

# PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

## Minutes of the February 23, 2023 Board of Education Meeting

Board Approved March 9, 2023

### **CALL TO ORDER:**

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on February 23, 2023 and was called to order by President Sue Kresge at 7:00 PM. The Pledge of Allegiance was led by Mrs. Alice Wheelis followed by a moment of silence. Mrs. Kresge asked for thoughts and prayers for the family of Curt Gower, a PVI custodian, who passed away. The meeting was held in the Pleasant Valley School District Conference Room, 2233 Route 115, Brodheadsville, PA 18322.

**Roll Call – School Board Recorder:** Ms. Debra Duff

**School Board members in attendance:** Mrs. Sue Kresge, Mr. Todd Kresge, Mr. Robert Clark, Mr. Norm Burger, Ms. Teresa Greggo, Mr. Delbert Zacharias, Mrs. Diane Serfass, Mr. Michael Galler, Mrs. Melanie Zipp.

**Administrative staff in attendance:** Dr. James Konrad, Superintendent, Dr. Rae Lin Howard, Assistant Superintendent, Mrs. Lori Fulmer, Supervisor of Human Resources, Mr. Michael Simonetta, Business Manager, Mrs. Tammy Smale, Assistant Business Manager, Mrs. Kathleen Franklin, Assistant Board Secretary, Mr. Bill Gasper, Director of Operations, Dr. Susan Mowrer Benda, Director of Curriculum, Instruction & Assessment, Ms. Julie Harris, Director of Special Education, Mr. Michael McMullen, Assistant Director of Special Education, Mr. Chuck Tomori, Technology Coordinator, Mrs. Lynn Courtright, Chief of School Police/Security, Mr. James Korcienski, Athletic Director.

**Building Administrative staff in attendance:** Mr. Roger Pomposello, Ms. Kendal Askins, Mr. Jason Van Voorhis, Ms. Josephine Fields, Mr. Jonathan Ayre, Ms. Jamie Rockwell.

**Student Government representative in attendance:** Ms. Cassidy Shupp, President

**School Solicitor in attendance:** Mark Fitzgerald, Esq.

### **Notification of Executive Session:**

President Sue Kresge announced that an executive session was held on February 23, 2023 immediately prior to the regularly scheduled meeting for the purposes of personnel matters including, but not limited to, performance and/or discipline; negotiations; and legal issues. Mrs. Kresge also announced that the Board will be having an executive session immediately following this meeting.

**Superintendent's Response to Community Questions:** Dr. Konrad addressed a community question regarding the 2023-2024 Program of Studies and concerns for MCTI students. Dr. Konrad stated that he will be meeting with MCTI and Monroe County Superintendents to discuss credits in their school districts. He spoke about number of courses and credits required by the state and additional courses in order to graduate. Dr. Konrad referred to Title 22, Chapter 57.31 Graduation Requirements, now Act 158, and stated that every student graduating should have completed 4 English, 3 math, 3 science, 3 social studies, 2 arts or humanities or both, and gym is required every year. He said that we are working with MCTI regarding credits earned through their program and trying to accommodate all students including MCTI while following school code and graduation requirements. Updates to the Program of Studies will occur after meetings are held.

**Student Government President, Cassidy Shupp –** Ms. Shupp highlighted activities and events at the high school:

- Food drive called Have a Heart, Fill a Cart is being hosted by HOSA-Future Health Professionals to support West End Food Pantry.
- FBLA is sponsoring a book drive for Lehigh Valley Reilly's Children Hospital called Pages for Patients.
- Celebration held on February 14<sup>th</sup> to recognize students that achieved honor roll or distinguished honor roll in the 1<sup>st</sup> semester.
- The Cultural Diversity Club celebrated Black History Month by hosting a door decorating contest, winners to be selected next week.
- Recognition of twelve students inducted into the Music Honor Society.
- Mini-THON to host a Concert for the Kids featuring a student band.

