

Agenda of Special Meeting

The Board of Trustees Little Elm ISD

A Special Meeting of the Board of Trustees of Little Elm ISD will be held May 31, 2023, beginning at 6:00 PM in the Little Elm ISD Administration Building.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order Open Session in the Board Room at Little Elm ISD Administration Building on 400 Lobo Lane, Little Elm, Texas 75068.
2. The Board will recess into Closed Meeting in the Board Support Conference Room as permitted by the Texas Open Meetings Act Code Subchapter 551.072 & 551.074. The Board and Superintendent will discuss:
 - A. Personnel
 - B. Land
3. Introduction and Roll Call
4. Citizen Input
Audience participation shall be permitted at regular Board meetings and shall be limited to the public comment portion designated for that purpose
5. Action Items
 - A. Consider approval of the Hiring of the Deputy Superintendent 3
Presenter: Asheley Brown
 - B. Consider approval of the Reclassification of Special Populations 4
Presenter: Asheley Brown
 - C. Consider approval of the Board Operating Procedures Update 6
Presenter: Jason Olson
 - D. Consider approval of Little Elm ISD Expenditure over \$100,000 7
Summary Report
Presenter: Shay Adams
6. Adjournment

If, during the course of the meeting, the Board of Trustees should determine that a closed meeting should be conducted, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. The meeting will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

| | |
|----------|--|
| 551.071 | Private consultation with the Board's attorney. |
| 551.072 | Discussing purchase, exchange, lease, or value of real property. |
| 551.073 | Discussing negotiated contracts for prospective gifts or donations. |
| 551.074 | Discussing personnel or to hear complaints against personnel. |
| 551.075 | To confer with employees of the school district to receive information or to ask questions. |
| 551.076 | Considering the deployment, specific occasions, for or implementation of security personnel or devices. |
| 551.082 | Considering discipline of a public school child, or complaint or charge against personnel. |
| 551.0821 | Considering personally identifiable information about public school student. |
| 551.083 | Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employees groups, |
| 551.084 | Excluding witnesses from a hearing. |

Before any closed meeting is convened, the presiding officer will publicly identify the section or sections or the Act authorizing the closed meeting.

Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting, or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

Superintendent

Original copy of this agenda was posted on the bulletin board at the Little Elm ISD Administration Building 72 hours prior to the scheduled meeting.

Sonia S. Flores

Board Agenda Item

Little Elm Independent School District

400 Lobo Lane

Little Elm, Texas 75068

| | Reports of the Superintendent | Action Item | Consent Agenda | Reports, Routine Monthly | Other |
|--------------------------------------|---|-------------------------------------|--------------------------|---------------------------------|--------------------------|
| Board Mtg. Date 05-31-2023 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Subject: | HIRING OF DEPUTY SUPERTINDENT | | | | |
| Presenter or Contact Person: | Asheley Brown, Executive Director of Human Resource Services | | | | |
| Policy/Code: | DEAA, DEA, DEAB as appropriate | | | | |
| Strategic Plan Goal: | We will recruit, recognize, and retain high quality and effective personnel to support student success at every level. | | | | |
| Summary: | After a thorough interview and selection process, we are bringing to the Board for consideration, our recommendation for Deputy Superintendent. | | | | |
| Financial Implications: | N/A | | | | |
| Attachments: | Under separate cover. | | | | |
| Recommendation: | The Administration recommends approval of the hire of the new Deputy Superintendent as discussed in closed session. | | | | |
| Motion: | I move the Board approve the approval of the hire of the new Deputy Superintendent as discussed in closed session. | | | | |

Board Agenda Item

Little Elm Independent School District

400 Lobo Lane

Little Elm, Texas 75068

| Board Mtg. Date 05-31-2023 | Reports of the Superintendent <input type="checkbox"/> | Action Item <input type="checkbox"/> | Consent Agenda <input checked="" type="checkbox"/> | Reports, Routine Monthly <input type="checkbox"/> | Other <input type="checkbox"/> |
|-------------------------------------|---|---|---|--|-----------------------------------|
| Subject: | RECLASSIFICATION OF SPECIAL POPULATIONS POSITIONS | | | | |
| Presenter or Contact Person: | Asheley Brown, Executive Director of Human Resource Services | | | | |
| Policy/Code: | DCA, DCB, DC, and DCE as appropriate | | | | |
| Strategic Plan Goal: | We will recruit, recognize, and retain high quality and effective personnel to support student success at every level. | | | | |
| Summary: | <p>The Special Populations department will be restructured to better meet the needs of the district. The restructuring will allow for already budgeted district funds to be utilized for two Special Populations Coordinator positions. Additionally, a current Special Populations clerk that is currently housed in the administration building will be reclassified and repurposed to become a Special Populations Instructional Aide at Lakeview Elementary. There will be no additional financial impact on the budget. The recommended reclassifications are:</p> <ul style="list-style-type: none">• Assistant Director for Special Populations: 226 days, Administrative/Professional Paygrade 4 - RECLASSIFIED TO Coordinator for Special Populations: 226 days, Administrative/Professional Paygrade 3• Instructional Coach for Special Populations: 207 days, Administrative/Professional Paygrade 2 - RECLASSIFIED TO Coordinator for Special Populations: 226 days, Administrative/Professional Paygrade 3• Management Systems Clerk for Special Populations: 197 days, Clerk/Paraprofessional Paygrade 3 - RECLASSIFIED TO Inclusion/Resource Instructional Assistant (Lakeview): 178 days, Clerk/Paraprofessional Paygrade 1 | | | | |

