

# PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

Minutes of the August 8, 2019 Board of Education Meeting

**Board Approved 8-22-19**

## **CALL TO ORDER:**

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on August 8, 2019 and called to order by President Susan Kresge, at 7:04 PM. The Pledge of Allegiance was led by Mr. Dan Wunder followed by a moment of silence. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheadsville, PA 18322.

**Roll Call – School Board Recorder:** Ms. Debra Duff

**School Board members in attendance:** Susan Kresge, President, Donna Yozwiak, Vice President, Bob Serfass, Russell Gould, Len Peeters, Dan Wunder, Kenneth Cocuzzo, Laura Jecker, Treasurer, Delbert Zacharias.

**Administrative staff in attendance:** David Piperato, Superintendent, Joshua Ziatyk, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Stacy Stair, Administrative Assistant to the Business Manager, Marcia Taylor, Accountant, Lee Lesisko, Director of Technology, Alfred J. Kise, Director of Pupil Services, William Gasper, Director of Operations.

**School Solicitor in attendance:** Mark Fitzgerald, Esq.

**Notification of Executive Session:** Ms. Kresge announced that an executive session was held on August 8, 2019 immediately prior to the regularly scheduled meeting for purposes of personnel matters including, but not limited to, performance and/or discipline; negotiations; and legal issues. Ms. Kresge further announced that an executive session will be held immediately following this meeting.

President Kresge announced the meeting procedures which were attached to the agenda. She welcomed those present and provided the opportunity for Pleasant Valley citizens to comment on agenda items.

**Pleasant Valley Citizens:** None.

## **SECRETARY'S REPORT: Ms. Susan Famularo, Board Secretary**

Ms. Yozwiak motioned, seconded by Mr. Serfass to approve the minutes of the Board of Education Meeting held on July 18, 2019.

VOICE VOTE: 9-0 CARRIED

## **TREASURER'S REPORT: Ms. Laura Jecker**

Mr. Serfass motioned, seconded by Ms. Yozwiak to approve Agenda item #3.

#3.A – Accounts Payable, as attached:

Approval of #3.B. Accounts Payable – Manual checks July 1, 2019 through July 31, 2019

Approval of #3.C. Accounts Payable – Manual checks PSDLAF July 1, 2019 through July 31, 2019

Approval of #3.D. Accounts Payable – August 8, 2019

#3.E. – Financial Statements for July 31, 2019, as attached:

Approval of #3.F. Trial Balance/Financial Statement July 31, 2019

Approval of #3.G. Asset Cost Summary July 31, 2019

Approval of #3.H. Condensed Board Summary/Expenditures and Revenues July 31, 2019.

ROLL CALL: 9-0 CARRIED

Agenda item #3.I. - The Accounts Payable approved at the July 18, 2019 Board of Education meeting was attached to the agenda for informational purposes.

## **OLD BUSINESS**

**Solicitor: Mark Fitzgerald, Esq.** – Mr. Fitzgerald commented on changes in the law regarding the ability to utilize cyber programming for students on days of inclement weather. He stated that although PDE has issued some guidance, there are programmatic concerns as well as labor issues that have to be considered and a number of districts are confused as to how to implement such a program in a short period of time. Mr. Fitzgerald stated that a lot more has to be addressed before it can be functional in districts.

**Other:** Ms. Yozwiak asked that Agenda item #4. Old Business, be changed to read Unfinished Business.

Ms. Jecker motioned, seconded by Mr. Peeters to approve the change in the Agenda to read #4. Unfinished Business, as per Roberts' Rules of Order. Ms. Kresge offered PV Citizens an opportunity to comment on this item and there being none, the following action was taken:

VOICE VOTE: 9-0 CARRIED

Mr. Peeters requested that the Board look into receiving conference reports as was done in the past. Brief discussion was held and Mr. Piperato will provide paper and/or electronic copies of conference reports for conferences attended by administrators as well as Board members.

Mr. Piperato stated that the Board has expressed concern about rising legal costs and desires a breakdown of legal costs across the district. As an administrative team, Mr. Piperato requested direction from the Board in terms of what areas they would like to reduce. Discussion was held and the Board will reference the copy of the 2017-2018 and 2018-2019 breakdown of legal costs as previously provided and will direct the administrative team accordingly. Additional copies will be provided if needed.

