW BUSINESS

Mrs. Yozwiak stated that Committee Reports are attached to the agenda for review by the Board and the public.

SUPERINTENDENT-REPORT/REQUESTS: Dr. Lee J. Lesisko

Agenda item #6.A. – The Enrollment Report for April 2020 was provided for informational purposes.

ADDENDUM – SUPERINTENDENT-REPORT/REQUESTS: Dr. Lee J. Lesisko

Agenda item #7.A. – No changes were recommended to the following policies reviewed on March 31, 2020. The revision date only will be updated on the policy. Unless otherwise required or requested, each policy will be reviewed again per the policy review cycle.

1. Policy #338 Sabbatical
2. Policy #338.1 Compensated Professional Leaves
3. Policy #339 Uncompensated Leaves
4. Policy #339.1 Child Bearing/Child Rearing Leave
5. Policy #340 Responsibility for Student Welfare
6. Policy #341 Benefits for Part-Time Employees
7. Policy #342 Jury Duty
8. Policy #343 Paid Holidays
9. Policy #346 Worker's Compensation
10. Policy #347 Worker's Compensation Transition Return-To-Work Programs
11. Policy #351 Drug and Substance Abuse
12. Policy #352 Communication Devices, Cellular Telephones and Other Electronic Devices

Agenda item #7.B. – The following policies were provided for a first reading as attached:

- Policy #006 Meetings
- Policy #332 Working Periods
- Policy #333 Professional Development
- Policy #334 Sick Leave
- Policy #335 Family and Medical Leave
- Policy #336 Personal Necessity Leave
- Policy #337 Vacation
- Policy #348 Unlawful Harassment

Superintendent Lesisko thanked the administration, faculty, and staff for helping families in need knowing the risks involved and expressed that our school community truly cares about our students and families. He also thanked the Pleasant Valley employees. Dr. Lesisko stated that Governor Wolf extended school closure for the remainder of the academic year and thanked parents and students for their understanding and patience with online learning. Information will be forthcoming to seniors with regard to locker cleanout, prom, and graduation.

HUMAN RESOURCES: Dr. John T. Burrus

Mr. Wunder motioned, seconded by Mrs. Jecker to approve Agenda item #8.A. – Personnel Items:

Approval of Agenda item #8.B. – Family and Medical Leave:

	Name	Position	Building	Number of Days	Dates
1.	Sharon Baker	Teacher	PVES	Four and One-half (4½)	January 13, 2020 (½), January 17, 2020 (½), February 11, 2020 (½), February 18, 2020 (1), February 19, 2020 (1) and March 6, 2020 (1)
2.	Robin Baumgartner	Paraprofessional Associate	PVMS	One (1)	March 11, 2020
3.	Kate Harkins	Paraprofessional Associate	PVIS	Sixty (60)	October 21, 2019 (½), October 22, 2019 (½), October 28, 2019 (1), November 4, 2019 – February 13, 2020

Approval of Agenda item #8.C. – Retirement PVESPA CBA 2018-2021 Article VII #24 and #25:

	Name	Position	Building
1.	Deborah Anderson	Paraprofessional Associate	PVIS
2.	Vicki Camaerei	Confidential Employee	Admin
3.	Danuta Jackiewicz	Administrative Secretary	PVHS
4.	MaryAnn Kohberger	Paraprofessional Associate	PVIS

Approval of Agenda item #8.D. – Removed

Approval of Agenda item #8.E. – Rescind Resignation of Sonya Porter listed on the March 26, 2020 Board agenda.

Approval of Agenda item #8.F. – Affiliation Agreement between Pleasant Valley School District and The University of Scranton per attached.

ROLL CALL: 9-0 CARRIED

ADDENDUM: HUMAN RESOURCES: Dr. John T. Burrus

Mr. Peeters motioned, seconded by Mr. Kresge to approve Addendum item #9.A. – Addendum Personnel Items:

Approval of Addendum item #9.B. – Retirement Incentive: PVEA 2020:

	Name	Position	Building
1.	Stephen Ayars	Math	PVHS
2.	Kim Baer	Remedial Reading	PVIS
3.	Kathleen Balch	Nurse	PVHS
4.	Ronald Bielecki	Music	PVIS
5.	Stephen Bitto	Music	PVIS
6.	Sandra D’Agostino	Teach of Gifted	PVMS
7.	Judith Dondey	Special Education	PVIS
8.	John Gesiskie	Driver Education	PVHS
9.	Tierney Myers	Health & Physical Education	PVMS
10.	Jeanne Paulin	Speech	PVMS
11.	Erin Pekurny	4 th Grade	PVIS
12.	George Pekurny	STREAM	PVES
13.	MaryAnn Pitts	Science	PVHS
14.	Debra Stewart	Special Education	PVHS
15.	Romaine Streit	STREAM & Art	PVES
16.	Monica Williamson	Instructional Support	PVIS

