Watauga County Board of Education

OFFICE OF THE SUPERINTENDENT
MARGARET E. GRAGG EDUCATION CENTER
P.O. BOX 1790 BOONE N.C. 28607

TEL: (828) 264-7190
FAX: (828) 264-7196

WATAUGA COUNTY BOARD OF EDUCATION MEETING
SEPTEMBER 12, 2016
5:30 P.M.

5:30	1.	**CALL TO ORDER**	Board Chair
5:30	2.	**CLOSED SESSSION**	
		A. Approval of Minutes B. Reportable Offenses – N.C.G.S.115C-288(g) C. Student Records - N.C.G.S.143-318.11(a)(1) D. Personnel – N.C.G.S.143-318.11(a)(6) E. Attorney/Client – N.C.G.S.143-318.11(a)(3)	
6:00	3.	**OPEN SESSION/MOMENT OF SILENCE**	Board Chair
6:02	4.	**DISCUSSION AND ADJUSTMENT OF AGENDA**	Board Chair
6:05	5.	**SUPERINTENDENT'S REPORT**	Dr. Scott Elliott
6:08	6.	**STUDENT'S REPORT**	Andrew Nenow, Kelsey Marlett
6:12	7.	**PUBLIC COMMENT**	Board Chair
		Note: Anyone who wishes to address the Board should sign the Public Comment Roster	
6:15	8.	**PUBLIC RECOGNITION**	
		A. National Jr. Beta Club Winners from Mabel B. EC Teacher of Excellence C. Servant's Heart Award	Christy Welch Dr. Mike Marcela Dr. Scott Elliott
6:30	9.	**CORRECTION AND APPROVAL OF MINUTES**	Board Chair
6:35	10.	**CURRICULUM**	
		SY 15-16 School Report Card Summary Data	Dr. Wayne Eberle
6:40	11.	**CONCURRENCE**	
		Field Trip Requests	Dr. Scott Elliott
6:45	12.	**EXCEPTIONAL CHILDREN**	
		Watauga Opportunities Inc. Contract	Dr. Mike Marcela

6:55 13. PERSONNEL

I. Resignations — Dr. Stephen Martin
II. Certified Personnel - New Employment
III. Classified Personnel
- A. New Employment
- B. Transfer of Assignment
- C. Extended Employment
- D. Re-Employment for 2016-2017

IV. Substitutes
V. Long-Term Substitute
VI. Hospital Homebound List
VII. Athletic Coaches
VIII. Leave of Absence Requests

7:00 14. FINANCE

A. Budget Amendment #1 — Ly Marze
B. Declaration of Surplus Request

7:05 15. POLICY FOR FIRST READ

7800-R CEU Protocol

7:10 16. REVISED POLICIES RECOMMENDED FOR APPROVAL ON FIRST READING

3100-R (1) Elementary Curriculum Committee
3103 Handwriting Policy (numeration change only)
3205 Guidelines for the Use of Video Resources (numeration change only)
3426 Summer Reading Assignments at WHS
3460 Graduation Requirements
3471 Establishment of Scholarships
4001 Equal Educational Opportunities
4134 Admission of Foreign Exchange Students

7:25 17. POLICIES FOR REPEAL

2.04.60 Parental Involvement (replaced by 3560, Title I Parent Involvement and 4002, Parental Involvement)
4.01.85 Pledge of Allegiance Flag Display Policy (replaced by policy 3530, Citizenship and Character Education)
4.05.50 Procedures of Due Process

7:30 18. BOARD OPERATIONS/DISCUSSION

NCSBA Voting Delegates

7:35 19. ADJOURNMENT

20. MISCELLANEOUS INFORMATION: School Level MTAC's, Minutes for WCS Calendar Committee Meeting, September 1, 2016

IMPORTANT DATES TO REMEMBER:
NCSBA District 7 Meeting in Sparta, NC, **September 28th 4:00-8:00**
NCSBA Fall Law Conference, **October 12-14, 2016**
NCSBA Annual Conference, **November 16-18, 2016**
High School Curriculum Meeting, **September 13**, WHS Media Center, 3:40pm
School Health Advisory Council Meeting, **September 22**, MGEC, 3:30pm
Calendar Committee Meeting, **September 22**, WHS Media Center, 3:45pm

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TEL: (828) 264-7190
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DATE: August 8, 2016

TIME: 5:30 p.m.

PLACE: Margaret E. Gragg Education Center

PRESENT: Ron Henries, Brenda Reese, Barbara Kinsey, Jay Fenwick and Jason K. Cornett
Dr. Scott Elliott, Superintendent

CALL TO ORDER

Ron Henries, Board Chair, called the meeting to order.

CLOSED SESSION

Ron Henries called the meeting to order in closed session under N.C.G.S.143-318.11(a)(1) Student Records, N.C.G.S.115C-288(g) Reportable Offenses, N.C.G.S.143-318.11(a)(6) Personnel, and N.C.G.S.143-318.11(a)(3) Attorney Client.

OPEN SESSION

The meeting was called to order by Board Chair Ron Henries. He began the meeting with a moment of silence.

DISCUSSION AND ADJUSTMENT OF AGENDA

Mr. Henries noted that an additional item will be included in tonight's agenda under *Concurrence; E. Facility Use at Hardin Park* as well as a personnel addendum and under the *Public Recognition* title, the Skybest Athletic Presentation is not being recognized tonight.

SUPERINTENDENT'S REPORT

Dr. Elliott welcomed the board members, administrators, teachers and community members as well as the newest student board member, Kelsey Marlett. August 16 marks our annual professional development and Convocation at the high school for all employees. A light breakfast is being provided followed by two job alike sessions of professional development. Convocation follows at 11:00 AM and all board members are invited to attend. We are

welcoming approximately 33 teachers and 13 classified employees to the new employee orientation this week and we are just now two weeks away from the start of the school year. Dr. Elliott reminded the board members that the District 7 NCSBA meeting is being held September 28 from 4:00-8:00 in Sparta.

PUBLIC COMMENT

There was no public comment at tonight's meeting.

PUBLIC RECOGNITION

The public recognition scheduled for tonight's meeting was canceled.

CORRECTION AND APPROVAL OF MINUTES

A motion was made by Jason K. Cornett and seconded by Jay Fenwick to approve the July 11, 2016 and July 28, 2016 minutes as printed. The motion passed unanimously.

CONCURRENCE

A motion was made by Brenda Reese and seconded by Jay Fenwick to approve the requested field trip as presented. The motion passed unanimously.

A motion was made by Jay Fenwick and seconded by Brenda Reese to approve the Bethel Facilities Use Contract. The motion passed unanimously.

A motion was made by Jason K. Cornett and seconded by Brenda Reese to approve the Batting Facility Revised Bid Contract to RTS. The motion passed unanimously.

A motion was made by Barbara Kinsey and seconded by Jay Fenwick to approve the MTAC Membership Committee for 2016-2017. The motion passed unanimously.

A motion was made by Jay Fenwick and seconded by Barbara Kinsey to approve the Hardin Park Facility Use Contract. The motion passed unanimously.

AFTERSCHOOL

Pam Shirley, Director of the Afterschool Program for Watauga County Schools, presented the afterschool budget overview to the board noting increased costs but decreased funds and asked for approval for a two percent increase in the afterschool fees. A motion was made by Barbara Kinsey and seconded by Jay Fenwick to approve the 2016-2017 afterschool fees. The motion passed unanimously.

CURRICULUM

Meredith Jones and Dr. Stephen Martin presented the Beginning Teachers Program Plan.

PERSONNEL

Dr. Martin presented the personnel report with an addendum for approval. A motion was made by Brenda Reese and seconded by Jason K. Cornett to approve items one through seven of the personnel report with addendum as presented. The motion passed unanimously.

FINANCE

A motion was made by Jay Fenwick and seconded by Jason K. Cornett to approve the Declaration of Surplus report as presented. The motion passed unanimously.

A motion was made by Jay Fenwick and seconded by Brenda Reese to approve the 2016-2017 Budget Resolution as presented. The motion passed unanimously.

A motion was made by Jay Fenwick and seconded by Barbara Kinsey to approve the seven Lottery Applications as presented. The motion passed unanimously.

POLICIES FIRST READING

The following policy, 9030 Facility Construction, was presented for approval on first reading. A motion was made by Jay Fenwick and seconded by Brenda Reese to approve the policy on first reading. The motion passed unanimously.

BOARD COMMENT/OPERATIONS

Mrs. Reese enjoyed attending the Mountain Alliance lunch and presentation last week, August 3, 2016. She was very happy to see the office support personnel who were invited and recognized by Dr. Elliott for their hard work and who expressed his appreciation to all. Mrs. Reese enjoyed seeing everyone together. Dr. Fenwick and Mr. Cornett both commented positively on our new website and design.

ADJOURNMENT

A motion was made by Barbara Kinsey and seconded by Jason Cornett to adjourn the meeting at 7:28 p.m. The motion passed unanimously.

R. Ivan Henries, Board Chair

Dr. Scott Elliott, Superintendent

SY 2015-16 School Report Card Data Review

Presentation to the Watauga County Board of Education
12 September 2016
Dr. Scott Elliott, Superintendent

School Report Card Information and Key Calculations

- Based on an 80/20 formula
  - **80%** of the final grade is based on student achievement in a composite of up to 10 different indicators
  - **20%** of the final grade is based on student growth generated by the SAS Institute in the form of a School-wide Accountability Growth measure. All EOG (math, English language arts, and science) and EOC (Math I, English II, and Biology) scores are included in the EVAAS School-wide Accountability Growth measure. A composite index score is generated in the EVAAS system, and for School Performance Grades it is converted to a 100-point scale and given a designation. These designations will be 1) Exceeds Expected Growth, 2) Meets Expected Growth, or 3) Does Not Meet Expected Growth.

http://www.ncpublicschools.org/src/guide/performance/

Before Growth is Converted to a 100 Point Scale...

- it is reported as a Composite Index Score that ranges from -10.0 to 10.0.
  - -10.0 to -2.01 = Does not meet expected growth
  - -2.00 to 1.99 = Meets expected growth
  - 2.00 to 10.0 = Exceeds expected growth

Calculating the Final Score and Grade

In order to calculate the final score and grade for a school, the School Achievement Score is combined with the Growth Score. Achievement is worth 80% of the grade, and growth is worth 20%. After combining these 2 values the score is placed on a 15-point scale:

A: 85-100 points
B: 70-84 points
C: 55-69 points
D: 40-54 points
F: Less than 40 points

SRC Historical Data in Math

SCHOOL	SY 13-14	SY 14-15	SY 15-16
Bethel	**D** (-0.8 met)	**C** (3.5 exceeded)	**D** (-3.9 not met)
Blowing Rock	**B** (1.92 met)	**B** (1.78 met)	**B** (2.13 exceeded)
Cove Creek	**C** (-2.04 not met)	**C** (-0.53 met)	**C** (-1.36 met)
Green Valley	**C** (4.08 exceeded)	**C** (2.52 exceeded)	**C** (0.09 met)
Hardin Park	**B** (1.77 met)	**B** (0.94 met)	**B** (0.53 met)
Mabel	**C** (1.24 met)	**C** (1.09 met)	**C** (0.72 met)
Parkway	**C** (3.14 exceeded)	**B** (1.65 met)	**C** (-1.74 met)
Valle Crucis	**C** (1.72 met)	**C** (-0.4 met)	**C** (0.87 met)

SRC Historical Data in Reading

SCHOOL	SY 13-14	SY 14-15	SY 15-16
Bethel	**C** (0.16 met)	**C** (0.4 met)	**C** (-0.82 met)
Blowing Rock	**A** (3.30 exceeded)	**B** (-0.69 met)	**B** (-0.51 met)
Cove Creek	**B** (1.26 met)	**C** (0.23 met)	**C** (-1.27 met)
Green Valley	**C** (2.74 exceeded)	**C** (3.92 exceeded)	**C** (0.54 met)
Hardin Park	**B** (1.86 met)	**B** (-0.04)	**B** (2.07 exceeded)
Mabel	**C** (1.06 met)	**C** (0.49 met)	**C** (-0.84 met)
Parkway	**B** (3.70 exceeded)	**B** (-0.42 met)	**B** (2.63 exceeded)
Valle Crucis	**B** (0.80 met)	**B** (-0.24 met)	**B** (-0.45 met)

SRC Historical Data Overall

SCHOOL	SY 13-14	SY 14-15	SY 15-16
Bethel	**D** (0.47 met)	**C** (2.5 exceeded)	**C** (-3.3 not met)
Blowing Rock	**B** (4.45 exceeded)	**B** (1.41 met)	**B** (1.68 met)
Cove Creek	**C** (-0.08 met)	**C** (-0.79 met)	**C** (-2.17 not met)
Green Valley	**C** (4.56 exceeded)	**C** (4.19 exceeded)	**C** (0.57 met)
Hardin Park	**B** (3.37 exceeded)	**B** (0.53 met)	**B** (1.5 met)
Mabel	**C** (1.31 met)	**C** (0.64 met)	**C** (-0.48 met)
Parkway	**B** (4.65 exceeded)	**B** (1.41 met)	**B** (2.32 exceeded)
Valle Crucis	**B** (1.65 met)	**B** (-0.48 met)	**C** (-0.08 met)
Watauga High	**B** (-1.93 met)	**B** (-4.35 not met)	**B** (-4.91 not met)

QUESTIONS?

Wildlife Camp

WATAUGA COUNTY FIELD TRIP REQUEST FORM

This request is for a: ___ day trip ___out of state day trip ✓overnight trip ___overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight field trips require the prior approval of the principal, superintendent, and Board of Education. In the case of overnight requests, this form must be submitted to the superintendent by the first day of each month in order for the request to come before the Board of Education on the second Monday of the month. Also see Board policy 3320 and regulation 3320-R.

Sponsoring Teacher: (Print) Olivia Haigler Cell phone number: (828)387-0856

Other School Staff Chaperones: _____

Names of Non-School Chaperones: Dustin Haigler

_____

All chaperones have a Background Check completed: OH (Sponsoring Teacher Initials)

Grade(s): 9-12 Number of Students: 5 Dates of Trip: from 9/16/16 to 9/18/17

Departure Time/Date: 12:00 pm 9/16 Return Time/Date: 4:00pm 9/18

City, State, Place to be visited: (attach detailed itinerary as needed)
NC FFA Center, White Lake, NC

_____

Are all site(s) accessible to students with disabilities? ✓yes ___no How will students with disabilities be accommodated for site access and transportation? _____

_____

If applicable, a Safety/Supervision plan for High Risk and/or Water Activities has been shared with the parents: OH (Sponsoring Teacher Initials). Please attach a copy of that plan to this form if applicable.

