

Clubs

ASB Sponsored Clubs ~ are those clubs that have an ASB account. These clubs may or may not request start-up funds. It is important that club advisors understand and review the basic ASB laws surrounding ASB accounts.

ASB Recognized Clubs~ are those clubs that are recognized as an established club at LSHS, but do not have an ASB account.

SAMPLE CONSTITUTION

Constitution of the _____ Club of _____ School

Preamble

We, the students, for the promotion of good government, good sportsmanship, student activities, and the general welfare of the students of _____ School, establish this Constitution of the _____ Club.

Article I Name of Organization

Section A. It is resolved that the name of this organization shall be the _____ Club of _____ School.

Article II Purpose

The purposes of this organization shall be to:

Section A.

1. To create...
2. To achieve...

Section B.

- 1.

Article III Membership

Section A. Membership in _____ Club is established by...

Section B. Membership in _____ Club is maintained by...

Article IV Duties

Section A. Duties of _____ Club

1. To create...
2. To achieve...
3. To organize...
4. To attend...
5. To assist...
6. To support...
7. To raise funds for...

Article V Amendments

Section A. This constitution shall be amended by a 2/3 majority vote of the membership provided.

Adopted on this _____ day of _____, 20____

by: _____

Approved by (advisor signature): _____

Club Application

Name of Club: _____

Advisor: _____ LSHS extension: _____

Student Contact: _____ Contact number: _____

Purpose/Goal of Club:

Does this club want to meet before or after school?

If yes, why does this club need to meet during club meetings? What will be accomplished during that time?

How will this club benefit LSHS?

How is this club going to sustain/keep interest?

How is this club going to recruit/reach out to underclassmen?

Are the members of the club willing to do at least one activity that supports LSHS, (but is not directly tied to or benefits your club)? For example, participate or sponsor a homecoming activity, be in charge of a teacher appreciation day, help with diversity week and or Veterans Day activities, etc. If yes, what?

Will this club participate in club promotions such as March Madness and club fairs? (It is important that clubs take advantage of these promotions as well as creating a positive environment for students)

Will this club be willing to have a cost differential for ASB members, where applicable? (For example, at a dance, ASB members pay less. You can do this for a variety of activities and/or fundraisers)

Advisor Disclaimer

To ensure success, it is important that the named advisor fully understands and agrees to the responsibility involved with and is held accountable for advising a club.

Advisors: please read the following carefully and sign below. If you have any questions, please contact Marcus Merrifield for clarification.

Advisor Responsibilities:

- Chaperone all club events
- If advisor cannot be present, then the advisor will be sure that a qualified and trained chaperone will be present
- Review and approve any and all posters, flyers, etc. (The advisor is held responsible if any posters, flyers, etc. are inappropriate)
- The Advisor will know and follow all procedures for fundraising, before my club participates in a fundraiser.
- The Advisor is responsible for accuracy and legitimacy of the ASB account.
- The Advisor will know and follow all procedures for club meetings.

As the advisor of this club, I have read, understand, and agree with the application questions and the constitution for said club. I have read and understand my responsibilities as a club advisor. I understand that I am ultimately responsible for the credibility and integrity of the club and will do my best to help the students promote and sustain the club in a positive manner. I agree to only advise one club, unless special consideration and approval has been given by the ASB Senate, officers, and administration. (if you are advising more than one club, or would like to advise more than one club, please see ASB advisor for details)

X _____

Date _____

Advisor signature

Application Approval

When you have completed all the requirements: constitution, application, signatures, and advisor disclaimer, send everything to the ASB president.

The application must be approved by the ASB executive officers and the principal before being sent to senate for club approval.

If there are any discrepancies, you will be notified.

X _____

ASB President

Date

X _____

Principal

Date

_____*Approved*

_____*Rejected*

If rejected, please state the reasons why: