

**NEWPORT SCHOOL DISTRICT
REGULAR BOARD MEETING
December 5, 2016
5:00 PM, District Office Board Room**

1. Call to Order
2. Adoption of the Agenda (including the consent agenda) (m):
 - A. Deletions or Additions
3. Approval of Minutes: Regular Meeting held Nov. 14, 2016
 - A. Corrections or Additions
4. Consent Agenda:
 - A. New Hire:

Gary Reese	MS Wrestling Coach
Bob Sanborn	MS Wrestling Coach
Elyce Cutshall	Collection of Evidence, HS
Jennifer Richling	CCLC 7-12 Academic Coach
Micah Gillen	Year Round Evening Custodian
 - B. Long Term Sub: Rana Cutshall Pre School Para, Long Term Sub
 - C. Resignation:

Amanda Smith	HS Volleyball Coach
Amanda Smith	MS Volleyball Coach
 - D. Medical Leave:

Domini Nokes	ES Paraprofessional
Debra Moore	SPED Teacher
 - E. Retiring: Dora Grantski Year Round Evening Custodian
5. Individuals or Groups Wishing to Address the Board:
6. Financial Reports (m) – Debra Buttrey
 - A. Approval of November Payroll (m)
 - B. Approval of November Accounts Payable (m)
 - C. Monthly Update
7. Old Business:
8. New Business:
 - A. High School Schedule Information - Troy Whittle, High School Principal
9. Policies (m):
 - First Reading:
 - Second Reading: Policy 5051- Coach Evaluations, Inventory, and Pay
10. Miscellaneous:
11. Agenda Items for January 9th Board Meeting to be held at District Office Board Room at 5:00 PM.
 - A. Monthly Report
 - B. Policies
12. Adjournment of Regular Board Meeting

The meetings of the Newport School Board are open public meetings and the public is welcome to attend and observe. While the board has set aside a portion of the meeting for audience participation and welcomes such participation at that time, the meetings are not a forum for public debate. If you wish to address the board during the designated audience time, please register with the board chair upon arrival. If, at any time during the meeting, you have questions or comments, please wait to be recognized by the Board Chair. We ask that the audience refrain from commenting and/or debating issues during the meeting.

NEWPORT SCHOOL DISTRICT
REGULAR MEETING
BOARD OF DIRECTORS

November 14, 2016

1. The Regular Meeting of the Board of Directors of the Newport School District was called to order by Director Wilson at 4:58 p.m. in the District Board Room.
2. Roll Call: Paul Wilson, Connie Moore, April Owen, Mitch Stratton, Board of Directors; Director Jim Brewster was unable to attend, due to a conflict in his schedule. Dave Smith, Superintendent and Debra Buttrey, Business Manager. There were 5 visitors in attendance.
3. Motion to approve the agenda, including the consent agenda:
Motion made by Director Owen, seconded by Director Stratton, to approve the agenda with the addition of Item E under New Business, "Out of Endorsement (m)". Vote was unanimous.
4. Minutes of the regular meeting held October 24, 2016 will stand approved, with clarity given to Item 5, Individuals or Groups Wishing to Address the Board.
5. Consent Agenda:

A.	New Hire:	Gary Reese Shannon Hansen	P-12 Instructional Asst. 7 hrs/day SHMS Vball Coach
B.	B. Long Term Sub:	Jessica Coston	Pre-School Teacher
C.	Resignation:	Gary Reese	21 ST CCLC Academic Coach
D.	Medical Leave	Jean Clark	SHMS Paraprofessional
E.	Retiring:	Brenda Konkright	Pre-School Teacher
6. Individuals or Groups Wishing to Address the Board: There were none.
7. Financial Reports (m) : Debra Buttrey
 - A. Approval of October Accounts Payable (m)
General Fund Warrant Numbers 215205 through 215309 in the amount of \$193,486.07.
Motion to approve October Payroll was made by Director Owen, seconded by Director Moore. Vote was unanimous.
 - B. Approval of November Accounts Payable (m)
General Fund Warrant Numbers 215310 through 215366 in the amount of \$175,673.88.
Motion to approve October Payroll was made by Director Owen, seconded by Director Moore. Vote was unanimous

- C. Mrs. Buttrey then went over current enrollment numbers and the Treasure's Report.
- D. Transportation RFP, Debra mentioned that we have our Request For Proposal's listed on our website and advertised in the newspaper. On December 12, 2016, potential bidders are invited to a pre-bid conference. This will be a 5 year contract. Discussion was held.

