

**NEWPORT SCHOOL DISTRICT  
REGULAR BOARD MEETING  
May 8, 2017  
5:00 PM, District Office Board Room**

1. Call to Order
2. Adoption of the Agenda (including the consent agenda) (m):
  - A. Deletions or Additions
3. Approval of Minutes: Regular Meeting held April 17, 2017
  - A. Corrections or Additions
4. Consent Agenda:
  - A. New Hire:

Chris Altmaier	Technology Director
Cassandra Robinson	Long Term Paraprofessional Sub
Brett Mackey	NHS Asst. Principal/AD
Bob Sanborn	Asst. HS Baseball Coach
Marc Mason	NHS P.E. Teacher
Monica Jones	SHMS Admin Secretary
Arianna Alegreto	Long Term Academic Coach substitute
Gary Reese	NHS Asst. Volleyball Coach
  - B. Resignation:

Amanda Aubrey	Paraprofessional
Cassandra Robinson	Academic Coach
Marie Hughes	NHS Honor Society Advisor
Alisa Vaughn	NHS JV Volleyball Coach
Julie Riegel	HS Testing Coordinator
Chris Altmaier	HS Librarian, Building Tech, Detention Sup.
Monica Jones	Stratton Elementary Secretary
Kyle Scott	SHMS Title 1 Teacher
  - C. Retirement:

Jean Clark	Paraprofessional
------------	------------------
5. Individuals or Groups Wishing to Address the Board:
6. Financial Reports (m) – Debra Buttrey
  - A. Approval of April Accounts Payable (m)
  - B. Approval of May Accounts Payable (m)
  - C. Approval of May Payroll (m)
  - D. Monthly Report
7. Old Business:
8. New Business:
  - A. PEP Grant Update
  - B. P.O.R.S. Update, Peg Waterman
  - C. School Improvement Plans, Building Principal's (m)
  - D. Safety Deposit Box (m)
  - E. Approval of Coach Salary Schedule (m)
  - F. Resolution No. 03-2016-2017, WIAA Membership (m)
  - G. Resolution No. 04-2016-2017, Parent/Teacher Conference Waiver Day (m)
  - H. Resolution No. 05-2016-2017, Authorization to Invest Funds (m)
9. Policies (m):

First Reading:	Policy 2410, Graduation Requirements Policy 2107, Comprehensive Early Literacy Plan Policy 2421, Promotion/Retention
Second Reading:	None at this time

**NEWPORT SCHOOL DISTRICT  
REGULAR MEETING  
BOARD OF DIRECTORS**

April 17, 2017

1. The Regular Meeting of the Board of Directors of the Newport School District was called to order by Director Wilson at 5:05 p.m. in the District Board Room.
2. Roll Call: Paul Wilson, Jim Brewster, April Owen, Mitch Stratton, Board of Directors. Director Moore was unable to attend due to a conflict in her schedule. Dave Smith, Superintendent and Debra Buttrey, Business Manager. There were 7 visitors in attendance.
3. Motion to approve the agenda, including the consent agenda:  
Motion made by Director Owen, seconded by Director Brewster, to approve the agenda. Vote was unanimous.
4. Minutes of the regular meeting held March 20, 2017 were approved as read.
5. Consent Agenda:

A.	New Hire:	Mandy Aubrey Katie Moser Mikell Zimmerman Bob Sanborn	SHMS Secretary Stratton Special Education Teacher Stratton Elementary School Counselor Asst. HS Baseball Coach
B.	Long Term Sub:	Trista Walker	Custodian
C.	Resignation:	Travis Sands Heather Gates Domini Nokes	Skills Center Automotive Instructor 21st CCLC K-6 Site Coordinator Paraprofessional
D.	Retirement:	Julie Cordes	SHMS Admin Secretary
E.	Long Term Leave:	Debra Moore	HS Special Education Teacher
6. Individuals or Groups Wishing to Address the Board:
7. Financial Reports (m) : Debra Buttrey
  - A. Approval of April Payroll (m)  
General Fund Warrant Numbers 216428 through 216497 in the amount of \$818,695.06.  
Motion to approve April Payroll was made by Director Owen, seconded by Director Stratton. Vote was unanimous.
  - B. Approval of March Accounts Payable (m)  
General Fund Warrant Numbers 216312 through 216426 in the amount of \$246,530.78.  
Motion to approve March Accounts Payable was made by Director Owen, seconded by Director Stratton. Vote was unanimous
  - C. Approval of April Accounts Payable (m)  
General Fund Warrant Numbers 216427 through 216427 in the amount of \$9,250.00.  
Motion to approve April Accounts Payable was made by Director Owen, seconded by Director Stratton. Vote was unanimous

**NEWPORT SCHOOL DISTRICT  
PERSONNEL SELECTION RECOMMENDATION FORM**

Posting Number \_\_\_\_\_ Closing Date \_\_\_\_\_  
 Position Technology Director FTE 1  
 RECOMMENDED CANDIDATE\*: Chris Altmeyer  
Wade Smith July 1, 2017  
 Supervisor's Signature Recommended Start Date

\*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by: Wade Smith  
 (signature)

**CANDIDATES INTERVIEWED:**

1. Bonnie Glazer 3. \_\_\_\_\_ 5. \_\_\_\_\_  
 2. Chris Altmeyer 4. \_\_\_\_\_ 6. \_\_\_\_\_

**INTERVIEW TEAM:**

1. Wade Smith 3. \_\_\_\_\_ 5. \_\_\_\_\_  
 2. \_\_\_\_\_ 4. \_\_\_\_\_ 6. \_\_\_\_\_

**Reasons for Recommendation:** (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. Experience in position  
 2. Knowledge of working in classrooms  
 3. \_\_\_\_\_  
 4. \_\_\_\_\_  
 5. \_\_\_\_\_  
 6. \_\_\_\_\_  
 7. \_\_\_\_\_  
 8. \_\_\_\_\_

For Personnel Office Use

**Verifications:**

- ☐ Certification/Endorsements  
☐ Sexual Misconduct Release Form

**Approved by:**

Name \_\_\_\_\_ Date \_\_\_\_\_

HR Staff \_\_\_\_\_ Date \_\_\_\_\_

School Board Approval on \_\_\_\_\_ (Date)

# NEWPORT SCHOOL DISTRICT PERSONNEL SELECTION RECOMMENDATION FORM

Posting Number \_\_\_\_\_

Closing Date 4/20/2017

Position K - Instructional Assistant

FTE \_\_\_\_\_

RECOMMENDED CANDIDATE\*: Long-term Sub.

Cassandra Robinson

[Signature]  
Supervisor's Signature

[Signature] May 1, 2017  
Recommended Start Date

\*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by: \_\_\_\_\_  
(signature)

## CANDIDATES INTERVIEWED:

- |          |          |          |
|----------|----------|----------|
| 1. _____ | 3. _____ | 5. _____ |
| 2. _____ | 4. _____ | 6. _____ |

## INTERVIEW TEAM:

- |          |          |          |
|----------|----------|----------|
| 1. _____ | 3. _____ | 5. _____ |
| 2. _____ | 4. _____ | 6. _____ |

Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. In-district applicant
2. Experience as an Instructional Coach with G.D.C.
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

Newport School District	
Approved by _____	Approved by _____
Signature _____	Signature _____
Date _____	Date _____
Signature _____	Signature _____
Date _____	Date _____

**NEWPORT SCHOOL DISTRICT  
PERSONNEL SELECTION RECOMMENDATION FORM**

Posting Number 170321001

Closing Date 4-10-17

Position NHS Asst. Principal / A.D.

FTE \_\_\_\_\_

RECOMMENDED CANDIDATE\*: Brett Mackey

[Signature]

Supervisor's Signature

7/11/17  
Recommended Start Date

\*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by: \_\_\_\_\_  
(signature)

**CANDIDATES INTERVIEWED:**

- |                          |                        |                      |
|--------------------------|------------------------|----------------------|
| 1. <u>Brent Deroest</u>  | 3. <u>Richard Kuhl</u> | 5. <u>Todd Spear</u> |
| 2. <u>Lisa Henderson</u> | 4. <u>Brett Mackey</u> | 6. _____             |

**INTERVIEW TEAM:**

- |                                     |   |                                      |
|-------------------------------------|---|--------------------------------------|
| 1. <u>Troy Whittle/ Kim Aubrey</u>  | 3. <u>Todd Matthews/ Marie Hughes</u>   | 5. <u>Jamie Panchol/ Mark Zorica</u> |
| 2. <u>Lola Rickey/ Travis Stott</u> | 4. <u>Peggy McDaniel/ Melissa Smith</u> | 6. <u>April Owen/ Susan Baker</u>    |

Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. Experience
2. Passion for work
3. Desire to integrate into community
4. Fit
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

