



Simi Valley Unified School District

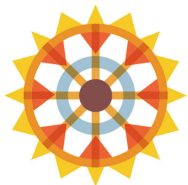
2023-2024 Annual Notice of Parents' Rights and Responsibilities

Dr. Hani Youssef, Superintendent

Simi Valley Unified School District
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Board of Education

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SimiValleySchools
SIMI VALLEY UNIFIED SCHOOL DISTRICT

Published July 2023

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EMERGENCY COMMUNICATIONS SYSTEMS FOR PARENTS/GUARDIANS

In the event of an emergency, please access the following:

- Ventura County Sheriff's Office of Emergency Services' [website www.venturasheriff.org/divisions/patrol-services/office-of-emergency-services](http://www.venturasheriff.org/divisions/patrol-services/office-of-emergency-services)
- Simi Valley Unified School District Emergency Information www.simivalleyusd.org/about-simi-schools/district-plans-and-notifications/annualnotifications
- KVTA AM 1590 or KHAY FM 100.7 (English) KOXR AM 910 (Spanish)
- Blackboard – Automated parent email notification system from your student's school or the district office.

DISTRICT COMPLIANCE CONTACTS

SVUSD Title IX Coordinator:

Dr. Jerry Block, Assistant Superintendent of Schools and Programs
(805) 306-4500 ext. 4041 or jerry.block@simivalleyusd.org

SVUSD ADA Compliance Officer:

Julie Ellis, Assistant Superintendent of Personnel Services
(805) 306-4500 ext. 4041 or julie.ellis@simivalleyusd.org

SVUSD 504 Coordinator:

Sean Goldman, Assistant Superintendent of Student Support Services
(805) 306-4500 ext. 4302 or sean.goldman@simivalleyusd.org

Uniform Complaint Officer:

Dr. Jerry Block, Assistant Superintendent of Schools and Programs
(805) 306-4500 ext. 4041 or jerry.block@simivalleyusd.org

Williams Compliance Coordinator:

Dr. Jerry Block, Assistant Superintendent of Schools and Programs
(805) 306-4500 ext. 4201 or jerry.block@simivalleyusd.org

IMPORTANT DATES

First Day of School

August 10, 2023

Non-Student / Non-Work Day

October 13, 2023
February 16, 2024

Last Day of School

June 7, 2024 (Minimum Day)

Staff Development / Professional Learning Communities (PLC) Days (Non-Student Days)

September 15, 2023
November 1, 2023
January 9, 2024
March 1, 2024
April 2, 2024

Holidays

September 4, 2023 – Labor Day
September 25, 2023 – Local Holiday (Yom Kippur)
November 10, 2023 – Veterans Day (Observed)
November 20 – 24, 2023 – Thanksgiving Recess
December 21, 2023 – January 5, 2024 – Winter Recess
January 15, 2024 – Martin Luther King Day
February 19, 2024 – President's Day
March 25, 2024 – April 1, 2024 – Spring Recess
March 29, 2024 – Local Holiday (Good Friday)
May 27, 2024 – Memorial Day

Elementary Fall & Spring Conference Days

October 16-24, 2023*
March 19-20, 2024*

Preparation Days (Non-Student Days)

August 9, 2023
January 8, 2024

Simi Valley Unified School District Board Meetings

August 15, 2023
September 12, 2023
October 17, 2023
November 17, 2023
December 12, 2023
January 16, 2024
February 20, 2024
March 12, 2024
April 16, 2024
June 11, 2024
June 25, 2024

Non-Student/Non-Work Days

October 13, 2023
February 16, 2024

*Conference dates are subject to change. Please contact your school site to confirm specific dates and times.

Board Policies and Administrative Regulations – Parents/guardians may view Simi Valley Unified School District Board policies and administrative regulations referenced throughout this document online. Please access the policies and regulations through Gamut Policy Plus at <https://simbli.eboardsolutions.com/Policy/PolicyListing.aspx?S=36030475>.

ACADEMICS

ADVANCED PLACEMENT EXAMINATION FEES

EC §48980(j) & SVUSD Board Policy 6141.5

To the extent feasible, the district shall reduce the cost of AP examination fees for eligible low-income students. At the beginning of each school year, the Superintendent or designee shall notify parents/guardians of the availability of funds for this purpose and shall provide information on how income-eligible students may apply for funding.

AVAILABILITY OF COURSE DIRECTORY

EC §49063, EC §49091.14 & SVUSD Administrative Regulation 5020

A prospectus of courses offered shall be available for review upon request. A fee will be charged for duplication. The *High School Course Catalog* is posted online on the district's website under the "Parents" section. The link to the *High School Course Catalog* is also located on the district's website at www.simivalleyusd.org/about-simi-schools/district-plans-and-notifications/annualnotifications. Please contact the district's Instruction and Pupil Services Department for additional information at (805) 306-4500 ext. 4208.

CALIFORNIA HEALTHY YOUTH ACT (SEXUAL HEALTH AND HIV/AIDS PREVENTION - INSTRUCTION)

EC §51930-51939, SVUSD Board Policy 6142.1 & SVUSD Administrative Regulation 6142.1

The purpose of the California Healthy Youth Act (*Education Codes §51930 through §51939*) is to provide every student with the knowledge and skills necessary to: 1) protect their sexual and reproductive health from HIV, other sexually transmitted infections and unintended pregnancy; 2) develop healthy attitudes concerning adolescent growth and development, body image, gender, sexual orientation, relationships, marriage, and family; and 3) have healthy, positive and safe relationships and behaviors. It also promotes understanding of sexuality as a normal part of human development.

The Simi Valley Unified School District will provide instruction in comprehensive sexual health education, HIV/AIDS prevention education, information about sexual harassment, sexual assault, adolescent relationship abuse, intimate partner violence, sex trafficking, and/or will conduct assessments on pupil health behaviors and risks in the coming school year.

Parents or guardians may:

1. Inspect the written and audiovisual educational materials used in the comprehensive sexual health and HIV/AIDS prevention education
2. Request in writing that their child not receive comprehensive sexual health or HIV/AIDS prevention education
3. Request a copy of *Education Codes §51930 through §51939*, the California Healthy Youth Act
4. Be informed whether the comprehensive sexual health or HIV/AIDS prevention education will be taught by district personnel or outside consultants
5. Receive notice by mail or another commonly used method of notification no fewer than 14 days before the instruction is delivered if arrangements for the instruction are made after the beginning of the year
6. When the district chooses to use outside consultants or to hold an assembly with guest speakers to teach comprehensive sexual health or HIV/AIDS prevention education, to be informed of:
 - a. The date of the instruction
 - b. The name of the organization or affiliation of each guest speaker

The District may administer to students in grades 7 through 12 anonymous, voluntary, and confidential research and evaluation instruments, including tests and surveys, containing age-appropriate questions about their attitudes or practices relating to sex. Prior to administering such a research and evaluation instrument, parents/guardians shall be provided written notice of the administration. Parents/guardians shall be given an opportunity to review the research instrument and to request in writing their child not participate. If a parent or guardian exercises the option to exclude their student from any or all comprehensive sexual health and/or HIV/AIDS prevention education the student will not be academically penalized. The student will receive an alternative assignment. This Annual Notification shall be considered notice to parents/guardians.

Health Education: Excuse from Instruction for Religious or Moral Beliefs
Whenever any part of the instruction in health, family life education, and sexual health/HIV prevention education conflicts with a family's religious training and beliefs, the student shall be excused from such instruction, upon parental written request. Students so excused by their parents/guardians shall be given an alternative educational activity (*EC §51240, §51938, §51939*). A student shall not be subject to disciplinary

action, academic penalty, or other sanction if the student's parent/guardian declines to permit the student to receive the instruction.

CAL GRANT PROGRAM

EC §69432.9

A Cal Grant is money for college that does not have to be paid back. To qualify, a student must meet the eligibility and financial requirements as well as any minimum grade point average (GPA) requirements. Cal Grants can be used at any University of California, California State University or California Community College. Some independent and career colleges or technical schools in California also take Cal Grants.

In order to assist students in applying for financial aid, all students in grade 12 are automatically considered a Cal Grant applicant and each grade 12 student's GPA will be submitted to the California Student Aid Commission (CASC) electronically by a school or school district official unless the student or their parent/guardian (if student is under 18 years) opts out prior to October 1 of the student's 12th grade year. Opt-out forms are available in the school counseling offices. A student, or the parent/guardian of a student under 18 years of age, may complete a form to indicate that he/she does not wish for the school to electronically send CASC the student's GPA. Until a student turns 18 years of age, only the parents/guardian may opt out the student. Once a student turns 18 years of age, only the student may opt himself/herself out, and can opt in if the parent/guardian had previously decided to opt out the student.

CALIFORNIA HIGH SCHOOL PROFICIENCY EXAMINATION

CCR Title 5 §11523

The California High School Proficiency Exam (CHSPE) is a voluntary test that assesses proficiency in basic reading, writing, and mathematics skills taught in public schools. Eligible pupils who pass the CHSPE are awarded a Certificate of Proficiency by the State Board of Education. A pupil who receives a Certificate of Proficiency may, with verified approval from the parent or legal guardian, leave high school early. The Certificate of Proficiency is equivalent to a high school diploma; however, it is not equivalent to completing all coursework required for regular graduation from high school. Pupils planning to continue his or her studies in a college or university should contact the admissions office of the institution to find out if the Certificate of Proficiency will meet admission requirements.

A pupil is eligible to take the CHSPE only if he or she meets one of the following requirements on the test date: 1) is at least 16 years old; 2) has been enrolled in the tenth grade for one academic year or longer; or 3) will complete one academic year of enrollment in the tenth grade at the end of the semester during which the CHSPE regular administration will be conducted. A fee for each examination application shall not be charged to a homeless or foster youth under the age of 25. For more information, including administration dates and registration deadlines, visit the following website: <http://www.chspe.net>.

CAREER COUNSELING AND COURSE SELECTION

EC §221.5(d) & SVUSD Board Policy 6164.2

Beginning in grade 7, parents/guardians shall receive a general notice at least once before career counseling and course selection so that they may participate in the counseling sessions and decisions. The educational counseling program shall include academic counseling in the following areas:

1. Development and implementation, with parent/guardian involvement, of the student's immediate and long-range educational plans
2. Optimizing progress towards achievement of proficiency standards
3. Completion of the required curriculum in accordance with the student's needs, abilities, interests, and aptitudes
4. Academic planning for access and success in higher education programs, including advisement of courses needed for admission to public colleges and universities, standardized admissions tests, and financial aid
5. Career and vocational counseling, in which students are assigned in doing all of the following:
 - a. Planning for the future, including, but not limited to, identifying personal interests, skills and abilities, career planning, course selection, and career transition
 - b. Becoming aware of personal preferences and interest that influence educational and occupational exploration, career choice, and career success
 - c. Developing realistic perceptions of work, the changing work environment, and the effect of work on lifestyle
 - d. Understanding the relationship between academic achievement and career success, and importance of maximizing career options
 - e. Understanding the value of participating in career technical education and work-based learning activities and programs,

including, but not limited to, service learning, regional occupation centers and programs, partnership programs, job shadowing, and mentoring experiences

- f. Understanding the need to develop essential employable skills and work habits
- g. Understanding the variety of four-year colleges and universities and communication college vocational and technical preparation programs, as well as admission criteria and enrollment procedures

Students have the right to meet with a school counselor to obtain help on choosing courses at their school that will meet college admission requirements or to enroll in career technical education courses, or both. Students who wish to make an appointment with their counselor may do so through their school's office or counseling department. For more information, please contact the school counseling office.

COLLEGE AND CAREER TECHNICAL EDUCATION

EC §51229

UC & CSU Admission Requirements

The State of California offers community colleges, California State Universities (CSU), and Universities of California (UC) for students who wish to continue their education after high school. In order to attend a community college, you need only be a high school graduate or 18 years of age. In order to be eligible to apply and enroll in a UC or CSU, a student must pass specific high school courses known as UC/CSU a-g coursework with a letter grade of C or better and have graduated from high school.

Parents/guardians and students may find the following list of website references helpful in learning about college admission requirements and high school courses that have been certified by the University of California as satisfying the requirements for admission to the University of California and the California State University.

- www.cccco.edu
- www.assist.org
- www.californiacolleges.edu
- www.universityofcalifornia.edu/admissions
- www.csumentor.edu
- www.calstate.edu

Career Technical Education

The California Department of Education defines "career technical education" as a program of study that involves a multiyear sequence of courses that integrates core academic knowledge with technical and occupational knowledge to provide students with a pathway to postsecondary education and careers. Career technical education may include agricultural education, apprenticeship opportunities, business and marketing coursework, health careers education, industrial and technology education, regional occupational programs, student organizations, technical preparation coursework, and work experience. More information related to the state's career technical educational program can be found at www.cde.ca.gov/ci/ct. Detailed information related to each high school's career technical education programs and course offerings can be located in the high school course directory/catalogue and in the counseling office/department.

Freshmen are encouraged to take a *College and Career Seminar* course, which will help students to create a *10-Year Plan*. This course is articulated for college credit at Moorpark College and may provide transferable credit to other colleges and/or universities.

Throughout the *College and Career Seminar* course, students will learn about a variety of Career Technical Education (CTE) Pathways, through which students may take courses aligned to their designed career path. In addition to a Pathway's course work, students will have the opportunity to develop strategic skills and participate in job shadowing, field trips, practicum courses, and internships. Some Pathway courses will also offer industry certifications required for entry-level jobs and industry standard certifications.

For more information, please speak to your high school counselor or visit www.simivalleyusd.org/about-simi-schools/district-plans-and-notifications/annualnotifications.

COMPETITIVE ATHLETICS

EC §221.9

All elementary and secondary schools that offer competitive athletics shall publicly make available at the end of the school year the following information:

1. The total enrollment of the school, classified by gender.
2. The number of pupils enrolled at the school who participate in competitive athletics, classified by gender.
3. The number of boys' and girls' teams, classified by sport and by competition level.

Schools shall make the information identified above publicly available by posting it on the school's website. "Competitive athletics" means sports where the activity has coaches, a governing organization, and practices, and competes during a defined season, and has competition as its primary goal. All eligibility requirements must be met for any student who wishes to participate in school-based athletics. For more information, please contact the school site principal.

ELEMENTARY GIFTED AND TALENTED EDUCATION (GATE)

5 CCR 38331

All Simi Valley Unified School District elementary schools will offer opportunities for students to be identified for Gifted and Talented Education (GATE). Eligible students will be identified as GATE. GATE students at the same grade level are clustered together with students who are not identified as GATE. This allows GATE children the opportunity to learn with other gifted students while interacting with non-GATE identified peers.

FEDERAL STUDENT AID (CALIFORNIA DREAM ACT)

EC §51225.8

The Board of Education of the Simi Valley Unified School District shall ensure that each of the pupils receives information on how to properly complete and submit the Free Application for Federal Student Aid (FAFSA) or the California Dream Act Application, as appropriate, at least once before the pupil enters grade 12. This information should be available in a timely manner as financial aid is awarded in order of submission according to deadlines, on a first-come, first served basis. All family and student personal information will be protected according to state and federal privacy laws and regulations.

The Simi Valley Unified School District holds an annual districtwide financial aid night for students and their families where information on the FAFSA is presented. Additionally, each high school's College and Career Counselors are available to provide individual assistance.

GRADUATION REQUIREMENTS

EC §49071, EC §51225.1, EC §51225.2, EC §51225.3, EC §51430, SVUSD Board Policy 6146.1 & SVUSD Administrative Regulation 6146.1

The Board of Education desires to prepare each student to obtain a diploma of high school graduation in order to provide students with opportunities for postsecondary education and/or employment.

(See page 5 for SVUSD graduation requirements and UCC/CSU admission requirements)

Alternative Credits toward Graduation

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law. (*Education Code §51225.3*)

The Superintendent or designee shall exempt or waive specific course requirements for foster youth, homeless students, and children of military families in accordance with *Education Code §51225.1 and §49701*.

Coursework and Graduation Requirements: Children of Military Families

If you are a military family, your child may qualify to be exempted from local graduation coursework requirements that are beyond the California state requirements. Please make an appointment with the school counselor to review your child's options for graduation. All coursework that was completed at another school outside of the Simi Valley Unified School District will be issued full or partial credit. You may contact the school counselor or the District's Director of Secondary Education at (805) 306-4500 ext. 4202.

Exemptions from District-Adopted Graduation Requirements

District students are required to complete graduation course requirements specified above, including the requirements imposed by *Education Code 51225.3* and those adopted by the Board. However, a foster youth, homeless student, former juvenile court school student, child of a military family, or migrant student who transfers into the district or between district schools any time after completing the second year of high school, or a newly arrived immigrant student who is in the third or fourth year of high school and is participating in a newcomer program, shall be exempted from any graduation requirements adopted by the Board that are in addition to statewide course requirements. This exemption shall not apply if the Superintendent or designee makes a finding that the student is reasonably able to complete the requirements in time to graduate by the end of the fourth year of high school.

Foster Youth Exemption from Local Graduation Requirements

Foster and homeless youth are allowed educational rights such as immediate enrollment, remain in school of origin, enrollment in local comprehensive school, partial credits, graduation with state minimum requirements with possible fifth year/exemption from local graduation requirements, and access to academic resources, services and extracurricular activities. A local educational agency must provide a remedy to the affected pupil following the Uniform Complaint Procedures, including information regarding exemption from local graduation requirements, if educational rights are not allowed at the public high school.

Retroactive Grant of High School Diplomas: Departed and Deported Pupils

The Board of Education of the Simi Valley Unified School District may award a diploma to any student who may have been deported outside the U.S., if in good standing after completing the second year of high school. Any transfer credits from outside the U.S. will be considered as completion through online or foreign classes. (*Education Code §51430*)

Simi Valley Unified School District Graduation Requirements		University of California Admission Requirements For Freshman Entry		California State University Admission Requirements For Freshman Entry	
Courses	Units	Courses	Units	Courses	Units
Social Studies (Three courses) United States History & Geography (10 units) World History, Cultures & Geography (10 units) American Government & Civics (5 units) Economics (5 units)	30	(a) Social Science (Two years including:) 1 year of World or European History, cultures and geography, AND 1 year of U.S. History OR ½ year of U.S. History AND ½ year of American Government	20	(a) Social Science (Two years including:) US History (10 units) or American Govt. (5 units) & Civics (5 units) AND Social Science (10 units)	20
English (Four courses)	40	(b) English (Four years of college-preparatory English that include frequent writing, from brainstorming to final paper, as well as reading of classic and modern literature. No more than one year of ESL-type courses can be used to meet this requirement.)	40	(b) English (Four years including:) College preparatory English composition and literature	40
Mathematics (Three courses) (At least one course or combination of courses to meet or exceed Algebra I state academic content standards.)	30	(c) Mathematics (Three years of college-preparatory mathematics that include the topics covered in elementary and advanced algebra and two- and three-dimensional geometry. A geometry course or an integrated math course with a sufficient amount of geometry content must be completed. Approved integrated math courses may be used to fulfill part or all of this requirement, as may math courses taken in the seventh and eighth grades if the high school accepts them as equivalent to its own courses; also acceptable are courses that address the previously mentioned content areas and include or integrate probability, statistics or trigonometry. Courses intended for 11 th and/or 12 th grade levels may satisfy the required third year or recommended fourth year of the subject requirement if approved as an advanced math course.)	30	(c) Mathematics (Three years including:) Algebra I, Geometry, Algebra II or higher mathematics (4 years recommended)	30
Science (Three courses including 10 units of biological science, 10 units of physical science, and 10 units of science electives)	30	(d) Laboratory Science (Two years of college-preparatory science, including or integrating topics that provide fundamental knowledge in two of these three subjects: biology, chemistry, or physics. One year of approved interdisciplinary or earth and space sciences coursework can meet one year of the requirement. Computer Science, Engineering, Applied Science courses can be used in area D as an additional science (i.e., third year and beyond).	20	(d) Laboratory Science (Two years including:) Biological Science (10 units) Physical Science (10 units) (3 years recommended)	20
Visual or Performing Arts / World Language or American Sign Language, or CTE* (One course)	10	(e) Language other than English (Two years, or equivalent to the 2 nd level of high school instruction of the same language other than English are required. Courses should emphasize speaking and understanding, and include instruction in grammar, vocabulary, reading, composition and culture. American Sign Language and classical languages such as Latin and Greek, are acceptable. Courses taken in the seventh and eighth grades may be used to fulfill part or all of this requirement if the high school accepts them as equivalent to its own courses). (3 years/3 rd level of high school instruction recommended)	20	(e) Language other than English (Two years including:) Two years of the same language; American Sign Language is applicable*	20
<small>*To be counted towards meeting graduation requirements, a CTE course shall be aligned to the CTE model curriculum standards and framework adopted by the State Board of Education</small>				<small>*Waiver of "Language other than English" – If you can demonstrate competency in a language other than English that is equivalent to or higher than that expected of students who have completed two years of language other than English study, you may be allowed a waiver for this language requirement.</small>	
Practical Arts	5	(f) Visual & Performing Arts (One yearlong course of visual and performing arts chosen from the following disciplines: dance, music, theater, visual arts or interdisciplinary arts – or two one-semester courses from the same discipline is also acceptable.)	10	(f) Visual/Performing Arts (dance, drama or theater, music, or visual art)	10
Electives	55	(g) College Preparatory (One year (two semesters) chosen from courses specific to the elective (G) subject area or courses beyond those used to satisfy the requirements of the A-F subjects.)	10	(g) College Prep Elective (additional year chosen from UC "a-g" list)	10
Physical Education (Two courses)	20	Required Testing (UC no longer considers SAT or ACT test scores as a factor in admissions decisions.)		Required Testing (CSU no longer considers SAT or ACT test scores as a factor in admissions decisions.)	
Health	5				
Computer Education	5				

MINIMUM DAYS & PUPIL FREE DAYS

EC §48980(c)

At the beginning of the first semester or quarter of the regular school term, the Simi Valley Unified School District Board shall notify parents/guardians of all pupils of the schedule of minimum days and pupil-free staff development days. For any minimum or pupil-free days scheduled thereafter, parents/guardians shall be notified one month before the scheduled minimum or pupil-free day.

Elementary schools have minimum day schedules during Fall and Spring conferences, Back to School nights, and Open House days. Fall conference dates include up to six minimum days; Spring conferences include two minimum days. Please contact your school site for their specific dates and times.

Secondary schools may also schedule minimum days for Back to School, Open House, testing days, and special events. Please contact your school site for their specific dates.

Staff Development / Professional Learning Communities (PLC) Days (Non-Student Days)

September 15, 2023

November 1, 2023

January 9, 2024

March 1, 2024

April 2, 2024

Preparation Days (Non-Student Days)

August 9, 2023

January 8, 2024

Non-Student/Non-Work Days

October 13, 2023

February 16, 2024

OBJECTION TO DISSECTING, HARMING, OR DESTROYING ANIMALS

EC §32255 et seq. & SVUSD Administrative Regulation 5145.8

Any pupil with a moral objection to dissecting or otherwise harming or destroying animals, or any parts thereof, shall notify his/her teacher regarding this objection. If a student chooses to refrain from participation in an education project involving the harmful or destructive use of animals, and if the teacher believes that an adequate alternative education project is possible, the teacher may work with a student to develop and agree upon an alternate education project for the purpose of providing the student an alternate avenue for obtaining the knowledge, information, or experience required by the course of study in question. The alternative education project shall require a comparable time and effort investment by the pupil. It shall not, as a means of penalizing the pupil, be more arduous than the original education project. The pupil shall not be discriminated against based upon his/her decision to exercise his/her rights.