### **February Students of the Month:**

The student of the month event was presented by principals, assistant principals, and teachers recognizing students nominated by their teachers. Statements of praise and accomplishments

were shared by teachers and administrators of their respective students who received the honor of being named Student of the Month. Students recognized along with their families were: PVE students – Rhys Hatcher, Cam Misero, Coralette Halamar; PVI students – Noah Kieffer, Brayden Wilson, Kayla Finn; PVMS students – Hayden Impellizeri, Michael Lewicki, Owen Walters; PVHS student – London Smith, PVHS/MCTI students – Bautista Vazquez, Jaden Brown, Jacob Possinger.

**SECRETARY’S REPORT: Mrs. Tammy A. Smale, Board Secretary**

Mr. Burger motioned, seconded by Mr. Galler to approve the minutes of the Board of Education Meeting held on February 9, 2023; approve the Board Meeting Agenda of February 23, 2023 as amended: Removal of Agenda item #8.F.2.- Change to Current Assignment; and removal of Agenda item #8.L.- Memorandum of Understanding.

VOICE VOTE: 9-0 CARRIED

Mrs. Kresge announced the meeting procedures and an opportunity was given for Pleasant Valley citizens to address the Board on agenda items:

**Pleasant Valley Citizens** – (Agenda items): None.

**TREASURER’S REPORT: Mrs. Diane Serfass**

Mr. Burger motioned, seconded by Mr. Zacharias to approve Agenda item #4.A. – Accounts Payable, as attached:

Approval of Agenda item #4.B. – Accounts Payable February 23, 2023.

Approval of Agenda item #4.C. – Financial Statements for January 2023:

Approval of Agenda item #4.D. – Trial Balance/Financial Statement January 2023.

Approval of Agenda item #4.E. – Asset Cost Summary January 2023.

Approval of Agenda item #4.F. – Condensed Board Summary II/Expenditures and Revenues January 2023.

VOICE VOTE: 9-0 CARRIED

**UNFINISHED BUSINESS**

**Solicitor: Mark Fitzgerald, Esq.** –.No report.

**NEW BUSINESS:**

**Monroe Career & Technical Institute: Mrs. Diane Serfass** – Mrs. Serfass wished DECA students good luck in the upcoming competition to be held in Hershey.

**Colonial IU20: - Mr. Michael Galler** – No report.

**PSBA Legislative Liaison Report – Mrs. Melanie Zipp** – No report.

**Education Committee: Mrs. Sue Kresge** – Mrs. Kresge provided information regarding a Department of Education grant regarding higher education and articulation agreements – Dual Credit Grants. Pleasant Valley applied and the process is ongoing. Mrs. Kresge also stated that Dr. Konrad has provided the PSBA State of Education 2023 to administration and the Board. In addition, she stated that at the recent ESSER meeting, discussion was held about 4<sup>th</sup> and 5<sup>th</sup> grade phonics and the possibility of purchasing some additional components for those grades. She requested an update be provided at the District Planning meeting.

**Finance Committee: Mr. Norm Burger** – A financial update and a budget status report for 2023-2024 was provided at the District Planning Meeting.

**Athletic Committee: Ms. Teresa Greggo** – Ms. Greggo wished PV wrestlers good luck at Districts at Liberty High School.

**Policy Committee: Mrs. Diane Serfass** – No report.

**SUPERINTENDENT-REPORT/REQUESTS: Dr. James R. Konrad**

Mr. Burger motioned, seconded by Mrs. Zipp to approve Agenda item #7.A. – Superintendent Items:

Approval of Agenda item #7.B. – Second Reading and Approval of Policy No. 334 Sick Leave, as provided.

Approval of Agenda item #7.C. – Homebound Instruction:

<b>Student No.</b>	<b>Reason</b>
HB02082301-H	Medical, retroactive to 2/8/2023

VOICE VOTE: 9-0 CARRIED

Voting No on Agenda item #7.B.: Ms. Greggo 8-1  
CARRIED

Agenda item #7.D. – Informational: First Reading of Policies:

1. Policy 229 Fundraisers
2. Policy 246 Student Wellness
3. Policy 333 Professional Development
4. Policy 618 Student Activity/Special Purpose Funds

**HUMAN RESOURCES: Mrs. Lori Fulmer**

Ms. Greggo motioned, seconded by Mr. Kresge to approve Agenda item #8.A. – Personnel Items:

Approval of Agenda item #8.B. – Hiring of Support Staff:

1.	Name:	Kathleen Meckes
	Position:	Monitor
	Building:	PVIS
	Salary:	\$11.24 per hour
	Effective Date:	February 27, 2023

Approval of Agenda item #8.C. – Hiring of Professional Staff Substitute: Arianna Weaver.