8. Old Business: None

9. New Business:

- A. Debra Buttrey presented to the Board Resolution 01-2016-2017 for the 2017-20 proposed maintenance and operations supplemental levy. The Board reviewed the proposed levy amounts against projected property assessments and maintaining the current levy rate of \$2.09 per thousand of assessed value. Assessment values reviewed were projected increases of .50%, 1% and 1.5%.
Motion to approve a 2017-20 maintenance and operations levy of \$1,734,445 for 2018, \$1,760,445 for 2019 and \$1,786,945 for 2020 was made by Director Owen, seconded by Director Stratton. Vote was unanimous.
- B. Combine Wrestling Program with Cusick (m)
Athletic Director Geoff Pearson asked the Board to combine our wrestling program with Cusick. This would be a three year agreement.
Motion to approve was made by Director Moore, seconded by Director Owen. Vote was unanimous.
- C. School Improvement Plan
Jenny Erickson, Stratton Principal, showed the Board Members an updated draft of the Elementary School Improvement Plan and also went over the goals from last year. Discussion was held.
Tony Moser, Sadie Halstead Principal, also presented to the Board the work that has been happening on the Middle School Improvement Plan, with the updates that have taken place. Discussion was held.
- D. Building Reports
Mr. Moser gave an overview of upcoming events at the middle school. Adding that conferences were well attended and that 118 families have signed up for Canvas.
Mrs. Erickson also mentioned that conferences went well at the elementary school, though participation numbers were lower than last year. Mrs. Erickson also gave an update of upcoming activities that are happening at the elementary school.
Mr. Pearson said that during conferences at the high school, 95 parents filled out the Parent Perception Survey. Mr. Pearson also gave an overview of high school upcoming events, including sports and music concerts.
- E. Out of Endorsement Assignment (m)

Superintendent Smith informed the Board that one of our middle school teachers, Larry Ashdown, is teaching 8th Grade Title I Reading, which he does not have an endorsement for.

Motion to approve Larry Ashdown to teach 8th Grade Title I Reading out of endorsement made by Director Owen, seconded by Director Moore.

Vote was unanimous.

10. Policies (m):

First Reading: Policy 5051 – Coach Evaluations, Inventory, and Pay

- Athletic Director Geoff Pearson reviewed the proposed policy to the Board, mentioning that this is a new policy. Mr. Pearson added that it will help hold coaches accountable to equipment and inventory.

Moved to second reading.

Second Reading: None at this time

11. Miscellaneous:

Director Wilson mentioned how impressed he was during the Newport High School Veterans Day assembly. He added that the middle school students were also great.

Director Owen thanked Business Manager, Debra Buttrey for all of the hard work she has put into the levy information and also the transportation bids.

12. Agenda Items for December 5, 2016 Board Meeting to be held at District Office Board Room at 5:00PM

- A. Financial Reports
- B. Policies

13. Hearing no objections, Director Wilson adjourned the Regular Board Meeting at 6:12 PM.

Chair/Vice Chair of the Board

Secretary of the Board

Date

NEWPORT SCHOOL DISTRICT
PERSONNEL SELECTION RECOMMENDATION FORM

Posting Number _____ Closing Date _____
Position MS Wrestling Coach FTE _____
RECOMMENDED CANDIDATE*: Gary Reese
[Signature] 10/24/16
Supervisor's Signature Recommended Start Date

*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by: w/a
(signature)