Pupils choosing an alternative education project shall pass all examinations of the respective course of study in order to receive credit for that course of study. However, if tests require the harmful or destructive use of animals, a pupil may, similarly, seek alternative tests pursuant to this chapter. A pupil's objection to participating in an educational project pursuant to this section shall be substantiated by a note from his/her parent/guardian.

Each teacher teaching a course that utilizes live or dead animals or animal parts shall inform their students of their rights pursuant to EC §32255.

SEXUAL ABUSE / SEXUAL AWARENESS / SEX TRAFFICKING PREVENTION

EC §51900.6 & EC §51950

The Simi Valley Unified School District Board of will work with their schools to provide age-appropriate instruction for students in grades Kindergarten through 12 in sexual abuse, sexual assault awareness, sex trafficking, strategies to reduce their risk, techniques to set healthy boundaries, and how to safely report an incident through prevention education. Parents or guardians may submit a written request to excuse their child from participation in any class and assessments related to that education.

For information about human trafficking, a Fact Sheet for Schools is located on the VCOE.org website. To report suspected human trafficking or to receive assistance, call your local police department, the REACH Team (805) 261-1212, or the National Human Trafficking Resource center 1-888-373-7888.

SPECIALIZED EDUCATIONAL PROGRAMS

EC §310, EC §311, EC §313.2, EC §48204, EC §48853, EC §48853.5, EC §48850, EC §49069, EC §51225.1, EC §51225.2, EC §52164.3, EC §52173, EC §52173.5, EC §54444.2, EC §69432.7, EC §69519, EC §69731, EC §69956, EC §70032, EC §78220, EC §88931, CCR Title 5 §3831, CCR Title 5 §11301, CCR Title 5 §11303, CCR Title 5 §11309, 20 USC 11432, 20 USC 6312[e][3][A][viii][III] & 20 USC 1703[f]

English Learners

Parents are to be notified by schools that in addition to their child's English proficiency status, for which they are notified using the English Language Proficiency for Assessments for California (ELPAC), and they are to be notified that their child is a "Long-Term English Learner" or is an "English Learner At-Promise of Becoming a Long-Term English Learner." The Simi Valley Unified School District's Coordinator of Categorical Programs can be reached at (805) 306-4500 ext. 4209.

Note: Schools are required to send an alternative notice to comply with this requirement according to assessment results (EC 313.2). For schools that receive Title I funds, parents/guardians have the right to request information regarding the professional qualifications of their child's teacher and paraprofessional.

Foster Youth

Foster youth rights and a listing of school site foster/homeless youth liaisons can be found on the district's website at www.simivalleyusd.org/about-simi-schools/district-plans-and-notifications/annualnotifications.

The California Department of Education, in consultation with the California Foster Youth Education Task Force, has developed and posted on its website a standardized notice of the educational rights of foster children, that the educational liaisons for foster children can disseminate. The notice includes the following rights as specified in *Education Codes 48850, 48911, 49069.5, 51225.1, and 51225.2*:

1. Stable school placements in the least restrictive education programs, with access to the academic resources, services, and extracurricular activities that are available to all students. This includes the right to remain in the school of origin and the right to matriculate with their peers.
2. Immediate enrollment in the school of origin or school where the foster youth is currently residing, whether in a licensed children's institution, licensed foster home, or a family home following a commitment or placement under the Welfare and Institutions Code.
3. Proper and timely transfer between schools. This includes the coordination between the local educational agency and the county placing agency, and the transfer of educational information and records of the foster youth to the next educational placement.
4. No lowering of grades if the foster youth is absent from school due to a decision by a court or placing agency to change their placement, or due to a verified court appearance or related court ordered activity.
5. Issuance and acceptance of partial credits for courses that have been satisfactorily completed by the foster youth. The foster youth shall not be required to retake the portion of the course already completed unless it has been determined that they are reasonably able to complete the requirements in time to graduate from high school.
6. Not be required to retake a course the student has satisfactorily completed.
7. Notified of the possibility of graduating within four years with reduced state requirements, if the foster youth transferred after the second year of high school, is credit deficient, and will not be able to graduate on time with local district requirements.
8. Invitation extended to the foster youth's attorney and representative from the county child welfare agency to attend the extension of suspension meeting, the manifestation determination meeting (if applicable), and the expulsion hearing related to a disciplinary proceeding involving the foster youth.
9. File a complaint of non-compliance with the local educational agency under the Uniform Complaint Procedures.

Foster youth are ensured school placements in their best interest, including the least restrictive educational program, access to academic resources/services/extracurricular/enrichment activities, full and partial credit for courses taken, and opportunities to meet state pupil academic achievement standards. Foster youth can be assisted by the District's Homeless & Foster Youth Liaison. Contact names and numbers can be found on the district's website at www.simivalleyusd.org/about-simi-schools/district-plans-and-notifications/annualnotifications under Instruction and Pupil Services Department and "Foster & Homeless Youth". (EC §48850)

Homeless Youth

The McKinney-Vento Homeless Assistance Act for Homeless Children and Youth entitles all homeless school-aged children to the same free and appropriate public education that is provided to non-homeless students. Simi Valley Unified School District has liaisons at each school site and at

the district office to assist these students. A listing of school site homeless/foster youth liaisons can be found on the district's website at www.simivalleyusd.org/about-simi-schools/district-plans-and-notifications/annualnotifications.

A homeless student is defined as a person between the ages of birth (Early Head Start and Head Start programs) and 22 years (Special Education students) who lacks a fixed, regular and adequate nighttime residence and may temporarily live in an emergency or transitional shelter; abandoned building, parked car, or other facility not designed as a regular sleeping accommodation for human beings; live "doubled-up" with another family, due to loss of housing stemming from financial problems (e.g., loss of job, eviction or natural disaster); live in a hotel or motel; live in a trailer park or campsite with their family; have been abandoned at a hospital; be awaiting foster placement in limited circumstances; reside in a home for school-aged, unwed mothers or mothers-to-be if there are no other available living accommodations; or be abandoned, runaway, or pushed out youth or migrant youth that qualifies as homeless because they are living in circumstances described above.

A homeless student has the right to attend either the school of origin (the school that the student was last enrolled or attended when last housed) or any school attended in the past 15 months, or the current school of residence. If a dispute arises over school selection or enrollment, the parent/guardian has the right to dispute the school's decision by contacting the district's homeless liaison and following the school district's dispute resolution policy. The district liaison for homeless/foster students is the Director of Instruction and Pupil Services, who can be reached at (805) 306-4500 ext. 4204.

The law requires the immediate enrollment of homeless students, which is defined as "attending class and participating fully in school activities." Schools cannot delay or prevent the enrollment of a student due to the lack of school or immunization records or other documentation usually required for enrollment.

A homeless student has the right to education and other services (e.g., to participate fully in all school activities and programs for which the student is eligible, to qualify automatically for nutrition programs, to receive transportation services, and to contact the liaison to resolve disputes that arise during enrollment).

It is the responsibility of the district homeless liaison to refer parents/guardians to programs and services for which the student is eligible which may include, but is not limited to, free nutrition; Special Education services; tutoring; English Language Learners programs; students identified as Gifted and Talented (GATE); preschool; before- and after-school services; or any other program offered by the school or district. The district shall ensure that transportation is provided, at the request of the parent/guardian/unaccompanied homeless youth, to and from the school of origin, if feasible.

Unaccompanied youth, such as teen parents not living with their parents/guardians or students who have runaway or have been pushed out of their homes, have access to these same rights.

A homeless student who transfers schools after the second year of high school, and is greatly deficient in credits, may be able to graduate within four years with reduced state requirements.

School districts are required to issue and accept partial credit for courses that have been satisfactorily completed.

Foster and homeless students receive priority enrollment in before- and after-school programs, pursuant to *Assembly Bill 1567*.

A listing of the foster/homeless youth liaisons for the Simi Valley Unified School District can be located on the district's website at www.simivalleyusd.org/about-simi-schools/district-plans-and-notifications/annualnotifications.

Homeless Youth Education: Right to Apply for Financial Aid

Students experiencing homelessness have a right to apply for financial aid to seek education beyond high school. A listing of the foster/homeless youth liaisons for the Simi Valley Unified School District can be located on the district's website at www.simivalleyusd.org/about-simi-schools/district-plans-and-notifications/annualnotifications.

(*EC §69432.7, EC §69519, EC §69731, EC §69956, EC §70032, EC §78220 & EC §88931*)

Language Acquisition Programs

We are required to offer, at a minimum, a Structured English Immersion program option (*EC Section 305[a][2]*). We offer the following language acquisition programs:

Structured English Immersion Program: A language acquisition program for EL students in which nearly all classroom instruction is provided in English, but with curriculum and a presentation designed for students who are learning English. At minimum, students are offered designated ELD and provided access to grade level academic subject matter content with integrated ELD.

Parents or guardians may choose a language acquisition program that best suits their child. Schools in which the parents or guardians of 30 students or more per school or the parents or guardians of 20 students or more in any grade request a language acquisition program that is designed to provide language instruction shall be required to offer such a program to the extent possible (*20 USC Section 6312[e][3][A][viii][III]; EC Section 310[a]*).

Parents or guardians may provide input regarding language acquisition programs during the development of the Local Control and Accountability Plan (*EC Section 52062*). If interested in a different program from those listed above, please contact Dr. Naomi Cortez at (805) 306-4500 ext. 4209 to ask about the process.

Although schools have an obligation to serve all EL students, parents or guardians of EL students have a right to decline or opt their children out of a school's EL program or out of particular EL services within an EL program. If parents or guardians opt their children out of a school's EL program or specific EL services, the children retain their status as EL students and will be assessed annually with the Summative ELPAC. The school remains obligated to take the affirmative steps required by *Title VI of the Civil Rights Act of 1964* and the appropriate actions required by the *Equal Educational Opportunity Act of 1974* to provide EL students access to its educational programs (*20 USC Sections 1703[f], 6312[e][3][A][viii]*).

Migrant Education

The Migrant Education Program is federally funded under *Title I (C)*. Eligibility is determined by an oral interview. A family is eligible if either parent or guardian changes residence and crosses school boundaries in search of employment in agriculture, fishing, lumber or dairy and the student accompanies or joins the parents later. Eligibility is for a three-year period. Migrant Education funds/services actively solicit parent involvement in planning, operation, and evaluation of its program through a parent advisory council.

Migrant Education – Extended School Year

Students who are identified as a "Migrant child" in grades TK-6 may be allowed to enroll in two public schools during summer, winter, or other intersessions – both the school in which they last attended and the next intended school to be entered upon the migration with parents from one agricultural work site to another.

Migrant & Newly Arrived Pupils

A student identified as a migratory youth or as participating in a newcomer program and is enrolled in what should have been his or her third or fourth year of high school may be eligible to graduate under the state reduced graduation requirements if certain criteria are met. Qualifying students may be able to graduate with their four-year cohort with the state reduced graduation requirements of 130 credits or have the option to remain for a fifth year in order to graduate with the state or the full Simi Valley Unified School District's graduation requirement. A student who graduates with the reduced requirements will have limited access to higher education and other post-secondary opportunities. A student who graduates under the local Simi Valley Unified School District graduation requirements may expand their post-secondary opportunities and be eligible to submit applications to the UC or CSU systems. Contact our counseling office to determine eligibility. Students and parents of migratory children shall not request a transfer solely to qualify for this exemption.

In addition, as a public school that receives migrant education funds, our school is actively looking for parent involvement in the planning, operation, and evaluation of our programs. The parents have the authority to decide who may participate on the oversight council. If you are interested, or if you know other parents of migratory students who are interested in this council, please contact the Schools and Programs Department at (805) 306-4500 ext. 4209.

STUDENTS WITH DISABILITIES

USC Title 29 §794, CFR Title 34 §104.32, §504 Rehabilitation Act & EC §56301

Section 504 Accommodations for Students

Section 504 of the Rehabilitation Act of 1973 is a federal law which prohibits discrimination against persons with a disability. The Simi Valley Unified School District provides a free and appropriate public education to all students regardless of the nature or severity of their disability. The district has a responsibility to identify, evaluate, and if eligible, provide students with disabilities the same opportunity to benefit from education programs, services, or activities as provided to their non-disabled peers. To qualify for *Section 504* protections, the student must have a mental or physical impairment which substantially limits one or more major life activity. For additional information about the rights of parents/guardians of eligible students, or questions regarding the identification, evaluation, and eligibility of *Section 504* protections, please contact the Section 504 Coordinator, Assistant Superintendent of Student Support Services, at (805) 306-4500 ext. 4300.

Special Education

Specialized Academic Instruction is provided to students with mild, moderate and severe disabilities based on their Individual Education Plan.

These services may be delivered in the general education classroom as well as in special education classrooms.

A Special Education disability means, according to §300.530 - §300.536, a child having one or more conditions including intellectual disabilities, a hearing impairment including deafness, a speech or language impairment, a visual impairment including blindness, emotional disturbance, an orthopedic impairment, autism, traumatic brain injury, or other health impairment, a specific learning disability, a deaf or blind student, or students with multiple disabilities, and who, by reason thereof, need special education and related services.

In addition to the eligibility criteria noted above, please note that *California Code of Regulations (CCR) Title 5* states:

3030: A pupil shall qualify as an individual with exceptional needs, pursuant to Section 56026 of the Education Code, if the results of the assessment as required by Section 56320 demonstrate that the degree of the pupil's impairment as described in Section 3030 (a through j) requires special education in one or more of the program options authorized by Section 56361 of the Education Code. The decision as to whether or not the assessment results demonstrate that the degree of the pupil's impairment requires special education shall be made by the individualized education program team, including assessment personnel in accordance with Section 5634(d) of the Education Code. The individualized education program shall take into account all the relevant material available on the pupil. No single score or product of scores shall be used as the sole criterion for the decision of the individualized education program team as to the pupil's eligibility for special education.

For more information, contact your local school or the Simi Valley Unified School District Student Support Services Department at (805) 306-4500 ext. 4302 or email Sallie Kleingarn at sallie.kleingarn@simivalleyusd.org.

Child Find Systems

The district is a member of the Ventura County Special Education Local Plan Area (SELPA), which has established written policies and procedures for a continuous child-find system that addresses identification, screening, referral, assessment, planning, implementation, review, and triennial assessment for the purpose of identifying individuals with exceptional needs. Information regarding these policies is available from the district's Student Support Services Department on the district's website www.simivalleyusd.org/about-simi-schools/district-plans-and-notifications/annualnotifications or at (805) 306-4500 ext. 4302. (EC §56301)

Special Education – Use of Assistive Technology

Upon exiting the school district, students may continue to use the assistive technology devices provided by the school as determined by the IEP team offer for a maximum of two months until a replacement or comparable device is obtained.

ATTENDANCE

ABSENCES FOR CONFIDENTIAL MEDICAL SERVICES

EC §46010.1 & SVUSD Board Policy 5113

School authorities may excuse any student in grades 7 through 12 from the school for the purpose of obtaining confidential medical services without the consent of the parent/guardian.

ARRIVAL AND DEPARTURE FROM SCHOOL

The playground is not supervised until 15 minutes before class begins for your child. Children should not be on the school grounds before this time. Children are to go directly home after school. Any exceptions must have parental approval arranged through the principal. The playground is not supervised after school hours.

AVOIDING ABSENCES, CLEARING ABSENCES, CHRONIC ABSENTEEISM, EXCUSED ABSENCES, MEDICAL NOTES, TRUANCY AND TRUANCY CONSEQUENCES

EC §46014, EC §48205, EC §48260, EC §48262, EC §48263, EC §48263.6, EC §48264, EC §48267, EC §48268, EC §48269, EC §60901, WIC §236, WIC §601, WIC §601.3, WIC §651.5, WIC §653.5, WIC §654, SVUSD Board Policy 5113, 5113.1 & SVUSD Administrative Regulation 5113 & 5113.1

Avoiding Absences

Simi Valley Unified School District urges parents to make sure their children attend school regularly and to schedule medical, dental, counseling and other appointments after school, on the weekend if possible or during school holidays. The district also asks that travel or other absences be avoided during the time that school is in sessions.

The higher the district's daily attendance rate, the more a student will learn and the greater the amount of funding that the district will receive from the state for classroom instruction and academic programs. The school calendar is designed to minimize problems for families which plan vacations around traditional holiday periods, and thereby minimize student absences.

Following an absence, a student is required to bring a written excuse from home when returning to school. Illnesses, and doctor and dental appointments are considered excused absences. Absences without a written excuse are recorded as unexcused.

Clearing Absences

Please clear absences daily by calling your school site. Absences not cleared within five (5) days will result in the absence being recorded as truant.

Chronic Absenteeism

Chronic absentee means a student who is absent for any reason, excused and/or unexcused absences, on 10% or more of the school days in the school year, when the total number of days a student is absent is divided by the total number of days the student is enrolled and school was actually taught in the regular day schools of the district, exclusive of Saturdays and Sundays.

The student may be referred to a student success team or school-site attendance review team to assist in evaluating the student's needs and identifying strategies and programs to assist the student. When necessary, the student may be referred to a school attendance review board (SARB) program, a truancy mediation program established by the district attorney or the probation officer, or a comparable program deemed acceptable by the Superintendent or designee, in accordance with EC §48263.

Excused Absences

Subject to any applicable limitation, condition, or other requirement specified in law, a student's absence shall be excused for the following reasons:

1. Personal illness, including absence for the benefit of the student's mental or behavioral health.
2. Quarantine under the direction of a county or city health officer.
3. Medical, dental, optometrical, or chiropractic appointment.
4. Attendance at funeral services for a member of the student's immediate family, which shall be limited to one day if the service is conducted in California or three days if the service is conducted out of state.
5. Jury duty in the manner provided for by law.
6. Illness or medical appointment of a child to whom the student is the custodial parent.
7. Upon advance written request by the parent/guardian and the approval of the principal or designee, justifiable personal reasons including but not limited to:
 - a. Appearance in court
 - b. Attendance at a funeral service
 - c. Observation of a religious holiday or ceremony
 - d. Attendance at religious retreats for no more than four hours per semester
 - e. Attendance at an employment conference
 - f. Attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization
8. Service as a member of a precinct board for an election pursuant to *Elections Code 12302*.
9. To spend time with an immediate family member who is an active duty member of the uniformed services, as defined in *Education Code 49701*, and has been called to duty for deployment to a combat zone or a combat support position or is on leave from or has immediately returned from such deployment. Such absence shall be granted for a period of time to be determined at the discretion of the Superintendent or designee.
10. Attendance at the student's naturalization ceremony to become a United States citizen.
11. Participation in a cultural ceremony or event which relates to the habits, practices, beliefs, and traditions of a certain group of people.
12. (A) For the purpose of a middle school or high school pupil engaging in a civic or political event, as provided in subparagraph (B), provided that the pupil notifies the school ahead of the absence.
 - (i) A middle school or high school pupil who is absent pursuant to subparagraph (A) is required to be excused for only one school day-long absence per school year.
 - (ii) A middle school or high school pupil who is absent pursuant to subparagraph (A) may be permitted additional excused absences in the discretion of a school administrator, as described in *subdivision (c) of Section 48260*.
13. Authorized at the discretion of a school administrator, as described in *subdivision (c) of Section 48260*.

A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefor. The teacher of the class from which a pupil is absent shall determine which tests and assignments

shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.

Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

For purposes of this section, the following definitions apply:

- (1) A "civic or political event" includes, but is not limited to, voting, poll working, strikes, public commenting, candidate speeches, political or civic forums or town halls.
- (2) "Cultural" means relating to the habits, practices, beliefs, and traditions of a certain group of people.
- (3) "Immediate family" means the parent or guardian, brother or sister, grandparent, or any other relative living in the household of the pupil.

Medical Notes

Medical notes may be required for absences of five (5) consecutive days or more of missed school due to illness. An Illness Verification Request may also be required for chronic absences.

Tardiness

Children should be encouraged to be prompt as part of developing good habits. They are expected to be at school on time. If a child is late, the child should bring an excuse from home to the school office. A student will be classified as truant if they are tardy or absent for more than a 30-minute period during the school day without a valid excuse on three occasions in one school year.

Truancy

A student is considered truant after three absences or three tardies of more than 30 minutes each time and the absences or tardies are unexcused. After a student has been reported as a truant three or more times in a school year, the student is considered a habitual truant. A student who is absent from school without a valid excuse for 10% or more of the school days in one school year, from the date of enrollment to the current date, is considered a chronic truant. Unexcused absences are all absences that do not fall within *EC §48205*.

Arrest of Truants/School Attendance Review Boards

The school attendance supervisor, administrator or designee, a peace officer, or probation officer may arrest or assume temporary custody during school hours, of any minor who is found away from his/her home and who is absent from school without valid excuse within the county, city or school district. A student who is a habitual truant may be referred to a School Attendance and Review Board (SARB).

Truancy Consequences

Any student who is identified as "Truant" may be assigned as a ward of the court, if the available community resources do not resolve the students' continued problem of truancy, by a Probation Officer or Deputy District Attorney.

LEAVING SCHOOL DURING THE DAY

Students may not leave the school grounds before the end of the school day without permission of a school authority. If it is necessary for you to request us to release your child during school hours, please follow this procedure in accordance with district rules and regulations:

1. Send a signed note, dated, giving the reason and time of requested leave.
2. Arrange to pick up your child at the office. Either you or a designated adult on the emergency card must come to school and sign for the child.
3. Bring your child back to school through the school office if they are being returned before the regular dismissal time.

CHANGE OF EMERGENCY INFORMATION

The school office should be notified immediately of any change in a student's address or telephone number, or any change of status that would change any of the emergency numbers needed by the school. Parents should also update their student's emergency information including contact and health/medical information in the Aeries Parent Portal.

OFF CAMPUS LUNCH

EC §44808.5 & SVUSD Board Policy 5112.5

The Simi Valley Unified School District Board permits students enrolled at any high school to leave the school grounds during the lunch period. Neither the school district, or any officer or employee thereof, shall be liable for the conduct nor safety of any student during such time as the student has left the school grounds, pursuant to this section.

COMPLAINT PROCESS

UNIFORM COMPLAINT PROCEDURES

EC §234.1, EC §32289, EC §49013, CCR Title 5 §4622, SVUSD Board Policy 1312.3 & SVUSD Administrative Regulation 1312.3

The Board of Education recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages the early resolution of complaints whenever possible. To resolve complaints which may require a more formal process, the Board adopts the uniform system of complaint processes specified in *5 CCR 4600-4670* and the accompanying administrative regulation.

Complaints Subject to UCP

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve complaints regarding the following programs and activities:

1. Accommodations for pregnant and parenting students
2. Adult education programs
3. After School Education and Safety programs
4. Agricultural career technical education
5. Career technical and technical education and career technical and technical training programs
6. Child care and development programs
7. Compensatory education
8. Consolidated categorical aid programs
9. Course periods without educational content
10. Discrimination, harassment, intimidation, or bullying in district programs and activities, including in those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on a person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in *Education Code 200 or 220, Government Code 11135, or Penal Code 422.55*, or based on the person's association with a person or group with one or more of these actual or perceived characteristics (*5 CCR 4610*)
11. Educational and graduation requirements for students in foster care, homeless students, students from military families, and students formerly in a juvenile court school
12. Every Student Succeeds Act
13. Local control and accountability plan
14. Migrant education
15. Physical education instructional minutes
16. Student fees
17. Reasonable accommodations to a lactating student
18. Regional occupational centers and programs
19. School plans for student achievement as required for the consolidated application for specified federal and/or state categorical funding
20. School safety
21. School site councils as required for the consolidated application for specified federal and/or state categorical funding
22. State preschool programs
23. State preschool health and safety issues in license-exempt programs
24. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy
25. Any other state or federal educational program the Superintendent of Public Instruction or designee deems appropriate

The Board recognizes that alternative dispute resolution (ADR) can, depending on the nature of the allegations, offer a process for resolving a complaint in a manner that is acceptable to all parties. An ADR process such as mediation may be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. The Superintendent or designee shall ensure that the use of ADR is consistent with state and federal laws and regulations.

