

Carmel Clay Edu-Care Center

AUTHORIZATION FOR CHILD PICK UP

We will not release your child to anyone without Parent/Legal Guardian's Authorization (written/verbal).
Please refer to our Policies and Guidelines related to our child's Drop-Off/Pick-Up Procedure.

My child, _____ may be picked up
PRINT CHILD'S NAME
from the Carmel Clay Edu-Center and/or Center activities by these authorized individuals:

Name _____ Phone # _____

Name _____ Phone # _____

Name _____ Phone # _____

**Name of responsible person(s) who can be called to come for your child in case of illness
or other emergency if parents can't be reached:**

Name _____ Relationship _____

Phone # _____

Address _____

Name _____ Relationship _____

Phone # _____

Address _____

Name _____ Relationship _____

Phone # _____

Address _____

The following person/people named below are denied permission to pick up my child/ren:

PLEASE NOTE: Carmel Clay Edu-Care cannot deny a biological/legal parent or guardian visitation
or pick-up of their child unless we have a court ordered documentation in the child's file.

**PLEASE MAKE SURE A STAFF MEMBER IS MADE AWARE OF
YOUR CHILD'S ARRIVAL AND DEPARTURE**

Parent/Legal Guardian Name _____
PRINT NAME

Parent/Guardian's Signature _____ Date _____