## **NEW BUSINESS**

Ms. Kresge provided a copy of PSBA's *Essentials of Parliamentary Procedure* in response to Ms. Yozwiak's request to acquire information on Roberts' Rules of Order and Parliamentary Procedure.

**Monroe Career & Technical Institute: Ms. Donna Yozwiak** – Ms. Yozwiak reported on the meeting held on August 5, 2019:

1. The HVAC renovation project is expecting the unit ventilators to be delivered by August 15. If needed, work will continue around the clock to ensure a timely start to the school year.
2. Policy 801 Public Records was presented for the first reading.
3. Business Manager Diane Serfass was presented with the PA Certificate for Business Managers.
4. MCTI Capital Improvement Plan will be discussed at the next Superintendents and Business Managers meeting on Tuesday, September 3<sup>rd</sup>.
5. MCTI will participate in the PA Department of Education Technical Assistance Program for 2019-2020.
6. The Articulation Agreement for Advanced Placement in the Culinary Arts program at Northampton Community College was approved for students.
7. Senator Mario Scavello will attend the next JOC meeting on Monday, September 9<sup>th</sup>, to provide an update on the status of the Career Comprehensive School.

**Colonial IU #20: Mr. Daniel Wunder** – No report.

**PSBA Legislative Liaison Report: Ms. Kresge** – No report.

**Curriculum Committee: Ms. Kresge** – No report.

**Finance Committee: Mr. Peeters** – Mr. Peeters stated that the next Finance Committee meeting is scheduled for September 12<sup>th</sup>.

**Athletic Committee: Mr. Gould** – No report. Mr. Peeters questioned the status of the golf carts and Mr. Gasper will look into it. Mr. Piperato stated that through information received, the golf cart in question is not worth salvaging due to repair exceeding its value. Ms. Yozwiak stated that students need to have three golf carts for safety reasons and questioned investing in another cart and move quickly since the athletic season will be starting.

**Property Committee: Mr. Kenneth Cocuzzo** – No report.

**Policy Committee: Ms. Donna Yozwiak** – Ms. Yozwiak reported on the meeting held on August 5, 2019:

1. A lengthy discussion occurred with Dr. Burrus, Mrs. Famularo and Mr. Ziatyk as the committee reviewed Policy 229 Student Fundraising. This policy appears on tonight's agenda for the first reading.
2. Policies on the agenda for the second reading include Policy 008 Meeting Agenda and Materials, Policy 150 Comparability of Services, Policy 252 Dating Violence and Policy 918 Title I Parent and Family Engagement.
3. Nine policies are on the agenda for approval this evening. They include, Policy 108 Adoption of Textbooks, Policy 203 Immunizations and Communicable Diseases, Policy 209.2 Diabetes Management, Policy 210.1 Possession, Administration of Asthma Inhalers/Epinephrine Auto Injectors, Policy 335 Family and Medical Leaves, Policy 704

Maintenance, Policy 707 Use of School Facilities, Policy 806 Child Abuse and Policy 906 Public Complaint Procedures.

4. The next Policy Committee Meeting is scheduled for Monday, August 19, at 9:30 a.m.

**SUPERINTENDENT-REPORT/REQUESTS: Mr. David Piperato**

Ms. Jecker motioned, seconded by Mr. Serfass to approve Agenda item #6.:

Approval of Agenda item #6.A. – The following policies as attached:

- Policy #108 Adoption of Textbooks
- Policy #203 Immunizations and Communicable Diseases
- Policy #209.2 Diabetes Management
- Policy #210.1 Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors
- Policy #335 Family and Medical Leaves
- Policy #704 Maintenance
- Policy #707 Use of School Facilities
- Policy #806 Child Abuse
- Policy #906 Public Complaint Procedures

Approval of Agenda item #6.B. - Agreement for Expulsion for Student #E051419JP-H.