The district shall protect all complainants from retaliation. In investigating complaints, the confidentiality of the parties involved shall be protected as required by law. For any complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the Superintendent or designee shall keep the identity of the complainant, and/or the subject of the complaint if different from the complainant, confidential when appropriate and as long as the integrity of the complaint process is maintained.

When an allegation that is not subject to UCP is included in a UCP complaint, the district shall refer the non-UCP allegation to the appropriate

staff or agency and shall investigate and, if appropriate, resolve the UCP-related allegation(s) through the district's UCP.

The Superintendent or designee shall provide training to district staff to ensure awareness and knowledge of current law and requirements related to UCP, including the steps and timelines specified in this policy and the accompanying administrative regulation.

The Superintendent or designee shall maintain a record of each complaint and subsequent related actions, including steps taken during the investigation and all information required for compliance with 5 CCR 4631 and 4633.

Non-UCP Complaints

The following complaints shall not be subject to the district's UCP but shall be investigated and resolved by the specified agency or through an alternative process:

1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services Protective Services Division or the appropriate law enforcement agency.
2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to Department of Social Services.
3. Any complaint alleging that a student, while in an education program or activity in which the district exercises substantial control over the context and respondent, was subjected to sexual harassment as defined in 34 CFR 106.30 shall be addressed through the federal Title IX complaint procedures adopted pursuant to 34 CFR 106.44-106.45, as specified in AR 5145.71 - Title IX Sexual Harassment Complaint Procedures.
4. Any complaint alleging employment discrimination or harassment shall be investigated and resolved by the district in accordance with the procedures specified in AR 4030 – Non-discrimination in Employment, including the right to file the complaint with the California Department of Fair Employment and Housing.
5. Any complaint alleging a violation of a state or federal law or regulation related to special education, a settlement agreement related to the provision of a free appropriate public education (FAPE), failure or refusal to implement a due process hearing order to which the district is subject, or a physical safety concern that interferes with the district's provision of FAPE shall be submitted to the California Department of Education (CDE) in accordance with AR 6159.1 - Procedural Safeguards and Complaints for Special Education.
6. Any complaint alleging noncompliance of the district's food service program with laws regarding meal counting and claiming, reimbursable meals, eligibility of children or adults, or use of cafeteria funds and allowable expenses shall be filed with or referred to CDE in accordance with BP 3555 - Nutrition Program Compliance.
7. Any allegation of discrimination based on race, color, national origin, sex, age, or disability in the district's food service program shall be filed with or referred to the U.S. Department of Agriculture in accordance with BP 3555 - Nutrition Program Compliance.
8. Any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, or teacher vacancies and misassignments shall be investigated and resolved in accordance with AR 1312.4 - Williams Uniform Complaint Procedures

Compliance Officer:

Assistant Superintendent of Schools and Programs
Simi Valley Unified School District
101 W. Cochran Street
Simi Valley, CA 93065
(805) 306-4500, ext. 4205

WILLIAMS LAWSUIT SETTLEMENT COMPLIANCE

EC §35186 & SVUSD Administrative Regulation 1312.4

Pursuant to *Education Code §35186*, you are hereby notified that:

1. There should be sufficient textbooks and instructional materials. That means each student, including an English learner, must have a textbook or instructional materials, or both, to use in class and to take home.
2. School facilities must be clean, safe, and maintained in good repair.
3. There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners, if present.

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire

year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

If you choose to file a complaint alleging that any of the above conditions is not being met, your complaint will be addressed through the district's Williams uniform complaint procedures as required by law. A complaint form may be obtained at the school office or district office, or downloaded from the school or district web site. You may also download a copy of the California Department of Education complaint form from the following web site: <http://www.cde.ca.gov/re/cp/uc>. However, a complaint need not be filed using either the district's complaint form or the complaint form from the California Department of Education.

The individual responsible for processing complaints at the school district level is:

Assistant Superintendent of Schools and Programs
Simi Valley Unified School District
101 W. Cochran Street
Simi Valley, CA 93065
(805) 306-4500, ext. 4205

ENROLLMENT

ATTENDANCE OPTIONS / PERMITS

EC §48200, EC §48204, EC §48204.3, EC §48300, EC §46600, SVUSD Board Policies 5111.1, 5116, 5116.1, 5117 & SVUSD Administrative Regulation 5111.1, 5116, 5116.1 & 5117

Interdistrict Enrollment/Transfer Requests

Parents/guardians of students living outside the boundary of the Simi Valley Unified School District may apply for an Interdistrict Transfer. The parent or legal guardian of a pupil may seek release from the home district to attend a school in any other school district. School districts may enter into agreements for the interdistrict transfer of one or more pupils for a period of up to five years. The agreement must specify the terms and conditions for granting or denying transfers, and may contain standards of reapplication and specify the terms and conditions under which a permit may be revoked. Unless otherwise specified in the agreement, a pupil will not have to reapply for an interdistrict transfer, and the school board of the district of enrollment must allow the pupil to continue to attend the school in which he/she is enrolled. A student who has completed grade 10 by June 30, may enroll within the district of enrollment through grades 11 and 12 without any revocation from the desired district, and must be treated the same as any other resident student.

Regardless of whether an agreement exists or a permit is issued, the school district of residence cannot prohibit the transfer of a pupil who is a child of an active military duty parent to a school district of proposed enrollment if that district approves the application for transfer. Nor may a district prohibit an interdistrict permit release when no intradistrict permit options are available to a victim of bullying. A "victim of an act of bullying" means a pupil that has been determined to have been a victim of bullying by an investigation pursuant to the complaint process described in *Section 234.1* and the bullying was committed by any pupil in the school district of residence, and the parent of the pupil has filed a written complaint regarding the bullying with the school, school district personnel, or a local law enforcement agency. "Bullying" means any severe or pervasive physical or verbal communication made in writing or by means of an electronic act directed toward one or more pupils that results in placing a reasonable person in fear of harm of self or property. It may cause a substantially detrimental effect on physical or mental health, interfere with academic performance or the ability to participate in or benefit from the services, activities, or privileges provided by a school, and may be done in person or online. Bullying may be exhibited in the creation or transmission of bullying online, on or off the school site, by telephone or other device in a message, text, sound, video, or image in a post on a social network internet website or burn page that creates a credible impersonation of another student knowingly and without consent for the purpose of bullying. Sharing or forwarding messages contributes to the act of bullying.

A student who is appealing a decision or an interdistrict permit approval through the County Office of Education may be eligible for provisional admission to the desired district in grades TK through 12, while continuing through the process of appeal, if space is made available by the desired district, not to exceed two months.

A pupil who has been determined by personnel of either the home or receiving district to have been the victim of an act of bullying, as defined in *EC §48900(r)*, shall, at the request of the parent or legal guardian, be given priority for interdistrict attendance under any existing agreement or, in the absence of an agreement, be given additional consideration for the creation of an interdistrict attendance agreement.

Requests are based on the district's enrollment and staffing needs. Preferences will be given to pupils whose parents are enlisted in the military. For more information or to view the Simi Valley Unified School District interdistrict policy agreement and reasons for approval and denial of

interdistrict transfer requests, please visit the district's website at www.simivalleyusd.org/about-simi-schools/district-plans-and-notifications/annualnotifications. Parents/guardians should contact the District's Instruction and Pupil Services Department at (805) 306-4500 ext. 4204 for further information.

Intradistrict Enrollment/Transfer Requests

Parents/guardians of students living within the boundaries of the Simi Valley Unified School District who moved to the attendance area of a different school within the district may apply for an Intradistrict Transfer. These requests are based on enrollment and staffing needs. Parents of high school athletes should check on CIF sports eligibility rules before pursuing open enrollment. Transportation to any other school is the responsibility of the parent.

Students who are a victim of bullying shall be allowed an intradistrict permit to transfer if space is available at the same grade level. If there is no "intra-district" space to attend, the student may seek an "inter-district" permit to another district without any delay in release from the home district, but it does not guarantee entrance to an outside district. The process to enter another school district will be according to the desired district's transfer policies.

A "victim of an act of bullying" means a pupil that has been determined to have been a victim of bullying by an investigation pursuant to the complaint process described in *Section 234.1* and the bullying was committed by any pupil in the school district of residence, and the parent of the pupil has filed a written complaint regarding the bullying with the school, school district personnel, or a local law enforcement agency. "Bullying" means any severe or pervasive physical or verbal communication made in writing or by means of an electronic act directed toward one or more pupils that results in placing a reasonable person in fear of harm of self or property. It may cause a substantially detrimental effect on physical or mental health, interfere with academic performance or the ability to participate in or benefit from the services, activities, or privileges provided by a school, and may be done in person or online. Bullying may be exhibited in the creation or transmission of bullying online, on or off the school site, by telephone or other device in a message, text, sound, video, or image in a post on a social network internet website or burn page that creates a credible impersonation of another student knowingly and without consent for the purpose of bullying. Sharing or forwarding messages contributes to the act of bullying. Contact the school office for further information.

Persistently Dangerous Schools

The Simi Valley USD Board of Education has adopted a policy stating that students who attend a persistently dangerous school must be allowed to attend a safe public school. (*USC Title 20 §7912, SVUSD Board Policy 5116.1*).

Residency Requirements

A minor between the ages of 6 and 18 years is subject to compulsory education and, unless exempted, must enroll in school in the school district in which the residence of either the parent or legal guardian is located.

A pupil may alternatively comply with the residency requirements for school attendance in a school district if he or she is any of the following: placed in a foster home or licensed children's institution within the boundaries of the school district pursuant to a commitment of placement under the Welfare and Institutions Code; a pupil who is a foster child who remains in his or her school or origin; an emancipated pupil who resides within the boundaries of the school district; a pupil who lives in the home of a caregiving adult that is located within the boundaries of the school district; a pupil residing in a state hospital located within the boundaries of the school district; or a pupil whose parent is transferred or is pending transfer to a military installation within the state while on active military duty pursuant to an official military order. Students in military and migrant families may remain in their school of origin and shall have waived residency restrictions due to the frequency of movement of their families. Connect with the District's Instruction and Pupil Services Department at (805) 306-4500 ext. 4204 for more information on the protections afforded these students per California laws.

Residency may also be established when a pupil's parent or legal guardian resides outside of the boundaries of that school district but is employed and lives with the pupil at the place of his or her employment within the boundaries of the school district for a minimum of three days during the school week.

Residency Investigations

When the Superintendent or designee reasonably believes that a student's parent/guardian has provided false or unreliable evidence of residency, he/she may make reasonable efforts to determine that the student meets district residency requirements. An investigation may be initiated when the Superintendent or designee is able to identify specific, articulable facts supporting the belief that the parent/guardian has provided false or unreliable evidence of residency.

The Superintendent or designee may assign a trained district employee to conduct the investigation. The investigation may include the examination of records, including public records, and/or interviews of persons who may have knowledge of the student's residency.

If necessary, the Superintendent or designee may employ the services of a private investigator to conduct the investigation. Before hiring a private investigator, the Superintendent or designee shall make other reasonable efforts to determine whether the student resides in the district.

The investigation shall not include the surreptitious collection of photographic or videographic images of persons or places subject to the investigation. However, the use of technology is not prohibited if done in open and public view.

Any employee or contractor engaged in the investigation shall truthfully identify himself/herself as an investigator to individuals contacted or interviewed during the course of the investigation. (*EC §48204.2 & BP 5111.1*)

School of Choice

Parents/guardians of students residing within the Simi Valley Unified School District boundary may submit a request to attend a *School of Choice* school. *School of Choice* schools are designated annually based on capacity. Application forms will be available online during the open enrollment period of January 8, 2024 – February 9, 2024. Students of parents/guardians who submit applications to the district by 4:00 p.m. on Tuesday, February 9, 2024, shall be eligible for admission consideration to their School of Choice the following school year under the district's open enrollment policy.

Note: This section does not apply to our Fundamental Schools, Hollow Hills Elementary and Vista Elementary. Please see the district website for enrollment information.)

CALIFORNIA INTERSCHOLASTIC FEDERATION (CIF) ELIGIBILITY FOR STUDENT ATHLETES

The California Interscholastic Federation (CIF) Section may grant immediate eligibility for intradistrict and interdistrict transfers due to Board ruling, provided that the CIF Section establishes rules and procedures regulating the same.

The CIF governs the athletic eligibility of all students. Current CIF transfer rules can be obtained by contacting the Athletic Director at your child's school, or by going to the CIF website at www.cifss.org.

Santa Susana High School students are precluded from participation in CIF sports.

INVOLUNTARY TRANSFER

EC §48980(m) & EC §48929

A school administrator may recommend an involuntary transfer of a student if convicted of a violent crime and if the victim attends the same school. Parents must be notified in writing and have the right to a meeting with the administration. The school will first attempt to resolve any conflict prior to transferring.

Periodic reviews will be considered for returning to the school site if there is no on-going danger to either student or others on campus. The school board makes the final decision.

JUVENILE COURT SCHOOL PUPILS: GRADUATION REQUIREMENTS AND CONTINUED EDUCATION OPTIONS

EC §48645.3, EC §48645.7 & EC §49076

A juvenile court school student has the right to a diploma issued by the school district of residence if he or she completed the graduation requirements while being detained. The school district of residence shall issue to the pupil a diploma from the school the pupil last attended before detention or in the alternative, the county superintendent of schools may issue the diploma. Please contact the County Office of Education with any questions regarding graduation requirements if your child is placed in a court school as a ward of the court.

NOTICE OF ALTERNATIVE SCHOOLS

EC §58501, SVUSD Board Policies 6184 & SVUSD Administrative Regulation 6184

California state law authorizes all public school districts to provide for alternative schools. *Education Code 58500* defines an alternative school as a school, or separate class group within a school, which is operated in a manner designed to:

1. Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
2. Recognize that the best learning takes place when the student learns because of his desire to learn.
3. Maintain a learning situation maximizing student self-motivation and encouraging the student in his own time to follow his own interests. These interests may be conceived by him totally and independently or

may result in whole or in part from a presentation by his teachers of choices of learning projects.

4. Maximize the opportunity of teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
5. Maximize the opportunity for the students, teachers and parents to continuously react to the changing world, including but not limited to the community in which the school is located. This law authorizes interested persons to request the board of education to establish alternative programs.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each school have copies of the law available for your information. This law particularly authorizes interested persons to request the Simi Valley Unified School District Board to establish alternative school programs within the district. See the district website for detailed information.

Simi Valley Unified School District Alternative Schools:

- Apollo High School (Continuation high school)
- Hollow Hills Elementary (Lottery Enrollment)
- Monte Vista School (Homeschool/Independent Study/Online Academy)
- Santa Susana High School (Magnet high school)
- Vista Elementary School (Lottery Enrollment)

VICTIM OF VIOLENT CRIME

USC Title 20 §7912, SVUSD Board Policy 5116.1 & SVUSD Administrative Regulation 5116.1

A student who becomes a victim of a violent criminal offense while in or on the grounds of a school that the student attends has the right to transfer to another school within the district. The district has 14 calendar days to offer students the option to transfer. For more information, please contact the principal or District's Director of Instruction and Pupil Services at (805) 306-4500 ext. 4204.

HEALTH

ADMINISTRATION OF MEDICINE DURING THE SCHOOL DAY

EC §49414, EC §49480 & SVUSD Board Policy 5141.21

Administration of Prescribed Medication for Pupils

When a child is required to take any medication, including over-the-counter and herbal products, during the regular school day, the parent/guardian must request assistance of school personnel in administering medication. To provide this assistance, parents must submit an "Authorization for Medication to be Taken During School Hours" form to the school. The authorization must include a written statement from the physician, who is licensed to practice in California, detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken.

At the elementary level, parents/guardians must bring the medication to the school office. Middle school and high school students may bring the medication to the health office at the beginning of the school day (if the medication is a controlled substance, the parents/guardians may be required to deliver the medication to the school office). All medication must be in the original labeled container.

Upon written request by the parent/guardian and with the approval of the student's physician, a student may be allowed to self-administer auto-injectable epinephrine, inhaled asthma medication and/or other necessary prescribed medication(s). The physician must confirm that the student is able to self-administer the medication safely.

A parent/guardian of a pupil on a continuing medication regimen for a non-episodic condition shall inform the school nurse or other designated school employee of medication being taken, the current dosage, and the name of the supervising physician. With the consent of the parent/guardian of the pupil, the school nurse may communicate with the physician and may counsel with school personnel regarding the possible effects of the drug on the child's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

Administration of Seizure Disorder Medication

If a pupil with a seizure disorder has been prescribed an emergency anti-seizure medication by their physician, the pupil's parent or guardian may request the pupil's school to have one or more of its employees receive training in the administration of an emergency anti-seizure medication; if the district has a policy in place that allows non-medical employees to volunteer to provide this emergency medical assistance in the event that the pupil suffers a seizure when a licensed nurse is not available.

Emergency Treatment for Anaphylaxis

Anaphylaxis is a severe and potentially life-threatening allergic reaction that can occur after encountering an allergic trigger, such as, but not limited to, food, medicine, an insect bite, latex or exercise. Symptoms include narrowing of the airways, rashes or hives, nausea or vomiting, a weak pulse and dizziness. It is estimated that approximately 25% of the anaphylactic reactions occur during school hours to students who had not previously been diagnosed with a food or other allergy. Without immediate administration of epinephrine followed by calling emergency medical services, death can occur. Being able to recognize and treat it quickly can save lives. *EC 49414* now requires school districts to provide epinephrine auto-injectors to school/licensed nurses and trained personnel and authorizes them to use epinephrine auto-injectors for any student who may be experiencing anaphylaxis, regardless of known history.

ANNUAL HEALTH SCREENINGS

EC §49452, EC §49452.5, SVUSD Board Policy 5141.3 & SVUSD Administrative Regulation 5141.3

Annual vision and hearing screenings are conducted in transitional kindergarten/kindergarten, second, fifth, and eighth grade. Parent, teacher, student self-referrals or students receiving special education services may be included in these screenings as required by law unless the parent/guardian files a written objection. Scoliosis (spinal) screening may be provided for female pupils in seventh grade and male pupils in eighth grade. Students that have missed these screenings, may be included in the screenings at different grade levels. Notification will be sent to the parent/guardian of a student for any noted condition discovered through the screenings.

CALIFORNIA YOUTH FOOTBALL ACT (6-12)

HSC §124241

Under state law, students who participate in football games in grades 6-12 must have a licensed medical professional present during the game, whether playing at a home game or away at another school. This does not include Physical Education classes or intramural football games outside of extra-curricular athletics offered at the middle or high school.

CASTS

If your student needs to use or wear crutches, casts, ace bandages, orthopedic appliances, etc., the parent/guardian and physician must complete district release forms. These forms are available from each school's office.

CONCUSSION AND HEAD INJURIES

EC §49475

A concussion is a brain injury that can be caused by a bump, blow, or jolt to the head, or by a blow to another part of the body with the force transmitted to the head. Even though most concussions are mild, all concussions are potentially serious and may result in complications including prolonged brain damage and death if not recognized and managed properly. A school district that elects to offer athletic programs must immediately remove from a school-sponsored athletic activity for the remainder of the day an athlete who is suspected of sustaining a concussion or head injury during that activity. The athlete may not return to that activity until they are evaluated by, and receive written clearance from, a licensed health care provider. On a yearly basis, a concussion and head injury information sheet must be signed and returned by the athlete and the athlete's parent or guardian before the athlete's initiating practice or competition. This requirement does not apply to an athlete engaging in an athletic activity during the regular school day or as part of a physical education course.

CONFIDENTIALITY OF MEDICAL INFORMATION ACT

CC 56.10

School linked service coordinators will have access to health care information which complies with federal health insurance requirements. The coordinator must be credentialed and serve with confidentiality requirements per licensed school nurses, marriage and family therapists, educational psychologists, and clinical counselors.

CONTROLLED SUBSTANCES: OPIOIDS

The athletic departments of the Simi Valley Unified School District will provide facts regarding the risks and side effects of opioid use each school year to athletes. Parents and student athletes must sign acknowledgement of receipt of the document annually.

CONTROLLED SUBSTANCES: STEROIDS

Each year, school authorities must provide to student athletes and their parents/guardians an information sheet where the parent/guardian and student athlete agree they will not use androgenic/anabolic steroids without the written prescription of a fully licensed physician (as recognized by the AMA) to treat a medical condition. Parents/guardians and student athletes must sign an acknowledgement of the receipt of the information sheet annually.

ENTRANCE HEALTH SCREENING

HSC §124085, HSC §124100, HSC §124105 & SVUSD Board Policy 5141.32

The district requires a physical examination prior to entering transitional or regular kindergarten. The State of California requires a physical exam 18 months before entering first grade. If the physical examination is done after March 1st of the year the student enters regular kindergarten, it will meet both requirements. If it is before March 1st of that year, another physical will be required prior to first grade.

HEALTH CARE EMERGENCIES

EC §49409 & SVUSD Board Policy 5141

District employees are trained and expected to respond to emergency situations without discrimination. If any student needs resuscitation, staff shall make every effort to resuscitate him/her. The Simi Valley Unified School District Board prohibits staff members from accepting or following any parental or medical "Do Not Resuscitate" orders.

HEAT ILLNESS

Each year, school authorities must provide to student athletes and their parents/guardians an information sheet about the signs and symptoms of heat illness. Parents/guardians and student athletes must sign an acknowledgement of the receipt of the information sheet annually.

IMMUNIZATIONS

EC §48216, EC §49403, EC §49452, EC §49544, HSC §120325, HSC §120335, HSC §120370, HSC §120375, HSC §120380, 5 CCR §594, SB 86, SVUSD Board Policy 5141.31 & SVUSD Administrative Regulation 5141.31

The Simi Valley Unified School District cooperates with health authorities for the prevention and control of communicable diseases in school-aged children. Students are prohibited from attending school until the immunization requirements are met.

State law requires the following immunizations before a child may be admitted in school, and written documentation from a child's healthcare provider that the immunizations were administered:

- Diphtheria
- Haemophilus influenzae type B
- Measles
- Mumps
- Pertussis (whooping cough)
- Poliomyelitis
- Rubella
- Tetanus
- Hepatitis B
- Varicella (chickenpox)
- Any other disease deemed appropriate, taking into consideration the recommendations of the Advisory Committee on Immunization Practices of the U.S. Department of Health and Human Services, the American Academy of Pediatrics, and the American Academy of Family Physicians.

Full immunization against hepatitis B shall not be a condition by which the Simi Valley Unified School District shall admit or advance any student to the 7th grade.

The Simi Valley Unified School District shall not unconditionally admit or advance any student to the 7th grade unless the student has been fully immunized against pertussis, including all pertussis boosters appropriate for the student's age.

This section does not apply to students enrolled in an independent study program and who do not receive classroom-based instruction. (*EC 51745*)

Before January 1, 2016, a student who submitted a letter or affidavit on file for exemption at the Simi Valley Unified School District will be allowed enrollment in school until the next grade span. "Grade span" means each of the following:

1. Birth to preschool.
2. Kindergarten and grades 1 to 6, inclusive, including Transitional Kindergarten.
3. Grades 7 to 12, inclusive.