Mode of Transportation: CTE Truck (If applicable, bus request form must be attached) ✓

Driver/s: Olivia Haigler Round Trip Mileage: 490 # of Buses Needed: —

Total Cost per student $ 70

Source of Funds: FFA/CTE

Purpose of Trip and How It Relates to the Curriculum: Students will attend the NC FFA Wildlife Camp hosted by NC Wildlife Commission to learn about environmental conservation, careers, and wildlife areas

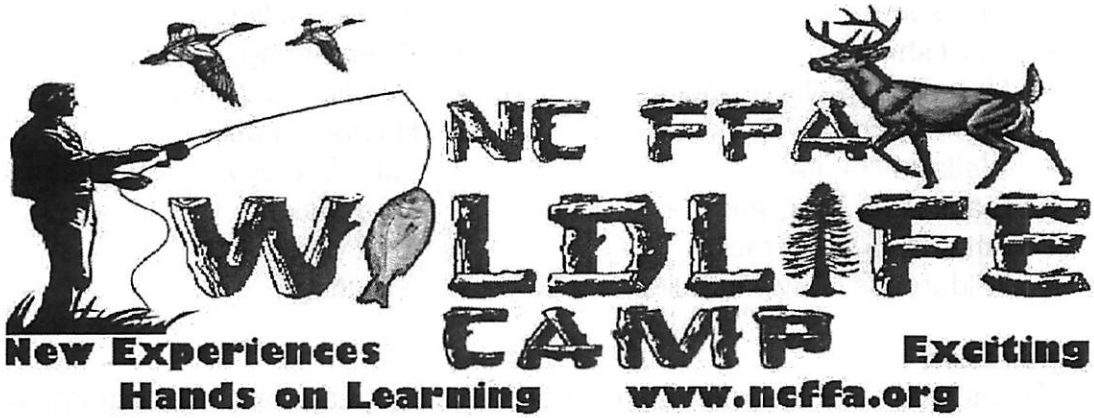
Sponsoring Teacher Signature: Olivia Haigler Date of Request: 7/27/16

Principal Approval: _____ Date: 8/Aug 16

If your request is for an overnight trip (in or out of state) the following signatures are required:

Superintendent Approval: _____ Date: 8/9/16

Board of Education Approval: _____ Date: ___/___/___



6-17-16

To: FFA Advisors

From: Jason Davis, State FFA Coordinator
Carissa Shelton, NC Wildlife Resources Commission, Hunter Ed Div.

RE: NC FFA Wildlife Camp

The North Carolina FFA Center is excited to offer the 3rd annual mini camp. NC FFA Wildlife Camp will be offered the weekend of September 16-18, 2016 at the NC FFA Center at White Lake. The purpose of this event is to give FFA students across the state a hands on learning environment in a variety of areas of wildlife, resources conservation, and careers in the field Courses and training will be provided by certified instructors from the North Carolina Hunter Safety Commission. We are pursuing student additional certifications beyond the initial certifications for participants.

NC FFA Wildlife Camps primary goals are to:

- Increase safety, awareness, and appreciation of wildlife among youth in agriculture through hands on learning and experiences.
- To instill values such as integrity, respect, responsibility, and commitment in wildlife and resource management.

NC FFA Wildlife Camp is designed for participants that have completed the North Carolina Hunter Education Certification. Participating students are required to have completed and passed the basic hunter education course. Areas to be covered may include:

- Outdoor Cooking
- Basic Archery
- 3-D Archery
- Crossbow
- Bowfishing
- Motorboat Skills (Requires Boater Ed)
- Wetland Habitat
- Black Bear Program
- Furs, Skulls, & Tracks
- Wilderness Survival Skills
- Outdoor Photography
- Fish Cleaning and Processing
- Waterfowl ID and Calling
- Turkey Calling
- Orienteering
- Reptile Identification
- Habitat creation
- Lake Ecology
- Lure Making
- Fly Tying
- Scouting

Registration
$70 Registration Fee to cover the cost of meals and materials. Participants will receive a conference t-shirt. Students will not need to provide any supplies, materials, or equipment. **Please do not bring them**. Registration is limited to the first 100 participants.

Please visit the following link to register: https://goo.gl/PA91ll

What do we need to bring to camp?
Students typically take a variety of items to camp not limited to: Toiletries (Soap, shampoo, deodorant, toothbrush, etc.), towels, sheets, blanket, pillows, sunglasses, fan, clothes, shorts, pants, rain gear, sweet shirt/windbreaker, tennis shoes, flip flops, swimsuit, flashlight, bug spray, sunscreen, and spending money.

What is the physical address of the NC FFA Center?
1247 Hwy 53 East White Lake, NC 28337

Tentative Schedule

Friday September 16
3:00-5:30 Check in
6:00-7:00 Dinner
7:00-8:00 Opening Session
8:00-10:00 Recreation time, mixer, & Campfire
10:30 Reflections
11:00 Lights Out

Saturday September 17
7:00 Wake Up & Relfections
7:30 Breakfast
8:30 Small Group Break Outs
12:00-1:00 Lunch
1:30-5:00 Small Group Break Out
5:30-7:00 Wildlife Banquet & Keynote
7:00-8:00 General Session
8:30-10:00 Social& Campfire Smores!
10:30 Reflections
11:00 Lights Out

Sunday September 18
7:00 Wake Up & Reflections
7:30 Breakfast
8:00-9:30 Small Group Breakout Sessions
10:00-11:00 Conference Closing Session

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Sponsoring Teacher: (Print) Heather Martin Cell phone number: 828-850-1102

Other School Staff Chaperones: Gene Moore

Names of Non-School Chaperones: N/A

All chaperones have a Background Check completed: ✓ (Sponsoring Teacher Initials)

Grade(s): 6-8 Number of Students: 18 Dates of Trip: from 9/24/16 to 9/25/16

Departure Time/Date: 8am / 9/24/16 Return Time/Date: 4pm / 9/25/16

City, State, Place to be visited: (attach detailed itinerary as needed)
Betsy-Jeff Penn 4-H Educational Center
804 Cedar Lane Reidsville, NC 27320

Are all site(s) accessible to students with disabilities? ✓ yes ___no How will students with disabilities be accommodated for site access and transportation? N/A

If applicable, a Safety/Supervision plan for High Risk and/or Water Activities has been shared with the parents: HM (Sponsoring Teacher Initials). Please attach a copy of that plan to this form if applicable.

Mode of Transportation: activity bus (If applicable, bus request form must be attached)

Driver/s: Gene Moore Round Trip Mileage: 246 # of Buses Needed: 1 (large activity bus, if available)

Total Cost per student $ 65 registration + $20 travel ($85 total)

Source of Funds: Students will pay; PKY StuCo for those needing support

Purpose of Trip and How It Relates to the Curriculum: NC Assoc. of Student Councils' Middle Level workshop for StuCo members grades 6th - 9th

Sponsoring Teacher Signature: Heather Martin Date of Request: 8/25/16

Principal Approval: Stephanie Sowers Date: 8/25/16

If your request is for an overnight trip (in or out of state) the following signatures are required:

Superintendent Approval: [signature] Date: 8/26/16

Board of Education Approval: _____ Date: ___/___/___

WATAUGA COUNTY FIELD TRIP REQUEST FORM

This request is for a: ___ day trip ___out of state day trip ✓ overnight trip ___overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight field trips require the prior approval of the principal, superintendent, and Board of Education. In the case of overnight requests, this form must be submitted to the superintendent by the first day of each month in order for the request to come before the Board of Education on the second Monday of the month. Also see Board policy 3320 and regulation 3320-R.

Sponsoring Teacher: (Print) Martha Trimble & Zachary Strickland Cell phone number: 336.409.0136

Other School Staff Chaperones: Patrick Sukow, Marcia Winkler

Names of Non-School Chaperones: N/A

All chaperones have a Background Check completed: MT (Sponsoring Teacher Initials)

Grade(s): 4 Number of Students: 40 Dates of Trip: from 10/05/16 to 10/07/16

Departure Time/Date: 5:30AM 10/05/16 Return Time/Date: 5:30pm 10/07/16

City, State, Place to be visited: (attach detailed itinerary as needed)
Sound to Sea at the Trinity Center in Salter Path, NC

Are all site(s) accessible to students with disabilities? ✓ yes ___no How will students with disabilities be accommodated for site access and transportation? They have equal access to all of the activities.

If applicable, a Safety/Supervision plan for High Risk and/or Water Activities has been shared with the parents: ____ (Sponsoring Teacher Initials). Please attach a copy of that plan to this form if applicable.

Mode of Transportation: Charter Bus Burke International (If applicable, bus request form must be attached)

Driver/s: _____ Round Trip Mileage: 685 # of Buses Needed: 1

Total Cost per student $ 270

Source of Funds: Parents and three additional fundraisers

Purpose of Trip and How It Relates to the Curriculum: Students will be learning about adaptations of plants and animals throughout history & learn about biodiversity. They will also be able to learn about NC history. (More attached)

Sponsoring Teacher Signature: Martha Trimble Date of Request: 8/17/16

Principal Approval: Patrick Sukow Date: 8/17/16

If your request is for an overnight trip (in or out of state) the following signatures are required:

Superintendent Approval: [signature] Date: 8/18/16

Board of Education Approval: _____ Date: ___/___/___

Sound to Sea Program Goals

The Sound to Sea Program will help students understand why and how we are tied to the earth. Through the Biology, Cultural or Current Events Program options, students will have the opportunity to learn about the unique adaptations of the plants and animals that live on a barrier island, how man has used these plants and animals throughout history, or how the loss of this amazing biodiversity is harmful to human health. Baba Dioum, an African Naturalist, explains the situation most elegantly "In the end, we will only conserve what we love. We will only love what we understand. We will only understand what we are taught." We want the Sound to Sea Program to be the first step in this chain.

To increase awareness of the human community

In addition to recognizing the ecological communities across the island, students and teachers further explore their human community. By interacting with groups at the dining table and in cabins or classes, students begin to value their place within a community and realize how one individual affects others.

To introduce students and teachers to a variety of habitats typical of a North Carolina Barrier Island

Many students have never seen the sound, salt marsh, freshwater pond, maritime forest or beach habitats. Being able to walk from the sound to the sea, in a matter of minutes, and see the complex ecosystems they learn about in school has a tremendous impact on students.

To apply classroom learning in a practical way

Students often find it difficult to understand how and where they can apply school subject areas outside the classroom. In order to determine the salinity of the water of Bogue Sound, students use math skills to read the hydrometer and various charts. From the water cycle to plant characteristics, students make connections between what they have learned in school and what they experience at Sound to Sea.

To enhance relationships between adults and students

Imagine students supporting a teacher up the 10-foot wall at the challenge course. While interacting outside the classroom setting, students and teachers form lasting healthy relationships. Even planning the trip unites a classroom group as they pursue a common goal.

To stimulate personal growth--students develop a sense of independence and responsibility

For many children Sound to Sea is a first experience away from home for an extended period of time. In an atmosphere of support and encouragement, students help each other adapt to their new habitat, and individually begin to assume responsibility for their behavior and personal belongings. This contributes to the tremendous growth students experience at Sound to Sea.

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Sponsoring Teacher: (Print) Laura Turner Cell phone number: 828.773.1948

Other School Staff Chaperones: _____

Names of Non-School Chaperones: ASU GEAR UP Staff & Student Employees

All chaperones have a Background Check completed: LT (Sponsoring Teacher Initials)

Grade(s): 7/8 Number of Students: 20 Dates of Trip: from 10/7/16 to 10/9/16

Departure Time/Date: 12pm 10/7 Return Time/Date: 12pm 10/9 (Parent Pick Up)

City, State, Place to be visited: (attach detailed itinerary as needed)
Blowing Rock, NC & ASU Campus

Are all site(s) accessible to students with disabilities? ✓yes ___no How will students with disabilities be accommodated for site access and transportation? _____

If applicable, a Safety/Supervision plan for High Risk and/or Water Activities has been shared with the parents: LT (Sponsoring Teacher Initials). Please attach a copy of that plan to this form if applicable.

Mode of Transportation: ASU Motor Pool (If applicable, bus request form must be attached)

Driver/s: ASU Employees Round Trip Mileage: _____ # of Buses Needed: _____

Total Cost per student $ 0

Source of Funds: GEAR UP

Purpose of Trip and How It Relates to the Curriculum: ASU Guide Weekend allows students to explore entrepreneurship. Please see attachment for additional information.

Sponsoring Teacher Signature: Laura Turner Date of Request: 8/29/16

Principal Approval: Paul Hoss Date: 9/6/16

If your request is for an ~~overnight trip (in or out of state)~~ the following signatures are required:

Superintendent Approval: [signature] Date: 9/6/16

Board of Education Approval: _____ Date: ___/___/___

AsUGUIDE

What is it?

The GUIDE Weekend gives students the opportunity to explore entrepreneurship by undertaking the entrepreneurial process over the course of an overnight creation weekend. Students will analyze their local school/community, identify unmet opportunities for providing products or services, and develop a presentation and pitch for the enterprise they choose. Along the way, students will develop important life and critical-thinking skills that are common to the entrepreneur mindset. These skills include, but are not limited to, working well with others, passion, observation skills, persistence, initiative, and effective story telling skills that will be useful regardless of their ultimate career choices.

What is the expectation of implementing the program?

AsUGUIDE will be offered to each county, and it is recommended that each county bring a group to this program. If a county cannot attend AsUGUIDE, entrepreneurial education and programs such as BizWorld will be offered to those counties.

Why do we do the program?

AsUGUIDE contributes to the following GEAR UP outcomes:

- Schools will increase enrollment in rigorous academic courses.
- Students will visit at least 2 colleges by 10th grade.
- Teachers report that all students are capable of attending college.
- Students will aspire to a 2- or 4- year degree.

Who is eligible for this program?

All students who are within the GEAR UP cohort are eligible. However, students are chosen to participate based on student survey data. If any spots need to be filled after these students are chosen, then any student will be eligible for this program. Also, BizWorld and entrepreneurship curriculum will be available to all students within the cohort of students.

How do counties access the program?

Information regarding this program will be provided by Entrepreneurial Education Coordinator at ASU, Bradley Tunstill. He can be reached at tunstillbj@appstate.edu.

When does this program begin?

Each county will be assigned a date for programming based on preferences from each county. The program begins in the fall of each academic year, and runs through spring.

WATAUGA COUNTY FIELD TRIP REQUEST FORM

This request is for a: ___ day trip ___out of state day trip ✓overnight trip ___overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight field trips require the prior approval of the principal, superintendent, and Board of Education. In the case of overnight requests, this form must be submitted to the superintendent by the first day of each month in order for the request to come before the Board of Education on the second Monday of the month. Also see Board policy 3320 and regulation 3320-R.

Sponsoring Teacher: (Print) Laura Turner Cell phone number: 828.773.1948

Other School Staff Chaperones: Christy Welch(MA), Kim Donnagan (BE)

Names of Non-School Chaperones: _____

All chaperones have a Background Check completed: LJ (Sponsoring Teacher Initials)

Grade(s): 6th Number of Students: 41 Dates of Trip: from 10/14/16 to 10/15/16

Departure Time/Date: 6:30am 10/14 Return Time/Date: 6:30pm 10/15

City, State, Place to be visited: (attach detailed itinerary as needed)
Charlotte, NC, Wingate, NC, Matthews, NC

Are all site(s) accessible to students with disabilities? ✓yes ___no How will students with disabilities be accommodated for site access and transportation? _____

If applicable, a Safety/Supervision plan for High Risk and/or Water Activities has been shared with the parents: LJ (Sponsoring Teacher Initials). Please attach a copy of that plan to this form if applicable.

Mode of Transportation: ~~Approved~~ Charter BUS (If applicable, bus request form must be attached)

Driver/s: _____ Round Trip Mileage: _____ # of Buses Needed: 1

Total Cost per student $ est. $40

Source of Funds: GEAR UP & Student funds

Purpose of Trip and How It Relates to the Curriculum: Students will visit a public University as well as a private college meeting the goals of the GEAR UP Grant. Additionally, students will participate in a STEM activity based on 6th grade Science Curriculum.