CANDIDATES INTERVIEWED:

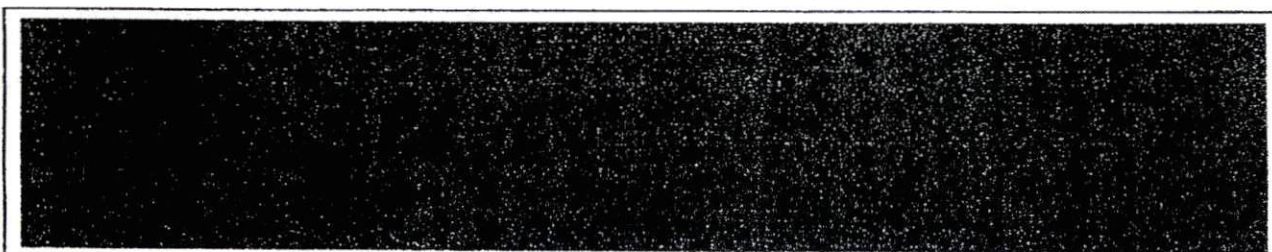
1. Gary Reese 3. _____ 5. _____
2. _____ 4. _____ 6. _____

INTERVIEW TEAM:

1. Tony Moser 3. Adrian Bojorquez 5. _____
2. Melissa Smith 4. _____ 6. _____

Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. References
2. Strong applicant
3. Coaching experience
4. Rapport w/ high school coach
5. Committed to learning more about sport
6. Paraprofessional success at SHMS
7. _____
8. _____



**NEWPORT SCHOOL DISTRICT
PERSONNEL SELECTION RECOMMENDATION FORM**

Posting Number _____ Closing Date _____
 Position MS Wrestling #2 FTE _____
 RECOMMENDED CANDIDATE*: Bob Sanborn
[Signature] 11/1/16
 Supervisor's Signature Recommended Start Date

*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by: _____
 (signature)

CANDIDATES INTERVIEWED:

1. Bob Sanborn 3. _____ 5. _____
 2. _____ 4. _____ 6. _____

INTERVIEW TEAM:

1. Tony Moser 3. Gary Reese 5. _____
 2. Melissa Smith 4. _____ 6. _____

Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. References
 2. Only applicant
 3. Coaching experience
 4. Report w/ Gary
 5. _____
 6. _____
 7. _____
 8. _____

For Personnel Office Use

Verifications:

- ☐ Certification/Endorsements
☐ Sexual Misconduct Release Form

HR Staff _____ Date _____

Approved by:

Name _____ Date _____

School Board Approval on _____ (Date)

NEWPORT SCHOOL DISTRICT PERSONNEL SELECTION RECOMMENDATION FORM

Posting Number _____

Closing Date _____

Position C.O.E.

FTE _____

RECOMMENDED CANDIDATE*: Elyse Cutshall

[Signature]
Supervisor's Signature

Jan 5, 2017
Recommended Start Date

*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by: N/A
(signature)

CANDIDATES INTERVIEWED:

- | | | |
|--------------------------|----------|----------|
| 1. <u>Elyse Cutshall</u> | 3. _____ | 5. _____ |
| 2. _____ | 4. _____ | 6. _____ |

INTERVIEW TEAM:

- | | | |
|------------------------|------------------------|----------|
| 1. <u>Troy Whittle</u> | 3. <u>Geoff Pearso</u> | 5. _____ |
| 2. _____ | 4. _____ | 6. _____ |

Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. Only qualified applicant
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

For Personnel Office Use

Verifications:

- ☐ Certification/Endorsements
☐ Sexual Misconduct Release Form

Approved by:

Name _____ Date _____

HR Staff _____ Date _____

School Board Approval on _____ (Date)

NEWPORT SCHOOL DISTRICT
PERSONNEL SELECTION RECOMMENDATION FORM

Posting Number _____

Closing Date Nov 14, 2016

Position Academic Coach 7-12 Site FTE _____

RECOMMENDED CANDIDATE*: Jennifer Richling

[Signature]
Supervisor's Signature

ASAP
Recommended Start Date

*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by: Elyce Cutshall
(signature)

