

**NEWPORT SCHOOL DISTRICT
REGULAR BOARD MEETING
February 13, 2017
5:00 PM, District Office Board Room**

1. Call to Order
2. Adoption of the Agenda (including the consent agenda) (m):
 - A. Deletions or Additions
3. Approval of Minutes: Regular Meeting held January 9, 2017
 - A. Corrections or Additions
4. Consent Agenda:
 - A. New Hire: Renee Sherman Evening Custodian
 - B. Long Term Sub: Melissa Smith HS Special Education Teacher
 - C. Resignation: Sean Schneider HS Head Baseball Coach
Jayme Mathews P-4 Paraprofessional
Libby Bartel P-4 Paraprofessional
 - D. 2017-18 School Year Leave of Absence: Rachel Denham, 1st Grade Teacher
5. Individuals or Groups Wishing to Address the Board:
6. Financial Reports (m) – Debra Buttrey
 - A. Approval of January Payroll (m)
 - B. Approval of January Accounts Payable (m)
 - C. Approval of February Accounts Payable (m)
 - D. Monthly Update
7. Old Business:
8. New Business:
 - A. Immunizations Update
 - B. Directors Report
 - C. Out of Endorsement teacher
 - D. 2017-2022 Pupil Transportation Services Contract Busing (m)
 - E. Executive Session, Personnel
9. Policies (m):
 - First Reading:
 - Second Reading:
10. Miscellaneous:
11. Agenda Items for March 6th Board Meeting to be held at District Office Board Room at 5:00 PM.
 - A. Monthly Report
 - B. Policies
12. Adjournment of Regular Board Meeting

The meetings of the Newport School Board are open public meetings and the public is welcome to attend and observe. While the board has set aside a portion of the meeting for audience participation and welcomes such participation at that time, the meetings are not a forum for public debate. If you wish to address the board during the designated audience time, please register with the board chair upon arrival. If, at any time during the meeting, you have questions or comments, please wait to be recognized by the Board Chair. We ask that the audience refrain from commenting and/or debating issues during the meeting.

NEWPORT SCHOOL DISTRICT
REGULAR MEETING
BOARD OF DIRECTORS

January 9, 2017

1. The Regular Meeting of the Board of Directors of the Newport School District was called to order by Director Wilson at 5:00 p.m. in the District Board Room.
2. Roll Call: Paul Wilson, Connie Moore, Jim Brewster, April Owen, Mitch Stratton, Board of Directors. Dave Smith, Superintendent and Debra Buttrey, Business Manager. There were 8 visitors in attendance.
3. Motion to approve the agenda, including the consent agenda:
Motion made by Director Moore, seconded by Director Owen, to approve the agenda.
Vote was unanimous.
4. Minutes of the regular meeting held December 5, 2016 were approved as read.

5. Consent Agenda:

A. New Hire:	Renee Sherman	Evening Custodian
	Gary Reese	7 th Grade Girls Basketball
	Coach	
B. Long Term Sub:	Jessica Coston	Pre School Teacher
	Kiara Bento	P-4 Instruct. Asst.
	Melanie Nelson	5-8 Instruct. Asst.
C. Resignation:	Tracie Brown	P-4 Instruct. Asst.
	Zac Farnam	HS P.E. Teacher
	Zac Farman	HS Head Football Coach
	Amanda Smith	HS Asst. Track Coach
D. Retiring:	Julie Riegel	HS Counselor

6. Individuals or Groups Wishing to Address the Board: There were none.
7. Financial Reports (m) : Debra Buttrey
 - A. Approval of December Payroll (m)
General Fund Warrant Numbers 215606 through 215680 in the amount of \$841,656.26
Motion to approve December Payroll was made by Director Owen, seconded by Director Stratton. Vote was unanimous.
 - B. Approval of December Accounts Payable (m)
General Fund Warrant Numbers 215552 through 215605 in the amount of \$59,183.33 and General Fund Warrant Numbers 215681 through 215736 in the amount of \$137,253.68 .
Motion to approve December Accounts Payable was made by Director Owen, seconded by Director Moore. Vote was unanimous

C. Mrs. Buttrey went over current enrollment numbers and the Treasure's Report.

Debra then gave a Transportation RFP Update, which included:

- We held our pre-bid conferences: Durham and First Student participated
- We have clarified information further in the RFP and made some amendments to the document.
 - Amended minimum driver wage from \$11.70 per hour to \$12.00
 - Requires that contractor use routing software. (This is currently kept manually)
 - Changed required buses for regular routes from 16 to 14 to match the total current regular routes we have.
 - Allow alternate bid options for alternate fuel options and three camera system. If contractor wishes to submit an alternate bid, we will need two bids from contractor. One without the alternate option and one with the alternate option.
- Our next deadline is on 1/31/17 at 2:00 p.m. for opening of bids. We will need one board member to sit on this committee. (Director Wilson and Director Owen both offered to be there.)
- Award of the bid will be at the February 13, 2017 Board Meeting.