Sponsoring Teacher Signature: Laura Turner Date of Request: 8/29/16

Principal Approval: Lori Holden Date: 9/6/16

If your request is for an overnight trip (in or ~~out of state~~) the following signatures are required:

Superintendent Approval: [signature] Date: 9/6/16

Board of Education Approval: _____ Date: ___/___/___

Charlotte STEM Trip

Tentative Schedule

Friday October 14

6:30am Leave Watauga County
9:30am Arrive at **Charlotte Motor Speedway** for STEM Program

- Field Trips tie math and science to motorsports to create a fun and entertaining learning experience.

- The STEM Field Trip will last approximately 3 hours.
- The students will rotate through 5 stations – each activity will take 25 minutes and we've allowed 5 minutes to rotate to the next station.
- This curriculum is based on a 5th - 7th grade level
- Minimum number of students 45
- Maximum number of students 120

Stations:
1. Track Tour
2. Traction/Friction
3. Acceleration
4. Balance
5. Radio Controlled Cars (RC Cars)

12pm Eat Packed Lunch at picnic tables at Charlotte Motor Speedway

1:30pm - 4:30 Pm **Panther's Stadium Tour**

5pm- Arrive at **UNC-Charlotte** (Complete self-guided scavenger hunt)

6pm-Eat Dinner @ UNC-Charlotte

- At Dining Hall on campus (All-you-can-eat buffet)

7:30 - Check In at Hotel--Comfort Inn Matthews, NC
9:00 - In Bed

Saturday October 15
7:30 - Get up and eat at hotel (Breakfast included)
9:00 - arrive at **Wingate**
Tours - tour the new Health Sciences building.

11:00 - Lunch on Campus
1:30- Kickoff of Wingate football game.
4:00 - Leave for Watauga
6:30 - Arrive in Watauga

WATAUGA COUNTY FIELD TRIP REQUEST FORM National Convention

This request is for a: ___ day trip ___out of state day trip ___overnight trip ✓overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight field trips require the prior approval of the principal, superintendent, and Board of Education. In the case of overnight requests, this form must be submitted to the superintendent by the first day of each month in order for the request to come before the Board of Education on the second Monday of the month. Also see Board policy 3320 and regulation 3320-R.

Sponsoring Teacher: (Print) Olivia Haigler Cell phone number: (828) 387-0856

Other School Staff Chaperones: [redacted]

Names of Non-School Chaperones: Dustin Haigler

All chaperones have a Background Check completed: OH (Sponsoring Teacher Initials)

Grade(s): 9-12 Number of Students: 8 Dates of Trip: from 10/18/16 to 10/22/16

Departure Time/Date: 5:00 am 10/18 Return Time/Date: 7:00-8:00 pm 10/22

City, State, Place to be visited: (attach detailed itinerary as needed)
Indianapolis, IN - See attached information * Will send ASAP as soon as I receive it

Are all site(s) accessible to students with disabilities? ✓yes ___no How will students with disabilities be accommodated for site access and transportation? N/A

If applicable, a Safety/Supervision plan for High Risk and/or Water Activities has been shared with the parents: ___ (Sponsoring Teacher Initials). Please attach a copy of that plan to this form if applicable.

Mode of Transportation: Charter bus GTI Charters, Maiden, NC plus transportation to meet bus (If applicable, bus request form must be attached) - Will be traveling with other schools

Driver/s: Charter Driver / Olivia Haigler Round Trip Mileage: TBD # of Buses Needed: 1

Total Cost per student $ 500

Source of Funds: FFA / CTE

Purpose of Trip and How It Relates to the Curriculum: We will be attending the 89th National FFA Convention & Career Expo.

Sponsoring Teacher Signature: Olivia Haigler Date of Request: 7/27/16 Revised 9/8/16

Principal Approval: [signature] Date: 8/31/16 Olivia Haigler

If your request is for an overnight trip (in or out of state) the following signatures are required:

Superintendent Approval: [signature] Date: 9/8/16

Board of Education Approval: _____ Date: ___/___/___

2016 National FFA Convention Tentative Itinerary

10/18

4:00am Leave WHS to meet the charter bus and other schools in Elkin, NC

Travel via STI Charters to Indianapolis, IN

8:00pm Check in at Holiday Inn Express, Muncie, IN

10/19-22

Between the next few days, we will be attending the various sessions of the National FFA Convention, attending a country music concert Wednesday Night sponsored by FFA as well as a Rodeo sponsored by National FFA Convention, going on farm tours at local farms in Indianapolis, touring the National FFA Center, students will go through the 5 acre Career Expo with the Convention. The final day (Saturday) we will go to the American FFA Degree ceremony at Lucas Oil Stadium and then leave Indianapolis to travel home arriving back at WHS around 9:00pm.

I should have the final Itinerary from the school that is planning the trip very soon and when I do, I will forward that immediately on to Dr. Elliott and the Board of Education.

Thanks!

Olivia Haigler, Agriculture Teacher/FFA Advisor

Olivia Haigler

WATAUGA COUNTY FIELD TRIP REQUEST FORM

This request is for a: ___ day trip ___out of state day trip ✓overnight trip ___overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight field trips require the prior approval of the principal, superintendent, and Board of Education. In the case of overnight requests, this form must be submitted to the superintendent by the first day of each month in order for the request to come before the Board of Education on the second Monday of the month. Also see Board policy 3320 and regulation 3320-R.

Sponsoring Teacher: (Print) Jamie Wilson Cell phone number: 828/612/8731

Other School Staff Chaperones: _____

Names of Non-School Chaperones: _____

_____

All chaperones have a Background Check completed: _____(Sponsoring Teacher Initials)

Grade(s): 9-12 Number of Students: max of 5 Dates of Trip: from 10/23/16 to 10/25/16

Departure Time/Date: 8AM Return Time/Date: 8PM

City, State, Place to be visited: (attach detailed itinerary as needed)
Pinehurst, NC

_____

Are all site(s) accessible to students with disabilities? ✓yes ___no How will students with disabilities be accommodated for site access and transportation? _____

_____

If applicable, a Safety/Supervision plan for High Risk and/or Water Activities has been shared with the parents: ____ (Sponsoring Teacher Initials). Please attach a copy of that plan to this form if applicable.

Mode of Transportation: golfers will travel with their own parents (If applicable, bus request form must be attached)

Driver/s: _____ Round Trip Mileage: 350 # of Buses Needed: Ø

Total Cost per student $ Ø

Source of Funds: Athletics/Team Account

Purpose of Trip and How It Relates to the Curriculum: State Golf Tournament

_____

_____

Sponsoring Teacher Signature: _____ Date of Request: 08/19/16

Principal Approval: _____ Date: 22 Aug 16

If your request is for an overnight trip (in or out of state) the following signatures are required:

Superintendent Approval: _____ Date: 8/23/16

Board of Education Approval: _____ Date: ___/___/___

WATAUGA COUNTY FIELD TRIP REQUEST FORM

This request is for a: ___ day trip ___out of state day trip (X) overnight trip ___overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight field trips require the prior approval of the principal, superintendent, and Board of Education. In the case of overnight requests, this form must be submitted to the superintendent by the first day of each month in order for the request to come before the Board of Education on the second Monday of the month. Also see Board policy 3320 and regulation 3320-R.

Sponsoring Teacher: (Print) SARAH L MILLER Cell phone number: 828·273·1792

Other School Staff Chaperones: ZACH WALKER; ROCKY SWIFT; WCS employee - parent BARB LINVILLE

Names of Non-School Chaperones: KERRI & TERRY WOOLARD (traveling separately)

All chaperones have a Background Check completed: SM (Sponsoring Teacher Initials) both are current WCS employees

Grade(s): 11-12 Number of Students: 18 Dates of Trip: from 10/27/16 to 10/29/16

Departure Time/Date: 6:30 pm 10/27/16 Return Time/Date: MIDNIGHT 10/29/16

City, State, Place to be visited: (attach detailed itinerary as needed) - See attached ITINERARY
Shelby, NC - KINGS MOUNTAIN HIGH SCHOOL FOR NC Theatre Conference Regional High School Play Festival

Are all site(s) accessible to students with disabilities? ↘ yes ___no How will students with disabilities be accommodated for site access and transportation? _____

If applicable, a Safety/Supervision plan for High Risk and/or Water Activities has been shared with the parents: N/A (Sponsoring Teacher Initials). Please attach a copy of that plan to this form if applicable.

Mode of Transportation: WCS Activity Bus (If applicable, bus request form must be attached)

Driver/s: Rocky Swift Round Trip Mileage: ~190 miles # of Buses Needed: 1

Total Cost per student $ 75.00 + $10 for Friday night dinner

Source of Funds: WHS Drama is paying Majority of costs: 75 is for hotel and food

Purpose of Trip and How It Relates to the Curriculum: NC Essential Standards as follows: (A.C.2.1; A.C.2.2; A.C 1.1; A.C. 1.3; A.A. 1.2; A.AE.1.1; A.AE. 1.2; A.CU. 1.1; A.CU.2.2)
Curriculum also requires Advanced Honors Actors to perform for theatre professionals with adjudication

Sponsoring Teacher Signature: Sarah L Miller Date of Request: 8/26/2016

Principal Approval: _____ Date: 29 Aug 16

If your request is for an overnight trip (in or out of state) the following signatures are required:

Superintendent Approval: _____ Date: 8/30/16

Board of Education Approval: _____ Date: ___/___/___

Parent/Guardian Field Trip Information and Consent

I. Description of Trip (an itinerary that provides the same information may be attached instead of filling out items A-E below) See section V if this is a multiple trip permission form.

A. Purpose of trip Participation in and Performance at the North Carolina Theatre Conference Regional High School Play Festival

B. Trip destination and activities planned, including an itinerary and description of potentially hazardous activities, including but not limited to swimming/wading/boating.

→ * Attached itinerary includes: Round trip travel to Kings Mountain High School in Shelby, NC; 2 full days (12+hrs) @ NCTC HSPF Regionals; 2 nights in Hotel; ensemble growth!

C. Means of transportation WCS Activity Bus Cost $75/student majority (CWHS Drama pays balance of fees)

D. Arrangements for student supervision (include specific details if this trip includes activities without direct supervision such as at theme parks, museums or malls; or high risk/water activities.):
Students will be supervised at all times and will always travel in groups at festival and hotel. Students will stay in gender-specific hotel rooms; chaperones will be on separate rooms on same floor and in close proximity to all students

E. Arrangements for meals during trip: Parents / Drama Dept will provide lunches, snacks & Saturday night dinner. students will purchase Friday night dinner; hotel provides breakfasts. student info on food allergies/intolerances will be considered in food planning.

II. Conditions for participation

A. All school rules and policies apply for this trip. The principal and/or trip sponsor may establish additional rules as deemed necessary to protect student safety and preserve the educational value of the trip for all participants.

B. If the student violates school rules or policies or the instructions of teachers or other chaperones in a way that warrants his/her removal from the trip, the student's parent/guardian will immediately come take the student home at their expense upon the request of the trip sponsor.

C. In the event the trip is postponed or cancelled, a refund of fees and deposits paid in advance is not guaranteed. However, the school will refund costs for which it is reimbursed by other parties or which are not paid by the school.

D. By signing this form, the parent/guardian consents to the trip sponsor taking or arranging any emergency medical procedures or treatment that may be required during the trip, and accepts responsibility for the costs of any such treatment.

III. Student information

A. Special instructions for this child – allergies, swimming ability if applicable to trip, disabilities or health concerns, etc.

_____

_____

B. Medications: This student does____ does not ____ have a medical condition that requires medication on a routine basis or in case of an emergency related to that condition. *If so, please attach a completed medication administration form.* *

* GIVEN TO PARENTS; WE ARE COLLECTING

IV. Parent/guardian Consent and Contact Information

I have read and understood all of this form. I acknowledge that my child is not covered by any insurance provided through the school system and that I am responsible for the costs of any illness or injury resulting from my child's participation on this trip. By my signature below, I acknowledge and agree to all the above terms and conditions and give consent for my child, _____, to participate in this field trip.

_____ _____

Signature of parent/guardian Date

Emergency contacts: *Please provide two emergency contacts for your child*

Name: _____ Relationship to student: _____

Best daytime phone #: _____ Other phone #: _____

Name: _____ Relationship to student: _____

Best daytime phone #: _____ Other phone #: _____

V. Multi-Trip Parent/Guardian Consent and Contact Information

A teacher may elect to send one consent form home for multiple **in-county,** day trips. The information for each trip (including purpose, activities, mode of transportation, supervision, meals, and cost) must be sent home at the same time with this form. You may give consent for all, some, or none of the trips listed here by your signature on each line.

Field Trip Name/Destination	Date	Parent Signature Giving Informed Consent

ITINERARY: PLAYMAKERS AT NCTC HSPF REGIONALS, KINGS MOUNTAIN HS

Kings Mountain High School, 500 Phifer Road, Kings Mountain NC 28086
Comfort Inn Shelby, 2012 E Marion St, Shelby, NC 28152 (704) 482-5666

Thursday, Oct 27
6:30 pm Depart Boone
9:00 pm Arrive at Comfort Inn Shelby, production meeting, props and costume organization
10:00 pm Room Time
10:30 pm Lights Out

Friday, Oct 28*
5:50 am Wake Up Call *(please set for earlier if your room needs more time)*
6:20 am Breakfast
6:45 am Load Up, travel to Kings Mountain HS
7 am - 7:15 pm NCTC HS Play Festival
(picnic lunch & snacks, provided by Playmaker parents, to be served at lunch & throughout day)
7:40 pm Return to Comfort Inn Shelby Hotel
8 - 9 pm Dinner, TBD, nearby restaurant
9 pm Production meeting, Performance Analysis and reflection, Festival discussion
10:00 pm Room Time
10:30 pm Lights Out
**We have requested a Friday performance time Specific performance time will be determined by Mid-October, as per NCTC HSPF policies; WHS Theatre Dept will notify parents of the assigned performance slot at that time*

Saturday, October 29
6:30 am Wake Up Call *(please set for earlier if your room needs more time)*
7:20 am Breakfast
7:45 am Load Bus
7:50 am Travel to Kings Mountain HS
8:15 am - 9:00 pm *(estimate)* NCTC HSPF
(picnic lunch & snacks, provided by Playmaker parents, to be served at lunch & throughout day; Pizza dinner served on site at KMHS between last show and awards ceremony)
11:45 pm Estimated Return time to WHS
(Load out bus and truck into WHS Auditorium)
Playmakers are dismissed when Activity Bus and Truck are unloaded and cleaned out

****AS PER NCTC HSPF RULES, *PLAYMAKERS WILL NOT HAVE THEIR CELL PHONES IN THE THEATRE DURING THE FESTIVAL;* THEY WILL HAVE ACCESS TO PHONES DURING LUNCHES. CELL PHONES WILL BE RETURNED TO PLAYMAKERS EACH EVENING AFTER THE FESTIVAL ENDS.**

WE HOPE YOU JOIN US AT THE FESTIVAL! IT'S A GREAT WAY TO SEE A LOT OF HIGH SCHOOL THEATRE AND IT'S WONDERFUL TO HAVE OUR SUPPORTIVE COMMUNITY IN THE AUDIENCE! *ALL FESTIVAL RULES APPLY TO ALL AUDIENCE MEMBERS AND ATTENDEES!*

MS. MILLER'S CELL PHONE
828-273-1792

WHAT TO BRING:
- Clothing for 2 full days
- Layers in case theatre is cold
- Show shirt
- Personal costume items
- Personal hygiene items
- JACKETS/GLOVES/HATS/SCARVES
- Blanket for Activity Bus comfort & warmth
- $ for Friday night dinner

WHAT NOT TO BRING:
Anything that violates WHS/WCS Rules!
- Controlled substances/alcohol
- Tobacco products of any kind (includes matches)
- Weapons
- Excess junk food

Medications must be given to Ms. Miller & Mr. Walker, along with School Medication Administration Authorization Form, prior to boarding the bus on Thursday evening. These medicines will be securely locked and dosed as per WCS policy.

nctc
North Carolina Theatre Conference

2016 Regional High School Play Festival - Standard Schedule

Friday

7:20am	***Load-In Show 1***
7:30am	***Tech Meeting (required for shows 1, 2, 3, 4)***
8:00-8:25	***Load-In Shows 2, 3, 4***
Show #1:	
7:50	Liaison escorts cast to dressing room.
8:30	Go
9:15	Show loads out, adjudication.
Show #2:	
9:00/9:15	Liaison escorts cast to dressing room.
9:45	Go
10:30	Show loads out, adjudication.
Show #3:	
10:15/10:30	Liaison escorts cast to dressing room.
11:00	Go
11:45	Show loads out, adjudication.
Show #4:	
11:30/11:45	Liaison escorts cast to dressing room.
12:15	Go
1:00	Show loads out, adjudication.
1:20	***Load-In Show 5***
1:30	***Tech Meeting (Mandatory for Shows 5, 6, 7, 8)***
2:00-2:25	***Load-In Shows 6, 7, 8***
Show #5:	
1:50	Liaison escorts cast to dressing room.
2:30	Go
3:15	Show loads out, adjudication.
Show #6:	
3:00/3:15	Liaison escorts cast to dressing room.
3:45	Go
4:30	Show loads out, adjudication.
Show #7:	
4:15/4:30	Liaison escorts cast to dressing room.
5:00	Go
5:45	Show loads out, adjudication.
Show #8:	
5:30/5:45	Liaison escorts cast to dressing room.
6:15	Go
7:00	Show loads out, adjudication.