Approval of Agenda item #8.D. – Hiring of Teachers for Learning Recovery Opportunity (LRO):

	<b>Name</b>	<b>Building</b>	<b>Salary</b>
1.	Diane Dudak	PVMS	\$58.00 per hour retroactive to February 9, 2023

Approval of Agenda item #8.E. – Addition to Current Assignment:

1.	Name:	Darlene Arfken
	Position:	Substitute Secretary
	Effective Date:	February 27, 2023

Approval of Agenda item #8.F. – Change to Current Assignment:

1.	Name:	Maryanne Bridy
	Current Position:	Monitor
	Current Building:	PVIS
	New Building:	PVMS
	Effective Date:	TBD
2.	Removed	

Approval of Agenda item #8.G. – Change of Start Date:

1.	Name:	Dakota Altemose
	Position:	Custodian
	Corrected Start Date:	February 16, 2023
	Previously Board Approved:	February 9, 2023

Approval of Agenda item #8.H. – Supplemental Contracts: Athletic:

Appointment herein and the District’s obligation to pay the coaches and supplemental positions approved in this motion(s) is subject to the District's ability to hold and/or participate in the activity in light of the COVID-19 Crisis. In the event (1) the District is closed or providing modified services, (2) unable to hold the activity as the result of direction from outside agencies such as PDE, PIAA, the CDC, the Governor’s Office, District XI, etc., or (3) the Administration determines not to hold such activities for the safety of the students and community, the District shall have no obligation to pay athletic and non-athletic contracts appointed herein. In the event sports and/or activities are reduced, the athletic and non-athletic contracts approved herein shall be paid a pro-rata amount of the stipends herein based on the percentage of the season/activity that was held and students participated. The decision to cancel and/or discontinue the activities or sports season shall be at the exclusive discretion of the administration based, in part, on guidance from the Center for Disease Control, the Commonwealth of Pennsylvania, other health agencies, and student participation in such activities.

	<b>Name</b>	<b>Sport</b>	<b>Position</b>	<b>Level</b>	<b>Salary</b>
1.	Isaac Blagogee	Track and Field	Head Coach	L1	\$6,100.00

Approval of Agenda item #8.I. – Supplemental Contracts: Athletic Non-Athletic:  
Appointment herein and the District’s obligation to pay the coaches and supplemental positions approved in this motion(s) is subject to the District's ability to hold and/or participate in the activity in light of the COVID-19 Crisis. In the event (1) the District is closed or providing modified services, (2) unable to hold the activity as the result of direction from outside agencies such as PDE, PIAA, the CDC, the Governor’s Office, District XI, etc., or (3) the Administration determines not to hold such activities for the safety of the students and community, the District shall have no obligation to pay athletic and non-athletic contracts appointed herein. In the event sports and/or activities are reduced, the athletic and non-athletic contracts approved herein shall be paid a pro-rata amount of the stipends herein based on the percentage of the season/activity that was held and students participated. The decision to cancel and/or discontinue the activities or sports season shall be at the exclusive discretion of the administration based, in part, on guidance from the Center for Disease Control, the Commonwealth of Pennsylvania, other health agencies, and student participation in such activities.

	<b>Name</b>	<b>Sport</b>	<b>Position</b>	<b>Salary</b>
1.	Denise Hopely	Business Education Department Head	Grades 7-12	\$2,275.00 Prorated: February 6, 2023 – Remainder of the 2022-2023 school year

Approval of Agenda item #8.J. – Athletic Volunteers:

	<b>Name</b>	<b>Sport</b>
1.	Mike Borger	Baseball
2.	Elvin Charles	Football

Approval of Agenda item #8.K. – Leave Without Pay:

1.	Name:	Gabriella Fasanelli Demaio
	Position:	Food Service Employee
	Building:	PVES
	Number of Days:	Four (4)
	Dates:	January 24, 2023; January 26, 2023, April 28, 2023 and May 1, 2023

Approval of Agenda item #8.L. – Removed.