For Personnel Office Use

**Verifications:**

- ☐ Certification/Endorsements  
☐ Sexual Misconduct Release Form

**Approved by:**

Name \_\_\_\_\_ Date \_\_\_\_\_

HR Staff \_\_\_\_\_ Date \_\_\_\_\_

School Board Approval on \_\_\_\_\_ (Date)

**NEWPORT SCHOOL DISTRICT  
PERSONNEL SELECTION RECOMMENDATION FORM**

Posting Number 170217004 Closing Date 3-29-17  
 Position NHS P.E. / Health Teacher FTE 1.0  
 RECOMMENDED CANDIDATE\*: Marc Mason  
[Signature] 8/2017  
 Supervisor's Signature Recommended Start Date

\*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by: \_\_\_\_\_  
 (signature)

**CANDIDATES INTERVIEWED:**

- |                       |                           |          |
|-----------------------|---------------------------|----------|
| 1. <u>Marc Mason</u>  | 3. <u>Shagle Ehlers</u>   | 5. _____ |
| 2. <u>Kim Mowbray</u> | 4. <u>Kara Plaggerman</u> | 6. _____ |

**INTERVIEW TEAM:**

- |                         |                                 |          |
|-------------------------|---------------------------------|----------|
| 1. <u>Tracy Whittle</u> | 3. <u>Dave Pomante</u>          | 5. _____ |
| 2. <u>Geoff Pearson</u> | 4. <u>Lindsay Hicks-Frazier</u> | 6. _____ |

**Reasons for Recommendation:** (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. Fit for our kids
2. Progressive lesson plans
3. passion for teaching
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

**For Personnel Office Use**

**Verifications:**

- ☐ Certification/Endorsements  
☐ Sexual Misconduct Release Form

**Approved by:**

Name \_\_\_\_\_ Date \_\_\_\_\_

HR Staff \_\_\_\_\_ Date \_\_\_\_\_

School Board Approval on \_\_\_\_\_ (Date)



**NEWPORT SCHOOL DISTRICT  
PERSONNEL SELECTION RECOMMENDATION FORM**

Posting Number \_\_\_\_\_ Closing Date 4/28/2017

Position SHMS Admin Secretary FTE \_\_\_\_\_

RECOMMENDED CANDIDATE\*: Monica Jones

[Signature] Fall 2017

Supervisor's Signature Recommended Start Date

\*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by: [Signature]  
(signature)

**CANDIDATES INTERVIEWED:**

- |                        |          |          |
|------------------------|----------|----------|
| 1. <u>Mandy Aubrey</u> | 3. _____ | 5. _____ |
| 2. <u>Monica Jones</u> | 4. _____ | 6. _____ |

**INTERVIEW TEAM:**

- |                         |                          |                      |
|-------------------------|--------------------------|----------------------|
| 1. <u>Sarah Theal</u>   | 3. <u>Michelle Perce</u> | 5. <u>Tony Moser</u> |
| 2. <u>Curtis Rowsey</u> | 4. <u>Michelle Ellis</u> | 6. _____             |

Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. experience in school office
2. fit for position
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

For Personnel Office Use			
Verifications		Approved by _____	
<input type="checkbox"/> Certification/Endorsement		Name _____	Date _____
<input type="checkbox"/> Sexual Misconduct Release Form		School Board Approval on _____	Date _____
HR Staff _____	Date _____		

**NEWPORT SCHOOL DISTRICT  
PERSONNEL SELECTION RECOMMENDATION FORM**

Posting Number \_\_\_\_\_

Closing Date May 5, 2017

Position Academic Coach-Long Term

FTE \_\_\_\_\_

RECOMMENDED CANDIDATE\*: Arianna Sub Alegreto

1. Licket Sanchez

Supervisor's Signature

May 10/17

Recommended Start Date

\*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by: 1. Licket Sanchez  
(signature)

**CANDIDATES INTERVIEWED:**

- |                            |          |          |
|----------------------------|----------|----------|
| 1. <u>Arianna Alegreto</u> | 3. _____ | 5. _____ |
| 2. _____                   | 4. _____ | 6. _____ |

**INTERVIEW TEAM:**

- |          |          |          |
|----------|----------|----------|
| 1. _____ | 3. _____ | 5. _____ |
| 2. _____ | 4. _____ | 6. _____ |

**Reasons for Recommendation:** (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. WSU Experience - 4H Clubs
2. Experience w/ young children
3. Recommendation from WSU Ext.
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

**For Personnel Office Use**

**Verifications:**

- ☐ Certification/Endorsements  
☐ Sexual Misconduct Release Form

**Approved by:**

Name \_\_\_\_\_ Date \_\_\_\_\_

HR Staff \_\_\_\_\_ Date \_\_\_\_\_

School Board Approval on \_\_\_\_\_ (Date)



**NEWPORT SCHOOL DISTRICT  
PERSONNEL SELECTION RECOMMENDATION FORM**

Posting Number \_\_\_\_\_ Closing Date \_\_\_\_\_

Position Asst. Volleyball Coach FTE \_\_\_\_\_

RECOMMENDED CANDIDATE\*: Gary Reese

Geoffrey Pearson Fall 2017  
Supervisor's Signature Recommended Start Date

\*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by: Geoffrey Pearson  
(signature)

**CANDIDATES INTERVIEWED:**

1. <u>Gary Reese</u>	3. _____	5. _____
2. <u>Michelle Pierce</u>	4. _____	6. _____

**INTERVIEW TEAM:**

1. <u>Geoffrey Pearson</u>	3. _____	5. _____
2. <u>Shannon Hansen</u>	4. _____	6. _____

**Reasons for Recommendation:** (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. Coaching Experience
2. Coaching Knowledge & Sport Specific Expertise
3. Alignment in Coaching Philosophy
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

**For Personnel Office Use**

**Verifications:**

- ☐ Certification/Endorsements  
☐ Sexual Misconduct Release Form

**Approved by:**

\_\_\_\_\_  
Name Date

\_\_\_\_\_  
HR Staff Date

School Board Approval on \_\_\_\_\_ (Date)

Amanda Aubrey  
5041 N. Shore Diamond Lake Rd.  
Newport, WA 99156  
509-939-6947  
[aubreymandy@newportgriz.com](mailto:aubreymandy@newportgriz.com)

April 19, 2017

To whom it may concern,

I will be resigning from my position as a Paraprofessional in the Special Ed department at Newport High School. I have accepted another position in the district and will be transitioning to that new position at the start of the 2017/2018 school year.

Thank you for your time,  
Regards,

Amanda Aubrey

April 21, 2017

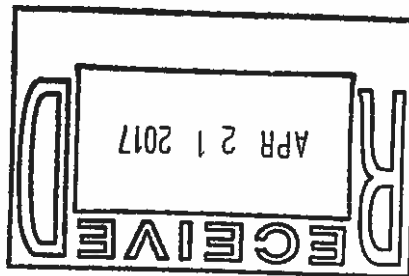
Dear Vickie,

This letter is to inform you of my leave of absence. I have accepted a position within the school district to be a long-term substitute para-educator through the end of the school year. My leave of absence will be effective May 1, 2017 through June 15, 2017. I will still be participating in the summer school program with the GDC program.

Thank you

Cassandra Robinson

Cassandra Robinson





Cheryl Bradbury &lt;bradburycheryl@newportgriz.com&gt;

**Fwd: Honor Society**

1 message

Troy Whittle <whittletroy@newportgriz.com>  
To: Cheryl Bradbury <bradburycheryl@newportgriz.com>

Wed, May 3, 2017 at 2:13 PM

Mo's Honor Society resignation...

**Troy Whittle**  
Principal

**Support, Educate, and Inspire...Every Griz, Every Day!****Please note my new email address is whittletroy@newportgriz.com**

----- Forwarded message -----

From: Marie Hughes <hughesmarie@newportgriz.com>  
Date: Wed, May 3, 2017 at 2:04 PM  
Subject: Re: Honor Society  
To: Troy Whittle <whittletroy@newportgriz.com>

I would like to resign as Honor Society Adviser. I will be acting as the co-adviser for HOSA and meeting times have overlap. After some thought, I decided to keep my ASB Sophomore class adviser position.

Mo

On Wed, May 3, 2017 at 12:52 PM, Troy Whittle <whittletroy@newportgriz.com> wrote:  
Hey Mo,

If you are going to be resigning the Honor Society Advisor Position, will you send me an email indicating such so I can get rolling on that hire? Thanks!

**Troy Whittle**  
Principal

**Support, Educate, and Inspire...Every Griz, Every Day!****Please note my new email address is whittletroy@newportgriz.com**



Theresa Monk <monktheresa@newportgriz.com>

---

**Fwd:**

1 message

---

**Geoff Pearson** <pearsongeoff@newportgriz.com>  
To: Theresa Monk <monktheresa@newportgriz.com>

Thu, Apr 20, 2017 at 11:14 AM

Here is the e-mail.

