

PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

Minutes of the September 12, 2019 Board of Education Meeting

Board Approved 9-26-19

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on September 12, 2019 and called to order by President Susan Kresge, at 7:00 PM. The Pledge of Allegiance was led by Mr. Norm Burger followed by a moment of silence. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheadsville, PA 18322.

Roll Call – School Board Recorder: Ms. Debra Duff

School Board members in attendance: Susan Kresge, President, Donna Yozwiak, Vice President, Bob Serfass, Russell Gould, Len Peeters, Dan Wunder, Kenneth Cocuzzo, Laura Jecker, Treasurer, Delbert Zacharias.

Administrative staff in attendance: Joshua Ziatyk, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Stacy Stair, Administrative Assistant to the Business Manager, Marcia Taylor, Accountant, Lee Lesisko, Director of Technology, William Gasper, Director of Operations, Susan Mowrer Benda, Director of Curriculum & Instruction.

School Solicitor in attendance: Mark Fitzgerald, Esq.

Notification of Executive Session: Ms. Kresge announced that an executive session was held on September 12, 2019 immediately prior to the regularly scheduled meeting for purposes of personnel matters including, but not limited to, performance and/or discipline; negotiations; and legal issues. Ms. Kresge further announced that an executive session will be held immediately following this meeting.

BOARD MEETING AGENDA APPROVAL

Ms. Yozwiak motioned, seconded by Ms. Jecker to approve the Board Meeting Agenda for September 12, 2019.

VOICE VOTE: 9-0 CARRIED

President Kresge announced the meeting procedures which were attached to the agenda. She welcomed those present and provided the opportunity for Pleasant Valley citizens to comment on agenda items with a limit of three minutes.

Pleasant Valley Citizens: None.

SECRETARY'S REPORT: Ms. Susan Famularo, Board Secretary

Ms. Yozwiak motioned, seconded by Mr. Zacharias to approve the minutes of the Board of Education Meeting held on August 22, 2019.

VOICE VOTE: 9-0 CARRIED

The Minutes of the Buildings & Grounds Meeting held on August 12, 2019 were attached to the agenda for informational purposes.

TREASURER'S REPORT: Ms. Laura Jecker

Mr. Peeters motioned, seconded by Mr. Serfass to approve Agenda item #3.

#3.A – Accounts Payable, as attached:

Approval of #3.B. Accounts Payable – Manual checks August 1, 2019 through August 31, 2019

Approval of #3.C. Accounts Payable – Manual checks PSDLAF August 1, 2019 through August 31, 2019

Approval of #3.D. Accounts Payable – September 12, 2019

Approval of #3.E. Accounts Payable – Courtyard Gardens – September 12, 2019

#3.F. – Financial Statements for August 2019, as attached:

Approval of #3.G. Trial Balance/Financial Statement August 2019

Approval of #3.H. Asset Cost Summary August 2019

Approval of #3.I. Condensed Board Summary/Expenditures and Revenues August 2019.

ROLL CALL: 9-0 CARRIED

Agenda item #3.J. - The Accounts Payable approved at the August 22, 2019 Board of Education meeting was attached to the agenda for informational purposes.

UNFINISHED BUSINESS

Solicitor: Mark Fitzgerald, Esq. – None.

Other: Ms. Yozwiak questioned the status of the golf cart previously discussed. Mr. Ziatyk stated that the golf cart is on site and is functioning. Mr. Gasper will provide information with regard to the purchase of a new golf cart at the Property Committee and Buildings and Grounds Meetings. Ms. Yozwiak further questioned the status of installation of cameras at the high school D wing and Mr. Gasper said it is in process. Ms. Yozwiak questioned if the Board will be receiving 2019 yearbooks which Mr. Ziatyk will get back to her with the answer.

Ms. Kresge opened discussion about the possibility of a new position titled Assistant to the Superintendent of Operations and stated that the Board is in receipt of a draft job description, position description, and organizational chart. Mr. Peeters expressed that he is of the opinion that this is not the time for hiring a new administrator. He spoke of our responsibility to the taxpayers and suggested the possibility of revisiting this next year. Ms. Yozwiak stated that she has reviewed the current enrollment numbers and as of today the enrollment is 4952 students which is 100 less students than last year at this time and that we should look carefully at spending. She also expressed the desire to make a decision based on data. Mr. Wunder stated that this position does not affect enrollment but solves the problem and makes the system operate better. Mr. Cocuzzo stated that the money is already in the budget and will not affect taxes. He summarized the responsibilities of this position and suggested moving forward with a vote. Further discussion was held regarding the needs and fiscal responsibilities associated with this position including the possibility of renaming it as a director position as suggested by Ms. Yozwiak. Mr. Cocuzzo addressed this suggesting that the title of superintendent commands a better type of applicant. Ms. Kresge and Mr. Ziatyk discussed the suggestion of possibly making it a director position and that the position requires responsibilities to oversee directors in place and to maintain accountability. Mr. Ziatyk stated that as a whole there are pieces of the operations in the District that we need to pay attention to and this position would fill those needs. Mr. Serfass expressed his desire to move forward. Ms. Jecker expressed her position that there are too many administrators and would like to see more of a balance. Ms. Yozwiak expressed her opinion that it might be better to wait since a search for a new superintendent will be taking place and perhaps that person would wish to realign the administration. Discussion was held regarding pros and cons of acting now or waiting to make a decision about approving advertisement of this position.

