

PLEASANT VALLEY SCHOOL DISTRICT
Brodheadsville, PA 18322
Minutes of the February 13, 2020 Board of Education Meeting

Board Approved 2-27-2020

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on February 13, 2020 and called to order by President Donna Yozwiak at 7:01 PM. The Pledge of Allegiance was led by Mr. A.J. Kise, followed by a moment of silence. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheadsville, PA 18322.

Roll Call – School Board Recorder: Mrs. Debra Duff

School Board members in attendance: Donna Yozwiak, President, Todd Kresge, Teresa Greggo, Norm Burger, Laura Jecker, Treasurer, Delbert Zacharias, Sue Kresge, Len Peeters, Vice President. Absent: Dan Wunder.

Administrative staff in attendance: Charlene Brennan, Acting Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Stacy Stair, Administrative Assistant to the Business Manager, Marcia Taylor, Accountant, Lee Lesisko, Director of Technology, Alfred J. Kise, Director of Pupil Services, Amy Bargiel, Supervisor of Special Education, Susan Mowrer Benda, Director of Curriculum & Instruction, William Gasper, Director of Operations, Shavonne Liddic, Mathematics Supervisor, Lori Hagerman, Reading Supervisor (left at 8:07 PM).

Building Administrative staff in attendance: Matt Triolo, Bob Hines, Dave Sodl, Kelli George, Josephine Fields, Todd Breiner, Kendal Askins, Roger Pomposello, Sabrina Albright, Angela Borealo.

School Solicitor in attendance: Mark Fitzgerald, Esq.

Notification of Executive Session: President Yozwiak announced that an executive session was held on February 13, 2020 immediately prior to the regularly scheduled meeting for purposes of legal issues, personnel matters including, but not limited to, performance and/or discipline.

Mrs. Yozwiak stated that Pleasant Valley Student and Boy Scout Sean Droll, a Chestnuthill Township resident, was present at the Buildings & Grounds meeting and presented the Board with a project for completion in order for him to achieve his Eagle Scout. Mrs. Yozwiak asked for a motion to approve this project.

Mrs. Jecker motioned, seconded by Mr. Kresge to approve the Resolution for Boy Scout Sean Droll to remove and replace the equipment shed at PVE pending solicitor and insurance company proposals and appropriate permits.

ROLL CALL: 8-0 CARRIED

Mrs. Yozwiak stated that Stacy Stair, Administrative Assistant to the Business Manager has been approved for status as a Pennsylvania Certified School Business Administrator (PCSBA) by the Board of Directors of the Pennsylvania Association of School Business Officials (PASBO). Mrs. Yozwiak reviewed the standards for receiving this certification including formal education, experience and continuing education and once attained, the certification must be renewed every four years through a program of professional development. Mrs. Yozwiak congratulated Mrs. Stair on behalf of the Board and presented her with the Professional Certification from PASBO.

A presentation was given by the Administrative Team on the Future Ready PA Index which is a collection of school progress measures related to school and student success. The Future Ready PA Index illustrates student and school success through three categories: academic performance, student progress, and college and career readiness providing a more comprehensive look at how Pennsylvania's schools are educating students. Dr. Mowrer Benda provided information and insight as to what we do as an instructional team at Pleasant Valley. Building administrators provided data with regard to their specific buildings including math, ELA, science, and attendance as well as comparisons with other school districts. They provided strategies and interventions for improving state assessments and attendance. Dr. Mowrer Benda stated that areas of focus are K-12 looking at strengths and weaknesses and increasing overall proficiency including ELA math and science. An opportunity was given to the Board for questions and discussion was held with regard to the data given.

President Yozwiak announced the meeting procedures which were attached to the agenda. She provided the opportunity for Pleasant Valley citizens to comment on agenda items.

Pleasant Valley Citizens: None.

SECRETARY'S REPORT: Mrs. Susan Famularo, Board Secretary

Mrs. Jecker motioned, seconded by Mr. Kresge to approve the minutes of the Board of Education Meeting held on January 23, 2020; and to approve the Board Meeting Agenda of February 13, 2020 with the following amendments: Removal of Agenda item #6.A. and the addition to Agenda item #8.G.13. to include the language *2019 football season*.

VOICE VOTE: 8-0 CARRIED

TREASURER'S REPORT: Mrs. Laura Jecker

Mr. Kresge motioned, seconded by Mr. Zacharias to approve Agenda item #3.A. – Accounts Payable, as attached:

Approval of Agenda item #3.B. – Manual Checks January 1, 2020 through January 31, 2020.

Approval of Agenda item #3.C. – Manual Checks January 1, 2020 through January 31, 2020 – PSDLAF.

Approval of Agenda item #3.D. – Accounts Payable – February 13, 2020.