Thanks  
GO GRIZZLIES!  
Geoffrey Pearson  
Assistant Principal/Athletic Director  
Newport High School  
(509) 447 - 2481 ext. 3508



——— Forwarded message ———

From: **Alisa Vaughn** <vaughnalisa@newportgriz.com>  
Date: Wed, Nov 16, 2016 at 7:36 PM  
Subject:  
To: Geoff Pearson <pearsongeoff@newportgriz.com>

Geoff

I wanted to let you know that I will not be returning next year as the JV volleyball coach.

Alisa

—

Alisa Vaughn  
Newport School District





Cheryl Bradbury &lt;bradburycheryl@newportgriz.com&gt;

---

**Fwd: Re: Resignation**

1 message

---

Troy Whittle <whittletroy@newportgriz.com>  
To: Cheryl Bradbury <bradburycheryl@newportgriz.com>

Thu, May 4, 2017 at 7:42 AM

----- Forwarded message -----  
From: "Julie Riegel" <riegeljulie@newportgriz.com>  
Date: May 4, 2017 7:24 AM  
Subject: Re: Resignation  
To: "Troy Whittle" <whittletroy@newportgriz.com>  
Cc:

Troy-

I am resigning from the Newport High School and PORS test coordinator position.

Thank you,

On Wed, May 3, 2017 at 1:59 PM, Troy Whittle <whittletroy@newportgriz.com> wrote:  
Julie,

Will you get me a quick email resigning from the test coordinator position? Unless you want to stick around and just do that. ;)

**Troy Whittle**  
**Principal**



**Support, Educate, and Inspire...Every Griz, Every Day!**

**Please note my new email address is whittletroy@newportgriz.com**

—  
Julie Riegel  
NHS Counselor

509-447-2481 Ext. 3503

Support, Educate, Inspire-Every Griz, Every Day!

May 9, 2017


Dr. Dave Smith  
Mr. Troy Whittle  
Mr. Geoff Pearson  
Mr. Tony Moser  
Newport School District  
1380 W 5<sup>th</sup> Street  
Newport, WA. 99156

Dear Gentlemen,

I am writing to notify you I am resigning my positions of Librarian, Building Technician, Website Admin, and detention Supervisor with Newport School District. My last day of working these positions will be Thursday, June 15<sup>th</sup> 2017 to ensure oversight for the remainder of the season.

I appreciate the opportunity I have been given and the support that I have been given. If I can be of any assistance during the transition please do not hesitate to ask.

Best Regards,



Chris Altmaier

5-16-17

To whom it may concern,

I am resigning my position as Secretary of Stratton Elementary due to accepting the position of Administrative Secretary of Sadie Halstead Middle School.

Thank you,

Monica Jones

11655 N Fairwood Dr.  
Spokane, WA 99218  
(509) 280-2933

May 18, 2017

Dr. Dave Smith  
Newport School District  
P.O. Box 70  
1380 W. 5<sup>th</sup> Street  
Newport, WA 99156

Dear Dr. Smith,

Please accept this letter as formal notification that I am resigning from my employment at Sadie Halstead Middle School with the Newport School District. I will not be returning to teach in the fall.

Thank you for the opportunity to work in the Newport district. It has truly been an honor. I have grown immensely and learned many valuable lessons in the last two years at Sadie Halstead. Thank you for providing the supports necessary for me to refine my teaching practice and contribute towards the leadership of the building and district.

After careful consideration, I have made the decision to pursue employment in Spokane. This will allow me to be more available to support my family.

Please know that I hold Sadie Halstead Middle School and the Newport School District in high regard. I wish continued success for all of you and I hope to stay in touch in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "Kyle Scott", with a stylized flourish at the end.

Kyle Scott

Cc: Tony Moser and members of the board

Jean M Clark  
421 Roberts Rd  
Newport, WA 99156  
509-292-2461  
ginger\_one2001@yahoo.com

12 April 2017

Debra Buttrey  
Business Manager  
Newport School District  
PO Box 70  
1380 West 5th Street  
Newport, WA 99156

Dear Debra

This letter is to inform the Newport School District of my intent to retire from the school district. Due to ongoing medical reasons beyond my control, I will not be returning for the 2017-2018 school year.

My retirement is effective 15 June 2017.

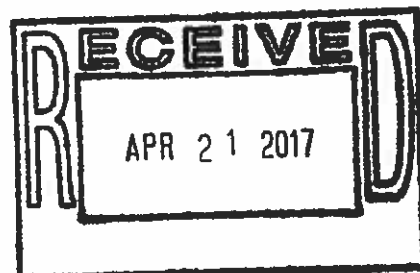
I would like to thank the school district for giving me the opportunity to work with a great staff since 1990.

It has been a long and rewarding career of 25 years, and it has been my pleasure to dedicate my life to educating kids in the Newport community. Being an educator is such a big part of one's identity, that I will definitely miss my students and co-workers. Over the years I have seen the school change in many ways, but one thing has always remained: the commitment of the staff to improving the lives of those they teach. I'm grateful for all that I've learned and experienced over the years.

My sincerest thanks to the Newport School District and its fantastic educators and support staff. You will all be missed and will be held in my heart for the rest of my days.

Kind Regards,

*Jean M. Clark*  
Jean M Clark





## **Financial Reports**

May 22, 2017

### **Approval of Accounts Payable/Payroll**

- A/P Warrants for approval: 216498 to 216629 for **\$348,248.47 (April)**
- A/P Warrants for approval: 216630 to 216683 for **\$78,292.90 (May)**
- P/R Warrants for approval: 216684 to 216756 **\$845,150.10 (May)**

### **Enrollment**

Enrollment is still holding up. Our numbers have very little change between April and May. Budgeted FTE is 994 and May FTE is 1039.51.

### **Treasurer Report**

See attached.

### **Extra-curricular Salary Schedule**

- This salary scheduled is supported 100% by levy funds.
- Salary schedule was compared against: Chewelah, Colville, Deer Park, Freeman, Lakeside, Medical Lake and Riverside
- Review was to establish an average base salary for stipends for NSD. If a stipend was at average or above average there was no charge to base salary. If a stipend was below average, it was adjusted to average.
- Adjustments were made to the following positions:
  - ASB Advisor HS and MS (\$1,753 to \$5,500 and \$1,262 to \$1,963)
  - Baseball Assistant (\$2,700 to \$2,750)
  - Cheer Coach (\$4,500 to \$5,500)
  - Cross Country Head (\$2,500 to \$3,300)
  - Cross County Assistant (\$1,870 to \$2,500)
  - Football Assistant (\$2,150 to \$3,300)
  - Golf Head (\$2,500 to \$3,300)
  - Soccer Assistant (\$2,700 to \$2,750)
  - Softball Assistant (\$2,700 to \$2,750)
  - Track Assistant (\$2,700 to \$2,750)
  - Wrestling Assistant (\$2,700 to \$2,750)
  - Tennis (\$0 to \$3,300)
  - All MS Coaches (\$1,863 to \$1,963)
- Proposed schedule allows for additional compensation for NSD experience.
  - Experience is awarded beginning 6<sup>th</sup> year and 11<sup>th</sup> year. Experience factors are additional \$500 for HS, \$250 for MS and \$100 for elementary school.
- Levy allocation for 17-18 = \$315,000 and anticipated cost of implementing this schedule is \$296,692

### **Resolution 05-2016-2017**

Authorization to invest funds. This resolution should have been presented to the board for approval when Tom retired and I was hired. This is a housekeeping item.

### **Safety Deposit Box**

We need a motion from the board to remove old signers from safety deposit box (Steve Shumski, Dwight Remnick and Becki Pelleberg) and add new signers (Dave Smith, Debra Buttrey and Terri Miller). It is my understanding that the box holds student transcript information. Once signers are changed we can determine exactly what is in the box and what we need to do with the box in the future.

# Newport School District Monthly Enrollment Recap

Enrollment as of 5/1/2017

	Preschool	Kindergarten	First	Second	Third	Fourth	Total
Stratton Elementary School	11	18 17	20 20	21 21	22 22	26 25	26 77
	11	71	80	85	67	77	391

FTE Count	0.00	70.00	80.00	85.00	67.00	77.04	379.04
Budgeted FTE		60.00	74.00	75.00	59.00	73.00	341.00

	Fifth	Sixth	Seventh	Eighth	Total
Sadie Halstead Middle School	83	73	85	100	341

FTE Count	83.00	73.00	85.00	100.00	341.00
Budgeted FTE	81.00	70.00	78.00	95.00	324.00

	Ninth	Tenth	Eleventh	Twelfth	Total
Newport High School	94	83	95	73	345

FTE Count	93.10	82.64	84.35	59.38	319.47
Budgeted FTE	86.00	83.00	90.00	70.00	329.00

Running

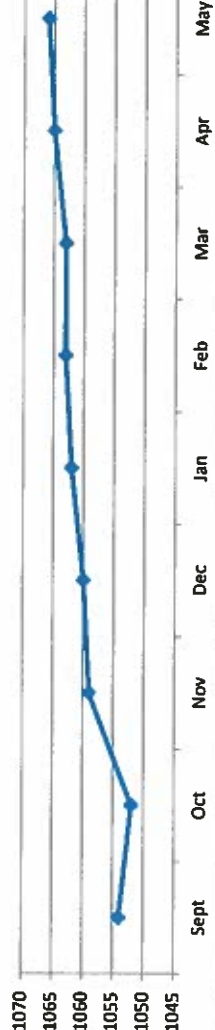
Start	28.00
	30.00

K	First	Second	Third	Fourth	Fifth	Sixth	Seventh	Eighth	Ninth	Tenth	Eleventh	Twelfth	Total
Pend Oreille River School	0	0	0	0	0	1	0	0	4	7	3	11	26

FTE Count						1.00		0.00	3.90	7.00	1.70	10.20	23.80
Budgeted FTE						1.00		1.00	1.00	1.00	3.00	17.00	23.00

FTE Counts	First Day 9/2016	May-17
Stratton	372.04	379.04
Sadie	337.00	341.00
NHS	322.94	319.47
	1031.98	1039.51

16-17 Basic Ed.