Saturday

7:20am	***Load-In Show 9***
7:30am	***Tech Meeting (required for shows 9, 10, 11, 12)***
8:00-8:25	***Load-In Shows 10, 11, 12***
Show #9:	
7:50	Liaison escorts cast to dressing room.
8:30	Go
9:15	Show loads out, adjudication.
Show #10:	
9:00/9:15	Liaison escorts cast to dressing room.
9:45	Go
10:30	Show loads out, adjudication.
Show #11:	
10:15/10:30	Liaison escorts cast to dressing room.
11:00	Go
11:45	Show loads out, adjudication.
Show #12:	
11:30/11:45	Liaison escorts cast to dressing room.
12:15	Go
1:00	Show loads out, adjudication.
1:20	***Load-In Show 13***
1:30	***Tech Meeting (Mandatory for Shows 13, 14, 15, 16)***
2:00-2:25	***Load-In Shows 14, 15, 16***
Show #13:	
1:50	Liaison escorts cast to dressing room.
2:30	Go
3:15	Show loads out, adjudication.
Show #14:	
3:00/3:15	Liaison escorts cast to dressing room.
3:45	Go
4:30	Show loads out, adjudication.
Show #15:	
4:15/4:30	Liaison escorts cast to dressing room.
5:00	Go
5:45	Show loads out, adjudication.
Show #16:	
5:30/5:45	Liaison escorts cast to dressing room.
6:15	Go
7:00	Show loads out, adjudication.
8:15pm	***Awards Ceremony***

WATAUGA COUNTY FIELD TRIP REQUEST FORM

This request is for a: ___ day trip ___out of state day trip X overnight trip ___overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight field trips require the prior approval of the principal, superintendent, and Board of Education. In the case of overnight requests, this form must be submitted to the superintendent by the first day of each month in order for the request to come before the Board of Education on the second Monday of the month. Also see Board policy 3320 and regulation 3320-R.

Sponsoring Teacher: (Print) SARAH L MILLER Cell phone number: 828.273.1792

Other School Staff Chaperones: ZACH WALKER

Names of Non-School Chaperones: TBD, dependant on parental availability

All chaperones have a Background Check completed: SM (Sponsoring Teacher Initials)

Grade(s): 11-12 Number of Students: 18 Dates of Trip: from 11/17/16 to 11/18/16

Departure Time/Date: 5am 11/17/16 Return Time/Date: Midnight 11/18/16

City, State, Place to be visited: (attach detailed itinerary as needed)
Greensboro College, Greensboro, NC for State High School play festival

Are all site(s) accessible to students with disabilities? ___yes ___no How will students with disabilities be accommodated for site access and transportation?

If applicable, a Safety/Supervision plan for High Risk and/or Water Activities has been shared with the parents: N/A (Sponsoring Teacher Initials). Please attach a copy of that plan to this form if applicable.

Mode of Transportation: Activity Bus (If applicable, bus request form must be attached)

Driver/s: Mr. Carr or Mr. Swift Round Trip Mileage: _____ # of Buses Needed: 1

Total Cost per student $ 30 for hotel and $10 for dinner and some food.

Source of Funds: WHS Drama is paying majority of cost; student cost is for hotel

Purpose of Trip and How It Relates to the Curriculum: NC Essential Standards as follows A.C. 2.1, AC. 2.2; AC 1.1; A.C. 1.3; A.A.1.2; A.AE. 1.1; A.AE. 1.2; A.CU. 1.1; A.CU. 2.2

Curriculum also requires Advanced Honors Acting classes to perform for theatre professionals with adjudication.

Sponsoring Teacher Signature: Sarah L Miller Date of Request: 8/29/16

Principal Approval: [signature] Date: 29 Aug 16

If your request is for an overnight trip (in or out of state) the following signatures are required:

Superintendent Approval: [signature] Date: 8/30/16

Board of Education Approval: _____ Date: ___/___/___

ITINERARY: PLAYMAKERS AT NCTC STATE HSPF, GREENSBORO COLLEGE

Greensboro College, 815 West Market Street, Greensboro, NC 27401

HOTEL - TBD, Greensboro NC

Thursday, Nov 17

5:00 am: Meet at WHS and depart for Greensboro College

7:45 am - 7:15 pm Participate in Day 1 of NCTC State High School Play Festival

(picnic lunch & snacks, provided by Playmaker parents, to be served at lunch & throughout day)

7:40 pm Travel to Four Seasons Mall, Greensboro

7:40 - 9 pm Dinner at Four Seasons Mall

9:00 pm Return to Hotel (Hotel TBD)

9:30 Production meeting, Performance Analysis and reflection, Festival discussion

10:00 pm Room Time

10:30 pm Lights Out

Friday, November 19

6:30 am Wake Up Call *(please set for earlier if your room needs more time)*

7:20 am Breakfast

7:45 am Load Bus

7:50 am Travel to Greensboro College

8:15 am - 9:00 pm *(estimate)* NCTC State HSPF

(picnic lunch & snacks, provided by Playmaker parents, to be served at lunch & throughout day; Pizza dinner served on site at Greensboro College between last show and awards ceremony)

11:45 pm Estimated Return time to WHS

(Load out bus and truck into WHS Auditorium)

Playmakers are dismissed when Activity Bus and Truck are unloaded and cleaned out

****AS PER NCTC HSPF RULES, *PLAYMAKERS WILL NOT HAVE THEIR CELL PHONES IN THE THEATRE DURING THE FESTIVAL:* THEY WILL HAVE ACCESS TO PHONES DURING LUNCHES. CELL PHONES WILL BE RETURNED TO PLAYMAKERS EACH EVENING AFTER THE FESTIVAL ENDS.**

WE HOPE YOU JOIN US AT THE FESTIVAL! IT'S A GREAT WAY TO SEE A LOT OF HIGH SCHOOL THEATRE AND IT'S WONDERFUL TO HAVE OUR SUPPORTIVE COMMUNITY IN THE AUDIENCE! *ALL FESTIVAL RULES APPLY TO ALL AUDIENCE MEMBERS AND ATTENDEES!*

MS. MILLER'S CELL PHONE
828-273-1792

WHAT TO BRING:

- Clothing for 2 full days
- Layers in case theatre is cold
- Show shirt
- Personal costume items
- Personal hygiene items
- JACKETS/GLOVES/HATS/SCARVES
- Blanket for Activity Bus comfort & warmth
- $ for Thursday night dinner

WHAT NOT TO BRING:

Anything that violates WHS/WCS Rules!

- Controlled substances/alcohol
- Tobacco products of any kind (includes matches)
- Weapons
- Excess junk food

Medications must be given to Ms. Miller & Mr. Walker, along with School Medication Administration Authorization Form, prior to boarding the bus on Thursday evening. These medicines will be securely locked and dosed as per WCS policy.

Please note: students should not bring school-issued laptops, as we do not have guaranteed means to secure them at the festival.

Parent/Guardian Field Trip Information and Consent

I. Description of Trip (an itinerary that provides the same information may be attached instead of filling out items A-E below) See section V if this is a multiple trip permission form.

A. Purpose of trip Participation in and Performance at the NCTC State High School Play Festival

B. Trip destination and activities planned, including an itinerary and description of potentially hazardous activities, including but not limited to swimming/wading/boating.
Attached theatrical potential itinerary (determined by our inclusion @ State festival; Round trip travel to Greensboro College: 2 full days (12+hrs) @ NCTC High School State play festival; ~~1 Night in a hotel, ensemble growth & performance~~

C. Means of transportation WCS Activity Bus Cost $30 for hotel & $10 for 1 dinner

D. Arrangements for student supervision (include specific details if this trip includes activities without direct supervision such as at theme parks, museums or malls; or high risk/water activities.):
Students will be supervised at all times and will always travel in groups at festival and hotel. Students will stay in gender-specific hotel rooms. Chaperons will be in separate rooms on same floor and in close proximity to all students

E. Arrangements for meals during trip: Parents / Drama Dept will provide lunches, Snacks & Friday night dinner. students will purchase Thursday night dinner., hotel provide breakfast, student info on food allergies and intolerances will be considered in food planning.

II. Conditions for participation

A. All school rules and policies apply for this trip. The principal and/or trip sponsor may establish additional rules as deemed necessary to protect student safety and preserve the educational value of the trip for all participants.

B. If the student violates school rules or policies or the instructions of teachers or other chaperones in a way that warrants his/her removal from the trip, the student's parent/guardian will immediately come take the student home at their expense upon the request of the trip sponsor.

C. In the event the trip is postponed or cancelled, a refund of fees and deposits paid in advance is not guaranteed. However, the school will refund costs for which it is reimbursed by other parties or which are not paid by the school.

D. By signing this form, the parent/guardian consents to the trip sponsor taking or arranging any emergency medical procedures or treatment that may be required during the trip, and accepts responsibility for the costs of any such treatment.

III. Student information

A. Special instructions for this child – allergies, swimming ability if applicable to trip, disabilities or health concerns, etc.

_____

_____

B. Medications: This student does____ does not ____ have a medical condition that requires medication on a routine basis or in case of an emergency related to that condition. *If so, please attach a completed medication administration form.* To be maintained from regionals unless medication updates are necessary.

IV. Parent/guardian Consent and Contact Information

I have read and understood all of this form. I acknowledge that my child is not covered by any insurance provided through the school system and that I am responsible for the costs of any illness or injury resulting from my child's participation on this trip. By my signature below, I acknowledge and agree to all the above terms and conditions and give consent for my child, _____, to participate in this field trip.

_____ _____

Signature of parent/guardian Date

Emergency contacts: *Please provide two emergency contacts for your child*

Name: _____ Relationship to student: _____

Best daytime phone #: _____ Other phone #: _____

Name: _____ Relationship to student: _____

Best daytime phone #: _____ Other phone #: _____

V. Multi-Trip Parent/Guardian Consent and Contact Information

A
inf
an
no

ne for multiple **in-county,** day trips. The
/ities, mode of transportation, supervision, meals,
ı this form. You may give consent for all, some, or
:ach line.

Fie	arent Signature Giving Informed Consent

Rei

Please note:
We are submitting this approval request in the hopes that we can represent WCS at State NCTC HSPF. Should we be selected, the small details (show time, arrival & departure time) might adjust. Dates remain the same. Thanks! Sarah Miller

WATAUGA COUNTY FIELD TRIP REQUEST FORM

Livestock Evaluation

This request is for a: ___ day trip ___out of state day trip ✓overnight trip ___overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight field trips require the prior approval of the principal, superintendent, and Board of Education. In the case of overnight requests, this form must be submitted to the superintendent by the first day of each month in order for the request to come before the Board of Education on the second Monday of the month. Also see Board policy 3320 and regulation 3320-R.

Sponsoring Teacher: (Print) Olivia Haigler Cell phone number: (828) 387-0856

Other School Staff Chaperones: _____

Names of Non-School Chaperones: Dustin Haigler

_____

All chaperones have a Background Check completed: OH (Sponsoring Teacher Initials)

Grade(s): 9-12 Number of Students: 4-8 Dates of Trip: from __/__/__ to __/__/__ - TBD 1st wk of NOV. or DEC

Departure Time/Date: 4:00pm Day 1 Return Time/Date: 8:00pm Day 2

City, State, Place to be visited: (attach detailed itinerary as needed)
Hunt Horse Complex, Raleigh, NC

_____

Are all site(s) accessible to students with disabilities? ✓yes ___no How will students with disabilities be accommodated for site access and transportation? _____

_____

If applicable, a Safety/Supervision plan for High Risk and/or Water Activities has been shared with the parents: ____ (Sponsoring Teacher Initials). Please attach a copy of that plan to this form if applicable.

Mode of Transportation: Bus/CTE Truck (If applicable, bus request form must be attached)

Driver/s: Olivia Haigler Round Trip Mileage: 364 # of Buses Needed: 1

Total Cost per student $ 75

Source of Funds: FFA/CTE

Purpose of Trip and How It Relates to the Curriculum: FFA members will be competing in our state Livestock Evaluation Career Development Event.

_____

Sponsoring Teacher Signature: Olivia Haigler Date of Request: 7/27/16

Principal Approval: _____ Date: 8/9/16

If your request is for an overnight trip (in or out of state) the following signatures are required:

Superintendent Approval: _____ Date: 8/9/16

Board of Education Approval: _____ Date: __/__/__

WATAUGA COUNTY FIELD TRIP REQUEST FORM

Land Judging

This request is for a: ___ day trip ___out of state day trip ✓overnight trip ___overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight field trips require the prior approval of the principal, superintendent, and Board of Education. In the case of overnight requests, this form must be submitted to the superintendent by the first day of each month in order for the request to come before the Board of Education on the second Monday of the month. Also see Board policy 3320 and regulation 3320-R.

Sponsoring Teacher: (Print) Olivia Haigler Cell phone number: (828) 387-0856

Other School Staff Chaperones: Kelly Walker ?

Names of Non-School Chaperones: Dustin Haigler

All chaperones have a Background Check completed: OH (Sponsoring Teacher Initials)

Grade(s): 9-12 Number of Students: 4-8 Dates of Trip: from 11/11/16 to 11/12/16

Departure Time/Date: 5:30 am 11/11/16 Return Time/Date: 7:00 pm 11/12/16

City, State, Place to be visited: (attach detailed itinerary as needed)
North Henderson H.S., Hendersonville, NC

Are all site(s) accessible to students with disabilities? ✓yes ___no How will students with disabilities be accommodated for site access and transportation? ___

If applicable, a Safety/Supervision plan for High Risk and/or Water Activities has been shared with the parents: N/A (Sponsoring Teacher Initials). Please attach a copy of that plan to this form if applicable.

