

NEWPORT SCHOOL DISTRICT
REGULAR MEETING
BOARD OF DIRECTORS

May 9, 2016

1. The Regular Meeting of the Board of Directors of the Newport School District was called to order by Director Wilson at 5:00 p.m. in the District Board Room.
2. Roll Call: Paul Wilson, Connie Moore, Mitch Stratton, April Owen, Jim Brewster, Board of Directors; Dave Smith, Superintendent and Debra Buttrey, Business Manager. There were 3 visitors in attendance.
3. Motion to approve the agenda with changes, including the consent agenda:
Motion made by Director Owen, seconded by Director Moore to approve the agenda.
Vote was unanimous.
4. Minutes of the regular meeting held April 18 were approved as read.
5. Consent Agenda:
 - A. New Hire:

Sarah Noble	HS Math Teacher
Bonita DeHerrera	Highly Capable Teacher
Randi Lithgow	K-4 Music Teacher
Heidi Stanfill	P-4 Instructional Assistant
Rana Cutshall	K-6 Academic Coach
 - B. Resignation:

Carlyn Barton	HS Asst. Volleyball Coach
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6. Individuals or Groups Wishing to Address the Board: There were none.
7. Financial Reports (m) : Debra Buttrey
 - A. Approval of April Accounts Payable (m) General Fund Warrant Numbers 213889 through 213987 in the amount of \$284,576.68
Motion to approve April Accounts Payable was made by Director Owen, seconded by Director Brewster. Vote was unanimous.
 - B. Approval of Letter of Support for the Healthy Kids Healthy School Grant (m)
Debra mentioned that this is the Grant that she spoke about at the last Board Meeting.
Motion to approve Letter of Support was made by Director Owen, seconded by Director Moore. Vote was unanimous.
 - C. Approval of 2016-17 Classified Salary Schedule (m)
Mrs. Buttrey told the Board that with the approval of this salary schedule, it will be an increase of 1.8% in base salaries. It also adds experience columns for the computer technician and school nurse. This schedule also

adds a new column of 20+ years of experience for all positions. The cost to implement this schedule is \$39,500.

Motion to approve the 2016-17 Classified Salary Schedule was made by Director Owen, seconded by Director Stratton. Vote was unanimous.

D. Approval of 2016-17 Non-Represented Salary Schedule (m)

This schedule implements the 1.8% base increase.

Motion to approve the 2016-17 Non-Represented Salary Schedule was made Director Owen, seconded by Director Moore. Vote unanimous.

E. Audit Report:

Mrs. Buttrey gave the Board a summary of the Audit Exit Meeting by presenting each Board Member a copy of the draft report. The report highlighted:

Audit Scope: Accountability Audit, Financial Statement Audit, Federal Grants Compliance

Areas Examined: Apportionment – CTE Program, Financial Condition and Insurance/Risk Management

An **unmodified opinion** was issued on the financial statements. This is good and the opinion you want to see in audit reports. No significant deficiencies or material weaknesses were reported.

An **unmodified opinion** was issued for Federal Awards. Again, this is still a good opinion; however, significant deficiencies were noted in the design or operation of internal control over federal programs. This information was brought forward in the management letter and an audit finding for the Child Nutrition Program.

Status of Prior Findings/Management Letters: All prior issues were within the Child Nutrition Program. Resolved Issues were the PLE Tool and Verification and School Accounts. The unresolved issue was for procurement. Since the issue was not resolved in the 14-15 school year, it moved up as a Finding for the 14-15 school year. This finding was also caused by our FS Director staffing change. This issue was not immediately brought to our attention for appropriate follow-up. Currently, the board adopted a procurement policy in March and this issue is now resolved moving forward.

Finding: The District did not have adequate internal controls to ensure compliance with procurement requirements. In simple terms: We did not always do price quotes for \$3,000 purchases. Purchases could be one time purchase or in aggregate. To fix this, we have a new board adopted policy and we are doing price quotes and working to manage the aggregate purchases. It is important to note that the \$3,000 price quote is in place for federal funds only.

9. New Business:

- A. Troy Whittle, End of Year Activities
Mr. Whittle said that the Pend Oreille River School graduation is on May 31st at 5:00 pm and invited the board members. He then gave a brief rundown of upcoming events at the high school.
- B. Geoff Pearson, Spring Sports
Mr. Pearson said that baseball was wrapped up with Senior Night. The big news in high school sports is that if the boys' varsity soccer team wins tomorrow, they will move onto district, then state.
- C. Pursue lease of property at 110 W. Pine St, Newport WA 99156 (m)
Superintendent Smith told the Board Members that the building located at 110 W. Pine St will be big enough for the Satellite Skills Center and allow room to expand.
Motion to authorize lease negotiations made by Director Brewster, seconded by Director Moore. Vote was unanimous.
- D. Approval of School Population Health Grant \$31,000 (m)
Motion to approve School Population Health Grant made by Director Owen, seconded by Director Moore. Vote was unanimous.
- E. Learning Management System
Superintendent Smith gave a brief explanation about the Learning Management System, stating that this system works seamlessly with Skyward and will allow for greater communication to parents. It should be up and running by this next school year.
- F. Lead and Copper Testing
Superintendent Smith informed the Board that, though we are not required at this point, we have had our water supply tested. We are well below any levels that would be required to be reported.

10. Policies (m):

Policies for first reading:

Policies for second reading:

11. Miscellaneous:

Director Brewster said that in 1914, Congress made Mother's Day a national holiday, always being the second Sunday in May.

Superintendent Smith mentioned that Muffins for Moms was on May 6 and he really wanted to thank all of the staff for helping to make it such a great success. He understands it is a lot of extra work for staff, so he appreciates everyone's involvement.

Director Wilson mentioned that he heard the Booster Club Auction was a great success. He added that he will be unable to attend the next Board Meeting.

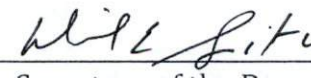
12. Agenda Items for May 23, 2016 Board Meeting to be held at District Office Board Room at 5:00PM

- A. Financial Reports
- B. Policies

13. Hearing no objections, Director Wilson adjourned the Regular Board Meeting at 5:49 PM.



Chair/Vice Chair of the Board



Secretary of the Board

05/26/16
Date