NEWPORT SCHOOL DISTRICT
REGULAR BOARD MEETING
September 12, 2016
5:00 PM, District Office Board Room

1. Call to Order

2. Adoption of the Agenda (including the consent agenda) (m):
   A. Deletions or Additions

3. Approval of Minutes: Regular Meeting held Aug. 22, 2016
   A. Corrections or Additions

4. Consent Agenda (m):
   A. New Hire:
      Tina Spring  21st CCLC K-6 Academic Coach, 22hrs wk
      Jack Clark  21st CCLC K-6 Academic Coach, 22hrs wk
      Cassandra Robinson  21st CCLC K-6 Academic Coach, 16hrs wk
      Gary Reese  21st CCLC 7-12 Academic Coach, 22hrs wk
      Lori Green  Kindergarten Teacher
      Chris Altmair  M/HS Detention Supervisor
      Alisa Vaughn  JV Volleyball Coach
      Shannon Hansen  C Team Volleyball Coach
      Shannon Hansen  MS Secretary
      Adrian Bojorquez  HS Head Wrestling Coach
      Krista Wilkinson  K-4 LAP Para Professional
      Jayme Mathews  P-4 Math Para Professional
      Diane Woolery  P-4 Math Para Professional
      Tanya Furman  ES Title I/Math Teacher

   B. Resignation
      Karen Cunningham  Elementary School Testing Coordinator
      Bobbie Barranco  Elementary School Testing Coordinator
      Kim Baumann  Elementary School Counselor

5. Individuals or Groups Wishing to Address the Board:

6. Financial Reports (m) – Debra Buttrey
   A. Approval of August Accounts Payable (m)
   B. Approval of September Accounts Payable (m)
   C. Monthly Update

7. Old Business:

8. New Business:
   A. ABS/Activities, Rhonda Burnham
   B. NAT Contract (m)
   C. Cooperative/Combine Cross Country Request Form (m)

9. Policies (m):
   First Reading:  Policy 3122 Attendance Policy
   Second Reading: Policy 2161 Special Education and Related Services for Eligible Students

10. Miscellaneous:
11. Agenda Items for October 10th Board Meeting to be held at District Office Board Room at 5:00 PM.
   A. Monthly Report
   B. Policies

12. Adjournment of Regular Board Meeting

13. Executive Session for the purpose of evaluating a patron complaint.

The meetings of the Newport School Board are open public meetings and the public is welcome to attend and observe. While the board has set aside a portion of the meeting for audience participation and welcomes such participation at that time, the meetings are not a forum for public debate. If you wish to address the board during the designated audience time, please register with the board chair upon arrival. If, at any time during the meeting, you have questions or comments, please wait to be recognized by the Board Chair. We ask that the audience refrain from commenting and/or debating issues during the meeting.
NEWPORT SCHOOL DISTRICT
REGULAR MEETING
BOARD OF DIRECTORS

August 22, 2016

1. The Regular Meeting of the Board of Directors of the Newport School District was called to order by Director Wilson at 11:56 a.m. in the District Board Room.

2. Roll Call: Paul Wilson, Connie Moore, Jim Brewster, April Owen, Mitch Stratton, Board of Directors; Dave Smith, Superintendent and Debra Buttrey, Business Manager. There were 7 visitors in attendance.

3. Motion to approve the agenda, including the consent agenda:
   Motion made by Director Owen, seconded by Director Moore, to approve the agenda. Vote was unanimous.

4. Minutes of the regular meeting held August 8, 2016 were approved as read.

5. Consent Agenda:
   A. Rescinded: Julie Riegel HS Testing Coordinator
   B. Resignation: Brianna Oswood 21st CCLC Academic Coach
             Lynn Gay Para Professional

6. Individuals or Groups Wishing to Address the Board: There were none.

7. Financial Reports (m) : Debra Buttrey
   A. Approval of August Accounts Payable (m)
      General Fund Warrant Numbers 214655 through 214697 in the amount of $147,674.05
      Motion to approve August Accounts Payable was made by Director Owen, seconded by Director Stratton. Vote was unanimous.

   B. Approval of August Payroll (m) General Fund Warrant Numbers 214698 through 214760 in the amount of $812,444.51
      Motion to approve August Payroll was made by Director Owen, seconded by Director Moore. Vote was unanimous.

   C. Approval of Resolution No. 05-2015-2016 Budget Extension (m) (m)
      Mrs. Buttrey explained to the Board that a Budget Extension is needed to meet expenses. Discussion was held.
      Motion to approve Resolution No. 05-2015-2016 Budget Extension (m) was made by Director Owen, seconded by Director Stratton. Vote was unanimous.

8. Old Business: None
9. New Business:

A. Building Reports
   - Elementary School, Jenny Erickson
   - Middle School, Tony Moser
   - High School, Troy Whittle

Each building principal gave a brief report of what has been happening in their buildings. Discussion was held.