ROLL CALL: 8-0 CARRIED

Mr. Peeters motioned, seconded by Mrs. Kresge to approve Agenda item #3.E. – Financial Statements for January 2020:

Approval of Agenda item #3.F. – Trial Balance/Financial Statements January 2020.

Approval of Agenda item #3.G. – Asset Cost Summary January 2020.

Approval of Agenda item #3.H. – Condensed Board Summary II/Expenditures and Revenues January 2020.

ROLL CALL: 8-0 CARRIED

Agenda item #3.I. - The Accounts Payable approved at the January 23, 2020 Board of Education meeting was attached to the agenda for informational purposes.

UNFINISHED BUSINESS

Solicitor: Mark Fitzgerald, Esq. – No report.

Other: Mrs. Jecker stated that the high school is holding another One Read and she questioned when it will be on the agenda for approval. Dr. Mowrer Benda stated that this item will be discussed at the next Curriculum Committee meeting and then be placed on a Board meeting agenda for approval.

NEW BUSINESS

Monroe Career & Technical Institute: Mrs. Donna Yozwiak – Mrs. Yozwiak reported on the meeting held on February 3, 2020:

1. The JOC approved a new three-year professional teacher contract to begin in the next academic year.
2. Mr. Todd Kresge and I attended the SkillsUSA Competition on Wednesday, January 29th, in Allentown, where 68 MCTI students competed. Thirteen PV students brought home medals. They include, Dillon Wilson and Marc Tacoronte, Team Works, 3rd place; Faith Worden, Restaurant Service, 3rd place; Alfred Barth, Motorcycle Service Technology, 3rd place; Dev Venegas, Esthetics, 3rd place; Tyler Santos, Technical Computer Applications, 2nd place; Reece Kresge, Architectural Drafting, 2nd place; John Bongiovanni, Precision Machining, 1st place; Christal Awe, Medical Terminology, 1st place; Nathan Bozeman-Johnson and Sam Rudolf, Crime Scene Investigation, 1st place; William Chechel, Carpentry, 1st place and Dean Arthur, Action Skills, 1st place.
3. MCTI Director Dennis Virga will present the MCTI 2020-21 budget to this Board at our next meeting on Thursday, February 27th.
4. Pleasant Valley currently has 239 students attending MCTI, which is 105% of our quota.
5. The next JOC meeting is set for Monday, March 2nd, at 7 p.m.

Colonial IU #20: No report.

PSBA Legislative Liaison Report: Mrs. Kresge – No report.

Curriculum Committee: Mrs. Kresge – No report.

Finance Committee: Mr. Peeters – Mr. Peeters reported on the meeting held on February 13, 2020. He stated that since the approval of the preliminary budget for 2020-2021 on January 9th, the administrative team has been reviewing the budget and meeting with various buildings and departments and changes have been reviewed with the Committee. The administration has been able to find \$2.1 million in budget reductions and will continue to meet with buildings and departments to find further budget reductions. Mr. Peeters further reported that a 10-year history of property tax increases was reviewed and the school district held increase in taxes well below the Act 1 Indices during the 2012 through 2018 time period which averaged 3%. In addition, Mr. Peeters reported that the Affordable Care Act Cadillac Tax has been repealed. He also stated that Monroe County will be implementing a new tax collection software system for the 2020 tax year. Also discussed was the Board Scholarship.

Athletic Committee: Ms. Greggo – Ms. Greggo reported on the meeting held on February 13, 2020.

- The Committee extended appreciation to MCTI for creating centerpieces on each table at the Hall of Fame Recognition event.
- The Athletic Director has agreed to schedule another meeting with district administrators regarding Policy 229 Student Fundraising due to the interest of students' wishes to increase the set limit of five fundraisers.
- Reviewing and discussing a Middle School Club Lacrosse proposal provided by Varsity Coach Toni Bush requesting the possibility of additional 7th and 8th grade club teams added to Pleasant Valley Athletics.
- A generous donation has been offered to athletics. Athletic Director Mr. Toth has been in contact with the donor and more information will be forthcoming.
- The permit process has begun for dugouts for the softball field and signed and sealed architectural or engineered drawings are needed. Per the PA Uniform Construction Code, all commercial structures must be prepared by a PA licensed design professional. Approval for these drawings is on this evening's agenda.
- Athletic Director Mr. Toth is looking into the best options for purchasing a golf cart.
- Discussion about the possibilities of restarting a district-wide spirit committee and Lead the Way program.
- Congratulations to Cameron Caffrey, girls basketball, for receiving the Coordinated Health Athlete of the Week award this season,

Ms. Greggo stated that the next Athletic Committee meeting is scheduled for March 18th.

Policy Committee: Mrs. Donna Yozwiak – Mrs. Yozwiak reported on the Policy Committee Meeting held on February 4, 2020:

1. Dr. Susan Mowrer-Benda and AJ Kise joined us for the meeting. Dr. Mowrer-Benda presented information on six policies about curriculum, comprehensive planning and academic standards and Mr. Kise reviewed data about six policies about special education, school counseling and confidentiality.
2. Seven policies on the agenda are informational and are located in Item 6E. No changes have been recommended for Policy 101 Mission Statement, Policy 105.1 Review of Instructional Material, Policy 107 Adoption of Planned Instruction, Policy 108 Adoption of Textbooks, Policy 109 Resource Materials, Policy 110 Instructional Supplies and Policy 113.4 Confidentiality of Special Education Student Information.
3. Six policies are on the agenda under Item 6C for the first reading. They are Policy 100 Comprehensive Planning, Policy 102 Academic Standards, Policy 105 Curriculum, Policy 106 Guides for Planned Instruction, Policy 113 Special Education and Policy 113.2 Independent Education Evaluation.
4. Three policies are on the agenda in Item 6D for the second reading. They include Policy 123.1 Concussion Management, Policy 218.1 Weapons and Policy 218.2 Terroristic Threats.
5. The next Policy Committee meeting is set for Tuesday, February 25th, at 9:30 a.m. in Conference Room C.

ACTING SUPERINTENDENT-REPORT/REQUESTS: Dr. Charlene Brennan

Agenda item #6.B. – Dr. Brennan read a letter received from Mr. Keller, Chairperson, and Ms. Berger, Co-Chairperson of the 50th Anniversary Committee for Polk Township Volunteer Fire Company. The letter thanked Pleasant Valley School District on behalf of the officers and members for their donation of \$300 to assist in the celebration of their 50th Anniversary.

Agenda item #6.C. – The following policies were attached to the agenda for a first reading:

- Policy #100 Comprehensive Planning
- Policy #102 Academic Standards
- Policy #105 Curriculum
- Policy #106 Guides for Planned Instruction
- Policy #113 Special Education

- Policy #113.2 Independent Education Evaluation
 - Attachments - Policy 105 - Curriculum
 - Attachment 1 Curriculum Review Cycle
 - Attachment 2 Curriculum Renewal Documents
 - Attachments - Policy 106 - Guides for Planned Instruction
 - Attachment 1 Planned Course Curriculum Guide
 - Attachment 2 Scope and Sequence Pacing Guide

Agenda item #6.D. – The following policies were attached to the agenda for a second reading:

- Policy #123.1 Concussion Management
- Policy #218.1 Weapons
- Policy #218.2 Terroristic Threats

Agenda item #6.E. – The following policies with no changes were reviewed on February 4, 2020. The revision date only will be updated on the policy. Unless otherwise required or requested, each policy will be reviewed again per the policy review cycle:

- Policy 101 Mission Statement / Vision Statement / Shared Values
- Policy 105.1 Review of Instructional Materials
- Policy 107 Adoption of Planned Instruction
- Policy 108 Adoption of Textbooks
- Policy 109 Resource Materials
- Policy 110 Instructional Supplies
- Policy 113.4 Confidentiality of Special Education Student Information

Agenda item #6.F. – The Enrollment Report for February 2020 was provided for informational purposes.

ADDENDUM – ACTING SUPERINTENDENT REPORT/REQUESTS: Dr. Charlene Brennan

Mrs. Kresge motioned, seconded by Mrs. Jecker to approve Addendum item #7.A. – Approval of Addendum item #7.B. – Homebound Instruction:

Student	Reason
HB021120AM-H	Medical, retroactive from 2/11/2020 through end of 2019-2020 school year

Approval of Addendum item #7.C. – Agreement of Expulsion for Student #E021120JD-H.

ROLL CALL: 8-0 CARRIED

HUMAN RESOURCES: Dr. John T. Burrus

Agenda item #8.A. – Personnel Items: Dr. Burrus requested approval with the addition of the “2019 football season” to Agenda item #8.G.13.

Mr. Peeters motioned, seconded by Mr. Zacharias to approve Agenda item #8.A. – Personnel Items:

Approval of Agenda item #8.B. – Hiring of Professional Staff Long Term Substitute (pending receipt of required paperwork):

1.	Name:	P. Douglas Posten
	Position:	Science Teacher
	Building:	PVHS
	Education Level:	M.Ed.
	Undergraduate School:	East Stroudsburg University
	Graduate School:	East Stroudsburg University
	Certificate:	Biology
	Experience:	2018-2020: Pocono Mountain School District, Long Term Substitute Biology & Algebra 2 2016-2018: East Stroudsburg High School North, Long Term Substitute General Science & Biology 2016: Nazareth Area School District, Long Term Substitute Biology 1999-2001: Academy of the New Church, Chemistry & Biology Teacher 1996-1999: East Stroudsburg High School, Biology Teacher 1994: Stroudsburg Middle School, Long Term Substitute Earth & Space Science
	Salary:	B, Step 1: \$44,063 (prorated)
	Replace:	Jacob Percey
	Effective Date:	TBD

