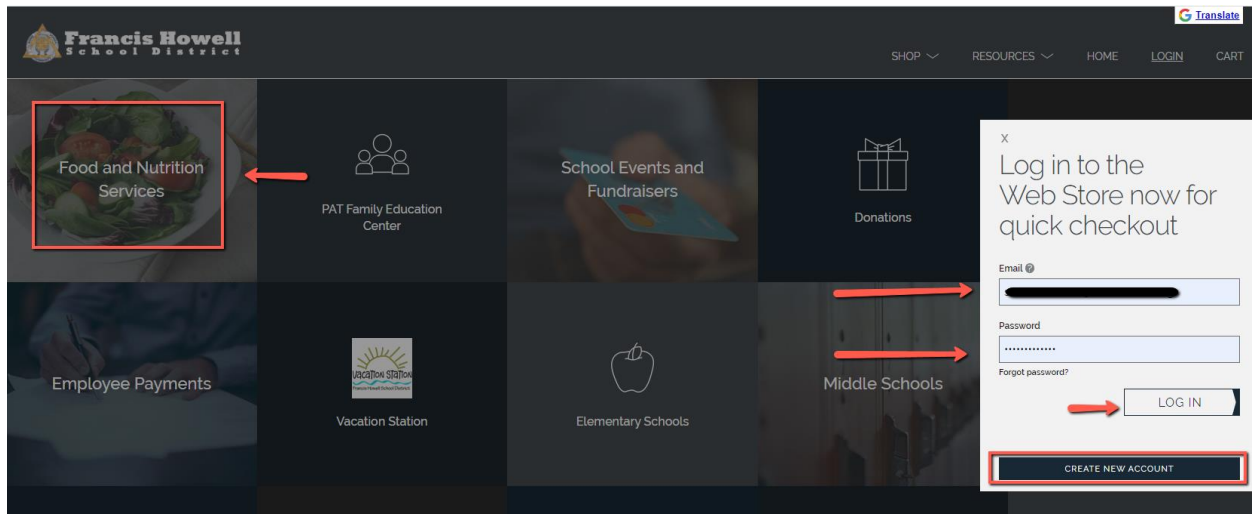


How to add funds to your child's lunch account

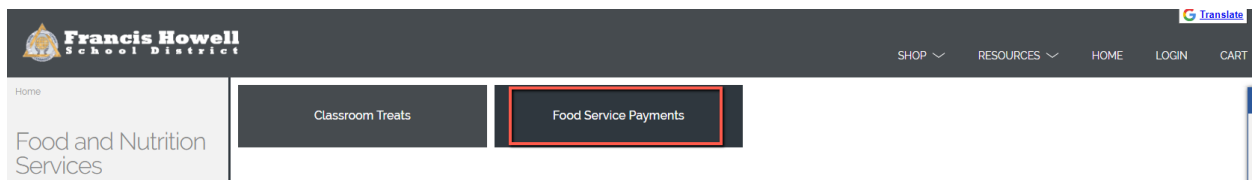
Step 1: Log into the FHSD Webstore at <https://fhdschools.revtrak.net/>

Step 2: If you already have a Webstore account, enter your email address and password. If you don't remember your password, click on "Forgot Password". If you don't have a Webstore account, click on "Create New Account".

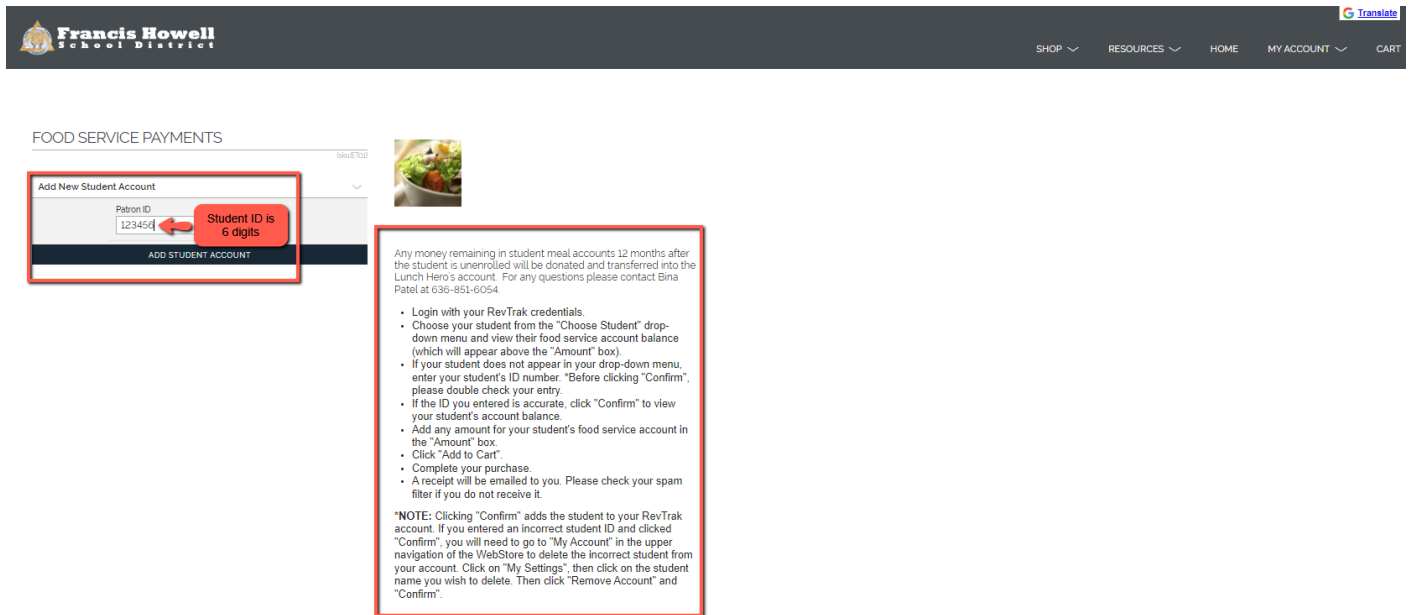
Step 3: Select the "Food and Nutrition Services" button on the upper left corner.



Step 4: Click on "Food Service Payments".



Step 5: Enter your child's 6-digit Student ID and follow the remaining directions within the screenshot below. These steps are also included as text below the screenshot.



Francis Howell School District

SHOP ▾ RESOURCES ▾ HOME MY ACCOUNT ▾ CART

FOOD SERVICE PAYMENTS

Add New Student Account

Patron ID
123456

Student ID is 6 digits

ADD STUDENT ACCOUNT

Any money remaining in student meal accounts 12 months after the student is unenrolled will be donated and transferred into the Lunch Hero's account. For any questions please contact Bina Patel at 636-851-6054.

- Login with your RevTrak credentials
- Choose your student from the "Choose Student" drop-down menu and view their food service account balance (which will appear above the "Amount" box).
- If your student does not appear in your drop-down menu, enter your student's ID number. *Before clicking "Confirm", please double check your entry.
- If the ID you entered is accurate, click "Confirm" to view your student's account balance.
- Add any amount for your student's food service account in the "Amount" box.
- Click "Add to Cart".
- Complete your purchase
- A receipt will be emailed to you. Please check your spam filter if you do not receive it.

***NOTE:** Clicking "Confirm" adds the student to your RevTrak account. If you entered an incorrect student ID and clicked "Confirm", you will need to go to "My Account" in the upper navigation of the WebStore to delete the incorrect student from your account. Click on "My Settings", then click on the student name you wish to delete. Then click "Remove Account" and "Confirm".

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