B. High School Athletics Update, Geoff Pearson
Mr. Pearson mentioned that there has been a lot of participation in high school sports so far. He added that he has been looking at a possible new concussion protocol procedure, with more information to come.

C. Skills Center Update, Steve Shumski
Mr. Shumski gave a brief update of the technology department’s summer projects, including all of the work that has been going into the new Skills Center, and getting it ready for the start of school. Discussion was held.

D. Superintendent Report
Superintendent Smith reported to the Board that starting the first day of school, we will have an additional school nurse, Michelle Ells. The additional position is a collaborative effort between the Newport School District and Newport Hospital and Health Services (NHHS). This will be a shared position, going between NSD and NHHS.
Mr. Smith also mentioned that there will be a Health & Wellness Fair on August 31st, with a free immunization clinic for all Newport School District students. Mr. Smith added that he is very appreciative of the Newport Hospital and Health Services, and all that they are doing to support NSD.

10. Policies (m):

   First Reading:        Policy 2161 Special Education and Related
                        Services for Eligible Students

   Second Reading: There were none.

11. Miscellaneous:

   Director Brewster offered that the longest skid mark ever recorded is 6 miles long.

   Director Owen extended a warm welcome back wish to everyone.

   Director Moore thanked everyone in attendance for all of their hard work.

   Superintendent Smith also offered thanks to those in attendance and added that the maintenance crew worked extremely hard through the entire summer and he really appreciates everything that they have done.
12. Agenda Items for August 22, 2016 Board Meeting to be held at District Office Board Room at 12:00PM

   A. Financial Reports
   B. Policies

13. Hearing no objections, Director Wilson adjourned the Regular Board Meeting at 12:42 PM.

_________________________________________    _______________________________________
Chair/Vice Chair of the Board    Secretary of the Board

________________________
Date
Position: Academic Coach K-6/22 hrs FTE

RECOMMENDED CANDIDATE: Trina Spring

Supervisor's Signature

Recommended Start Date: 9/8/16

*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by: 

Signature:

CANDIDATES INTERVIEWED:
1. Jack Clark
2. Trina Spring
3. Cassandra Robinson
4. 
5. 
6. 

INTERVIEW TEAM:
1. Vickie Blanchet
2. Mike Jensen
3. Michele Hastings
4. Heather Gates
5. Elyce Cutshall
6. Steve Braun

Reasons for Recommendation:
1. Well known in community
2. Volunteer Experience in district
3. Experience with at risk youth
4. Familiarity with students at middle school
5. Hardworking
6. Advocate for children
7. 
8. 

For Personnel Office Use

Verifications:
☐ Certification/Endorsements
☐ Sexual Misconduct Release Form

Approved by:

Name ______________________ Date ________

HR Staff _____________________ Date ________

School Board Approval on ________ (Date)
NEWPORT SCHOOL DISTRICT
PERSONNEL SELECTION RECOMMENDATION FORM

Posting Number 160314002

Position Academic Coach K-6/22hrs

RECOMMENDED CANDIDATE: Jack Clark

Supervisor's Signature

Recommended Start Date 9/8/16

*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by: 

CANDIDATES INTERVIEWED:

1. Jack Clark
2. Tina Spring
3. Cassandra Robinson
4. 
5. 
6. 

INTERVIEW TEAM:

1. Vicere Blanchet
2. Mike Jensen
3. Michele Hastings
4. Heather Gates
5. Elyce Cutshall
6. Steve Brown

Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. Desire to work with kids
2. Good administrative skills
3. Lots of enrichment activities he can teach
4. Vision for working with at-risk youth in camp setting
5. Well known in community
6. 
7. 
8. 

For Personnel Office Use

Verifications:
☐ Certification/Endorsements
☐ Sexual Misconduct Release Form

Approved by: 
Name ___________________________ Date ___________________________

HR Staff ___________________________ Date ___________________________

School Board Approval on ___________________________ (Date)
NEWPORT SCHOOL DISTRICT
PERSONNEL SELECTION RECOMMENDATION FORM

Posting Number 160421002
Position Academic Coach K-6 116hrs FTE

RECOMMENDED CANDIDATE*: Cassandra Robinson

Supervisor's Signature

Recommended Start Date

*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by:

CANDIDATES INTERVIEWED:
1. Jack Clark
2. Kristin Fry
3. Cassandra Robinson
4. 
5. 
6.

INTERVIEW TEAM:
1. Vickie Blanchet
2. Mike Jensen
3. Michele Hastings
4. Heather Gates
5. Elyse Cutshall
6. Steve Brown

Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. Well known in the community and at schools
2. Great rapporté with children
3. Enthusiastic
4. Good administrative skills
5. Many enrichment type skills to teach
6.
7.
8.