Approval of Agenda item #8.C. – Hiring of Professional Staff Substitute (pending receipt of required paperwork):

1.	Name:	Marcie Mulligan
	Education Level:	BA: Political Science & History
	Undergraduate School:	Cedar Crest College
	Certificate:	06 Emergency Permit
	Salary:	\$110.00 per diem
	Effective Date:	February 18, 2020

Approval of Agenda item #8.D. – Hiring of Support Staff Substitutes (pending receipt of required paperwork):

	Name	Position	Salary	Effective Date
1.	Amanda Campbell	Food Service Employee Monitor Secretary	\$10.14 per hour \$9.15 per hour \$11.47 per hour	TBD
2.	Angella Johnson	Food Service Employee Monitor Secretary	\$10.14 per hour \$9.15 per hour \$11.47 per hour	TBD
3.	Amy Strausser	Food Service Employee	\$10.14 per hour	TBD

Approval of Agenda item #8.E. – Addition to Current Assignment:

	Name	Position	Salary	Effective Date
1.	Marie Ciociola	Substitute Secretary	\$11.47 per hour	February 17, 2020

Approval of Agenda item #8.F. – Salary Adjustment:

1.	Name:	Lucann Burke
	Position:	Food Service Employee
	Date Approved:	January 23, 2020
	Approved Salary:	\$12.20 per hour
	Correct Salary:	\$11.78 per hour

Approval of Agenda item #8.G. – Supplemental Contracts: Athletic Non-Coaching (pending receipt of required paperwork):

	Name	Sport	Position	Salary
1.	Joseph Bush	Girls Lacrosse	Varsity Scorebook Keeper JV Scorebook Keeper	\$40.00 per event \$30.00 per event
2.	Joan Toolan	Boys Lacrosse	Varsity Clock Operator JV Clock Operator	\$40.00 per event \$35.00 per event
3.	Joan Toolan	Girls Lacrosse	Varsity Clock Operator JV Clock Operator	\$40.00 per event \$35.00 per event
4.	Jane Cadotte	Track & Field	Judge	\$35.00 per event
5.	Jane Cadotte	Track & Field	Timer	\$35.00 per event
6.	Carol Priebe	Track & Field	Judge	\$35.00 per event
7.	Robbin Serfass	Track & Field	Timer	\$35.00 per event
8.	Shannon Mackes	Track & Field	Statistician	\$48.00 per event
9.	Diane DeBarry	Track & Field	Judge	\$35.00 per event
10.	John Gesiskie	Track & Field	Judge	\$35.00 per event
11.	Caitlin Simpson	Track & Field	Judge	\$35.00 per event
12.	Lori Bray	Track & Field	Announcer	\$40.00 per event
13.	Erin Denmon	Football (2019 Football Season)	Stadium Manager	\$21.00 per hour

Approval of Agenda item #8.H. – Supplemental Contracts: Non-Athletic (pending receipt of required paperwork):

	Name	Position	Level	Salary
1.	Danielle Unger	Fall School	15 hours /.5 credit course	\$868.75
2.	Talitha Graham	Fall School	15 hours /.5 credit course	\$868.75

Approval of Agenda item #8.I. – Sabbatical:

	Name	Position	Building	Semester(s)
1.	Debra Stewart	Teacher	PVHS	2 nd Semester of 2019-2020 School Year

Approval of Agenda item #8.J. – Family and Medical Leave:

	Name	Position	Building	Number of Days	Dates
1.	Jane Foust	Paraprofessional Associate	PVES	One and one-half (1½)	November 8, 2019 (1) and November 11, 2019 (½)
2.	Randy Hinton	Teacher	PVMS	One (1)	January 31, 2020
3.	Janice Honey	Health Room Technician	PVIS	Ten (10)	January 17, 2020 – January 31, 2020
4.	Keith Kuehner	Maintenance	District	Twenty-five (25)	January 20, 2020 – February 21, 2020
5.	Barbara Kuntzman	Custodian	PVMS	Eight (8)	November 25, 2019, December 1, 2019, December 27, 2019, December 30, 2019, January 2 – 3, 2020 and January 9 – 10, 2020
6.	Tierney Myers	Teacher	PVMS	Six (6)	January 3, 2020, January 9, 2020 – January 15, 2020

Approval of Agenda item #8.K. – Rescind Family and Medical Leave:

	Name	Position	Building	Number of Days	Dates
1.	Jane Foust	Paraprofessional Associate	PVES	One (1)	December 11, 2019

Approval of Agenda item #8.L. – Extension of Unpaid Leave:

	Name	Position	Building	Dates
1.	Angela Pachuta	Teacher	PVIS	March 6, 2020 – on or about March 24, 2020 (beginning of 4 th marking period)