8. Old Business: None

9. New Business:

- A. Board Appreciation
Superintendent Smith presented gifts to the Board.

A short break was called at 5:12 pm in order for those in attendance to enjoy cake in honor of the Board Members. The meeting was called back to order at 5:20 pm.

- B. Hagan Foundation Grant Award (m)
David Bradbury gave an update to the latest received grant.
- C. Pilot Tennis Program at Newport High School, Geoff Pearson (m)
Geoff Pearson and Troy Whittle presented to the Board the possible adoption of a pilot tennis program at Newport High School. Discussion was held.
- D. Building Reports, Principals
Each of the building principals, Jenny Erickson, Tony Moser, and Troy Whittle gave the Board an update of the current events in each of their buildings.
- E. RFP process update
(See financial reports)

10. Policies (m):

First Reading: None at this time

Second Reading: None at this time



Theresa Monk <monktheresa@newportgriz.com>

Jayme Mathew's

1 message

Jayme Mathews <jaymemathews06@gmail.com>
To: monktheresa@newportgriz.com

Tue, Jan 31, 2017 at 10:44 AM

Good morning Theresa, per our conversation I am resigning from my position at Stratton immediately due to a family emergency. Thank you for all your help and have a wonderful year.





Cheryl Bradbury <bradburycheryl@newportgriz.com>

Fwd: Baseball

1 message

Geoff Pearson <pearsongeoff@newportgriz.com>

Thu, Feb 2, 2017 at 11:59 AM

To: Cheryl Bradbury <bradburycheryl@newportgriz.com>, Dave Smith <smithdave@newportgriz.com>, Troy Whittle <whittletroy@newportgriz.com>

Please see below.

Cheryl - I need to get this position open as soon as possible. Thanks!

----- Forwarded message -----

From: "Sean Schneider" <sean4432@hotmail.com>

Date: Feb 2, 2017 11:50 AM

Subject: Baseball

To: "Geoff Pearson" <pearsongeoff@newportgriz.com>

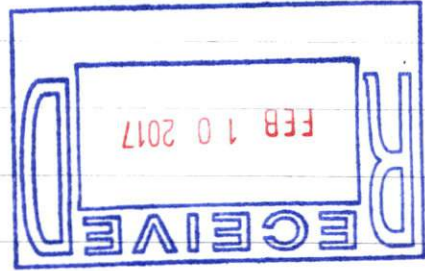
Cc:

To whom it may concern,

I Sean Schneider head baseball coach for the Newport high school am resigning my position as coach effective immediately. Due to personal and business conflicts I can no longer fill this position to the best standards. For any questions please call. Thank you

Sean Schneider

(307)921-1805



360.989-4039

Libbey Bartel
Bartel

Sincerely,

To Whom it May Concern,
Please accept this letter of notification
that I am leaving my position with
the Newport School District on 2/17/17.
If I can be of assistance during this
transition please let me know.

2/7/17

February 10th. 2017

Dear Mr. Smith,

I am requesting a leave of absence without pay for the 2017-2018 school year. I am expecting a baby in August and would appreciate being able to spend the year with my baby. I desire to return to Newport School District starting in the 2018-2019 school year. Thank you for your consideration.

Respectfully,

A handwritten signature in cursive script that reads "Rachel Denham". The signature is written in dark ink and is positioned above the printed name.

Rachel Denham

2016-2017
Out-of-Endorsement Assignments
Approval by District School Board Directors

Name of Teacher: Melissa Smith	Certification # 329979R
Number of Years Teaching Experience: 10+ (includes substitute teaching)	
Endorsement(s) on teacher's Washington Certificate: K-12 Spanish	
Out of Endorsement Assignment	
Subject(s) and Grade Levels if applicable: HS Special Education	
Number of Out-Of-Endorsement Periods taught: 5	
Does this teacher meet the "highly qualified" requirements under the No Child Left Behind Act in this assignment? N/A	
Assistance provided: Mrs. Smith has been subbing in this position for a teacher who has been out due to medical reasons. Position was posted in January 2017 and had no qualified applicants. The high school principal has been pleased with Mrs. Smith's work and feels it would be a substantial disruption to change teachers at this late date so he requested that she remain the teacher for the remainder of the 2016-2017 school year.	