Mode of Transportation: Act. Bus (If applicable, bus request form must be attached)

Driver/s: Olivia Haigler Round Trip Mileage: 183.6 # of Buses Needed: 1

Total Cost per student $ 20

Source of Funds: FFA/CTE

Purpose of Trip and How It Relates to the Curriculum: FFA members will be competing in our State Land Judging competition

Sponsoring Teacher Signature: Olivia Haigler Date of Request: 7/27/16

Principal Approval: [signature] Date: 8 Aug 16

If your request is for an overnight trip (in or out of state) the following signatures are required:

Superintendent Approval: [signature] Date: 8/9/16

Board of Education Approval: ___ Date: ___/___/___

CC

WATAUGA COUNTY FIELD TRIP REQUEST FORM

This request is for a: ___ day trip ___out of state day trip ✓overnight trip ___overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight field trips require the prior approval of the principal, superintendent, and Board of Education. In the case of overnight requests, this form must be submitted to the superintendent by the first day of each month in order for the request to come before the Board of Education on the second Monday of the month. Also see Board policy 3320 and regulation 3320-R.

Sponsoring Teacher: (Print) Susan Caton/Kirbi Bell Cell phone number: 828-964-6887

Other School Staff Chaperones: Kirbi Bell

Names of Non-School Chaperones: parents ~ 1 dozen Dale Winkler Tiffany Carter Heather Stenberg Maegan Carroll Tracy Critcher Ronnie Whittington Joey Bledsoe Jeff Huntsman Shawn Coffey Shane Coffey Johnny Greene Joe Kemp Meghan Norman

All chaperones have a Background Check completed: SC (Sponsoring Teacher Initials) * This will be completed before we go. Mr. Norman will have this information.

Grade(s): 5 Number of Students: 50 Dates of Trip: from 2/22/17 to 2/24/17

Departure Time/Date: 2/22/17 5:00 am Return Time/Date: 2/24/17 6:00 PM

City, State, Place to be visited: (attach detailed itinerary as needed)
Trinity Center (Sound to Sea Program) (See attached)
Salter Path, NC

Are all site(s) accessible to students with disabilities? ✓yes ___no How will students with disabilities be accommodated for site access and transportation? _____

If applicable, a Safety/Supervision plan for High Risk and/or Water Activities has been shared with the parents: ____ (Sponsoring Teacher Initials). Please attach a copy of that plan to this form if applicable.

Mode of Transportation: I & R Tours (If applicable, bus request form must be attached)

Driver/s: One - Round Trip Mileage: 600 # of Buses Needed: 1

Total Cost per student $ 230

Source of Funds: Fundraising

Purpose of Trip and How It Relates to the Curriculum: Ties in w/ science and social studies (See attached) compare characteristics of several ecosystems study coastal history/pirates, Underground Railroad, Exploration classify organisms study interconnected relationships - plants and animals

Sponsoring Teacher Signature: Susan E Caton Date of Request: 8/25/16

Principal Approval: [signature] Date: 8/30/16

If your request is for an overnight trip (in or out of state) the following signatures are required:

Superintendent Approval: [signature] Date: 8/31/16

Board of Education Approval: _____ Date: ___/___/___

Sound to Sea - Connection to our Curriculum

Understand how structures and systems of organisms perform functions necessary for life.

Understand the interdependence of plants and animals with their ecosystems.

Understand why organisms differ from or are similar to their parents based on the characteristics of their parents.

Understand weather patterns and phenomena, making connections to the weather in a particular place and time.

Social studies - 5th grade covers history from Native Americans to the Civil War and Reconstrucion - People, places, and events

US History - Conflict Relationships among people and their environment Events such as the Underground Railroad

Sound to Sea - Basic Itinerary

Wed., Feb. 22, 2017
Leave GVS 5:00 am
Breakfast in Yadkinville
Arrive at Trinity Center at noon
Lunch/Welcome/Introductions and Procedures
Afternoon - Small group habitat sessions
6:00 - Dinner
Evening - Whole group activity - sea turtles

Thursday, Feb. 23, 2017
Breakfast - 8:00
Morning, afternoon, and evening - same basic schedule
Evening group activity - Underground Railroad - historical simulation

Friday, Friday 24, 2017
Breakfast and small group activities
10:30 am - Closing
11:00 am - Head for Home (Stop at rest stop for our picnic lunch)
6:00 pm - Arrive at GVS

Small group activities include -
Squid dissection
Team building
Sound study
Coastal study
Maritime forest study
Wildlife of the ecosystems
Pond Study

WATAUGA COUNTY FIELD TRIP REQUEST FORM

Ag, Business CDE's

This request is for a: ___ day trip ___ out of state day trip ✓ overnight trip ___ overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight field trips require the prior approval of the principal, superintendent, and Board of Education. In the case of overnight requests, this form must be submitted to the superintendent by the first day of each month in order for the request to come before the Board of Education on the second Monday of the month. Also see Board policy 3320 and regulation 3320-R.

Sponsoring Teacher: (Print) Olivia Haigler Cell phone number: (828) 387-0856

Other School Staff Chaperones: _____

Names of Non-School Chaperones: Dustin Haigler

All chaperones have a Background Check completed: OH (Sponsoring Teacher Initials)

Grade(s): 9-12 Number of Students: 4-12 Dates of Trip: from 3/7/17 to 3/8/17

Departure Time/Date: 4:00pm 3/7 Return Time/Date: 8:00pm 3/8

City, State, Place to be visited: (attach detailed itinerary as needed)
Mount Olive, NC - University of Mount Olive

Are all site(s) accessible to students with disabilities? ✓ yes ___ no How will students with disabilities be accommodated for site access and transportation? _____

If applicable, a Safety/Supervision plan for High Risk and/or Water Activities has been shared with the parents: N/A (Sponsoring Teacher Initials). Please attach a copy of that plan to this form if applicable.

Mode of Transportation: Bus/CTE Truck/~~Rental~~ (If applicable, bus request form must be attached)

Driver/s: Olivia Haigler Round Trip Mileage: 502 # of Buses Needed: 1

Total Cost per student $ 85

Source of Funds: FFA/CTE

Purpose of Trip and How It Relates to the Curriculum: FFA members will be competing in either Ag. Sales, Farm Business Management, or Marketing Plan career development events on the State level.

Sponsoring Teacher Signature: Olivia Haigler Date of Request: 7/27/16

Principal Approval: _____ Date: 8/1/16

If your request is for an overnight trip (in or out of state) the following signatures are required:

Superintendent Approval: _____ Date: 8/9/16

Board of Education Approval: _____ Date: ___/___/___

WATAUGA COUNTY FIELD TRIP REQUEST FORM

Poultry Evaluation

This request is for a: ___ day trip ___ out of state day trip ✓ overnight trip ___ overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight field trips require the prior approval of the principal, superintendent, and Board of Education. In the case of overnight requests, this form must be submitted to the superintendent by the first day of each month in order for the request to come before the Board of Education on the second Monday of the month. Also see Board policy 3320 and regulation 3320-R.

Sponsoring Teacher: (Print) Olivia Haigler Cell phone number: (828)387-0856

Other School Staff Chaperones: _____

Names of Non-School Chaperones: Dustin Haigler

All chaperones have a Background Check completed: OH (Sponsoring Teacher Initials)

Grade(s): 9-12 Number of Students: 4-8 Dates of Trip: from 3/15/17 to 3/16/17

Departure Time/Date: 4:00pm 3/15 Return Time/Date: 8:00pm 3/16

City, State, Place to be visited: (attach detailed itinerary as needed)
NC State Fairgrounds, Raleigh, NC

Are all site(s) accessible to students with disabilities? ✓ yes ___ no How will students with disabilities be accommodated for site access and transportation? _____

If applicable, a Safety/Supervision plan for High Risk and/or Water Activities has been shared with the parents: N/A (Sponsoring Teacher Initials). Please attach a copy of that plan to this form if applicable.

Mode of Transportation: CTE truck (If applicable, bus request form must be attached)

Driver/s: Olivia Haigler Round Trip Mileage: 364 # of Buses Needed: —

Total Cost per student $ 75

Source of Funds: FFA/CTE

Purpose of Trip and How It Relates to the Curriculum: FFA members will be competing in our state Poultry Evaluation Career Development Event.

Sponsoring Teacher Signature: Olivia Haigler Date of Request: 7/27/16

Principal Approval: [signature] Date: 8/9/16

If your request is for an overnight trip (in or out of state) the following signatures are required:

Superintendent Approval: [signature] Date: 8/9/16

Board of Education Approval: _____ Date: ___/___/___

WATAUGA COUNTY FIELD TRIP REQUEST FORM

This request is for a: ___ day trip ___out of state day trip ✓overnight trip ___overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight field trips require the prior approval of the principal, superintendent, and Board of Education. In the case of overnight requests, this form must be submitted to the superintendent by the first day of each month in order for the request to come before the Board of Education on the second Monday of the month. Also see Board policy 3320 and regulation 3320-R.

Sponsoring Teacher: (Print) Lauren Collier Cell phone number: 704-996-8820

Other School Staff Chaperones: David Davis, Susan Miller

Names of Non-School Chaperones: parents to be determined

All chaperones have a Background Check completed: LC (Sponsoring Teacher Initials)

Grade(s): 5 Number of Students: 53 Dates of Trip: from 4/12/17 to 4/14/17

Departure Time/Date: 6:00 am 4/12/17 Return Time/Date: 6:00 pm 4/14/17

City, State, Place to be visited: (attach detailed itinerary as needed)

Trinity Education Center Salter Path, NC

Are all site(s) accessible to students with disabilities? ✓yes ___no How will students with disabilities be accommodated for site access and transportation? _____

If applicable, a Safety/Supervision plan for High Risk and/or Water Activities has been shared with the parents: N/A (Sponsoring Teacher Initials). Please attach a copy of that plan to this form if applicable.

Mode of Transportation: Charter Bus (If applicable, bus request form must be attached)

Driver/s: _____ Round Trip Mileage: _____ # of Buses Needed: _____

Total Cost per student $ 250

Source of Funds: fundraising and/or personal payment

Purpose of Trip and How It Relates to the Curriculum: Opportunity for engaging, hands-on learning experiences aligned with our Science and Social Studies curriculum

Sponsoring Teacher Signature: Lauren Collier Date of Request: 8/18/16

Principal Approval: Stephanie S. Weeks Date: 8/18/16

If your request is for an overnight trip (in or out of state) the following signatures are required:

Superintendent Approval: D. Ellen Date: 8/19/16

Board of Education Approval: _____ Date: ___/___/___

WATAUGA COUNTY FIELD TRIP REQUEST FORM State Convention

This request is for a: ___ day trip ___out of state day trip ✓overnight trip ___overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight field trips require the prior approval of the principal, superintendent, and Board of Education. In the case of overnight requests, this form must be submitted to the superintendent by the first day of each month in order for the request to come before the Board of Education on the second Monday of the month. Also see Board policy 3320 and regulation 3320-R.

Sponsoring Teacher: (Print) Olivia Haigler Cell phone number: (828) 387-0856

Other School Staff Chaperones: _____

Names of Non-School Chaperones: Dustin Haigler

_____

All chaperones have a Background Check completed: OH (Sponsoring Teacher Initials)

Grade(s): 9-12 Number of Students: 20 Dates of Trip: from 6/19/17 to 6/22/17

Departure Time/Date: 12:00pm 6/19 Return Time/Date: 6:00pm 6/32

City, State, Place to be visited: (attach detailed itinerary as needed)
Raleigh, NC - Raleigh Convention Center

_____

Are all site(s) accessible to students with disabilities? ___yes ___no How will students with disabilities be accommodated for site access and transportation? _____

_____

If applicable, a Safety/Supervision plan for High Risk and/or Water Activities has been shared with the parents: ____ (Sponsoring Teacher Initials). Please attach a copy of that plan to this form if applicable.

Mode of Transportation: Act. Bus (If applicable, bus request form must be attached)

Driver/s: Olivia Haigler Round Trip Mileage: 382 # of Buses Needed: 1

Total Cost per student $ 80

Source of Funds: FFA/CTE

Purpose of Trip and How It Relates to the Curriculum: Students will be attending the 89th North Carolina FFA State Convention to compete in CDE's & attend the career expo.

Sponsoring Teacher Signature: Olivia Haigler Date of Request: 7/27/16

Principal Approval: _____ Date: 8 Aug 16

If your request is for an overnight trip (in or out of state) the following signatures are required:

Superintendent Approval _____ Date: 8/9/16

Board of Education Approval: _____ Date: ___/___/___

SLC

WATAUGA COUNTY FIELD TRIP REQUEST FORM

This request is for a: ___ day trip ___ out of state day trip ✓ overnight trip ___ overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight field trips require the prior approval of the principal, superintendent, and Board of Education. In the case of overnight requests, this form must be submitted to the superintendent by the first day of each month in order for the request to come before the Board of Education on the second Monday of the month. Also see Board policy 3320 and regulation 3320-R.

Sponsoring Teacher: (Print) Olivia Haigler Cell phone number: (828) 387-0856

Other School Staff Chaperones: _____

Names of Non-School Chaperones: Dustin Haigler

_____

All chaperones have a Background Check completed: OH (Sponsoring Teacher Initials)

Grade(s): 9-12 Number of Students: 10-12 Dates of Trip: from 7/31/17 to 8/4/17

Departure Time/Date: 6:00 am 7/31 Return Time/Date: 5:00 pm 8/4

City, State, Place to be visited: (attach detailed itinerary as needed)
NC FFA Center, White Lake, NC

_____

Are all site(s) accessible to students with disabilities? ✓ yes ___ no How will students with disabilities be accommodated for site access and transportation? _____

_____

If applicable, a Safety/Supervision plan for High Risk and/or Water Activities has been shared with the parents: OH (Sponsoring Teacher Initials). Please attach a copy of that plan to this form if applicable. ✓

Mode of Transportation: CTE Truck/Rental (If applicable, bus request form must be attached) ✓

Driver/s: Olivia Haigler Round Trip Mileage: 490 # of Buses Needed: —

Total Cost per student $ 225

Source of Funds: FFA/CTE

Purpose of Trip and How It Relates to the Curriculum: Students will be attending the NC FFA State Leadership Conference & Camp.

_____

Sponsoring Teacher Signature: Olivia Haigler Date of Request: 7/27/16

Principal Approval: _____ Date: 8/8/16

If your request is for an overnight trip (in or out of state) the following signatures are required:

Superintendent Approval: _____ Date: 8/9/16

Board of Education Approval: _____ Date: ___/___/___

CLIENT SERVICES AND REIMBURSEMENT AGREEMENT BETWEEN WATAUGA COUNTY BOARD OF EDUCATION AND WATAUGA OPPORTUNITIES, INC.

The terms of this contract shall be effective July 1, 2016, and shall remain in effect through June 30, 2017, between Watauga County Board of Education and Watauga Opportunities, Inc. the provider.

Section I. Responsibilities

A. The provider agrees to:

1. Assist with transition plans, provide transitional and transportion services which shall enable students to move effectively from the educational programs of the school system into competitive employment, community internships or the vocational training programs of Watauga Opportunties, Inc.
2. Students served shall be determined by IEP teams in collaboration with Watauga Opportunties.
3. Provide on-site training at Watauga High School and in the community for those students who might be placed competitively without entering the Watauga Opportunities facilities.
4. Provide student progress reports to the appropriate teacher and/or counselor as required by the Board of Education.
5. Submit monthly billings to the Board of Education for payment.