On and after July 1, 2016, the Simi Valley Unified School District cannot unconditionally admit any student for the first time, or admit or advance any

student to 7th grade, unless the student has been immunized for their age as required.

These immunizations include:

1. 2 doses of Varicella (chickenpox) vaccine,
2. 2 doses of Measles, Mumps, and Rubella vaccine (MMR), given on or after the first birthday,
3. 3 doses of Tetanus, Diphtheria, and Pertussis vaccine (DTaP), including 1 dose of Tdap at 7 years of age or older,
4. 4 doses of Polio vaccine (3 doses OK if the last dose was given on or after the 4th birthday), and
5. 3 doses of Hepatitis B (not required for 7th grade entry).

This section does not prohibit a student who qualifies for an Individualized Education Program (IEP) from accessing any Special Education and related services required by their IEP.

If a parent/guardian files with the Simi Valley Unified School District a written statement by a licensed physician that the physical condition or medical circumstances of the student are such that immunization is unsafe, and which states the specific nature and probable duration of the medical condition or circumstances, including, but not limited to, family medical history, for which the physician does not recommend immunization, that student shall be exempt from the immunization requirements.

If there is good cause to believe that a student has been exposed to a disease listed above and their documented proof of immunization status does not show proof of immunization against that disease, that student may be temporarily excluded from school until the local health officer is satisfied that the student is no longer at risk of developing or transmitting the disease.

Under *Health & Safety Code 120375*, the Simi Valley Unified School District requires documented proof of a student's immunization status. The district shall record the immunizations of each new student in the student's permanent records. The immunization record of each new student admitted conditionally will be reviewed periodically by the district to ensure that the student has been fully immunized against all of the listed diseases within the time periods designated. All subsequent immunizations will also be added to the student's immunization record. (*HSC 120375*)

The Simi Valley Unified School District will not allow a student to enroll if that student did not obtain the required immunizations prior to enrollment unless the student is exempt under *Education Code 120370*.

The Simi Valley Unified School District will not allow a student to continue attending school when that student was admitted conditionally but did not obtain the required immunizations within the time limits allowed unless the student is exempt under *Education Code 120370*. (*EC 49403, 48216; HSC 120335, 120338, 120365, 120370, 120375*)

LACTATION ACCOMMODATIONS

EC §222

Any student who is lactating will have reasonable accommodations made at her campus to express breast milk, breast-feed an infant child, or address other needs related to breast-feeding. These reasonable accommodations include, but are not limited, access to a private and secure room, other than a restroom, to express breast milk or breast-feed an infant child, permission to bring onto a school campus any equipment used to express breast milk, access to a power source for that equipment, and access to a place to safely store expressed breast milk.

A lactating student will also be given a reasonable amount of time to accommodate the need to express breast milk or breast-feed an infant child. A lactating student will not incur an academic penalty as a result of her use, during the school day, of these reasonable accommodations.

MEDICAL SERVICES AT SCHOOL

EC §32221.5, EC §49472, EC §49471, SVUSD Board Policy 5141 & SVUSD Administrative Regulation 5141

The Simi Valley Unified School District does not provide medical, or hospital services for students injured on school premises or through school activities, athletics, or field trips.

Insurance Coverage for Athletes

Under state law, school districts are required to ensure that all members of school athletic teams have accidental injury insurance that covers medical and hospital expenses. This insurance requirement can be met by the school district offering insurance or other health benefits that cover medical and hospital expenses. The Simi Valley Unified School District does not provide athletic injury insurance but does make available insurance for purchase by students participating in athletic events. Please refer to your school office or the district's Risk Management website (www.simivalleyusd.org/about-simi-schools/district-plans-and-notifications/annualnotifications) for our letter which contains additional details.

Insurance Coverage for Students

In accordance with *Education Code 49472*, the district makes available a low-cost medical/dental accident insurance program on a voluntary-paid basis to every student registered in the district. For information on these insurance programs, please refer to your school office or the district's Risk Management web page (www.simivalleyusd.org/about-simi-schools/district-plans-and-notifications/annualnotifications) for our letter which contains additional details.

Low-Cost Government Health Insurance Programs

Some students may qualify to enroll in no-cost or low-cost local, state, or federally sponsored health insurance programs. For additional information or to enroll in Medi-Cal or Covered California, please call (800) 300-1506 or enroll online at www.coveredca.com. For immediate help, go to www.coveredca.com/support/contact-us.

MENTAL HEALTH

EC §49428

In order to initiate access to available pupil mental health services, you may contact any of the following mental health providers:

- California Lutheran University at (805) 493-3390 or www.clucounseling.org
- Clinicas del Camino Real, Inc. at (805) 915-4400 or (805) 522-5722
- Coalition for Family Harmony at (805) 983-6014
- Crisis Text Line by texting "Home" to 741741 or www.crisistextline.org
- Interface Children & Family Services at 2-1-1 for referrals or www.icfs.org
- Kaiser Permanente at (855) 701-7955
- National Suicide Prevention Hotline at (800) 784-2433, (800) 273-8255 or (877) 784-2432 (En Espanol)
- OK to Talk at youth.gov/federal-links/ok2talk-help-youth
- Sierra Vista Family Medical Clinic at (805) 582-4000
- Simi Valley Free Clinic at (805) 522-3733
- Suicide Life Line at (800) 273-8255 or www.suicide.org
- Trevor Project (LGBTQ) at (866) 488-7386 or www.thetrevorproject.org
- Ventura County Behavioral Health crises line at (866) 998-7800 (anytime)
- Ventura County Behavioral Health Drug & Alcohol at (805) 577-0830
- Ventura County Office of Education: Suicide Prevention Resources at (805) 437-1372 or <https://www.vcoe.org/Comprehensive-Health-and-Prevention-Programs/Mental-Health/Suicide-Awareness-and-Prevention>

Our school district will notify parents at least twice per year. This is one time through our Annual Notifications. We will notify you a second time each school year through the mail or another commonly used method of notification.

ORAL HEALTH ASSESSMENT

EC §49452.8 & SVUSD Board Policy 5141.32

Each student who enrolls in Kindergarten in a public school, or who enrolls in first grade in a public school if the student was not previously enrolled in Kindergarten in a public school, is to present proof of having received an oral health assessment that was performed no earlier than 12 months prior to the date of the initial enrollment of the student.

PHYSICAL EXAMINATION EXEMPTION

EC §49451, SVUSD Board Policy 5141.3 & SVUSD Administrative Regulation 5141.3

A parent or guardian may file annually with the school principal a written statement, signed by the parent or legal guardian, withholding consent to a physical examination of the pupil. However, whenever there is good reason to believe that the pupil is suffering from a recognized contagious or infectious disease, the pupil shall be sent home and shall not be permitted to return until school authorities are satisfied that the contagious or infectious disease no longer exists.

PREGNANT AND PARENTING PUPILS

EC §221.51, EC §222.5, EC §46015, EC §482-485, EC §48980, 5 CCR §4950, 34 CFR §106.40 & SVUSD Board Policy 5146

The Board of Education recognizes that early marriage, pregnancy or parenting and related responsibilities may disrupt a student's education and increase the chance of a student dropping out of school. The Board therefore desires to support married, pregnant, and parenting students to continue their education, attain strong academic and parenting skills, and promote the healthy development of their children.

The district shall not exclude or deny any student from any educational program or activity, including any class or extracurricular activity, solely on the basis of the student's pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery. In addition, the district shall not adopt any

rule concerning a student's actual or potential parental, family, or marital status that treats students differently on the basis of sex.

The Superintendent or designee shall annually notify parents/guardians at the beginning of the school year of the rights and options available to pregnant and parenting students under the law. In addition, pregnant and parenting students shall be notified of the rights and options available to them under the law through annual school year welcome packets and through independent study packets.

For school-related purposes, a student under the age of 18 years who enters into a valid marriage shall have all the rights and privileges of students who are 18 years old, even if the marriage has been dissolved.

Education and Support Services for Pregnant and Parenting Students

Pregnant and parenting students shall retain the right to participate in the regular education program or an alternative program. The classroom setting shall be the preferred instructional strategy unless an alternative is necessary to meet the needs of the student and/or his/her child.

Any alternative education program, activity, or course that is offered separately to pregnant or parenting students including any class or extracurricular activity, shall be equal to that offered to other district students. A student's participation in such programs shall be voluntary.

If required for students with any other temporary disabling condition, the Superintendent or designee may require a student, based on pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery, to obtain certification from a physician or nurse practitioner indicating that the student is physically and emotionally able to continue participation in the regular educational program or activity.

To the extent feasible, the district shall provide educational and related support services, either directly or in collaboration with community agencies and organizations, to meet the needs of pregnant and parenting students and their children. Such services may include, but are not limited to:

1. Parenting education and life skills instruction
2. Tobacco, alcohol, and/or drug prevention and intervention services
3. Academic and personal counseling
4. Supplemental instruction to assist students in achieving grade-level academic standards and progressing toward graduation

As appropriate, teachers, administrators, and/or other personnel who work with pregnant and parenting students shall receive related professional development.

Absences

Pregnant or parenting students may be excused for absences for medical appointments and other purposes specified in BP/AR 5113 - Absences and Excuses.

A student shall be excused for absences to care for a sick child for whom the student is the custodial parent. A note from a physician shall not be required for such an absence.

Parental Leave

A pregnant or parenting student shall be entitled to eight weeks of parental leave in order to protect the health of the student who gives or expects to give birth and the infant, and to allow the pregnant or parenting student to care for and bond with the infant. Such leave may be taken before the birth of the student's infant if there is a medical necessity and after childbirth during the school year in which the birth takes place, inclusive of any mandatory summer instruction. The Superintendent or designee may grant parental leave beyond eight weeks if deemed medically necessary by the student's physician.

The student, if age 18 years or older, or the student's parent/guardian shall notify the school of the student's intent to take parental leave. No student shall be required to take all or part of the parental leave.

When a student takes parental leave, the attendance supervisor shall ensure that absences from the regular school program are excused until the student is able to return to the regular school program or an alternative education program. A pregnant or parenting student shall not be required to complete academic work or other school requirements during the period of the parental leave.

Following the leave, a pregnant or parenting student may elect to return to the school and the course of study in which the student was enrolled before taking parental leave or to an alternative education option provided by the district. Upon return to school, a pregnant or parenting student shall have opportunities to make up work missed during the leave, including, but not limited to, makeup work plans and reenrollment in courses.

When necessary to complete high school graduation requirements, the student may remain enrolled in school for a fifth year of instruction, unless the Superintendent or designee makes a finding that the student is reasonably able to complete district graduation requirements in time to graduate by the end of the fourth year of high school.

Accommodations

When necessary, the district shall provide accommodations to enable a pregnant and parenting student to access the educational program.

A pregnant student shall have access to any services available to other students with temporary disabilities or medical conditions.

The school shall provide reasonable accommodations to any lactating student to express breast milk, breastfeed an infant child, or address other needs related to breastfeeding. A student shall not incur an academic penalty for using any of these reasonable accommodations, and shall be provided the opportunity to make up any work missed due to such use. Reasonable accommodations include, but are not limited to:

1. Access to a private and secure room, other than a restroom, to express breast milk or breastfeed an infant child
2. Permission to bring onto a school campus a breast pump and any other equipment used to express breast milk
3. Access to a power source for a breast pump or any other equipment used to express breast milk
4. Access to a place to store expressed breast milk safely
5. A reasonable amount of time to accommodate the student's need to express breast milk or breastfeed an infant child

Complaints

Any complaint alleging discrimination on the basis of pregnancy or marital or parental status, district noncompliance with the requirements of *Education Code 46015*, or district noncompliance with the requirement to provide reasonable accommodations for lactating students shall be addressed through the district's uniform complaint procedures in accordance with *5 CCR 4600 4670* and *BP/AR 1312.3 - Uniform Complaint Procedures*. A complainant who is not satisfied with the district's decision may appeal the decision to the California Department of Education (CDE). If the district or CDE finds merit in an appeal, the district shall provide a remedy to the affected student.

Program Evaluation

The Superintendent or designee shall periodically report to the Board regarding the effectiveness of district strategies to support married, pregnant, and parenting students, which may include data on participation rates in district programs and services, academic achievement, school attendance, graduation rate, and/or student feedback on district programs and services.

SUDDEN CARDIAC ARREST PREVENTION ACT

SB 1375

The Senate bill requires a pupil in any public school, including a charter school, or private school that elects to conduct athletic activities, and the pupil's parent or guardian, to sign and return an acknowledgement of receipt of an information sheet on sudden cardiac arrest symptoms and warning signs each school year before the pupil participates in an athletic activity.

TEMPORARY DISABILITY

EC §48204, EC §48206.3, EC §48206.5, EC §48207, EC §48207.3, EC §48207.5, EC §48208, EC §51225.5 & SVUSD Administrative Regulation 6183

A student with a temporary disability, which makes school attendance impossible or inadvisable, shall be entitled to receive individual instruction at home or in a hospital or other residential health facility, excluding state hospitals. Temporary disability means a physical, mental, or emotional disability incurred while a student is enrolled in regular day classes or an alternative education program, and after which the student can reasonably be expected to return to regular day classes or the alternative education program in which the student is enrolled. Temporary disability does not include a disability that would qualify a student for Special Education pursuant to *Education Code 56026*.

Parents shall notify the principal or designee when their student is temporarily disabled and needs individual instruction at home or in a hospital or other residential health facility. No later than 5 working days after receiving notification from a parent/guardian that a student has a temporary disability, the superintendent or designee shall determine whether the student will be able to receive individual instruction at home or in a hospital or residential health facility. The superintendent or designee may require verification through any reasonable means that the student is temporarily disabled and needs individual instruction. Individual instruction at a student's home or in a hospital or other residential facility shall begin no later than 5 working days after determination that the student is eligible to receive individual instruction.

The district shall be responsible for providing individual instruction to any temporarily disabled student who is in a hospital or other residential health facility located within district boundaries, whether or not the student is enrolled in the district. If the student is enrolled in another district, the superintendent or designee may enter into an agreement to have the student's district of residence provide the individual instruction. The superintendent or designee may also enter into an agreement to provide individual instruction to a district student who is in a hospital or other residential health facility located within the boundaries of another district. Whenever the district provides individual instruction to a non-district student who is in a hospital or other residential health facility located within district boundaries, the superintendent or designee shall, within 5 working days of

the beginning of the individual instruction, provide written notification to the student's district of residence that, effective on the date on which individual instruction began, the district of residence may not count the student for purposes of computing that district's average daily attendance.

A student receiving individual instruction in a hospital or residential health facility for a partial week shall be entitled to attend school or receive individual instruction at home on days in which the student is not receiving individual instruction in the hospital or other residential health facility, if the student is well enough to do so.

Home or hospital instruction shall be provided only by a teacher with valid California teaching credentials who consents to the assignment. Insofar as possible, the teacher providing home or hospital instruction shall consult with the student's current classroom teacher(s) to provide a continuity of instruction that enables the student to stay abreast with the regular school program.

The district's attendance supervisor shall ensure that the absences of any temporarily disabled student receiving individual instruction at home or in a hospital or other residential health facility are excused until the student is able to return to the regular school program.

A student receiving individual instruction who is well enough to return to school shall be allowed to return to the school that the student attended immediately before receiving individual instruction if the return occurs during the school year in which the individual instruction was initiated.

TOBACCO FREE CAMPUS (TUPE)

EC §48900, EC §48901, HSC §104420, HSC §104495, HSC §104559, SVUSD Board Policy 3513.3 & 5131.62

The Simi Valley Unified School District receives Tobacco Use Prevention Education (TUPE) funding and is required to adopt and enforce a tobacco-free campus policy no later than July of each fiscal year. Under this policy, the use of tobacco products is prohibited at any time in district-owned or leased buildings, on district property, and in district vehicles. Signs stating, "Tobacco use is prohibited" must be prominently displayed at all entrances to school property. Information about smoking cessation support programs must be made available and encouraged for students and staff.

HSC 104495 prohibits smoking a cigarette, cigar, or other tobacco-related product and disposal of cigarette butts, cigar butts, or any other tobacco-related waste, within 25 feet of any playground or tot lot sandbox area. Any person who violates this section is guilty of an infraction and shall be punished by a fine of \$250 for each violation of this section. The prohibitions do not apply to private property, or a public sidewalk located within 25 feet of a playground or a tot lot sandbox area.

The Simi Valley Unified School District Board Policy 5131.62 states that students shall not possess, smoke, or use tobacco or any product containing tobacco or nicotine, while on campus, attending school-sponsored activities, or while under the supervision and control of district employees. Prohibited products include but are not limited to cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets and betel. Possession or use of electronic cigarettes, electronic hookahs, and other vapor-emitting devices, with or without nicotine, which mimics the use of tobacco products is also prohibited.

The use of tobacco and nicotine products is prohibited on school or district grounds, buildings, and vehicles, and within 250 feet of a youth sports event. Tobacco product includes, but are not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, snuff, or an electronic device (e.g., electronic cigarette, cigar, pipe, or hookah) that delivers nicotine or other vaporized liquids.

TYPE 1 DIABETES INFORMATION

EC §49452.6

Pursuant to *California Education Code Section 49452.6*, this type 1 diabetes information is for local educational agencies to provide to parents and guardians of incoming elementary school students beginning January 1, 2023.

Type 1 diabetes in children is an autoimmune disease that can be fatal if untreated, and the guidance provided in this information sheet is intended to raise awareness about this disease.

Description:

Type 1 diabetes usually develops in children and young adults but can occur at any age

- According to the U.S. Centers for Disease Control and Prevention (CDC), cases of type 1 diabetes in youth increased nationally from 187,000 in 2018 to 244,000 in 2019, representing an increase of 25 per 10,000 youths to 35 per 10,000 youths, respectively.
- The peak age of diagnosis of type 1 diabetes is 13-14 years, but diagnosis can also occur much earlier or later in life.

Type 1 diabetes affects insulin production

- As a normal function, the body turns the carbohydrates in food into glucose (blood sugar), the basic fuel for the body's cells.

- The pancreas makes insulin, a hormone that moves glucose from the blood into the cells.
- In type 1 diabetes, the body's pancreas stops making insulin, and blood glucose levels rise.
- Over time, glucose can reach dangerously high levels in the blood, which is called hyperglycemia.
- Untreated hyperglycemia can result in diabetic ketoacidosis (DKA), which is a life-threatening complication of diabetes

Risk Factors Associated with Type 1 Diabetes:

It is recommended that students displaying warning signs associated with type 1 diabetes, which are described below, should be screened (tested) for the disease by their health care provider.

Risk Factors

Researchers do not completely understand why some people develop type 1 diabetes and others do not; however, having a family history of type 1 diabetes can increase the likelihood of developing type 1 diabetes. Other factors may play a role in developing type 1 diabetes, including environmental triggers such as viruses. Type 1 diabetes is not caused by diet or lifestyle choices.

Warning Signs and Symptoms Associated with Type 1 Diabetes and Diabetic Ketoacidosis

Warning signs and symptoms of type 1 diabetes in children develop quickly, in a few weeks or months, and can be severe. If your child displays the warning signs below, contact your child's primary health care provider or pediatrician for a consultation to determine if screening your child for type 1 diabetes is appropriate:

- Increased thirst
- Increased urination, including bed-wetting after toilet training
- Increased hunger, even after eating
- Unexplained weight loss
- Feeling very tired
- Blurred vision
- Very dry skin
- Slow healing of sores or cuts
- Moodiness, restlessness, irritability, or behavior changes

DKA is a complication of untreated type 1 diabetes. DKA is a medical emergency. Symptoms include:

- Fruity breath
- Dry/flushed skin
- Nausea
- Vomiting
- Stomach pains
- Trouble breathing
- Confusion

Types of Diabetes Screening Tests that are Available

- Glycated hemoglobin (A1C) test. A blood test measures the average blood sugar level over two to three months. An A1C level of 6.5 percent or higher on two separate tests indicates diabetes.
- Random (non-fasting) blood sugar test. A blood sample is taken any time without fasting. A random blood sugar level of 200 milligrams per deciliter (mg/dL) or higher suggests diabetes.
- Fasting blood sugar test. A blood sample is taken after an overnight fast. A level of 126 mg/dL or higher on two separate tests indicates diabetes.
- Oral glucose tolerance test. A test measuring the fasting blood sugar level after an overnight fast with periodic testing for the next several hours after drinking a sugary liquid. A reading of more than 200 mg/dL after two hours indicates diabetes.

Type 1 Diabetes Treatments

There are no known ways to prevent type 1 diabetes. Once type 1 diabetes develops, medication is the only treatment. If your child is diagnosed with type 1 diabetes, their health care provider will be able to help develop a treatment plan. Your child's health care provider may refer your child to an endocrinologist, a doctor specializing in the endocrine system and its disorders, such as diabetes.

Contact your student's school nurse, school administrator, or health care provider if you have questions.

TYPE 2 DIABETES INFORMATION

EC §49452.7

The California Department of Education developed this type 2 diabetes information in collaboration with the California Department of Public Health, American Diabetes Association, California School Nurses Organization, and Children's Hospital of Orange County.

Type 2 diabetes is the most common form of diabetes in adults.

- Until a few years ago, type 2 diabetes was rare in children, but it is becoming more common, especially for overweight teens.

- According to the U.S. Centers for Disease Control and Prevention (CDC), one in three American children born after 2000 will develop type 2 diabetes in his or her lifetime.

Type 2 diabetes affects the way the body is able to use sugar (glucose) for energy.

- The body turns the carbohydrates in food into glucose, the basic fuel for the body's cells.
- The pancreas makes insulin, a hormone that moves glucose from the blood to the cells.
- In type 2 diabetes, the body's cells resist the effects of insulin, and blood glucose levels rise.
- Over time, glucose reaches dangerously high levels in the blood, which is called hyperglycemia.
- Hyperglycemia can lead to health problems like heart disease, blindness, and kidney failure.

Risk Factors Associated with Type 2 Diabetes

It is recommended that students displaying or possibly experiencing the risk factors and warning signs associated with type 2 diabetes be screened (tested) for the disease.

Risk Factors

Researchers do not completely understand why some people develop type 2 diabetes and others do not; however, the following risk factors are associated with an increased risk of type 2 diabetes in children:

- Being overweight. The single greatest risk factor for type 2 diabetes in children is excess weight. In the U.S., almost one out of every five children is overweight. The chances are more than double that an overweight child will develop diabetes.
- Family history of diabetes. Many affected children and youth have at least one parent with diabetes or have a significant family history of the disease.
- Inactivity. Being inactive further reduces the body's ability to respond to insulin.
- Specific racial/ethnic groups. Native Americans, African Americans, Hispanics/Latinos, or Asian/Pacific Islanders are more prone than other ethnic groups to develop type 2 diabetes.
- Puberty. Young people in puberty are more likely to develop type 2 diabetes than younger children, probably because of normal rises in hormone levels that can cause insulin resistance during this stage of rapid growth and physical development.

Warning Signs and Symptoms Associated with Type 2 Diabetes

Warning signs and symptoms of type 2 diabetes in children develop slowly, and initially there may be no symptoms. However, not everyone with insulin resistance or type 2 diabetes develops these warning signs, and not everyone who has these symptoms necessarily has type 2 diabetes.

- Increased hunger, even after eating
- Unexplained weight loss
- Increased thirst, dry mouth, and frequent urination
- Feeling very tired
- Blurred vision
- Slow healing of sores or cuts
- Dark velvety or ridged patches of skin, especially on the back of the neck or under the arms
- Irregular periods, no periods, and/or excess facial and body hair growth in girls
- High blood pressure or abnormal blood fats levels

Type 2 Diabetes Prevention Methods and Treatments

Healthy lifestyle choices can help prevent and treat type 2 diabetes. Even with a family history of diabetes, eating healthy foods in the correct amounts and exercising regularly can help children achieve or maintain a normal weight and normal blood glucose levels.

