



WATAUGA COUNTY BOARD OF EDUCATION

Margaret E. Gragg Educational Center
175 Pioneer Trail Boone, NC 28607
(828) 264-7190

WATAUGA COUNTY BOARD OF EDUCATION MEETING

July 8, 2019

Watauga High School Media Center

5:30 P.M.

- | | | | |
|-------------|-----------|---|--------------------------|
| 5:30 | 1. | CALL TO ORDER | Board Chair |
| 5:32 | 2. | CLOSED SESSION | |
| | | A. Approval of Minutes | |
| | | B. Reportable Offenses – N.C.G.S.115C-288(g) | |
| | | C. Student Records - N.C.G.S.143-318.11(a)(1) | |
| | | D. Personnel – N.C.G.S.143-318.11(a)(6) | |
| | | E. Attorney Client – N.C.G.S. 143-318.11(a)(3) | |
| 6:00 | 3. | OPEN SESSION/WELCOME/MOMENT OF SILENCE | Board Chair |
| 6:03 | 4. | DISCUSSION AND ADJUSTMENT OF AGENDA | Board Chair |
| 6:05 | 5. | SUPERINTENDENT'S REPORT | Dr. Scott Elliott |
| 6:10 | 6. | CONSENT AGENDA | |
| | | A. Approval of Minutes for 6/10/19 | Dr. Scott Elliott |
| | | B. Field Trip Approvals | |
| | | C. Surplus Declaration Request | |
| | | D. Boone School Resource Officer, Memorandum of Understanding | |
| | | E. School Justice Partnership Agreement | Dr. Paul Holden |
| | | F. Request for Adoption of Interim Continuing Budget Resolution | |
| | | G. Personnel Report | |

6:15 7. POLICIES: SUBSTANTIVE POLICIES FOR SECOND READ Dr. Wayne Eberle

6220 Operation of School Nutrition Services
3400-R Grading and Reporting

6:25 8. POLICIES FOR REPEAL Dr. Wayne Eberle

3.02.30 Part Time Employment
3.03.15 Working Conditions for Beginning Teachers
3.07.30 Moment of Silence
3.11.01 Staff Insurance Program
3.05.10 Non-Confidential Personnel Records
5.02.50 Student Assignments
5.05.45 Crisis Intervention
5.07.50 Substance Abuse

6:45 9. PUBLIC COMMENT Board Chair

Note: Anyone who wishes to address the Board should sign the Public Comment Roster

6:50 10. CLOSED SESSION

7:15 11. OPEN SESSION/BOARD OPERATIONS

7:20 12. BOARD COMMENTS

7:25 13. ADJOURNMENT

14. MISCELLANEOUS INFORMATION

MTAC Committee Roster
Watauga County Schools After School Fees and Budget Summary



WATAUGA COUNTY BOARD OF EDUCATION

Margaret E. Gragg Educational Center
175 Pioneer Trail Boone, NC 28607
(828) 264-7190 (828) 264-7196

DATE: June 10, 2019

PRESENT:

TIME: 5:30 p.m.

Ron Henries, Gary Childers,
Steve Combs
Dr. Scott Elliott, Superintendent,
Dr. Steven Martin, Asst.
Superintendent

PLACE: Margaret E. Gragg Education Center

CALL TO ORDER

Mr. Ron Henries, Board Chair, called the meeting to order at 5:30 PM.

CLOSED SESSION

Mr. Henries called for a motion to enter closed session. The motion was made by Steve Combs and seconded by Gary Childers. The vote to enter closed session was unanimous. Closed session opened under Reportable Offenses – N.C.G.S.115C-288(g), Student Records - N.C.G.S.143-318.11(a)(1), Personnel – N.C.G.S.143-318.11(a)(6), Attorney Client – N.C.G.S. 143-318.11(a)(3). A motion was by Steve Combs and seconded by Gary Childers to adjourn to open session, and unanimously approved at 5:43 PM.

OPEN SESSION

The meeting was called to order in open session at 6:00 PM by Ron Henries. He began the meeting with a moment of silence.

DISCUSSION AND ADJUSTMENT OF AGENDA

There were no changes to the agenda

SUPERINTENDENT'S REPORT

Dr. Elliott welcomed Mr. Henries, the board members, student representatives, Ms. Trew and Ms. Huffman, special guests, the Watauga County Teacher of the year, and the student award recipients.

He recognized incoming student representative, Ms. Haleigh Lawson, and welcomed her to her first meeting.

He noted that graduation would take place that week on Friday, June 14th, at 5:30 at ASU Convocation center.

He displayed the new Watauga County Schools logo and thanked White Blaze marketing and Mr. Garrett Price for leading the process of the modernization. The new logo is styled as a corner of a quilt depicting mountain peaks and a “W” across the ridgetops. Several versions will be used in different applications beginning on Tuesday.

Dr. Elliott showed several ground and aerial images of the flooding in Valle Crucis which affected many business in addition to the school. He also showed an image of the proposed property for the new Valle Crucis School which was dry above the surrounding flood waters. He thanked everyone for their patience, and the thanked the Board of Education and the Board of Commissioners for supporting the building of a new Valle Crucis school.

He stated that, as of June 12th, WCS will complete 180 days and 1,132 hours of instruction.

He thanked everyone for a successful school year.

STUDENT REPORT

Ms. Isabelle Trew and Ms. Emerson Huffman presented their report on activities at the high school. During the past two weeks, student had been taking exams. A CPR certification course was offered on May 21st. Prom was held at the Art of Living Center featured a live student band. Graduates were preparing for the big day with scholarship ceremonies, baccalaureate, and capping ceremonies. At the Scholarship Night, over \$4 million in scholarships were awarded or acknowledged. Spring sports had concluded. The Student Council planned a fun event for the distribution of yearbooks.

CONSENT AGENDA

Gary Childers moved to approve items A through F of the consent agenda, which was seconded by Steve Combs. The vote to approve these items was unanimous.

PUBLIC RECOGNITION

Dr. Elliott recognized Mr. Phil Norman who, following approval from the board, will be the new principal at Hardin Park.

Mr. Henries introduced Dr. Stephen Martin who presented the District Teacher of the Year for 2019-2020 from Valle Crucis School, Mitchell Wright. Mr. Wright held many positions within the schools before joining WCS in 2016. He is a beloved teacher at Valle Crucis and cares deeply for his students.

Dr. Elliott recognized the Rookie Teacher of the year, Ms. Kari Riddle, from Parkway School. This is a new award supported by NCDPI, and Ms. Riddle is the first Watauga recipient.

Dr. Don Martin spoke about many the many qualities of Dr. Elliott, including his intelligence, and his character which led his peers to nominate and select him as NWRESA Superintendent of the Year for 2019. He presented him with a plaque recognizing this honor. Mr. Henries spoke about his pride in Dr. Elliott’s leadership in Watauga County, and his friendship with him since Dr. Elliott became the Superintendent of Watauga County Schools.

Dr. Don Presnell presented the Kate Swift-Reese scholarship from the Watauga Education Foundation to Miss Elizabeth Ward who will begin studying Veterinary Science in the 2019-2020 year.

Dr. Elliott presented the Servants Heart award, the highest honor bestowed by the Board of Education, to Mrs. Mary Smalling, retiring principal of Hardin Park. He spoke about the qualities of Mrs. Smalling in her role as a principal, and a mentor. He noted the small space between what Mrs. Smalling believes she wants to do and what she actually does. Mr. Henries shared his personal experience as a mentor for Mrs. Smalling, and stated that he learned more from her than she did from him.

Ms. Sarah Miller recognized the 18-19 Playmakers: Brooke Ashcraft, Jacob Williams, Spencer Ball, Elise Bednar, Laramie Ward, Hope Langston, Fiona Marty, Garland Schumann, Jack White, Jack Trew, Madi Marlowe, Maggie McCullough, Siena Ritter, Travis Hill, Tyler Osmond, Zeb Scott, and Alice Knight. She recognized the winners at state festival and their work in theatre throughout the year in writing, performing, and production.

