

**GROUP TESTING**

**POLICY:**

"A system of education which will permit each student to develop the extent of his or her capacity" requires a testing program to ascertain the strengths and weaknesses of each student. In addition, a systematic testing program is needed from the standpoint of program evaluation. To provide for these two purposes, the Lake Stevens School District shall implement a comprehensive testing program to assess or predict a student's educational progress and to assess the effectiveness of curricular offerings.

Parents or legal guardians may examine the nature of the group tests, their uses in helping children (WAC 180-52-020) and the scores for their children. Summary reports of test results shall be made to the staff, the Board of Directors, and to the public and maintained as part of the historical record.

## **GROUP TESTING**

### **PROCEDURES:**

1. The Director of Instruction shall be responsible for implementing the policies and procedures of the group testing program.
2. An annual schedule of standardized tests to be administered shall be prepared by the Director of Instruction and approved by the Superintendent and the Board of Directors before implementation.
3. Parents may have access to their child's test results in accordance with policy. In addition, a copy of the student's group test results may be routinely provided where such reports are part of the test scoring package.
4. A copy of each standardized test used in the district shall be maintained at the offices of the Director of Instruction and made available for review under the supervision of the Director.
5. Students may have access to their own group test results when a professionally trained staff member is available to properly interpret results.
6. Reports of group test results shall be furnished to professional staff members who have official need for such data.
7. The Director of Instruction shall provide summary reports of all standardized group testing programs to the Board of Directors at a regularly scheduled meeting.
8. The selection and use of nonstandardized group tests shall be supervised by the principal.
9. The Director of Instruction shall utilize advisory committees (both professional and lay) to review the group testing program.

Standardized Group Tests. Tests made up of carefully selected items administered and scored under prescribed conditions in which the results may be interpreted in relation to known standards:

1. A defined group of persons (norm-referenced test).
2. A defined standard of performance (criterion-referenced test).

Examples of Group Tests: Readiness, scholastic aptitude, scholastic achievement, vocational aptitude, and vocational interest.

Nonstandardized Group Tests. Tests prepared by the classroom teacher or included as a part of text material, usually limited to a specific unit of study. Conditions of administration and scoring are determined by the teacher at the time of testing.