Approval of Agenda item #8.M. – Leaves Without Pay:

	Name	Position	Building	Number of Days	Dates
1.	Tabitha Barnes	Food Service Employee (PT)	PVES	One (1)	January 14, 2020
2.	Carol Bastos	Paraprofessional Associate (FT)	PVIS	Five (5)	January 16, 2020 – January 17, 2020, January 24, 2020, January 29, 2020 and January 30, 2020
3.	Georgia Fernicola	Paraprofessional Associate (PT)	PVES	Two (2)	January 6, 2020 – January 7, 2020
4.	Joann Gantt	Monitor	PVIS	One (1)	January 27, 2020
5.	Evelyn Garced	Monitor	PVMS	Five (5)	January 15, 2020 – January 22, 2020
6.	Stephanie Green	Monitor	PVES	One (1)	January 3, 2020
7.	Kelly Heller	Food Service Employee (PT)	PVES	Three (3)	November 7, 2019, January 14, 2020 and January 15, 2020
8.	Leslie Jacobson	Paraprofessional Associate (PT)	PVIS	Four (4)	January 13, 2020, January 14, 2020, January 27, 2020 and February 3, 2020
9.	Robert Madsen	Paraprofessional Associate (FT)	PVHS	One (1)	January 16, 2020

10.	Maritza Martley-Boasci	Monitor	PVIS	One (1)	January 13, 2020
11.	MiChelle Palmer	Monitor	PVHS	Three (3)	January 21, 2020, January 28, 2020 and February 7, 2020
12.	Crystal Rivera	Monitor	PVIS	Two (2)	January 29, 2020 and January 30, 2020
13.	Jodi Swanson	Monitor	PVIS	Two (2)	December 6, 2019 and January 24, 2020
14.	Dolores Walsh	Monitor	PVHS	Two (2)	January 10, 2020 and January 24, 2020

Approval of Agenda item #8.N. – Resignations:

	Name	Position	Effective Date
1.	Joanne Brennan*	Registration Secretary	February 21, 2020
2.	Joanne Doerbecker	Substitute Health Room Technician	June 30, 2019
3.	Stephanie Havansky*	Monitor @ PVHS	February 13, 2020
4.	Keri Lawrence	Substitute Health Room Technician and Substitute Paraprofessional Associate	June 30, 2019
5.	Tiffany Sobiech	Substitute Teacher	February 3, 2020

* Would like to remain on substitute list.

Approval of Agenda item #8.O. – Terminations: Failure to complete required paperwork after multiple attempts to contact:

1.	20200213-1
2.	20200213-2 - Removed
3.	20200213-3

ROLL CALL: 8-0 CARRIED

ADDENDUM: HUMAN RESOURCES: Dr. John T. Burrus

Mrs. Kresge motioned, seconded by Mr. Burger to approve Addendum item #9.A. – Personnel Addendum Items.

Approval of Addendum item #9.B. – Hiring of Professional Staff Long Term Substitute (pending receipt of required paperwork):

1.	Name:	Taryn Tillou
	Position:	Special Education Teacher
	Building:	PVES
	Education Level:	MS
	Undergraduate School:	Millersville University
	Graduate School:	East Stroudsburg University
	Certificate:	Instructional I: Elementary K-6 Instructional I: Special Education N-12
	Experience:	2010-2019: Pleasant Valley School District, Substitute
	Salary:	B, Step 1: \$44,063 (prorated)
	Replace:	Dawn Wisser
	Effective Date:	February 14, 2020

Approval of Addendum item #9.C. – Hiring of Professional Staff Substitutes (pending receipt of required paperwork):

1.	Name:	Courtney Hillock
	Certificate:	06 Emergency Permit
	Experience:	2019-present: Pocono Mountain School District, Substitute Teacher 2016-2019: POLY Returnee Institute, Teacher
	Salary:	\$110.00 per diem
	Effective Date:	February 18, 2020
2.	Name:	Dorothy Potts
	Certificate:	06 Emergency Permit
	Experience:	2012: Colonial IU20, Substitute Teacher
	Salary:	\$110.00 per diem
	Effective Date:	TBD

Approval of Addendum item #9.D. – Hiring of College Students as Professional Staff Day-to-Day Substitutes (pending receipt of required paperwork):

1.	Name:	Zachery Nekich
	College Attending:	East Stroudsburg University
	Salary:	\$110.00 per diem
	Effective Date:	TBD
2.	Name:	Kierstin Saeger
	College Attending:	East Stroudsburg University
	Salary:	\$110.00 per diem
	Effective Date:	TBD

Approval of Addendum item #9.E. – Family and Medical Leave:

	Name	Position	Building	Number of Days	Dates
1.	Barbara Arroyo	Teacher	PVHS	One (1)	February 3, 2020
2.	Kacey Schaeffer	Teacher	PVES	Thirty-two (32)	March 16, 2020 – May 1, 2020