Lt. Colonel Gerald Harper recognized Noah Pearson, Miguel Ruiz, Isaac Styles, and Grace Moorhead who won several incredible trophies during both drill and academic competitions. Ms. Rebecca Ungerer recognized the WHS Battle of the Books team, Josiah Isaacs, Matthew Critcher, Luke Doty, and Nilah Wharton who helped to grow the program from participation by three counties to seven to nine next year. She is proud of their accomplishments in the competition in addition to all of their other activities.

Ms. Taryn Wooten presented members of the Watauga High School Band and Orchestra. Students Ryan Lawrence, Zachary Wood, Luke Ramsdell who participated in Western Region Orchestra, Hayley Painter who achieved 1st Trumpet in the Western Region. Five students: Hailey Painter, Adam Kallestad, Seth Greene, Emma Sheppard, and Jackson Propst played in the All-District band and Jackson Propst was selected for All-State Band. The John Phillip Sousa Award was presented to Hayley Painter, and Michael Stamey was selected for the Louis Armstrong award as a jazz drummer. Jackson Propst was awarded the Arion award for being the strongest musician in all WHS instrumental music programs.

Mr. Joseph Gragg presented the students from Technology Student Association. Mason Barnes competed and won third in Coding-western region, as an individual, Lena Westwood & Olivia Pinnix won 1st in State for Bio-Technology design, Lena Westwood and Olivia Pinnix won 3rd place in Architectural Design, and Cole Ardoin, Luke Doty, Lena Westwood, and Mason Barnes took 3rd place in Engineering Design - Western Region.

Ms. Olivia Tarnowski presented the DECA chapter, which is 102 strong, and recognized the officers and Peyton Cline, selected as the NC DECA Blue Ridge Region Vice President. They have had many success this year in various competitions.

Ms. Tierra Stark, representing Torry Greene, presented: Alyvia Staley- 1st place Cosmetology Skills Showcase, Cassidy Presnell- 2nd place Cosmetology Skills Showcase, Alex McNeil-1st place Hair color, and Hallie Sweeny- 3rd Place Hair color

PUBLIC COMMENT

There were no public comments at the June 2019 Board of Education meeting.

BOARD OPERATIONS

All board members will attend the NCSBA conference during the next week.

BOARD COMMENTS

Mr. Henries spoke about his pride in all the Watauga County Schools following all of the successes of the people recognized. Mr. Combs thanked all of the various members of the Watauga County Schools team who make the school system so successful. Dr. Childers congratulated Mr. Norman on his new position in the coming year as Principal of Hardin Park School.

ADJOURNMENT

Steve Combs moved to adjourn, which was seconded by Gary Childers, and approved by all members at 7:07 PM.

R. Ivan Henries, Board Chair

Dr. Scott Elliott, Superintendent

WATAUGA COUNTY FIELD TRIP REQUEST FORM

This request is for a: ___ day trip ___ out of state day trip ☒ overnight trip ___ overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight trip requests must be submitted to the superintendent by the first day of each month. Overnight field trips require the prior approval of the principal, transportation director, superintendent, and Board of Education. All trips utilizing rental or charter vehicles require the prior approval of the transportation director. No employee will transport students in a personal vehicle and no employee or volunteer driver will transport students in a 12-15 passenger van. No more than five students will be transported by a school system employee or volunteer in any one vehicle other than a school bus or activity bus.

Sponsoring teacher: (Print) Andy Eggers School: Hardin Park
Cell phone number: 828 773 3041 Grade(s): 8th Number of students: Approx 110
Departure time/date: 6:00Am on April 6th Return time/date: 3:00pm on April 10th

Educational purpose:

Trip destination including city, state, and all places to be visited: (attach detailed itinerary as needed)

Carolina Beach / Wilmington, NC
See Attached agenda from last year for tentative itinerary

Purpose of trip and how it relates to the curriculum: Students will explore historical
landmarks & museums related to NC history. Students will
participate in hands on scientific activities relating to North Carolina
ecological system.

Students will visit areas such as: NC Museum of Natural Science &
History, Fort Fisher, USS NC Battleship, NC Aquarium, Fort Caswell, Oak Island
Lighthouse, etc...

Supervision and Safety:

Names of all school staff chaperones: A. Eggers, A. Peterson, A. Pyles, V. Stapleton,
D. Herring, A. Vines, C. Safferstone

Names of all non-school chaperones: N/A

All chaperones have a background check completed:

Sponsoring teacher initials: ARE

Are all site(s) accessible to students with disabilities? ☒ yes ☐ no How will students with disabilities be

accommodated for site access and transportation? the only exception would be climbing the lighthouse,

Sponsoring Teacher Initials ARE (If applicable) A safety/supervision plan for high risk and/or water activities has been shared with the parents. Please attach a copy of the plan to this form if applicable.

Transportation plan:

Mode of transportation: ☐ Yellow bus with wheelchair lift ☐ Yellow bus without wheelchair lift
☐ Activity bus with wheelchair lift ☐ Activity bus without wheelchair lift ☐ Rental car/mini-van
☒ Charter bus Other (Please explain) _____

Name of charter bus company (if checked above) Black Tie Charters

(If applicable, bus request form must be attached)

Driver/s: _____ Round trip mileage: _____ # of buses needed: 2-possibly 3

Total cost per student \$ 400 Source of funds: Parents & Fundraisers Depending on # of students

The sponsoring teacher has reviewed Board policies 3320, 3320-R, and 6315: Teacher initials: ARE

Approval/Signatures:

Sponsoring teacher signature: Andy Egger Date: 6/13/19

Principal approval: Mary Smalley Date: 6/13/19

Required signatures if applicable:

Transportation Director approval: [Signature] Date: 6/18/19

Superintendent approval: [Signature] Date: 6/24/19

Board of Education approval: _____ Date: ____/____/____

Eighth Grade Coastal Ecology and History Trip



Monday, April 15th

- 5:45 – Arrive at Hardin Park in front of the middle school building. Please do not park in unauthorized spaces. The tour buses will need to be able to drive through this area. Suitcases and backpacks must be lined up on the sidewalk in front of our building for inspection. Any prescription medications not already turned in must be given to the school nurse at this time (**Parents must bring them in**). Students **must** wait inside Coach Eggers or Ms. Peterson's room.
- 6:15 – Load bus. You must report to your correct bus assignment. Our first stop will be at NC Museum of Natural Science in Raleigh. **Take your lunch and place it in the cooler or bin in front of Coach Eggers and Ms. Peterson's room.** We will not be able to open the luggage compartment to get lunches.
- 6:30 – Leave Hardin Park. **Any late students will be left in Boone. There is no refund if you miss the bus.**
- 10:30-11:45 – Visit NC Museum of Natural Science and History (919-807-7900)
 - 1) Bus #1 – NC Museum of Natural Science (10:30-11:45 and 12:15-1:00)
 - 2) Bus #2 – NC History Museum (10:30-11:45)
- 11:45-12:15 Eat Lunch at Museum (This is the lunch that you pack from home.)
- 12:15 – 2:15 – Visit NC Museum of Natural Science and History
 - 1) Bus #1 NC Museum of Natural Science (12:15-1:00), NC History Museum (1:00-2:15)
 - 2) Bus #2 NC Museum of Natural Science (12:15-2:15)
- 2:30 – Load busses and travel to Carolina Beach
- 4:45 - Check in at Oceaneer Motel in Carolina Beach: Unpack your bags and arrange your rooming quarters. (910-458-8537) Possible free time on beach and pool if time allows.
- 6:30 – Dinner at Bowman's Seafood Restaurant (910-458-6292)
- 7:45 – Walk back to hotel on the beach.