Mr. Wunder motioned, seconded by Mr. Cocuzzo to approve the position of Assistant to the Superintendent of Operations and its job description as outlined; and to authorize the administration to advertise for said position.

Ms. Kresge provided an opportunity for Pleasant Valley citizens to comment on this issue since it is a new agenda item.

Ms. Tracey Jacobi, Chestnuthill Township, expressed her concern about a decrease in enrollment and its impact on the budget. She stated that her opinion is that there are too many administrators and suggested that research be done with surrounding districts with regard to their number of administrators.

There being no further Pleasant Valley citizens wishing to comment, the following action was taken:

ROLL CALL: 5-4 CARRIED
Voting No: Ms. Jecker, Ms. Yozwiak, Mr. Zacharias, Mr. Peeters

Ms. Jecker questioned a line item in the budget concerning \$1,000 for the treasurer and her desire to earmark that money for another area. Mr. Fitzgerald will advise the Board at a later time on the authority to do so without full Board approval.

NEW BUSINESS

Monroe Career & Technical Institute: Ms. Laura Jecker – Ms. Jecker reported on the JOC meeting held on September 9th:

1. Mrs. Kresge provided the board with an update on the HVAC and propane generator projects. Both projects are nearing completion and both have come in under budget. MCTI will be receiving money back.

2. The roof is in need of repair. D Huey is working on specs and will provide them to the JOC at the October meeting. The roof project would be broken into 3 phases with the first phase to begin next summer after school gets out. The project would take three years to complete.
3. Skills USA Ambassadors have been selected for the 2019-2020 school year and will go onto the Ambassador Training and Professional Development Conference at Camelback Resort.
4. The following students from Pleasant Valley will be representing MCTI- Nicole Kuehner, Deven Venegas and Storm Fernandez.
5. Senator Scavello was unable to attend the meeting to provide the JOC with an update on the Comprehensive school funding but is planning to attend the October meeting.
6. The next JOC meeting is scheduled for October 7th at 7:00 PM.

Colonial IU #20: Mr. Daniel Wunder – Mr. Wunder reported on the meeting held on August 28, 2019. The Board accepted 70 resignations, 121 appointments, 15 contracts for service and 2 leaves of absence. Also, the board approved 15 additions to the list of substitute teachers and substitute associate teachers as well as approved 15 job status changes. In addition, Mr. Wunder reported that the IU Board approved the Special Education contracts with the serving districts, with Pleasant Valley's contract in the amount of \$2,158,646.00 and six higher amounts contracted. Also, he reported the transportation challenges the IU faces and that the Board authorized the administration to do what is necessary in order to get transportation issues resolved. Lastly, Mr. Wunder stated that Pleasant Valley Intermediate School and Pleasant Valley Middle School had teams participate in the Junior Tech Leaders Program. He stated that the article about this program is contained in *The Twenty* newsletter which was provided to the Board.

PSBA Legislative Liaison Report: Ms. Kresge – Ms. Kresge stated that PSBA is announcing two additional new services. PSBA will be introducing a Crisis Communications Support system designed to provide school boards and superintendents with 24/7 access to live-time consultation and communications services. In addition, Ms. Kresge stated that PSBA has taken steps to enhance our presence on Capitol Hill in Washington, DC. More information will follow on these matters.

Curriculum Committee: Ms. Kresge – Ms. Kresge reported on the meeting held on September 6th and reviewed the updates that were provided at that meeting including:

- Full day kindergarten number is now at 309.
- PLTW – one course in engineering and one in computer science. Planning continues for the biomedical pathway for next year and Dr. Mowrer Benda is in the process of writing a grant for the engineering pathway.
- STREAM updates for each building was provided.
- Co-teaching – teams will meet in November.
- Math Pilot – 1st – 5th grades piloting Ready Math encompassing 10 teachers).
- Units of Study – Dee Kloss will be here 9-16 and 9-17 (K-2 and grades 3-6 have added the writing piece this year).

New items presented at the meeting:

- Dr. Mowrer Benda presented the Professional Development Plan to support to integration of technology in the District.
- Training was held on August 14th for Department Chairs and Curriculum Leaders.
- Career Pathways – program of studies will undergo some restructuring.
- Curriculum renewal is continuing this year for music, science and ELA.
- Dr. Mowrer Benda presented an action plan for 1 to 1 technology integration task force.