Approval of Addendum item #9.F. – Leave Without Pay:

	Name	Position	Building	Number of Days	Dates
1.	Amy Crilley	Paraprofessional Associate (PT)	PVES	One (1)	January 9, 2020
2.	Robert Ferguson	Security (PT)	District	Three (3)	February 5, 2020 – February 7, 2020
3.	Georgia Fernicola	Paraprofessional Associate (PT)	PVES	One (1)	February 3, 2020
4.	Allison Hoak	Paraprofessional Associate (PT)	PVES	One (1)	February 14, 2020
5.	Robert Madsen	Paraprofessional Associate (FT)	PVHS	Seven (7)	January 24, 2020, January 27, 2020, January 28, 2020 (½), January 30, 2020 (½), January 31, 2020 – February 5, 2020
6.	Brian Mucklin	Security (PT)	District	One (1)	February 8, 2020
7.	Kimberly Tinker	Paraprofessional Associate (PT)	PVES	One (1)	February 3, 2020

Approval of Addendum item #9.G. – Rescind Leave Without Pay:

	Name	Position	Building	Number of Days	Dates
1.	Allison Hoak	Paraprofessional Associate (PT)	PVES	Four (4)	October 1, 2019, October 9, 2019 and December 5, 2019

Approval of Addendum item #9.H. – Resignations:

	Name	Position	Effective Date
1.	Branden Lee	Substitute Paraprofessional Associate	February 6, 2020
2.	Amy Shonk	Substitute Teacher	February 10, 2020
3.	Mackenzie Caffrey	JV Softball Coach	February 6, 2020
4.	Victoria Collins	Substitute Teacher	February 7, 2020

Approval of Addendum item #9.I. – Intramural Advisors:

1.	Club/Activity:	Volleyball
	Advisor:	John Gesiskie
	Co-Advisor:	Kathleen Gesiskie
	Volunteer:	Drew Dymond
	Volunteer:	Katie Frankunas

Dates:	March 3, 2020 – June 4, 2020, June 22, 2020 – June 24, 2020
Day(s):	Tuesday and Thursday
Times:	5:45 PM – 8:15 PM
Building:	PVMS and PVHS
Stipend:	\$1,240.00

ROLL CALL: 8-0 CARRIED

CURRICULUM/STAFF DEVELOPMENT: Mrs. Donna Yozwiak –

Mr. Peeters motioned, seconded by Mr. Kresge to approve Agenda item #10.A. – Curriculum/Staff Development Items:

Approval of Agenda item #10.B. – PVE Discard Donation Proposal; PVE Library Discard List, per attached.

Approval of Agenda item #10.C. – The following field trip:

1.	Organization/Grade	9-12
	Teacher(s) Involved	Barbara Arroyo
	Destination	Easton Area High School
	Purpose	Spring Reading Challenge Competition
	Date(s)	04/16/2020
	District Buses Needed (#)	Yes, 1
	Cost Per Student	\$0
	Cost for District	None

Prior to roll call vote, Mrs. Jecker asked for clarification as to some library books being discarded because of being misleading and inaccurate. Dr. Brennan will get back to her with clarification. With regard to field trip request forms, Mrs. Jecker suggested we need to include costs for buses needed, costs to students, etc. in order to keep track of expenses. Mrs. Yozwiak stated that we should know the number of students and chaperons as well. Ms. Greggo questioned an item contained in the Curriculum Report with regard to teacher leaders at PVE which Dr. Mowrer Benda addressed.

ROLL CALL: 8-0 CARRIED

Agenda item #10.D. – The Curriculum Report was provided for informational purposes.

PUPIL SERVICES: Mr. Alfred J. Kise – No report.

OPERATIONS SERVICES: Mr. William Gasper

Mr. Kresge motioned, seconded by Mr. Burger to approve Agenda item #12. – Operational Items:

Approval of Agenda item #12.A. – Facility Usage Requests:

1.	Organization	EDP Soccer – Pocono Cup Soccer Tournament
	Facility Requested	MS Soccer, Varsity Soccer, Varsity Soccer/Lacrosse, MS Football, Stadium Field, MS Field Hockey
	Purpose	Soccer Tournament
	Dates/Times	Saturday and Sunday: May 23, 2020 – May 24, 2020 July 11, 2020 – July 12, 2020 July 18, 2020 – July 19, 2020 7:00 am – 7:00 pm
	Requestor	Ashley Wells
	Attendance	600
	Tuition	N/A
	Fee by District	Class 4- All Appropriate Fees Apply
2.	Organization	Girls on the Run
	Facility Requested	PVE outside run/walking area, PVE Gym (weather location)
	Purpose	Running/walking program
	Dates/Times	March 2, 2020 through May 15, 2020 Tuesday's & Thursday's 4 pm-5:30 pm 3/3/2020, 3/5/2020, 3/10/2020, 3/12/2020, 3/17/2020, 3/19/2020, 3/24/2020, 3/26/2020, 3/31/2020, 4/2/2020, 4/7/2020, 4/9/2020, 4/14/2020, 4/16/2020, 4/21/2020, 4/23/2020, 4/28/2020, 4/30/2020, 5/5/2020, 5/7/2020, 5/12/2020, 5/14/2020