Tuesday, April 16th

- 6:30 – Breakfast at motel provided by Hardin Park
- 7:15 - Bus leaves hotel for ferry (Make sure to pack all clothes and shoes needed!) Ride ferry to Southport.
- 9:00-12:00-Fort Caswell Activities and Oak Island Lighthouse (910-278-9501)
 - 1) Bus #1 Fort Caswell Activities while Bus #2 visits Oak Island Lighthouse. (9-10:30)
 - 2) Bus #1 visits Oak Island Lighthouse while Bus #2 Fort Caswell Activities. (10:30-12)

Tennis Shoes or similar closed toe shoes required with rubber soles for Lighthouse.

Students **must** bring a towel, water shoes or an old pair of tennis shoes that can be thrown away. They may be covered in sand and mud. **You must wear closed toed shoes. (Water shoes or old tennis shoes) No sandals, Tevas or Crocs allowed.** Wear shorts. You will get wet and dirty.) **You are not allowed to take a hotel towel!**

- 12:00 - 12:30 - Lunch at Fort Caswell (Bob's Hotdogs)
- 12:30-2:00 - More Science activities at Fort Caswell
- 3:00 – 5:45 – Bowling and dinner at Ten Pin Alley. Dinner will be served at approximately 4:30 pm. (910-452-5455) *You must have socks!
- 6:30 – Pool / Free time

Wednesday, April 17th

- 7:45 – Breakfast at motel provided by Hardees
- 8:30 – Bus leaves motel
- 9:00 – 11:15 – USS North Carolina Battleship (910-251-5797)
 - **Closed toed shoes must be worn**
- 11:15 – 12:00 – Lunch- (Subway) at Battleship
- 12:15-1:30 – Oakdale Historical Cemetery (910-762-5682)
- 1:45 - 5:00 Greenfield Lake and Cape Fear Museum (910-798-4370)
 - 1) Bus #1 Greenfield Lake (1:45-3:15), Cape Fear Museum (3:30-5:00)
 - 2) Bus #2 Cape Fear Museum (1:45-3:15), Greenfield Lake (3:30 -5:00)**Life-jackets are required to be worn at all times while on the water**
- 5:30 – 6:45 Dinner at Golden Corral (910-392-1984)
- 6:45 - Souvenir shopping
- Return to hotel for free time at pool

Thursday, April 18th

- 8:00 – Breakfast at motel provided by Hardee's
- 8:40 – Leave hotel
- 9:00 – 10:30 – NC Aquarium at Fort Fisher (910-772-0500)
- 10:30-11:30 - Shark Show at NC Aquarium
- 12:00-12:45 - Lunch (Pizza) at Carolina Beach State Park
- 12:45-2:30 - Carolina Beach State Park Hike (Peterson directing)
- 2:45-5:30 – Swimming and free time on the beach. We will be leaving the hotel, promptly at 6:30. All students must remain in their room until we are ready to leave.
- 7:00 – 9:00 - Winner Queen Hawaiian Luau dinner and dance. Boat will be sailing down the Intracoastal Waterway. Wear your bright Hawaiian clothing! You may also want to bring a jacket.

Friday, April 19th

- 7:00 - Wake-up and room inspection
- 7:30 - Breakfast provided by Hardin Park
- 8:00 – Bus leaves Carolina Beach
- 11:00 – Lunch at Chick-fil-A / McDonald's in Cary, NC (919-678-1444)
- 3:00 – Arrive back at Hardin Park. Parents should be present at the school. It is not appropriate for your child to call after he/she arrives at school. The last 18 years we have been on time. If we are running late, we will call the school and have a sign posted in front of the middle school building.

- Mary Smalling
- Jeff Hopkins
- Adam Pyles
- Andy Eggers
- Amy Peterson
- Disa Herring
- Victoria Stapleton
- Alex Vines
- Chad Safferstone

Remember that all food is provided, except for lunch on Day 1 and room snacks.

Packing List

Lunch and drink for Day 1

Long and short sleeve shirts

Long and short pants

Hat

Light jacket or hooded sweatshirt

Sunglasses

Sleepwear

Bathing suit with t-shirt

Tennis shoes

Water shoes or old tennis shoes

Water bottle

Beach towel and salt marsh towel

Sunscreen

Hawaiian outfit for dinner/dance

Small amount of cash for souvenirs

Snacks

\$5.00 for hotel maid tip (Will be collected on first day)

Cell phones or any other electronics are the total responsibility of the student.

Plastic bag for wet clothes and towel and trash bag for dirty clothes

Declaration of Surplus Items - July 2019

Date Approved:

Bethel

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
100050	1	Blue Loveseat	1	
100051	1	Blue Loveseat	1	
	1	Blue Chair	1	
	1	Blue and Pink Floral Couch	1	
	1	Around the World Rectangle Rug	1	
	5		5	0

Blowing Rock

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
28584	1	Dell Optiplex 755 Desktop	1	
50145	1	Datamation Laptop Charging Cart	1	
51990	1	iPad	1	
80078	1	Dell Latitude E5430 Laptop	1	
80097	1	Dell Latitude E5430 Laptop	1	
80099	1	Dell Latitude E5430 Laptop	1	
200019	1	Dell Optiplex 745 Desktop	1	
200038	1	Cisco Flip Ultra Camera U1120	1	
200071	1	Dell Optiplex 745 Desktop	1	
200072	1	Dell Optiplex 745 Desktop	1	
200073	1	Dell Optiplex 745 Desktop	1	
200082	1	Dell Optiplex 745 Desktop	1	
200084	1	Dell Optiplex 745 Desktop	1	
200085	1	Dell Optiplex 745 Desktop	1	
200086	1	Dell Optiplex 745 Desktop	1	
200095	1	Dell Optiplex 745 Desktop	1	
200096	1	Dell Optiplex 745 Desktop	1	
200151	1	Pure Digital Flip Camera U1120B	1	
200153	1	Pure Digital Flip Camera U1120B	1	
200155	1	Pure Digital Flip Camera U1120B	1	
200238	1	Dell T3500 Precision Desktop	1	
200302	1	Steinway and Sons 6ft Grand Piano	1	
200368	1	Cisco Flip Ultra Camera U1120	1	
200414	1	Podium	1	
200525	1	Dragon Touch Y88X Tablet	1	
200526	1	Dragon Touch Y88X Tablet	1	
200527	1	Dragon Touch Y88X Tablet	1	
200528	1	Dragon Touch Y88X Tablet	1	
200531	1	Dragon Touch Y88X Tablet	1	

200532	1	Dragon Touch Y88X Tablet	1	
200535	1	Dragon Touch Y88X Tablet	1	
200536	1	Dragon Touch Y88X Tablet	1	
200537	1	Dragon Touch Y88X Tablet	1	
200540	1	Dragon Touch Y88X Tablet	1	
200541	1	Dragon Touch Y88X Tablet	1	
200542	1	Dragon Touch Y88X Tablet	1	
200722	1	Dragon Touch Y88X Tablet	1	
200723	1	Dragon Touch Y88X Tablet	1	
200725	1	Dragon Touch Y88X Tablet	1	
200740	1	HP Compaq DC7900 Desktop	1	
200741	1	HP Compaq DC7900 Desktop	1	
200744	1	HP Compaq DC7900 Desktop	1	
200746	1	HP Compaq DC7900 Desktop	1	
200747	1	HP Compaq DC7900 Desktop	1	
200749	1	HP Compaq DC7900 Desktop	1	
200752	1	HP Compaq DC7900 Desktop	1	
200753	1	HP Compaq DC7900 Desktop	1	
200755	1	HP Compaq DC7900 Desktop	1	
200756	1	HP Compaq DC7900 Desktop	1	
200760	1	HP Compaq DC7900 Desktop	1	
200761	1	HP Compaq DC7900 Desktop	1	
200762	1	HP Compaq DC7900 Desktop	1	
200764	1	HP Compaq DC7900 Desktop	1	
200766	1	HP Compaq DC7900 Desktop	1	
200767	1	HP Compaq DC7900 Desktop	1	
200768	1	HP Compaq DC7900 Desktop	1	
200928	1	HP Compaq DC7900 Desktop	1	
201034	1	Everett Studio Upright Piano	1	
300022	1	HP Compaq DC7900 Desktop	1	
900331	1	Dell T3500 Precision Desktop	1	
903064	1	Dell Latitude E5420 Laptop	1	
903151	1	Dell Latitude E5420 Laptop	1	
903163	1	Dell Latitude E5420 Laptop	1	
903602	1	Dell T3500 Precision Desktop	1	
903605	1	Dell T3500 Precision Desktop	1	
12001706	1	Apollo Concept Overhead Projector	1	
	18	HP Computer Monitor	18	
	20	Dell Computer Monitor	20	
	1	Acer Computer Monitor	1	
	1	Magnavox VCR	1	
	1	Datamation Laptop Charging Cart	1	
<hr/>			<hr/>	<hr/>
107			107	0