- Eat healthy foods. Make wise food choices. Eat foods low in fat and calories.
- Get more physical activity. Increase physical activity to at least 60 minutes every day.
- Take medication. If diet and exercise are not enough to control the disease, it may be necessary to treat type 2 diabetes with medication.

The first step in treating type 2 diabetes is to visit a doctor. A doctor can determine if a child is overweight based on the child's age, weight, and height. A doctor can also request tests of a child's blood glucose to see if the child has diabetes or pre-diabetes (a condition which may lead to type 2 diabetes). There are different screening tests that are available through a health practitioner.

Type 2 diabetes in children is a preventable/treatable disease and the guidance provided in this information sheet is intended to raise awareness about this disease. Contact your student's school nurse, school administrator, or health care provider if you have questions.

PARENTS' RIGHTS

BEFORE AND AFTER SCHOOL PROGRAMS

EC §8482.6, EC §8483, EC §8483.1 & EC §46120

The After-School Education and Safety Program serves students in Kindergarten through 6th grade at participating public schools. The grades served by the program at participating schools are determined by local needs. First priority for enrollment goes to students who are identified by the program as homeless at the time they apply or at any time during the school year, and students who are identified by the program as being in foster care, second priority goes to English Learners and Supplemental Education Services' students. The program must inform the parent/guardian of a student of the right of homeless and foster children to receive priority enrollment and how to request priority enrollment.

The "Expanded Learning Opportunities Program (ELO-P)" provides funding for afterschool and summer school enrichment programs for transitional kindergarten through sixth grade. "Expanded Learning" means before school, after school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences. It is the intent of the Legislature that expanded learning programs are pupil-centered, results driven, include community partners, and complement, but do not replicate, learning activities in the regular school day and school year. For more information about ELOP programs, please contact the Assistant Director of Early and Expanded Learning at (805) 306-4500 ext. 4272 or april.jacobsen@simivalleyusd.org.

Simi Valley Unified School District works with the Boys & Girls Club of Moorpark and Simi Valley to provide an after-school education and enrichment program under the guidelines of the After-School Education and Safety Grant (ASES). The Boys & Girls Club currently operates the ASES program for three Simi Valley Unified School District elementary schools for grades Kindergarten through 6th: Berylwood, Park View and Santa Susana elementary schools. For more information about these programs, please contact the Schools and Programs Department at (805) 306-4500 ext. 4207.

CALIFORNIA UNIVERSAL MEALS PROGRAM

EC §49501.5, EC §49510, SVUSD Board Policy 3553 & SVUSD Administrative Regulation 3553

Beginning in the 2022-2023 school year, *Education Code (EC) 49501.5* requires public school districts serving students in Transitional Kindergarten through 12th grade to provide two meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility. While the Child Nutrition department encourages parents/guardians to complete and submit meal applications (and there may be programs and/or benefits available to families who qualify for free or reduced-price meal eligibility), there is no requirement to do so in order to participate in the Universal Meals Program in the Simi Valley Unified School District. Application forms are available at school sites and from the district's website under the "Child Nutrition Services Department." For more information, contact the Child Nutrition Services Department at (805) 306-4500 ext. 4702.

CHILD ABUSE AND NEGLECT REPORTING

Penal Code §11164 & SVUSD Board Policy 5141.4

The staff of the Simi Valley Unified School District are required by law to report cases of child abuse and neglect whenever staff have a reasonable suspicion. Staff may not investigate to confirm the suspicion. Both the staff name and the report itself are confidential and cannot be disclosed except to authorized agencies.

CUSTODY ISSUES

Custody disputes must be handled by the courts. The school or district has no legal jurisdiction to refuse a biological parent access to their child and/or school records. The only exception is when signed restraining orders or proper divorce papers, specifically stating visitation limitations, are on file in the school office. Any student release situation, which leaves the student's welfare in question, will be handled at the discretion of the site administrator or designee. Should any such situation become a disruption to the school, law enforcement will be contacted, and an officer requested to intervene. Parents/guardians are asked to make every attempt not to involve school sites in custody matters. The school will make every attempt to reach the custodial parent when a parent or any other person not listed on the emergency card attempts to pick up the child.

DISCLOSURE OF STUDENT INFORMATION

USC Title 20 §1232h, USC Title 20 §7908, EC §49073.6, EC §51513 & SVUSD Board Policy 5125.1

Directory Information

The primary purpose of directory information is to allow the Simi Valley Unified School District to include this type of information from a student's education records in certain school publications. Directory information includes one or more of the following items: names; physical addresses; telephone listings; email addresses; date of birth; major field of study; participation in officially recognized activities and sports; dates of attendance; degrees and awards received; the most recent public or private school attended by the student; and information that is generally not considered harmful or an invasion of privacy. The district may also disclose your child's student identification number, user identification, or other unique personal identifier used to communicate in electronic systems, provided that it cannot be used to access education records without a personal identification number (PIN), password, or another factor that only the authorized user knows. A student's social security number will not be used for any purpose.

Directory information does not include your child's citizenship, immigration status, place of birth, or any other information indicating national origin. The Simi Valley Unified School District will not disclose such information without your consent or a court order.

No information may be released to private profit-making entities other than employers, prospective employers, and representatives of the news media, including, but not limited to, newspapers, magazines, and radio and television stations. Directory information may be disclosed without prior consent from the parent/guardian unless the parent/guardian submits a written notice to the district to deny access to their student's directory information. Directory information regarding a student identified as a homeless child or youth shall not be released unless a parent/guardian, or eligible student, has provided written consent that directory information may be released. (*EC 49073*)

Marketing

Parents/guardians will be notified and will be given the opportunity to opt their child out of participation in an activity involving the collection, disclosure, or use of personal information collected from pupils for the purpose of marketing or selling that information.

Pupil Records Obtained from Social Media

The Simi Valley Unified School District is required, if it considers having a program to gather or maintain in its records any information obtained from social media of any enrolled student, to first notify students and their parents/guardians about the proposed program, and to provide an opportunity for public comment at a regularly scheduled public meeting of the board of education before the adoption of the program. Once a program is adopted, the following information must be provided to parents/guardians as part of the annual notification:

1. The definition of social media.
2. Assurance that the information gathered or maintained pertains directly to school or student safety.
3. An explanation of the process by which a student or a parent/guardian may access the student's records to examine the information gathered or maintained.
4. An explanation of the process by which a student or parent/guardian may request the removal of information or make corrections to information gathered or maintained.
5. Notice that the information gathered and maintained shall be destroyed within one year after a student turns 18 years of age, or within one year after the student is no longer enrolled, whichever occurs first.

Surveys

The district may administer to students anonymous, voluntary, and confidential research and evaluation tools to measure students' health behavior and risks, including tests, questionnaires, and surveys, containing age-appropriate questions about their attitudes or practices relating to sex, family life, morality, and religion. Parents/guardians will be notified in writing about the administration of, the right to review, and the right to excuse their child from any test, questionnaire, or survey. Questions pertaining to the sexual orientation and gender identity of a student shall not be removed from a survey that already includes them.

The Simi Valley Unified School District gives the *California Healthy Kids Survey (CHKS)* every other year to students in grades 6, 7, 9, and 11 and will be conducted during the 2023-2024 school year. (*EC 51513*) The CHKS survey gathers information on developmental supports provided to youth; school connectedness and barriers to learning; school safety; and health-related concerns such as physical activity and nutritional habits; alcohol, tobacco and other drug use; risk of depression and suicide; and perceived sexual orientation.

The Simi Valley Unified School District may give the *California Youth Tobacco Survey (CYTS)* every other year to students in grades 8, 10, and

12 and it may be conducted during the 2023-2024 school year (dependent upon whether the schools are randomly selected to participate). (EC 51513) The CYTS survey is used to determine the statewide prevalence rates for adolescent use of tobacco (including vapes) and marijuana. In addition to questions about use, the survey examines student attitudes and exposure to these products, as well as perceptions of harm associated with their use.

Access by Military Recruiters

Federal law requires the Simi Valley Unified School District to provide military recruiters the same access to secondary school pupils as is provided to post-secondary educational institutions or to prospective employers. Parents may request that the district not release their pupil's name, address and telephone number without prior written consent. This information can be submitted in the Family Information section of the Aeries Parent Portal Data Confirmation.

EMPLOYEE: PROFESSIONAL STANDARDS

EC §44050, SVUSD Board Policy 4119.21 & SVUSD Exhibit 4119.21

The Simi Valley Unified School District Board has adopted Professional Standards which can be viewed on the district's website at www.simivalleyusd.org/about-simi-schools/district-plans-and-notifications/annualnotifications and clicking on the SVUSD Board Policies & Administrative Regulations section.

NON-DISCRIMINATION/HARASSMENT

CFR Title 34 §106.9, SVUSD Board Policy 5145.3 & 0410

This policy shall apply to all acts constituting unlawful discrimination or harassment related to school activity or to school attendance occurring within a district school, and to acts which occur off campus or outside of school-related or school-sponsored activities but which may have an impact or create a hostile environment at school.

The Board of Education desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic, extracurricular, and other educational support programs, services, and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, including discriminatory harassment, intimidation, and bullying, targeted at any student by anyone, based on the student's actual or perceived race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or association with a person or group with one or more of these actual or perceived characteristics.

Unlawful discrimination, including discriminatory harassment, intimidation, or bullying, may result from physical, verbal, nonverbal, or written conduct based on any of the categories listed above. Unlawful discrimination also occurs when prohibited conduct is so severe, persistent, or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

Unlawful discrimination also includes a disparate treatment of students based on one of the categories above with respect to the provision of opportunities to participate in school programs or activities or the provision or receipt of educational benefits or services.

The Board also prohibits any form of retaliation against any individual who reports or participates in the reporting of unlawful discrimination, files or participates in the filing of a complaint, or investigates, or participates in the investigation of a complaint or report alleging unlawful discrimination. Retaliation complaints shall be investigated and resolved in the same manner as a discrimination complaint.

The Superintendent or designee shall facilitate students' access to the educational program by publicizing the district's non-discrimination policy and related complaint procedures to students, parents/guardians, and employees. In addition, the Superintendent or designee shall post the district's policies prohibiting discrimination, harassment, intimidation, and bullying and other required information on the district's web site in a manner that is easily accessible to parents/guardians and students, in accordance with law and the accompanying administrative regulation.

The Superintendent or designee shall provide training and/or information on the scope and use of the policy and complaint procedures and take other measures designed to increase the school community's understanding of the requirements of law related to discrimination. The Superintendent or designee shall regularly review the implementation of the district's non-discrimination policies and practices and, as necessary, shall take action to remove any identified barrier to student access to or participation in the district's educational program. The Superintendent or designee shall report the findings and recommendations to the Board after each review.

Regardless of whether a complainant complies with the writing, timeline, and/or other formal filing requirements, all complaints alleging unlawful

discrimination, including discriminatory harassment, intimidation, or bullying, shall be investigated and prompt action taken to stop the discrimination, prevent recurrence, and address any continuing effect on students.

Students who engage in unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, in violation of law, Board policy, or administrative regulation shall be subject to appropriate consequence or discipline, which may include suspension or expulsion when the behavior is severe or pervasive as defined in Education Code 48900.4. Any employee who permits or engages in prohibited discrimination, including discriminatory harassment, intimidation, retaliation, or bullying shall be subject to disciplinary action, up to and including dismissal.

Record-Keeping

The Superintendent or designee shall maintain a record of all reported cases of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, to enable the district to monitor, address, and prevent repetitive prohibited behavior in district schools.

Compliance Officer

The district designates the individual(s) identified below as the employee(s) responsible for coordinating the district's efforts to comply with applicable state and federal civil rights laws, including *Title IX of the Education Amendments of 1972*, *Section 504 of the Rehabilitation Act of 1973*, *Title II of the Americans with Disabilities Act*, and *the Age Discrimination Act of 1975*, and to answer inquiries regarding the district's non-discrimination policies. The individual(s) shall also serve as the compliance officer(s) specified in AR 1312.3 - Uniform Complaint Procedures as the responsible employee to handle complaints alleging unlawful discrimination, targeting a student, including discriminatory harassment, intimidation, or bullying, based on the student's actual or perceived race, color, ancestry, nationality, national origin, immigration status, ethnicity, ethnic group identification, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, genetic information, or any other legally protected status or association with a person or group with one or more of these actual or perceived characteristics. The coordinator/compliance officer(s) may be contacted at:

Assistant Superintendent of Schools and Programs
Simi Valley Unified School District
101 W. Cochran Street
Simi Valley, CA 93065
(805) 306-4500 ext. 4200

OPEN MEETINGS: PUBLIC COMMENTS AND LANGUAGE INTERPRETATION

GC §54954.3

A parent/guardian has the right to participate in open meetings with the school district. The Simi Valley Unified School District Board must allow at least twice the allotted time for public comment to speakers who require interpretation services.

PARENT/GUARDIAN INTERNET AND MEDIA RELEASES

Internal Media Release

There may be times during the school year when your child could be featured in materials created and used to support the Simi Valley Unified School District's effort to provide information or promote instructional excellence by sharing resources and facilitating communication. Examples include, but are not limited to, blog articles about special classroom events, campus newspapers, reporting on school-produced performances or field trips, social media posts about awards earned, or photographs of students during normal school activities.

In these cases, either employees of the Simi Valley Unified School District or their contracted professionals would produce the materials, and all effort would be taken to assure the responsible use of said materials. No public disclosure of a student's contact information would ever be made in these circumstances (phone, address, etc.).

Please answer "yes" or "no" for the internal media release in the Family Information section of the Aeries Parent Portal Data.

External Media Release

There may be times during the school year when members of the media (newspapers, radio, television, internet) come to your child's school or special event for the purpose of reporting on a specific topic or event. While the Simi Valley Unified School District and/or individual school officials generally know when these visits occur and for what purpose, the district has no control over the final usage of the materials gathered. The district also has no control over the reporting that happens at public events involving our schools (i.e. graduations, sporting events, field trips to public places, performances, and community service events). When a parent/guardian requests the school/district to exclude minors from media

requests and coverage, we do everything possible to assure the outcome complies with the parent's/guardian's request.

Please answer "yes" or "no" for the external media release in the Family Information section of the Aeries Parent Portal Data.

RIGHT TO KNOW PROFESSIONAL QUALIFICATIONS OF TEACHERS AND PARAPROFESSIONALS

ESSA Section 1112

In compliance with the requirements of the Every Student Succeeds Act, the Simi Valley Unified School District would like to inform you that you may request information about the professional qualifications of your student's teacher(s) and/or paraprofessional(s). The following information may be requested:

- Whether the student's teacher –
 - has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
 - is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and
 - is teaching in the field of discipline of the certification of the teacher
- Whether the child is provided services by paraprofessionals and, if so, their qualifications

If you wish to request information concerning your child's teacher and/or paraprofessional's qualifications, please contact the District's Certificated Personnel Department at (805) 306-4500 ext. 4046.

SCHOOL ACCOUNTABILITY REPORT CARD

EC §35256, EC §35258 & SVUSD Board Policy 0510

Parents may obtain a copy of any school's annual School Accountability Report Card at the district office, each school site, or the district website (www.simivalleyusd.org/about-simi-schools/district-plans-and-notifications/annualnotifications). Each school is required to maintain copies of their individual School Accountability Report Card which shall be provided upon request.

SCHOOL VISITS/VISITING CLASSROOMS

We encourage you to visit your child's classroom while school is in session. Whenever possible, please notify the principal or teacher at least one day prior to visitation. Once on campus, please first go to the school office. It is district policy that every visiting adult on a school campus must wear a badge and sign in and out of the office. (EC 51101a12) A classroom observation will be scheduled for approximately 20 to 30 minutes. If the observed lesson exceeds 30 minutes, the parent/guardian may request to remain until the lesson is completed or at the secondary level, one class period.

STATE TESTING

California students take several mandated statewide tests. These tests provide parents/guardians, teachers, and educators with information about how well students are learning and becoming college and career ready. The test results may be used for local, state, and federal accountability purposes. The California Assessment of Student Performance and Progress (CAASPP) tests are as follows:

Smarter Balanced Assessment Consortium Assessments

The Smarter Balanced computer adaptive tests are aligned with the California State Standards (CSS). English-Language Arts/Literacy (ELA) and mathematics tests are given in grades 3 through 8 and grade 11 to measure whether students are on track to college and career readiness. In grade 11, results from the ELA and mathematics tests can be used as an indicator of college readiness.

California Science Tests (CAST)

The computer-based CAST measures a student's achievement of the California Next Generation Science Standards (CA NGSS) by applying their knowledge and skills of the Science and Engineering Practices, Disciplinary Core Ideas, and Crosscutting Concepts. The CAST is given to all students in grades 5 and 8 and once in high school. The Simi Valley Unified School District gives the CAST to all students in grades 11 and 12 who have not previously attempted the exam.

California Alternate Assessments (CAAs)

Only eligible students — students whose individualized education program (IEP) identifies the use of alternate assessments — may participate in the administration of the CAAs. Test examiners give the computer based CAAs for ELA, mathematics, and 80 science one-on-one to students. Students in grades three through eight and grade eleven will take the CAA for ELA and mathematics. Test items developed for ELA and mathematics are aligned with the CSS and are based on the Core Content Connectors.

Students in grades 5 and 8, and once in high school, will take the CAA for science. The Simi Valley Unified School District gives the CAST to all students in grades 11 and 12 who have not previously attempted the exam.

The CAA for Science embedded performance tasks are based on alternate achievement standards derived from the CA NGSS. Students taking the CAA for Science will take three embedded performance tasks in Spring 2024.

California Spanish Assessment (CSA) for Reading/Language Arts

The optional CSA for Reading/Language Arts in Spanish is aligned with the California State Standards en Español. This computer-based test allows students to demonstrate their Spanish skills in listening, reading, and writing mechanics.

Pursuant to California Education Code Section 60615, parents/guardians may annually submit to the school a written request to excuse their child from any or all of the CAASPP assessments.

English Language Proficiency Assessments for California

California transitioned from the California English Language Development Test (CELDT) to the English Language Proficiency Assessments for California (ELPAC) in 2017-2018. The ELPAC is aligned with the 2012 California English Language Development Standards. It consists of two separate English Language Proficiency (ELP) assessments: one for the initial identification of students as English learners and the other for the annual summative assessment to identify students' English language proficiency level and to measure their progress in learning English.

Exemption from Statewide Assessments (CAASPP)

The Simi Valley Unified School District encourages you to participate in statewide testing. These tests provide valuable information about your child for you and your school. Parents/guardians may request their child not be tested with any of the California Assessment of Student Performance and Progress (CAASPP) tests.

If you do NOT want your child tested, please submit a written request to your child's school before testing begins. Include the child's name, birthdate, grade and specific test(s) from which they are to be exempted. Be sure to sign and date the request. Emails and unsigned letters will not be accepted.

Please note that, per state guidelines, if your request is received after testing has begun, and the student completes the test before the request is received, the test will be scored, and the results reported to you and included in the students' records. (EC 60615)

Physical Fitness Test

The physical fitness test for students in California schools is the FitnessGram®. The main goal of the test is to help students in starting lifelong habits of regular physical activity. Students in grades 5, 7, and 9 take the fitness test.

Each of these tests is scheduled by the individual school site within a testing window set by the California Department of Education and the Simi Valley Unified School District. Please contact your child's school for specific dates. For any state assessments that produce valid individual student results, the district shall post test results to the student's Aeries Portal within 20 working days after receiving the results from the test contractor or, if the district receives the results from the contractor after the last day of instruction for the school year, then within the first 20 working days of the next school year.

STUDENT RECORDS

EC §49063, EC §49069, CFR Title 34 §99.7, USC Title 20 §1232(g) SVUSD Board Policy 5125, 5125.1 & SVUSD Administrative Regulations 5125 & 5125.1

Education Code 49063 requires the district to notify parents/guardians in writing upon initial enrollment, and then annually at the beginning of each school year, of their rights concerning student records.

A cumulative record, whether recorded by handwriting, print, tapes, film, microfilm or other means, must be maintained on the history of a student's development and educational progress.

The school district will protect the privacy of such records.

Parents/guardians have the right to:

1. Inspect and review the student's educational record maintained by the school.
2. Request that a school correct records that they believe to be inaccurate or misleading.
3. Have some control over the disclosure of information from educational records.

School officials with legitimate educational interests may access student records without parental/guardian consent as long as the official needs to review the records in order to fulfill their professional responsibility. Upon request from officials of another school district in which a student seeks or intends to enroll, the district shall disclose educational records without parental consent.

The Grade Point Average (GPA) of students in 12th grade will be forwarded to the Student Aid Commission for use in the Cal Grant application process unless the student or their parent/guardian (if student is under 18 years) opts-out prior to October 1 of the student's 12th grade year. Opt-out forms are available in the school counseling offices and on the district website at www.simivalleyusd.org/about-simi-schools/district-plans-and-notifications/annualnotifications. (EC 69432.9)

Student place of birth, or any other information indicating national origin will not be released without parental consent, court order, or a judicial subpoena.

Parents' request to access their student's educational records must be submitted in written form to the school custodian of records, and the school custodian of records will have 5 business days from the date of receipt of the request to provide access to the records. Copies of student records are available to parents/guardians for a fee of 15-cents (\$.15) per page.

Any challenge to school records must be submitted in writing to the superintendent. A parent/guardian challenging school records must show that the records are:

1. Inaccurate.
2. An unsubstantiated personal conclusion or inference.
3. A conclusion or inference outside the observer's area of competence.
4. Not based on the personal observation of a named person with the time and place of the observation noted
5. Misleading
6. In violation of the privacy or other rights of the students.

USC Title 20 §1232g

Parents/guardians have the right to file a complaint with the United States Department of Health, Education, and Welfare concerning an alleged failure by the district to comply with the provisions of *Section 438 of the General Education Provisions Act (20 U.S.C.A. Sec)*. The address of the office that administers FERPA (*Family Educational Rights and Privacy Act*) is:

Family Policy Compliance Office / US Department of Education
400 Maryland Avenue SW
Washington, DC 20202-5920
1-800-872-5327

TITLE IX AND STUDENTS

Title IX of the Education Amendments of 1972 is one of several federal and state anti-discrimination laws that ensure equality in educational programs and activities that receive federal funding. Specifically, *Title IX* protects male and female students and employees, as well as transgender students and students who do not conform to sex stereotypes, against discrimination based on sex, including sexual harassment. California law also prohibits discrimination based on gender, gender expression, gender identity, and sexual orientation.

Under *Title IX*, students may not be discriminated against based on their parental, family, or marital status, and pregnant and parenting students may not be excluded from participating in any educational program, including extracurricular activities, for which they qualify. Students who feel their rights are being violated have the right to take action and should not be afraid to speak to a school administrator, Title IX officer, psychologist, counselor or trusted adult at school.

Further information on the complaint process and a list of Simi Valley Unified School District Title IX coordinators are available on the district's website under Annual Notifications at www.simivalleyusd.org/about-simi-schools/district-plans-and-notifications/annualnotifications.

PARENT INVOLVEMENT

PRIVACY AND CONFIDENTIALITY PROCEDURES FOR STATE REPORTING AND STUDENT RECORDS TRANSFER

This district participates with the California School Information Services (CSIS) Program in the electronic transfer of student data for state reporting to the California Department of Education and to districts and/or public post-secondary institutions to which the student is transferring or applying for admission.