	Requestor	Alison Fennel
	Attendance	23
	Tuition	N/A
	Fee by District	Class 3- All Appropriate Fees Apply
3.	Organization	Girls on the Run
	Facility Requested	PVI outside run/walking area, PVI Gym, Auxiliary Gym (weather location)
	Purpose	Running/walking program
	Dates/Times	March 10, 2020 through May 14, 2020 Tuesday's & Thursday's 4 pm-5:30 pm 3/10/2020, 3/12/2020, 3/17/2020, 3/19/2020, 3/24/2020, 3/26/2020, 3/31/2020, 4/2/2020, 4/7/2020, 4/9/2020, 4/14/2020, 4/16/2020, 4/21/2020, 4/23/2020, 4/28/2020, 4/30/2020, 5/5/2020, 5/7/2020, 5/12/2020, 5/14/2020
	Requestor	Tina Keppel
	Attendance	30
	Tuition	N/A
	Fee by District	Class 3- All Appropriate Fees Apply
4.	Organization	PVYA Girls Lacrosse
	Facility Requested	PVMS Old Gym, cafeteria
	Purpose	LaxFest - Annual Program Kick-off
	Dates/Times	Sunday, March 22, 2022 11:00 am-3:30 pm
	Requestor	Beth Green
	Attendance	115
	Tuition	N/A
	Fee by District	Class 3- All Appropriate Fees Apply
5.	Organization	PV Bruins Wrestling
	Facility Requested	PVI Cafeteria & Stage
	Purpose	End of season banquet
	Dates/Times	Friday, February 28, 2020 4:00 pm-9:30 pm
	Requestor	Kristen Pierri
	Attendance	225
	Tuition	N/A
	Fee by District	Class 3- All Appropriate Fees Apply

ROLL CALL: 8-0 CARRIED

Agenda item #12.B. – Informational: District Events February 14, 2020 through February 27, 2020 was provided.

ADDENDUM – OPERATIONS SERVICES: Mr. William Gasper

Mrs. Jecker motioned, seconded by Mr. Burger to approve Addendum item #13.A. – Addendum to Operations Items:

Approval of Addendum item #13.B. – Architectural Drawings for Softball Dugouts: DEI Engineering to create architectural seal drawings at a cost of approximately \$500.00.

Approval of Addendum item #13.C. – A/C Unit for Polk File Room: CHE Mechanical will install A/C unit for Polk file room at a cost of \$9,200.

Approval of Addendum item #13.D. – RFP for PVI domestic hot water heaters and to solicit bids.

Prior to roll call vote, Mrs. Jecker expressed concern about Agenda item #13.C. and suggested holding off on this item. She recommended using other rooms that are air conditioned for the purpose of files. Lengthy discussion was held and Mr. Peeters commented that he agrees with Mrs. Jecker in the interest of saving money. Dr. Brennan commented about concern with preservation of the files as well as for the people who work in that area and with the design of Polk and staff in place, that room has been identified as the file room. Mr. Burger commented that having files consolidated in one place is the better option. In response to Mrs. Yozwiak's question about requirements, Mr. Kise stated that special education files must be secured in a locked confidential area and as stated by Mrs. Kresge, this recommendation was contained in the audit. Continued discussion was held about other

options and requirements. A question about the length of time special education files are to be kept was addressed by Mr. Fitzgerald. The following action was taken:

ROLL CALL: 7-1 CARRIED

Voting No: Mrs. Jecker; Voting No on Agenda item #13.C.: Mrs. Jecker, Mr. Zacharias, Mr. Peeters 5-3 CARRIED

BUSINESS MANAGEMENT: Mrs. Susan Famularo

Mrs. Jecker motioned, seconded by Mr. Burger to approve Agenda item #14.A. – Business Management Items:

Approval of Agenda item #14.B. – Cafeteria Fund per attached.

1. Cafeteria Accounts Payable for February 13, 2020 – Total amount \$40,145.00.
2. Cafeteria Fund – Asset Cost Summary – January 2020

Approval of Agenda item #14.C. –The following contracts as attached:

1. Colonial Intermediate Unit #20 - Colonial Intermediate Unit 20 will provide Regional Wide Area Network (RWAN) - Internet Services to the Pleasant Valley School District. Cost: \$2,059.79 per month and shall not exceed \$247,174.80. This contract is in effect from July 1, 2020 through June 30, 2030.
2. Colonial Intermediate Unit #20. Total costs not to exceed \$22,055.88. To provide an associate teacher for direct, one-on-one services at the following locations: Stroudsburg Junior High School - Physical Support. This contract will be in effect from January 17, 2020, through the end of the 2019-2020 school year.