Cove Creek

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
28042	1	Lenovo ThinkPad X131e Chromebook		1
80028	1	Lenovo ThinkPad Chromebook		1
80029	1	Lenovo ThinkPad Chromebook		1
80030	1	Lenovo ThinkPad Chromebook		1
80031	1	Lenovo ThinkPad Chromebook		1
80032	1	Lenovo ThinkPad Chromebook		1
80034	1	Lenovo ThinkPad Chromebook		1
600995	1	Lenovo ThinkPad Chromebook		1
		Texas Instruments TI-73 Explorer		
800501	1	Graphing Calculator		1
800711	1	Cisco Access Point	1	
		Texas Instruments TI-73 Explorer		
800784	1	Graphing Calculator		1
800908	1	Violin 30 4/4		1
903513	1	Lenovo ThinkPad X131e Chromebook		1
	1	Dell Computer Monitor		1
	<u>14</u>		<u>1</u>	<u>13</u>

Green Valley

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
400522	1	Follett 3400 Bar Code Scanner		1
400635	1	Vacuum Cleaner Tennant 3110		1
400787	1	Pure Digital Flip Ultra Camera U1120B		1
400789	1	Pure Digital Flip Ultra Camera U1120B		1
400790	1	Sony DVD Player DVA-FR1		1
400850	1	Double-sided Bookshelf 9' l x 42"h	1	
400851	1	Double-sided Bookshelf 9' l x 42"h	1	
400852	1	Double-sided Bookshelf 12' l x 42"h		1
400853	1	Double-sided Bookshelf 12' l x 42"h		1
401003	1	Vacuum Cleaner V-SMU-14		1
401078	1	Motorola MR350TPR Two Way Radio		1
904626	1	Dell Optiplex 755 Desktop		1
		Texas Instruments TI-83 Plus Graphing		
400750	1	Calculator		1
		Texas Instruments TI-83 Plus Graphing		
400832	1	Calculator		1
		Texas Instruments TI-83 Plus Graphing		
400842	1	Calculator		1
		Texas Instruments TI-83 Plus Graphing		
400749	1	Calculator		1

400747	1	Texas Instruments TI-83 Plus Graphing Calculator		1
400743	1	Texas Instruments TI-83 Plus Graphing Calculator		1
	<u>18</u>		<u>2</u>	<u>16</u>

Valle Crucis

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
25725	1	Dell Optiplex 755 Desktop	1	
300031	1	HP Compaq DC7900 Desktop	1	
300034	1	HP Compaq DC7900 Desktop	1	
300040	1	HP Compaq DC7900 Desktop	1	
300058	1	HP Compaq DC7900 Desktop	1	
300186	1	Elmo TT-02RX Document Camera		1
300342	1	Dell Optiplex 745 Desktop		1
300531	1	Dell Optiplex 755 Desktop	1	
300712	1	Sony DVD/VCR Player	1	
301403	1	Haier Refrigerator 4.5 CU FT		1
500054	1	Dell Optiplex 755 Desktop	1	
	1	Box of Misc Computer Cords	1	
	<u>8</u>	LCD Computer Monitors	<u>8</u>	<u>3</u>
	20		17	3

Watauga High School

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
900557	1	Epson Powerlite 460 Projector		1
	<u>1</u>		<u>0</u>	<u>1</u>

Central Office

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
28696	1	HP Ultralim Docking Station	1	
		Panasonic Lumix FZ35 Digital Camera		
50403	1	w/1.8 27mm lens	1	
51486	1	Apex AD1500 DVD Player	1	
	1	Set of Gateway Speakers	1	
	<u>4</u>		<u>4</u>	<u>0</u>

Technology Department

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
28764	1	Epson BrightLink 575WI Projector		1
30153	1	Lenovo N23 Chromebook		1
	<u>2</u>		<u>0</u>	<u>2</u>

Transportation Department

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
		66 Passenger 2001 Freightliner Cat 3126		
51128	1	Activity Bus	1	
		35 Passenger 1996 International		
51181	<u>1</u>	Navistar DT466 Activity Bus	<u>1</u>	
	2		2	0

Child Nutrition

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
	<u>1</u>	Single Door Warmer		<u>1</u>
	1		0	1

AGREEMENT between

Watauga County Board of Education and Town of Boone for the Police School Resource Officer Program

This Agreement, entered into this 8th day of July, 2019, between Watauga County Board of Education, a public body corporate organized and existing under the Constitution and laws of the State of North Carolina, hereinafter referred to as the "School Board," and the Town of Boone, a municipal corporation organized and existing under the laws of the State of North Carolina, through its Police Department, hereinafter referred to as the "Police Agency",

Witness that:

The School Board and Police Agency mutually agree as follows:

1. THAT THE SCHOOL BOARD SHALL:

- a. Provide funds on a quarterly reimbursement basis, not to exceed \$67,824 as detailed on Exhibit A attached hereto, for services rendered by Police Agency during the term of this Agreement, to the Police Agency for providing, through a law enforcement officer employed by Police Agency, those services set forth in this agreement.
- b. Develop desired schedule of work for the School Resource Officer, understanding that the School Resource Officer will comply with the Town of Boone Personnel Policies as a Town of Boone employee.

2. THAT THE POLICE AGENCY SHALL:

- a. Cause to be provided for and on behalf of the School Board one School Resource Officer to carry out the duties and responsibilities listed in this agreement. The School Board or their representatives will approve the officer to be assigned.
- b. Cause to be completed and submitted to the School Board, as requested by the School Board, all student and program records.
- c. The Town of Boone will invoice the School Board on a monthly basis.
- d. Allow full access to the personnel file of the School Resource Officer to the School Board, provided the Resource Officer consents and signs a written release in accordance with N.C.G.S. 160A-168(c)(6).

3. REPORTING AUTHORITY:

- a. For issues of school policy, the School Resource Officer will follow recommendations and coordinate activities with the administration of Watauga High School.
- b. For all other law enforcement duties and general supervision as per Town of Boone and Boone Police Department Personnel Policy, the School Resource Officer will report to the Boone Police Department.

4. TERM OF AGREEMENT:

This agreement shall remain in effect from July 8, 2019, until June 30, 2020, unless terminated sooner pursuant to Section 9 of this Agreement.

5. PERFORMANCE RESPONSIBILITIES:

The purpose of the School Resource Officer position is to create a safe, inviting, and engaging learning environment for all students and school staff members.