Ms. Kresge stated that the next Curriculum Committee meeting is scheduled for October 8th. Ms. Kresge also said that she will provide the Board with packets of information at the Buildings and Grounds meeting. Ms. Yozwiak questioned enrollment numbers for the project Lead the Way classes. Dr. Mowrer Benda said that there are 15 and 20 in each class.

Finance Committee: Mr. Peeters – Mr. Peeters reported on the meeting held on September 12th with the following items discussed:

- The 2019-2020 Budget – due to the presidential election, the primary election date is April 28, 2020 which requires approval of the preliminary budget one month earlier. The Proposed Final Budget must be approved by May 31, 2020 and the Final Budget must be approved by June 30, 2020. The budget timeline will be distributed at the next Buildings and Grounds meeting.
- The Senior Citizens Tax Rebate resolution was reviewed and will be discussed at the Buildings and Grounds meeting.
- The 2019-2020 Budget transfers were reviewed.

Mr. Peeters stated that the next Finance Committee meeting will be held on November 7th.

Athletic Committee: Mr. Gould – Mr. Gould stated that everything is up and running and the new director is doing a great job.

Property Committee: Mr. Kenneth Cocuzzo – Mr. Cocuzzo stated that the next meeting is scheduled for September 16th.

Policy Committee: Ms. Donna Yozwiak – Ms. Yozwiak stated that the next meeting is scheduled for September 16th.

SUPERINTENDENT-REPORT/REQUESTS: Mr. Joshua Ziatyk, Assistant to the Superintendent

Ms. Jecker motioned, seconded by Ms. Yozwiak to approve Agenda item #6.:

Approval of Agenda item #6.A. – The following policy as attached:

- Policy #229 Student Fundraising

ROLL CALL: 9-0 CARRIED

Mr. Ziatyk took this opportunity to thank teachers, staff members, and administration for their hard work in preparation for the new school year. He thanked the Board of Directors for supporting the administration’s recommendations for programs and initiatives. In addition, he took this opportunity to thank the families who entrust us with their children, as well as a thank you to all students for the energy they bring to the school.

Agenda item #6.B. – The enrollment report for September 2019 was attached for informational purposes.

HUMAN RESOURCES: Dr. John T. Burrus

Mr. Serfass motioned, seconded by Ms. Yozwiak to approve agenda item #7.A. – Human Resources Items as follows:

Approval of Agenda item #7.B. – Hiring of Professional Staff - Pending Receipt of Required Paperwork:

1.	Name:	Kerilyn Klamerus
	Position:	School Counselor
	Building:	PVIS
	Education Level:	BA: Psychology MA: School Counseling & Clinical Counseling
	Undergraduate School:	Salisbury University
	Graduate School:	Centenary College
	Certificate:	School Counselor PK-12
	Experience:	2018-present: East Stroudsburg Area School District, School Counselor 2018: Stroudsburg Area School District, School Counselor (LTS) 2018: East Stroudsburg Area School District, Day-to-Day Substitute 2017-2018: East Stroudsburg Area School District, School Counselor (LTS)
	Salary:	M, Step 3: \$49,163
	Effective Date:	TBD

Approval of Agenda item #7.C. – Hiring of Professional Staff Substitutes – Pending Receipt of Required Paperwork:

1.	Name:	Jennifer Trotter
	Education Level:	BS: Psychology
	Undergraduate School:	Seton Hill University
	Certificate:	Emergency Permit
	Experience:	2002-2003: Derry Area School District, Substitute Teacher
	Salary:	\$110.00 per diem
	Effective Date:	TBD

Approval of Agenda Item #7.D. – Hiring of Long Term Professional Staff Substitutes - Pending Receipt of Required Paperwork:

1.	Name:	Karla Guell
	Position:	Spanish Teacher
	Building:	PVHS
	Education Level:	BS: English Teaching as a Foreign Language
	Undergraduate School:	Universidad Latina de Costa Rica
	Certificate:	Emergency Permit (certificate pending)
	Experience:	2014-2018: The National Training Institute, ESL Teacher 2012-2013: Centro Cultural Costarricense ESL Teacher 2012: Inlex/CA, Substitute Foreign Language Spanish Teacher 2012-2014: Compania Nacional de Fuerza y Luz, English

		Tutor 2011: Centro Educativo la Casita del Zapato, English Teacher
	Salary:	BS, Step 1: \$44063
	Effective Date:	August 26, 2019

Approval of Agenda item #7.E. – Hiring of Support Staff – Pending Receipt of Required Paperwork:

	Name	Position	Building	Salary	Effective Date	Replace
1.	Stephanie Havansky	Monitor	PVHS	\$10.89 per hour	September 16, 2019	N/A
2.	Kyle Nicholas	Maintenance	N/A	\$18.22 per hour	TBD	Christopher Merwine
3.	Carrie Ortiz	Monitor	PVHS	\$10.59 per hour	TBD	Sylvia Negron
4.	Randi Slamiak	Monitor	PVHS	\$10.59 per hour	TBD	Catherine Kurczeski