Total Enrollment\* 1,103  
Basic Ed. Enrollment 1,066  
Total FTE\*\* 1039.51  
Total FTE Budgeted\*\* 994.00

\* Does not include Running Start  
\*\* Less ALE, Running Start & Preschool

# General Fund Expenditures by Program

4/30/2017

	Adopted Budget	Amended Budget	YTD Expended	% Used	S/B %	(Over) Under
0100 Basic Education	\$ 5,776,809.24	\$ 5,961,053.64	\$ 3,813,930.94	64%	67%	3%
0200 Alt Learning Exp	\$ 130,750.98	\$ 143,235.78	\$ 94,406.00	66%	67%	1%
2100 GF SPED	\$ 1,206,793.29	\$ 1,206,793.29	\$ 857,283.13	71%	67%	-4%
2200 GF Presch	\$ 22,121.44	\$ 22,121.44	\$ 7,889.74	36%	67%	31%
2400 Fed SPED	\$ 241,081.55	\$ 239,543.55	\$ 145,802.11	61%	67%	6%
2401 Fed Presch	\$ 30,609.60	\$ 30,109.60	\$ 11,214.09	37%	67%	30%
3151 CTE	\$ 511,458.57	\$ 521,488.57	\$ 343,608.55	66%	67%	1%
3400 MS Career Tech	\$ 226,757.49	\$ 174,284.49	\$ 94,350.27	54%	67%	13%
3861 Carl Perkins	\$ 10,000.00	\$ 15,330.00	\$ 14,263.97	93%	93%	0%
5100 Title I	\$ 471,206.34	\$ 545,899.00	\$ 314,832.60	58%	67%	9%
5200 Title II	\$ 51,071.00	\$ 51,204.00	\$ 25,604.52	50%	67%	17%
5203 21st Century	\$ 258,343.41	\$ 276,085.00	\$ 166,493.65	60%	67%	7%
5209 PEP Grant	\$ -	\$ -	\$ 15,352.24	100%	100%	0%
5500 LAP	\$ 350,875.97	\$ 339,770.00	\$ 215,067.83	63%	67%	4%
5800 Special Pilot	\$ 4,041.10	\$ 4,041.10	\$ 2,112.85	52%	67%	15%
5810 National Board Certification	\$ 5,090.00	\$ 5,090.00	\$ -	0%	67%	67%
7400 Highly Capable	\$ 10,261.68	\$ 10,261.68	\$ 5,293.28	52%	67%	15%
7900 Budget Capacity	\$ 300,000.00	\$ 60,960.52	\$ -	0%	67%	67%
9700 District	\$ 580,133.32	\$ 580,133.32	\$ 395,645.07	68%	67%	-1%
9700 Maintenance	\$ 1,338,447.66	\$ 1,338,447.66	\$ 963,713.23	72%	67%	-5%
9700 Technology	\$ 323,200.78	\$ 323,200.78	\$ 251,533.01	78%	67%	-11%
9800 Food Services	\$ 658,733.30	\$ 658,733.30	\$ 422,880.03	64%	67%	3%
9900 Transportation	\$ 793,330.00	\$ 793,330.00	\$ 517,669.62	65%	67%	2%
0000 Transfers Out	\$ 114,230.00	\$ 114,230.00	\$ 79,835.69	70%	67%	-3%
	\$ 13,415,346.72	\$ 13,415,346.72	\$ 8,758,782.42			

Over due to salaries

Supplies & will level out as year progresses

Supplies & will level out as year progresses

# Newport School District Activities Salary Schedule

As of 5/22/17

Loc	Position	Proposed 17-18	# Positions	Loc	Position	Proposed 17-18	# Positions
HS	Advisor - ASB	\$ 5,500.00	1	MS	AD/Activities Director	\$ 7,000.00	1
HS	Baseball - Assistant	\$ 2,750.00	1	MS	Advisor - ASB & Positive Disc. Coord	\$ 1,963.00	1
HS	Baseball - Head	\$ 4,500.00	1	MS	Baseball	\$ 1,963.00	1
HS	Basketball - Girls C Squad	\$ 2,750.00	1	MS	Basketball - 7th Boys	\$ 1,963.00	1
HS	Basketball - Boys C Squad	\$ 2,750.00	1	MS	Basketball - 7th Boys Extra	\$ 1,963.00	1
HS	Basketball - Boys Head	\$ 5,500.00	1	MS	Basketball - 7th Girls	\$ 1,963.00	1
HS	Basketball - Boys JV	\$ 3,300.00	1	MS	Basketball - 7th Girls Extra	\$ 1,963.00	1
HS	Basketball - Girls Head	\$ 5,500.00	1	MS	Basketball - 8th Boys	\$ 1,963.00	1
HS	Basketball - Girls JV	\$ 3,300.00	1	MS	Basketball - 8th Extra Boys	\$ 1,963.00	1
HS	Cheer - All Sports	\$ 5,500.00	1	MS	Basketball - 8th Extra Girls	\$ 1,963.00	1
HS	Cross Country - Assistant	\$ 2,500.00	1	MS	Basketball - 8th Girls	\$ 1,963.00	1
HS	Cross Country - Head	\$ 3,300.00	1	MS	Cross Country	\$ 1,963.00	2
HS	Football - Assistant	\$ 3,300.00	5	MS	Football	\$ 1,963.00	3
HS	Football - Head	\$ 5,500.00	1	MS	Softball	\$ 1,963.00	2
HS	Golf - Head	\$ 3,300.00	1	MS	Track	\$ 1,963.00	2
HS	Soccer - Boys Assistant	\$ 2,750.00	1	MS	Track #3	\$ 1,963.00	1
HS	Soccer - Boys Head	\$ 4,500.00	1	MS	Track #4	\$ 1,963.00	1
HS	Soccer - Girls Assistant	\$ 2,750.00	1	MS	Volleyball	\$ 1,963.00	4
HS	Soccer - Girls Head	\$ 4,500.00	1	MS	Wrestling	\$ 1,963.00	2
HS	Softball - Assistant	\$ 2,750.00	1	<b>Assistant Coach Determination:</b>			
HS	Softball - Head	\$ 4,500.00	1	Assistant Coaches - 15 + Participants			
HS	Summer Weights	\$ 3,000.00	1	C Squad Coaches - 24 + Participants			
HS	Tennis	\$ 3,300.00	1	Track, Cross Country, Cheer, Golf, Tennis: As determined by			
HS	Tennis - Assistant	\$ 2,750.00	1	administration and head coach.			
HS	Track - Assistant	\$ 2,750.00	3	<b>Years of Experience for Athletics: *</b>			
HS	Track - Head	\$ 4,500.00	1	Years of Experience are awarded for in-district athletic experience only.			
HS	Volleyball - Assistant	\$ 3,300.00	1	Experience is calculated for same sport.			
HS	Volleyball - C Squad	\$ 2,750.00	2	Year 1-5 = Base Contract			
HS	Volleyball - Head	\$ 5,500.00	1	Year 6-10 = Additional \$500 for HS and \$250 for MS and \$100 for ES			
HS	Wrestling - Assistant	\$ 2,750.00	1	Year 11+ = Additional \$500 for HS and \$250 for MS and \$100 for ES			
HS	Wrestling - Head	\$ 4,500.00	1				

\* Any HS Assistant Coach or MS Coach selected as a HS Head Coach will be awarded 1 year of experience for every 2 years assistant coach experience or middle school coach experience in the same sport in-district. Any MS Coach moving to HS Assistant Coach in the same sport in-district will be awarded year for year experience. Any HS Coach moving to MS Coach in the same sport in-district will be awarded year for year experience.

## Other Positions

ES	Memory Book	\$ 500.00	1				
ES	Building Level Tech*	\$ 2,333.00	1				
MS	Building Level Tech*	\$ 2,333.00	1				
HS	Building Level Tech*	\$ 2,333.00	1				

\*Experience will be calculated at MS level for building techs.

