

### ADDENDUM #3 RFP 22/23-8 SPECIAL EDUCATION SUPPORT SERVICES

- 1) On pages 7 and 9, it states the need to supply references, but on page 27 it states we do not need to submit references. Please clarify. **This is optional dependent on agency vetting**
- 2) How many agencies does the district currently have a contract with to provide the requested services? **6**
- 3) What is the approximate spend each year for this contract? **This is dependent on number of staff required.**
- 4) What is the current spend to date for school year 2022-23? **Estimate \$96,000.00**
- 5) What is the anticipated number of "Nursing Services, LPN" needed for the 2023-2024 School year? **Dependent on district's ability to staff internally**
- 6) What is the anticipated number of "Nursing Services, RN" needed for the 2023-2024 School year? **Dependent on district's ability to staff internally**
- 7) What is the anticipated number of "Certified Behavioral Therapists" needed for the 2023-2024 School year? **This is dependent on need—no more than 5**
- 8) Will this RFP replace all existing contracts for the 2023-2024 school year? **No**
- 9) How should Respondent submit deviations and exceptions to the contractual terms and/or other terms of the RFP? **Please note these when providing your information.**
- 10) How far in advance will the district notify agencies of an upcoming need? **Up to 2 weeks**
- 11) Will the school provide additional training to nurses that are assigned to the school? **As needed**
- 12) What will be the documentation expectations for nurses, and where will they document? **They will use district provided forms and work with our Health Services Dept on where to provide documentation.**
- 13) What will be the oversight of the nurse's documentation? **Director of Health Services and Assistant Director of Health Services**
- 14) How many LVNs/RNs are needed for each of the schools? Can you provide a breakdown of needs per school? **Dependent on district's ability to staff internally**
- 15) As part of this contract, will there be any 1:1 nursing needs **Dependent on district's ability to staff internally.**
- 16) How many students received 1:1 Registered Nurse (RN)/ Licensed Vocational Nurse (LVN) care during the 2022 school year? **Estimate ten.**
- 17) What is the 2023-2024 projected number of students needing 1:1 RN/LVN care? **Estimate ten.**
- 18) Who would be responsible for managing a physician-directed plan of care and nursing notes/documentation? The school or the contracted agency? **School Nurse or Health Services**
- 19) Is there a district nurse for the schools? How would they be involved as far as physician's orders are concerned? **Yes. They will coordinate physicians orders**
- 20) Who will be responsible for providing student specific orientations? The school or contracted agency? **School**
- 21) Who will be responsible for the direct oversight/supervision of assigned staff? **School**
- 22) What type of nursing supplies (equipment, materials, tools and facilities) is an agency **District will provide**
- 23) What is the expectation of the district in regards to student record management and storage for BCBA and BT services? By this, I mean, will agency be using paper/pencil or other district supplied data and it will be stored at school with district records or would you want agency to use the agency's platform and we would need to establish a way to share and ultimately turn over those records end of contract to be added to student permanent records? **District will be responsible**
- 24) Will the district be providing the credentialed teacher and curriculum for which we would be providing supports? **Yes**

- 25) What is the district expectation for training BTs in student IEPs? Is the agency expected to train the BT on just the sections we will be working from or should we train the BT on the entire IEP? (this may be dependent on if we are providing 1:1 or general support) **District will provide training**
- 26) Will we be drafting the BIPs and goals or will the district BCBA develop the items we will be implementing? **District staff**
- 27) Section 8: What are some examples of the case management that would be expected when asked? **Certificated SPED staff will develop and monitor progress for IEP's**