

Board Notes — July 10, 2023

A meeting of the Board of Education of Newton Unified School District 373 convened in open and public session at 7:00 p.m. on Monday, July 10, 2023, in the Board of Education meeting room located at 308 E 1st, Newton, KS.

Members Present: Luke Edwards, Brenna Haines, Mallory Morton, Andy Ortiz, Melissa Schreiber, Dayna Steinmetz, and Matt Treaster

Others Present: Superintendent Fred Van Ranken, Assistant Superintendent Sheila Wendling, Director of Business/Human Resources Jane Nichols, Administrative Assistant/Board Clerk Joni Jantz, and Director of Communications Carly Stavola

1. Opening of Meeting

Mallory Morton called the meeting to order at 7:00 p.m.

Mallory Morton led the Pledge of Allegiance.

— Adopt the agenda as amended.

— Appoint Joni Jantz as Clerk of the Board and Jane Nichols as Deputy Clerk of the Board for the 2023-24 year.

— Appoint Dawn Archer as Treasurer for the 2023-24 year.

2. Comments from the Public

Ian Long commented on the need to ensure that all students are provided a good education. Carol Sue Stayrook Hobbs gave a NHS graduate success story.

3. Consent Agenda

The board voted to:

— Approve the June 26, 2023 minutes as presented.

— Approve the bills as presented.

— Approve the following appointments, designations and authorizations.

- Appoint Food Service Authorized Representative: Elaine Gaeddert
- Appoint Determining Official for Free and Reduced Priced Meal Applications: Tena Savage and Elaine Gaeddert
- Appoint Federal Programs and Projects Representatives: Sheila Wendling (Local Consolidated Plan), Reagan Seidl (Early Childhood Pass Through and Title VI B Pass Through), and Jane Nichols (Secondary Program Improvement)
- Appoint Truancy Reporters: Fred Van Ranken, Superintendent; Blake Smith, Newton High School Principal; Brian Becker, Newton High School Assistant Principal; Derek Bristol, Newton High School Assistant Principal; Tige Stone, Newton High School Assistant Principal, Tiffany Stephey, Newton High School Assistant Principal; Tyler Swalley, Opportunity Academy Principal; Joey Menninga, Chisholm Middle School Principal; Chad Nulik, Chisholm Middle School Assistant Principal; Brandon Simmelink, Santa Fe 5/6 Center Principal; Lisa Burgess, Santa Fe 5/6 Center Assistant Principal; Kate Bremerman, Northridge Elementary Principal; Tenae Alfaro, Slate Creek Elementary Principal; Sherri Terrell, South Breeze Elementary Principal; Teresa Tosh, Sunset Elementary Principal; Alyssa Vanderhoof, Cooper Early Education Center Admin; and Reagan Seidl, Director of Harvey County Special Education Cooperative.
- Appoint Compliance Coordinator for Homeless Children: Fred Van Ranken
- Appoint KPERS Representative: Kristen Mayhue
- Appoint Freedom of Information Officer: Fred Van Ranken
- Appoint Federal Anti-Discrimination Compliance Officer: Fred Van Ranken
- Designate Official Newspaper for Legal Publications: The Newton Kansan
- Authorize the Clerk and Treasurer, pursuant to K.S.A. 43-105b 12-105b(e) to pay claims against the District in advance of the regular board meeting in order for the District to benefit from discounts or to avoid assessment of a penalty for late payment.
- Appoint Hearing Officer for Free and Reduced Priced Meal Application Appeals for 2023-24: Fred Van Ranken.
- Appoint Hearing Officer Teams for extended term suspensions and expulsions conducted under the Suspension and Expulsion of Pupils Act, KSA 72-6114, et seq.: see attached list.

- Designate alternate signatories for official Head Start grant paperwork: Fred Van Ranken and Jane Nichols.
- Authorize purchase of fidelity bonds for the treasurer in the amount of \$100,000.
- Adopt the 1116-hour school year as follows: Kindergarten through Grade 11 - 1116 hours, and Grade 12 - 1086 hours.
- Adopt the state mileage rate of 65.5 cents per mile.
- Appoint John Robb of Somers, Robb and Robb as USD 373's Legal Counsel.
- Designate May 28, 29, 30, 31 as inclement weather make-up days.
- Adopt guidelines for activity funds and gate receipts according to K.S.A. 72-1178.

— Approve CTE Cooperating Agreements with Goessel, Hesston, Maize, Peabody-Burns, and Valley Center school districts.

— Approve the invoices from McDonald Hopkins and Solis Security as part of the network security incident.

— Approve the FY23 final transfers as presented.