For Personnel Office Use

Verifications:
☐ Certification/Endorsements
☐ Sexual Misconduct Release Form

Approved by:

Name
Date

HR Staff
Date

School Board Approval on ___________(Date)

Position created 4-21-16
NEWPORT SCHOOL DISTRICT
PERSONNEL SELECTION RECOMMENDATION FORM

Posting Number: 150716001
Closing Date: 
Position: Academic Coach 7-12 Site
FTE: 

RECOMMENDED CANDIDATE: Gary Reese

[Signature] 9/8/16

Supervisor's Signature
Recommended Start Date

*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by: [Signature]

CANDIDATES INTERVIEWED:
1. Jack Clark
2. Tina Spring
3. Gary Reese
4. 
5. 
6. 

INTERVIEW TEAM:
1. Vicki Blanchet
2. Mike Jensen
3. Michele Hastings
4. Heather Gates
5. Steve Braun
6. Elyce Cutshall

Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. Extensive experience with at risk youth
2. Ability to teach anger regression trainings
3. Great success rate in helping at risk youth
4. Good English, math + science skills
5. Good administrative skills
6. 
7. 
8. 

For Personnel Office Use

Verifications:
☐ Certification/Endorsements
☐ Sexual Misconduct Release Form

Approved by:
Name: 
Date: 

HR Staff: 
Date: 

School Board Approval on ________________ (Date)

position created 7-16-15
NEWPORT SCHOOL DISTRICT
PERSONNEL SELECTION RECOMMENDATION FORM

Posting Number __________________________ Closing Date 8/22/2014

Position Kindergarten Teacher FTE 1.0

RECOMMENDED CANDIDATE: Lori Green

Supervisor's Signature ______________________ Date: __________

Recommended Start Date 2016-2017 School Year

*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by: __________________________________________

CANDIDATES INTERVIEWED:

1. Tracie Mortens
2. Lori Green
3.
4.
5.
6.

INTERVIEW TEAM:

1. Pam Nichols
2. Jenny Erickson
3. Nancy Hoisington
4. Celina Brower
5. Hagan Witry

Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. Experience working with primary students
2. References indicate excellent teamwork and willingness to support coworkers
3. 
4. Rating from formal interview
5. 
6. 
7. 
8. 

Re: Personnel Office Use

Verifications:
1. Certification/Endorsements
   Name __________________________ Date: __________
   Approved by __________________________ Date: __________

2. School Activity/Recess Log
   Name __________________________ Date: __________

3. Class Roster
   Name __________________________ Date: __________

4. Staff
   Name __________________________ Date: __________

5. School Board Approval on __________ Date __________
NEWPORT SCHOOL DISTRICT
PERSONNEL SELECTION RECOMMENDATION FORM

Posting Number ___________________  Closing Date ___________________

Position  MS/HS Detention  FTE  __________

RECOMMENDED CANDIDATE*: Chris Altmaier  9/6/2016

Supervisor's Signature  Recommended Start Date

*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by: __________

CANDIDATES INTERVIEWED:

1. Chris Altmaier  3. Debbie Huling  5. __________
2. Pat Eckel  4. Joanne Tate  6. __________

INTERVIEW TEAM:

1. Tony Moser  3. Dave Siemsen  5. Peggy McDaniel

Randy Wrobel  Geoffrey Pearson

Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. Rating/Vote from Formal Interview
2. Quality of answers from Interview
3. Interview Team's Decision of Overall Best Fit for Position
4. __________
5. __________
6. __________
7. __________
8. __________

For Personnel Office Use

Verifications:
☐ Certification/Endorsements  ☐ Sexual Misconduct Release Form

Approved by:

Name  Date

HR Staff  Date

School Board Approval on __________ (Date)
NEWPORT SCHOOL DISTRICT
PERSONNEL SELECTION RECOMMENDATION FORM

Posting Number _______________  Closing Date _______________
Position  JV Volleyball Coach  FTE ________

RECOMMENDED CANDIDATE:  Alisa Vaughn

Supervisor's Signature  8/22/2016  Recommended Start Date

*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by: ________________________________

(Candidate)

CANDIDATES INTERVIEWED:
1. Shannon Hansen  3. Alisa Vaughn  5. __________________________
2. Michelle Pierce  4. Brianna Ansell  6. __________________________

INTERVIEW TEAM:
1. __________________________  3. __________________________  5. __________________________
2. __________________________  4. __________________________  6. __________________________

Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. Coaching Experience
2. Experience working with kids & communication
3. Knowledge of volleyball
4. Answers were in line with the vision of the volleyball program
5. __________________________
6. __________________________
7. __________________________
8. __________________________

For Personnel Office Use

Verifications:
☐ Certification/Endorsements  ☐ Sexual Misconduct Release Form

Approved by:

Name  Date

HR Staff  Date

School Board Approval on _________ (Date)
NEWPORT SCHOOL DISTRICT
PERSONNEL SELECTION RECOMMENDATION FORM

Posting Number _______________ Closing Date _______________
Position _______________ Volleyball Coach _______________ FTE ______
RECOMMENDED CANDIDATE*: Shannon Hansen

Supervisor’s Signature ____________________________ 8/22/2016

Recommended Start Date

*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by: Geoffrey Pearson

CANDIDATES INTERVIEWED:
1. Shannon Hansen
2. Michelle Perez
3. Alisa Vaughn
4. Brianna Ansell

INTERVIEW TEAM:
1. Geoffrey Pearson
2. Amanda Smith
3. Rianna Smith
4. Kesslyn Fleck
5. Peggy McDaniel

Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. Organization
2. Desire to Support & Grow the Program
3. Volleyball Experience
4. Flexible Schedule
5. Answers were in line with the philosophy of the Volleyball Program Vision

6.
7.
8.

