

REQUEST FOR QUALIFICATIONS FOR LANDSCAPING SERVICES

SOLICITATION NO. 23241

Keene High School Landscaping

Date Issued: 07/15/2023

Proposal Due Date: 07/26/2023

The Keene Independent School District intends to select a Landscaping Company for the purpose of landscaping the Keene High School Entryway. Responses shall include the information requested in the sequence and format prescribed. In addition to and separate from the requested information, submitting organizations may provide supplementary materials further describing their capabilities and experience. Sealed submittals (three hard copies and one digital copy in .pdf format) of the Qualifications Statements shall be submitted to:

Elizabeth Menchaca, CFO Keene Independent School District
3625 E. Hwy 67
Keene, TX 76059

No later than 3:00pm(local time) on 7/26/2023

LANDSCAPING COMPANY SELECTION SCHEDULE
(some dates may be subject to change)

- Request for Proposal Released 7/15/2023
- Receive Proposals 7/26/2023
- Conduct Interviews (If needed) 7/27/2023
- Evaluate Proposals and Rank Selections 7/28/2023
- Recommendation 7/31/2023

Project Description

Keene High School Entryway Landscaping

Scope:

Zeroscape design

- boulders
- stone varieties
- plants
- Erosion control
- Drainage Plan
- Movement of existing irrigation as required
- Attractive Bordering using landscape stone or other
- Plan that would fill the space indicated in the below graphic

Full Scope of work must be completed, any changes would be at the discretion of Dr. Ricky Stephens, Superintendent Keene ISD.

SUBMISSION REQUIREMENTS

Please provide the following information in the sequence and format prescribed below. Supplemental materials providing additional information may be attached, but the information requested below is to be provided in this format.

Company Information

- Name:
- Address of principal's office:
- Phone and Fax:
- Form of Business Organization (Corporation, Partnership, Individual, Joint Venture, other):
- Primary Individual to Contact:

Experience

- List the categories of work your organization normally performs with its own forces. Would you propose to do any work with your own forces or to bid all work to subcontractors?
- List any subcontractors in which your organization has some ownership and list the categories of work those subcontractors normally perform.
- Claims and suits (If the answer to any of the questions below is yes, please attach details).
 - Has your organization ever failed to complete any work awarded to it?
 - Are there any judgments, claims, arbitration proceedings, or suits pending, or outstanding, against your organization or its officers?
 - Has your organization filed any lawsuits or requested arbitration with regards to construction contracts within the last five years?
- Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? (If the answer is yes, please attach details.)

Personnel

- Given the scope and schedule of the project, identify the specific Project Manager and provide a resume and references for each individual.

References

- Provide 3 references, including past clients.

Required Documents

- Felony Conviction Notice
- Non-Collusion Affidavit
- Conflict of Interest Questionnaire
- W-9 Request for Taxpayer Identification and Certification