Approval of Agenda item #14.D. – Fundraisers:

1. PVHS - LEO Club - Sensory Friendly EGGstravaganza - for children with special needs and their family. Saturday, April 4, 2020
2. PVHS - Student Council - Be You Dress Down Day - Friday, April 3, 2020
3. PVHS - Scrivener Club - Stall Day for Mini-Thon - Wednesday, March 4, 2020

Approval of Agenda item #14.E. – Authorization for Fox Rothschild LLP to enter into an agreement for the property located at 924 Weir Lake Road in Chestnuthill Township and further identified as Parcel ID 02.9.1.49 setting the assessment of the property at \$8,425,000 for tax year 2020 (school tax year 2020-21) and for each subsequent tax year until a change in the property's assessment pursuant to applicable law.

Approval of Agenda item #14.F. – School District Representatives for the following Commissions: MCTCC (Monroe County Tax Collection Commission):

Representative: Stacy Stair
Alternate: Susan Famularo
Term: January 1, 2020 to December 31, 2020

Approval of Agenda item #14.G. – 2019-2020 Budget Transfers, per attached.

Approval of Agenda item #14.H. – Denial of request for 10% penalty refund for 2019 taxes for taxpayer for Parcel Number 13/8B/1/41.

Prior to roll call vote, Mrs. Jecker expressed concerns about Agenda item #14.C.3. as to costs and time frame of the contract. Dr. Brennan will get back to the Board with clarification on this item. Mr. Fitzgerald suggested removing the item from the agenda and it was agreed to with no objection. Mrs. Jecker also questioned Agenda item 14.D.3. expressing concern about taking away educational time and therefore cannot support it.

ROLL CALL: 8-0 CARRIED

Voting No on Agenda item #14.D.3.: Mrs. Yozwiak, Mr. Kresge, Mrs. Jecker, Mr. Peeters, Ms. Greggo, Mr. Zacharias 2-6 NOT CARRIED

Agenda item #14.I. – Informational: District Student Activity Accounts as attached:

Beginning Balance January 1, 2020: \$239,632.00
Receipts: \$33,513.20
Expenditures: \$20,489.22
Ending Balance January 31, 2020: \$252,655.98

ADDENDUM – BUSINESS MANAGEMENT: Mrs. Susan Famularo

Mr. Peeters motioned, seconded by Mr. Zacharias to approve Addendum item #15.A. – Addendum – Business Management items:

Approval of Addendum item #15.B. – Fundraisers:

- 1. PVHS - Improv Club - Improv show to benefit Minithon - 2/21/2020 (Snow date: 2/28/2020) 5:00-7:00 PM.

Approval of Addendum item #15.C. – The following contracts per attached:

- 1. Siemens - Siemens Insight to Desigo CC Migration - Building Control System Cost: \$56,724.00
- 2. Cardiac Science - 17 AED's with annual service per AED. 6 Months contract terms: 1/1/2020 - 6/30/2020 Cost: \$2,673.25
- 3. Cardiac Science - 17 AED's with annual service per AED. 3 year contract terms 7/1/2020 - 6/30/2023 Cost: \$16,039.50

Approval of Addendum item #15.D. – Ground Lease Renewal Agreement

Approval is requested for a one (1) year renewal of the Ground Lease Agreement between Pleasant Valley School District and J.R.M Borger Brother Farms. Rental Charge to Farmer: \$500.00. The term of the agreement will be April 1, 2020 to March 31, 2021.

ROLL CALL: 8-0 CARRIED
Abstained on Addendum item #15.D.: Mr. Burger 7-0-1 CARRIED

SOLICITOR: Mark Fitzgerald, Esq. – Mr. Fitzgerald suggested that the Board keep an eye on House Bill #1069 which is pending and includes modifications to the Sunshine Act specific to agenda development for municipalities and school entities. He said that the concern is that it would slow down the ability to add items within a 24-hour window before a public meeting which could become a significant issue with school entities and how they do business.

PLEASANT VALLEY SCHOOL DIRECTORS:

Mrs. Kresge requested an update on the medicine cabinet and Dr. Brennan stated that a recommendation will possibly be on the next Board meeting agenda.

Mrs. Yozwiak announced that the next Board meeting is scheduled for February 27th at 7:00 PM.

PLEASANT VALLEY CITIZENS (non-agenda items): None.

ADJOURNMENT

There being no further business to come before the Board, Mr. Zacharias motioned, seconded by Mr. Kresge to adjourn the meeting at 8:56 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting:
February 27, 2020 @ 7:00 PM