We give assurance that the above assignment was made in compliance with WAC 181-82-105 through WAC 181-82-110.

Newport School District 56-415

President, District Board of Directors

Phone Number: 509-447-3167



District Superintendent or Designee

Date: February 13, 2017

PAYROLL WARRANT REGISTER

NEWPORT SCHOOL DISTRICT
Fund ID 1 General Fund

Paydate January 31, 2017
Board Date February 13, 2017

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

As of February 13, 2017 the Board, by a _____ vote,
does approve for payment those vouchers included in the attached list and
further described as follows: General Fund Warrant Number 215791 -
215863 for a total amount of \$799,142.34

Secretary_____ Board Member_____

Board Member_____ Board Member_____

Board Member_____ Board Member_____

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 13, 2017, the board, by a _____ vote, approves payments, totaling \$76,759.47. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:
Warrant Numbers 215737 through 215790, totaling \$76,759.47

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
215737	A-L Compressed Gases	01/16/2017	12,435.17
215738	Albeni Falls Bldg Supply	01/16/2017	1,017.29
215739	Ben Franklin	01/16/2017	167.16
215740	CED, Inc	01/16/2017	1,009.89
215741	City Of Newport	01/16/2017	2,149.14
215742	City Service	01/16/2017	407.44
215743	Evco Sound & Electronics	01/16/2017	1,268.60
215744	Excess Disposal Service	01/16/2017	2,842.64
215745	Food Services Of America	01/16/2017	7,225.89
215746	Frontier	01/16/2017	153.31
215747	H & H Express	01/16/2017	26.44
215748	Ibex Flooring LLC	01/16/2017	8,276.59
215749	IBS Inc	01/16/2017	63.80
215750	Johnstone Supply	01/16/2017	36.80
215751	KCDA	01/16/2017	420.21
215752	Les Schwab Tire Center	01/16/2017	325.26

Check Nbr	Vendor Name	Check Date	Check Amount
215753	Marlin Business Bank	01/16/2017	422.20
215754	Maws & Paws Booster Club	01/16/2017	77.00
215755	Medic First Aid	01/16/2017	867.88
215756	NAPA Auto Parts	01/16/2017	7,168.87
215757	Newport Alarm	01/16/2017	1,261.18
215758	Newport Miner	01/16/2017	378.75
215759	Patti'S Action Auto Supply	01/16/2017	717.66
215760	Pend Oreille Valley Network	01/16/2017	76.45
215761	Pesi	01/16/2017	599.97
215762	Petroglyph Printing & Signs	01/16/2017	387.36
215763	Pierce, Saraya Hope	01/16/2017	338.20
215764	Priest River Glass	01/16/2017	443.25
215765	Pro Mechanical Services, Inc.	01/16/2017	1,165.75
215766	Quill	01/16/2017	90.35
215767	Safe Sitter, Inc.	01/16/2017	171.00
215768	SAVRA	01/16/2017	1,661.66
215769	Selkirk Supply Inc	01/16/2017	63.59
215770	Sesac	01/16/2017	152.00
215771	Sherwin-Williams Co	01/16/2017	753.02
215772	Shred-It US JV LLC	01/16/2017	54.28
215773	Spokane Produce	01/16/2017	703.09
215774	Stevens - Clay, P.S.	01/16/2017	4,461.50
215775	Supplyworks	01/16/2017	1,627.85
215776	Terry's Dairy	01/16/2017	3,176.39
215777	URM Food Service	01/16/2017	772.96
215778	West Bonner Water & Sewer	01/16/2017	167.00
215779	Ben Franklin	01/16/2017	36.96
215780	Country Lane	01/16/2017	610.10
215781	Mobius Kids	01/16/2017	355.00
215782	Pepsi Cola Company	01/16/2017	264.48
215783	Trophies Unlimited	01/16/2017	369.58
215784	URM Food Service	01/16/2017	410.53
215785	Walsworth Publishing Company	01/16/2017	891.00

Check Nbr	Vendor Name	Check Date	Check Amount
215786	Westside Pizza	01/16/2017	94.69
215787	WMEA	01/16/2017	225.00
215788	WorldStrides OnStage	01/16/2017	6,410.00
215789	Junior Library Guild	01/16/2017	1,482.29
215790	Smithsonian Magazine	01/16/2017	25.00
54	Computer	Check(s) For a Total of	76,759.47

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	54	Computer	Checks For a Total of	76,759.47
Total For	54	Manual, Wire Tran, ACH & Computer Checks		76,759.47
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		76,759.47

