

RECORD OF PROCEEDINGS
NEW ALBANY FINANCIAL REVIEW AND REPORTING COMMITTEE
(FRRC)

The monthly meeting of the Financial Review and Reporting Committee (FRRC) was held on Monday, June 10, 2013 at 9:00 a.m. at the Administrative Offices of New Albany – Plain Local Schools.

Members Present: Molly Cooper, Dave Demers, Dr. April Domine, Becky Jenkins, Natalie Matt, William Neville, Mark Ryan, Michael Sawyers, and Brian Steel

Members Absent: Joseph Armpriester, Philip Darrow, Tom Pace, Parag Patel and Kevin Stahl

- Welcome and Introduction: Mr. Ryan conducted the welcome and the April minutes were approved.
- Financial Records: Ms. Jenkins reported that eighty-eight percent (88%) of the expenditures have been accounted for by the end of May and we are on track as expected with revenues ahead and expenses under for the fiscal year. Ms. Jenkins pointed out that the April income tax sharing was received in May causing the May actuals to look higher than projections. Fiscal-year-to-date collections are under projections. Ms. Jenkins will be meeting with the New Albany City Finance Director later this month to discuss income tax sharing collections. Ms. Jenkins also pointed out that the district successfully sold bonds and receipted \$45,120,000 into the construction fund for the purpose of building the new 2-8 building.

Bond Sale: John Adams, financial advisor, attended the meeting to share the outcome of the sale of the bonds for the construction of the new facility. The sale date was May 15, 2013 with the closing on May 30, 2013. The sale of the bonds closed the process of retaining a new financial team, visiting rating agencies, issuing an OS, evaluating current debt for restructuring, determining the desired amortization schedule and risk appetite and completing the sale successfully. Mr. Adams will continue to monitor our outstanding debt and advise annually about refunding opportunities as they arise.

CAFR Review: Jared Cottrell, KCR, reviewed the CAFR (Comprehensive Annual Financial Review) in detail discussing each section and which was reported on a cash, modified accrual and full accrual basis. The FRRC has requested that our financial information be reported on an accrual basis that is similar to private enterprise. This is not required by the state and does require work above and beyond the law. The CAFR does accomplish this on an annual basis. After today's review it was determined that continuing the annual CAFR will cover the reporting and management decision needs. Long-term debt and compensated absences which occur due to accrual of sick leave should be reported twice each year, once at the beginning of the school year and again once retirements have been finalized for the given year. Becky will research historical data with regard to the compensated absences looking at a ten year history if such information has been captured by previous administration.

- Construction Project Update: April Domine provided a quick update as to the building progress as time was short. It has been a busy three month process for the site plans phase. The main goal is to have the final project under budget while still meeting the District's educational vision.
- Next Meeting: July 15, 2013 (9-10:30 am). The meeting was adjourned at 10:33 a.m.