All data maintained by the CSIS Program is in compliance with federal and state privacy and confidentiality requirements. Student information is encoded in a way that no personally identifiable information is retained by CSIS.

The participation benefits to the student and parent/guardian are that student records can be transferred much more promptly, and that information about student assessment and academic placement will be available at the time of transfer. Schools and districts will benefit from streamlining and reduction of required state reporting. Parents/guardians have the right to inspect student information maintained by the CSIS program. Contact the District's Schools and Programs Department to initiate this procedure at (805) 306-4500 ext.4205.

PARENT PARTICIPATION IN SCHOOL MEETINGS AND CONFERENCES

LC §230.8

If the parent's employer has 25 or more employees, the parent must be allowed to attend school meetings and events for your children, up to a maximum of 40 hours each year without discrimination or fear of job loss. Purposes to attend child-related activities include: enrollment in grades 1-12, to address child care or school emergency, behavior or discipline problem that requires immediate parent attention, sudden school closure, or natural disaster. ("Parent" means a parent, guardian, stepparent, foster parent, or grandparent of, or a person who stands in.) If an employer discharges, threatens to discharge, denotes, suspends, or otherwise discriminates against the parent, the employee may be entitled to reinstatement and reimbursement for lost income or benefits. See *Labor Code §230.8* for more details or information.

TITLE I PARENT INVOLVEMENT POLICY

EC §11500, EC §11501, EC §11502, EC §11503, USC Title 20 §6318 & SVUSD Board Policy 6020

The Board of Education recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent/guardian involvement in the education of children contributes greatly to student achievement and a positive school environment. The Superintendent or designee shall consult with parents/guardians and family members to jointly develop and agree upon policy and strategies to meaningfully involve parents/guardians and family members in district and school activities at all grade levels; advisory, decision-making, and advocacy roles; and activities to support learning at home.

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

The district's local control and accountability plan (LCAP) shall include goals and strategies for parent/guardian involvement and family engagement, including district efforts to seek parent/guardian input in district and school site decision making and to promote parent/guardian participation in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities.

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parent/guardian and family engagement efforts, including, but not limited to, input from parents/guardians, family members, and school staff on the adequacy of involvement opportunities and on barriers that may inhibit participation.

Title I Schools

The Superintendent or designee shall involve parents/guardians and family members in establishing district expectations and objectives for meaningful parent/guardian and family engagement in schools supported by Title I funding, developing strategies that describe how the district will carry out each activity listed in *20 USC 6318*, as contained in the accompanying administrative regulation, and implementing and evaluating such programs, activities, and procedures. As appropriate, the Superintendent or designee shall conduct outreach to all parents/guardians and family members.

When the district's Title I, Part A allocation exceeds the amount specified in *20 USC 6318*, the Board shall reserve at least one percent of the funding to implement parent/guardian and family engagement activities and shall distribute at least 90 percent of those reserved funds to eligible schools, with priority given to high-need schools as defined in *20 USC 6631*. The Superintendent or designee shall involve parents/guardians and family members of participating students in decisions regarding how the district's Title I funds will be allotted for parent/guardian and family engagement activities.

Expenditures of such funds shall be consistent with the activities specified in this policy and shall include at least one of the following:

1. Support for schools and nonprofit organizations in providing professional development for district and school staff regarding parent/guardian and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents/guardians and family members
2. Support for programs that reach parents/guardians and family members at home, in the community, and at school
3. Dissemination of information on best practices focused on parent/guardian and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents/guardians and family members
4. Collaboration, or the provision of subgrants to schools to enable collaboration, with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement
5. Any other activities and strategies that the district determines are appropriate and consistent with this policy

If the district also receives funds under federal Title IV, Part E, to coordinate and enhance family engagement programs, the Superintendent or designee shall inform parents/guardians and organizations of the existence of Title IV.

The district's Board policy and administrative regulation containing parent/guardian and family engagement strategies shall be incorporated into the district's LCAP in accordance with 20 USC 6312.

The Superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent/guardian and family engagement policy in accordance with 20 USC 6318.

District and school-level parent/guardian and family engagement policies and administrative regulations shall be distributed to parents/guardians of students participating in Title I programs and shall be available to the local community. Parents/guardians shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents/guardians can understand.

Non-Title I Schools

The Superintendent or designee shall develop and implement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the district and schools will address the purposes and goals described in Education Code 11502

Parent Involvement Opportunities

For more information on how to participate in the district offerings of parent education and to provide parental input to the local training programs for parents, please contact the District's Programs and Schools Department at (805) 306-4500 ext. 4205.

SAFETY

ASBESTOS MANAGEMENT PLAN

CFR Title 40 §763.93 & SVUSD Board Policy 3514

The Simi Valley Unified School District maintains a management plan for asbestos-containing material in school buildings. For a copy of the asbestos management plan, please contact the office of Maintenance and Operations at (805) 306-4500 ext. 4431.

CIVILITY ON SCHOOL GROUNDS

EC §32210 & CC §1708.9

Any person who willfully or maliciously, disturbs any public school, public school function, or any public school meeting, is guilty of a misdemeanor, and shall be punished by a fine of not more than \$500 per offense. It is unlawful for any person, except a parent/guardian acting toward their minor child, to intentionally or make an attempt to injure, intimidate, interfere by force, threat of force, physical obstruction, or nonviolent physical obstruction with any person attempting to enter or exit any public or private school grounds.

DISASTER PREPAREDNESS EDUCATIONAL MATERIALS

EC §32282.5

It is important to be prepared for disaster events. Parents/guardians are encouraged to review the safety educational materials provided on the federal government's Ready website at www.ready.gov/plan.

ELECTRONIC LISTENING OR RECORDING DEVICE

EC §51512

The use by any person, including a student, of any electronic listening or recording device in any classroom without the prior consent of the teacher and the principal is prohibited as it disrupts and impairs the teaching process and discipline in the schools. Any person, other than the student, willfully in violation shall be guilty of a misdemeanor. Any student in violation shall be subject to appropriate disciplinary action. This applies to virtual classrooms as well as in-person classrooms.

ELECTRONIC NICOTINE DELIVERY SYSTEMS (ENDS AND E-CIGARETTES)

The Simi Valley Unified School District prohibits the use of electronic nicotine delivery systems (ENDS) such as e-cigarettes, hookah pens, cigarillos and other vapor-emitting devices, with or without nicotine content, that mimic the use of tobacco products on all district properties and in district vehicles at all times. ENDS are often made to look like cigarettes, cigars and pipes, but can also be made to look like everyday items such as pens, asthma inhalers and beverage containers. These devices are not limited to vaporizing nicotine; they can be used to vaporize other drugs such as marijuana, cocaine, and heroin.

Students using, in possession of, or offering, arranging or negotiating to sell ENDS can be subject to disciplinary action, particularly because ENDS are considered drug paraphernalia, as defined by HSC 11014.5. Section 308 of the Penal Code also states that every person under 18 years of age who purchases, receives, or possesses any tobacco, cigarette, or cigarette papers, or any other preparation of tobacco, or any other instrument or paraphernalia that is designed for the smoking of tobacco, tobacco products, or any controlled substance shall, upon conviction, be punished by a fine of seventy-five dollars (\$75) or 30 hours of community service work.

ELECTRONIC SIGNALING DEVICES

EC §48901.5

By policy or practice, the Simi Valley Unified School District, or its individual schools, may regulate the rights of students to possess or use electronic signaling devices, including smartphones and pagers, during the school day or at school functions. Note: No student may be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician to be essential for the health of the student and the use of which is limited to the student's health.

FIREARMS: GUN-FREE SCHOOL ZONE

PC 626.9 & PC 30310

California prohibits any person from possessing a firearm on, or within 1,000 feet from, the grounds of a public or private school. Any person holding a valid license to carry a concealed firearm is allowed to carry a firearm in an area that is within 1,000 feet of, but not on school grounds. (Exception: Certain appointed peace officers who are authorized to carry a firearm by their appointing agency, and certain retired reserve peace officers who are authorized to carry a concealed or loaded firearm.)

A person holding a valid license to carry a concealed firearm may carry ammunition or reloaded ammunition onto school grounds if it is in a motor vehicle at all times and is within a locked container or within the locked trunk of the vehicle.

PESTICIDE PRODUCTS

EC §17612, EC §48980.3 & SVUSD Administrative Regulation 3514.11

Listed below are the names of all pesticide products that SVUSD Facilities Services Department may apply at a school facility. Further information may be found at this website address: www.cdpr.ca.gov.

Active Ingredient(s)	Product/Pesticide Name(s)
Advion Cockroach Gel	Indoxacarb carboxylate
Alligare clopyralid 3	Clopyralid:3,6-dichloro-2-pyridinecarboxylic acid, monoethanolamine salt
Alligare SFM 75	Sulfomeburon methyl
Alpine WSG	Dinotefuran
Altosid PRO-G	(5)-Methoprene
Brant MSO	Modified Seed Oil, Alkylphenol ethoxylate
Cheetah pro	Glufosinate-ammonium
Cool Pwr	Isooctyl, Butoxyethanol, Dicamba
Demand CS	Lambda Cyhalothrin
Dithiopyr	Dithiopyr:3,5-pyridinedicarbothioic acid, 2-
Ditrac Blox	Diphacinone
Dupont Advion	Indoxacarb
EcoPCO ACU	2-Phenethyl Propionate
Embark 25	Diethanolamine salt of mefluidide
Envoy	Clethodim (E)-2[[[3-chloro-2-propenyl]oxy]imino]propyl]-5[2-(ethylthio)propyl]-3-hydroxy-2-cyclohexen-1-one
Esplanade 200 SC	Indaziflam
ExciteR	Pyrethrins/Piperonyl Butoxide
Fendona	Alpha-Cypermethrin
Fumitoxin	Aluminum Phosphide
Fusilade II	Fluazifop-p-butyl Butyl @-2-[4[[5-
Gallery 75 Dry	Isoxaben
Garlon 4 Ultra	Triclopyr:3,5,6-brichloro-2-pyridinyloxyacetic
Gentrol IGR	Hydroprene
Gentrol Point Source	Hydroprene
In2Mix	Pyriproxyfen
Kaput D	Diphacinone/Imidacloprid

Active Ingredient(s)	Product/Pesticide Name(s)
Lifeline	Glufosinate-ammonium
Manage	Methyl5-3-chlor-1-methyl-1-H-pyraole-4 carboxylate
Maxforce FC Magnum Roach Gel	Fipronil
Maxforce Granular Bait	Hydramethylnon
Merit	Imidacloprid
Milestone	Aminopyralid:2-pyridine carboxylic acid, 4-
M-Pede	Potassium salts of fatty acids
Navigator	Fipronil
Niban Granular Bait	Orthoboric acide
Onslaught Fastcap	Esfenvalerate, Prallethrin, Piperonyl Butoxide
Optigard Ant Gel	Thiamethoxam
PCQ Pro	Diphacinone
Pendulum	Pendimethalin
Phantom	Chlorfenapyr
Power Plant	d-Limonene
Precor IGR	Methoprene
Premise 75	Imidacloprid
PT Alpine	Dinotefuran: N-nethyl-N-[(tetrahydro-3-furanyl)methyl]guanidine, Pyriproxyfen, Prallethrin
PT PI	Pyrethrins
Reward	Diquat dibromide
Rose & Flower Care	Disulfoton
Safari	Dinotefuran
Snapshot	Trifluralin: Isoxaben
Speed Zone	2.4 D
Suspend SC	Deltamethrin
Temprid SC	Imidacloprid/Cyfluthrin
Termidor	Fipronil
Terminator	d-Limonene
Terro Liquid Ant Bait	Sodium Tetraborate Decahydrate (borax)
Transport	Acetamidprid/Bifenthrin
Vectox cg	Bacillus Sphaericus serotype h5a5b, strain 2362 technical power (670 BsiTU/mg)
Volck Supreme Spray	Petroleum Oil
Wasp Freeze	Allethrin
Wilco Gopher Getter, Type 2	2-[(p-chlorophenyl) phenylacetyl]-1, 3-indandiline
Wilco Ground Squirrel Bait	Diphacinone
ZP Rodent Bait	Zinc Phosphide

Approved pesticide list per SVUSD Administrative Regulation 3514, 11c.

Parents/guardians may request a 72-hour notification before the planned pesticides are applied at their student's school site by completing and returning a request to the school site. (EC §17612 and EC §48980.3).

* LIMITED USE— Chemicals will only be applied under the District and State policy. Strict conditions will be implemented to reduce exposure. If such a treatment is necessary, it will be made only during breaks, in restricted zones and/or within isolated construction areas, and signs will be posted.

"No pesticide or herbicide may be applied by any person at any time anywhere in the district, including gardens, sports fields, or administrative sites unless it has been specifically approved and authorized in writing by the District IPM Committee and by the Facilities IPM Coordinator. Any approved application will be in accordance with District policy, state law, and applied solely by the SVUSD IPM Technician. Unauthorized spraying could lead to a facility being closed for an extended period of time".

This notice will serve as a notification for emergencies only. If you have any questions, please call the Simi Valley Unified School District IPM Coordinator at (805) 306-4500 ext. 4401. (EC 17612)

PROPERTY DAMAGE

EC §48904

Parents/guardians may be held financially liable if their child willfully damages school property or fails to return school property loaned to the child. The school may further withhold the grades, diploma and/or transcript of the student until restitution is paid.

PUPIL SWIMMING SAFETY

EC §35179.6

Any SVUSD school that sponsors or hosts an event in or around a swimming pool will have at least one adult with a valid certification of CPR training present throughout the duration of the event. Any CIF event already requires CPR-trained coaches on hand.

SAFE STORAGE OF FIREARMS

PC 25100-25125, PC 25200-25220, PC 25105, PC 25205 & CC 1714.3;

The purpose of this memorandum is to inform and to remind parents and legal guardians of all students in the Simi Valley Unified School District of their responsibilities for keeping firearms out of the hands of children as required by California law. There have been many news reports of children bringing firearms to school. In many instances, the child obtained the firearm(s) from his or her home. These incidents can be easily prevented by storing firearms in a safe and secure manner, including keeping them locked up when not in use and storing them separately from ammunition.

To help everyone understand their legal responsibilities, this memorandum spells out California law regarding the storage of firearms. Please take some time to review this memorandum and evaluate your own personal practices to assure that you and your family are in compliance with California law.

- With very limited exceptions, California makes a person criminally liable for keeping any firearm, loaded or unloaded, within any premises that are under their custody and control where that person knows or reasonably should know that a child is likely to gain access to the firearm without the permission of the child's parent or legal guardian, and the child obtains access to the firearm and thereby (1) causes death or injury to the child or any other person; (2) carries the firearm off the premises or to a public place, including to any preschool or school grades kindergarten through twelfth grade, or to any school-sponsored event, activity, or performance; or (3) unlawfully brandishes the firearm to others. ¹
 - Note: The criminal penalty may be significantly greater if someone dies or suffers great bodily injury as a result of the child gaining access to the firearm.
- With very limited exceptions, California also makes it a crime for a person to negligently store or leave any firearm, loaded or unloaded, on their premises in a location where the person knows or reasonably should know that a child is likely to gain access to it without the permission of the child's parent or legal guardian, unless reasonable action is taken to secure the firearm against access by the child, even where a minor **never** actually accesses the firearm. ¹
- In addition to potential fines and terms of imprisonment, as of January 1, 2020, a gun owner found criminally liable under these California laws faces prohibitions from possessing, controlling, owning, receiving, or purchasing a firearm for 10 years. (See *California Civil Code Section 29805*) ¹
- Finally, a parent or guardian may also be civilly liable for damages resulting from the discharge of a firearm by that person's child or ward Thank you for helping to keep our children and schools safe. Remember that the easiest and safest way to comply with the law is to keep firearms in a locked container or secured with a locking device that renders the firearm inoperable. ¹

Note: Your county or city may have additional restrictions regarding the safe storage of firearms.

Thank you for helping to keep our children and schools safe. Remember that the easiest and safest way to comply with the law is to keep firearms in a locked container or secured with a locking device that renders the firearm inoperable.

¹ See California Penal Code Sections 25100 through 25125 and 25200 through 25220.

¹ See California Penal Code Section 25100(c).

¹ See California Civil Code Section 29805.

¹ See California Civil Code Section 1714.3.

SCHOOL BUS SAFETY

EC §39831.5 & SVUSD Board Policy 5131.1

All students in pre-Kindergarten, Kindergarten, and grades 1 through 6 shall receive written information on school bus safety (i.e., a list of school bus stops near each student's home, general rules of conduct at school bus loading zones, red light crossing instructions, school bus danger zone, and walking to and from school bus stops).

Before leaving on a school activity trip, all students riding on a school bus or school activity bus shall receive safety instruction that includes, but is not limited to, the location of emergency exits, and location and use of emergency equipment. Instruction also may include responsibilities of passengers seated next to an emergency exit.

SCHOOL SAFETY: BULLYING

EC §234.4, EC §22589 & EC §32283.5

The Simi Valley Unified School District is committed to the prohibition of discrimination, harassment, intimidation, and bullying including cyberbullying on social media. Annual training will be provided to all staff who work with students, to prevent bullying and cyberbullying. You may find a list of education web pages describing the staff training at: www.cde.ca.gov/ls/ss/se/bullyres.asp. If you or your child should experience any bullying on campus, at school events, or on the way to or from school, please contact your school principal or the District's Director of Instruction and Pupil Services at (805) 306-4500 ext. 4204.

SCHOOL SAFETY PLAN

EC §32280 & SVUSD Board Policy 0450

Each Simi Valley Unified School District school site has a Comprehensive School Safety Plan, which includes a disaster preparedness plan and emergency procedures. Copies are available to read at each school office. Fire and emergency drills are held periodically at each school.

SUICIDE PREVENTION

EC §215 & SVUSD Board Policy 5141.52

The Board of Education recognizes that suicide is a major cause of death and that school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. In an effort to reduce suicidal behavior and its impact on students and families, the Superintendent or designee shall develop measures and strategies for suicide prevention, intervention, and postvention.

In developing measures and strategies for use by the district, the Superintendent or designee shall consult with school and community stakeholders such as administrators, other staff, parents/guardians, and students; school-employed mental health professionals such as school counselors, school psychologists, school social workers, and school nurses; suicide prevention experts such as local health agencies, mental health professionals, and community organizations; law enforcement; and, in developing policy for grades K-6, the county mental health plan.

The Board shall ensure that measures and strategies for students in grades K-6 are age appropriate and delivered and discussed in a manner that is sensitive to the needs of young students.

Such measures and strategies shall include, but are not limited to

1. Staff development on suicide awareness and prevention for teachers, school counselors, and other district employees who interact with students, as described in the accompanying administrative regulation
2. Instruction to students in problem-solving and coping skills to promote students' mental, emotional, and social health and well-being, as well as instruction in recognizing and appropriately responding to warning signs of suicidal intent in others
3. Methods for promoting a positive school climate that enhances students' feelings of connectedness with the school and that is characterized by caring staff and harmonious interrelationships among students
4. The provision of information to parents/guardians regarding risk factors and warning signs of suicide, the severity of the suicide problem among youth, the district's suicide prevention curriculum, basic steps for helping suicidal youth, and/or school and community resources that can help youth in crisis
5. Encouragement for students to notify appropriate school personnel or other adults when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions
6. Crisis intervention procedures for addressing suicide threats or attempts
7. Counseling and other postvention strategies for helping students, staff, and others cope in the aftermath of a student's suicide

As appropriate, these measures and strategies shall specifically address the needs of students who are at high risk of suicide, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth.

If a referral is made for mental health or related services for a student in grade K-6 who is a Medi-Cal beneficiary, the Superintendent or designee shall coordinate and consult with the county mental health plan.

District employees shall act only within the authorization and scope of their credential or license. Nothing in this policy shall be construed as authorizing or encouraging district employees to diagnose or treat mental illness unless they are specifically licensed and employed to do so.

The Board shall review, and update as necessary, this policy at least every five years.

The Superintendent or designee shall post this policy on the district's web site, in a prominent location and in a manner that is easily accessible to parents/guardians and students.

VIDEO SURVEILLANCE/ELECTRONIC MONITORING OF SCHOOL FACILITIES

In order to promote student and staff safety, and deter unauthorized access and destructive acts (i.e. theft and vandalism), the Simi Valley Unified School District Board authorizes the use of video surveillance and electronic monitoring equipment on school property, and in school buildings and school buses. Information obtained through video surveillance/electronic monitoring may be used to identify intruders and persons breaking the law, Board Policy, or the Student Codes of Conduct (i.e. it may be used as evidence in disciplinary actions and criminal proceedings). Any person who takes action to block, move, or alter the location and/or viewing angle of a video camera shall be subject to disciplinary action.

STUDENT CONDUCT & DISCIPLINE

COMPETITIVE ATHLETES SEEKING HIGHER EDUCATION ATHLETIC PROGRAMS

EC §67455

Under state law, students who witness or are the victim of any wrongdoing condoned by the higher education athletic organization, have a right to make a report, file, or otherwise assist the reporting of any violation of student athlete rights involving the program, participants, or staff. This right to make such reports is guaranteed by the "Student Athlete Bill of Rights" and may not result in retribution or removal of any benefits if the report has been made in good faith and truthfulness.

DETENTION

If it is necessary to keep a child in Transitional Kindergarten through 2nd grade after school, the teacher will inform the parents/guardians prior to the afternoon of the day the child will stay. Students in grades 3, 4, 5, and 6 may be detained up to 15 minutes without providing advanced notification to parents/guardians. According to state law, a child may be legally kept after school for one hour. In the event the child rides a bus and detention is necessary, the parent/guardian will be required to arrange for transportation.

DRESS AND GROOMING POLICIES

EC §35183, SVUSD Policy 5132 & SVUSD Administrative Regulation 5132

The Board of Education believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to wear clothing that is suitable for the school activities in which they participate. Students shall not wear clothing that presents a health or safety hazard or causes a substantial disruption to the educational program.

District and school rules pertaining to student attire shall be included in student handbooks, may be posted in school offices and classrooms, and may be periodically reviewed with all students as necessary.

Students shall not be prohibited from dressing in a manner consistent with their gender identity or gender expression or with their religious or cultural observance.

In addition, the dress code shall not discriminate against students based on hair texture and protective hairstyles, including, but not limited to, braids, locks, and twists.

The principal or designee is authorized to enforce this policy and shall inform any student who does not reasonably conform to the dress code. The dress code shall not be enforced in a manner that discriminates against a particular viewpoint or results in a disproportionate application of the dress code based on students' gender, sexual orientation, race, ethnicity, household income, or body type or size.

School administrators, teachers, and other staff shall be notified of appropriate and equitable enforcement of the dress code.

When practical, students shall not be directed to correct a dress code violation during instructional time or in front of other students.

Repeated violations or refusal to comply with the district's dress code may result in disciplinary action.

Gang-Related Apparel

The principal, staff, and parents/guardians at a school may establish a reasonable dress code that prohibits students from wearing gang-related apparel when there is evidence of a gang presence that disrupts or threatens to disrupt the school's activities. Such a proposed dress code shall be presented to the Board, which shall approve the plan upon determining that it is necessary to protect the health and safety of the school environment. The dress code policy may be included in the school's comprehensive safety plan.

When determining specific items of clothing that may be defined as gang apparel, the school shall ensure that the determination is free from bias based on race, ethnicity, national origin, immigration status, or other protected characteristics.

Uniforms

The Board may approve a school-initiated dress code requiring students at the school to wear a school uniform whenever the Board determines that such a dress code will promote student achievement, a positive school climate, and/or student safety.