CANDIDATES INTERVIEWED:

- | | | |
|-----------------------------|----------|----------|
| 1. <u>Jeffrey Srobada</u> | 3. _____ | 5. _____ |
| 2. <u>Jennifer Richling</u> | 4. _____ | 6. _____ |

INTERVIEW TEAM:

- | | | |
|-------------------------|-------------------------|----------|
| 1. <u>Troy Whittle</u> | 3. <u>Heather Gates</u> | 5. _____ |
| 2. <u>Elyce Tallman</u> | 4. <u>Julie Riegel</u> | 6. _____ |

Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. Successful Volunteer experience
2. position fits in education plan
3. great rapport w/kids
4. _____
5. _____
6. _____
7. _____
8. _____

For Personnel Office Use

Verifications:

- ☐ Certification/Endorsements
☐ Sexual Misconduct Release Form

HR Staff _____ Date _____

Approved by:

Name _____ Date _____

School Board Approval on _____ (Date)

NEWPORT SCHOOL DISTRICT PERSONNEL SELECTION RECOMMENDATION FORM

Posting Number _____

Closing Date 11-21-2016

Position Long-term Preschool Para

FTE _____

RECOMMENDED CANDIDATE*: Rana Cutshall

[Signature]
Supervisor's Signature

1-4-2017
Recommended Start Date

*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by: NA
(signature)

CANDIDATES INTERVIEWED:

- | | | |
|----------|----------|----------|
| 1. _____ | 3. _____ | 5. _____ |
| 2. _____ | 4. _____ | 6. _____ |

INTERVIEW TEAM:

- | | | |
|----------|----------|----------|
| 1. _____ | 3. _____ | 5. _____ |
| 2. _____ | 4. _____ | 6. _____ |

Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. Rana is currently a Para at Stratton and has
2. expressed a desire to take this long-term
3. position.
4. _____
5. * Rana will return to her original, 3.75 hr position,
6. at the beginning of the 17-18 school year. (Her 3.75
7. hour position is being subbed out for the remainder of
8. the 16-17 school year)

For Personnel Office Use

Verifications:

- ☐ Certification/Endorsements
- ☐ Sexual Misconduct Release Form

Approved by:

Name _____ Date _____

HR Staff _____ Date _____

School Board Approval on _____ (Date: _____)

NEWPORT SCHOOL DISTRICT PERSONNEL SELECTION RECOMMENDATION FORM

Posting Number _____ Closing Date _____
 Position Year Round Evening Custodian FTE 1.0
 RECOMMENDED CANDIDATE*: Micah Gillen
Scott Armstrong Jan 11, 2017
 Supervisor's Signature Recommended Start Date

*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by: _____
 (signature)

CANDIDATES INTERVIEWED:

- Micah Gillen
- _____
- _____
- _____
- _____
- _____

INTERVIEW TEAM:

- _____
- _____
- _____
- _____
- _____
- _____

Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

- Only in-district applicant
- _____
- _____
- _____
- _____
- _____
- _____
- _____

For Personnel Office Use

Verifications:

- ☐ Certification/Endorsements
- ☐ Sexual Misconduct Release Form

HR Staff _____ Date _____

Approved by:

Name _____ Date _____

School Board Approval on _____ (Date)

Amanda Smith
394 East Telephone Rd.
Newport, WA, 99156

November 20, 2016

Newport School District
RE: Geoff Pearson
P.O. Box 70
Newport WA 99156

Dear Mr. Pearson,

This letter is to inform you that I am resigning my position as the Head Volleyball Coach for the Grizzlies effective immediately. I plan on building my tool belt by continuing to coach at the assistant level, participating in volleyball clinics and gaining more experience.

I want to thank you sincerely for the opportunity and guidance that you have given me this last season.