B. The Board of Education agrees to:

1. Reimburse the provider as soon as practical after receiving a billing from Watauga Opportunities, Inc.
2. Provide space in which to teach the supported employment skills at Watauga High School.
3. Provide the information necessary to structure a meaningful vocational program for those students coming from Watauga County schools to Watauga Opportunities, Inc.
4. Work with the staff of Watauga Opportunities, Inc. to assure that program goals are consistent with each student's needs.
5. Provide staff to assistWatauga Opportunities staff with the provision of community based pre-employment transitional services

The rate of reimbursement for the above mentioned services shall be $47,000.00 which shall be divided into twelve monthly payments of $3916.67, beginning July 2016 and ending June 2017.

Section III. Termination

This agreement can be terminated by either party at any time during this agreement period. Termination of the agreement may be effected on a 30-day written notice by either party.

Ron Henries, Chair
Watauga County Board of Education

Date

8/22/2016

F. Michael Maybee, President/CEO
Watauga Opportunities, Inc.

Date

Dr. Scott Elliott, Superintendent
Watauga County Board of Education

Date

Watauga County Board of Education

OFFICE OF THE SUPERINTENDENT
MARGARET E. GRAGG EDUCATION CENTER
P.O. BOX 1790 BOONE N.C. 28607

TEL: (828) 264-7190
FAX: (828) 264-7196

MEMORANDUM

TO: Dr. Scott Elliott, Superintendent
Members, Watauga County Board of Education

FROM: Ly Marze, Finance Officer

DATE: September 12, 2016

RE: 2016-17 Budget Amendment #1

Attached is Budget Amendment #1 that changes totals in Watauga County Schools 2016-17 adopted budget.

After approval of this Budget Amendment, the budget for all funds will appear as follows:

Fund	Adopted Budget	Amendments	Amended Budget
Local Current Expense	$ 13,265,400	$ 0	$ 13,265,400
State Public School	25,305,370	492,077	25,797,447
Federal Grants	1,991,334	0	1,991,334
School Nutrition	1,758,100	0	1,758,100
Extended Learning Centers	465,588	0	465,588
Capital Outlay	1,601,750	373,855	1,975,605
Special Revenue	731,071	0	731,071
Total	$ 45,118,613	$ 865,932	**$ 45,984,545**

Watauga County Schools
BUDGET AMENDMENT #1
September 12, 2016

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2017.

BA #1-1 Explanation:
This amendment is to budget 2015-16 carryover Capital Outlay projects.

Appropriations:

Account Number	Account Title	Amount
4.5110.076.529.000.002	Carpet/Tile	35,417
4.5110.076.529.000.008	Cafeteria Upgrades	3,965
4.5110.076.529.000.021	Blowing Rock Drop Ceilings	6,153
4.5110.076.529.000.027	Parkway Steps	9,000
4.5110.076.529.000.028	Access Control Systems	46,395
4.5110.901.529.067.336	House Project A 6/7	257,925
4.5500.902.541	Band Uniforms	15,000
	Total Appropriations	**373,855**

Revenues:

Account Number	Account Title	Amount
4.3460.076	PSBCF - Lottery Funds	100,930
4.4910.002	Restricted Fund Balance - Voc. Ed. House	257,925
4.4910.000	Fund Balance	15,000
	Total Revenues	**373,855**

BA #1-2 Explanation:
This amendment is to budget state transfers and additional state allotment dollars as reflected in DPI revisions #1-8. Reductions are due to NCVPS transfers.

Account Number	Account Title	Amount
1.5110.001.121	Classroom Teachers	(51,601)
1.5110.003.162	Non-Instructional Support	(16,591)
1.5110.015.311	School Technology Fund	50,776
1.5350.016.121	Summer Reading Camp	67,246
1.5110.033.180	Merit Bonus	50,654
1.5110.055.411	Watauga Innovative Academy	316,646
1.5310.069.142	At-Risk Student Services	105
1.5110.096.121	Teacher On Loan Allotment	74,842
	Total Appropriations	**492,077**

Revenues:

Account Number	Account Title	Amount
1.3100	State Allocation	492,077
	Total Revenues	**492,077**

Declaration of Surplus Items - September 2016

School	Quantity	Description	# that are Usable	# that are Unusable
C.Office	1	Tappen Model H60-2 Indoor A/C Unit		1
	1	Rheem Outdoor A/C Unit		1
	2		0	2
B.Rock	2	Dell Optiplex 745 CPUs		2
C.Creek	1	12 ft. Whiteboard	1	
G.Valley	1	Kramer Signal Amp	1	
	1	Senteo Response System	1	
	2	Timpani Drums		2
	4		2	2
Mabel	1	Pioneer 2100 Floor Buffer		1
	1	Set of Volleyball Poles		1
	2		0	2
Parkway	1	Rolling Poster Storage Cart	1	
	14	Dukane Wall Clocks		14
	2	Cafeteria Tables	2	
	17		3	14
V.Crucis	1	HP Color LaserJet 4600DN Printer	1	
	1	HP LaserJet 4050N Printer		1
	1	ScanSnap Scanner	1	
	3		2	1
WHS	1	HP Compaq TC4200 Tablet		1
	3	Dell GX620 CPUs		3
	1	Dell GX745 Mini CPU		1
	4	Dell Flat Panel Monitors	4	
	1	Sony FD Mavica Camera		1
	1	SmartBoard 640		1
	1	Powermatic Edge Sander		1
	1	Air Gun		1
	1	Makita 9900B Belt Sander		1
	1	Stihl MS211 Chainsaw		1
	15		4	11

A. CRITERIA FOR AWARDING CEUS

CEUs will be awarded for the following events with prior approval from Central Office staff:

1. Content-based workshops
2. Grade level/area meetings
3. Participation in online courses
4. Curriculum development meetings
5. Other meetings/programs as approved by the Central Office

B. PROCEDURES FOR AWARDING CEUS

If a workshop is sponsored by Watauga County Schools, participants must sign in at the workshop to receive CEU credit. If it is not sponsored by Watauga County Schools, participants must obtain a certificate of total number of hours participated. A copy of that certificate should be sent to the Human Resources department and the participant should keep a copy.

With approval from Central Office staff, presenters will receive CEUs for leading professional development as follows:

1. The first time a session is presented, presenters will receive double the CEUs offered to participants for that session.
2. For subsequent times the same presenter leads the same professional development, s/he will receive the same CEU credit as the participants.
3. Example: Mrs. Stamey prepares a 3 hour PD session for teachers. She receives .6 CEUs the first time she leads that particular session. If she presents the same session a second time, she will receive .3 CEUs for that presentation.

For professional development led by school-based personnel in a school, principals must seek approval from the Central Services Instructional Team in order for attendees to receive CEU credits.

Cross References: Policy 7800, Staff and Professional Development

Adopted:

The purpose of the Elementary Curriculum Committee is to review current **and proposed curriculum** policies and to make curriculum recommendations to the Watauga County Board of Education ~~as they affect the school system~~. ~~The task of the committee is to operate within the policies of the board of education to represent and to ensure total involvement of the professional staff~~.

A. MEMBERSHIP

Members for the Elementary Curriculum Committee shall be nominated by the school or group that they represent. Representatives shall be presented to the district curriculum team. A member of the district curriculum team shall present the names to the Board of Education at their June meeting.

The term of office shall be for three years as initial terms expire. Each year, a third of the membership will rotate off the committee due to expiring terms. Recommendations for new members to fill expiring terms will be made each year in May.

B. REPRESENTATION

The Elementary Curriculum Committee shall include teachers from each K-8 school, one principal or assistant principal, curriculum staff, and a Board of Education member. School representatives shall serve three-year terms. The district curriculum team shall maintain a roster of expiration terms per school and advise principals when openings need to be filled.

Bethel, Cove Creek, and Mabel will each be represented by one K-5 teacher and one 6-8 teacher.

Blowing Rock, Green Valley, Hardin Park, Parkway, and Valle Crucis will each be represented by one K-2 teacher, one 3-5 teacher, and one 6-8 teacher

<u>Other representatives</u>:

one Principal or Assistant Principal

one K-8 Exceptional Children's Teacher

one K-8 AIG Teacher

one K-8 Physical Education Teacher

one K-8 Fine Arts Teacher

one K-8 Career and Technical Education Teacher

one K-8 Instructional Technology Facilitator or Media Specialist

one K-8 Reading/Intervention Specialist

one K-8 ESL Teacher

one member of the district curriculum team

Ex officio representatives:

~~Assistant Superintendent~~

Superintendent **or designee**

Board of Education Member

Total Membership:

3 K-5 teachers

5 K-2 teachers

5 3-5 teachers

8 6-8 teachers

1 principal or assistant principal

8 district-wide representative teachers

2 curriculum directors

1 Board of Education member (ex officio)

1 superintendent (ex officio)

1 assistant superintendent (ex officio)

32 members (plus 3 ex officio members)

C. PROCEDURE OF OPERATION

1. Regular meetings of the committee shall be held September through May. Meetings may be rescheduled or special meetings may be called by the chairperson. The committee will meet at least three times per year. The dates and time of the meetings shall be set at the September meeting.

2. The committee shall elect a chairperson annually. A member of the district curriculum team shall serve as the recorder.

3. At least 70% of the voting membership shall be present at a meeting before a vote is taken.

4. Minutes of the meetings shall be maintained as a permanent file of business.

5. When minutes have been approved by the committee, a copy shall be posted at the high school. The minutes shall be discussed by faculty representatives in their respective elementary schools. Approved minutes shall be submitted to the Board of Education.

6. The committee shall periodically review all existing policies concerning elementary curriculum.

7. Policy recommendations shall be reviewed by the committee and submitted to the Board of Education, following procedures established by that body.

8. Curricular matters may be referred to the committee by any committee member, school staff member, board member, or other interested person.

Revised: _____ as regulation 3100-R (1), replacing policy 4.03.10 Elementary Curriculum Committee

HANDWRITING POLICY

Policy Code: **3103**

Teachers of students in grades K-2 shall model and teach the correct way to form capital and lower-case letters and how to hold a pencil correctly.

Second grade teachers will introduce and teach the lower and upper case cursive letters. Second grade students will learn to write their names in cursive.

Third grade teachers will develop cursive handwriting by reviewing all letters. Students in third grade will learn to connect and write words and sentences in cursive.

Teachers of students in grades 4-8 shall provide practice throughout the year for students to use and read cursive writing.

Teachers at all grade levels shall expect quality handwriting. Teachers shall modify handwriting expectations according to a student's individualized education plan.

Legal References: G.S. 115C-81(k)

Adopted: _____

Replaces: Policy 4.03.40 Handwriting Policy

GUIDELINES FOR THE USE OF VIDEO RESOURCES

Policy Code: **3205**

The Watauga County School System recognizes the value of teachers using video resources (broadcast television, cable television, videotapes, DVDs, and streaming video), in instructional settings in conjunction with the curriculum. When using video resources, consideration must be given to the age appropriateness of the resources and the maturity level of the students being taught. All video resources must be previewed prior to showing to determine appropriateness. The use of video resources must adhere to copyright laws and abide by fair-use guidelines. The process defined in this policy applies to video/DVD programs owned or not owned by the school system.

1. All video resources, including privately purchased and rentals, used in Watauga County Schools, must be thoroughly reviewed by the teacher prior to use. Videos not owned by the school system must have the approval of the principal before being shown in the schools. All videos used in the schools must meet Fair Use Guidelines as outlined below:

    a. Use must be in a nonprofit educational institution;

    b. Use must take place in a classroom or similar place devoted to instruction;

    c. Use must be aligned with the curriculum;

    d. Use must be part of the regular instructional process, not for extracurricular, reward, or recreational purposes; and

    e. Use must be by the teacher in direct face-to-face instruction.

2. The following grade-level guidelines apply to the use of video resources:

    a. Grades K- 2

    Only video resources with motion picture ratings of G (for General Audiences) or television ratings of TV-Y, TV-Y7, or TV-G may be shown without parental permission. Video resources with motion picture ratings of PG may be used with prior approval of the principal and parent/guardians. Approval may only be granted for the use of clips of less than 3 minutes, embedded in face-to-face instruction. Video resources with motion picture ratings of PG-13 or R or television ratings of TV-14 or TV-MA are prohibited;

    b. Grades 3-6

    Video resources with motion picture ratings of PG or television ratings of TV-PG may be shown only with the prior approval of the principal and parents/guardians. Video resources with motion picture ratings of PG-13 or R or television ratings of TV-14 or TV-MA are prohibited;

c. Grades 7-8

Video resources with motion picture ratings of PG-13 or television rating of TV-14 may be shown only with prior approval of the principal and prior notice to parents/guardians. Video resources with motion picture ratings of R or television ratings of TV-MA are prohibited;

d. Grades 9-12

Video resources with motion picture ratings of PG-13 or R or television ratings of TV-14 or TV-MA may be shown only with the prior approval of the principal and parents/guardians.

3. Video resources taped off the air or cable for use at school may be used if fair use guidelines for copyright are followed.

4. Lawfully acquired video resources may be shown on the in-house closed circuit television system within the school if teachers are present and providing direct face-to-face instruction in each classroom. This means the material must be presented by an instructor as part of a regular instructional activity which is aligned with the curriculum.

5. Unless the transportation provider has a venue license, videos/DVDs may not be shown on charter buses. Videos/DVDs may not be shown in after school programs unless Public Performance Rights have been purchased and documented.

Replaces: 4.02.70 Guidelines for the Use of Video Resources

Adopted: February 10, 2003 as policy 4.02.70

Revised: July 17, 2006; January 11, 2010; January 11, 2016

SUMMER READING ASSIGNMENTS AT WATAUGA HIGH SCHOOL

Policy Code: **3426**

The Watauga County Board of Education supports summer English assignments for students taking Honors and Advanced Placement courses.

Watauga High School Honors and Advanced Placement courses are academically rigorous. Students receive added quality point for successful completion of these courses. Students who wish to enroll in English Honors and Advanced Placement courses are advised of requirements for summer reading assignments prior to spring registration.

Students are fully aware of the summer assignments related to the high standards of these courses. Their decision to enroll reflects their commitment to Honors and Advanced Placement course requirements. These reading assignments enhance development of analytical reading, critical thinking, and lifelong learning.

Teachers of Honors and/or Advanced Placement (AP) level classes at Watauga High School may require summer reading/assignments of the students enrolled in those classes. The teacher may determine the appropriate time and means of evaluation of summer assignments.

Replaces: Policy 4.01.50, Summer Reading

Adopted:

The Watauga County Board of Education (the "board") recognizes the importance of setting rigorous graduation requirements to help ensure that students are receiving an education that will prepare them to be career and college ready and productive members of society.

In order to graduate from high school, students must meet the following requirements:

1. successful completion of all course unit requirements mandated by the State Board of Education (see Section A);

2. beginning in the 2014-15 school year, successful completion of cardiopulmonary resuscitation instruction and pass a skills test; and

3. successful completion of all other requirements mandated by the board, as provided in this policy.

The principal shall ensure that students and parents are aware of all graduation requirements. Guidance program staff shall assist students in selecting their high school courses to ensure that students are taking all of the required units and selecting electives consistent with their post-graduation plans. For students who have transferred to the school system during high school or who, for other reasons, have completed course work outside of the school system, the principal shall determine what course work will be applied as credit toward graduation. The principal shall consider the requirements of the Interstate Compact on Educational Opportunity for Military Children (G.S. 115C-407.5) and the requirements of subsection C.3 of this policy in determining the graduation requirements for children of military families.