The Superintendent or designee shall establish procedures whereby parents/guardians may choose to have their children exempted from the school uniform policy. Students shall not be penalized academically, otherwise discriminated against, or denied attendance to school if their parents/guardians so decide.

The Superintendent or designee shall ensure that resources are identified to assist economically disadvantaged students in obtaining uniforms.

Students and parents/guardians shall be informed about the school dress code at the beginning of the year and when revised. A student who violates the dress code shall be subject to appropriate disciplinary action.

EDUCATIONAL EQUITY: IMMIGRATION AND CITIZENSHIP STATUS

EC §66251, EC §66260.6, EC §66270 & EC §66270.3

The Equity in Higher Education Act states that all persons, regardless of their disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other specified characteristic such as hairstyles, equal rights and opportunities and adds this opportunity to apply for financial aid for higher education to also be equitable, and an application may not be denied of a student based on their immigration status. This does not guarantee any final eligibility, but simply an ability to apply for financial aid just like any other student, without discrimination.

EDUCATIONAL EQUITY: GOVERNMENT INSTRUCTION CONFERENCES

The Sex Equity in Education Act exempts any discrimination based on male or female identity for pupils who seek to participate in state or national conferences, therefore, furthering California's goal of providing an equal educational opportunity to all students by prohibiting the use of public resources when a program discriminates based on gender.

SAFE PLACE TO LEARN ACT

EC §234 & EC §234.1

The Simi Valley Unified School District is committed to maintaining a learning environment that is free from discrimination, harassment, violence, intimidation, and bullying based on actual or perceived characteristics set forth in *Section 422.55 of the Penal Code* and *EC 220*, and disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. All school personnel who witness an act of discrimination, harassment, intimidation, or bullying must take immediate steps to intervene when safe to do so. Any student who engages in acts of discrimination, harassment, violence, intimidation, or bullying related to school activity or school attendance occurring within a school of the school district may be subject to disciplinary action up to and including expulsion. To report an incident and/or to receive a copy of the district's anti-discrimination, anti-harassment, anti-intimidation, and anti-bullying policies, please contact the District's Director of Instruction and Pupil Services at (805) 306-4500 ext. 4204.

SCHOOL DISCIPLINE POLICIES

EC §35291, SVUSD Board Policy 5144 & SVUSD Administrative Regulation 5144

A school employee may not administer corporal punishment to any student. Each school site and the district office have copies available for parent/student inspection of the Simi Valley Unified School District's student discipline policy, which contains the district's rules, regulations, and procedures for student behavior and discipline.

Teachers in the district shall hold students to a strict account for their conduct on the way to and from school, on the playgrounds, or during recess.

SEARCH AND SEIZURE

EC §49050 & SVUSD Board Policy 5131.6, 5131.7, 5144.1, 5145.12 & SVUSD Administrative Regulation 5131.6, 5131.7, 5144.1, 5145.12

The Board of Education recognizes that incidents may occur which jeopardize the health, safety and welfare of students and staff and which necessitate the search and seizure of students, their property, or their lockers by school officials. School officials may search any individual

student, their property, or district property under their control when there is a reasonable suspicion that the search will uncover evidence that they are violating the law, board policy, administrative regulation, or other rules of the district or the school. Reasonable suspicion shall be based on specific and objective facts that the search will produce evidence related to the alleged violation. The types of student property that may be searched by school officials include but are not limited to, lockers, desks, purses, backpacks, student vehicles parked on district property. For the purposes of this policy, asking a student to empty their pockets and/or backpack, purse, etc., does not constitute a search. The principal or designee shall notify the parent/guardian of a student subjected to an individualized search as soon after the search as possible.

Student Lockers

All student lockers and desks are the property of the district. The principal or designee may conduct a general inspection of school properties that are within the control of students, such as lockers and desks, on a regular, announced basis, with students standing by their assigned lockers or desks. Any items contained in a locker or desk shall be considered to be the property of the student to whom the locker or desk was assigned.

In an effort to keep the schools free of dangerous contraband, the district may use specially trained non-aggressive dogs, including trained police dogs under the supervision of police canine units, to sniff out and alert staff to the presence of substances prohibited by law or board policy. Guidelines for such a program shall be approved by the Simi Valley Unified School District Board prior to implementation.

The dogs may sniff the air around lockers, desks, or vehicles on district property or at district sponsored events. Dogs shall not sniff within the close proximity of students or other persons and may not sniff any personal items on those persons without their consent. Appropriate personnel will advise students or persons of their right to refusal and the request to search.

Individual Searches

In determining whether reasonable suspicion exists, school officials shall consider:

1. The student's age and previous behavior patterns.
2. The prevalence and seriousness in the school of the problem to which the search was directed.
3. The urgency requiring the search without delay.
4. The substantive value and reliability of the information used as a justification for the search.
5. The location of the student at the time of the incident, which gave rise to reasonable suspicion.

Searches shall be made in the presence of at least two other district employees. Employees will not conduct strip searches or body cavity searches. For the purposes of this regulation, asking a student to empty their pockets and/or backpack, does not constitute a search. Contraband detection dogs shall not be used in classrooms or other district facilities when the rooms are occupied, except for demonstration purposes. Prior to conducting an inspection, students will be asked to leave backpacks, jackets, hats and personal items before leaving the classroom.

Guidelines for Canine Search and Training Program

The Canine Search and Training program, made available to secondary schools in the Simi Valley Unified School District by the Simi Valley Police Department, has two purposes. In addition to providing police canine units with venues to conduct training exercises, the program also serves to impress students with the importance of keeping themselves and our schools drug free. An added benefit of the program is that the presence of controlled substances or explosives on our campuses may be detected during the training exercises. The Canine Search and Training program is conducted in accordance with Board Policy-Administrative Regulation 5145.12-Search and Seizure. Each year the program is in operation, the following guidelines shall be followed:

1. The program shall be implemented in coordination with the Simi Valley Police Department.
2. Prior to implementation, parents/guardians shall be notified by letter regarding the description and purpose of the program. Although this program will not operate on any elementary campuses, all parents/guardians of students in the district will be made aware of the plans.
3. Before the program is implemented, parents/guardians and students shall be reminded of concerns related to the sharing of lockers. Students shall be advised that items in a locker, which has been issued to them, may be assumed to be their personal property. In cases where a locker has been issued jointly to two students, both students may be asked questions regarding any illegal substances found in the locker. Searches of parking lots shall be in all parking lots located on school premises.
4. It is understood that during the search and training exercises, officers will be in full duty uniform readily identifiable as law enforcement officers.
5. School searches will take place while students are in class. Searches may take place in a classroom, only after all students are removed from the classroom.

6. A staff member shall accompany the officer(s) and write down the number of any identified locker, thus eliminating the need for publicly "tagging" or identifying the locker in any way.
7. After the canine officers and their dogs have left an area, which has been searched, another adult will accompany each student whose locker was identified during the search to their locker. Staff will open the locker in the presence of the student(s) and remove any illegal contents. Our current policy states that, "... school officials shall have the right and ability to open and inspect any school locker without student permission when they have reasonable suspicion...." The canine search would establish reasonable suspicion.
8. If drugs or other illegal contraband are found, the administrator will confer with the student, notify their parents/guardians, and take appropriate disciplinary action. This will usually include a 5-day suspension with a recommendation for expulsion when appropriate. The police will also be contacted as required.
9. At the end of each school year during which the program operates, the Simi Valley Unified School District and the Simi Valley Police Department will evaluate the program. Staff will make a recommendation to the Board of Education regarding the continuation of the program for the next school year. At this time a recommendation may also be made regarding implementation of the program during summer school.
10. Each year that the program is in operation (except in years when the program does not begin with the start of school), the information regarding the program shall be included in each school's handbook, agenda book or other written communication, which is distributed to students and parents/guardians before or at the beginning of each year.

The guidelines for the Canine Search and Training program may be modified by action of the Board of Education. Recommendations for such modifications will be communicated in advance to the Simi Valley Police Department.

SEXUAL HARASSMENT POLICY

EC §231.5, EC §48980(g), SVUSD Board Policy 5145.7 & SVUSD Administrative Regulation 5145.7

Students

The Board of Education is committed to maintaining a safe environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The district strongly encourages students who feels that they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who have experienced off-campus sexual harassment that has a continuing effect on campus, to immediately contact their teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the Title IX Coordinator.

Once notified, the Title IX Coordinator shall ensure the complaint is addressed through Title IX complaint procedures or uniform complaint procedures, as applicable, and shall offer supportive measures to the complainant.

The Superintendent or designee shall inform students and parents/guardians of the district's sexual harassment policy by disseminating it through parent/guardian notifications, publishing it on the district's web site, and including it in student and staff handbooks. All district staff shall be trained regarding the policy.

Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment; including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence.
2. A clear message that students do not have to endure sexual harassment under any circumstance.
3. Encouragement to report observed incidents of sexual harassment even where the alleged victim of the harassment has not complained.
4. A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved.
5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements, every

- sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and action shall be taken to stop any harassment, prevent recurrence, and address any continuing effect on students.
6. Information about the district's procedure for investigating complaints and the person(s) to whom a report of sexual harassment should be made.
7. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the district investigation of a sexual harassment complaint continues.
8. A clear message that, when needed, the district will implement supportive measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation.

Disciplinary Actions

Upon completion of an investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy and shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

Upon investigation of a sexual harassment complaint, any employee found to have engaged in sexual harassment or sexual violence toward any student shall be subject to disciplinary action, up to and including dismissal in accordance with the law and the applicable collective bargaining agreement.

Record-Keeping

In accordance with the law, the Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address and prevent repetitive harassing behavior in district schools.

STUDENT ACCEPTABLE USE POLICY (AUP)

SVUSD Board Policy 6163.4 & SVUSD Administrative Regulation 6163.4

Technology resources, including, but not limited to, email, internet access, school computers and tablets, and the use of personal electronic portable devices on school grounds or at school sponsored events, are to be used for educational purposes only. Adherence to the Student Acceptable Use Policy (AUP) is required for all students' access to these technology resources.

To fulfill the state and federal internet safety laws, and as the parent/guardian of this student, I understand that access to the internet at school or school-sponsored events is designed for educational purposes. I further understand that the Simi Valley Unified School District has taken precautions to block inappropriate and/or controversial material through content filters which are used on any district-owned device, whether at school or off-campus. However, I recognize that it is impossible for the Simi Valley Unified School District to completely restrict access to inappropriate materials. I will not hold the Simi Valley Unified School District responsible for materials acquired through the internet and/or related networks.

I understand that all Simi Valley Unified School District schools will include a special Digital Citizenship curriculum in all classes and grade levels to empower students to think critically, behave safely, and participate responsibly in our digital world, both at home and at school. As the parent/guardian, I understand that I am responsible for supervising my child's use of technology, including the use of personal electronic devices and social networking, outside of school. I also understand that the use of a student's email address should be for school-related purposes only and should not be used for solicitation, fundraising, or any other purpose not related to education.

It is the responsibility of the student, and their parent/guardian, to protect the security of any usernames and passwords the student and/or parent/guardian uses. The Simi Valley Unified School District accepts no responsibility in the event a student and/or parent's/guardian's username and/or password is shared, stolen, or in any other way becomes the possession of a person other than the student or parent/guardian.

Parents/guardians need to remember that email and other communications over the internet are not guaranteed to be private and are subject to state and federal laws.

Violations of the rules stated above may result in disciplinary action, including the loss of the student's privileges, suspension, and/or possible supervision and monitoring of a student's continued use of any devices involved in a violation of the Student Acceptable Use Policy. School- and district-authorized employees monitor the use of information technology resources to help ensure that technology resources are used securely and in conformity with this policy.

Administrators reserve the right to confiscate, examine, and disclose any information and/or data found on a student's device in order to further the health, safety, discipline, or security of any student or other person, or to

protect property. They may also use this information in disciplinary actions and will furnish evidence of crime to law enforcement.

By checking the box in the Aeries Parent Portal Data, you confirm you have read, understand and agree to the Student Acceptable Use Policy. You also confirm that you have read and explained to your child the Student Acceptable Use Policy so that they understand it clearly.

District-Issued Device Guidelines

The Simi Valley Unified School Districts provides various electronic devices to its students for educational purposes.

For all currently enrolled students in the Simi Valley Unified School District, any district-issued device and the use of the internet become the responsibility of the student to whom the device was issued. The devices issued to students will remain the property of Simi Valley Unified School District. Before a district-issued device is provided to a student, the student and parent/guardian must sign two documents: District-Issued Device Guidelines and the District-Issued Device Protection Plan acknowledgements.

The Simi Valley Unified School District reserves the right to prohibit students from participating in the "take home" aspect of the one-to-one (1:1) program in cases where the student has not met the expectations outlined in this policy, including the proper care, treatment and handling of the student district-issued device.

Students are expected to abide by the following rules and behavior expectations while using a district-issued device, whether at home or at school.

1. Use of Equipment Hardware and Software
 - a. In order for students to use a district-issued device or to access the internet at school or at home, a parent/guardian must read, discuss with their child, and agree to the District-Issued Device Guidelines, and must also sign a District-Issued Device Protection Plan acknowledgement, which will remain on file with Simi Valley Unified School District.
 - b. The district-issued device is to be used for educational purposes only.
 - c. The use of the district-issued device must not violate the District-Issued Device Guidelines signed by the parent/guardian.
 - d. Students may not destroy, deface, or alter the district-issued device or any accessories, identifying labels, or manipulate of any files present on the district-issued device that do not belong to the student.
 - e. Students may not remove district-installed software from the district-issued device.
 - f. Only district-approved software is allowed to be installed on the district-issued device. No inappropriate media, including but not limited to weapons, pornography, drug- or alcohol-related content, gang-related content, or any content that would be disruptive or dangerous to the learning environment, should be installed or stored on the district-issued device.
 - g. Any software or data installed on the district-issued device or associated with a district assigned user account are subject to the Simi Valley Unified School District's Student Acceptable Use Policy and Student Code of Conduct.
 - h. The Simi Valley Unified School District reserves the right to install or remove software or data, including media from devices or online services associated with a district-issued device or district-assigned user account at any time.
2. Use of Network
 - a. Engaging in online activities that are in violation of this policy, while using the district issued device, may result in disciplinary action, including the termination of the student's network/internet privileges in accordance with the Simi Valley Unified School District's Student Acceptable Use Policy.
 - b. Students may not change, alter, bypass, or attempt to bypass any district-issued device's security measures, including "jailbreaking" or bypassing filtered internet sites.
3. Privacy
 - a. It is a violation of the Simi Valley Unified School District's Student Acceptable Use Policy to share your password with anyone else, or to access any account belonging to other students, faculty, or staff.
 - b. The Simi Valley Unified School District will never remotely access the camera or microphone of any district-issued device outside of school.
4. Management
 - a. Simi Valley Unified School District's Information Technology Department staff may monitor district-issued devices at any time with the exception of the camera and microphone. If deemed necessary, the Simi Valley Unified School District reserves the right to GPS locate any district-issued devices.
 - b. The account history and activity of online accounts associated with district-assigned user accounts may be monitored at any time.
5. Responsibilities
 - a. Submit their district-issued device to school authorities upon request.
 - b. Keep their assigned district-issued device in good working order.
 - c. Charge their district-issued device each night to ensure that their district-issued device is fully charged for classes the next day. Just as students are expected to be prepared for class by having all required materials, the student must have his/her district-issued device in class and properly charged at the start of each school day.
 - d. Protect the district-issued device from damage and theft. If the district-issued device is lost or stolen when outside of school grounds, it should be reported to the police immediately. Parents/guardians will incur a financial obligation to the district for any missing district-issued device for which a copy of the police report has not been provided to the school/district office. Parents/guardians will also incur a financial obligation for any repairs that are required for the district-issued device.
 - e. Report any malfunctioning or damaged district-issued devices to the school and/or the district's Information Technology Department as quickly as possible.
 - f. An optional district-issued device insurance/protection plan is offered for district-issued devices. The District-Issued Device Protection Plan will cover events such as accidental loss (theft) and damages. For more information, please see the District-Issued Device Protection Plan.
 - g. Regardless of the district-issued device protection plan chosen, if it is determined by the school or district that damage of the district-issued device or any of its accessories is intentional, willful, or purposeful, insurance will not apply. As a result, the parents/guardians will be required to pay the full replacement cost of the district-issued device, protective case, and/or charging cable/adaptor as itemized in the District-Issued Device Protection Plan application.
 - h. When the district-issued device is taken home by the student (or possibly taken home on Summer Break), it is highly recommended that it always be used in a common family location so that adult supervision can be maintained at all times.
6. Student Expectations
 - a. Never leave the district-issued device unattended.
 - b. Make sure the district-issued device is not subject to careless or intentional damage (e.g., as a result of horseplay)
 - c. Ensure the protective case remains on the district-issued device at all times and when the district-issued device is being transported it is as secure as possible.
 - d. Ensure the district-issued device is charged every evening and ready for use the next day (i.e., plugging it in to charge overnight).
 - e. Store the district-issued device in a safe place, such as a locked locker, when not in use (e.g., lunch, PE, etc.). No heavy items should be stacked on top of the district-issued device.
 - f. Use the district-issued device for the task assigned by the teacher at all times. District issued devices should only be used for educational purposes.
 - g. Not decorate the district-issued device in any way, including the use of stickers or decals, and not allow it to be subject to graffiti/defacing.

h. Will avoid consuming food or drinks around the district-issued device.

7. Repairing or Replacing a District-Issued Device

All required repairs for the district-issued device will be processed by the Simi Valley Unified School District's Information Technology Department. Please DO NOT attempt to repair the district-issued device yourself as this can void the manufacturer's warranty and/or result in the denial of an insurance claim. Damaged district-issued devices should be returned to the student's school. The school will send the district-issued device to the Simi Valley Unified School District's Information Technology Department to initiate the repair process. In the case of loss or theft, a police report needs to be filed by the parent/guardian. A copy of the police report must be provided to the student's school or the district office through the Information Technology Department.

8. Cost of Repairs

Students and parents/guardians may be held responsible for damages to their district-issued device including, but not limited to: broken screens, removal of keys, cracked plastic pieces, interoperability, etc... at the discretion of district Information Technology staff. Should the cost to repair the district-issued device exceed the cost of purchasing a new district-issued device, parents/guardians will incur a financial obligation equal to the full replacement value of the district-issued device as specified in the District-Issued Device Protection Plan application.

These costs can be avoided with the purchase of the optional District-Issued Device Protection Plan.

Lost items such as cases and charging cables/adapters will be charged the actual replacement cost.

By checking the box in the Aeries Parent Portal Data Confirmation page, you confirm that you have read, understand and agree to the District-Issued Device Guidelines outlined by the Simi Valley Unified School District. You also confirm that you have read and explained the District-Issued Device Guidelines to your child so that they understand them clearly.

DISTRICT-ISSUED DEVICE PROTECTION PLAN

Like textbooks, team uniforms, and other school property issued to your child, there is a responsibility to take appropriate care of these valuable resources. A district-issued device is no different, and it does represent a cost to the district and consequent liability to students and their parents/guardians. The Simi Valley Unified School District has a manufacturer's warranty in place to cover district-issued devices for manufacturing defects, but we know loss and accidents may also happen, even when students take good care of their district-issued device. In these instances, district policies, state regulations, and practices require a fine to be levied to cover the repair or replacement cost of district property. Therefore, the Simi Valley Unified School District provides its families the opportunity to purchase the District-Issued Device Protection Plan for students receiving a district-issued device.

A district-issued device protection plan will be issued by School Device Coverage, and will cover the district-issued device's replacement or repair in the event of theft, loss, or accidental damage. There will be an annual protection cost for each district-issued device. This plan will include replacement and repairs for covered damages or loss. The actual annual cost will be outlined in the District-Issued Device Protection Plan application (application website link is found at the end of this section).

The protection plan will NOT cover intentional damages, in which case the student and parent/guardian can be responsible for the full replacement or the cost of repairs, up to the value of the district-issued device as indicated in the District-Issued Device Protection Plan application. Intentional damage will be determined by the district and/or insurance company.

Excessive claims, as determined by the district, may result in loss of district-issued device privileges.

Parents/guardians will need to **EITHER** purchase the optional District-Issued Device Protection Plan through the Simi Valley Unified School District before the student is allowed to receive a district-issued device, **OR** the parent/guardian must indicate that they decline the optional District-Issued Device Protection Plan, in which case the family assumes full financial responsibility for the district-issued device, including theft, loss, or any damages.

Term and Cost

The District-Issued Device Protection Plan will be effective from the date the District-Issued Device Protection Plan application AND payment are received by the insuring company, School Device Coverage, until August 9, 2023, or the student's graduation/exit from Simi Valley Unified School District, whichever comes first. The 2023-2024 cost for the District-Issued Device Protection Plan will be \$47.00.

Additional Information

In cases of theft, vandalism and other criminal acts, a police report **MUST** be filed by the student or parent/guardian for the District-Issued Device Protection Plan coverage to take place. A copy of the police report must be

provided to the school, which will submit it to the Simi Valley Unified School District's Informational Technology Department.

Deadline

For all students enrolled in a Simi Valley Unified School District school from the start of the school year, you will have until September 30, 2023 to enroll in the District-Issued Device Protection Plan. (Students coming into the Simi Valley Unified School District after this date who wish to purchase the District-Issued Device Protection Plan will be handled separately.)

For complete information and the application for the District-Issued Device Protection Plan, please go to www.schooldevicecoverage.com/signup.

By checking the box in the Aeries Parent Portal Data, you confirm that you have read and understand the District-Issued Device Protection Plan outlined by the Simi Valley Unified School District. PLEASE NOTE: This acknowledgement is not an acceptance or purchase of the District-Issued Device Protection Plan.

PERSONAL PORTABLE DEVICE GUIDELINES

While the Simi Valley Unified School District does not recommend student's using personal portable devices on campus, should a student decide to bring their own personal portable device to any district school or facility, the student is responsible to care for and use good judgment when using their personal portable device. For a more favorable user experience, the district encourages the use of a district-issued device that is configured for our systems.

I understand if a personal portable device is accessed on campus that it is used as a tool for reading, research, and other educational purposes as defined by the classroom teacher. My child and I have read, understand, and will comply with the Simi Valley Unified School District's Student Acceptable Use Policy (AUP). I understand it is my responsibility to obtain a copy of the Student Acceptable Use Policy from the Aeries Parent Portal, district or school website, or from the school office.

If my child does not comply with the Student Acceptable Use Policy, I understand the personal portable device may be confiscated by the teacher, site administrator, or other school staff, and I will be contacted to pick up the device from the school office. I understand that once the personal portable device has been confiscated, it WILL NOT be released to my child. Further consequences as a result of the continued, inappropriate use of the personal portable device will be at the discretion of the school.

I understand that I am financially responsible for any theft, accidental, willful, malicious damage to the personal portable device, and I further understand that the Simi Valley Unified School District is not responsible to replace or repair of the personal portable device or any auxiliary equipment.

I understand that my child may only use the portable device for non-academic purposes during non-instructional school hours at the secondary level (i.e. lunch, passing periods, etc.). At the elementary level, students may not use portable devices during the entire school day for nonacademic purposes unless specifically permitted by a teacher or staff member.

I understand that my child will use their personal portable device in the designated classroom, library, computer lab, or other designated location as permitted by the teacher, site administrator, or other staff member.

The student understands that they are not to give the personal portable device to another student for their use, and the personal portable device will be used in an appropriate manner.

The student will NOT download any inappropriate or non-instructional content to the personal portable device on school grounds.