For Personnel Office Use

Verifications:
☐ Certification/Endorsements
☐ Sexual Misconduct Release Form

Approved by:

Name ____________________________ Date ____________________________

HR Staff ____________________________ Date ____________________________

School Board Approval on _____________ (Date)
NEWPORT SCHOOL DISTRICT
PERSONNEL SELECTION RECOMMENDATION FORM

Posting Number__________________________________ Closing Date 8/22/2016

Position  MS Secretary  FTE__________________

RECOMMENDED CANDIDATE*: Shannon Hansen

Supervisor's Signature

Monday, August 29, 2016
Recommended Start Date

*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by: __________________________

(Signature)

CANDIDATES INTERVIEWED:

1. Shannon Hansen
2. Stephanie Cody
3. Melanie Nelson
4. Alessha Dodd
5. ______________________
6. ______________________

INTERVIEW TEAM:

1. Julie Cordes
2. Jessica Mouser
3. Melissa Smith
4. Sarah Theal
5. Tony Mosor
6. ______________________

Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. Determination from interview team
2. Experience related to office management
3. Answers in formal interview
4. Quality and highly regarded reference check
5. Applications complete and accurate

6. ______________________
7. ______________________
8. ______________________
NEWPORT SCHOOL DISTRICT
PERSONNEL SELECTION RECOMMENDATION FORM

Posting Number ___________________________  Closing Date ___________________________
Position  Head Wrestling Coach  FTE ___________________________
RECOMMENDED CANDIDATE*: Adrian Boyce
Supervisor's Signature ___________________________  November 14, 2016
Recommended Start Date ___________________________

*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by: ___________________________

CANDIDATES INTERVIEWED:
1. Adrian Boyce
2. ___________________________
3. ___________________________
4. ___________________________
5. ___________________________
6. ___________________________

INTERVIEW TEAM:
1. Geoffrey Pearson
2. Scott Pullars
3. Cotton Malsburg
4. ___________________________
5. ___________________________
6. ___________________________

Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. Coaching Experience
2. Wrestling Knowledge & Background
3. Drive & Enthusiasm
4. ___________________________
5. ___________________________
6. ___________________________
7. ___________________________
8. ___________________________

For Personnel Office Use

Verifications:
□ Certification/Endorsements
□ Sexual Misconduct Release Form

Approved by:

Name ___________________________  Date ___________________________

HR Staff ___________________________  Date ___________________________

School Board Approval on ___________________________ (Date)
NEWPORT SCHOOL DISTRICT
PERSONNEL SELECTION RECOMMENDATION FORM

Posting Number _____________________________  Closing Date 8-22-2014

Position   K-4 LAP Para  FTE 3.75

RECOMMENDED CANDIDATE*:  Krista Wilkinson

Supervisor's Signature

2016-2017 School Year

Recommended Start Date

*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by:  __________________________

(Candidate)

CANDIDATES INTERVIEWED:

1. Krista Wilkinson
2. Kimberly Thomas
3. Shannon Hanson
4. Jayme Mathews
5. Diane Wooley
6. __________________________

INTERVIEW TEAM:

1. Jenny Jackson
2. Candy Betz
3. Steve Braun
4. Hagen Buzzie
5. Pam Nichols
6. __________________________

Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. passed the EDS required qualification
2. willingness to work as a team
3. formal interview rating
4. __________________________
5. __________________________
6. __________________________
7. __________________________
8. __________________________
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<th>Posting Number</th>
<th>Closing Date</th>
<th>FTE</th>
<th>RECOMMENDED CANDIDATE</th>
<th>Supervisor's Signature</th>
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<td></td>
<td>3-22-2014</td>
<td></td>
<td>Jayme Mathews</td>
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**Recommended Start Date:** 2016-2017 School Year

*Please notify Human Resources prior to notifying the candidate of your recommendation.*

Interviewed candidates not selected were all notified by: 

|-------------------------|------------------|----------------|---------------------|----|----|----|

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<td>5. Pam Nichols</td>
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**Reasons for Recommendation:** (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. prior experience in same position
2. rating from formal interview
3. understanding of the Stratten Math Intervention model

4. 

5. 

6. 

7. 

8. 

---

**For Personal Office Use**

Verifications:
1. Certification/Endorsements
2. Sexual Misconduct Release Form

Approved by:

Name ___________________________ Date ____________

If Sal:

Date ____________

School Board Approval Date ____________ (Date)
NEWPORT SCHOOL DISTRICT
PERSONNEL SELECTION RECOMMENDATION FORM

Posting Number ____________________  Closing Date 5-22-2015
Position  P-4 Math Para  FTE 3.75

RECOMMENDED CANDIDATE*: Diane Wooley

Supervisor’s Signature

*Please notify Human Resources prior to notifying the candidate of your recommendation.

Recommended Start Date

Interviewed candidates not selected were all notified by: [Signature]

CANDIDATES INTERVIEWED:

INTERVIEW TEAM:
2. Candy Betz  4. Hagen Witty

Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. post High School education w/ BA degree
2. willingness to work as a team
3. understanding of the Strutter Math Intervention model
4. rating from formal interview.

5.

6.

7.

8.

[For Personnel Office Use]

Verifications:
1. Certifications/Enrollments
2. School Records: Relevant Form

Approved by:

Name __________________________ Date: ________

As of __________________________ Date: ________

School Board Approval or

Date: ________
NEWPORT SCHOOL DISTRICT
PERSONNEL SELECTION RECOMMENDATION FORM

Posting Number ___________________________ Closing Date 5-22-2016
Position Elementary Title I/Math Teacher FTE 1.0
RECOMMENDED CANDIDATE*: Tanya Furman
Supervisor's Signature ___________________________
Recommended Start Date ___________________________

*Please notify Human Resources prior to notifying the candidate of your recommendation.

Interviewed candidates not selected were all notified by: ___________________________
(Signature)

CANDIDATES INTERVIEWED:
1. Lori Green
2. Tanya Furman

INTERVIEW TEAM:
1. Jenny Erckson
2. Candy Betz
3. Steve Braun
4. Hagen Witty-Burzik
5. Pam Nichols

Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)

1. experience w/certification needed for position
2. experience with coordinating adults/paras
3. willingness to work as a team with other educators
4. understanding of the purpose of Title I program = purpose
5. ___________________________
6. ___________________________
7. ___________________________
8. ___________________________

[Signature]
[Name]
[Date]

[Human Resource Office Use]

[Certification/Endorsements]
[Sexual Misconduct Release Form]
[Approved by]

[HR Sign]
[Date]
Fwd: test coordinator contract

1 message

Troy Whittle <whittletroy@newportgriz.com>  Thu, Sep 1, 2016 at 4:19 PM
To: Dave Smith <smithdave@newportgriz.com>, Cheryl Bradbury <bradburycheryl@newportgriz.com>

------- Forwarded message -------
From: "Karen Cunningham" <cunninghamkaren@newportgriz.com>
Date: Sep 1, 2016 4:17 PM
Subject: test coordinator contract
To: "Troy Whittle" <whittletroy@newportgriz.com>, "Jennifer Erickson" <ericksonjennifer@newportgriz.com>
Cc:

Troy, Jenny,

I want to resign from my position of shared elementary testing coordinator.

I believe the coordination of elementary testing, including scheduling, make up testing, and administrator training would best be handled by those from the grade levels most affected.

Karen C.
Fwd: Testing coordinator resignation

1 message

Troy Whittle <whittletroy@newportgriz.com>  Thu, Sep 1, 2016 at 1:51 PM
To: Dave Smith <smithdave@newportgriz.com>, Cheryl Bradbury <bradburycheryl@newportgriz.com>

FYI...

Troy Whittle
Principal

Support, Educate, and Inspire...Every Griz, Every Day!

Please note my new email address is whittletroy@newportgriz.com

--------- Forwarded message ---------
From: Bobbie Barranco <barrancobobbie@newportgriz.com>
Date: Thu, Sep 1, 2016 at 12:47 PM
Subject: Testing coordinator resignation
To: Jennifer Erickson <ericksonjennifer@newportgriz.com>, Troy Whittle <whittletroy@newportgriz.com>

Troy and Jenny,

I would like to step away from my half of the elementary testing coordinator position.

Hopefully this gives you lots of time to find a replacement.

Thank you,

Bobbie Barranco

--
Bobbie Barranco
Stratton Elementary
Title I/LAP Coordinator
447-0656 Ext. 1402
Letter of Resignation

1 message

Kim Baumann <baumannkim@newportgriz.com>  
To: Cheryl Bradbury <bradburycheryl@newportgriz.com>  
Mon, Aug 29, 2016 at 2:48 PM

Hi Cheryl-

It is with a heavy heart that I submit a letter of resignation. I have been offered a position in the Central Valley School District and have accepted. Thank you for understanding.