A. COURSE UNITS REQUIRED

All students must fulfill the course unit requirements of the Future-Ready Core Course of Study unless they are approved for the Future-Ready Occupational Course of Study. Course unit requirements for the Future-Ready Core Course of Study differ depending on the year a student enters ninth grade for the first time, as set out in the tables below. In accordance with policy 3101, Dual Enrollment, and State Board of Education requirements, students may earn high school credit for college courses completed. In addition, students may earn credit for certain high school courses in the Future-Ready Core Course of Study completed while in middle school, as authorized by the State Board of Education. Students also have the opportunity to meet course unit requirements without completing the regular period of classroom instruction by demonstrating mastery of the course material in accordance with policy 3420, Student Promotion and Accountability, and State Board of Education requirements. Watauga High School students may earn one or two units of credit upon successful completion of a course, depending on how the course is offered.

All awards of high school course credit must be consistent with State Board of Education

requirements. Any inconsistency between board policy and State Board graduation requirements will be resolved by following the State Board requirements. While the board endeavors to keep its policy up to date with current State Board of Education graduation requirements, students should verify current requirements with their guidance counselors when planning course schedules or making other decisions based on graduation requirements. Watauga High School students may graduate and receive a high school diploma when a combination of the following state and local requirements are met:

1. Future-Ready Core Course of Study Credits Required for Students Entering Ninth Grade for the First Time in 2012-2013 and Thereafter

Courses Required*	**State Requirements**	**Local Requirements**
English	4 sequential (English I, II, III, and IV)	4
Mathematics	4 (Math I, II, and III and a fourth math course aligned with the student's post-high school plans.)** (A principal may exempt a student from this math sequence. Exempt students will be required to pass Math I and II and two other application-based math courses.)***	4
Science	3 (a physical science course, Biology, and earth/environmental science)	3
Social Studies	4 (including American History: Founding Principles, Civics, and Economics; American History Parts I and II ; and World History)****	4
Health/P.E.	1	2-one in Health/one in P.E.
Electives	6 (2 electives must be any combination of Career and Technical Education, Arts Education, or World Language; 4 must be from one of the following: Career and Technical Education, J.R.O.T.C., Arts Education, or any other subject area or cross-disciplinary course. A four-course concentration is recommended.)*****	11- five approved by Watauga County BOE or from NC Standard Course of Study
Total Credits	**22**	**28******

* Certain International Baccalaureate (IB) and Advanced Placement (AP) courses will satisfy specific graduation requirements. See SBE policy GCS-L-008.

** Students entering ninth grade for the first time prior to the 2014-15 school year have alternate math course options. See SBE policy GCS-N-004.

***Students seeking to complete minimum course requirements for UNC universities must complete four mathematics courses, including a fourth math course with Math III as a prerequisite.

**** American History: Founding Principles, Civics and Economics must follow the North Carolina Standard Course of Study (NCSCOS) in its entirety and may not be satisfied by an AP/IB course, dual enrollment, or any other course that does not fully address the NCSCOS.

***** Students seeking to complete minimum course requirements for UNC universities must complete two years of a second language.

******Students may earn course credit for the successful completion of courses through a

university, community college, or distance learning. (See Watauga County Board of Education Policy 3101: Dual Enrollment and Policy 3102: Online Instruction)

2. Future-Ready Core Course of Study Credits Required for Students Entering Ninth Grade for the First Time in 2009-2010, 2010-2011, or 2011-2012

Courses Required	**State Requirements**	**Local Requirements**
English	4 sequential (English I, II, III, and IV)	4
Mathematics	4 (either Algebra I, Geometry, Algebra II, and a fourth math course aligned with the student's post-high school plans OR Integrated Math I, II, and III and a fourth math course aligned with the student's post-high school plans) (A principal may exempt a student from this math sequence. Exempt students will be required to pass either (1) Algebra I and either Algebra II or Geometry or (2) Integrated Math I and II. Exempt students also must pass either Alternative Math I and II or two other application-based math courses.)*	4
Science	3 (a physical science course, Biology, and earth/environmental science)	3
Social Studies	3 (Civics & Economics, U.S. History, and World History)	3
Health/P.E.	1	2-one in Health/one in P.E.
Electives	6 (2 electives must be any combination of Career and Technical Education, Arts Education, or World Language; 4 must be from one of the following: Career and Technical Education, J.R.O.T.C., Arts Education, or any other subject area or cross-disciplinary course. A four-course concentration is recommended.)**	12- five approved by Watauga County BOE or from NC Standard Course of Study
Total Credits	**21**	**28*** **

* Students seeking to complete minimum application requirements for UNC universities must complete four mathematics courses, including a fourth math course with Algebra II or Integrated Math III as a prerequisite.

** Students seeking to complete minimum application requirements for UNC universities must complete two years of a second language.

***Students may earn course credit for the successful completion of courses through a university, community college, or distance learning. (See Watauga County Board of Education Policy 3101: Dual Enrollment and Policy 3102: Online Instruction)

3. Future-Ready Occupational Course of Study Credits Required (only available to certain students with disabilities who have an IEP)

Courses Required	State Requirements	Local Requirements
English	4 (including Occupational English I, II, III, and IV)	4
Mathematics	3 (including OCS Introduction to Math I, OCS Math I, and one of the following: Alternate Math II, Personal Finance, or Financial Management)	3
Science	2 (including Applied Science and Biology)	2
Social Studies	2 (including American History I and II)	2
Health/P.E.	1	2
Career/Technical	4 (Vocational Education electives)	4
Occupational Preparation	6 (including Occupational Preparation I, II, III, and IV; for students entering ninth grade in 2013-14 or earlier, this requires this requires 300 hours of school-based training, 240 hours of community-based training, and 360 hours of paid employment; for students entering ninth grade in 2014-15 or after, this requires 150 hours of school-based training, 225 hours of community-based training, and 225 hours of paid employment*)	6
Electives	0	5- five approved by Watauga County BOE or from NC Standard Course of Study
Other Requirements	• Completion of IEP objectives • Career Portfolio	
Total Credits	**22**	**28****

* Paid employment is the expectation; however, when paid employment is not available, 225 hours of unpaid vocational training, unpaid internship experience, paid employment at community rehabilitation facilities, and volunteer and/or community service hours may substitute for 225 hours of paid employment.

**Students may earn course credit for the successful completion of courses through a university, community college, or distance learning. (See Watauga County Board of Education Policy 3101: Dual Enrollment and Policy 3102: Online Instruction)

B. HIGH SCHOOL FINAL EXAMS AND END-OF-COURSE TESTING

High school students must take all end-of-course (EOC) tests, NC Final Exams, and Career and Technical Education State Assessments (CTE Post-Assessments) required by the State Board of Education and pursuant to policy 3410, Testing and Assessment Program. Students shall attain passing scores on exit standards adopted by the North Carolina State Board of Education and administered by Watauga County Schools.

C. SPECIAL CIRCUMSTANCES

The board adopts the following policies with regard to graduation.

1. Honor Graduates

   Honor graduates may be designated by principals on the basis of criteria established by the superintendent. Recognition of honor graduates may be included in graduation programs.

2. Students with Disabilities

   Graduation requirements must be applied to students with disabilities to the extent required by state and federal law and State Board policy.

3. Children of Military Families

   In order to facilitate the on-time graduation of children of military families, the board adopts the following policy provisions for students to whom the Interstate Compact on Educational Opportunity for Military Children applies.

   a. Waiver Requirements

      Specific course work required for graduation will be waived if similar course work has been satisfactorily completed in another school system. If a waiver is not granted, school administrators shall provide the student with reasonable justification for the denial. If a waiver is not granted to a student who would qualify to graduate from the sending school, the superintendent or designee shall provide the student with an alternative means of acquiring the required course work so that the student may graduate on time.

   b. Testing Requirements for Graduation

      The superintendent shall accept the following in lieu of any local testing requirements for graduation: (1) the end-of-course exams required for graduation from the sending state; (2) national norm-referenced achievement tests; or (3) alternative testing. If these alternatives are not feasible for a student who has transferred in his or her senior year, subsection c below will apply.

   c. Transfers During Senior Year

      If a child of a military family who has transferred at the beginning of or during his or her senior year is ineligible to graduate from the school system after all of the alternatives listed above have been considered and the student meets the graduation requirements at his or her sending school,

then school officials from the school system shall collaborate with the sending school system to ensure that the student will receive a diploma from the sending board of education.

4. Early Graduation

Graduation prior to that of one's class may be permitted on the basis of criteria approved by the board upon recommendation by the superintendent.

5. Graduation Certificates, **Transcripts,** and Participation

Graduation certificates will be awarded to eligible students in accordance with the standards set forth in State Board policy.

Transcripts shall be issued to all students receiving a diploma or certificate. The transcript shall provide all information required by State Board of Education policy GCS-L-004 and/or other State Board policies as appropriate.

Participation in graduation and baccalaureate ceremonies is optional. Students who have completed all graduation requirements, have paid all fees, and have the approved graduation attire and diploma may participate in graduation exercises.

Exceptional Children who have satisfactorily completed the course of study prescribed in their Individual Education Plans are eligible to participate in graduation exercises.

6. Diploma Endorsements

Students have the opportunity to earn one or more of the following diploma endorsements identifying a particular area of focused study: (1) Career Endorsement, (2) College Endorsement (two options), (3) North Carolina Academic Scholars Endorsement, and/or (4) a Global Languages Endorsement. No endorsement is required to receive a diploma.

Legal References: G.S. 115C-47, -81, -174.11, -276, -288, -407.5, GS 116-11(10a); State Board of Education Policies GCS-C-003, GCS-L-004, GCS-L-007, GCS-M-001, GCS-N-004, -010m

Cross References: Goals and Objectives of the Educational Program (policy 3000), Dual Enrollment (policy 3101), Online Instruction (policy 3102), Testing and Assessment Program (policy 3410), Student Promotion and Accountability (policy 3420), Citizenship and Character Education (policy 3530), Children of Military Families (policy 4050)

Adopted: September 14, 2015

Revised: November 9, 2015;

Replaces: **Policy 4.04.50, Exit Documents at Graduation**; policy 4.04.70, Graduation Requirements; policy 4.03.35 Accountability Standards (in part)

ESTABLISHMENT OF SCHOLARSHIPS

Policy Code: **3471**

The establishment of scholarships is permitted in the Watauga County Schools. The following guidelines shall be used to ensure all parties have a complete understanding of how a scholarship is to be established and used.

Individuals or groups that wish to establish a scholarship must present the name of the scholarship, the source of funding, and the criteria for the scholarship to the school's scholarship committee. The scholarship committee shall then recommend to the principal to accept, reject, or revise the criteria submitted.

Once agreement is reached between the individual or group proposing the scholarship and the scholarship committee and principal, a written agreement shall be signed by all parties. This agreement shall include the criteria for awarding the scholarship and the length of time for awarding the scholarship.

The Watauga County Board of Education has the right to accept or decline the donation of funds for scholarships. If said funds are accepted, they become the property of the Watauga County Board of Education. Once a scholarship is established and funds are depleted, the Board of Education has no obligation to continue the scholarship. ~~The bookkeeper at the appropriate school shall establish an account for the scholarship.~~

Replaces: 4.04.80, Establishment of Scholarships

Adopted:

The Watauga County Board of Education (the "board") affirms the principle that every student, regardless of race, creed, color, national origin, sex, cultural or economic background, or disability, should be given an equal opportunity for a sound basic education. Furthermore, no student, on the basis of sex, marital status, pregnancy, or parenthood, will be excluded from participating in, denied the benefits of, or subjected to discrimination under any educational program or activity conducted by the school system. The school system will treat its students without discrimination with regard to course offerings, athletics, counseling, employment assistance and extracurricular activities.

Any student, parent or guardian who feels that this policy has been misinterpreted, misapplied or violated may file a complaint in accordance with policy 4015, Discrimination, Harassment and Bullying Complaint Procedure.

The superintendent shall develop appropriate procedures to ensure that public education is provided to each qualified student with disabilities in accordance with 34 C.F.R. pt. 104, subpart D. **The superintendent and all school officials shall follow the *North Carolina Policies Governing Services for Children with Disabilities* to provide services for children with disabilities and address any issues that may arise concerning the provision of services.**

Legal References: Americans With Disabilities Act, 42 U.S.C. 12101 *et seq.*, 28 C.F.R. pt. 35; Rehabilitation Act of 1973, 29 U.S.C. 705(20), 794, 34 C.F.R. pt. 104; G.S. 115C-1, -367; art. 9, ***North Carolina Policies Governing Services for Children with Disabilities at http://ec.ncpublicschools.gov/policies/nc-policies-governing-services-for-children-with-disabilities***

Cross References: Discrimination, Harassment and Bullying Complaint Procedure (policy 4015/7225), Nondiscrimination on the Basis of Disabilities (policy 4022/7331), Education for Pregnant and Parenting Students (policy 4023)

Adopted: July 14, 2014, replaces policy #5.05.50

Revised:

ADMISSION OF FOREIGN EXCHANGE STUDENTS

Policy Code: **4134**

The board recognizes the cultural benefits of foreign student exchange programs and authorizes the schools to accept foreign exchange students under the following conditions:

1. Admission of foreign exchange students must be consistent with all state and federal rules and regulations and the requirements of the Department of Homeland Security and the U.S. Citizenship and Immigration Services.

2. The student demonstrates adequate proficiency in oral and written English to perform in classes without individual instruction.

3. Foreign exchange students may be accepted in the school system when there is space available. The school system is not required or obligated to add classes to accommodate foreign exchange students.

4. The foreign exchange student will be subject to all policies and regulations governing student behavior and discipline, and will be responsible for the same costs and fees paid by Watauga County residents unless a waiver is approved.

5. Foreign exchange students shall document that they have completed all immunizations required by North Carolina law.

6. No student may be enrolled at any school without the recommendation of the principal and the approval of the superintendent.

The board also encourages its students to participate in exchange programs. A student who chooses to participate in exchange opportunities must develop a written plan concerning credits, graduation expectations, and conditions of the program. This plan should be developed with the student's parents, principal, and guidance counselor and will be placed in his or her permanent record before departure.

Legal References: G.S. 115C-36, -366, -366.1

Cross References: Immunization and Health Requirements (policy 4110), Tuition for Discretionary Admission (policy 4135), Student Behavior Policies (4300 series), Student Fees (regulation 4600-R)

Replaces: 5.02.10 Admission of Foreign Exchange Students

Adopted:

Watauga County Schools

Policy PARENTAL INVOLVEMENT	*Number* 2.04.60
	Adopted 5/12/03
	Revised 12/09/13

The Watauga County School System recognizes that the involvement of parents in their children's education has been demonstrated to increase student success and to result in better schools. In accordance with *No Child Left Behind Act of 200l,* Title I Part A, section 1118(a)(2), which requires the involvement of parents in Title I, and ESL programs, Watauga County Schools shall:

1. inform parents of the reasons for their children's participation in special programs and the specific instructional objectives and methods;
2. consult with parents on a regular basis concerning the manner in which the school and parents can better work together to develop plans and achieve objectives;
3. build a shared partnership between home and school for joint responsibility for student achievement;
4. provide a comprehensive range of opportunities for parents to be informed and involved by:
    a. helping parents understand standards and expectations through community-based meetings, parent conferences and home visits if needed;
    b. providing materials and suggestions to help parents support the education of their children at home;
    c. working with school staffs to ensure a system-wide value and encouragement of parent involvement;
    d. including parents on advisory councils, School Improvement Teams and other representative committees;
    e. soliciting parent involvement in program and policy review and evaluation
    f. encouraging parent volunteerism in the classroom, and at school activities; and
    g. participating in parent-teacher-student organizations and activities.
5. ensure opportunities for the participation of parents who lack literacy skills or whose native language is not English;
6. provide parents with information concerning North Carolina's Standard Course of Study, student academic achievement standards, and state and local academic assessments;
7. inform parents that we shall provide them, upon request, information about the professional qualifications of their children's classroom teachers and the qualifications of any instructional paraprofessionals who work with their children;
8. coordinate and integrate Title I parental involvement strategies with other programs;
9. provide the coordination, technical assistance and other support necessary to assist participating schools in planning and implementing effective parental involvement activities; and
10. make policies understandable and available to parents.