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	-13.00	0.00	65,597.84	65,584.84
40	Associated Stude	0.00	0.00	9,667.34	9,667.34
70	Private Purpose	-1.90	0.00	1,509.19	1,507.29

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As of February 13, 2017, the board, by a _____ vote, approves payments, totaling \$251,409.78. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:
Warrant Numbers 215864 through 215942, totaling \$251,409.78

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
215864	Advanced Travel Fund	01/31/2017	251.00
215865	Barton, Carlyn Alison	01/31/2017	200.00
215866	BMI Radio	01/31/2017	399.00
215867	Bockemuehl Family, LLC	01/31/2017	3,000.00
215868	Brown, Tracie Lynn	01/31/2017	70.08
215869	Burkett, Rhea Rae	01/31/2017	200.00
215870	Campbell, Isaiah Jared	01/31/2017	105.00
215871	Community Colleges Of Spokane	01/31/2017	49,250.70
215872	Concept Cable	01/31/2017	45.00
215873	Costco Membership	01/31/2017	55.00
215874	Natl Exp Durham Holding Corp	01/31/2017	52,744.46
215875	Ednetics	01/31/2017	4,203.14
215876	Fastenal Company	01/31/2017	88.83
215877	First Bankcard	01/31/2017	236.72
215878	First Bankcard	01/31/2017	324.63
215879	First Bankcard	01/31/2017	30.40

Check Nbr	Vendor Name	Check Date	Check Amount
215880	First Bankcard	01/31/2017	13.03
215881	First Bankcard	01/31/2017	805.84
215882	First Bankcard	01/31/2017	76.83
215883	First Bankcard	01/31/2017	799.60
215884	First Bankcard	01/31/2017	151.99
215885	First Bankcard	01/31/2017	395.41
215886	First Bankcard	01/31/2017	215.60
215887	First Bankcard	01/31/2017	417.25
215888	First Bankcard	01/31/2017	422.03
215889	First Bankcard	01/31/2017	247.24
215890	First Bankcard	01/31/2017	976.88
215891	First Bankcard	01/31/2017	1,655.08
215892	Frontier	01/31/2017	248.90
215893	Goodsource Solutions	01/31/2017	712.55
215894	Great America Financial Servic	01/31/2017	26.00
215895	Health Care Authority	01/31/2017	1,520.43
215896	IEWOA	01/31/2017	94.84
215897	KCDA	01/31/2017	2,064.92
215898	Kersting, Katherine M	01/31/2017	988.00
215899	Knight, Bonnie	01/31/2017	2,272.50
215900	Leader Services	01/31/2017	288.40
215901	Litowitz, Cheri L	01/31/2017	150.98
215902	Natural Broadcast Systems Inc	01/31/2017	99.00
215903	New ESD 101	01/31/2017	12,802.15
215904	Newport School District	01/31/2017	1,013.74
215905	Oriental Trading Co., Inc.	01/31/2017	69.36
215906	OSPI - Child Nutrition Service	01/31/2017	2,541.96
215907	PCM Sales, Inc.	01/31/2017	44,226.90
215908	Phillips, Claudia	01/31/2017	660.00
215909	PO County 4-H Clubs	01/31/2017	1,635.04
215910	POC Sheriff'S Office	01/31/2017	5,000.00
215911	Poisel, Victoria Grace Jane	01/31/2017	20.00
215912	Public Utility District No 1	01/31/2017	30,575.99

Check Nbr	Vendor Name	Check Date	Check Amount
215913	RD Phillips Evaluation Svcs.	01/31/2017	5,198.50
215914	Rehn and Associates	01/31/2017	88.00
215915	Revolving Fund	01/31/2017	1,929.63
215916	Rowsey, Curtis L	01/31/2017	90.00
215917	School Specialty Inc	01/31/2017	94.26
215918	Smith, David	01/31/2017	300.00
215919	Specialty Forest Products, Inc	01/31/2017	23.49
215920	State Auditor's Office	01/31/2017	512.05
215921	Strang, Jamison	01/31/2017	50.00
215922	TALX UC Express	01/31/2017	413.44
215923	Tiger Direct Inc	01/31/2017	2,359.33
215924	Verizon Wireless - Bellevue	01/31/2017	699.14
215925	Wa State School For The Blind	01/31/2017	297.50
215926	Washington Auto Carriage	01/31/2017	399.58
215927	WSSDA	01/31/2017	5,305.80
215928	XEROX Financial Services	01/31/2017	1,420.37
215929	Concessions Supply	01/31/2017	602.82
215930	First Bankcard	01/31/2017	307.46
215931	First Bankcard	01/31/2017	2,835.00
215932	First Bankcard	01/31/2017	3.70
215933	KCDA	01/31/2017	80.83
215934	Newport School District	01/31/2017	756.00
215935	Scholastic Book Fairs	01/31/2017	1,380.42
215936	Scholastic Book Club, Inc	01/31/2017	22.00
215937	West Valley High School	01/31/2017	490.00
215938	First Bankcard	01/31/2017	163.81
215939	First Bankcard	01/31/2017	38.06
215940	Follett School Solutions, Inc.	01/31/2017	790.37
215941	Newport School District	01/31/2017	65.82
215942	Pierce, Saraya Hope	01/31/2017	300.00
79	Computer	Check(s) For a Total of	251,409.78

