Winona Area Public Schools
Finance Committee
5/9/2023 Minutes
1:00 p.m. in person
District Office Conference Room

Members Present: *Nancy Denzer, Karl Sonneman, Pete Watkins, Dr. Annette Freiheit, Sarah Slaby*

Members Absent: *none*

Others Present: *Kevin Flies, Emily Solheid*

Call to Order/Welcome
Welcome & Attendance (called to order at 1:03 pm)

2023-2024 FTE Comparison/Changes
● Director Solheid discussed the FTE changes for the upcoming fiscal year which will be reflected in the preliminary 2023-2024 budget.

Technology Related Contracts
● The following contracts were recommended to move forward for board approval related to the previously board-approved Technology Levy budget and Remaining Referendum budget for the 2023-2024 fiscal year:

- ➔ Digicom WSHS Cameras Upgrade
- ➔ 3P Learning
- ➔ Digicom WSHS Cameras Add
- ➔ Digicom WMS Cameras Add
- ➔ Digicom Door Access
- ➔ Imagine Learning Edgenuity
- ➔ Imagine Learning Language & Literacy
- ➔ Edmentum
- ➔ Seesaw
- ➔ Istation
- ➔ WeVideo
- ➔ PBIS Rewards

St. Mary's Facility Use Agreement
● A contract related to softball facilities use at St. Mary's University at a cost of $10 was recommended for approval by the board.

AmeriCorps Site Agreement
● An agreement for AmeriCorps was recommended for approval by the board.

Procare - SLP
● An agreement with Procare for speech and language pathologist services was recommended for approval by the board.

2022-2023 Budget Update

●A brief update on the 2022-2023 budget was provided noting very little change in the projected fund balance for the 2023 budget cycle. The budget update will be presented to the school board for briefing on May 18th with approval anticipated at the June 8th meeting.

2023-2024 Budget Shortfall

●An update on the current work regarding the 2023-2024 budget shortfall was provided.

MN State College Southeast Lease Agreement

●An annual lease renewal for the use of classroom space at MN State College Southeast at a cost of $977 was recommended for approval by the board.

Aviben Contract Renewal

●A contract renewing the section 125 plan documents was recommended for approval by the board.

MSBA Contract

●Pursuant to the School Board having selected MSBA to run the superintendent search, an official contract for such services was recommended for approval by the board.

GeoThermal Subcontracts

●The following subcontracts related to the GeoThermal projects were shared and passed along for approval on the consent agenda:

- ➔ Jefferson - WHV - Plumbing and HVAC
- ➔ Jefferson - AVM - Carpentry

Review Meeting Minutes

● Meeting minutes for the 4/13/2023 meeting were moved on to the consent agenda by the Committee.

Review of the Consent Agenda Items

● The consent agenda for the next board meeting was brought to the Committee for review.

- ➔ Payment Register (summary and detail)
  - ◆ Document reflects April 2023, recommended to move on to the consent agenda
- ➔ Consent Agenda
  - ◆ Document reflects April 2023, recommended to move on to the board consent agenda
- ➔ 2023 Budget Analysis recommended to move on to consent agenda
  - ◆ 2023 General Fund revenues as of 4/30/2023 are at 66.84% of budget
  - ◆ 2023 General Fund expenditures as of 4/30/2023 are at 77.35% of budget

COVID-19 Grants

● An updated snapshot of the COVID-19 related grants as of 4/30/2023 was provided and passed along to the consent agenda

● A summary of Finance code 160, 161, and 155 by spending initiative was provided and passed along to the consent agenda

Cash Flow Data

- ● Cash balance data as of 4/30//2023 was provided for committee members and was forwarded on with the monthly consent agenda to the board.

Adjournment

- ● Meeting adjourned at 2:42 pm.