Watauga County Schools

Policy PLEDGE OF ALLEGIANCE/FLAG DISPLAY POLICY	*Number* 4.01.85
	Adopted 12/11/06
	Revised

As per SECTION 1 G.S. 115C-47(29a) of the North Carolina General Statutes, the Watauga County School System requires the display of the United States and North Carolina Flags and requires the recitation of the Pledge of Allegiance. Watauga County Schools also require the display of the United States and North Carolina flags in each classroom, when available. (Flags may be donated or purchased). Watauga County Schools also require that the recitation of the Pledge of Allegiance be scheduled on a daily basis. Age-appropriate instruction on the meaning and historical origins of the flag and the Pledge of Allegiance will be provided. These policies shall not compel any person to stand, salute the flag, or recite the Pledge of Allegiance.

Legal Ref: G.S.115C-47(29a)

Policy PROCEDURES OF DUE PROCESS	*Number* 4.05.50
	Adopted 8/4/77
	Revised 5/14/07

The Watauga County School System shall follow the North Carolina Procedures Governing Programs and Services for Children with Special Needs when disputes or disagreements arise regarding the identification of children with special needs or the provision of special education for children with special needs.

Watauga County Informal Administrative Review

Prior to a request for mediation or a formal administrative review, a parent, guardian, or surrogate parent is encouraged to exhaust all other avenues to settle the concern. Discussion with the teachers and school principal should be the first step. Next, if a request for a formal administrative review has not been filed, the superintendent or designee (assistant or associate superintendent) shall meet to address the concerns of the party or parties making the request. This informal meeting shall be non-adversarial.

Mediation

If parents and the school can not agree on the identification, evaluation, or educational placement or the provision of a free appropriate public education for a child with a disability, then a trained, impartial, third party can be requested to mediate. Mediation is the process offered through the school in an attempt to resolve the problem(s) prior to filing for a due process hearing.

Impartial Due Process Hearing

The parent, guardian, or surrogate parent may obtain a review of proposed decisions on the following grounds:

1. The child has not been identified and evaluated or has been incorrectly identified and evaluated as a child with special needs;

2. The child's individualized education program is not appropriate to meet his/her needs or is not being appropriately implemented;

3. The child's placement is not appropriate to meet his/her needs; or

4. The child is otherwise being denied a free, appropriate public education.

The Watauga County Board of Education may obtain a review concerning permission to evaluate a student, initial placement, provision of a free and appropriate public education for the child, or concerning any other issue related to items (1) through (4) listed above.

Rights

The Watauga County Board of Education shall inform the parent, guardian, or surrogate of any free or low cost legal and other relevant services available in the area if the parent requests information, or if the parent or the board initiates a hearing under this section.

Child's Status During Hearing

Unless the parents and the school system mutually agree upon another interim placement, the child involved must remain in his/her present educational placement during the administrative review. If the complaint involves an initial admission to public school, the child, with the consent of the parents shall be placed in a public school during the administrative review.

Child's Placement Pending a Disciplinary Hearing Decision

When an appeal has been made by either the parent or the LEA, the child must remain in the interim alternative educational setting pending the decision of the hearing officer or until the expiration of the time period specified in 34 CFR 300.530(c) or (g), whichever occurs first, unless the parent and the LEA agree otherwise.

Right to Appeal

Any party aggrieved by the findings and decision of a hearing officer under G.S. 115C-109.6 or G.S. 115C-109.8 may appeal the findings and decision within 30 days after receipt of notice of the decision by filing a written notice of appeal with the person designated by the State Board.

Legal Ref:

GS. 115C-109.4
GS. 115C-109.6
GS. 115C-109.7
GS. 115C-109.8
GS. 115C-109.9

34 CFR 300.530(c) (g)
34 CFR 300.532

Revised: May 14, 2007

Ramona Miller
Board Development & Technology

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MEMORANDUM

TO: Board Chairs & Superintendents

FROM: Ramona Miller, Board Development Manager

RE: 47th Annual Conference for Board Member Development

VOTING DELEGATES FORM

Determination of the number of voting delegates to which your system is entitled should be made according to the following scale. Below, please check the range of total current expenditures (includes funds 1, 2, and 3 accounts and excludes capital outlay monies) appropriate for your school system:

_____ $1 million to $5 million in total current expenditures - 2 Delegates

_____ $5 million to $25 million in total current expenditures - 3 Delegates

_____ Over $25 million in total current expenditures - 4 Delegates

Below, list the names of your school board members that will serve as voting delegates. Please be sure to register your delegate(s) for the conference. In the absence of any official voting delegate or alternate, any member of the board may serve as a voting delegate at the Delegate Assembly on behalf of your board.

1. _____

2. _____

3. _____

4. _____

Alternate:

_____

We hereby certify that the listed delegates officially represent this board on all voting matters at the 2016 NCSBA Annual Conference.

School System: _____

Board Chair: _____

Superintendent: _____

Please return this form by October 19, 2016, to destes@ncsba.org or mail to:
NCSBA VOTING DELEGATE
PO BOX 97877
RALEIGH, NC 27624
Fax: 919-841-4020

Watauga County Schools
School-Based Media and Technology Advisory Committees (MTACs)
September 2016

School names followed by "SIT" indicate those which use their School Improvement Team as their MTAC.

Bethel Randy Bentley, *Principal* John Downs, *ITF* Jay Ishaya, *Media Specialist* Bailey Hodges, *K-5 representative* Kim Dunnagan, *6-8 representative*	**Blowing Rock (SIT)** Patrick Sukow, *Principal* Rob Smith, *ITF* Lisa Bolster, *K-2 representative* Melissa Searcy, *K-2 representative* Roberto de la Cerda, *3-5 representative* Susan Walker, *3-5 representative* Liz Tincher, *6-8 representative* Angela Watson, *6-8 representative* Laurie Gill, *Reading Specialist*
Cove Creek Toby Cone, *Principal* Jamie Oxentine, *ITF* Laurie Warren, *Media Specialist* Tiffany Reece, *K-2 representative* Hope Combs, *3-5 representative* Madison Hollar, *6-8 representative* Emory Maiden, *parent representative* Sabena Maiden, *parent representative*	**Green Valley (SIT)** Jacob Beach, *ITF* Mitzi London, *Media Specialist* Donna Greene, *K-2 representative* Jennifer Brown, *3-5 representative* Tracy Tilley, *3-5 parent representative* Gail Richards, *6-8 representative* Cherie Moretz, *6-8 parent representative* Delores Miller, *TA representative* Melissa Miller, *Title I representative* Sabrina Thomas, *Title I representative* *(K-2 parent representative vacant)*
Hardin Park (SIT) Mary Smalling, *Principal* Craig Marze, *ITF* Amy Hiatt, *ITF/Media Specialist* Lisa Shaw, *K-2 representative* Emily Rothrock, *3-5/AIG representative* Jessica Smith, *6-8 representative* Claire Jensen, *Special Area representative* Brittany Pitts, *EC representative* Ashyln Steele, *Interventionist* Pam West, *TA representative* Mary Sheryl Horine, *parent representative* Julie Hunt, *parent representative* Jessica Resendiz, *parent representative* Frank Veno, *parent representative*	**Mabel** *To be determined*
Parkway Margaret Stumb, *ITF* Owen Gray, *Media Specialist* Jamie Sherrill, *K-2 representative* Jennifer Lacy, *3-5 representative* Kim Pryor, *3-5 representative*	**Valle Crucis (SIT)** Preston Clarke, *Principal* Katie Matthews, *K-2 representative* Gina Holste, *3-5 representative* Amber Cooper, *6-8 representative* Sarah Bohn, *AIG Specialist*

Toni Berke, 6-8 *representative*	Holly Klein, *Speech Therapist* Terry Reed, *TA representative*
Watauga High School *To be determined*	

WCS Calendar Committee

Meeting Minutes – 9/1/2016, 3:45pm

Attendance: Dr. Wayne Eberle (Central Office), Sue Walker (Blowing Rock), Susan Brookshire (Mabel), Karen Cable (Bethel), Claudine Lovins (Hardin Park), Jamie Hayes (Hardin Park), Kim Pryor (Parkway), Kelly Walker (WHS), Deanna Holaday (Parkway), Laurie Nixon (WHS), Allison Sparks (Valle Crucis), Wanda Hamilton (Parent), Michele Lee (Green Valley), Allison Hodge (Mabel), Dr. Stephen Martin (Central Office), Beth Loflin (Parent), Allyson McFalls (Blowing Rock), Pam Shirley (Central Office), Toby Cone (Cove Creek), Dr. Jay Fenwick (WCS Board of Education)

Dr. Eberle opened the meeting with a welcome. The agenda for the meeting was reviewed. Today's meeting will primarily be sharing information, policies, guidelines, and priorities that need to be considered for building a school calendar.

Information Sharing

- **Timeline for creating the 2017-2018 school calendar:**
  - August/September 2016: Organizational/Informational meeting of calendar committee on 9/1/16. Committee members will inform others of the work of the calendar committee. Information is solicited and gathered that may help the calendar committee make decisions regarding the calendar. Work towards consideration of 2-3 calendar options for 2017-2018.
  - October/November 2016: Calendar committee will choose 2 calendar options to present for consideration to faculties, parents, and staff members. Both calendars will be presented to faculties/staffs for votes. WCS staff will complete Google survey to choose calendar for 2017-18.
  - November 2016: Calendar committee will meet to review the final tally of votes and to reach consensus on calendar recommendation to be presented to the WCS Board of Education.
  - December 2016: Calendar Committee makes recommendation to the Board of Education.

- **School Calendar Law, Waivers**
  - A copy of School Attendance and Accounting Manual, Chapter 5: School Calendar was distributed to each member of the committee. Review page 41 for specific requirements on the school calendar as defined by General Statute 115C-84.2.
  - Earliest students can start 2017-18 school year is August 21 based on the state calendar law. Note – WCS has a good cause waiver to start a week early (Monday closest to August 19).
  - WCS will build a calendar with 180 student days. We must have at least 1,025 instructional hours. A Regular school day counts toward 6.5 hours; Early Release Day counts as 4 hours, a 2 hour delay counts as 4.5 hours, a 1 hour delay counts as 5.5 hours. If buses are in route to school and called back due to a closed day for students, then the hours count for the day (6.5 hours).

- **History of Start/End Dates for Watauga County Schools**
  - Refer to document provided. This is also on the WCS Website (For Parents and Students tab, then Calendar Information)
  - Note – This year we started school on Aug. 22. This is the latest start date in WCS in at least 20 years.

- **History of School Closings for Inclement Weather for Watauga County Schools**
  - Refer to document provided.
  - Note – in the last 4 years, WCS has averaged 17 school closings per year.

- **Guidelines for Inclement Weather Days and Staff Time**
  - Refer to document provided. Note that the policies have been revised that were referenced in the document. There are new policy numbers. A revised document will be emailed out to committee members with the updated policy numbers when the minutes are distributed.
  - Note – safety is the priority when making decisions regarding school cancellation. Safety should also be the first consideration for employees when making decisions about traveling to work.

Discussion of Priorities from past meetings

- WHS is willing to reduce number of days in 1st semester to as low as 84 to ensure 1st semester testing occurs before holiday break
- One full week at Spring Break
- Easter at the beginning of Spring Break (Easter is April 1, 2018)
- Support the use of Saturday school as early as possible

Consideration/consensus on 2-3 calendar choices

- Dr. Eberle presented a sample template with the 2016-17 calendar mirrored to the 2017-18 dates for a starting point.
- Some points about the example shared:
  - 85 days in first semester; 95 days in second semester
  - WHS would complete EOC testing prior to Holiday break provided school is not cancelled first semester.
  - Early Release day on the Wednesday prior to Thanksgiving break.
  - School starts on Monday for students.
  - There will be a disclaimer on the approved calendar regarding the Early Release day on the final student day of school (the end date changes so this is not noted on the published and approved calendar.

Next Steps for sharing with faculties, parent groups

- Committee members are asked to share the information regarding the calendar planning and building process with school faculty and staff as well as parent groups. Gather feedback and share with the committee at our next meeting.

Questions/Concerns

What happened to the early release day on Friday before Labor Day? This was moved to an ER professional development day later in September. The perception was this ER was an early break for students and staff and it was increasingly hard to justify the missed instructional time.

Is there an option to reduce the number of student days similar to Wilkes County model? While this is an option since we are required to have 1,025 student hours, it is not one we will pursue at this time. We value the 180 instructional days to cover the curriculum. It also impacts the salaries of classified employees such as child nutrition and bus drivers who only work on student days. Furthermore, 10 month employees are required to work 215 days regardless of the number of student days. If we had 160 student days, then there would be 55 days to work or take AL that were not student days. This seems excessive.

Is there an option to add time to the day? This is an option to get the number of hours to 1,025. However, we have not had trouble meeting the hours requirement and keeping 180 days. This means we may have some Saturday school sessions, but we do try to limit them. Adding time to the day also impacts the HS schedule with the block period and it has not necessarily shown to have a positive impact on student achievement versus having a full 180 day schedule.

Why is there an overall reduction in the number of days of Christmas break in the 2016-17 calendar? The main reason is the later start date (Aug. 22). Also, Christmas Day is on a Sunday this year. Additionally, we needed to capture every student day possible in first semester to finish the semester with 85 days.

Please note that many of the Annual Leave or Teacher Work Days that previously were in first semester or at Christmas Break are now at the end of the school year after the last student day (14 to be exact). By calendar law we are required to have one teacher workday after the last student day. Therefore, we will likely use many if not all of the 13 days at the end of the year for snow days during the winter months. If the number of days we miss for bad weather is similar to the past, it is likely we will be able to finish the year earlier in June than the past few years.

If we get out of school early, does the testing window move? Yes, it does for EOC, EOG, and NC Final Exams. We have the 5 and 10 day window for these tests. However, the AP exam does not move – it is a set date.

Is it possible to have the Wednesday before Thanksgiving as a day off? We will look at multiple options for the calendar including having the Wednesday before Thanksgiving off. We need to have at least 84 days in first semester. So, we will need to make choices on which day to start school (Monday vs. Tuesday), the Wednesday before Thanksgiving, and the last student day before Christmas break.

Please keep in mind that this process would be much easier if we had more flexibility in the calendar law especially regarding the start date. Everyone was reminded that now is a good time to advocate for school calendar flexibility with your NC legislative representatives in the house and senate.

Next Calendar Committee Meeting Dates

September 22 (Thursday) at 3:45pm at WHS
October 13 (Thursday) at 3:45pm at WHS
November 17 (Thursday) at 3:45pm at WHS (if needed)
December 12 (Monday) – Board of Education meeting at 6:00pm