

Quick Screen Checklist for Approval of SUPPLEMENTARY VIDEO & ELECTRONIC INSTRUCTIONAL MATERIALS

Step 1: The Quick Screen Checklist Form E shall be completed by the teacher for all video and electronic media that has not been adopted by the district or does not belong to a building’s media collection.

Rating policy: Students may be shown "G" rated videos/films. **No** “NC-17” or “X” rated videos/films may be shown to any student. In selected cases, a “PG” or “PG-13” rated video/film may be shown to **elementary (grades K-5)** students, if previewed in total by the teacher and approved in writing by the principal (Form E). In some cases, it may be appropriate to show the film but to skip scenes, which, in the judgment of the principal, are not appropriate for elementary students. In selected cases, a "PG", "PG-13", or "R" rated video/film may be shown to **secondary (grades 6-12)** students, if previewed in total by the teacher and approved in writing by the building principal (Form E).). In some cases, it may be appropriate to show the film but to skip scenes, which, in the judgment of the principal, are not appropriate for secondary students.

In such cases, parents will be notified of the date and time of viewing and will have the opportunity to “opt out” their child from the scheduled showing.

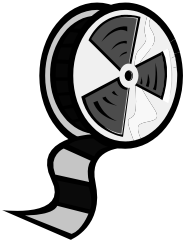
Criteria for Selection:

Is (does) this resource:

N/A	Y	N	1. Consistent with the district’s mission and policies?
N/A	Y	N	2. Align with the district and state curriculum standards/benchmarks?
N/A	Y	N	3. Support and enrich the curriculum considering the varied instructional needs, abilities, and maturity levels of the students served?
N/A	Y	N	4. Contribute to a positive impact on student learning/achievement?
N/A	Y	N	5. Stimulate student growth in critical thinking, factual knowledge, and literary and aesthetic appreciation?
N/A	Y	N	6. Provide appropriate learning experiences for special needs students?
N/A	Y	N	7. Contribute to understanding the diversity of life in America?
N/A	Y	N	8. Reflect a respect for the worth and dignity of people?
N/A	Y	N	a. Provide models for the development of self-respect, pride, and an appreciation of differences?
N/A	Y	N	b. Free of derogatory terms?
N/A	Y	N	c. Portray minority characters in a way that is free from stereotypes?
N/A	Y	N	d. Free from racial, ethnic, age or gender bias?
N/A	Y	N	e. Present more than one point of view?
N/A	Y	N	9. Free from controversial or sensitive material?
N/A	Y	N	10. Constitute a valuable addition to the instructional materials that have already been approved?
N/A	Y	N	11. Have you viewed (or used) this material in its entirety?
N/A	Y	N	12. Is its ONLY purpose academic?
N/A	Y	N	13. Is it rated “G” (for general audience)?
N/A	Y	N	14. Is it free of any parent advisory notification within the video itself?

If you answered **YES** to all the questions on **Step 1** above, you may use the materials without further approval.

If you answered **NO** to any of the questions above, complete **Step 2** and submit it to your building administrator.



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Step 2: If you answered **NO** to any questions on **Step 1** of the Quick Screen Checklist, please complete the items below and submit the form and the material to be approved to your building administrator before intended showing date.

Type of video/film: _____ Film rating: _____

Length of video/film: _____ Obtained from: _____

For use in what age/grade/subject area: _____

This video/film is related to the following curriculum standards/benchmarks:

It will be used to further student learning/understanding in the following ways:

I propose to deal with the bias or controversy identified on the Quick Screen Checklist (**Step 1**) in the following manner:

Signature of teacher

Date

This material has been approved or disapproved (*circle one*) because:

Signature of building administrator

Date