—

Kimberley Baumann
Stratton Elementary School Counselor
509-447-0656 ext. 1513

Confidentiality Notice: This communication and/or its content are for the sole use of the intended recipient, and may be privileged, confidential, or otherwise protected from disclosure by law. If you are not the intended recipient, please notify the sender and then delete all copies of it. Unless you are the intended recipient, your use or dissemination of the information contained in this communication may be illegal.
The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 12, 2016, the board, by a __________________ vote, approves payments, totaling $78,748.68. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:
Warrant Numbers 214761 through 214825, totaling $78,748.68

Secretary __________________________ Board Member __________________________

Board Member __________________________ Board Member __________________________

Board Member __________________________ Board Member __________________________

Check Nbr  Vendor Name                  Check Date     Check Amount
214761        Albeni Falls Bldg Supply     08/31/2016     1,002.75
214762        American Eagle HVAC          08/31/2016     151.72
214763        Anheier, Elizabeth N         08/31/2016     357.48
214764        Armstrong, Suzanne Renee     08/31/2016     51.20
214765        AWSP                          08/31/2016     1,000.00
214766        Bablingua Spain              08/31/2016     12.00
214767        Bockemuehl Family, Llc       08/31/2016     3,000.00
214768        Bonner Saw & Power Equipment  08/31/2016     90.88
214769        Capital One Commercial        08/31/2016     513.75
214770        Cengage Learning              08/31/2016     1,958.86
214771        City Of Newport              08/31/2016     450.00
214772        Conjuquemos                   08/31/2016     55.00
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65 Computer Check(s) For a Total of 78,748.68
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**Fund Summary**

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The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 12, 2016, the board, by a __________________ vote, approves payments, totaling $113,565.69. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:
Warrant Numbers 214826 through 214868, totaling $113,565.69

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43 Check(s) For a Total of 113,565.69
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0 Wire Transfer Checks For a Total of 0.00
0 ACH Checks For a Total of 0.00
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Total For 43 Manual, Wire Tran, ACH & Computer Checks 113,565.69
Less 0 Voided Checks For a Total of 0.00
Net Amount 113,565.69

FUND SUMMARY

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or signed this Agreement. Such matters shall not be subject to the Grievance Procedure.

This signed document comprises the only duly recognized alterations and agreed upon changes to the Certificated Master Contract between the Newport Associated Teachers and the Newport School District.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seal this _____ day of September, 2016.

ATTEST:

FOR THE ASSOCIATION

FOR THE BOARD

__________________________

__________________________

__________________________

__________________________

__________________________

Date:_______________________

Dave Smith, Superintendent
### ALLOCATION CYCLE: 2016-20

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**SPORT**
- Cross Country: Girls

**BOYS OR GIRLS**
- COMBINE OR COOPERATIVE: Combine

**FOR COMBINED PROGRAM ONLY:**
- NEW CLASSIFICATION WILL BE: 1B □ 2B □ 1B/2B □ 1A □ 2A □ 3A □ 4A □

**MAIN ATHLETIC DIRECTOR CONTACT:**
- **NAME**: Nick Pease
- **PHONE**: (509) 445-1125
- **EMAIL**: npease@cusick.wednet.edu

**HIGH SCHOOL ONLY:**
- Combine School Formal Name: Newport-Cusick

**Combine program fees to be covered by:**
- □ Split 50/50
- □ Covered by: Type school name here □ Other: percentage of representation

**COMBINED ENROLLMENT**: 332.88

**VERIFIED BY WIAA STAFF:**
- **SUBMITTED BY**: Nick Pease
- **SIGNATURE OF SUBMITTER**: [Signature]
- **DATE**: 8/15/2016

**SIGNATURES OF APPROVAL** (all signatures required before submitting to WIAA office)

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<th>LEAGUE PRESIDENT SIGNATURE</th>
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**WIAA DISTRICT DIRECTOR SIGNATURE**
- **WIAA DISTRICT**
- **DATE**

**WIAA OFFICE USE ONLY**
- □ Approved for school year(s): __________
- □ Denied
- □ Decision pending. Additional information is required.

**WIAA Assistant Executive Director Signature**: [Signature] [Date]:

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*Washington Interscholastic Activities Association*

435 Main Ave South, Renton, WA 98057 | (425) 687-8585 | Fax (425) 687-9476
FIRST READING
POLICY 3122
ATTENDANCE
Attendance Policy

A well-planned class provides a learning opportunity for the students every day. If a student is absent, he/she is the one who is losing the educational benefits. Many times it is impossible to make up the "missed" experience — at least in its entirety — and to gain from this learning experience to the same degree that students would through the group involvement in the regular class. Regular attendance is essential to learning.

Students are expected to attend all assigned classes each day. Teachers shall keep a record of absences and tardiness. The Board directs the Superintendent to establish procedures to facilitate tracking of attendance and tardies. Each school may, under the direction of the Superintendent, establish procedures to ensure and facilitate prompt attendance to classes, with prompt attendance being required for high school credit.