As early childhood registration and enrollment at Zellars has progressed this spring, it has become evident we will need to open an additional early childhood special education unit for that campus. Rather than request a new FTE, we recommend reclassification of an existing teacher FTE that will not be utilized (due to enrollment projections) to address this need.

- Chavez teacher FTE: 187 days, Teacher payscale, exempt
- RECLASSIFIED TO Early Childhood Special Education Instructional Assistant (Zellars): 178 days,
Clerk/Paraprofessional Paygrade 3, non-exempt

Financial Implications:

N/A

Attachments:

N/A

Recommendation:

The Administration recommends approval of the reclassification of the Special Populations positions as submitted.

Motion:

I move the Board approve the reclassification of the Special Populations positions as submitted.

Board Agenda Item

Little Elm Independent School District
300 Lobo Lane
Little Elm, Texas 75068

| | Reports of the Superintendent | Action Item | Consent Agenda | Reports, Routine Monthly | Other |
|--------------------------------------|--|-------------------------------------|--------------------------|---------------------------------|--------------------------|
| Board Mtg. Date 05-31-2023 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Subject: | BOARD OPERATING PROCEDURES UPDATE | | | | |
| Presenter or Contact Person: | Jason Olson | | | | |
| Policy/Code: | N/A | | | | |
| Summary: | Board Operating Procedures Update | | | | |
| Financial Implications: | There is no financial impact to the budget. | | | | |
| Attachments: | Under Separate Cover | | | | |
| Recommendation: | The Board recommends the approval of the Board Operating Procedures Update. | | | | |
| Motion: | I move that the Board approve the attached Board Operating Procedures Update. | | | | |

Board Agenda Item

Little Elm Independent School District
400 Lobo Lane
Little Elm, Texas 75068

| Board Mtg. Date | Reports of the Superintendent | Action Item | Consent Agenda | Reports, Routine Monthly | Other |
|-------------------------------------|---|--------------------------|-------------------------------------|--------------------------|--------------------------|
| 05-31-2023 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Subject: | LITTLE ELM ISD EXPENDITURES OVER \$100,000 SUMMARY REPORT | | | | |
| Presenter or Contact Person: | Shay Adams, Assistant Superintendent for Business & Finance | | | | |
| Policy/Code: | CH (LOCAL) Purchasing and Acquisition | | | | |
| Strategic Plan Goal: | Ensuring Fiscal Health and Sustainability | | | | |
| Summary: | Allows LEISD to purchase products or services valued over \$100,000 (listed on attachment) which have been properly purchased through statutorily authorized methods. | | | | |
| Financial Implications: | See attached spreadsheet of expenditures and summary of services for Solution Tree expenditure. | | | | |
| Attachments: | Little Elm ISD Expenditures Over \$100,000 Summary Report for Approval | | | | |
| Recommendation: | The Administration recommends approval of the Little Elm ISD Expenditures Over \$100,000 Summary Report as submitted. | | | | |
| Motion: | I move that the Board approve the Little Elm ISD Expenditures Over \$100,000 Summary Report dated May 31, 2023 as submitted. | | | | |

Little Elm ISD Expenditures Over \$100,000 Summary Report for Approval

Board Meeting Date: May 31, 2023

| Ref # | Vendor Name | Department | Status (New, Renewal, Vendor Change) | Prior Year Contract Amount | Change/Renewal Amount | Change/Purchase Amount | Effective Date | Expiration Date | Description | Administrator |
|--------------|--|----------------------|---|-----------------------------------|------------------------------|-------------------------------|-----------------------|------------------------|--------------------------------------|----------------------|
| 1 | SFCC (Sports Facilities Construction Company) | Operational Services | New | N/A | N/A | \$113,263 | 6/1/2023 | 06/31/2023 | Painting of Brent Elementary School. | Alfred Gaches |