Approval of Agenda item #7.F. – Hiring of Support Staff Substitutes – Pending Receipt of Required Paperwork:

	Name	Position	Salary	Effective Date
1.	Helena Fritz	Food Service Employee Monitor	\$10.14 per hour 9.15 per hour	TBD
2.	Tanya Hartshorn	Secretary	\$11.47 per hour	TBD
3.	Diane Howard	Custodian Food Service Employee	\$10.38 per hour \$10.14 per hour	TBD
4.	Sandra Kirgiz	Food Service Employee Monitor	\$10.14 per hour \$9.15 per hour	TBD
5.	Debra LaBarre	Food Service Employee Paraprofessional Associate	\$10.14 per hour \$82.50 per diem	TBD
6.	Carrie Ortiz	Monitor	\$10.59 per hour (current employee)	TBD
7.	Randi Slamiak	Monitor Secretary Paraprofessional Associate	\$10.59 per hour (current employee) \$11.47 per hour \$82.50 per diem	TBD
8.	Jennifer Trotter	Paraprofessional Associate	\$82.50 per diem	TBD
9.	Crystal VanWhy	Food Service Employee Monitor Secretary	\$10.14 per hour \$9.15 per hour \$11.47 per hour	TBD

Approval of Agenda item #7.G. – Family Medical Leave:

	Name	Position	Building	Number of Days	Dates
1.	Vicki Camaerei	Payroll Specialist	Admin	Three (3)	August 20, 2019 (½), August 21, 2019 (½), August 22, 2019 (1), August 27, 2019 (½) and August 29, 2019 (½)
2.	Nicole Wood	Teacher	PVES	Sixteen (16)	August 20, 2019 – September 13, 2019

Approval of Agenda item #7.H. – Child Rearing:

	Name	Position	Building	Number of Days	Dates
1.	Justine Curcio	Teacher	PVHS	Eleven (11)	November 21, 2019 – December 10, 2019

Approval of Agenda item #7.I. – Resignations:

	Name	Position	Building	Effective Date
1.	Lori Bray	Paraprofessional Associate	PVHS	September 13, 2019

2.	Jessica Coffman	Paraprofessional Associate	PVIS	August 30, 2019
3.	Josephine Williams	Substitute Teacher	N/A	September 4, 2019

Approval of Agenda item #7.J. – Addition to Current Assignment:

	Name	Position	Salary	Start Date
1.	Angela Hill	Substitute Secretary	\$11.47 per hour	September 16, 2019
2.	Bethany Long	Substitute Secretary	\$11.47 per hour	September 16, 2019

Approval of Agenda item #7.K. – Change to Current Assignment:

1.	Name:	Cerina Bender
	Current Building:	PVMS
	Current Position:	Paraprofessional Associate
	New Building:	PVHS
	New Position:	Paraprofessional Associate
	Effective Date:	August 26, 2019
2.	Name:	Lydia Buck
	Current Building:	PVMS
	Current Position:	Paraprofessional Associate
	New Building:	PVHS
	New Position:	Paraprofessional Associate
	Effective Date:	August 26, 2019
3.	Name:	Robert Ferguson
	Current Building:	District
	Current Position:	Casual Security (substitute)
	New Building:	District
	New Position:	Part-Time Security
	Replace:	Kenneth Lursen
	Effective Date:	September 16, 2019
4.	Name:	Antonella Haines
	Current Building:	PVMS
	Current Position:	Paraprofessional Associate
	New Building:	PVHS
	New Position:	Paraprofessional Associate
	Effective Date:	August 26, 2019
5.	Name:	Lidia Lorens
	Current Building:	PVMS
	Current Position:	Paraprofessional Associate
	New Building:	PVHS
	New Position:	Paraprofessional Associate
	Effective Date:	August 26, 2019
6.	Name:	Melissa O'Keefe
	Current Building:	PVIS / PVES
	Current Position:	.75 / .25 ESOL
	New Building:	PVIS
	New Position:	ESOL
	Effective Date:	August 26, 2019
7.	Name:	Susan Rasely-Philipps
	Current Building:	PVMS / PVHS
	Current Position:	.50 / .50 ESOL
	New Building:	PVHS
	New Position:	ESOL
	Effective Date:	August 26, 2019
8.	Name:	Joan Toolan
	Current Building:	PVMS
	Current Position:	Paraprofessional Associate
	New Building:	PVHS
	New Position:	Paraprofessional Associate

Effective Date:	August 26, 2019
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Approval of Agenda item #7.L. – Supplemental Contracts: Athletic – Pending Receipt of Required Paperwork:

	Name	Sport	Position	Level	Salary
1.	Matthew Gould	Boys' Basketball	Jr. High Assistant	L6	\$4,050.00
2.	Robert Hahn	Boys' Basketball	Varsity Assistant	L2	\$4,900.00
3.	Jillian Janotti	Cheerleading	Jr. High Assistant	L1	\$2,112.00
4.	Christopher Jarrow	Girls' Basketball	Varsity Assistant	L6	\$5,450.00