Approval of Addendum item #9.C. – Retirement: PVESPA CBA 2018-2021 Article VII #24 and #25:

	Name	Position	Building
1.	Diann Bittenbender	Food Service Employee	PVIS

Approval of Addendum item #9.D. – Resignation:

	Name	Position	Effective Date
1.	Vanessa Calabro	Substitute Teacher and Substitute Paraprofessional Associate	April 6, 2020

Approval of Addendum item #9.E. – Family and Medical Leave: Date Correction:

1.	Name:	Kasey Seiler
	Approved:	November 21, 2019
	Dates Approved:	March 18, 2020 – remainder of 2019/2020 school year
	Corrected Dates:	March 9, 2020 – March 27, 2020 (school closed March 16, 2020 – March 27, 2020 due to COVID-19)
	Number of Days:	Five (5)

Approval of Addendum item #9.F. – Supplemental Contract: Athletic Non-Coaching:

	Name	Sport	Position	Salary
1.	Jenna Wernett	Wrestling	JV Scorebook/Scorekeeper	\$30.00 per event

ROLL CALL: 9-0 CARRIED

CURRICULUM/STAFF DEVELOPMENT: Mr. Josh Ziatyk –

Agenda item #10.A. – The Curriculum Report for April 2020 was provided for informational purposes.

PUPIL SERVICES: No report.

OPERATIONS SERVICES: Mr. Bill Gasper –

Agenda item #12.A. – Informational: District Events April 10, 2020 through April 23, 2020 was provided.

BUSINESS MANAGEMENT: Mrs. Susan Famularo

Mr. Zacharias motioned, seconded by Mrs. Jecker to approve Agenda item #13.A. – Business Management Items:

Approval of Agenda item #13.B. – Cafeteria Fund per attached.

1. Cafeteria Accounts Payable for April 9, 2020 – Total amount \$17,675.28.
2. Cafeteria Fund – Asset Cost Summary – March 2020

Approval of Agenda item #13.C. –The following contract as attached:

- IntegraONE 2020 Renewals - HPe Foundation Care with DMR Server Contract - terms June 13, 2020 to June 12, 2021 Cost \$1,976.00, QMS 1 year Standard Software Maintenance - Terms June 12, 2020 to June 11, 2021 Cost: \$283.50, VMWare Production Support terms July 4, 2020 to July 3, 2021 Cost: \$7,916.00. Total Cost: \$10,175.50.

Approval of Agenda item #13.D. – Recommendation for payment from the 2018 Bond Fund per attached: \$2,600.00.

Approval of Agenda item #13.E. – Student Placements:

- Student #082619AF - Colonial Intermediate Unit #20 - Effective 08/26/2019
- Student #010320APM - Stroudsburg ASD - Effective 01/03/2020

Approval of additional Agenda item #13.G. – PV School Board Scholarship Agreement as attached.

ROLL CALL: 9-0 CARRIED

Mrs. Jecker thanked the Board for approving the Scholarship Agreement which will help senior students who are pursuing a career in a technical trade.

Agenda item #13.F. – Informational: District Student Activity Accounts as attached:

Beginning Balance March 1, 2020: \$259,229.75
Receipts: \$5,756.78
Expenditures: \$8,633.50
Ending Balance March 31, 2020: \$256,353.03

SOLICITOR: Mark Fitzgerald, Esq. – No report.

PLEASANT VALLEY SCHOOL DIRECTORS:

Mrs. Jecker thanked the parents for the hard task of homeschooling and stated that we are in this together and help from principals is available if needed.

Mr. Wunder echoed comments made by Dr. Lesisko that we will get through this together recognizing teachers for their hard work with online learning.

Mr. Kresge thanked the food services department for their service and he stated that 1200 meals were provided today.

President Yozwiak thanked PV employees for all they are doing to help the community and in particular children who could not get to the high school to pick up food. She recognized two teachers who delivered meals to those students. She also complimented the Technology Department for all they have done including distributing 500 computers to families so that those students could benefit from online learning.

Superintendent Lesisko thanked the Mr. Tomori of the Technology Department for improving and making this virtual meeting successful.

PLEASANT VALLEY CITIZENS (non-agenda items): None.

ADJOURNMENT

There being no further business to come before the Board, Mr. Zacharias motioned, seconded by Mr. Wunder to adjourn the meeting at 7:19 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting:
April 23, 2020 @ 7:00 PM