ROLL CALL: 9-0 CARRIED

Mr. Piperato stated that in addition to routine business discussed at the recently held 3-day Summer Administrative Workshop, discussion was held about the Profile of the Graduate and how we would make that happen K-12. Further, Mr. Piperato stated that with the addition of the Athletic Director, pending approval, the District will save \$33,642 in restructuring and replacing administrators including the addition of the Director of Curriculum and Instruction. He stated that with the resignation of Travis Serfass creating an Act 93 vacancy, a restructuring of the job description is proposed. Mr. Piperato provided background information on prior positions including the Director of Support Services and the current functions of the Director of Operations and the Assistant to the Superintendent. He provided the Board with a job description restructuring the position entitled Supervisor of Auxiliary Functions or Services which would oversee the daily operations, leadership and management of transportation, food services, school police and security as well as fundraising at the district level and field trips. Lengthy discussion was held with Board members voicing their views about this position. Mr. Piperato stated that this job description is a draft and that the administrative team is open to feedback and adjustments. He stated that he would like this item on the agenda for the next Board meeting but realizes further discussion is needed. Ms. Kresge suggested that continued discussion be held at the next Buildings & Grounds meeting for more consideration and to better provide Mr. Piperato with direction in proceeding.

Agenda item #6.C. – The following policies were attached to the agenda for a second reading:

- Policy #008 Meeting Agendas and Materials
- Policy #150 Title I - Comparability of Services
- Policy #252 Dating Violence
- Policy #918 Title I Parent and Family Engagement

Agenda item #6.D. – The following policy was attached to the agenda for a first reading:

- Policy #229 Student Fundraising

Agenda item #6.E. – The enrollment report for August 2019 was attached for informational purposes.

**HUMAN RESOURCES: Dr. John T. Burrus**

Mr. Gould motioned, seconded by Mr. Serfass to approve agenda item #7.A. – Personnel Items as follows:

Approval of Agenda item #7.B. – Hiring of Professional Staff - Pending Receipt of Required Paperwork:

1.	Name:	Hillary Atkinson
	Position:	2 <sup>nd</sup> Grade Teacher
	Building:	PVES
	Education Level:	BS: Elementary Education
	Undergraduate School:	Towson University
	Certificate:	Instructional I: Grades PK-4 Instructional I: Grades 4-8
	Experience:	2016-present: Farmdale Elementary School, 4 <sup>th</sup> Grade Teacher 2015-2016: Rohrerstown Elementary School, 5 <sup>th</sup> Grade Teacher 2014-2015: Rohrerstown Elementary School, 1 <sup>st</sup> and 3 <sup>rd</sup> Grade LTS

	Salary:	B, Step 4: \$45,463
	Replace:	Adrienne Keefer
	Effective Date:	August 20, 2019
2.	Name:	Jillian Hansen
	Position:	Guidance Counselor
	Building:	PVES
	Education Level:	BA: Criminal Justice M.Ed.: Elementary/Secondary School Counseling
	Undergraduate School:	University of Delaware
	Graduate School:	Wilmington University
	Certificate:	Educational Specialist II: Elementary School Counselor Educational Specialist II: Secondary School Counselor
	Experience:	2016-present: East Stroudsburg Area School District, Elementary School Counselor 2015: East Stroudsburg Area School District, LTS School Counselor
	Salary:	M, Step 5: \$50,563
	Replace:	New Position
	Effective Date:	August 20, 2019
3.	Name:	Katlyn Parsons
	Position:	1 <sup>st</sup> Grade Teacher
	Building:	PVES
	Education Level:	BS: Elementary Education
	Undergraduate School:	Kings College
	Certificate:	Instructional I: Grades PK-4
	Salary:	B, Step 1: \$44,063
	Replace:	Nancy Principe
	Effective Date:	August 20, 2019
4.	Name:	Nancy Ryan
	Position:	Special Education Teacher
	Building:	PVES
	Education Level:	BS: Elementary Education/Special Education
	Undergraduate School:	East Stroudsburg University
	Certificate:	Instructional I: Elementary K-6 Instructional I: Special Education N-12
	Experience:	2015-present: Colonial Intermediate Unit 20, Autistic Support Teacher
	Salary:	B, Step 5: \$46,363
	Replace:	Kristen Ortiz
	Effective Date:	August 20, 2019
5.	Name:	Drew Meckes
	Position:	Industrial Tech Teacher
	Building:	PVHS
	Education Level:	BS: Technology and Engineering Education
	Undergraduate School:	Millersville University
	Certificate:	Instructional I: Technology Education PK-12
	Salary:	B, Step 1: \$44,063
	Replace:	Jeffrey Lazowski
	Effective Date:	August 20, 2019
6.	Name:	Kerry Freeman
	Position:	Special Education Transition Coordinator
	Building:	PVHS
	Education Level:	BS: Special Education MS: Educational Development and Strategies
	Undergraduate School:	East Stroudsburg University
	Graduate School:	Wilkes University
	Certificate:	Instructional II: Special Education N-12 Instructional II: Social Studies 7-12 Supervisory: Special Education
	Experience:	2013-present: Luzerne Intermediate Unit 18, Supervisor of Special Education 2006-2013: Luzerne Intermediate Unit 18, Special Education Teacher 2004-2006: Colonial Intermediate Unit 20, 10 <sup>th</sup> Grade Emotional Support Teacher
	Salary:	M/18, Step 14: \$78,563
	Replace:	New Position
	Effective Date:	August 20, 2019
7.	Name:	Michael Smith

