

PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

Minutes of the November 3, 2022

Board of Education Meeting

Board Approved 11-3-2022

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on November 3, 2022 and called to order by President Sue Kresge at 7:00 PM. The Pledge of Allegiance was led by PVI students followed by a moment of silence. The meeting was held in the Pleasant Valley School District Conference Room, 2233 Route 115, Brodheadsville, PA 18322.

Roll Call – School Board Recorder: Ms. Debra Duff

School Board members in attendance: Mrs. Sue Kresge, Mr. Michael Galler, Mr. Robert Clark, Mr. Todd Kresge, Mrs. Diane Serfass, Mr. Norm Burger, Ms. Teresa Greggo, Mr. Delbert Zacharias, Mrs. Melanie Zipp.

Administrative staff in attendance: Dr. James Konrad, Superintendent, Dr. Rae Lin Howard, Assistant Superintendent, Mrs. Lori Fulmer, Supervisor of Human Services, Mr. Michael Simonetta, Business Manager, Mrs. Tammy A. Smale, Assistant Business Manager/Board Secretary, Mrs. Kathleen M. Franklin, Assistant Board Secretary, Mr. Bill Gasper, Director of Operations, Ms. Julie Harris, Director of Special Education, Mr. Michael McMullen, Supervisor of Special Education, Mr. Chuck Tomori, Technology Coordinator, Dr. Susan Mowrer Benda, Director of Curriculum, Instruction and Assessment, Mrs. Lori Hagerman, Curriculum Supervisor.

Building Administrative staff in attendance: Mr. Jonathan Ayre, Ms. Kendal Askins, Mr. Tim McCutchan.

School Solicitor in attendance: Mark Fitzgerald, Esq.

Notification of Executive Session:

President Sue Kresge announced that an executive session was held on November 3, 2022 immediately prior to the regularly scheduled meeting for the purposes of personnel matters including, but not limited to, performance and/or discipline; negotiations; and legal issues.

Superintendent's Response to Community Questions: Dr. Konrad responded to two community questions received – routing of the cars for parent pickup at PVMS for which Dr. Konrad stated that adjustments have been made on this issue and is continuously observed with adjustments being made based on the ongoing construction. The second question about working papers being made available after hours and parents' needing to be present was addressed by Dr. Konrad. He stated that parents can either come to the school or the student can take the working papers application home. Proof of age documentation must be provided to the issuing officer and upon approval, the student must sign in front of the issuing officer whether the parent is present or not. Any further questions can be addressed by the student's building administration.

Student Highlights – Pleasant Valley Intermediate School

Principal Kendal Askins and Assistant Principal Tim McCutchan provided a video highlighting 4th grade students' science projects including the water cycle and weather. Four students were present and shared their favorite science projects and what they are looking forward to learning in the future.

Act 93 Contract Presentation

Business Manager Michael Simonetta provided information on the Administrative/Administrative Support Staff Compensation Plan 2021-2022 through 2024-2025. He stated that the Board recognizes the importance of maintaining an effective team to strengthen administrative and educational programs of the District and that the Plan is intended to provide competitive salaries for all administrative/administrative support staff as well as to attract, retain, and motivate high quality personnel for lengthy service to the Pleasant Valley School District. Mr. Simonetta reviewed incorporation of all other non-union employee groups into one compensation plan; benefits information; salary information by group; and stated that the average annual impact over the current salary base is 3.2%. The Plan is on this evening's agenda for approval.

SECRETARY’S REPORT: Mrs. Tammy Smale, Board Secretary

Mr. Galler motioned, seconded by Mr. Kresge to approve the minutes of the Board of Education Meeting held on October 20, 2022; to approve the Board Meeting Agenda of November 3, 2022.

VOICE VOTE: 8-0-1 CARRIED
Abstained: Mrs. Diane Serfass (Abstention form attached)

Mrs. Kresge announced the meeting procedures and an opportunity was given for Pleasant Valley citizens to address the Board on agenda items.

Pleasant Valley Citizens – (Agenda items):

Ann Gravell, Polk Township, expressed concern about the hiring of a mentor for the Athletic Director as well as overall spending.