— Approve the purchase of Illustrative Math consumable workbooks.

4. Old Business

The board voted to:

— Approve the athletic trainer contract with Newton Medical Center as presented.

— Approve the 2023-24 meal prices as presented.

SRO MOU

Superintendent Van Ranken shared that there will be more discussion on this MOU with the city commission regarding hours worked and cost of the agreement. No action was taken and this will return to the July 24 agenda for further discussion and approval.

Review of Handbooks

The Newton High School 23-24 Staff Handbook was presented to the board for review. Administration will be seeking approval of the handbook at the July 24 board meeting.

5. New Business

The board voted to:

— Adopt Resolution 2024-07-1 Designating Eligible Financial Institutions as depositories.

— Adopt Resolution 2024-07-2 of Authority for Petty Cash Funds, Resolution 2024-07-3 Authorizing Petty Cash Funds for Newton High School and Resolution 2024-07-4 Authorizing Petty Cash Funds for District Office.

— Adopt Resolution 2024-07-5 Waiver of Fixed Asset Accounting and General Accepted Accounting Principles for 2023-24.

— Adopt Resolution 2024-07-6 to Establish Board of Education Meeting Dates, Times and Location as presented.

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|----------------------------|----------------------------|
| Monday, July 10, 2023 | Monday, July 24, 2023 |
| Monday, August 14, 2023 | Monday, August 28, 2023 |
| Monday, September 11, 2023 | Monday, September 25, 2023 |
| Monday, October 9, 2023 | Monday, November 13, 2023 |
| Monday, December 11, 2023 | Monday, January 8, 2024 |
| Monday, February 12, 2024 | |
| Monday, March 4, 2024 | Monday, March 25, 2024 |
| Monday, April 8, 2024 | Monday, April 22, 2024 |
| Monday, May 13, 2024 | |
| Monday, June 11, 2024 | Monday, June 24, 2024 |
| Monday, July 8, 2024 | Organizational Meeting |

- Adopt Resolution 2024-07-7 to Establish Home Rule by Board of Education.
- Adopt Resolution 2024-07-8 to Rescind Policy Statements in Previous Year's Minutes.
- Adopt Resolution 2024-07-9 for the USD 373 Gift Fund.
- Adopt Resolution 2024-07-10 of Authority for District Account.
- Adopt Resolution 2024-07-11 for Facsimile Signatures.
- Adopt Resolution 2024-07-12 for Activity Funds.
- Adopt Resolution 2024-07-13 of Authority for Newton High School account.
- Appoint Matt Treaster to serve as the board's representative to the KASB Governmental Relations Network for the 2023-24 year, including voting rights for Delegate Assembly.
- Appoint Andy Ortiz to serve as the board's representative to the Special Education Cooperative Board for the 2023-24 year.
- Approve board member appointments to committees for 2023-24 as presented.
 - Education Endowment Committee: Melissa Schreiber
 - Public Building Commission: Matt Treaster
 - District Wellness Committee: Dayna Steinmetz
 - Technology Committee: Luke Edwards, Andy Ortiz
 - Interest-Based Bargaining Team: Luke Edwards, Brenna Haines, Mallory Morton
 - Head Start Policy Council: Mallory Morton
 - Interagency Coordinating Council: Melissa Schreiber

After previous discussion on forming a committee to work on a board operations document, Superintendent Van Ranken suggested that the board move forward with this and approve committee members. Andy Ortiz, Dayna Steinmetz and Matt Treaster volunteered to serve and this will be on the July 24 agenda for approval.

Gift Request

The following gift request was presented to the board as information.

| Donation From | To Building/Dept | Description | Value/Amt |
|-------------------------|------------------|-------------------|-----------|
| Community National Bank | USD 373 | To be determined. | \$200.00 |

KASB Recommended Policy Revisions

The June 2023 recommended policy revisions from Kansas Association of School Boards were presented to the board for information. Administration will be recommending they be considered for action at the July 24 board meeting.

Policy JBC Enrollment and JBCC Enrollment of Nonresident Students

Superintendent Van Ranken provided information on the timeline and process for adopting the new policy JBCC—Enrollment of Nonresident Students. In addition, there was discussion on moving forward with an enrollment study. Superintendent Van Ranken will contact RSP & Associates, who did a previous study for the district in 2018.

6. Closing of Meeting

Board Comments

Time was provided for each board member to comment.

Adjournment

Move to adjourn at 8:00 p.m.

Background information on agenda items may be found in BoardDocs at:
<https://go.boarddocs.com/ks/usd373/Board.nsf/Public>