In addition to the specific duties set forth in sections 6-8 below, the general duties of the School Resource Officer shall include:

- a. Protect students, staff, visitors and property of the school.
- b. Investigate criminal activity on school property.
- c. Assist other law enforcement agencies as requested.
- d. Assist social services and mental health agencies as requested.
- e. Patrol areas of school campus as directed or needed.
- f. Provide police protection to special and athletic events.
- g. Assist in medical emergencies as needed.
- h. Counsel school staff in crisis prevention and intervention.
- i. Conduct informal counseling with students and families.
- j. Coordinate with school administration to ensure the appropriate delineation of roles and duties between law enforcement and school administration. As such, the School Resource Officer:
 - i. Will be trained in the legal standards governing searches and interrogations of minors by law enforcement officers pursuing criminal investigations, including the standards of juvenile *Miranda*;
 - ii. Will report issues of routine school discipline to school officials and not independently investigate issues of school discipline;
 - iii. Will not ask school officials to initiate a search or interrogation for purely law enforcement purposes;
 - iv. Will not be asked to participate in the investigation of routine school discipline by school officials unless necessary to protect the safety of persons;
 - v. Will promptly notify school officials and the parent(s)/guardian(s) of any minor whenever a student is questioned on school premises for a law enforcement purpose and/or action is taken against any student unless such notice would compromise an active investigation; and
 - vi. Will assist school officials in lawfully responding to any law enforcement requests for confidential student and employee records pursuant to state law, federal law.

6. PREVENTION:

- a. Establish positive relationships between the officer and the student population.
- b. Assist other agencies such as social services, mental health and other organizations which provide services and care to school system employees, students and families.
- c. Receive training in Conflict Resolution and Peer Mediation.
- d. Assist students and teachers through Conflict Resolution classroom activities, assemblies and informal discussion.
- e. Work with training team to conduct staff development in Conflict Resolution strategies.
- f. Assist in training students in Peer Mediation.
- g. Serve as a resource for parents and students in regards to legal matters.
- h. Maintain a crime prevention tip-line or website.

7. INTERVENTION:

- a. Identify causes of violence in the schools.
- b. Educate students on legal aspects of violence and criminal behavior.
- c. Investigate criminal activity against school property, personnel, students and visitors.
- d. Provide and/or coordinate law enforcement at school activities.
- e. Assist local law enforcement authorities in school-related matters as requested.
- f. Serve as liaison between law enforcement and school officials, students and parents.
- g. Keep a log of activities relating to class, student and parent contacts.
- h. Review and access school security video limited to the investigation of suspected crimes.
- i. Any other duties assigned by the Boone Police Department.

8. CRITICAL KNOWLEDGE, TRAINING OR CERTIFICATION:

- a. Basic Law Enforcement training
- b. Certified as a North Carolina Law Enforcement Officer sworn by the Boone Police Department
- c. General experience in law enforcement with specialized knowledge of and/or experience in dealing with substance abuse, juvenile law and operating standards of accepted School Resource Officer procedures
- d. Crisis Prevention and Intervention training.
- e. Successful completion of School Resource Officer Certification from the NC Justice Academy

9. TERMINATION:

Either party may terminate this Agreement without cause on 30 days notice in writing to the other party; further, either party may terminate this Agreement immediately for cause, upon giving written notice to the other party, provided such notice is accompanied by a written opinion from the general counsel of the party terminating the Agreement, stating that it is not legally permissible for that party to continue to substantially comply with this Agreement. In the event of termination, the School Board shall provide funding as specified herein, prorated through the effective date of the termination.

IN WITNESS WHEREOF, the parties set their hands and seals in Boone, Watauga County, North Carolina.

TOWN OF BOONE

WATAUGA COUNTY
BOARD OF EDUCATION

Mayor

Chairman

ATTEST:

ATTEST:

Clerk

Superintendent



WATAUGA COUNTY BOARD OF EDUCATION

Margaret E. Gragg Educational Center
175 Pioneer Trail Boone, NC 28607
(828) 264-7190

From: Dr. Scott Elliott, Superintendent Watauga County Schools

Subject: AGREEMENT BETWEEN TOWN OF BOONE AND
WATAUGA COUNTY BOARD OF EDUCATION FOR POLICE
SCHOOL RESOURCE OFFICER PROGRAM

Date: July 8, 2019

The attached document, is an agreement between Town of Boone and the Watauga County Board of Education for the continuation of the police school resource officer program for Watauga High School.

EXHIBIT A

The Watauga County Board of Education will provide \$45,837 in salary; \$18,962 in benefits; \$775 in training; \$1,500 in vehicle operating expense and equipment maintenance; \$550 in uniform expense; and \$200 in supplies and materials, for a total of \$67,824.

RECOMMENDED RESOLUTION:

Be it resolved that the Watauga County Board of Education approve the agreement with the Town of Boone for the police School Resource Officer program for Watauga High School. Be it further resolved that the Superintendent is authorized to make technical and minor corrections and/or changes to the Agreement, upon the advice of the Board's legal counsel. This agreement is to remain in effect through June 30, 2019.

**SCHOOL-JUSTICE PARTNERSHIP
TWENTY-FOURTH JUDICIAL DISTRICT
THIRTY-FIFTH PROSECUTORIAL DISTRICT**

THIS SCHOOL-JUSTICE PARTNERSHIP (the "Partnership") is a partnership, by and between, the following Parties:

1. The AVERY COUNTY BOARD OF EDUCATION, the MADISON COUNTY BOARD OF EDUCATION, the MITCHELL COUNTY BOARD OF EDUCATION, WATAUGA COUNTY BOARD OF EDUCATION, and the YANCEY COUNTY BOARD OF EDUCATION ("the Boards");
2. The SHERIFF'S OF AVERY, MADISON, MITCHELL, WATAUGA AND YANCEY COUNTIES and the POLICE DEPARTMENTS of _____ (collectively "Law Enforcement Agencies");
3. The DISTRICT COURT of the TWENTY-FOURTH JUDICIAL DISTRICT ("the Court");
4. The DISTRICT ATTORNEY'S OFFICE of the THIRTY-FIFTH PROSECUTORIAL DISTRICT ("the Prosecutor"); and
5. The NORTH CAROLINA DEPARTMENT OF PUBLIC SAFETY, specifically the Juvenile Court Counselors working in the Twenty-Fourth Judicial District ("the Counselors"), (the Court, Prosecutor and Counselors collectively referred to as the "Judicial Agencies").

WHEREAS, the Boards have a duty to create and maintain a safe and orderly school environment conducive to learning;

WHEREAS, removal of students from school, while sometimes necessary, can exacerbate behavioral problems, diminish academic achievement, and increase school dropout;

WHEREAS, the Boards and their employees have the primary responsibility for maintaining order in the school environment and for investigating and responding to school disciplinary matters;

WHEREAS, the duty of Law Enforcement Agencies is to respond to and investigate imminent safety threats, uphold the law, and serve the population they are charged with protecting;

WHEREAS, the efficient use of judicial resources is desirable, and the jurisdiction of the Judicial Agencies does not extend to initial decisions of school personnel in disciplinary matters;

WHEREAS, the Boards and Law Enforcement Agencies regularly partner together to meet their shared responsibility to create a safe school environment for all students;

WHEREAS, the Boards and the Law Enforcement Agencies aim to respond to student behavior consistently and within the bounds of their respective legal duties and responsibilities;

WHEREAS, some minor, non-emergency disruptive behavior of students at school and school-related events are adequately and effectively addressed through classroom, in-school, family, and community strategies and by maintaining a positive climate within schools rather than by exclusionary discipline practices or referral to Law Enforcement Agencies;

WHEREAS, juvenile criminal charges for some less serious offenses may be appropriately diverted to alternative, non-criminal remedies within the Judicial Agencies, depending on the unique circumstances of each instance;

WHEREAS, clarifying the responsibilities and distinct roles of the Board, the Law Enforcement Agencies, and the Judicial Agencies in responding to school-based misconduct is in the best interest of the students, the school system, law enforcement, and the community;

WHEREAS, in light of the negative impact exclusionary discipline practices and referrals to the justice system can have on students, engaging in an ongoing dialogue aimed at identifying effective strategies that reasonably can be implemented within available resources to reduce the number of student suspensions, expulsions, and referrals to the justice system while preserving safety and order within the schools is in the interest of all Parties to this Partnership.