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	79	Computer	Checks For a Total of	251,409.78
Total For	79	Manual, Wire Tran, ACH & Computer	Checks	251,409.78
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	251,409.78

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	1,330.52	0.00	242,242.97	243,573.49
40	Associated Stude	748.58	0.00	5,729.65	6,478.23
70	Private Purpose	38.06	0.00	1,320.00	1,358.06

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 13, 2017, the board, by a _____ vote, approves payments, totaling \$66,806.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:
Warrant Numbers 215943 through 215990, totaling \$66,806.00

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
215943	A-L Compressed Gases	02/15/2017	1,436.89
215944	Albeni Falls Bldg Supply	02/15/2017	2,884.80
215945	Blanchet, Vickie Ellen	02/15/2017	215.00
215946	City Of Newport	02/15/2017	1,914.98
215947	City Service	02/15/2017	524.37
215948	Concept Cable	02/15/2017	45.68
215949	DDS	02/15/2017	35.00
215950	E & L Service	02/15/2017	189.51
215951	Exbabylon LLC	02/15/2017	96.83
215952	Excess Disposal Service	02/15/2017	3,015.07
215953	Fitness Equipment Doctors Inc	02/15/2017	177.49
215954	Food Services Of America	02/15/2017	12,012.95
215955	Frontier	02/15/2017	259.95
215956	H & H Express	02/15/2017	69.86
215957	Haskins Steel Co Inc	02/15/2017	787.03
215958	IEWOA	02/15/2017	501.11

Check Nbr	Vendor Name	Check Date	Check Amount
215959	Kardos Plumbing	02/15/2017	830.67
215960	Leo's Excavating, LLC	02/15/2017	3,120.40
215961	NAPA Auto Parts	02/15/2017	168.84
215962	Newport Alarm	02/15/2017	338.94
215963	Newport Miner	02/15/2017	169.00
215964	Owen Grocery And Deli	02/15/2017	600.00
215965	Patti'S Action Auto Supply	02/15/2017	1,488.36
215966	Pella Windows & Doors	02/15/2017	1,067.76
215967	Pend Oreille Valley Network	02/15/2017	229.35
215968	Priest River Glass	02/15/2017	105.27
215969	Public Utility District No 1	02/15/2017	11,064.53
215970	Sanitary Supply	02/15/2017	386.93
215971	Selkirk Supply Inc	02/15/2017	17.15
215972	Shred-It US JV LLC	02/15/2017	54.28
215973	Spokane Basketball Officials	02/15/2017	5,870.88
215974	Spokane Produce	02/15/2017	1,823.39
215975	Supplyworks	02/15/2017	6,116.24
215976	Terry's Dairy	02/15/2017	3,939.35
215977	URM Food Service	02/15/2017	568.54
215978	West Bonner Water & Sewer	02/15/2017	168.00
215979	Colville Junior High School	02/15/2017	15.00
215980	Country Lane	02/15/2017	1,969.08
215981	Freeman High School	02/15/2017	200.00
215982	Hanford High School	02/15/2017	75.00
215983	Liberty High School	02/15/2017	175.00
215984	Newport SD Food Services	02/15/2017	295.20
215985	Pepsi Cola Company	02/15/2017	585.13
215986	Sandpoint High School	02/15/2017	60.00
215987	URM Food Service	02/15/2017	512.28
215988	Warden High School	02/15/2017	60.00
215989	Westside Pizza	02/15/2017	510.03
215990	Graduate Services Northwest	02/15/2017	54.88

Check Nbr	Vendor Name	Check Date	Check Amount
48	Computer	Check(s) For a Total of	66,806.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	48	Computer	Checks For a Total of	66,806.00
Total For	48	Manual, Wire Tran, ACH &	Computer Checks	66,806.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	66,806.00

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	0.00	0.00	62,294.40	62,294.40
40	Associated Stude	0.00	0.00	4,456.72	4,456.72
70	Private Purpose	0.00	0.00	54.88	54.88