TREASURER’S REPORT: Mrs. Diane Serfass

Mrs. Zipp motioned, seconded by Mr. Clark to approve Agenda item #4. – Treasurer Items, as attached:

Approval of Agenda item #4.A. – Accounts Payable – November 3, 2022

VOICE VOTE: 9-0 CARRIED

UNFINISHED BUSINESS

Solicitor: Mark Fitzgerald, Esq. – Mr. Fitzgerald informed all that the support staff Collective Bargaining Agreement as well as the MOU has been finalized and executed.

NEW BUSINESS:

Monroe Career & Technical Institute: Mr. Todd Kresge – No report.

Colonial IU20: Mr. Michael Galler – No report.

PSBA Legislative Liaison Report: Mrs. Melanie Zipp – No report.

Education Committee: Mrs. Sue Kresge – Mrs. Kresge reminded all that at the January District Planning Meeting, a District Data Assessment Presentation will be given.

Finance Committee: Mr. Norm Burger – Mr. Burger stated that updates will be given at the District Planning Meeting.

Athletic Committee: Ms. Teresa Greggo – Ms. Greggo wished the varsity football team good luck against Whitehall to be played at home tomorrow.

Policy Committee: Mrs. Diane Serfass – No report.

SUPERINTENDENT-REPORT/REQUESTS: Dr. James R. Konrad

Mr. Galler motioned, seconded by Mr. Zacharias to approve Agenda item #7. – Superintendent Items:

Approval of Agenda item #7.A. – Act 93 Contract Agreement effective for four (4) years from July 1, 2021 through June 30, 2025, subject to final review and approval of contract language by the Solicitor’s Office. Upon completion of such language the Board President shall be so authorized to execute the agreement on behalf of the Board.

VOICE VOTE: 9-0 CARRIED

Informational: The November Enrollment Report was provided.

HUMAN RESOURCES: Mrs. Lori Fulmer

Ms. Greggo motioned, seconded by Mrs. Serfass to approve Agenda item #8.A. – Personnel Items:

Approval of Agenda item #8.B. – Hiring of Professional Staff (pending receipt of required paperwork):

1.	Name:	Janis Gaglione
	Position:	Family Consumer Science Teacher (TPE)
	Building:	PVMS

Salary:	B, Step 1: \$46,867 (prorated)
Effective Date:	November 7, 2022
Replace:	Ashley Thompson (due to change of assignment)

Approval of Agenda item #8.C. – Hiring of Nurses for Learning Recovery Opportunity (LRO)
Pending Student Enrollment:

	Name	Building	Salary
1.	Rachel Borger	PVHS	\$58.00 per hour

Approval of Agenda item #8.D. – Hiring of Teachers for Learning Recovery Opportunity (LRO)
Pending Student Enrollment:

	Name	Building	Salary
1.	Lisa Kandl	PVHS	\$58.00 per hour

Approval of Agenda item #8.E. – Addition to Current Assignment:

1.	Name:	India Johnson
	Position:	Substitute Paraprofessional Associate
	Effective Date:	November 7, 2022

Approval of Agenda item #8.F. – Intramural Advisors:

If the intramural runs at least 9 weeks and a total of 54 hours, one stipend of \$1,240.00 will be distributed. In the event the intramural does not meet the 54-hour requirement, payment will be distributed using the hourly intramural rate of \$21.00 per hour per the Supplemental Contract.

1.	Club/Activity:	Girls Lacrosse and Iron Core
	Advisor:	Toni Bush
	Volunteer:	Hannah Doerner
	Dates:	January 3, 2023 – March 2, 2023
	Day(s):	Tuesdays and Thursdays
	Times:	6:00 PM – 8:45 PM
	Building:	PVMS & PVHS
	Received in HR Office:	October 21, 2022

Approval of Agenda item #8.G. – Building Volunteers:

1. Cinthia Burger
2. Penny Burns-Carns
3. Lauren Ero
4. Kathleen Stephens

VOICE VOTE: 9-0 CARRIED

Agenda item #8.H. – Informational: Family and Medical Leave:

1.	Employee ID:	435
	Position:	Teacher
	Building:	PVES
	Intermittent:	November 15, 2022 – November 14, 2023
2.	Employee ID:	3866
	Position:	Custodian
	Building:	PVIS
	Number of Days:	Fifteen (15)
	Dates:	June 14, 2022 – July 11, 2022
3.	Employee ID:	4107
	Position:	Teacher
	Building:	PVIS
	Number of Days:	Thirty-eight (38)
	Dates:	October 11, 2022 – December 7, 2022
4.	Employee ID:	2820
	Position:	Secretary
	Building:	District Office
	Intermittent:	October 1, 2022 – end of the 2022/2023 school year
5.	Employee ID:	1957
	Position:	Teacher
	Building:	PVMS
	Number of Days:	Fifty-five (55)
	Dates:	September 26, 2022 – December 14, 2022

6.	Employee ID:	2137
	Position:	Teacher
	Building:	PVHS
	Intermittent:	September 23, 2022 – end of the 2022/2023 school year

Agenda item #8.I. – Informational: Resignations:

	Name	Position	Building	Effective Date
1.	Elizabeth Kozero	Food Service Employee	PVES	October 19, 2022
2.	Jessica Maksoud	Substitute Teacher	N/A	October 24, 2022

Agenda item #8.J. – Informational: Professional Staff Building Transfers:

1.	Name:	Annalisa Bon Lore
	Current Building:	PVMS
	New Building:	PVHS
	Effective Date:	TBD

Ms. Greggo motioned, seconded by Mr. Kresge to approve Agenda item #9.A. – Personnel Addendum Items:

Approval of Addendum item #9.B. – Hiring of Administrative Staff (pending receipt of required paperwork):

1.	Name:	Jamie Rockwell
	Position:	Assistant Principal
	Building:	PVHS
	Salary:	\$84,000 (prorated)
	Effective Date:	TBD

Approval of Addendum item #9.C. – Hiring of Retiree as Mentor (pending receipt of required paperwork):

1.	Name:	James Percey
	Position:	Mentor Athletic Director
	Salary:	\$45.00 per hour (up to 30 hours per week with additional hours pending Superintendent approval)
	Effective Date:	TBD

Approval of Addendum item #9.D. – Hiring of Substitute Nurse for Learning Recovery Opportunity (LRO) Pending Student Enrollment:

	Name	Building	Salary
1.	Glenda Martini	PVHS	\$58.00 per hour

Approval of Addendum item #9.E. – Building Change of Teachers for Learning Recovery Opportunity (LRO) Pending Student Enrollment:

	Name	Previous Building	New Building
1.	Jodi Kresge	PVES	PVIS
2.	Catherine Britton	PVIS	PVES
3.	Kathleen Gray	PVHS	PVIS

Approval of Addendum item #9.F. – Supplemental Contracts: Non-Athletic (pending receipt of required paperwork):

Appointment herein and the District’s obligation to pay the coaches and supplemental positions approved in this motion(s) is subject to the District's ability to hold and/or participate in the activity in light of the COVID-19 Crisis. In the event (1) the District is closed or providing modified services, (2) unable to hold the activity as the result of direction from outside agencies such as PDE, PIAA, the CDC, the Governor’s Office, District XI, etc., or (3) the Administration determines not to hold such activities for the safety of the students and community, the District shall have no obligation to pay athletic and non-athletic contracts appointed herein. In the event sports and/or activities are reduced, the athletic and non-athletic contracts approved herein shall be paid a pro-rata amount of the stipends herein based on the percentage of the season/activity that was held and students participated. The decision to cancel and/or discontinue the activities or sports season shall be at the exclusive discretion of the administration based, in part, on guidance from the Center for Disease Control, the Commonwealth of Pennsylvania, other health agencies, and student participation in such activities.

	Name	Sport	Position	Salary
1.	Jonathan Lopez	All	Winter Event Manager	\$610.42

2.	Tracy Pio	All	Winter Event Manager	\$610.42
3.	Jim Shoopack	All	Winter Event Manager	\$610.42
4.	John Gesiskie	All	Winter Event Manager	\$610.42

Approval of Addendum item #9.G. – Intramural Advisors:

If the intramural runs at least 9 weeks and a total of 54 hours, one stipend of \$1,240.00 will be distributed. In the event the intramural does not meet the 54-hour requirement, payment will be distributed using the hourly intramural rate of \$21.00 per hour per the Supplemental Contract.

1.	Club/Activity:	Softball
	Advisor:	Steve Caffrey
	Advisor:	Drew Dymond
	Volunteer:	Steve Borger
	Dates:	November 7, 2022 – March 3, 2023
	Day(s):	Monday, Tuesday, Wednesday, Thursday and Sunday
	Times:	4:00 PM – 8:00 PM
	Building:	PVHS
	Received in HR Office:	October 26, 2022

Approval of Addendum item #9.H. – Building Volunteers:

1. Kelly Nothstein
2. Alison Perini
3. Jill Pio

Approval of Addendum item #9.I. – Leave Without Pay:

1.	Name:	Christina Blomberg
	Position:	Food Service Employee
	Building:	PVMS
	Number of Days:	Five (5)
	Dates:	October 11, 2022 – October 17, 2022

Approval of Addendum item #9.J. – Hiring of Professional Staff Substitute:

1. Jennifer Elston
2. Rebekah Larregui
3. Mikaela Miller

Approval of Addendum item #9.K. – Hiring of Support Staff:

1.	Name:	Nannette Gower
	Position:	Custodian
	Building:	PVES
	Effective Date:	November 20, 2022

Approval of Addendum item #9.L. – Athletic Volunteers:

	Name	Sport
1.	Inge Burlew	Swimming
2.	Andrea Santiago	Swimming

VOICE VOTE: 9-0 CARRIED

Addendum item #9.M. – Informational: Retirement:

	Name	Position	Building	Effective Date
1.	Shirley Hood	Secretary	PVES	December 14, 2022

Mrs. Kresge welcomed Ms. Jamie Rockwell as our new Assistant Principal at the high school.

CURRICULUM & STAFF DEVELOPMENT: Dr. Rae Lin Howard/Dr. Susan Mowrer Benda-
Mr. Galler motioned, seconded by Ms. Greggo to approve Agenda item #10. – Curriculum & Staff Development items:

Approval of Agenda item #10.A. – Field Trip:

A.	Organization/Grade	HS Ski Club
	Teacher(s) Involved	Mark Rehrig
	Destination	Blue Mountain Ski Area
	Purpose	Ski Club
	Date(s)	1/4/23, 1/11/23, 1/18/23, 1/25/23, 2/1/23, 2/8/23 and 2/22/23

District Buses Needed (*)	1-2 (to be paid by Ski Club)
Cost per Student	\$65.00
Cost for District	None

VOICE VOTE: 9-0 CARRIED

OPERATIONS SERVICES: Mr. William Gasper -

Mr. Kresge motioned, seconded by Mr. Zacharias to approve Agenda item #11. and Addendum item #12. - Operations items:

Approval of Agenda item #11.A. - Facility Usage Request:

A.	Organization	PVYA Adult/Coach Basketball
	Facility Requested	Pleasant Valley Middle School
	Purpose	PVYA Adult/Coach Basketball
	Dates/Times	October 23, 2022 through June 11, 2023 8:30 a.m. - 12:00 p.m. 10/23/22, 10/30/22, 11/06/22, 11/13/22, 11/20/22, 11/27/22, 12/04/22, 12/11/22, 12/18/22, 01/08/23, 01/15/23, 01/22/23, 01/29/23, 02/05/23, 02/12/23, 02/19/23, 02/26/23, 03/05/23, 03/12/23, 03/19/23, 03/26/23, 04/02/23, 04/09/23, 04/16/23, 04/23/23, 04/30/23, 05/07/23, 05/14/23, 05/21/23, 05/28/23, 06/04/23, 06/11/23
	Requestor	Hope Smith
	Attendance	25
	Tuition	None
	Fee by District	Class 3 - All Appropriate Fees Apply
B.	Organization	PVYA Basketball 5 & 6 Year Old
	Facility Requested	Pleasant Valley Elementary School Gym
	Purpose	5 & 6 Year Old Instructional Basketball
	Dates/Times	November 5, 2022 through December 17, 2022 9:00 a.m. - 12:00 p.m. 11/05/22, 11/12/22, 11/19/22, 12/03/22, 12/10/22, 12/17/22
	Requestor	Hope Smith
	Attendance	50
	Tuition	None
	Fee by District	Class 3 - All Appropriate Fees Apply
C.	Organization	Girl Scouts in The Heart of PA
	Facility Requested	Pleasant Valley Intermediate School Cafeteria
	Purpose	Girl Scout Candy Bar Bingo
	Dates/Times	November 14, 2022 6:00 p.m. - 8:00 p.m.
	Requestor	Colette Anderson
	Attendance	75
	Tuition	None
	Fee by District	Class 3 - All Appropriate Fees Apply
D.	Organization	Pocono Spring Classic Tournament
	Facility Requested	Pleasant Valley High School New Gym, Old Gym, Gym Lobby
	Purpose	Indoor Field Hockey Tournament for High School Teams
	Dates/Times	March 11, 2023 7:30 a.m. - 5:30 p.m.
	Requestor	Corin Oweremohle
	Attendance	350
	Tuition	None
	Fee by District	Class 3- All Appropriate Fees Apply
E.	Organization	West End Little League
	Facility Requested	Pleasant Valley High School Old Auditorium Lobby
	Purpose	West End Little League in Person Registration
	Dates/Times	January 14, 2023 9:00 a.m. - 2:00 p.m.
	Requestor	Matt Birnbaum
	Attendance	50
	Tuition	None
	Fee by District	Class 3 - All Appropriate Fees Apply
F.	Organization	West End Little League
	Facility Requested	Pleasant Valley High School Old Auditorium Lobby
	Purpose	West End Little League in Person Registration
	Date/Times	January 31, 2023 6:00 p.m. - 8:00 p.m.
	Requestor	Matt Birnbaum

	Attendance	50
	Tuition	None
	Fee by District	Class 3 - All Appropriate Fees Apply
G.	Organization	Pleasant Valley Cheerleading
	Facility Requested	Pleasant Valley High School New Gym, Old Gym, Concession Stand
	Purpose	Craft/Vendor Fair
	Dates/Times	December 10, 2022 8:00 a.m. - 4:00 p.m.
	Requestor	Dawn Hahn
	Attendance	100
	Tuition	None
	Fee by District	Class 3 - All Appropriate Fees Apply

Approval of Addendum item 12.A. – Facility Usage Request:

A.	Organization	Pleasant Valley Middle School PTO
	Facility Requested	Pleasant Valley Middle School Old Gym
	Purpose	Meet Your Friends Night
	Dates/Times	November 17, 2022 2:30 p.m. - 5:00 p.m.
	Requestor	Richanna Russ
	Attendance	300
	Tuition	None
	Fee by District	Class 3- All Appropriate Fees Apply

VOICE VOTE: 9-0 CARRIED

BUSINESS MANAGEMENT: Mr. Michael Simonetta

Mr. Burger motioned, seconded by Mrs. Serfass to approve Agenda item #13.A. – Business Management Items:

Approval of Agenda item #13.B. – Cafeteria Fund: Cafeteria Accounts Payable for November 3, 2022.

Approval of Agenda item #13.C. – The following Contracts:

1. CDW-G - Adobe Creative Cloud for Enterprise Licensing 1 year renewal - CoStar Software Contract# 006-064. Total Cost - \$3,038.20
2. Education Plus, LLC - to assist with the Federal E-Rate Program application process for funding year 2023-24. Cost: Category 1 applications is \$1,650.00 and Category 2 applications will be 3% of committed funding, with a minimum admin fee of \$1,250.00.

Approval of Agenda item #13.D. – Payment from Capital Reserve per attached: \$39,452.07.

Approval of Agenda item #13.E. – Advertisement for Bids: Spring Athletic Equipment and Supplies for the 2022-2023 School Year.

Approval of Agenda item #13.F. – The vendor(s) for fuel oil for the 2023-2024 school year as to be recommended by the Northampton/Monroe/Pike County Joint Purchasing Board and to be approved by the Colonial Intermediate Unit 20 Board of Directors at the December 2022 regularly scheduled meeting.

VOICE VOTE: 9-0 CARRIED

Agenda item #13.G. – Informational: ESSER Fund Allocations:

1. Blackboard – PVSD Website Web Manager – Term: October 1, 2022 to September 30, 2023. Total cost \$11,080.00.

ADDENDUM – BUSINESS MANAGEMENT: Mr. Michael Simonetta

Mr. Burger motioned, seconded by Mr. Kresge to approve Agenda item #14.A. – Business Management Addendum Items:

Approval of Addendum item #14.B. – The following contract:

1. Bayada - To provide a RN or LPN for Learning Recovery Opportunity (LRO) and on a substitute basis. Cost - \$55.00 per hour Terms: 11/1/2022 to 6/30/2023

Approval of Addendum item #14.C. – West End Parks and Open Space Commission: The intergovernmental cooperation agreement to dissolve the West End Parks and Open Space Commission as of December 21, 2022.

VOICE VOTE: 9-0 CARRIED

Addendum item #14.D. – Informational: PCCD Grant Fund Allocations: Therapy Traveler - Board Certified Behavior Analyst and Social Worker - To be paid by PCCD Grant.

SOLICITOR: Mark Fitzgerald, Esq. – Mr. Fitzgerald shared some topics covered at the recently held PSBA Solicitor’s Conference including right to know requests; impact of COVID; personnel related issues; IDEA; and a presentation on Title IX. He said changes are coming in May or June and the laws will have an impact on many Districts.

PLEASANT VALLEY SCHOOL DIRECTORS:

Mr. Galler, in recognition of Veterans Day, thanked fellow Board members and all veterans for their service.

Ms. Greggo wished outgoing Athletic Director Mr. Bonser all the best in his future and welcomed Mr. Percey as Athletic Director Mentor in order to insure a smooth transition.

Mrs. Kresge stated that a Graduation Pathways presentation will be held at the District Planning Meeting as well as an update on capital improvements by D’Huy Engineering. She reminded all to vote for Paint the Plow. In addition, Mrs. Kresge thanked all those involved in finalizing the Act 93 Agreement and thanked all groups for their patience. She also thanked the Board for the opportunity to attend the PSBA School Leadership Conference held on October 31-November 1, 2022 and shared topics covered. Mrs. Serfass attended the Conference as well and thanked the Board for the opportunity.

Mr. Burger expressed concern about the increased number of attacks through the Internet to various institutions and schools who have been the targets. He requested an update on what we are doing to back up information to assure that we are protected.

PLEASANT VALLEY CITIZENS – Agenda items/Non-Agenda items:

Mary Murphy, Chestnuthill Township, thanked the Board for bringing Mr. Percey back as an Athletic Director Mentor. She spoke about a recent special needs bus accident which her daughter was involved in and expressed concern about the lack of communication from administration. Dr. Konrad offered to meet with her for further discussion on the issue.

Heather Impellizeri, Ross Township, expressed concern about parent- teacher conferences only being held one day and the burden on parents. She also expressed concern that the Elk Mountain Ski Trip was not approved and asked the Board to reconsider.

Mary Murphy, Chestnuthill Township, expressed concern about students not respecting each other due to differences and encouraged the District to address this.

End of public comment.

SUPERINTENDENT’S REMARKS: Dr. Konrad addressed concerns expressed about parent-teacher conferences and spoke about expectation of increased communication between teachers and parents. In addition Dr. Konrad stated that he had the opportunity to see the Halloween parade at PVE recognizing the positive environment created by school counselors, Mrs. Adams, Mrs. Hansen and Mrs. Murphy and all the teachers; thanked Mrs. Santiago for her outstanding Spanish I students learning Spanish culture and its history; congratulated the Boys’ Varsity Soccer team for a great season; congratulated the PV Girls’ Varsity Soccer game for which he was able to attend; and wished the best of luck to the Varsity Football team vs. Whitehall.

ADJOURNMENT:

There being no further business to come before the Board, Mr. Burger motioned, seconded by Mr. Galler to adjourn the meeting at 7:54 PM.

CARRIED

Respectfully submitted,

Tammy A. Smale, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting:
November 17, 2022 @ 7:00 PM