BASED ON THE ABOVE PREMISES, and in a collective effort to provide better outcomes for students, the Parties support and declare the following principles, best practices, and goals for the management of school-based misconduct:

- A. The General Assembly has established a State policy and statutory framework for school discipline in Chapter 115C, art. 27 that balances the duty of schools to maintain a safe and productive learning

environment with the interest of students in avoiding the negative effects of exclusion from school.

- B. The statutory framework vests the Boards with the duty, responsibility, and authority to establish procedures for school discipline.
- C. The statutory framework (1) prohibits local boards from imposing mandatory long-term suspensions or expulsions for specific misconduct unless otherwise provided by law (“zero tolerance policies”); (2) restricts the availability of long-term suspension and expulsion to serious instances of student misconduct that either pose a safety threat or a threat of substantial disruption to the educational environment; (3) allows for consideration of mitigating or aggravating factors when considering an exclusionary disciplinary consequence; (4) encourages the use of a full range of responses to misconduct, including a variety of tools that do not remove a student from school; and (5) allows schools to consider the availability of resources in providing services to students who are subject to long-term suspension from school.
- D. The Boards, the Law Enforcement Agencies, and the Judicial Agencies have a shared interest in reducing the number of student suspensions, expulsions, and referrals to the justice system by timely and constructively addressing school-based misconduct when and where it happens, helping students succeed in school, and preventing negative outcomes for both youth and their communities.
- E. Consistent with State policy and the statutory framework for school discipline established by the General Assembly, students should be held accountable for their misconduct using a system of disciplinary consequences that takes into consideration the nature, severity, and frequency of the behavior.
- F. Responses to school-based misconduct should be reasonable, consistent, and fair with appropriate consideration of both aggravating and mitigating factors such as the student’s age, intent, and academic and disciplinary history; the nature and severity of the incident; whether a weapon was involved, or injury occurred; and the misconduct’s impact on the school environment.

- G. The Boards are encouraged to use a full range of responses and interventions to violations of disciplinary rules, such as conferences, counseling, peer mediation, behavior contracts, instruction in conflict resolution and anger management, detention, academic interventions, community service, restorative justice approaches and other similar tools that do not remove a student from the classroom or school building.
- H. Minor school-based misconduct that does not pose a safety threat or threat of substantial disruption to the educational environment often can be appropriately addressed through a range of interventions and strategies and do not require the intervention or assistance of Law Enforcement Agencies or referral to Judicial Agencies.
- I. More serious school-based misconduct that threatens the safety of students, staff, or school visitors, or that threatens to substantially disrupt the educational environment may appropriately lead to the involvement of law enforcement and the Judicial Agencies, and for certain alleged criminal acts, such involvement may be required by law.
- J. Ongoing institutional dialogue between the Parties is essential to support efforts to establish and maintain a safe, inclusive, and positive learning environment for all students and educators.
- K. The use of evidence-based and evidence-informed alternatives that are effective in reducing the use of exclusionary discipline and referrals to law enforcement are encouraged as a first response to incidents of minor school-based misconduct.
- L. The Boards, the Law Enforcement Agencies, and the Judicial Agencies will endeavor to work together to identify metrics and collect information to be shared with the District SJP with the goal of implementing evidence based or evidence informed practices.
- M. The relationship between a local board of education and its local law enforcement agencies is generally addressed in a memorandum of understanding that establishes the responsibilities and distinct roles of school and law enforcement officials, including School Resource Officers. Nothing in this Partnership shall be read or construed as altering or superseding the rights and responsibilities of either party

in any prior agreement related, including a school resource officer Memorandum of Understanding.

In furtherance of the principles, best practices and goals set forth above:

1. The Parties hereby form a School-Justice Partnership ("District SJP") within the Twenty-Fourth Judicial District/Thirty-Fifth Prosecutorial District, that examines data, considers existing practices and relevant objective research, and recommends effective evidence-based and evidence-informed strategies that can be implemented within available resources to address student misconduct for the purpose of providing a safe, inclusive, and positive learning environment in the school and community.
2. The Parties are encouraged to form local School-Justice Partnerships at the county level ("Local SJP's"). The Local SJP's should include representatives from the county Board of Education, the Sheriff's Department, city and town law enforcement agencies located within the County, representatives from the Judicial Agencies, and other stakeholders as deemed appropriate by the Local SJP's, including but not limited to representatives from mental health agencies and the County Department of Social Services.
3. The purpose of the District SJP and local SJP's is to create a positive, relationship-based culture that is supportive of all members of the school system and the community in their efforts to reduce the number of suspensions, expulsions, and referrals to the justice system while maintaining school safety and order.
4. In an effort to achieve the District SJP's purpose, the Parties commit to engaging in a regular and ongoing institutional dialogue, at least annually, about how to leverage existing and potential resources to collaboratively respond to school-based misconduct in ways that maintain school safety and order while reducing suspensions, expulsions, and referrals to the justice system, including consideration of alternative disciplinary measures, in-school interventions, diversion programs, graduated response models, community-based support services, and/or other evidence-based or evidence-informed practices.
5. Local SJP's are encouraged to meet on a regular basis, as determined by each local SJP's members.

6. In addition to the meetings of the District and Local SJP's, employees for the Boards, the Counselors and Law Enforcement Agencies are encouraged to work together informally, to the extent allowed by law, to discuss and manage individual student matters in order to implement the appropriate responses and interventions for students who have engaged in misconduct.
7. This Partnership shall not limit or be construed to limit the legal rights and duties of the Parties to carry out their duties under the law to address misconduct, ensure public safety, and ensure the well-being of students in this community.
8. This is the full expression of the Parties' collective goal of reducing suspensions, expulsions, and referrals to the justice system and is not intended to bind the parties, impose legal obligations on the parties, or create legal liability for any actions or omissions made pursuant to this Partnership. Nothing in this Partnership shall create or be construed to create a cause of action thereunder against any Party arising from solely from their handling of school discipline or juvenile delinquency.

The Honorable, Ted McEntire
Chief District Court Judge, Twenty-Fourth Judicial District

Date

Mr. Seth Banks
District Attorney, Thirty-Fifth Persecutorial District

Date

Mr. Jon Greene
Chair, Avery County Board of Education

Date

Dr. Bryan Taylor
Superintendent, Avery County Schools

Date

Mrs. Karen Blevins
Chair, Madison County Board of Education

Date

Dr. Will Hoffman
Superintendent, Madison County Schools

Date

Mrs. Angie Burleson
Chair, Mitchell County Board of Education

Date

Mr. Chad Calhoun
Superintendent, Mitchell County Schools

Date

Mr. Ron Henries
Chair, Watauga County Board of Education

Date

Dr. Scott Elliot
Superintendent, Watauga County Schools

Date

Mr. Kevin Frye
Sheriff, Avery County

Date

Mr. Buddy Harwood
Sheriff, Madison County

Date

Mr. Donald Street
Sheriff, Mitchell County

Date

Mr. Len Hagaman
Sheriff, Watauga County

Date

Mr. Gary Banks
Sheriff, Yancey County

Date

Ms. Lisa Garland
Chief Court Counselor of the
Twenty-Fourth Judicial District
Department of Public Safety

Date

NAME, Chief of Police, City _____

Date



WATAUGA COUNTY BOARD OF EDUCATION

Margaret E. Gragg Educational Center
175 Pioneer Trail Boone, NC 28607
(828) 264-7190

MEMORANDUM

TO: Dr. Scott Elliott, Superintendent
Members, Watauga County Board of Education

FROM: Ly Marze, Finance Officer

DATE: July 8, 2019

RE: Request for Adoption of Interim Continuing Budget Resolution

Background Information:

According to State Statute, school systems are required to operate under an adopted budget. The Department of Public Instruction could not compute and distribute State and Federal allotments by the start of the new Fiscal Year on July 1. Until State, Federal, and County allocations are received, the 2019-20 Uniform Budget cannot be prepared.