VOICE VOTE: 9-0 CARRIED

Agenda item #8.M. – Informational: Family and Medical Leave:

1.	Employee ID:	140
	Position:	Teacher
	Building:	PVES
	Number of Days:	Twenty-one (21)
	Dates:	January 23, 2023 – February 21, 2023
2.	Employee ID:	1620
	Position:	Secretary
	Building:	District Office
	Intermittent:	January 4, 2023 – end of 2022/2023 school year

Agenda item #8.N. – Informational: Resignations:

	<b>Name</b>	<b>Position</b>	<b>Building</b>	<b>Effective Date</b>
1.	Dakota Altemose	Substitute Custodian	N/A	February 26, 2023
2.	Cathleen Brana	Food Service Employee	PVIS	February 6, 2023
3.	Alison Gimbi	School Counselor	PVHS	March 27, 2023
4.	Adrienne Keefer	3 <sup>rd</sup> Grade Teacher	PVIS	April 10, 2023
5.	Janet Dooner	Substitute Custodian Substitute Food Service Employee	N/A	February 10, 2023

		Substitute Monitor		
6.	Lori Bray	Spring Event Manager	N/A	February 15, 2023

Agenda item #8.O. – Informational: Retirement:

	Name	Position	Building	Effective Date
1.	Cindy Gonzalez	Food Service Employee	PVIS	March 3, 2023

**ADDENDUM – HUMAN RESOURCES: Mrs. Lori Fulmer**

Mr. Kresge motioned, seconded by Ms. Greggo to approve Addendum item #9.A. – Personnel Addendum Items:

Approval of Addendum item #9.B. – Intramural Advisors:

If the intramural runs at least 9 weeks and a total of 54 hours, one stipend of \$1,240.00 will be distributed. In the event the intramural does not meet the 54-hour requirement, payment will be distributed using the hourly intramural rate of \$21.00 per hour per the Supplemental Contract.

1.	Club/Activity:	Volleyball
	Advisor:	John Gesiskie
	Advisor:	Melissa Bruckman
	Volunteer:	Kathleen Gesiskie
	Volunteer:	Katie Frankunas
	Volunteer:	Ari Weaver
	Dates:	February 27, 2023 – March 31, 2023
	Day(s):	Monday - Friday
	Times:	3:00 PM – 5:00 PM
	Building:	PVMS
	Received in HR Office:	February 21, 2023

VOICE VOTE: 9-0 CARRIED

**CURRICULUM & STAFF DEVELOPMENT: Dr. Rae Lin Howard -**

Mr. Galler motioned, seconded by Mrs. Zipp to approve Agenda item #10.A. – Curriculum & Staff Development items:

Approval of Agenda item #10.B. – Purchase of Textbooks for AP Language & Composition Course including hardcover text, interactive eBooks and licenses to be paid for using Ready to Learn Grant funds. The title was recommended by a committee of HS English teachers following the district's Textbook Adoption procedure, then recommended for approval by Mr. Boylan, Ms. Fierro - HS ELA Dept. Chair, Mrs. Hagerman, Dr. Mowrer Benda and Dr. Howard.

Approval of Agenda item #10.C. – Purchase of Textbooks for AP Literature and Composition Course including hardcover text, interactive eBooks and licenses to be paid for using Ready to Learn Grant funds. The title was recommended by a committee of HS English teachers following the district's Textbook Adoption procedure, then recommended for approval by Mr. Boylan, Ms. Fierro - HS ELA Dept. Chair, Mrs. Hagerman, Dr. Mowrer Benda and Dr. Howard.