Approval of Agenda item #7.M. – Supplemental Contracts – Athletic Non-Coaching – Pending Receipt of Required Paperwork:

	Name	Position	Salary
1.	Amanda Altemose	Drama Assistant Director - PVMS	\$1,617.00
2.	Catherine Britton	Volleyball Line Judge	\$35.00 per event
3.	Jane Cadotte	Ticket Taker / Sellers	\$36.00 per event
4.	Jane Cadotte	Football Chains	\$30.00 per event
5.	Holli Capricuso-Register	Track & Cross Country Judge / Timers	\$35.00 per event
6.	Holli Capricuso-Register	Time Clock Operator	Varsity: \$40.00 per event JV: \$30.00 per event Freshman/Jr. High: \$25.00 per event
7.	Scott Castone	Announcer	Varsity: \$40.00 per event JV: \$30.00 per event Freshman/Jr. High: \$25.00 per event
8.	Erin Denmon	Volleyball Line Judge	\$35.00 per event
9.	Gregory Duff	Scoreboard Operator	Varsity: \$40.00 per event JV: \$30.00 per event Freshman/Jr. High: \$25.00 per event
10.	Sheri Fallon	Advanced Placement Coordinator	\$700.00
11.	Vanessa Fego	Class Advisor – Junior Class	\$1,800.00
12.	Vanessa Fego	Stage Manager Assistant – PVHS	\$2,021.25
13.	Christopher Jarrow	Volleyball Line Judge	\$35.00 per event
14.	Kathleen Krall	Newspaper Advisor - PVMS	\$1,600.00
15.	Brandon Libro	Volleyball Line Judge	\$35.00 per event
16.	Alexandria Lucas	Drama Director – PVMS	\$2,310.00
17.	Karl Rentzheimer	Assistant Athletic Director	\$5,400.00
18.	Joan Toolan	Ticket Taker / Sellers	\$36.00 per event
19.	Jacqueline Tortora	Track & Cross Country Judge / Timers	\$35.00 per event
20.	Jacqueline Tortora	Ticket Taker / Sellers	\$36.00 per event
21.	Karen Voulo	Scoreboard Operator	Varsity: \$40.00 per event JV: \$30.00 per event Freshman/Jr. High: \$25.00 per event
22.	Karen Voulo	Ticket Taker / Sellers	\$36.00 per event

Approval of Agenda item #7.N. – Supplemental Contracts: Non-Athletic – Pending Receipt of Required Paperwork:

	Name	Position	Salary
1.	Sean Crosby	Technology Coordinator – PVIS	\$2,312.50
2.	Sean Crosby	AV Coordinator – PVIS	\$862.50
3.	Christie Doll	Technology Coordinator – PVES	\$1,156.25 (Split stipend)
4.	Christie Doll	AV Coordinator – PVES	\$431.25 (Split stipend)
5.	Michelle Herrmann	Technology Coordinator – PVES	\$1,156.25 (Split stipend)
6.	Michelle Herrmann	AV Coordinator – PVES	\$431.25 (Split stipend)
7.	James Igoe	AV Coordinator – PVMS	\$862.50
8.	Timothy McCutchan	Technology Coordinator – PVHS	\$2,312.50
9.	Craig Morris	AV Coordinator – PVHS	\$862.50

10.	Melissa Ruschak	Cyber Career Portfolio Developer	\$775.00
11.	Bobbi Shupp	Technology Coordinator – PVMS	\$2,312.50

ROLL CALL: 9-0 CARRIED
 Abstained on Agenda item #7.L.1.: Mr. Gould 8-0-1 CARRIED (Abstention form attached)

ADDENDUM - HUMAN RESOURCES: Dr. John T. Burrus

Mr. Serfass motioned, seconded by Mr. Gould to approve Addendum agenda item #8.A. – Human Resources Items as follows:
 Approval of Addendum item #8.B. – Hiring of Professional Staff Substitutes – Pending Receipt of Required Paperwork:

1.	Name:	Jamie Hewitt
	Education Level:	BS: History
	Undergraduate School:	East Stroudsburg University
	Certificate:	Instructional I: Social Sciences 7-12
	Experience:	2017-2019: Pocono Mountain School District, Substitute
	Salary:	\$110.00 per diem
	Effective Date:	TBD
2.	Name:	Matthew Natale
	Education Level:	BS: Early Childhood Education
	Undergraduate School:	East Stroudsburg University
	Certificate:	Instructional I: Grades PK-4 Instructional I: Grades 5-6
	Salary:	\$110.00 per diem
	Effective Date:	TBD
3.	Name:	Noel Carrington
	Education Level:	BA: Psychology MA: Education
	Undergraduate School:	Fairleigh Dickinson University
	Graduate School:	Fairleigh Dickinson University
	Certificate:	Emergency Permit
	Experience:	2018-present: East Stroudsburg School District, Substitute Teacher 2018-present: Stroudsburg Area School District, Substitute Teacher 2018-present: Pocono Mountain Area School District, Substitute Teacher
	Salary:	\$110.00 per diem
	Effective Date:	TBD
4.	Name:	Miriam Cuddy
	Education Level:	BA: Childhood Education MS: Literacy K-6
	Undergraduate School:	Hunter College
	Graduate School:	Hunger College
	Certificate:	Instructional I: Elementary K-6 Instructional I: Grades PK-4
	Experience:	2012-present: The Growing Place, PreK Counts Teacher 2010-2011: Pocono Mountain School District, Substitute Teacher 2010-2011: Pleasant Valley School District, Substitute Teacher 2008-2010: Building Blocks Learning Center, Day Care Director 2003-2008: New York Public School, Teacher
	Salary:	\$110.00 per diem
	Effective Date:	TBD
5.	Name:	Tara Marques
	Education Level:	BS: Elementary Education
	Undergraduate School:	University on Phoenix
	Certificate:	Instructional I: Grades PK-4
	Experience:	2019-present: Tracy Geist Therapy Services, Early Intervention Specialist

		2018-present: Lehigh Valley Children Centers, Pre-K Assistant Teacher 2017-2018: The Growing Place, Assistant Pre-K Counts Teacher
	Salary:	\$110.00 per diem
	Effective Date:	TBD
6.	Name:	Rachel Kresge
	Education Level:	BA: Historical Studies MA: History
	Undergraduate School:	Moravian College
	Graduate School:	University of North Carolina at Greensboro
	Certificate:	Instructional I: Social Studies
	Experience:	2019: Guilford County Schools, 2 nd Grade Teacher
	Salary:	\$110.00 per diem
	Effective Date:	TBD
7.	Name:	Jennifer Trapp
	Education Level:	BS: Secondary Education-Social Studies
	Undergraduate School:	Holy Family
	Certificate:	Emergency Permit
	Experience:	2019: Youth Services Agency, Social Studies Teacher 2018-2019: Youth Services Agency, Youth Adventure Mentor
	Salary:	\$110.00 per diem
	Effective Date:	TBD

Approval of Addendum item #8.C. – Tenure: The following professional staff have served Pleasant Valley School District for three (3) years and have been rated as satisfactory. By the provisions of the PA School Code, they are recommended for tenure.

1. Amanda Altemose
2. Rachel Below
3. Daniel Costenbader
4. Kelsey Deluise
5. Kristen Gschwend
6. Denise Keiling
7. Jodi Kresge
8. Kathleen Krall
9. Megan Mostellar
10. Sandra Reilly
11. Paige Saffioti
12. Kacey Schaeffer
13. Heather Smeraldo
14. Kelly Williams
15. Nicole Wood

Approval of Addendum item #8.D. – Resignations:

	Name	Position	Building	Effective Date
1.	Roxanne Altemose	Paraprofessional Associate *	PVMS	September 11, 2019
2.	Viviana Castillo	Monitor	PVMS	August 19, 2019
3.	AnnieMarie Fedorchak	Monitor **	PVIS	September 25, 2019
4.	Alison Jochen	Health Services Department Chairperson	K-12	September 7, 2019
5.	Stephanie Manhart	Substitute Teacher	N/A	September 6, 2019
6.	Anthony Marconi	Custodian	PVES	October 26, 2019
7.	David F. Piperato	Superintendent	District	on or before December 15, 2019

* Wants to be added as a substitute paraprofessional associate.

** Wants to remain as a substitute paraprofessional associate and secretary.

Approval of Addendum item #8.E. – Sabbatical Leave:

	Name	Position	Building	Semester(s)
1.	James Percey	Earth & Environmental Teacher	PVHS	2 nd of the 2019-2020 School Year

Approval of Addendum item #8.F. – Addition to Current Assignment:

	Name	Position	Salary	Start Date
1.	Sarah LaBar	Substitute Food Service Employee	\$10.14 per hour	September 16, 2019

Approval of Addendum item #8.G. – Hiring of Support Staff Substitutes – Pending Receipt of Required Paperwork:

	Name	Position	Salary	Effective Date
1.	Matthew Natale	Paraprofessional Associate	\$82.50 per diem	TBD

Approval of Addendum item #8.H. – Hiring of Professional Staff – Pending Receipt of Required Paperwork:

1.	Name:	Lauren Black
	Position:	Special Education Teacher
	Building:	PVMS
	Education Level:	BA: Graphic Design MS: Special Education K-12 M.Ed.: Curriculum and Instruction
	Undergraduate School:	Kutztown University
	Graduate Schools:	Queens College Moravian College
	Certificate:	Instructional II: Special Education PK-12 Instructional II: English 7-12 Instructional II: Reading Specialist PK-12
	Experience:	2006-2019: Easton Area School District, Special Education Teacher, ELA – grade 8 2003-2006: Bushwick High School, Special Education Teacher
	Salary:	M/54, Step 5: \$69,963
	Effective Date:	TBD

ROLL CALL: 9-0 CARRIED

Prior to the roll call vote, a correction was made to Addendum item #8.E. as stated by Ms. Yozwiak: Corrected Addendum item #8.E.: Earth & Environmental Teacher, not Biology Teacher.