Consideration:

Pursuant to General Statute 115C-434, an interim budget will meet statutory requirements for operating under an adopted budget. So that Watauga County Schools may disburse funds in the new fiscal year until allocations are received and the Uniform Budget can be prepared, we ask the Board to adopt an Interim Budget, effective July 1, 2019. The Interim Budget would allow disbursements to continue at the prior year level until the new Budget Resolution is adopted.

All schools will participate in federal National Child Nutrition Programs and will receive commodities donated by the United States Department of Agriculture. All federal and state revenues will be accepted and applied to maximize the use of such funds for the purposes of providing nutritional meals to students at the lowest possible price. The superintendent or designee shall develop procedures as necessary to implement the operational standards established in this policy.

A. OPERATIONAL STANDARDS

The school nutrition services program will be operated in a manner consistent with Watauga County Board of Education (the "board") goals and board policy. The program also will be operated in compliance with all applicable state and federal law, including requirements of the National School Lunch Program and all federal guidelines established by the Child Nutrition Division of the United States Department of Agriculture. Specific legal requirements that must be met include, but are not limited to, the following.

1. School officials may not discriminate based on race, sex, color, national origin, disability, age, or eligibility status for free and reduced price meals. School officials are also prohibited from retaliating against an individual for prior civil rights activity.
2. The school nutrition services program will meet safety and sanitation requirements established in local, state, and federal rules and guidelines for school nutrition services programs.
3. The school nutrition services program will have a written food safety program that includes a hazard analysis critical control point plan for each school.
4. Menu preparation, purchasing, and related record keeping will be consistent with applicable state and federal rules and guidelines.
5. Banking, financial record keeping, budgeting, and accounting will be conducted in accordance with generally accepted practices and procedures, as dictated by the School Budget and Fiscal Control Act and in accordance with state and federal guidelines.
6. Commodity foods donated by the United States Department of Agriculture will be used and accounted for in accordance with federal regulations.
7. Preference will be given in purchasing contracts to high-calcium foods and beverages, as defined in G.S. 115C-264.1 and to foods grown or raised within North Carolina.

8. School Nutrition Program (SNP) funds will be used only for the purposes authorized by law. Indirect costs, as defined by law, will not be assessed to the SNP unless the program has a minimum of one month's operating balance.
9. The price for meals will be determined in accordance with federal law.
10. Non-program foods will be priced to generate sufficient revenues to cover the cost of those items. A non-program food is defined as a food or beverage, other than a reimbursable meal or snack, that is sold at the school and is purchased using funds from the school nutrition account.
11. All school nutrition services will be operated on a non-profit basis for the benefit of the SNP. School nutrition services are those that operate from 12:01 a.m. until 30 minutes after the end of the school day.
12. All income from the sale of food and beverages that is required by law or regulation to be retained by the SNP will be deposited to the SNP account and will be used only for the purposes of the school's non-profit lunch and breakfast programs. All other funds from food and beverage sales not otherwise required by law to be deposited to the SNP account will be deposited into the proper school account in accordance with guidelines developed by the superintendent or designee.
13. All competitive foods sold on school campuses will meet federal and state standards for nutrient content.
14. To the extent feasible consistent with legal, regulatory, and budgetary limits, the purchase of locally sourced foods and beverages is encouraged in the School Nutrition Program.
15. All employees whose job duties include procurement activities for the Child Nutrition Program shall adhere to the conflict of interest rules and standards for ethical conduct established by the board in policies 6401/9100, Ethics and the Purchasing Function, and 8305, Federal Grant Administration. Failure to comply with these requirements will result in disciplinary action.

B. MEAL CHARGES

Students who are required to pay for meals are expected to provide payment at time of service or in a timely manner. The board recognizes, however, that students may occasionally forget or lose their meal money. ~~Only elementary and middle school students may charge meals. High school students are not permitted to charge meals in the school cafeteria. At the principal's discretion, high school students may make a loan from the school office to purchase a school meal. No student will be permitted to charge supplemental or a la carte items, including milk. No adults will be permitted to charge meals or other items in the school cafeteria. No student will be permitted to charge supplemental or a la carte items, including milk.~~

Charged meals should not exceed five (5) school meals and all charges must be paid the following day. No student will be deprived a meal nor served an alternate meal due to forgotten or lost money. At no time will a student meal be retrieved once the student has received the tray. The student shall be allowed to eat the meal and the student's account will be charged accordingly.

If a student meal account has a negative balance, money offered by the student for purchase of supplemental or a la carte items cannot be used to pay against the negative balance without the student's permission. If parents wish to limit the purchase of supplemental or a la carte items they should contact the school cafeteria manager with instructions to flag their student's account as necessary.

The school nutrition director, school bookkeeper, cafeteria manager and principal shall work jointly to prevent meal charges from accumulating. Every effort will be made to collect all funds due to the school nutrition program on a regular basis and before the end of the school year. Once charges reach \$10.00, at the K-8 schools, letters will be sent home with students weekly from the cafeteria manager. Additionally, at all schools, automated calls communication (phone calls, text and email) will be placed by the school office each week. If a parent regularly fails to provide meal money and does not qualify for free meal benefits, the school nutrition program shall inform the principal, who shall determine the next course of action. ~~This may include notifying the department of social services of suspected child neglect and/or taking legal steps to recover the unpaid meal charges.~~

Parents are expected to pay all meal charges in full by the last day of each school year. Negative balances on student meal accounts cannot be carried forward by the school nutrition program to the following school year. All negative balances will continue to be owed to the school office until paid in full. Balances accumulated and unpaid at the K-8 level will follow students throughout their high school career. Unpaid charges remaining at the time of graduation must be paid in order for the student to receive their diploma. Any cafeteria meal charges collected at the high school owed to the K-8 school will be returned to the K-8 school. The superintendent shall ensure that federal school nutrition funds are not used to offset the cost of unpaid meals and that the SNP is reimbursed for bad debt resulting from uncollected student meal charges prior to the last day of the school year. ~~The school's general fund, or other fund designated by the school principal, will be financially responsible for outstanding charges that have not been paid.~~

This policy and any applicable procedures regarding meal charges must be communicated to all school staff ~~school administrators~~, school food service professional, parents, and students. Parents will receive a written copy of the meal charges policy and any applicable procedures at the start of each school year and at any time their child transfers into a new school during the school year.

Legal References: Child Nutrition Act of 1966, 42 U.S.C. 1771 *et seq.*; National School Lunch Act, 42 U.S.C. 1751 *et seq.*, 2 C.F.R. pt. 200; 7 C.F.R. pt. 210; 7 C.F.R. pt. 215; 7 C.F.R. pt. 220; United States Department of Agriculture Policy Memos SP 46-2016, 47-2016, and 23-2017, available at <https://childnutrition.ncpublicschools.gov/regulations-policies/usda-policy-memos>;

G.S. 115C-47(7), -47(22), -263, -264, -264.1, -426, -450, -522; 147 art. 6E, art. 6G; 16 N.C.A.C. 6H .0104; State Board of Education Policy NCAC-6H.0004

Cross References: Parental Involvement (policy 1310/4002), Goals of School Nutrition Services (policy 6200), School Meal and Competitive Foods Standards (policy 6230), Goals of the Purchasing Function (policy 6400), Ethics and the Purchasing Function (policy 6401/9100), Federal Grant Administration (policy 8305)

Adopted: March 9, 2015

Replaces: Policy 5.07.90, Charging of School Meals

Revised: May 9, 2016; June 12, 2017; August 14, 2017 and April 9, 2018 (Legal references only); June 11, 2018; April 8, 2019

A. GRADING AND REPORTING FOR K-8 SCHOOLS

Progress reporting and parent communication are required in the K-8 schools as described below.

