

For the school officials to determine eligibility, the household must provide the following information listed on the application:

- names of all household members;
- the last four digits of the Social Security Number of the adult completing the application, or a statement that the person does not possess one;
- the income received by each household member with income frequency and income source noted; and
- the signature of an adult household member certifying that the information provided is correct.

Applications may be submitted at any time during the school year. If a household member becomes unemployed or if the household situation changes, the family should contact the Child Nutrition Department. Such changes may make the children of the household eligible for free or reduced-price meals or free milk.

Under the provisions of the free and reduced-price policy, a designated official in the Child Nutrition Department will review applications and determine eligibility. If a parent or guardian is dissatisfied with the ruling of the official, (s)he may wish to discuss the decision on an informal basis with the approving official. If the parent or guardian wishes to make a formal appeal, (s)he may make a request by contacting the Child Nutrition Department at (801) 974-8380 for more information.

Foster children who are legal wards of the court or state are eligible for free meal benefits. If a household has foster children and wishes to apply for meal benefits for such children, the household should complete the application.

Other Methods of Determining Eligibility

Children or households currently approved for Food Stamps (SNAP), Food Distribution Program on Indian Reservations (FDPIR), Family Employment Program (FEP), or some Medicaid programs are eligible for free or reduced meal or milk benefits. There are two ways the household may qualify for free meals.

1. The Child Nutrition Department will approve these children for free meals through the direct certification process and no application is required for free meal benefits, or
2. The household may contact the Child Nutrition Department and indicate the qualifying assistance program in which they participate.

Households will be notified of their eligibility and children will be provided free meal benefits, unless the household notifies the school that it chooses to decline benefits. All children in a household are eligible for free meal benefits, and if any child(ren) was not listed on the eligibility notice, the household should contact the school to have benefits extended to that child(ren). If the child(ren) or household receives benefits under Assistance Programs or other source programs and is not notified by the school of their free meal benefits, the parent or guardian should contact their school.

When known to the district, households will be notified of any child's eligibility for free meals if the individual child is Other Source Categorically Eligible because the child is categorized as homeless, migrant, or runaway as defined by law; or enrolled in an eligible Head Start, Even Start program (pre-school and pre-kindergarten children) as defined by law.