	Position:	2 <sup>nd</sup> Grade Teacher
	Building:	PVES
	Education Level:	BA: English Literature BS: Elementary Education
	Undergraduate School:	Massachusetts College of Liberal Arts
	Certificate:	Instructional I: Elementary Education PK-4 (pending)
	Salary:	B, Step 3: \$44,963
	Replace:	Christopher Jarrow
	Effective Date:	August 20, 2019
8.	Name:	Ashley Thompson
	Position:	Family Consumer Science Teacher
	Building:	PVHS
	Education Level:	BS: Career and Technical Education and a Family and Consumer Sciences Emphasis
	Undergraduate School:	Eastern Illinois University
	Certificate:	Instructional I: Family and Consumer Science PK-12 (pending)
	Salary:	B, Step 5: \$46,363
	Replace:	Sally Saragusa
	Effective Date:	August 20, 2019

Approval of Agenda item #7.C. – Hiring of Long Term Professional Staff Substitutes - Pending Receipt of Required Paperwork:

1.	Name:	Afton Bonser
	Position:	6 <sup>th</sup> Grade
	Building:	PVIS
	Education Level:	BS: Elementary Education/Early Childhood Education
	Undergraduate School:	Pennsylvania State University
	Certificate:	Instructional I: Elementary K-6 Instructional I: Early Childhood N-3
	Experience:	2018-2019: Pleasant Valley School District, 6 <sup>th</sup> Grade LTS 2011-2018: Charlotte Mecklenburg Schools, 6 <sup>th</sup> Grade Science Teacher
	Salary:	BS, Step 1: \$44,063
	Replace:	Thomas Dudley
	Effective Date:	August 20, 2019
2.	Name:	Brandon Libro
	Position:	English Teacher
	Building:	PVHS
	Education Level:	BA: History, Spanish, Political Science BS: Secondary Education
	Undergraduate School:	North Carolina State University
	Graduate School:	Saint Josephs University
	Certificate:	Instructional I: English 7-12 Instructional I: Social Studies 7-12
	Experience:	August 2018-present: Abington Heights High School, LTS Social Studies 2017-2018: Freedom High School, LTS English
	Salary:	BS, Step 1: \$44,063
	Replace:	Elizabeth Gesualdi
	Effective Date:	August 20, 2019

Approval of Agenda item #7.D. – Change to Current Assignment:

1.	Name:	Kyle Bonser
	Current Building:	PVES
	Current Position:	Health and Physical Education Teacher
	New Building:	PVMS
	New Position:	Health and Physical Education Teacher
	Effective Date:	August 20, 2019
	Replace:	David Stefani
2.	Name:	Jeffrey Lazowski
	Current Building:	PVHS
	Current Position:	Industrial Tech Teacher
	New Building:	PVES
	New Position:	Health and Physical Education Teacher
	Effective Date:	August 20, 2019
	Replace:	Kyle Bonser

Approval of Agenda item #7.E. – Educational Leave Without Pay:

	<b>Name</b>	<b>Position</b>	<b>Building</b>	<b>Dates</b>	<b>Reason</b>
1.	Angela Rivera	Paraprofessional Associate (PT)	PVES	August 26, 2019 – November 15, 2019	PVESPA Collective Bargaining Agreement, Article IX, 4.C.