If you need to contact me, my phone number is (509)671-1288 or my email is Smithamanda@newportgriz.com. Thank you again for the opportunity.

Sincerely yours,
Amanda Smith
Paraprofessional
Stratton Elementary



Amanda Smith

394 East Telephone Rd
Newport WA 99156
(509)671-1288

30th November 2016

Melissa Smith

AD, SHMS
1380 5th Street
Newport WA 99156

Dear Mrs. Smith,

I am very sorry to inform you that I will be resigning my position as SHMS Volleyball Coach, effective immediately. After my doctors appointment today, I have some medical issues that will restrict me from doing an adequate job.

Thank you for your understanding as I have navigated through this illness to get to this point.

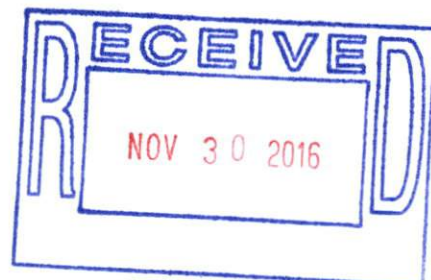
Sincerely,

Amanda Smith

Paraeducator

Stratton Elementary

Smithamanda@newportgriz.com





Cheryl Bradbury <bradburcheryl@newportgriz.com>

Fwd: Request Leave of Absence

1 message

Dave Smith <smithdave@newportgriz.com>

Wed, Nov 16, 2016 at 7:02 AM

To: Cheryl Bradbury <bradburcheryl@newportgriz.com>

Board agenda

David E. Smith, Jr., Ed.D
Superintendent
Newport School District
(509) 447-3167



----- Forwarded message -----

From: **Domini Nokes** <nokesdomini@newportgriz.com>

Date: Tue, Nov 15, 2016 at 2:57 PM

Subject: Request Leave of Absence

To: Dave Smith <smithdave@newportgriz.com>

Cc: Jennifer Erickson <ericksonjennifer@newportgriz.com>

Hi Dave,

I am requesting a leave of absence starting December 15 through the end of this current school year. Please let me know if this is possible.

Thanks,
Domini Nokes

11/16/2016

To Whom It May Concern:

I am writing to request a leave of absence from NSC until through the end of the current school year due to personal health issues.

I apologize for any inconvenience this may cause, but it is necessary.

Respectfully,

A handwritten signature in cursive script that reads "Debra Moore".

Debra Moore




Nov. 16, 2016

Dear Scott Armstrong;

After much thought and counting of days I am ready to submit my letter of retirement. It has been a great pleasure most of the time to serve the Newport School District for the last 21 years. I look forward to January 10, 2017 as my last day of service. I do want to thank all my friends and some have become family for all your support through the years I will miss you.

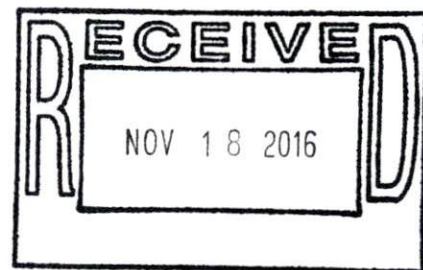
Sincerely

Dora J. Grantski

A handwritten signature in cursive script that reads "Dora J. Grantski". The signature is fluid and stylized, with the first name "Dora" and last name "Grantski" clearly legible.

Newport High School Custodian

P.S. NO Scott I am NOT changing my mind and STAYING!!!!