At the high school level, grades 9-12, students will be allowed 17 absences per class (excused, school-related, and/or unexcused) in a semester. The student will lose credit for the class on the 18th absence in the semester. The board directs the superintendent to establish procedures inclusive of an appeal process to allow for an orderly and consistent application of this policy.

Excused and Unexcused Absences

Excused and Unexcused Absences
Students are expected to attend all assigned classes each day. Upon enrollment and at the beginning of each school year, the district shall inform students and their parents/guardians of this expectation, the benefits of regular school attendance, the consequences of truancy, the role and responsibility of the district in regard to truancy, and resources available to assist the student and their parents and guardians in correcting truancy. The district will also make this information available online and will take reasonable steps to ensure parents can request and be provided such information in languages in which they are fluent. Parents will be required to date and acknowledge review of this information online or in writing.

Excused Absences
Regular school attendance is necessary for mastery of the educational program provided to students of the district. At times, students may be appropriately absent from class. School staff will keep a record of absence and tardiness, including a record of excuse statements submitted by a parent/guardian, or in certain cases, students, to document a student's excused absences. The following principles will govern the development and administration of attendance procedures within the district:

A. The following are valid excuses for absences:

1. Participation in a district or school approved activity or instructional program;

2. Illness, health condition or medical appointment (including, but not limited to, medical, counseling, dental or optometry);
3. Family emergency, including but not limited to, a death or illness in the family;

4. Religious or cultural purpose including observance of a religious or cultural holiday or participation in religious or cultural instruction;

5. Court, judicial proceeding or serving on a jury;

6. Post-secondary, technical school or apprenticeship program visitation, or scholarship interview;

7. State-recognized search and rescue activities consistent with RCW 28A.225.055;

8. Absence directly related to the student’s homeless status;

9. Absence resulting from a disciplinary/corrective action, (e.g., short-term or long-term suspension, emergency expulsion); and

10. Principal (or designee) and parent, guardian, or emancipated youth mutually agreed upon approved activity.

The school principal (or designee) has the authority to determine if an absence meets the above criteria for an excused absence.

A. If an absence is excused, the student will be permitted to make up all missed assignments outside of class under reasonable conditions and time limits established by the appropriate teacher; except that in participation-type classes, a student’s grade may be affected because of the student’s inability to make up the activities conducted during a class period.

B. An excused absence will be verified by a parent/guardian or an adult, emancipated or appropriately aged student, or school authority responsible for the absence. If attendance is taken electronically, either for a course conducted online or for students physically within the district, an absence will default to unexcused until such time as an excused absence may be verified by a parent or other responsible adult. If a student is to be released for health care related to family planning or abortion, the student may require that the district keep the information confidential. Students thirteen and older have the right to keep information about drug, alcohol or mental health treatment confidential. Students fourteen and older have the same confidentiality rights regarding HIV and sexually transmitted diseases.

Unexcused Absences

A. Any absence from school for the majority of hours or periods in an average school day is unexcused unless it meets one of the criteria above for an excused absence.

B. As a means of instilling values of responsibility and personal accountability, a student whose absence is not excused will experience the consequences of his/her absence. A student’s grade may be affected if a graded activity or assignment occurs during the period
of time when the student is absent.

C. The school will notify a student's parent or guardian in writing or by telephone whenever the student has failed to attend school after one unexcused absence within any month during the current school year. The notification will include the potential consequences of additional unexcused absences.

D. A conference with the parent or guardian will be held after two unexcused absences within any month during the current school year. A student may be suspended or expelled for habitual truancy. Prior to suspension or expulsion, the parent will be notified in writing in his/her primary language that the student has unexcused absences. A conference will be scheduled to determine what corrective measures should be taken to ameliorate the cause for the student’s absences from school. If the parent does not attend the conference, the parent will be notified of the steps the district has decided to take to reduce the student’s absences.

E. Not later than the student’s fifth unexcused absence in a month the district will enter into an agreement with the student and parents that establishes school attendance requirements, refer the student to a community truancy board or file a petition and affidavit with the juvenile court alleging a violation of RCW 28A.225.010.

F. If such action is not successful, the district will file a petition and affidavit with the juvenile court alleging a violation of RCW 28A.225.010 by the parent, student or parent and student no later than the seventh unexcused absence within any month during the current school year or upon the tenth unexcused absence during the current school year.

G. All suspensions and/or expulsions will be reported in writing to the superintendent within 24 hours after imposition.

The superintendent will enforce the district’s attendance policies and procedures. Because the full knowledge and cooperation of students and parents are necessary for the success of the policies and procedures, procedures will be disseminated broadly and made available to parents and students annually.

Students dependent pursuant to Chapter 13.34, RCW
A school district representative or certificated staff member will review unexpected or excessive absences of a student who has been found dependent under the Juvenile Court Act with that student and adults involved with that student. Adults includes the student’s caseworker, educational liaison, attorney if one is appointed, parent or guardians, foster parents and/or the person providing placement for the student. The review will take into consideration the cause of the absences, unplanned school transitions, periods of running from care, in-patient treatment, incarceration, school adjustment, educational gaps, psychosocial issues, and the student’s unavoidable appointments that occur during the school day. The representative or staff member must proactively support the student’s management of their school work.