By checking the box in the Aeries Parent Portal Data, you confirm that you have read, understand and agree to the Personal Portable Device Guidelines outlined by the Simi Valley Unified School District. You also confirm that you have read and explained to your child the Personal Portable Device Guidelines so that they understand it clearly.

CALIFORNIA EDUCATION CODES

RIGHTS OF PARENTS AND GUARDIANS TO INFORMATION

EC §51101 (in part)

The parents and guardians of pupils enrolled in public schools have the right and should have the opportunity, as mutually supportive and respectful partners in the education of their children within the public schools, to be informed by the school, and to participate in the education of their children, as follows:

1. Within a reasonable period of time after making the request, to observe their child's classroom(s).
2. Within a reasonable time of their request, to meet with their child's teacher(s) and the principal.
3. To volunteer their time and resources for the improvement of school facilities and school programs under the supervision of district employees, including, but not limited to, providing assistance in the classroom with the approval, and under the direct supervision, of the teacher.

4. To be notified on a timely basis if their child is absent from school without permission.
5. To receive the results of their child's performance on standardized tests and statewide tests and information on the performance of their child's school on standardized statewide tests.
6. To request a particular school for their child, and to receive a response from the school district.
7. To have a school environment for their child that is safe and supportive of learning.
8. To examine the curriculum materials of their child's class(es).
9. To be informed of their child's progress in school and of the appropriate school personnel whom they should contact if problems arise with their child.
10. To have access to the school records of their child.
11. To receive information concerning the academic performance standards, proficiencies, or skills their child is expected to accomplish.
12. To be informed in advance about school rules, including disciplinary rules and procedures, attendance policies, dress codes, and procedures for visiting the school.
13. To receive information about any psychological testing the school does involving their child and to deny permission to give the test.
14. To participate as a member of a parent advisory committee, school site council, or site-based management leadership team.
15. To question anything in their child's record that the parent feels is inaccurate or misleading or is an invasion of privacy and to receive a response from the school.
16. To be notified, as early in the school year as practicable, if their child is identified as being at risk of retention and of their right to consult with school personnel responsible for a decision to promote or retain their child and to appeal a decision to retain or promote their child.

SUSPENSION AND EXPULSION LAWS

EC §48900 et seq.

A pupil shall not be suspended from school or recommended for expulsion unless the superintendent of the school district or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions (a) to (r), inclusive:

- (a)(1) Caused, attempted to cause, or threatened to cause physical injury to another person.
- (2) Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object unless, in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance listed in Chapter 2 (commencing with Section 11053) of *Division 10 of the Health and Safety Code*, an alcoholic beverage, or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell a controlled substance listed in Chapter 2 (commencing with Section 110535) of *Division 10 of the Health and Safety Code*, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stole or attempted to steal school property or private property.
- (h) Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit the use or possession by a pupil of his or her own prescription products.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia, as defined in *Section 11014.5 of the Health and Safety Code*.
- (k)(1) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
- (2) Except as provided in *Section 48910*, a pupil enrolled in kindergarten or any of grades 1 to 3, inclusive, shall not be suspended for any of the acts enumerated in paragraph (1), and those acts shall not constitute grounds for a pupil enrolled in kindergarten or any of grades 1 to 12, inclusive, to be recommended for expulsion. This paragraph is inoperative on July 1, 2020.

- (3) Except as provided in *Section 48910*, commencing July 1, 2020, a pupil enrolled in kindergarten or any of grades 1 to 5, inclusive, shall not be suspended for any of the acts specified in paragraph (1), and those acts shall not constitute grounds for a pupil enrolled in kindergarten or any of grades 1 to 12, inclusive, to be recommended for expulsion.
- (4) Except as provided in *Section 48910*, commencing July 1, 2020, a pupil enrolled in any of grades 6 to 8, inclusive, shall not be suspended for any of the acts specified in paragraph (1). This paragraph is inoperative on July 1, 2025.
 - (l) Knowingly received stolen school property or private property.
 - (m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
 - (n) Committed or attempted to commit a sexual assault as defined in *Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code* or committed a sexual battery as defined in *Section 243.4 of the Penal Code*.
 - (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for purposes of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
 - (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
 - (q) Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, "hazing" means a method of initiation or pre-initiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, that is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.
 - (r) Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings:
 - (1) "Bullying: means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in *Section 48900.2, 48900.3, or 48900.4*, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:
 - (A) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.
 - (B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.
 - (C) Causing a reasonable pupil to experience substantial interference with his or her academic performance.
 - (D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.
 - (2) (A) "Electronic act" means the creation or transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager of a communication, including, but not limited to any of the following:
 - (i) A message, text, sound, video or image.
 - (ii) A post on a social network Internet website, including, but not limited to:
 - (I) Posting to or creating a burn page. "Burn page" means an Internet website created for the purpose of having one or more of the effects listed in paragraph (1).
 - (II) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). "Credible impersonation" means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated.
 - (III) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). "False profile" means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.
 - (iii) (I) An act of cyber sexual bullying.
 - (II) For purposes of this clause, "cyber sexual bullying" means the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a pupil

to another pupil or to school personnel by means of an electronic act that has or can be reasonably predicted to have one or more of the effects described in subparagraphs (A) to (D), inclusive, of paragraph (1). A photograph or other visual recording, as described above, shall include the depiction of a nude, semi-nude, or sexually explicit photograph or other visual recording of a minor where the minor is identifiable from the photograph, visual recording, or other electronic act.

- (III) For purposes of this clause, "cyber sexual bullying" does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.
- (B) Notwithstanding paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.
- (3) "Reasonable pupil" means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.
- (s) A pupil shall not be suspended or expelled for any of the acts enumerated in this section unless the act is related to a school activity or school attendance occurring within a school under the jurisdiction of the superintendent of the school district or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to a school activity or school attendance that occur at any time, including, but not limited to, any of the following:
- (1) While on school grounds.
 - (2) While going to or coming from school.
 - (3) During the lunch period, whether on or off the campus.
 - (4) During, or while going to, or coming from, a school-sponsored activity.
- (t) A pupil who aids or abets, as defined in *Section 31 of the Penal Code*, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).
- (u) As used in this section, "school property" includes, but is not limited to, electronic files and databases.
- (v) For a pupil subject to discipline under this section, a superintendent of the school district or principal may use his or her discretion to provide alternatives to suspension or expulsion that are age appropriate and designed to address and correct the pupil's specific misbehavior as specified in *Section 48900.5*.
- (w) (1) It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities.
- (2) It is further the intent of the Legislature that the Multi-Tiered System of Supports, which includes restorative justice practices, trauma-informed practices, social and emotional learning, and schoolwide positive behavior interventions and support, may be used to help pupils gain critical social and emotional skills, receive support to help transform trauma-related responses, understand the impact of their actions, and develop meaningful methods for repairing harm to the school community.

SEXUAL HARASSMENT

EC §48900.2

In addition to the reasons specified in *Section 48900*, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed sexual harassment as defined in *Section 212.5*.

For the purposes of this chapter, the conduct described in *Section 212.5* must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive educational environment. This section shall not apply to pupils enrolled in kindergarten and grades 1 to 3, inclusive.

HATE VIOLENCE

EC §48900.3

In addition to the reasons set forth in *Sections 48900 and 48900.2*, a pupil in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has caused, attempted to cause, threatened to cause, or participated in an act of hate violence, as defined in *subdivision (e) of Section 233*.

HARASSMENT, THREATS OR INTIMIDATION

EC §48900.4

In addition to the grounds specified in *Sections 48900 and 48900.2*, a pupil enrolled in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or hostile educational environment.

LIMITATIONS ON IMPOSING SUSPENSION

EC §48900.5

- (a) Suspension, including supervised suspension as described in *Section 48911.1*, shall be imposed only when other means of correction fail to bring about proper conduct. A school district may document the other means of correction used and place that documentation in the pupil's record, which may be accessed pursuant to *Section 49069.7*. However, a pupil, including an individual with exceptional needs, as defined in *Section 56026*, may be suspended, subject to *Section 1415 of Title 20* of the United States Code, for any of the reasons enumerated in *Section 48900* upon a first offense, if the principal or superintendent of schools determines that the pupil violated *subdivision (a), (b), (c), (d), or (e) of Section 48900* or that the pupil's presence causes a danger to persons.
- (b) Other means of correction include, but are not limited to, the following:
- (1) A conference between school personnel, the pupil's parent or guardian, and the pupil.
 - (2) Referrals to the school counselor, psychologist, social worker, child welfare attendance personnel, or other school support service personnel for case management and counseling.
 - (3) Study teams, guidance teams, resource panel teams, or other intervention-related teams that assess the behavior, and develop and implement individualized plans to address the behavior in partnership with the pupil and the pupil's parents.
 - (4) Referral for a comprehensive psychosocial or psychoeducational assessment, including for purposes of creating an individualized education program, or a plan adopted pursuant to *Section 504 of the Federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794(a))*.
 - (5) Enrollment in a program for teaching prosocial behavior or anger management.
 - (6) Participation in a restorative justice program.
 - (7) A positive behavior support approach with tiered interventions that occur during the school day on campus.
 - (8) After school programs that address specific behavioral issues or expose pupils to positive activities and behaviors, including, but not limited to, those operated in collaboration with local parent and community groups.
 - (9) Any of the alternatives described in *Section 48900.6*.

TERRORISTIC THREATS

EC §48900.7

- (a) In addition to the reasons specified in *Sections 48900, 48900.2, 48900.3, and 48900.4*, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has made terroristic threats against school officials or school property, or both.
- (b) For the purposes of this section, "terroristic threat" shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars (\$1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for his or her own safety or for his or her immediate

family's safety, or for the protection of school district property, or the personal property of the person threatened or his or her immediate family.

CIRCUMSTANCES FOR RECOMMENDING EXPULSION

EC §48915

- (a)(1) Except as provided in subdivisions (c) and (e), the principal or the superintendent of schools shall recommend the expulsion of a pupil for any of the following acts committed at school or at a school activity off school grounds, unless the principal or superintendent determines that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct:
- (A) Causing serious physical injury to another person, except in self-defense.
 - (B) Possession of any knife or other dangerous object of no reasonable use to the pupil.
 - (C) Unlawful possession of any controlled substance listed in Chapter 2 (commencing with Section 11053) of *Division 10 of the Health and Safety Code*, except for either of the following:
 - (i) The first offense for the possession of not more than one avoidupois ounce of marijuana, other than concentrated cannabis.
 - (ii) The possession of over-the-counter medication for use by the pupil for medical purposes or medication prescribed for the pupil by a physician.
 - (D) Robbery or extortion.
 - (E) Assault or battery, as defined in *Sections 240 and 242* of the Penal Code, upon any school employee.
- (2) If the principal or the superintendent of schools makes a determination as described in paragraph (1), he or she is encouraged to do so as quickly as possible to ensure that the pupil does not lose instructional time.
- (b) Upon recommendation by the principal or the superintendent of schools, or by a hearing officer or administrative panel appointed pursuant to *subdivision (d) of Section 48918*, the governing board of a school district may order a pupil expelled upon finding that the pupil committed an act listed in paragraph (1) of subdivision (a) or in *subdivision (a), (b), (c), (d), or (e) of Section 48900*. A decision to expel a pupil for any of those acts shall be based on a finding of one or both of the following:
- (1) Other means of correction are not feasible or have repeatedly failed to bring about proper conduct.
 - (2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.
- (c) The principal or superintendent of schools shall immediately suspend, pursuant to *Section 48911*, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds:
- (1) Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district. The act of possessing an imitation firearm, as defined in *subdivision (m) of Section 48900*, is not an offense for which suspension or expulsion is mandatory pursuant to this subdivision and subdivision (d), but it is an offense for which suspension, or expulsion pursuant to subdivision (e), may be imposed.
 - (2) Brandishing a knife at another person.
 - (3) Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053) of *Division 10 of the Health and Safety Code*.
 - (4) Committing or attempting to commit a sexual assault as defined in *subdivision (n) of Section 48900* or committing a sexual battery as defined in *subdivision (n) of Section 48900*.
 - (5) Possession of an explosive.
- (d) The governing board of a school district shall order a pupil expelled upon finding that the pupil committed an act listed in subdivision (c), and shall refer that pupil to a program of study that meets all of the following conditions:
- (1) Is appropriately prepared to accommodate pupils who exhibit discipline problems.
 - (2) Is not provided at a comprehensive middle, junior, or senior high school, or at any elementary school.
 - (3) Is not housed at the school site attended by the pupil at the time of suspension.
- (e) Upon recommendation by the principal or the superintendent of schools, or by a hearing officer or administrative panel appointed pursuant to subdivision (d) of Section 48918, the governing board of a school district may order a pupil expelled upon finding that the pupil, at school or at a school activity off of school grounds violated *subdivision (f), (g), (h), (i), (j), (k), (l), or (m) of Section 48900, or Section 48900.2, 48900.3, or 48900.4*, and either of the following:
- (1) That other means of correction are not feasible or have repeatedly failed to bring about proper conduct.
 - (2) That due to the nature of the violation, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.
- (f) The governing board of a school district shall refer a pupil who has been expelled pursuant to subdivision (b) or (e) to a program of study that meets all of the conditions specified in subdivision (d). Notwithstanding this subdivision, with respect to a pupil expelled pursuant to subdivision (e), if the county superintendent of schools certifies that an alternative program of study is not available at a site away from a comprehensive middle, junior, or senior high school, or an elementary school, and that the only option for placement is at another comprehensive middle, junior, or senior high school, or another elementary school, the pupil may be referred to a program of study that is provided at a comprehensive middle, junior, or senior high school, or at an elementary school.
- (g) As used in this section, "knife" means any dirk, dagger, or other weapon with a fixed, sharpened blade fitted primarily for stabbing, a weapon with a blade fitted primarily for stabbing, a weapon with a blade longer than 3 1/2 inches, a folding knife with a blade that locks into place, or a razor with an unguarded blade.
- (h) As used in this section, the term "explosive" means "destructive device" as described in *Section 921 of Title 18 of the United States Code*.

2023-2024 DISTRICT-ISSUED DEVICE GUIDELINES AND PERSONAL PORTABLE DEVICE GUIDELINES

Technology resources, including, but not limited to, email, internet access, school computers and tablets, and the use of personal electronic portable devices on school grounds or at school-sponsored events, are to be used for educational purposes only. Adherence to the Student Acceptable Use Policy (AUP) is required for all students' access to these technology resources.

To fulfill the state and federal internet safety laws, and as the parent/guardian of this student, I understand that access to the internet at school or school-sponsored events is designed for educational purposes. I further understand that the Simi Valley Unified School District has taken precautions to block inappropriate and/or controversial material through content filters which are used on any district-owned device, whether at school or off-campus. However, I recognize that it is impossible for the Simi Valley Unified School District to completely restrict access to inappropriate materials. I will not hold the Simi Valley Unified School District responsible for materials acquired through the internet and/or related networks.

I understand that all Simi Valley Unified School District schools will include a special Digital Citizenship curriculum in all classes and grade levels to empower students to think critically, behave safely, and participate responsibly in our digital world, both at home and at school. As the parent/guardian, I understand that I am responsible for supervising my child's use of technology, including the use of personal electronic devices and social networking, outside of school. I also understand that the use of a student's email address should be for school-related purposes only and should not be used for solicitation, fundraising, or any other purpose not related to education.

It is the responsibility of the student, and their parent/guardian, to protect the security of any usernames and passwords the student and/or parent/guardian uses. The Simi Valley Unified School District accepts no responsibility in the event a student and/or parent's/guardian's username and/or password is shared, stolen, or in any other way becomes the possession of a person other than the student or parent/guardian.

Parents/guardians need to remember that email and other communications over the internet are not guaranteed to be private and are subject to state and federal laws.

Violations of the rules stated above may result in disciplinary action, including the loss of the student's privileges, suspension, and/or possible supervision and monitoring of a student's continued use of any devices involved in a violation of the Student Acceptable Use Policy.

School- and district-authorized employees monitor the use of information technology resources to help ensure that technology resources are used securely and in conformity with this policy.

Administrators reserve the right to confiscate, examine, and disclose any information and/or data found on a student's device in order to further the health, safety, discipline, or security of any student or other person, or to protect property. They may also use this information in disciplinary actions and will furnish evidence of crime to law enforcement.

Please check the box below:

By checking the box, you confirm that you have read, understand and agree to the District-Issued Device Guidelines outlined by the Simi Valley Unified School District. You also confirm that you have read and explained the District-Issued Device Guidelines to your child so that they understand them clearly.

By checking the box, you confirm that you have read, understand and agree to the Personal Portable Device Guidelines outlined by the Simi Valley Unified School District. You also confirm that you have read and explained to your child the Personal Portable Device Guidelines so that they understand it clearly.

2023-2024 DEVICE PROTECTION PLAN

For complete information and the application for the District-Issued Device Protection Plan, please go to www.schooldevicecoverage.com/signup.

Please check the box below:

By checking the box, you confirm that you have read and understand the District-Issued Device Protection Plan outlined by the Simi Valley Unified School District. PLEASE NOTE: This acknowledgement is not an acceptance or purchase of the District-Issued Device Protection Plan.

2023-2024 ACKNOWLEDGEMENT OF RECEIPT AND REVIEW

Dear Parent/Guardian:

The Simi Valley Unified School District is required to annually notify the parents and guardians of rights and responsibilities in accordance with *Education Code §48980*.

If you have any questions, or if you would like to review specific documents mentioned in the notice, please contact an administrator at your child's school. He or she will be able to give you more detailed information and assist you in obtaining copies of any materials you wish to review.

Please complete the "Acknowledgment of Receipt and Review" form below and return it to your child's school.

This annual notification is available in an electronic format **in the Aeries Parent Portal**. A print copy of the notification can be provided to you upon request. Signature of the notice is an acknowledgment by the parent or guardian that he or she has been informed of his or her rights but does not indicate that consent to participate in any particular program has either been given or withheld.

ACKNOWLEDGMENT OF RECEIPT AND REVIEW

Pursuant to *Education Code §48982*, the parent/guardian shall sign this notice and return it to the school. Signature on the notice is an acknowledgment by the parent or guardian that he or she has been informed of his or her rights but does not necessarily indicate that consent to participate in any particular program or activity has been given or withheld.

Student Name: _____

Student ID#: _____

School: _____

Grade: _____

Parent/Guardian Name: _____

Email Address: _____

Telephone Number: _____

Signature of Parent/Guardian (if student is under 18) OR Signature of Student (if student is 18 or older)

2023-2024 PARENTAL CONSENT/OBJECTION FORM

Please read about the following items in the Parent/Student Information Handbook.

RETURN THIS FORM TO YOUR STUDENT'S SCHOOL IF YOU MARK 1 OR MORE OF THE BELOW OPTIONS.

Please check if you wish to notify the school of your concerns in the following areas:

- I would like my child excused from participation in an education project involving the harmful or destructive use of animals. (EC §32255)
- I object to sexual health and HIV/AIDS Prevention Education for my child. (Students enrolled in District programs may receive instruction in health education, which may include sexually transmitted disease prevention and alcohol/drug abuse prevention.
- I would like to be pre-notified every time a pesticide application is to take place at the school in addition to the annual notification of approved products. I understand that the notification will be provided at least 72 hours before the application. If you want to be notified, contact your school site and ask to be on the notification list.
- Internal Media Release: I object to the use of my child's name, work and/or image for Simi Valley Unified School District purposes, including, but not limited to, the district's website, school website, social media, or print products for Simi Valley Unified School District purposes. I understand that this does not extend to my child's participation in events in a public, open-access setting, such as a graduation, performance, sporting event, etc., where reasonable care to exclude my child from possible photos and/or videos taken at said event cannot be given.
- I object to my child undergoing a physical examination by Simi Valley Unified School District health personnel if needed for programs or activities.
- I object to my child checking out library books based on the policies and procedures of the school site, and will not be responsible for paying for any lost or damaged books.

Name of Student: _____ DOB _____ Student ID: _____

School : _____

Parent Email Address: _____

Signature of Student if 18 Years or Older

Signature of Parent/Guardian

PARENT/GUARDIAN INTERNET AND MEDIA RELEASES

Internal Media Release

There may be times during the school year when your child could be featured in materials created and used to support the Simi Valley Unified School District’s effort to provide information or promote instructional excellence by sharing resources and facilitating communication. Examples include, but are not limited to, blog articles about special classroom events, campus newspapers, reporting on school-produced performances or field trips, social media posts about awards earned, or photographs of students during normal school activities.

In these cases, either employees of the Simi Valley Unified School District or their contracted professionals would produce the materials, and all effort would be taken to assure the responsible use of said materials. No public disclosure of a student’s contact information would ever be made in these circumstances (phone, address, etc...).

Please answer “yes” or “no” below to Simi Valley Unified School District media purposes:

I give my consent to use my child’s name, work and/or image for Simi Valley Unified School District purposes, including, but not limited to, the district’s website, school website, social media, or print products for Simi Valley Unified School District purposes. I further understand that there will be no compensation paid for any inclusion of my child in district materials. (I understand that this permission does not extend to my child’s participation in events in a public, open-access setting, such as a graduation, performance, sporting event, etc., where reasonable care to exclude my child from possible photos and/or videos taken at said event cannot be given.)

Yes _____

No _____

EXTERNAL MEDIA RELEASE

There may be times during the school year when members of the media (newspapers, radio, television, internet) come to your child’s school or special event for the purpose of reporting on a specific topic or event. While the Simi Valley Unified School District and/or individual school officials generally know when these visits occur and for what purpose, the district has no control over the final usage of the materials gathered. The district also has no control over the reporting that happens at public events involving our schools (i.e. graduations, sporting events, field trips to public places, performances, and community service efforts). When a parent/guardian requests the school/district to exclude minors from media requests and coverage, we do everything possible to assure the outcome complies with the parent’s/guardian’s request.

Please answer “yes” or “no” below to outside media purposes:

I give my consent for area media members to feature my child (name and/or image) in their reporting of happenings on Simi Valley Unified School District campuses and at events. (I understand that this permission does not extend to my child’s participation in events in a public open-access setting, such as a graduation, performance, sporting event, etc., where reasonable care to exclude my child from possible media coverage at the event cannot be given.)

Yes _____

No _____

STUDENT RECORDS (RELEASE OF DIRECTORY INFORMATION)

The primary purpose of directory information is to allow the Simi Valley Unified School District to include this type of information from your child's education records in certain school publications. Directory information includes names, addresses and telephone listings, and information that is generally not considered harmful or an invasion of privacy, if released. Directory information does not include your student's citizenship status, immigration status, place of birth, or any other information indicating national origin. The Simi Valley Unified School District will not disclose such information without your consent or a court order.

The Family Educational Rights and Privacy Act (FERPA) and Education Code 49073 permits the Simi Valley Unified School District to disclose appropriately designated "directory information" without written consent, unless you have advised the district that you do not want your student's directory information released without your written consent.

Please answer "yes" or "no" below:

I give my consent for directory information to be released to the PTA/PTSA:

Yes _____

No _____

I give my consent for directory information to be released to the Health Department:

Yes _____

No _____

I give my consent for directory information to be released to elected officials:

Yes _____

No _____

I give my consent for directory information to be released to the United States Armed Forces:

Yes _____

No _____

I give my consent for directory information to be released to college, universities, trade schools, or other educational institutions:

Yes _____

No _____

I give my consent for my contact information to be shared with some of the District's select service providers for such items as student pictures/portraits and graduation regalia (caps and gowns, class rings, yearbooks, etc.). These select service providers will not share your contact information with any other company:

Yes _____

No _____