PAYROLL WARRANT REGISTER

NEWPORT SCHOOL DISTRICT
Fund ID 1 General Fund

Paydate November 30, 2016
Board Date December 5, 2016

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

As of December 5, 2016, the Board, by a _____ vote, does approve for payment those vouchers included in the attached list and further described as follows: General Fund Warrant Number 215367 - 215449 for a total amount of \$853,016.64

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 5, 2016, the board, by a _____ vote, approves payments, totaling \$197,022.85. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:
Warrant Numbers 215450 through 215551, totaling \$197,022.85

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
215450	A To Z Rentals	11/30/2016	232.69
215451	Academics Are Cool	11/30/2016	125.00
215452	Advanced Travel Fund	11/30/2016	1,199.51
215453	Altmaier, Christopher John	11/30/2016	628.56
215454	Anheier, Elizabeth N	11/30/2016	54.00
215455	ASE Student Certification	11/30/2016	900.00
215456	ATS Inland NW, LLC	11/30/2016	1,628.63
215457	Behrend, Karen J	11/30/2016	49.68
215458	Blanchard Creek Honey Farm	11/30/2016	12.00
215459	Bockemuehl Family, LLC	11/30/2016	3,000.00
215460	Bradbury, David	11/30/2016	428.64
215461	Brandsen Hardwood Floors	11/30/2016	5,000.00
215462	Center on Teaching & Learning	11/30/2016	8.00
215463	Depart Of Retirement Systems	11/30/2016	95.86
215464	Natl Exp Durham Holding Corp	11/30/2016	85,592.03
215465	Ednetics	11/30/2016	3,680.25

Check Nbr	Vendor Name	Check Date	Check Amount
215466	Farnam, Zachery Matthew	11/30/2016	193.36
215467	Fastenal Company	11/30/2016	7.45
215468	First Bankcard	11/30/2016	102.00
215469	First Bankcard	11/30/2016	288.88
215470	First Bankcard	11/30/2016	875.50
215471	First Bankcard	11/30/2016	14.05
215472	First Bankcard	11/30/2016	596.00
215473	First Bankcard	11/30/2016	1,321.74
215474	First Bankcard	11/30/2016	4,011.08
215475	First Bankcard	11/30/2016	462.85
215476	First Bankcard	11/30/2016	740.19
215477	First Bankcard	11/30/2016	2,664.13
215478	First Bankcard	11/30/2016	503.83
215479	First Bankcard	11/30/2016	358.82
215480	First Bankcard	11/30/2016	475.90
215481	First Bankcard	11/30/2016	763.00
215482	First Bankcard	11/30/2016	1,407.03
215483	Focused Fitness	11/30/2016	1,750.00
215484	Frontier	11/30/2016	247.36
215485	Goodsource Solutions	11/30/2016	1,481.47
215486	Graduate Services Northwest	11/30/2016	131.79
215487	Great America Financial Servic	11/30/2016	364.06
215488	Health Care Authority	11/30/2016	184.11
215489	Huling, Dawn Michele	11/30/2016	200.00
215490	Huppin's	11/30/2016	2,085.96
215491	IBS Inc	11/30/2016	333.71
215492	IEFOA	11/30/2016	744.11
215493	IESRA	11/30/2016	1,437.39
215494	KCDA	11/30/2016	2,756.74
215495	Kersting, Katherine M	11/30/2016	2,288.00
215496	Knight, Bonnie	11/30/2016	4,087.50
215497	Leader Services	11/30/2016	162.40
215498	Maws & Paws Booster Club	11/30/2016	166.00

