

Finance & Facilities Subcommittee
Meeting Minutes
Central Office Conference Room (Also available via Zoom)
July 6, 2023

Present: Melissa Finnigan, James Mol (via Zoom), Glenn Gazdik (via Zoom), Maureen Sattan (left meeting at 5:55pm), Director of Facilities Larry Plano, Business Manager Bill Hoff, Superintendent Timothy Van Tasel (via Zoom) and Athletic Director Todd Zenzack

Finance and Facilities Subcommittee Chair Melissa Finnigan called the meeting to order at 5:12 p.m.

EOY Financial Update

Surplus for EOY allowed us to purchase some items that we had moved from Open Choice to the Operation Budget. We put \$67,000 towards Text Books, McAlister Summer Program and Fly Five. \$109,000 was used to offset Open Choice account expenditures for FY23.

Extracurricular Stipend Requests

AD Zenzack and Charlene Flagg have been reviewing our current clubs and activities across the district. 6 programs have not run due to lack of interest or due to loss of an advisor. The funds from those 6 programs are going to go to other active programs where the advisor currently is not receiving a stipend. We will review the list in more depth soon as a board. Money will also be put towards growing our Expanding Horizons program.

A Google Drive has been created to store club documents and to keep track of attendance of these activities.

Review of Summer Maintenance Projects

Spaulding-Fencing complete, Playscape plans underway, Portables being updated with new carpets, roof and siding, Main Office/Conference room renovations.

McAlister-Fencing in progress, Playscape plans underway, Special Education Suite being renovated, Elimination of some lockers and being replaced with large cubbies.

SMS-Waiting on Future MS Plan

SHS-Fencing in progress, 2nd phase of columns being completed, Large Animal Facility work breaking ground in mid-July.

Review of Hiring and Budget Status-Turnover Factor

Most teaching positions have been filled.

Working on filling academic support, paraprofessionals, food service positions.

Review of Athletic Uniform Contract

AD Zenzack and Mr. Hoff have been reviewing contracts to brand our school uniforms. This will save with having to replace entire teams due to lack of the uniform being available. The logo will be reviewed with a committee and we will have our Suffield Public School Athletic Brand. OT Sports is the current company that AD Zenzack is working with and will be presenting more information to the full Board.

Adjournment - Meeting was adjourned at 6:05 p.m.