Approval of Agenda item #7.F. – Leaves Without Pay:

	<b>Name</b>	<b>Position</b>	<b>Building</b>	<b>Number of Days</b>	<b>Dates</b>
1.	Jillian Janotti	Secretary	PVMS	One (1)	June 24, 2019
2.	Patricia Urban	Paraprofessional Associate	PVES	Three (3)	August 27, 2019 – August 29, 2019

Approval of Agenda item #7.G. – Unpaid Leave of Absence:

	<b>Name</b>	<b>Position</b>	<b>Building</b>	<b>Dates</b>
1.	Angela Pachuta	Teacher	PVIS	August 20, 2019 – on or about March 2020

Approval of Agenda item #7.H. – Resignations:

	<b>Name</b>	<b>Position</b>	<b>Effective Date</b>
1.	Darlene Angelica	Substitute Secretary	July 15, 2019
2.	Frank Dekmar	Football: Jr. High Assistant	July 30, 2019
3.	Johnna Kresge	Monitor & Substitute Monitor	July 21, 2019
4.	Mark Kutteroff	Boys' Soccer: JV Assistant	July 30, 2019
5.	Theresa Lusardi	Substitute Secretary & Substitute Paraprofessional Associate	July 31, 2019
6.	Richard Whiteford	Boys' Soccer: Jr. High Assistant	July 24, 2019
7.	Richard Williams	School Police	July 29, 2019

Approval of Agenda item #7.I. – 2019-2020 Substitute Rates:

Food Service Employee	10.14	per hour
Courier	9.15	per hour
Computer Technician	82.13	per diem
	11.47	per hour
Custodian / Maintenance Technician		
1 <sup>st</sup> Shift	10.38	per hour
2 <sup>nd</sup> Shift	10.73	per hour
3 <sup>rd</sup> Shift	10.73	per hour
Monitor	9.15	per hour
Paraprofessional Associate / Health Room Technician	82.50	per diem
	11.00	per hour
Secretary	82.13	per diem
	11.47	per hour
Teacher	110.00	per diem
Teacher Salary Rate	239.47	(after 46 <sup>th</sup> consecutive day worked for same teacher that is absent)

Approval of Agenda item #7.J. – Position description revision for Department Chairperson as attached.

Approval of Agenda item #7.K. – Intramural Advisors:

1.	Club/Activity:	Tennis
	Advisor:	Mark Allison
	Dates:	June 24, 2019 – July 29, 2019
	Day(s):	Monday and Wednesday
	Times:	2:30 PM – 5:30 PM
	Facility:	Tennis Courts
	Stipend(s):	One-half (.5)
	Salary:	\$620.00
2.	Club/Activity:	Football (PVMS)
	Advisor:	Daniel Beck
	Dates:	June 25, 2019 – August 10, 2019
	Day(s):	Tuesday and Thursday
	Times:	7:30 AM – 9:30 AM
	Facility:	PVMS Gym, Weight Room and Fields
	Stipend(s):	One-half (.5)
	Salary:	\$620.00

3.	Club/Activity:	Golf
	Advisor:	Steven Krechel
	Dates:	June 2019 – August 2019
	Day(s):	Monday – Thursday
	Times:	8:00 AM – 10:00 AM
	Facility:	PVES Soccer Field and local golf courses
	Stipend(s):	One (1)
	Salary:	\$1,240.00
4.	Club/Activity:	The Bear Necessities (school store)
	Advisor:	Danielle Unger
	Co-Advisor:	Lori Bray
	Dates:	September 1, 2019 – June 1, 2020
	Day(s):	Monday – Friday
	Times:	All day
	Facility:	Concession in New Auditorium Lobby
	Salary:	Up to \$500.00
5.	Club/Activity:	PV Drone Team
	Advisor:	George Boudman
	Dates:	September 2019 – June 2020
	Day(s):	Thursdays
	Times:	2:30 PM – 4:00 PM
	Facility:	District
	Salary:	Up to \$500.00

Approval of Agenda item #7.L. – Supplemental Contracts – Athletic:

	Name	Sport	Position	Level	Salary
1.	Dan Fable	Football	Varsity Assistant	L6	\$6,200.00
2.	Kaitlin Freeman	Boys' Soccer	Jr High Asst	L1	\$3,400.00
3.	Dawn Hahn	Cheerleading	JV	L1	\$2,512.00
4.	Christopher Hower	Football	Jr. High Asst	L1	\$4,050.00
5.	Christopher Lynch	Football	Freshman Asst (.5)	L1	\$2,725.00
6.	Richard Whiteford	Boys' Soccer	JV Asst	L3	\$4,800.00
7.	Erica Gravell	Marching Band	Assistant	L1	\$3,012.50
8.	Kierstin Meckes	Marching Band	Assistant	L1	\$3,012.50
9.	Mark VanAuken	Marching Band	Assistant	L4	\$3,312.50
10.	Tristan Dorn	Football	Jr. High Assistant	L1	\$4,050.00
11.	Justin Micklos	Football	Jr. High Assistant	L1	\$4,050.00

Approval of Agenda item #7.M. – Supplemental Contracts – Athletic Non-Coaching:

	Name	Position	Salary
1.	Joseph Anderton	Event Coordinator	\$610.41
2.	Lori Bray	Event Coordinator	\$610.41
3.	Gregory Duff	Event Coordinator	\$610.41
4.	John Gesiskie	Event Coordinator	\$610.41
5.	Tara Hyland	Event Coordinator	\$610.41
6.	Gena Orlowski	Event Coordinator	\$610.41
7.	Dana West	Event Coordinator	\$610.41
8.	Michelle Pionkowski	Event Coordinator	\$610.41
9.	Tierney Myers	Event Coordinator	\$610.41
10.	Paul McCrone	Event Coordinator	\$610.41

Approval of Agenda item #7.N. – Athletic Volunteers:

	Name	Sport
1.	John O'Neil	Football
2.	George Avery	Football
3.	Paul Nasser	Football
4.	Michael Hower	Football

Approval of Agenda item #7.O. – Supplemental Contracts: Non-Athletic:

	Name	Position	Grade	Salary
1.	Jody Berube	Special Education Department Chairperson	K-6	\$2,275.00
2.	John DeVivo	Music Department Chairperson	K-6	\$2,275.00

Approval of Agenda item #7.P. – Hiring of Administrative Staff – Pending Receipt of Required Paperwork:

1.	Name:	Thomas Toth
	Position:	Director of Athletics and Activities
	Education Level:	BS: Secondary Education MS: Educational Administration
	Undergraduate School:	East Stroudsburg University
	Graduate School:	University of Scranton
	Experience:	2011-2019: Bangor Area School District, Assistant Principal
	Salary:	\$90,000 (prorated)
	Replace:	New
	Effective Date:	TBD

ROLL CALL: 9-0 CARRIED

Voting No on Agenda item #7.P.: Mr. Peeters, Ms. Yozwiak, Ms. Jecker, Mr. Zacharias 5-4 CARRIED

Ms. Jecker stated that she voted no on Agenda item #7.P. because of the position itself as she has voiced in the past, not the person.

**CURRICULUM/STAFF DEVELOPMENT: Mr. Joshua Ziatyk**

Ms. Yozwiak motioned, seconded by Mr. Gould to approve Agenda item #8.:

Approval of Agenda item #8.A. – AFS-USA, Inc. Foreign Exchange Program for a student from Paraguay to attend Pleasant Valley High School for the 2019-2020 school year. Ms. Emily Murphy will be the guidance counselor.

Approval of Agenda item #8.B. – PVSD Student Handbooks as attached:

1. PVES 2019-20 Student Handbook
2. PVIS 2019-20 Student Handbook
3. PVMS 2019-20 Student Handbook
4. PVHS 2019-20 Student Handbook

ROLL CALL: 9-0 CARRIED

Agenda item #8.C. – The July Curriculum Activities Report was attached for informational purposes.

**PUPIL SERVICES: Mr. Alfred J. Kise**

Ms. Jecker motioned, seconded by Mr. Peeters to approve Agenda item #9:

Approval of Agenda item #9.A. – Threat Assessment Workshop and materials for opening day with funds totaling \$5,525.00 being paid out of Title IV as attached.

Prior to the roll call vote, Ms. Yozwiak questioned what individuals will be participating and the benefits of the workshop. Mr. Kise stated that building administrators, counselors, psychologists, police department, Assistant to the Superintendent, and social worker will be attending the workshop. He stated that the benefits will be that a threat assessment team will be developed in each building and will be trained to determine the level of the threat. Mr. Kise stated that Dr. Dewey Cornell developed the assessment and will provide the training and materials. Mr. Ziatyk thanked Mr. Kise for coordinating this workshop.

ROLL CALL: 9-0 CARRIED

**OPERATION SERVICES: Mr. William Gasper**

Agenda item #10.A. – District Events August 9, 2019 through August 22, 2019 were provided for informational purposes.

**BUSINESS MANAGEMENT: Ms. Susan Famularo**

Agenda item #11.A. Business Management Items:

Ms. Jecker motioned, seconded by Ms. Yozwiak to approve Agenda item #11.A. – Business Management Items:

Approval of Agenda item #11.B. – Cafeteria Fund per attached.

Cafeteria Accounts Payable for August 8, 2019 – Total amount \$0.00

Cafeteria Fund – Asset Cost Summary – July 2019

Approval of Agenda item #11.C. – Contracts:

1. Colonial Intermediate Unit #20. Cost: Shall not exceed \$384,199.20. Associate teacher for direct, one-on-one services. Effective for the 2019-2020 school year.
2. Colonial Intermediate Unit #20 and Pleasant Valley School District. Alternate and Regular Education Transportation Contract for School Year 2019-2020. The cost of said service is projected to be \$2.80 per mile, for each student transported. The cost will increase or decrease depending on variations in number of students and miles transported from 2018-2019 and throughout 2019-2020.



3. IntegraONE. Cost: \$21,660.00. Trend Micro Virus Protection per COSTARS contract #HW 003-085. Effective July 8, 2019 through July 7, 2020.
4. IntegraONE. Cost: \$54,475.64. Barracuda Web Filter - Three year option per COSTARS contract #HW 003-085. Effective October 20, 2019 through October 20, 2022.
5. IntegraONE. Cost: \$42,432.87. Cisco SmartNet renewal for Core Network Components per COSTARS contract #HW 003-085. Effective October 31, 2019 through October 30, 2020.
6. IntegraONE. Cost: \$26,476.80 per year for five (5) years. IU #13 Technology Service, Microsoft Site Licensing per IU # 13 Contract with Microsoft. Effective August 1, 2019 through July 31, 2024.
7. Fundraiser - All Sports Club Grades 7-12 - Concession sales at all sporting events in Stadium and new gym. August 2019 – May 2020
8. Fundraiser - Pleasant Valley High School Class 2023 - Yankee Candle Catalog Sale - September 2, 2019 – September 20, 2019
9. Fundraiser - Pleasant Valley High School - FBLA & American Heart - American Heart Lehigh Valley Walk-a-thon - September 15, 2019
10. Fundraiser - Pleasant Valley High School - FBLA & Class of 2020 - Chestnuthill Community Service Face painting and activities with Chestnuthill Community - September 15, 2019
11. Fundraiser - Pleasant Valley High School - Key Club - Baked goods sale for open house - September 12, 2019
12. Fundraiser - Pleasant Valley High School - Class of 2023 - Dress Down Day Green & White Shirt/Jeans for Student Body and Faculty - March 17, 2020
13. Fundraiser - Pleasant Valley High School - Class of 2023 - Coin drop at Kinsley's Shoprite for 4 hours - October 15, November 20, December 15, 2019
14. Fundraiser - Pleasant Valley High School - Key Club - Pizza/Snack items for sale during Spirit Week Hall decorating - September 26, 2019
15. Fundraiser - Pleasant Valley High School - Class of 2020 - Coin Drop at Kinsley's Shoprite - December 16, 2019
16. Fundraiser - Pleasant Valley High School - Class of 2020 - Coin Drop at Kinsley's Shoprite - November 25, 2019
17. Fundraiser - Pleasant Valley High School - Class of 2020 - Coin Drop at Kinsley's Shoprite - November 14, 2019
18. Fundraiser - Pleasant Valley High School - Class of 2020 - Coin Drop at Kinsley's Shoprite - October 30, 2019
19. Fundraiser - Pleasant Valley High School - Class of 2020 - Coin Drop at Kinsley's Shoprite - October 6, 2019
20. Fundraiser - Pleasant Valley High School - Class of 2020 - Coin Drop at Kinsley's Shoprite - September 20, 2019
21. Fundraiser - Pleasant Valley High School - Class of 2020 - Coin Drop at Kinsley's Shoprite - September 8, 2019
22. Imagine Learning Imagine Math Site Licenses. Cost: 3 Year Agreement to be paid on the following schedule: Year One - \$10,400.00, Year Two - \$8,000.00, Year Three - \$9,200.00. Effective date of purchase.
23. Dude Solutions Costs: \$4,137.45 online software for technology, maintenance & facility/automation requests Effective September 1, 2019 thru August 31, 2020
24. Fundraiser - FBLA - Pleasant Valley Staff Denim Days for School Year 2019-2020 - District Wide - August 2019 through June 2020

Approval of Agenda item #11.D. – Change Order - Additional \$9,723.80 for Field Turf Contract for D-Zone pipe replacement work.

Approval of Agenda item #11.E. – Engle-Hanbright & Davies, INC - Cost: \$3,000.00 For Administration and Board Business Travel Accident Insurance Renewal – 3 Year Policy: 8/30/2019 - 8/30/2022.

Approval of Agenda item #11.F. – Resolution for Joshua J. Ziatyk, Assistant to the Superintendent, to be able to complete electronic signatures in eGrants.

Approval of Agenda item #11.G. – Advertisement for sealed bids for the following: Snow Removal for the 2019-2020 School Year.

Approval of Agenda item #11.H. – VisionQuest Agreement effective from 7/1/2019 to 6/30/2020 as attached.

ROLL CALL: 9-0 CARRIED

Agenda item #11.I. – Informational:

- Student Activity Accounts per attachment:

Beginning Balance July 1, 2019: \$271,648.32  
Receipts: \$435.78  
Expenditures: \$9,334.11  
Ending Balance July 31, 2019: \$262,749.99

**SOLICITOR: Mark Fitzgerald, Esq.** – No report.

**PLEASANT VALLEY SCHOOL DIRECTORS:**

Ms. Kresge questioned PASCAD contained in the Curriculum Activity Report. Mr. Ziatyk stated it is curriculum development and he will get further information to the Board.

Ms. Yozwiak questioned the status of the football field and when it will be available for student use. Mr. Gasper provided an update and status report of the field. He stated that completion will not interfere with the use of the field.

Ms. Jecker questioned safety factors of reusing crumb rubber. Mr. Gasper provided detailed information about the use of the used crumb rubber and stated that it passed testing and met specifications and the saving is approximately \$30,000 on the original contract.

Mr. Cocuzzo thanked Ms. Jecker for providing a reason for her no vote on Agenda item #7.P. and requested that Board members provide that information in the future for the benefit of public knowledge as well as the Board.

**PLEASANT VALLEY CITIZENS (non-agenda items):**

Ms. Gwen Coney, Ross Township, thanked the Board for their approval of the Foreign Exchange Program and stated that she is the host parent for the international student.

Mr. Bill Bruckman, Eldred Township, expressed concern about an issue with the football field and sponsorship of Coordinated Health. Mr. Piperato suggested he make an appointment with him to discuss this issue.

**ADJOURNMENT**

There being no further business to come before the Board, Mr. Zacharias motioned, seconded by Ms. Jecker to adjourn the meeting at 7:54 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: August 22, 2019 @ 7:00 PM