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 8, 2017, the board, by a                      vote, approves payments, totaling \$348,248.47. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:  
Warrant Numbers 216498 through 216629, totaling \$348,248.47

Secretary	_____	Board Member	_____
Board Member	_____	Board Member	_____
Board Member	_____	Board Member	_____
Check Nbr	Vendor Name	Check Date	Check Amount
216498	A-L Compressed Gases	04/28/2017	976.20
216499	Advanced Travel Fund	04/28/2017	825.00
216500	AFLAC	04/28/2017	124.28
216501	Albeni Falls Bldg Supply	04/28/2017	2,131.00
216502	Altmaier, Christopher John	04/28/2017	650.75
216503	Anheier, Elizabeth N	04/28/2017	580.01
216504	Armstrong, Suzanne Renee	04/28/2017	114.97
216505	Batie, Samantha Anne	04/28/2017	50.21
216506	Bellevue School District	04/28/2017	795.00
216507	Blanchet, Vickie Ellen	04/28/2017	364.58
216508	Bockemuehl Family, LLC	04/28/2017	5,989.17
216509	Bonner Saw & Power Equipment	04/28/2017	434.59
216510	Campbell, Isaiah Jared	04/28/2017	100.00
216511	CED, Inc	04/28/2017	261.33
216512	City Of Newport	04/28/2017	2,146.18
216513	City Service	04/28/2017	380.29



Check Nbr	Vendor Name	Check Date	Check Amount
216514	Clark Electric	04/28/2017	3,919.77
216515	Community Colleges Of Spokane	04/28/2017	44,981.60
216516	Concept Cable	04/28/2017	44.32
216517	Depart Of Retirement Systems	04/28/2017	43.33
216518	Natl Exp Durham Holding Corp	04/28/2017	101,516.36
216519	Eastern Washington University	04/28/2017	14,950.00
216520	Eastside Saw	04/28/2017	166.88
216521	Ednetics	04/28/2017	3,516.23
216522	ESD 105	04/28/2017	100.00
216523	Excess Disposal Service	04/28/2017	3,361.32
216524	First Bankcard	04/28/2017	325.00
216525	First Bankcard	04/28/2017	152.94
216526	First Bankcard	04/28/2017	220.35
216527	First Bankcard	04/28/2017	72.89
216528	First Bankcard	04/28/2017	1,736.59
216529	First Bankcard	04/28/2017	2,410.48
216530	First Bankcard	04/28/2017	353.03
216531	First Bankcard	04/28/2017	254.98
216532	First Bankcard	04/28/2017	101.37
216533	First Bankcard	04/28/2017	555.15
216534	First Bankcard	04/28/2017	165.11
216535	First Bankcard	04/28/2017	561.44
216536	First Bankcard	04/28/2017	475.80
216537	First Bankcard	04/28/2017	875.50
216538	First Bankcard	04/28/2017	1,034.57
216539	Food Services Of America	04/28/2017	16,525.88
216540	Frontier	04/28/2017	419.57
216541	Goodsourse Solutions	04/28/2017	1,090.74
216542	Graduate Services Northwest	04/28/2017	176.73
216543	Great America Financial Servic	04/28/2017	156.03
216544	H & H Express	04/28/2017	15.47
216545	Haskins Steel Co Inc	04/28/2017	582.14
216546	Hastings, Michele Therese	04/28/2017	15.00

Check Nbr	Vendor Name	Check Date	Check Amount
216547	Health Care Authority	04/28/2017	1,037.25
216548	Hood, Catherine	04/28/2017	64.00
216549	Horticultural Services Inc	04/28/2017	183.53
216550	HOSA Future Health Professiona	04/28/2017	224.88
216551	Hughes, Marie O	04/28/2017	200.00
216552	Instrumentalist Awards LLC	04/28/2017	302.00
216553	Jostens, Inc.	04/28/2017	346.41
216554	KCDA	04/28/2017	5,804.21
216555	Kersting, Katherine M	04/28/2017	1,534.00
216556	Knight, Bonnie	04/28/2017	3,542.50
216557	Leader Services	04/28/2017	193.20
216558	Lithgow, Randi M	04/28/2017	500.00
216559	Marc	04/28/2017	2,360.22
216560	Marlin Business Bank	04/28/2017	185.66
216561	Maughan, Heather	04/28/2017	5.00
216562	Monk, Theresa Marie	04/28/2017	147.40
216563	Myrvang, Sheila Rae	04/28/2017	297.25
216564	NAPA Auto Parts	04/28/2017	118.11
216565	New ESD 101	04/28/2017	1,153.50
216566	Newport High School	04/28/2017	1,578.36
216567	Newport Alarm	04/28/2017	726.30
216568	Newport SD Food Services	04/28/2017	12.50
216569	Newport Miner	04/28/2017	311.00
216570	Oriental Trading Co., Inc.	04/28/2017	85.04
216571	OSPI - Child Nutrition Service	04/28/2017	4,264.82
216572	Patti'S Action Auto Supply	04/28/2017	3,833.76
216573	Pearson, Geoffrey A	04/28/2017	935.59
216574	Pend Oreille Valley Network	04/28/2017	162.05
216575	Pend Oreille County Auditor	04/28/2017	17,834.05
216576	Phelan, Patty Sue	04/28/2017	200.00
216577	Phillips, Claudia	04/28/2017	522.50
216578	Pierce, Saraya Hope	04/28/2017	196.67
216579	POC Sheriff'S Office	04/28/2017	5,000.00

Check Nbr	Vendor Name	Check Date	Check Amount
216580	Poisel, Mary	04/28/2017	160.00
216581	Public Utility District No 1	04/28/2017	23,876.26
216582	Quill	04/28/2017	330.32
216583	Rehn and Associates	04/28/2017	22.00
216584	Revolving Fund	04/28/2017	2,463.56
216585	Ricoh USA, Inc	04/28/2017	761.82
216586	Roger's Body & Frame	04/28/2017	1,117.86
216587	Sherwin-Williams Co	04/28/2017	2,027.59
216588	Shred-It US JV LLC	04/28/2017	54.28
216589	Smith, David	04/28/2017	300.00
216590	Spokane Basketball Officials	04/28/2017	2,312.71
216591	Spokane Produce	04/28/2017	2,971.19
216592	Spokesman-Review	04/28/2017	236.50
216593	Standard Plumbing	04/28/2017	7,504.02
216594	State Auditor's Office	04/28/2017	4,998.16
216595	Stevens - Clay, P.S.	04/28/2017	319.50
216596	Supplyworks	04/28/2017	1,442.92
216597	TALX UC Express	04/28/2017	413.44
216598	Terry's Dairy	04/28/2017	5,005.92
216599	The Lampo Group, Llc	04/28/2017	1,094.77
216600	Verizon Wireless - Bellevue	04/28/2017	719.15
216601	Wa State School For The Blind	04/28/2017	148.75
216602	Washington State University	04/28/2017	4,036.00
216603	West Bonner Water & Sewer	04/28/2017	174.00
216604	Wittkoph Enterprises Inc	04/28/2017	1,459.21
216605	XEROX Financial Services	04/28/2017	1,420.37
216606	Zachary, Renee Dawn	04/28/2017	194.88
216607	Zorica, Mark	04/28/2017	45.00
216608	ASB Revolving Fund	04/28/2017	1,371.35
216609	Believe Productions, Inc.	04/28/2017	4,962.75
216610	Burnham, Rhonda	04/28/2017	108.87
216611	Camas Center For Community Wel	04/28/2017	476.00
216612	Chewelah Youth Golf	04/28/2017	140.00

Check Nbr	Vendor Name	Check Date	Check Amount
216613	Country Lane	04/28/2017	951.82
216614	Fairways Golf Course	04/28/2017	120.00
216615	First Bankcard	04/28/2017	16.00
216616	First Bankcard	04/28/2017	820.00
216617	First Bankcard	04/28/2017	634.83
216618	First Bankcard	04/28/2017	59.74
216619	First Bankcard	04/28/2017	177.53
216620	Gamma, Susan Janeschwab	04/28/2017	7.88
216621	Howard, Monica	04/28/2017	35.00
216622	Nichols, Pamela J	04/28/2017	322.49
216623	Riverside High School	04/28/2017	100.00
216624	Stoneridge Golf Course	04/28/2017	700.00
216625	Wittkoph Enterprises Inc	04/28/2017	900.53
216626	Baze, Cheyenne	04/28/2017	17.26
216627	Follett School Solutions, Inc.	04/28/2017	16.44
216628	Mcnamee, Caitlin	04/28/2017	7.96
216629	The Mailbox	04/28/2017	29.95
132	Computer	Check(s) For a Total of	348,248.47

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
132	Computer	Checks For a Total of	348,248.47
Total For 132	Manual, Wire Tran, ACH & Computer	Checks	348,248.47
Less 0	Voided	Checks For a Total of	0.00
	Net Amount		348,248.47

