



**Part II: To be completed and signed by the owner of the home (as applicable)**

STATE OF OHIO  
COUNTY OF FRANKLIN, SS:

I, \_\_\_\_\_, hereby certify that I am the owner of the house/condo located at:

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City

I, \_\_\_\_\_, further certify that the following persons actually reside at this property, and to the best of my knowledge, are not maintaining a separate residence elsewhere. I realize that should any of my statements be false, I may be liable for any penalties that the law provides under the Criminal Code.

Parent/Guardian Name(s)	Student Name(s)

I am aware that the Gahanna-Jefferson Public School District may use legal means to verify my residency including, but not limited to, conducting unscheduled home visits. I agree to allow the release of housing information and utility customer information to a representative of the Gahanna-Jefferson Public School District.

\_\_\_\_\_  
Signature of Owner of Residence

\_\_\_\_\_  
Printed Name of Owner of Residence

\_\_\_\_\_  
Phone Number

**Sworn to before me and signed in my presence this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.**

\_\_\_\_\_  
**Notary Public**

**Part III: To be completed and signed by Landlord/Rental Agent (as applicable)**

**Statement of Occupancy**

The parent/guardian is to have this form completed by the Landlord/Rental Agent as verification that the parent/guardian is living at the address provided as their residence. Upon completion, the parent/guardian will submit this form to The Welcome Center at Clark Hall along with a copy of the original signed lease which **lists the parent/guardian as occupant(s)**. Also required is a postmarked envelope that has been sent to the parent/guardian at the above-listed address.

I \_\_\_\_\_, am the **Landlord/Rental Agent** of the dwelling/apartment located at

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City)

The following persons **reside at this property**, are **listed as occupants on the lease**, and to the best of my knowledge, are not maintaining a separate residence elsewhere:

**Parent/Guardian and Child(ren) Names (please list all):**

\_\_\_\_\_  
Signature of **Landlord/Rental Agent**

\_\_\_\_\_  
Signature of **Parent/Guardian**

\_\_\_\_\_  
Printed Name of **Landlord/Rental Agent**

\_\_\_\_\_  
Printed Name of **Parent/Guardian**

\_\_\_\_\_  
Address of **Landlord/Rental Office**

\_\_\_\_\_  
Previous Address of Parent/Guardian

\_\_\_\_\_  
Phone Number of **Landlord/Rental Office**

\_\_\_\_\_  
Phone Number of Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