Check Nbr	Vendor Name	Check Date	Check Amount
215499	McGetrick, Ann Marie	11/30/2016	11.88
215500	MobyMax, LLC	11/30/2016	99.00
215501	Monk, Theresa Marie	11/30/2016	54.00
215502	Moser, Anthony J	11/30/2016	70.66
215503	NAPA Auto Parts	11/30/2016	422.80
215504	Ncs Pearson Inc	11/30/2016	369.79
215505	New Esd 101	11/30/2016	137.00
215506	Newport High School	11/30/2016	30.29
215507	Oriental Trading Co., Inc.	11/30/2016	51.28
215508	OSPI	11/30/2016	3,600.00
215509	PCM Sales, Inc.	11/30/2016	2,288.10
215510	Pend Oreille County Treasurer	11/30/2016	60.00
215511	Phillips, Claudia	11/30/2016	577.50
215512	POC Sheriff'S Office	11/30/2016	15,000.00
215513	Pro Mechanical Services, Inc.	11/30/2016	621.60
215514	Public Utility District No 1	11/30/2016	11,748.00
215515	Quill	11/30/2016	89.04
215516	Revolving Fund	11/30/2016	1,351.90
215517	Ricoh USA, Inc	11/30/2016	761.82
215518	Scholastic Inc.	11/30/2016	6.86
215519	School Specialty Inc	11/30/2016	7.62
215520	Shred-It US JV LLC	11/30/2016	160.25
215521	Smith, David	11/30/2016	300.00
215522	Specialty Forest Products, Inc	11/30/2016	3,744.57
215523	Stevens - Clay, P.S.	11/30/2016	3,105.50
215524	Verizon Wireless - Bellevue	11/30/2016	699.23
215525	Wa State Licensing (DOL)	11/30/2016	37.50
215526	Waterman, Margaret Blakeslee	11/30/2016	200.00
215527	Whittle, Troy D	11/30/2016	389.34
215528	ASB Revolving Fund	11/30/2016	259.00
215529	Awards Unlimited	11/30/2016	48.75
215530	BSN Sports Inc	11/30/2016	6,760.40
215531	Colville School District	11/30/2016	60.00

Check Nbr	Vendor Name	Check Date	Check Amount
215532	First Bankcard	11/30/2016	97.79
215533	First Bankcard	11/30/2016	1,839.73
215534	First Bankcard	11/30/2016	1,195.83
215535	First Bankcard	11/30/2016	111.58
215536	First Bankcard	11/30/2016	17.17
215537	First Bankcard	11/30/2016	30.20
215538	First Bankcard	11/30/2016	412.48
215539	KCDA	11/30/2016	353.61
215540	Newport SD Food Services	11/30/2016	384.08
215541	Nichols, Pamela J	11/30/2016	215.93
215542	Pepsi Cola Company	11/30/2016	11.10
215543	Revolving Fund	11/30/2016	27.67
215544	Sandpoint High School	11/30/2016	60.00
215545	Vaughn, Alisa Marie	11/30/2016	36.46
215546	WA HOSA	11/30/2016	35.00
215547	Youth Emergency Services	11/30/2016	1,305.00
215548	First Bankcard	11/30/2016	27.29
215549	Follett Library Resources	11/30/2016	457.87
215550	Follett School Solutions, Inc.	11/30/2016	938.32
215551	Junior Library Guild	11/30/2016	500.80
102	Computer	Check(s) For a Total of	197,022.85

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	102	Computer	Checks For a Total of	197,022.85
Total For	102	Manual, Wire Tran, ACH & Computer	Checks	197,022.85
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		197,022.85

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	3,252.44	0.00	178,584.35	181,836.79
40	Associated Stude	103.33	0.00	13,158.45	13,261.78
70	Private Purpose	-10.77	0.00	1,935.05	1,924.28

Coach Evaluations, Inventory, and Pay

The Board of Directors understands the importance of extracurricular activities in providing a healthy learning environment and culture in our Newport Schools. The Board also understands that it is imperative we continue to provide financially solvent extracurricular activities. A large part of this is properly maintaining equipment and uniform inventories.

The Board of Directors directs the Superintendent to develop procedures that ensure that the respective sports programs keep and maintain appropriate inventory. As a key component of keeping accurate inventory, the Superintendent will add the following clause into the supplemental contracts for all head coaching positions:

- Failure of the coach to complete the Inventory List, Submit a Fines & Fees List, and ASB Fundraiser Analyses by the Coaches Final Evaluation Conference, which will occur within 2 weeks of the end of the WIAA appointed season, will result in the withholding of 20% of the said coach's salary. If withheld, the final installment will be paid upon completion of the aforementioned Inventory Information, followed by the notification to the District Business Office by the respective Athletic Director to release funds.

Adoption Date: 12/5/16
School District Name: Newport
Revised: