

Mt. Whitney High School Step Referral (Classroom Disruptions)



Pioneer GRIT!
Greatness Requires
Integrity & Tenacity!

Student _____ ID Number _____ Grade Level: 9th 10th 11th 12th

Teacher _____ Subject _____ Period _____

1st Step—Teacher Conferences with Student

Verbal warning—redirects, re-teaches, and reminds student of appropriate behavior.

Description of Incident	Date	Time
Summary of Teacher Intervention		
Parent Contacted (Optional) <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, spoke to:	Date	Time

2nd Step (Same Behavior)—Teacher Makes Phone Call and Talks Directly with Parent

Apply teacher intervention and contact parent/guardian (See Discipline Secretary for phone numbers and Spanish assistance if needed).

Description of Incident	Date	Time
Summary of Teacher Intervention		
Parent Contacted:	Date	Time

3rd Step (Same Behavior)—Refer to Counselor for Intervention

Description of Incident	Date	Time
Counselor Remarks		
Parent Contacted:	Date	Time

4th Step (Same Behavior)—Contact Parent and Complete Behavior Referral to Discipline Office

Please email or provide a copy of the Step Referral to the Discipline Office.

Description of Incident	Date	Time
Parent Contacted:	Date	Time