CURRICULUM/STAFF DEVELOPMENT: Mr. Joshua Ziatyk

Mr. Peeters motioned, seconded by Ms. Yozwiak to approve Agenda item #9.A.:

Approval of Agenda item #9.B. – Geometry & ALEKS Additional Purchase of 65 additional Glencoe Geometry/ALEKS student bundles, per quote as attached.

Approval of Agenda item #9.C. – Field Trips:

1.	Organization/Grade	FBLA 9-12
	Teacher(s) Involved	Denise Hopely
	Destination	Kalahari Resort, Pocono Summit, PA
	Purpose	FBLA State Leadership Workshop
	Date(s)	11/2 – 11/4/2019
	District Buses Needed (#)	Yes (1)
	Cost per Student	\$0
	Cost for District	None
2.	Organization/Grade	PVHS NAHS
	Teacher(s) Involved	Dan Mulligan
	Destination	NYC
	Purpose	Museum of Modern Art and Frick Collection
	Date(s)	5/21/2020
	District Buses Needed (#)	Yes (1)
	Cost per Student	Fundraising
	Cost for District	None
3.	Organization/Grade	PVHS Drama Club
	Teacher(s) Involved	Dan Mulligan
	Destination	NYC
	Purpose	View professional theatrical production at Lincoln Center
	Date(s)	Mid-April 2020
	District Buses Needed (#)	Yes (1)
	Cost per Student	\$35.00

	Cost for District	None
4.	Organization/Grade	GAPP 10-12
	Teacher(s) Involved	Miranda Ford
	Destination	Philadelphia, PA
	Purpose	Explore history & culture; offer Germans and Americans a cultural bonding experiences
	Date(s)	9/25/19
	District Buses Needed (#)	No (Transportation provided by Stroudsburg SD GAPP)
	Cost per Student	\$50 (part of overall GAPP cost)
	Cost for District	None

ROLL CALL: 9-0 CARRIED

Agenda item #9.D. – The August Curriculum Activities Report was attached for informational purposes.

PUPIL SERVICES: No report.

OPERATION SERVICES: Mr. William Gasper

Ms. Yozwiak motioned, seconded by Mr. Zacharias to approve Agenda item #11.A. – Operation items:

Approval of Agenda item #11.B. – Facility Usage Request:

1.	Organization	Girls on the Run Pocono
	Facility Requested	PVE and PVI outdoor walking/running area (gymnasiums or other indoor area as weather location only)
	Purpose	Wellness Program
	Dates/Times	September 25, 2018 – December 6, 2018 Tuesday's and Thursdays 3:15pm-5:15pm
	Requestor	Alison Fennell
	Attendance	17
	Tuition	N/A
	Fee by District	Class 3- All Appropriate Fees Apply
2.	Organization	West End Little League
	Facility Requested	Varsity Softball Field
	Purpose	JR/SR Softball
	Dates/Times	Monday-Friday 5pm – 8:30pm 8/30/19 – 11/8/19
	Requestor	Annette Walsh
	Attendance	24
	Tuition	N/A
	Fee by District	Class 3- All Appropriate Fees Apply

ROLL CALL: 9-0 CARRIED

District Events September 13, 2019 through September 26, 2019 were provided for informational purposes.

BUSINESS MANAGEMENT: Ms. Susan Famularo

Mr. Gould motioned, seconded by Ms. Yozwiak to approve Agenda item #12.A. – Business Management Items:

Approval of Agenda item #12.B. – Cafeteria Fund per attached.

Cafeteria Accounts Payable for September 12, 2019 – Total amount \$34,191.83

Cafeteria Fund – Asset Cost Summary – August 2019

Approval of Agenda item #12.C. – Contracts:

1. Barry Isett & Associates Inc - Three Year AHERA Asbestos Re-Inspection & Management Plan Update effective August 2019 through July 2022 as listed - \$3,500.00. Six Month Periodic Surveillance - August 2019 \$1,500.00, July 2020 \$1,530.00, January 2021 \$1,560.00, July 2021 \$1,590.00, January 2022 \$1,620.00, July 2022 \$1,650.00 Total for Six Month Periodic Surveillance - \$12,950.00.
2. The Graham Academy - Classroom Instruction - \$210.00/day; Speech, Occupational and Physical Therapy will be provided through Encore Therapy Services - \$115.00/hour. Additional Services if needed as listed below:
Board Certified Behavior analyst - \$80.00/hour

Applied Behavior Analysis Technician - \$40.00/hour
Professional Counseling Services - \$85.00/hour
Crisis Intervention Services - \$6.00/hour
Toilet Training/Menstrual care assistance - \$25.00/day
One-time New Student Enrollment Fee - \$10.00
Extended School Year (ESY) Program - \$105.00/day
Effective August 26, 2019 and expires on July 31, 2020

3. Weatherproofing Technologies, INC - PVI Change Order Deduct for Cameras - \$2,750.00
4. Frankie Carll Productions. Cost: \$775.00. DJ services for 3.5 hours including dance floor lighting for Homecoming on 10/26/2019 in the PVHS Gym.
5. Confirm the agreement with insurance panel provider Cipriani & Werner, P.C. and the related agreement with Stroz Friedberg, LCC to provide consulting and technical services.
6. IDEA-Part B Use of Funds Agreement between Pleasant Valley School District and Colonial Intermediate Unit #20 for the 2019-2020 School Year.
7. Colonial Intermediate Unit #20 Special Education contract for the 2019-2020 school year. Cost for special education services are estimated to be \$2,158,646. The final reconciliation of the charges is to be made by August 2020.
8. Four Diamonds Mini-Thon Partnership Agreement for PVHS Mini-THON event on 3/7/2020 7pm-7am.

Approval of Agenda item #12.D. – Award Winter Athletic Supplies & Equipment Bid: The following bid awards are recommended. A breakdown by sport is attached.

BSN Sports/PASSON'S -- \$2,361.67
Metuchen Center, Inc. -- \$1,886.00
Pyramid School Products -- \$1,267.75
Sportsman's -- \$1,871.60
Triple Crown Sports -- \$4,865.00
Varsity Spirit Fashions -- \$529.00
Total 2019 – 2020 Winter Athletics Supplies & Equipment Bid -- \$12,781.02

Approval of Agenda item #12.E. – Fundraisers: Class of 2021 – Orange and Black Dress Down Day for Student Body & Class Officers on October 31, 2019.

Approval of Agenda item #12.F. – Transportation Agreement for BL.

Approval of Agenda item #12.G. – Payment from Capital Reserve - \$4,349.64, per attached.

Approval of Agenda item #12.H. – Payment from the 2018 Bond Fund - \$498,914.76, per attached.

ROLL CALL: 9-0 CARRIED

Agenda item #12.I. – Informational:

- Student Activity Accounts per attachment:
Beginning Balance August 1, 2019: \$262,749.99
Receipts: \$903.18
Expenditures: \$15,213.31
Ending Balance August 31, 2019: \$248,439.86

ADDENDUM – BUSINESS MANAGEMENT: Ms. Susan Famularo

Ms. Jecker motioned, seconded by Mr. Serfass to approve Addendum item #13.A. – Business Management items:

Approval of Addendum item #13.B. – Contracts:

1. Colonial Intermediate Unit #20 - Cost: \$600.00. Provide proactive strategies, training, and procedures to help stop potential problems or liability that comes with new technology in the digital age. Effective August 26, 2019 through August 25, 2020.
2. Robert M. Sides Family Music Center COSTARS (Contract # 034-043) Music Instruments for Middle School includes \$2,000.00 trade-in credit of old instruments. Total Cost: \$7425.00. Instrument List Proposal with trade in list attached.
3. Pennsylvania Public Entity Energy Consortium - Resolution for electricity purchasing 9/12/2019 through 1/31/2023 and confirmation of the related agreement with Constellation NewEnergy, Inc. for fixed electricity supply costs at \$0.05952 per kWh (kilowatt hour).

ROLL CALL: 9-0 CARRIED

SOLICITOR: Mark Fitzgerald, Esq. – No report.

PLEASANT VALLEY SCHOOL DIRECTORS:

Mr. Cocuzzo made a statement with regard to the resignation of Superintendent Dave Piperato and while he is happy for him and his family, expressed sorrow that "Pleasant Valley is losing a capable chief executive whose leadership has helped put our district back on track in so many areas." Mr. Cocuzzo spoke of the potential reasons for his resignation and stated that he deserved better from the entire Board. He wished Mr. Piperato the best of luck.

Mr. Wunder stated that he will reserve his comments and speak to Mr. Piperato directly but commented that Easton's gain is our loss.

PLEASANT VALLEY CITIZENS (non-agenda items):

Ms. Karen Deppen, Chestnuthill Township, read an excerpt from the Annual Report of Pleasant Valley and shared numbers about the increase in nursing visits and 911 emergencies in the first 10 days as compared to last year in the first 10 days. She expressed concern that the staff numbers (nurses and HRTs) have remained the same – one full time certified nurse, one full time HRT and one shared half time HRT even in light of all-day kindergarten.

ADJOURNMENT

There being no further business to come before the Board, Mr. Wunder motioned, seconded by Ms. Jecker to adjourn the meeting at 7:56 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: September 26, 2019 @ 7:00 PM