Cross References: 3120 - Enrollment
3230 - Student Privacy and Searches

3240 - Student Conduct Expectations and Reasonable Sanctions

3241 - Classroom Management, Discipline and Corrective Action

4218 - Language Access Plan

Legal References:

Chapter 28A.225 Compulsory school attendance and admission

RCW 13.34.300 Relevancy of failure to cause juvenile to attend school to neglect petition

WAC 392-400-325 Statewide definition of excused and unexcused daily absences.

Management Resources:

2016 - July Issue

2015 - June Issue

2012 - December Issue

2011 - December Issue

Policy News, June 2001 More Tweaking of Becca Petitions
SECOND READING
POLICY 2161
SPECIAL EDUCATION
AND RELATED
SERVICES FOR
ELIGIBLE
STUDENTS
SPECIAL EDUCATION AND RELATED SERVICES FOR ELIGIBLE STUDENTS

The Newport School District recognizes that students whose disabilities adversely impact education performance and who require specially designed instruction can improve their educational performance when they receive special education and related services tailored to fit their needs. The Newport School District adopts the state’s full educational opportunity goal to provide students in need of special education services with a free appropriate public education.

Special education programs for students eligible for special education will be an integral part of the general educational programs of this District, and will be operated in compliance with federal and state requirements governing special education. The district will provide a continuum of placement options which may include services within and outside the District depending on the student’s needs.

Not all students with disabilities are eligible for special education services. The needs of those students will be addressed individually and if, appropriate, the student will be provided accommodations or modifications required under Section 504 of the Rehabilitation Act in accordance with district policy and procedures.

Mediation or Resolution Agreement
The Newport School Board authorizes the superintendent or a designee to bind the District to a mediation or resolution agreement.

Certificate of Attendance
In order to participate in commencement exercises, students must have met the minimum criteria for graduation prior to the date of the exercise and otherwise be in good standing with their school through the commencement date. Minimum criteria for participation may be adjusted for students with an IEP whose disabilities have impacted their opportunity to accumulate credits.

Each student’s IEP team will determine the student’s graduation plan, including graduation date. IEP students who have attended four years of high school and need additional time to complete IEP goals and/or credits may request participation in commencement exercises. IEP students will receive a certificate of attendance until they complete their credits for graduation.

The District superintendent shall develop and maintain special education procedures necessary to implement this policy. This policy and procedures shall be available to the public.

Cross-References: Board Policy 2162

<table>
<thead>
<tr>
<th>Cross-Reference</th>
<th>Education of Students with Disabilities under Section 504 of the Rehabilitation Act of 1973</th>
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<tbody>
<tr>
<td>2163</td>
<td>Response to Intervention</td>
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<td>2410</td>
<td>High School Graduation Requirements</td>
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<td>3231</td>
<td>Student Records</td>
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<td>Classroom Management, Corrective Actions or Punishment</td>
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<td>3246</td>
<td>Restraint, Isolation and Other Uses of Reasonable Force</td>
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<td>4217</td>
<td>Effective Communication</td>
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Legal References:

Chapter 28A.155 RCW Special education
RCW 28A.600.485 Restraint of students with individualized education programs or plans developed under section 504 of the rehabilitation act of 1973 — Procedures — Definitions.

RCW 28A.600.486 District policy on the use of isolation and restraint — Notice to parents and guardians of children who have individualized education programs or plans developed under section 504 of the rehabilitation act of 1973.

RCW 28A.605.20 Parents Access to Classroom or School Sponsored Activities
RCW 28A.155 Special Education
RCW 49.60 Law against Discrimination, Human Rights Commission
WAC 392-172A Rules for the Provision of Special Education
20 U.S.C. 1400 et seq. Individuals with Disabilities Education Improvement Act of 2004

28 CFR Part 35 Nondiscrimination on the Basis of Disability in State and Local Government Services
34 CFR Part 99 Family Education Rights and Privacy Act (FERPA)
34 CFR Part 104 Nondiscrimination on the basis of handicap in programs and activities receiving or benefiting from federal financial assistance
34 CFR Part 300 Assistance to States for the Education of Children with Disabilities and Preschool Grants for Children with Disabilities
34 CFR Part 303 Early Intervention Program for Infants and Toddlers with Disabilities

Management Resources:
2016 - March Issue
2014 - June Issue
2009 - October Issue

Policy News, December 1999 Rule Adoption Leads to Special Education Policy
Policy News, June 2007 Graduation Ceremonies for Special Education Students
Policy News, December 2007 Updated Special Education Policy and Procedure

Adoption Date: June 29, 2010
Newport School District
Revised: 02.00; 06.07; 12.07; 10.09, 9.16