## F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	3,497.51	1,624.00	331,150.56	336,272.07
40	Associated Stude	115.21	0.00	11,789.58	11,904.79
70	Private Purpose	-2.28	0.00	73.89	71.61



The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 22, 2017, the board, by a                      vote, approves payments, totaling \$78,292.90. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:  
Warrant Numbers 216630 through 216683, totaling \$78,292.90

Secretary	_____	Board Member	_____
Board Member	_____	Board Member	_____
Board Member	_____	Board Member	_____
Check Mbr Vendor Name	Check Date	Check Amount	
216630 A-L Compressed Gases	05/16/2017	701.64	
216631 Albeni Falls Bldg Supply	05/16/2017	1,706.75	
216632 ATS Inland NW, LLC	05/16/2017	1,628.63	
216633 Big Moose Rental Center	05/16/2017	50.00	
216634 Blanchet, Vickie Ellen	05/16/2017	150.00	
216635 Bradbury, Cheyenne	05/16/2017	50.00	
216636 City Of Newport	05/16/2017	4,789.88	
216637 City Service	05/16/2017	478.15	
216638 Clark, Jack Fitzgerald	05/16/2017	50.00	
216639 Concept Cable	05/16/2017	45.67	
216640 Consolidated Supply Co	05/16/2017	1,043.73	
216641 Country Lane	05/16/2017	121.37	
216642 Excess Disposal Service	05/16/2017	3,534.11	
216643 Excess Portable Service	05/16/2017	237.00	
216644 Family Foods	05/16/2017	41.58	
216645 Food Services Of America	05/16/2017	10,129.58	

Check Nbr	Vendor Name	Check Date	Check Amount
216646	Frontier	05/16/2017	269.07
216647	Gates, Heather	05/16/2017	50.00
216648	General Pump Mechanics	05/16/2017	1,398.80
216649	Graduate Services Northwest	05/16/2017	1,406.82
216650	Great America Financial Servic	05/16/2017	199.04
216651	NAPA Auto Parts	05/16/2017	97.02
216652	Newport Alarm	05/16/2017	309.35
216653	OSPI - Child Nutrition Service	05/16/2017	9,923.17
216654	Oxarc	05/16/2017	72.54
216655	Pape Machinery Exchange	05/16/2017	544.13
216656	Patti's Action Auto Supply	05/16/2017	102.95
216657	Priest River Glass	05/16/2017	113.78
216658	Public Utility District No 1	05/16/2017	6,136.59
216659	Quill	05/16/2017	77.46
216660	Renaissance Learning Inc	05/16/2017	13,126.96
216661	Richling, Jennifer Renee	05/16/2017	50.00
216662	Robinson, Cassandra Jo	05/16/2017	50.00
216663	Selkirk Supply Inc	05/16/2017	1,123.37
216664	Sherwin-Williams Co	05/16/2017	46.06
216665	Shred-It US JV LLC	05/16/2017	405.49
216666	Silverwood Theme Park	05/16/2017	792.38
216667	Skills USA Washington	05/16/2017	280.00
216668	Spokane Produce	05/16/2017	2,468.00
216669	Spokesman-Review	05/16/2017	181.00
216670	Stratton Elementary	05/16/2017	306.08
216671	Summit Professional Education	05/16/2017	239.99
216672	Terry's Dairy	05/16/2017	3,461.31
216673	URM Food Service	05/16/2017	551.56
216674	Restroom Direct	05/16/2017	2,706.09
216675	BSN Sports Inc	05/16/2017	931.12
216676	Country Lane	05/16/2017	659.48
216677	Dutch Mill Bulbs Inc	05/16/2017	410.00
216678	Elite Fundraising	05/16/2017	1,350.00

Check Nbr	Vendor Name	Check Date	Check Amount
216679	Letter Jackets And More Store	05/16/2017	1,523.20
216680	Mobius Kids	05/16/2017	355.00
216681	Northwest Museum Of Arts And C	05/16/2017	415.00
216682	Skills USA Washington	05/16/2017	1,360.00
216683	Graduate Services Northwest	05/16/2017	42.00
54	Computer	Check(s) For a Total of	78,292.90

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
54	Computer	Checks For a Total of	78,292.90
54	Manual, Wire Tran, ACH & Computer	Checks	78,292.90
Total For	54	Voided	0.00
Less	0	Net Amount	78,292.90

## F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	0.00	0.00	68,541.01	68,541.01
20	Capital Projects	0.00	0.00	2,706.09	2,706.09
40	Associated Stude	-31.16	0.00	7,034.96	7,003.80
70	Private Purpose	0.00	0.00	42.00	42.00

## PAYROLL WARRANT REGISTER

NEWPORT SCHOOL DISTRICT  
Fund ID 1 General Fund

Paydate May 31, 2017  
Board Date May 22, 2017

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

As of May 22, 2017 the Board, by a \_\_\_\_\_ vote, does approve for payment those vouchers included in the attached list and further described as follows: General Fund Warrant Number 216684 - 216756 for a total amount of \$845,150.10

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_



## WIAA MEMBERSHIP RENEWAL FORM

Electronic form available at: [wiaa.com/membership.aspx](http://wiaa.com/membership.aspx)

Return by the second Friday in June annually.

WASHINGTON INTERSCHOLASTIC  
ACTIVITIES ASSOCIATION

School District Type (select one): ☒ Public ☐ Private ☐ Charter ☐ Tribal

Name of School District		Newport School District			
Address	P.O. Box 70	City	Newport	Zip	99156
Phone	509-447-3167	Fax	509-447-2553	WIAA District (1-9)	7

### District Superintendent/Head of School Information

Name	Dave Smith	Phone	509-447-3167	E-mail	smithdave@newportgriz.com
------	------------	-------	--------------	--------	---------------------------

### Superintendent's Secretary Information

Name	Cheryl Bradbury	Phone	509-447-3167	E-mail	bradburcheryl@newportgriz.com
------	-----------------	-------	--------------	--------	-------------------------------

### School Board Contact Information (School Board Members Only)

To improve the flow of information each School Board may select a SCHOOL DIRECTOR to be the WIAA School Board Contact. The WIAA School Board Contact receives the following WIAA mailings: Newsletters, Executive Board Summary of Action, Amendments, and the Annual Report. The WIAA School Board contact is expected to serve as the liaison between the member school's activities programs and the other school Board Members.

Name	Paul Wilson	Phone	509-447-4723	E-mail	dianew@povn.com
------	-------------	-------	--------------	--------	-----------------

By action of the 1976 Legislature, each School District Board of Directors may delegate control, supervision, and regulation of any extracurricular activity to the WIAA and compensate such entity for services provided.

Please list each school below renewing WIAA Membership for the upcoming school year from the school district/private school(s).

Member high schools and middle level schools will be billed in September according to total student enrollment in the school and the number of sports/activities as indicated on the spring Participation Survey. A Labor and Industries (L&I) fee will also be sent to each member school at that time.

Schools Renewing WIAA Membership	MS/JH/HS	Schools Renewing WIAA Membership	MS/JH/HS
Newport High School	HS	Type school name here	Type level here
Type school name here	Type level here	Type school name here	Type level here
Type school name here	Type level here	Type school name here	Type level here
Type school name here	Type level here	Type school name here	Type level here
Type school name here	Type level here	Type school name here	Type level here

435 Main Ave. S. | Renton, WA 98057 | (425) 687-8585 phone | (425) 687-9476 fax | [wiaa.com](http://wiaa.com) | [facebook.com/wiaawa](https://facebook.com/wiaawa) | [twitter.com/wiaawa](https://twitter.com/wiaawa)

435 Main Ave S | Renton, WA 98057 | (425) 687-8585 | Fax (425) 687-9476 | [wiaa.com](http://wiaa.com) | [facebook.com/wiaawa](https://facebook.com/wiaawa) | [twitter.com/wiaawa](https://twitter.com/wiaawa)



PREPARING YOUTH FOR LIFE, FROM ONE GENERATION TO THE NEXT.



WASHINGTON INTERSCHOLASTIC  
ACTIVITIES ASSOCIATION

## SCHOOL BOARD RESOLUTION

Electronic form available at: [wiaa.com/resolution.aspx](http://wiaa.com/resolution.aspx)

Return by the second Friday in June annually.

School District Type (select one): ☒ Public ☐ Private ☐ Charter ☐ Tribal

School District Name: Newport School District Resolution # (optional): 03-2016-2017 Date: May 8, 2017

By action of the 1976 Legislature, each School District Board of Directors may delegate control, supervision, and regulation of any extracurricular activity to the WIAA and compensate such entity for services provided.

The local SCHOOL BOARD PRESIDENT and SUPERINTENDENT must sign this resolution form to indicate that the School Board has approved the Public School District's or Private School's membership with the Washington Interscholastic Activities Association (WIAA) and as members, these schools will follow the WIAA Rules and Regulations.

### DELEGATING AUTHORITY TO WIAA

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. grants authority to each school district board of directors to control, supervise and regulate the conduct of interschool athletic activities and other interschool extracurricular activities of an athletic, cultural, social, or recreational nature for students in the district.

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. authorizes school district boards of directors to delegate control, supervision and regulation of any of the aforesaid activities to any voluntary, nonprofit entity and to compensate any such entity for services provided subject to the satisfaction of certain conditions and approval by the State Board Of Education.

WHEREAS the Washington Interscholastic Activities Association is a voluntary, nonprofit entity which has satisfied the conditions, expressly set forth in Chapter 32, Laws of 1975-76, 2nd Ex. Sess. and has further been approved by the State Board of Education in action taken on August 17, 1977.

WHEREAS the board of directors of directors of the following School District or School being otherwise fully informed of the rules and regulations of the Washington Interscholastic Activities Association as approved by the State Board of Education and recognizing that said rules and regulations provide for private sponsorship of post-season tournaments for extracurricular activities by WIAA, consent to abide by such rules and regulations.

NOW THEREFORE, the board of directors of the following School District or School hereby delegates to the Washington Interscholastic Activities Association the authority to control, supervise and regulate interschool activities consistent with the rules and regulations of WIAA. The Board of Directors retains the right to establish eligibility standards that meet or exceed the rules and regulations of WIAA.

### INTERSCHOLASTIC OFFICIALS L&I COVERAGE STATEWIDE

Beginning July 1, 1988, interscholastic sports officials were covered by Washington State Labor and Industries via a common rate and payment system that eliminated game-by-game calculations and record keeping by school and/or district business offices. WIAA will guarantee payment of L&I premiums for WOA registered officials for all interscholastic activities under WIAA's jurisdiction and will assess WIAA member schools via classification rates at the same time service fees are billed. Officials L&I coverage is only in effect for activities authorized and offered by School Board approval and listed on the school's WIAA membership form.

By signing below the School District Superintendent/Head of School, School Board President (for Public School Districts), and school board members agree to the information above for the public school district or private school listed above, on or before the date listed above.

Superintendent/Head of School: Dave Smith Signature: \_\_\_\_\_

School Board President (if applicable): Paul Wilson Signature: \_\_\_\_\_

School Board Members (list WIAA Contact as first school board member):

1. Connie Moore Signature: \_\_\_\_\_

2. Jim Brewster Signature: \_\_\_\_\_

3. Mitch Stratton Signature: \_\_\_\_\_

4. April Owen Signature: \_\_\_\_\_

5. Type name here Signature: \_\_\_\_\_



# Newport School District #56-415

P.O. Box 70  
1380 W. 5th Street  
Newport, WA 99156

Phone: (509) 447-3167  
Fax: (509) 447-2553  
Web: [www.newport.wednet.edu](http://www.newport.wednet.edu)

## RESOLUTION NO. 04-2016-2017 ADOPTION OF 2017-2020 WAIVER FORM Parent-Teacher Conference Waiver Days

**WHEREAS**, the Washington State Board of Education has recognized the importance of and has established waivers for restructuring purposes (WAC 180-18-050); and

**WHEREAS**, the Newport School District plan will increase quality time to meet with students and parents for the purpose of goal setting to improve student achievement and to reduce the disruption to the educational process by conducting four full day conferences, two in the fall and two in the spring in place of 10 half days five in the fall and five in the spring; and

**WHEREAS**, parents and staff have requested that parent teacher conferences be conducted over two full days instead of five half-days to reduce the instructional impact that comes with changing schedules and student routines over five days; and

**WHEREAS**, staff and parents recommend waiver days to support quality time for the purpose of conducting conferences and reducing the impact on instruction; and

**WHEREAS**, the school district will offer the equivalent annual minimum program hour offerings as prescribed in RCW 28A.150.220; and

**WHEREAS**, we recognize that while these distribution of days results in a waiver request, the overall amount of learning time is equivalent and, in fact, more optimally structured, and

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the Newport School District 56-415 hereby requests a four-day waiver for Parent-Teacher Conferences from the minimum 180-day school year requirement under RCW 28A.150.220 and WAC 180-16-215 for the 2017-2020 school for all students in kindergarten through twelve. The District may or may not want to waive all four every year, but wish to have that option open.

Adopted at a regular open public meeting of the Board of Directors held on May 22, 2017, the following Directors being present and voting therefore.

**NEWPORT SCHOOL DISTRICT NO. 56-415**

\_\_\_\_\_  
Paul Wilson, Chairman of the Board

\_\_\_\_\_  
Connie Moore, Board Member

\_\_\_\_\_  
April Owen, Board Member

\_\_\_\_\_  
Jim Brewster, Board Member

\_\_\_\_\_  
Mitch Stratton, Board Member

\_\_\_\_\_  
David E. Smith, Secretary of the Board



# *Newport School District #56-415*

P.O. Box 70  
1380 W. 5th Street  
Newport, WA 99156

Phone: (509) 447-3167  
Fax: (509) 447-2553  
Web: [www.newport.wednet.edu](http://www.newport.wednet.edu)

## **NEWPORT SCHOOL DISTRICT NO. 56-415**

### **RESOLUTION NO. 05-206-2017 AUTHORIZATION TO INVEST FUNDS**

**WHEREAS**, Newport School District No. 56-415 will have General, Capital Projects, Transportation Vehicle, Debt Service and Associated Student Body Funds which will not be required for immediate use of the District; and

**WHEREAS**, it is the intent of the District to utilize resources so as to maximize use of the taxpayers' dollars.

**IT IS HEREBY RESOLVED** by the Board of Directors of Newport School District No. 56-415, Pend Oreille County, Washington, authorizes David Smith, Superintendent, or his designee, Debra Buttrey, Fiscal Officer, to continue to invest such funds as they become available.

**DATED** this 22<sup>nd</sup> day of May, 2017, pursuant to RCW 28A.320.310.

NEWPORT SCHOOL DISTRICT NO. 56-415

\_\_\_\_\_  
Paul Wilson, Chairman of the Board

\_\_\_\_\_  
Connie Moore, Board Member

\_\_\_\_\_  
April Owen, Board Member

\_\_\_\_\_  
Jim Brewster, Board Member

\_\_\_\_\_  
Mitch Stratton, Board Member

\_\_\_\_\_  
David E. Smith, Secretary of the Board

**BOARD OF DIRECTORS:** Paul Wilson | Mitch Stratton | April Owen | Connie Moore | Jim Brewster  
**ADMINISTRATION:** David E. Smith, Jr., Ed.D, Superintendent | Debra Buttrey, Business Manager

# **First Reading:**

## **Policy 2410 -**

### **Graduation Requirements**

### High School Graduation Requirements

A. The board will award a regular high school diploma to every student enrolled in the district who meets the requirements of graduation established by the district. Only one diploma will be awarded with no distinctions being made between the various programs of instruction which may have been pursued.

The board will establish graduation requirements which, as a minimum, satisfy those established by the State Board of Education:

Subject	Newport High School		Pend Oreille River School	
	Classes of 2016-18 <del>Minimum State Credit Requirements</del>	Classes of 2019 and Beyond	Classes of 2016-18 <del>Minimum State Credit Requirements</del>	Classes of 2019 and Beyond
English	4	4	4	4
Mathematics	3	3*	3	3*
Science	2 (1 Lab)	3* (2 Labs)	2 (1 Lab)	3* (2 Labs)
Social Studies	3	3	3	3
Health and Fitness (one class must including training in cardiopulmonary resuscitation (CPR) and use of automatic external defibrillators (AED).	.5 credit health; 1.5 credit fitness	.5 credit health; 1.5 credit fitness	.5 credit health; 1.5 credit fitness	.5 credit health; 1.5 credit fitness
Arts	1	2**	1	2**
World Languages	0	2**	0	2**
Occupational Education	1	1	1	1
Electives	<del>4</del> 7	4	4	4
<b>Total State Credit Requirements</b>	<b>20</b>	<b>24</b>	<b>20</b>	<b>24</b>
<del>District Requirement: 4<sup>th</sup> year English</del>	<del>0</del>			
<del>District Requirement: 3<sup>rd</sup> year Social Studies</del>	<del>.5</del>			
<del>District Requirement: Additional Elective</del>	<del>1.5</del>			
District Requirement: Portfolio/Culmination Project	<del>1</del> <b>No Credit</b>	<b>No Credit</b>	<b>No Credit</b>	<b>No Credit</b>
<b>Total State and District Credit Requirements</b>	<b>23</b>	<b>24</b>	<b>20</b>	<b>24</b>

\*The 3<sup>rd</sup> credit of science and the 3<sup>rd</sup> credit of math are chosen by the student based on the student's interest and High School and Beyond Plan, and approved by the parent or guardian, or if the parent or guardian is unavailable or does not indicate a preference, the school counselor or principal (WAC 180-51-068)

\*\*Personalized Pathway Requirement are related courses that lead to a specific post high school career or educational outcome chosen by the student based on the student's interests and High School and Beyond Plan, that may include Career and Technical Education, and are intended to provide a focus for student's learning.

In lieu of a third credit of mathematics, students may choose an alternative mathematics course, if the parent/guardian agrees that the third credit mathematics elective is supportive of the student's education and career goals. Before approval of the elective third mathematics credit a meeting will be held with the student, the parent/guardian and the school staff to discuss the student's High School and Beyond Plan and the mathematics requirements for post-secondary and career choices.

The district will obtain a signed consent from the parent for the student to enroll in the alternative third credit of mathematics. The consent form will confirm the meeting, that the parent understands the impact of the selection on the student's educational and employment options, and that the alternative is most appropriate for the needs of the student.

Students may also satisfy the mathematics requirements by earning equivalency based credit in career and technical education mathematics courses. Those credits must be recorded using the equivalent academic high school department designation.

- C. A student will receive a certificate of academic achievement only if they earn the appropriate number of credits required by the district, complete a culminating project, complete the high school and beyond plan, and meet the reading, writing and math standards on the high school statewide assessment or an appropriate alternative assessment.

Students qualifying for special education services will earn a certificate of individual achievement as determined by their individual education plan.

- D. High school credit will be awarded for successful completion of a specified unit of study. In this district, successful completion of a specified unit of study means:
1. Earning a passing grade according to the district's grading policy; and/or
  2. Demonstrating proficiency/mastery of content standards as determined by the district; and/ or
  3. Successfully completing an established number of hours of planned instructional activities to be determined by the district.

The district will establish a process for determining proficiency/mastery for credit-bearing courses of study.

- E. The superintendent will develop procedures for implementing this policy which include:
1. Establishment of the process and assessment criteria for the high school culminating project requirements, and determination of the education plan process for identifying competencies;
  2. Establishing the process for completion of the High School and Beyond Plan;
  3. Recommending course and credit requirements which satisfy the State Board of Education requirements and recognize the expectations of the citizens of the district;
  4. Determining which courses satisfy particular subject area requirements and whether a particular course may satisfy more than one subject area requirement, including a process for determining the credits the district will recognize for courses taken through another program recognized by the state (e.g. another public school district or an approved private school) or those courses taken by students moving into the state from another state or country. Decisions regarding the recognition of credits earned before enrolling in the district will be based on the professional judgment of the high school principal or designee based on an evaluation of the student's former program and demonstrated knowledge and skills in the discipline for which credit is sought. The decision of the principal may be appealed to the superintendent within fifteen school days;
  5. Making graduation requirements available in writing to students, parents and members of the public;
  6. Providing for a waiver of graduation requirements for an individual student when permitted.  
All state graduation requirements must be satisfied unless a waiver is permitted by law;

RCW 28A.230.120	High school diplomas — Issuance — Option to receive final transcripts — Notice
RCW 28A.600.300-400	Running start program – Definition
RCW 28A.635.060	Defacing or injuring school property — Liability of pupil, parent or guardian — Withholding grades, diploma, or transcripts — Suspension and restitution — Voluntary work program as alternative — Rights protected
EHB 1450	[to be codified 10/2013]
WAC 180-51	High school graduation requirements
WAC 392-121-182	Alternative Learning Experience Requirements
WAC 392-169	Special service programs - running start program
WAC 392-348	Secondary Education
WAC 392-410	Courses of studies and equivalencies

**Management Resources:**

<i>Policy and Legal News</i> , September 2013	One health class required for graduation must now include instruction in CPR and use of AED
<i>Policy News</i> , April 2012	State Board of Education revises credit requirements for graduation
<i>Policy News</i> , October 2011	Policy manual revisions
<i>Policy News</i> , June 2010	High school proficiency examination
<i>Policy News</i> , April 2009	High school graduation requirements (Class of 2009)
<i>Policy News</i> , February 2009	High School Graduation Requirements
<i>Policy News</i> , August 2007	Graduation Requirements Modified by Legislature
<i>Policy News</i> , October 2004	Graduation Requirements: High School and Beyond Plans
<i>Policy News</i> , February 2004	High School Graduation Requirements
<i>Policy News</i> , December 2000	2004 High School Graduation Requirements Adopted
<i>Policy News</i> , April 1999	Variations Complicate College Credit Equivalencies

**Adoption Date:** 02/09/09  
**School District Name:** Newport  
**Revised:** 12.00; 02.04; 10.04; 12.04; 08.07; 02.09; 04.09; 06.10; 10.11; 04.12; 06.12; 09.13, 3.14, 9.15  
**Classification:** Essential

**First Reading:**  
**Policy 2107 -**  
**Comprehensive Early Literacy**  
**Plan**



### **Comprehensive Early Literacy Plan**

The district recognizes that early literacy is fundamental to students' development of listening, speaking, reading, writing and critical thinking skills. The district will develop and implement reading and early literacy services to kindergarten through fourth grade students based on student need for additional support so that every student has the opportunity to build a strong foundation for academic success.

#### **General requirements**

The plan will include:

1. Use of annual screening assessments and other tools (e.g., Washington kindergarten inventory of developing skills, Washington state early learning and development guidelines for birth through third grade, the second grade reading assessment under RCW 28A.300.310, local assessments) to identify at-risk readers; and
2. Research-based family involvement and engagement strategies, including those that help families and guardians learn to assist student reading and early literacy skills at home.

In order to keep parents informed and engaged in their student's reading progress, the district will require that report cards for students in kindergarten through fourth grade report the student's progress toward reading skill acquisition and whether the student is reading at grade level.

If the student is not reading at grade level, the teacher and other appropriate school personnel will:  
1) Advise the parent or guardian as to which interventions and/or strategies the district will use to help improve the student's reading skills; and 2) Provide strategies for parents or guardians to use at home to assist their student in improving their reading skills.

#### **Requirement specific to third grade students**

Prior to the return of the results of the statewide student assessment in English language arts, teachers and parents of students in third grade who are reading below grade-level or who, based on formative or diagnostic assessment and other indicators are likely to score in the below basic level (level one in a four-level scoring system on the statewide student assessment) on the third grade statewide student assessment in English language arts will meet to discuss the student's progress. Teachers may use a regularly scheduled parent-teacher conference to satisfy this meeting requirement.

At the meeting, the teacher will inform the parents/guardians of:

- The requirements of this policy;
- The intensive reading improvement strategies that will be available to their student before fourth grade; and
- The school district's grade placement policy for the following year.

If a third grade student scores below grade level on the third grade statewide student assessment in English language arts and no meeting took place prior to the return of the results as indicated above, the principal or designee will notify the student's parents/guardians of:

- The fact that their student scored below basic;

reading and literacy improvement strategy from the state menu or an alternative strategy as referenced above for all students in grades kindergarten through four at the school.

**Reporting requirement**

The district will require each school to report the number of students in kindergarten through fourth grade who are reading below grade level and the interventions being provided to those students to improve their reading. The information will be disaggregated by subgroups of students. The district will aggregate the information and provide reports to the office of the superintendent of public instruction for delivery to the education committees of the legislature and the educational opportunity gap oversight and accountability committee.

Cross References:                      2421 - Promotion/Retention

Legal References:                      RCW 28A.320.202 – Comprehensive system of instruction and services in reading and early literacy  
RCW 28A.320.203 – Reading skills -report cards  
RCW 28A.655.230 Reading skills — Meeting for grade placement and strategies for student improvement — Exemptions.  
RCW 28A.655.235 Reading skills — Intensive reading and literacy improvement strategy — Calculation of tested students at or below basic on third grade student assessment — State menu of best practices.

Management Resources:            2015 - October Policy Issue  
OSPI's Comprehensive Literacy Plan [DRAFT]

Adoption Date: May 22, 2017

Classification: **Priority**

Revised Dates:



# **First Reading:**

## **Policy 2421 -**

### **Promotion/Retention**

### **Promotion/Retention**

The board recognizes that the rate of physical, social, emotional and academic growth will vary among individual students. Since each student grows at his/her own rate, these individual growth characteristics will be recognized in classroom programming.

After a student has successfully completed a year of study at a specific grade level, he/she will be promoted to the next grade. Retention at the same grade may be beneficial to the student when he/she is not demonstrating minimum competency in basic skill subjects in relation to ability and grade level. Retention should not be considered, except in these instances where there is a strong likelihood that the student will benefit with minimum social and emotional disruption.

The superintendent will establish procedures which provide that parents will be informed at least one (1) quarter in advance of any retention decision on the part of the school. The procedures may include an exception to this timeline for third grade students subject to the grade placement requirements in Policy 2107, Comprehensive Early Literacy Plan.

**Cross References:**

2090 - Program Evaluation

2107 - Comprehensive Early Literacy Plan

**Management Resources:**

2015 - October Policy Issue

**Adoption Date: May 22, 2017**

**Classification: Discretionary**

**Revised Dates:**