

# Payroll Schedule 2023-2024

## For 2023/2024 Fiscal School Year

| 12 month<br>Payroll # | 12 Month Staff |      | 10 Month CTA Staff |          | Aides | 10 month<br>Payroll # | Time Sheets, Hourly Staff & Subs |             |            |
|-----------------------|----------------|------|--------------------|----------|-------|-----------------------|----------------------------------|-------------|------------|
|                       | Pay Date       | Type | Pay Date           | Type     | Type  |                       | Pay Date                         | Days        | To Payroll |
| 1                     | July 6         | Full |                    |          |       |                       |                                  |             |            |
| 2                     | July 20        | Full | July 20            |          |       |                       | July 20                          | 07/01-07/09 | 07/12      |
| 3                     | August 3       | Full | August 3           |          |       |                       | August 3                         | 07/10-07/23 | 07/26      |
| 4                     | August 17      | Full | August 17          |          |       |                       | August 17                        | 07/24-08/06 | 08/09      |
| 5                     | August 31      | Full | August 31          | Half     |       | 1                     | August 31                        | 08/07-08/20 | 08/23      |
| 6                     | Sept 14        | Full | Sept 14            | Half     | Full  | 1                     | Sept 14                          | 08/21-09/03 | 09/06      |
| 7                     | Sept 28        | Full | Sept 28            | Full     | Full  | 2                     | Sept 28                          | 09/04-09/17 | 09/20      |
| 8                     | Oct 12         | Full | Oct 12             | Full     | Full  | 3                     | Oct 12                           | 09/18-10/01 | 10/04      |
| 9                     | Oct 26         | Full | Oct 26             | Full     | Full  | 4                     | Oct 26                           | 10/02-10/15 | 10/18      |
| 10                    | Nov 09         | Full | Nov 09             | Full     | Full  | 5                     | Nov 09                           | 10/16-10/29 | 11/01      |
| 11                    | Nov 22*        | Full | Nov 22*            | Full     | Full  | 6                     | Nov 22*                          | 10/30-11/12 | 11/15      |
| 12                    | Dec 7          | Full | Dec 7              | Full     | Full  | 7                     | Dec 7                            | 11/13-11/26 | 11/29      |
| 13                    | Dec 21         | Full | Dec 21             | Full     | Full  | 8                     | Dec 21                           | 11/27-12/10 | 12/13      |
| 14                    | Jan 4          | Full | Jan 4              | Full     | Full  | 9                     | Jan 4                            | 12/11-12/24 | 12/27      |
| 15                    | Jan 18         | Full | Jan 18             | Full     | Full  | 10                    | Jan 18                           | 12/25-01/07 | 01/10      |
| 16                    | Feb 1          | Full | Feb 1              | Full     | Full  | 11                    | Feb 1                            | 01/08-01/21 | 01/24      |
| 17                    | Feb 15         | Full | Feb 15             | Full     | Full  | 12                    | Feb 15                           | 01/22-02/04 | 02/07      |
| 18                    | Feb 29         | Full | Feb 29             | Full     | Full  | 13                    | Feb 29                           | 02/05-02/18 | 02/21      |
| 19                    | March 14       | Full | March 14           | Full     | Full  | 14                    | March 14                         | 02/19-03/03 | 03/06      |
| 20                    | March 27*      | Full | March 27*          | Full     | Full  | 15                    | March 27*                        | 03/04-03/17 | 03/20      |
| 21                    | April 11       | Full | April 11           | Full     | Full  | 16                    | Apr 11                           | 03/18-03/31 | 04/03      |
| 22                    | April 25       | Full | April 25           | Full     | Full  | 17                    | Apr 25                           | 04/01-04/14 | 04/17      |
| 23                    | May 09         | Full | May 09             | Full     | Full  | 18                    | May 9                            | 04/15-04/28 | 05/01      |
| 24                    | May 23         | Full | May 23             | Full     | Full  | 19                    | May 23                           | 04/29-05/12 | 05/15      |
| 25                    | June 6         | Full | June 6             | Full     | Full  | 20                    | June 6                           | 05/13-05/26 | 05/29      |
| 26                    | June 20        | Full | June 20            | Full     | Full  | 21                    | June 20                          | 05/27-06/09 | 06/12      |
|                       |                |      | June 18* CTA       | Multipay | ----- | Multipay              |                                  |             |            |
|                       |                |      |                    |          |       |                       | July 3*                          | 06/10-06/30 | 06/30      |

\*Checks dated and distributed prior to regular date due to holiday recess

**Half year purple sheets for stipends are due by 1/19 to be paid 2/2/23**

**PLEASE BE ADVISED THAT TIME SHEETS MUST BE SUBMITTED TO PAYROLL BY THE DATE INDICATED-Updated 9.22**