VOICE VOTE: 9-0 CARRIED

**OPERATIONS SERVICES: Mr. William Gasper**

Mr. Kresge motioned, seconded by Ms. Greggo to approve Agenda item #11. – Operations Items:

Approval of Agenda item #11.A. – Facility Usage Requests:

A.	Organization	PV Bruins Wrestling
	Schedule ID Number	11572
	Facility Requested	Pleasant Valley Elementary School Cafeteria/Stage
	Purpose	PV Bruins End of Season Banquet
	Dates/Times	March 10, 2023 6:00 p.m. – 8:00 p.m.
	Requestor	Trista Vanderah
	Attendance	300
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
B.	Organization	Pleasant Valley Intermediate School PTO
	Schedule ID Number	11586
	Facility Requested	Pleasant Valley Intermediate School Gym, Auxiliary Gym, Cafeteria/Stage

	Purpose	Spring Family Fun Day/Basket Raffle
	Dates/Times	April 15th and 16th, 2023 9:00 a.m. – 4:00 p.m.
	Requestor	Heather Kowalczyk
	Attendance	750
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
C.	Organization	Pleasant Valley Elementary School PTO
	Schedule ID Number	11636
	Facility Requested	Pleasant Valley Elementary School Upper Athletic Field
	Purpose	Earth Day Celebration
	Dates/Times	April 21, 2023 9:00 a.m. – 3:00 p.m.
	Requestor	Rachel Frable
	Attendance	950
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
D.	Organization	Pleasant Valley Elementary School PTO
	Schedule ID Number	11637
	Facility Requested	Pleasant Valley Elementary School Cafeteria/Stage
	Purpose	Book Bingo
	Dates/Times	March 8, 2023 5:30 p.m. – 8:00 p.m.
	Requestor	Rachel Frable
	Attendance	500
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
E.	Organization	Pleasant Valley Chorus
	Schedule ID Number	11644
	Facility Requested	Pleasant Valley High School New Auditorium & Lobby
	Purpose	PVHS/PVMS Spring Choral Concert
	Dates/Times	May 16, 2023 7:00 p.m. – 8:15 p.m.
	Requestor	Christina Shoemaker
	Attendance	300
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
F.	Organization	PVYA
	Schedule ID Number	11659
	Facility Requested	Pleasant Valley Middle School Cafeteria
	Purpose	PVYA Boys Lax Parent Meeting/Equipment Hand Out
	Date/Times	March 5, 2023 10:00 a.m. – 3:00 p.m.
	Requestor	Kristen Pierri
	Attendance	100
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
G.	Organization	Pleasant Valley Boys Lacrosse
	Schedule ID Number	11663
	Facility Requested	Pleasant Valley Middle School Cafeteria
	Purpose	Uniform Handouts and Varsity/JV Rosters
	Dates/Times	March 11, 2023 6:00 p.m. – 7:00 p.m.
	Requestor	Bob VanDerheyden
	Attendance	35
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply

VOICE VOTE: 9-0 CARRIED

### **BUILDING REPORTS – February 2023**

Informational reports were provided for the month of February. Mr. Pomposello highlighted Read Across America week. Mrs. Askins highlighted PVI PTO and commended all they do. Mr. Van Voorhis highlighted the 5<sup>th</sup> grade scheduling move up night held this evening. Mr. Ayre highlighted results of the SkillsUSA Championships and wished all good luck going into States.

### **BUSINESS MANAGEMENT: Mr. Michael Simonetta**

Mrs. Serfass motioned, seconded by Mr. Clark to approve Agenda item #13.A. – Business Management Items:

Approval of Agenda item #13.B. – Cafeteria Fund as provided:

- Cafeteria Accounts Payable for February 23, 2023.

Approval of Agenda item #13.C. – The following contracts:

1. IntegraOne - Barracuda Backup Server Contract Terms: 03/25/2023 - 06/30/2023 - Total Cost: \$2,412.04
2. IntegraOne - VMWare Support and Subscriptions Contract Terms: 04/03/2023 - 06/30/2024 - Total Cost: \$11,297.72
3. The Meadows Psychiatric Center - Educational services offered for students enrolled during the 2023-2024 and 2024-2025 school year - \$70.00 per day per student
4. Johnson Controls - PVI Camera Upgrade - Total Cost: \$71,114.46. To be paid from PCCD Grant.
5. Frontline Education. Cost: \$30,549.50 Absence & Substitute Management, unlimited usage for internal employees. Effective 7/1/2023 to 6/30/2024.
6. Time2Talk Therapy Evaluation - Terms: 2/15/2023 - May 15, 2023 - Cost: \$200.00 per hour not to 12 hours charged.
7. The Service Team - Fence Installation PVE Front. Cost: \$11,600.00 to be paid from PCCD Grant
8. The Service Team - Fence Installation PVE Play Area. Cost: \$6,175.00 to be paid from PCCD Grant
9. The Service Team - Fence Installation PVI Right of Gate. Cost: \$4,750.00 to be paid from PCCD Grant

Approval of Agenda item #13.D. – 2023-2024 Monroe Career and Technical Institute Proposed Budget in the amount of \$10,075,633. Pleasant Valley's share of this budget will be \$1,929,955.

Approval of Agenda item #13.E. – Purchase of a new 2023 Kawasaki Mule SX for Athletics. Total Cost: \$8,796.20 to be paid using funds from 22-23 Annual Sponsorship, St. Luke's Sport Medicine Vehicle Sponsorship and a donation from BSN Sports.

Approval of Agenda item #13.F. – Payment from the 2018 Bond Fund as per attached - \$10,827.29.

Approval of Agenda item #13.G. – June 30, 2022 Audited Financial Statements as prepared by Gorman & Associates, P.C.

VOICE VOTE: 9-0 CARRIED

Mrs. Kresge questioned Agenda item #13.G – Audited Financial Statements relating to corrections to be made which Mrs. Smale addressed.

Agenda item #13.E. – Informational: Student Fundraiser Report as provided.

Agenda item #13.F. – Informational: District Investment Report as provided.

### **ADDENDUM – BUSINESS MANAGEMENT: Mr. Michael Simonetta**

Mrs. Serfass motioned, seconded by Mr. Burger to approve Addendum item #14.A. – Business Management Addendum Items:

Approval of Addendum item #14.B. – The following Contracts:

1. Johnson Controls - Fire Alarm Network System and Dry Chemical System Annual Inspections at Pleasant Valley High School - Terms: 7/1/2023 - 6/30/2026 - Cost: \$15,863.00 per year
2. Johnson Controls - Programmable Fire Alarm System Annual Inspections at Pleasant Valley Intermediate School - Terms: 7/1/2023 - 6/30/2026 - Cost: \$11,074.00 per year
3. Johnson Controls - Fire Alarm Panel Annual Inspections at District Wide - Terms: 3/1/2023 - 6/30/2023 - Cost: \$1,400.00 Terms: 7/1/2023 - 6/30/2026 - Cost: \$16,612.00 per year.

Approval of Addendum item #14.C. - Advertisement for sealed bids for the following items:

- Anthracite Coal
- Propane
- Snow Removal

Approval of Addendum item #14.D. - Purchase of one (1) Bronze Bear Statues from Bronze Depot to be placed in front of Pleasant Valley High School - Cost: \$7,995.00 plus crating and shipping to be paid from St. Luke's Annual Sponsorship.

VOICE VOTE: 9-0 CARRIED

**SOLICITOR: Mark Fitzgerald, Esq.** – Mr. Fitzgerald provided information on the introduction of Senate Bill 337 which generally states that if a district has a cyber program and if it meets or exceeds, as defined, a program that is provided by a cyber/charter school, the district would not have to pay for those students attending outside cyber/charter school.

**PLEASANT VALLEY SCHOOL DIRECTORS:** None.

**PLEASANT VALLEY CITIZENS – Agenda items/Non-Agenda items:** None.

**SUPERINTENDENT REMARKS:** Dr. Konrad extended best wishes to PV seniors Kylie Howe and Ariana Manwiller who will be participating with MCTI at the PA DECA State Career Development Conference in Hershey, PA this week. He recognized Mr. Pomposello and Ms. Albright who provided breakfast for staff sponsored by PVE's Sunshine Club. He also thanked PVE school nurse Tiffany Steigerwalt who handled a medical crisis swiftly and kept the situation under control.

**ADJOURNMENT:**

There being no further business to come before the Board, Mr. Galler motioned, seconded by Mr. Zacharias to adjourn the meeting at 7:45 PM.

CARRIED

Respectfully submitted,

Tammy A. Smale, Board Secretary

Debra L. Duff, Board Recorder

Next scheduled Board of Education meeting:  
March 9, 2023 @ 7:00 PM