Parent Conferences

Within two weeks prior to or after the end of the first nine weeks, teachers in grades K-8 shall schedule a conference with the parent/guardian of each student to share information about yearly academic expectations and progress. Additional parent-teacher conferences are encouraged, and may be scheduled by the teacher and/or parent/guardian as needed. Principals are responsible for ensuring that teachers are routinely communicating with parents.

Mid-Term Progress Reports

All teachers shall provide mid-term progress reports to parents/guardians when a student's work is dropping significantly, is unsatisfactory, or the student is in danger of failing. Parents are encouraged to use on-line parent resources to monitor student grades. Principals will ensure that on-line grades are updated regularly. Principals have the authority to have additional requirements of their staff regarding mid-term progress reporting. Teachers may elect to provide mid-term reports to all students.

Report Cards

The K-8 schools will use four separate reporting forms for report cards: one for kindergarten; one for grades one and two; one for grades 3-5; and one for grades 6-8. All shall be approved by the Board of Education.

Report cards shall be issued to all students in kindergarten through eighth grade no later than the eighth school day after the end of each grading period.

On the last day of the fourth grading period, all K-2 students shall receive a report card. Students in grades 3-8 will either receive a report card on the last day of school, or the report card will be mailed within five (5) days of the end of the school year.

Grading Codes

The grading codes for each report are as follows:

Kindergarten:

M: Consistently meets grade level expectations

S: Showing growth toward meeting grade level expectations

U: Not meeting grade level expectations

Grades 1-2:

E: Consistently exceeds grade level expectations

M: Consistently meets grade level expectations

S: Showing growth toward meeting grade level expectations

U: Not meeting grade level expectations

Grades 3-8:

Letter grades with pluses and minuses shall be given in grades 3-8:

A+ = 99-100

D+ = 68-69

A = 92-98

D = 62-67

A- = 90-91

D- = 60-61

B+ = 88-89

F = 59 or below

B = 82-87

S = Satisfactory

B- = 80-81

N = Needs Improvement

C+ = 78-79

U = Unsatisfactory

C = 72-77

INC = Incomplete (to be used only with Principal approval)

C- = 70-71

Letter grades shall be given in Art, Band, Chorus, CTE courses, ELA, Math, Music, Orchestra (strings), Physical Education, Science, and Social Studies.

Handwriting, Conduct, and Responsibility shall be graded with S/N/U. Other non-county wide courses may be graded with S/N/U as determined by the school.

Academic Achievement Recognition Guidelines

1. Students in grades 3-8 shall be recognized at the end of each semester with countywide academic achievement awards. The *Award of Excellence* shall be given to grades 3-8 students who have semester averages (the average of two nine weeks grades) of 90 or above. The *Award of Distinction* is given to grades 3-8 students who have semester averages (the average of two nine weeks grades) of 80 or above.
2. To qualify for the *Award of Excellence*, the student shall have no semester grade lower than A- or N on any course. A grade below A- or N for a grading period does not disqualify a student; only the semester average qualifies a student for academic achievement awards.
3. To qualify for the *Award of Distinction*, the student shall have no semester grade lower than B- or N on any course. A grade below B- or N for a grading period does not disqualify a student; only the semester average qualifies a student for academic achievement awards.
4. Academic achievement awards shall be presented twice a year: at the end of first semester and at the end of second semester.

5. Attendance, Behavior, Conduct, Tardies, Handwriting, Responsibility, and student ability level are not criteria for academic achievement awards.
6. ~~Semester grades for all courses, including courses with S/N/U grades. In S/N/U courses, a U disqualifies a student for an academic achievement award. In grades 3-8, letter grades shall be given in countywide courses by teachers provided at all eight schools. These subjects include: band, orchestra (strings), chorus, music, art, physical education, Spanish, and vocations (CTE). Other non-countywide courses may be graded with letter grades or S/N/U as determined by the individual school.~~
7. ~~Academic achievement awards shall be presented twice a year: at the end of first semester and at the end of second semester. The county office will provide the award certificates for the schools to present.~~
8. ~~The semester grade (which is the average of the two nine-weeks grades) is the grade that shall be used for each course to qualify for an academic achievement award.~~
9. ~~To qualify for the *Award of Excellence*, the student shall have no semester grade lower than A or N on any course. A grade below A or N for a grading period does not disqualify a student; only the semester average qualifies a student for academic achievement awards.~~
10. ~~To qualify for the *Award of Distinction*, the student shall have no semester grade lower than B or N on any course. A grade below B or N for a grading period does not disqualify a student; it's the semester average that qualifies a student for academic achievement awards.~~
11. ~~Attendance and tardies are not criteria for academic achievement awards.~~
12. ~~Handwriting, behavior, and conduct are not criteria for academic achievement awards.~~
13. ~~The student's ability level is not criteria for academic achievement awards~~

Evaluation of the grading and reporting methods shall be conducted a minimum of every five years. ~~The next evaluation should occur prior to June 2019~~ 2023.

Adopted:

Policy PART-TIME EMPLOYMENT	Watauga County Schools	
	Number	3.02.30
	Adopted	11/2/80
	Revised	12/10/07

1. Coaches

- a. Any person in a full or part-time teaching position who is also assigned coaching responsibilities shall also fulfill the duties and responsibilities of a coach, if requested by the Board of Education.
- b. Each coach shall sign a contract in agreement to this policy.
- c. Coaching responsibilities shall be approved annually.

2. School Bus Drivers

- a. Bus drivers shall be employed by the Board of Education from a list furnished by the principal of each school.
- b. Bus drivers shall be selected as needed by the individual school principals.
- c. Any person employed as a school bus driver shall possess a current Comprehensive North Carolina Drivers License.

3. Substitute Teachers

- a. Substitute teachers shall be employed as needed by the individual principals from a list approved by the board of education. Except in emergencies, principals should use only those substitutes on the approved list.
- b. Student teachers may serve as substitute teachers in accordance with regulations established by their college or university.
- c. Except in emergencies, teacher assistants may not be used as substitute teachers.

Legal Ref: G.S. 115C-245(a)
G.S. 115C
State Board of Education Regulation

Revised: November 2, 1981
June 10, 1991
December 9, 1991
September 10, 2007
December 10, 2007

Policy WORKING CONDITION FOR BEGINNING TEACHERS	Watauga County Schools Number 3.03.15
	Adopted 12/13/99
	Revised

Research indicates that beginning teachers are often placed in difficult assignments that do not allow them the opportunity to learn and grow as professionals. The beginning teacher is often assigned the most difficult students, multiple preparations, and multiple extra-curricular assignments. These working conditions prohibit on-the-job learning and negatively influence teacher job satisfaction. To ensure that beginning teachers have the opportunity to develop into capable teachers, the following working conditions are strongly recommended:

- assignment in the area of licensure;
- mentor assigned early, in the licensure area, and in close proximity;
- orientation that includes state, district, and school expectations;
- limited preparations;
- limited number of exceptional or difficult students;
- minimal non-instructional duties, and
- no extracurricular activities unless the initially certified teacher requests the assignment in writing.

As used in these guidelines, the term *non-instructional duties* refers to those that are not directly involved with the instructional program or the implementation of the standard course of study. Examples would be: bus duty, lunch duty, and hall duty. The term *extracurricular activities* refers to those activities performed by a teacher involving students that are outside the regular school day and not directly related to the instructional program. Examples would be: athletic coach, after-school club sponsor.

<i>Policy</i> MOMENT OF SILENCE	<i>Watauga County Schools</i>	
	<i>Number</i>	3.07.30
	<i>Adopted</i>	9/2/85
	<i>Revised</i>	1/18/93

Because there are students of many beliefs and convictions enrolled in the Watauga County Schools, it is essential that all staff members be sensitive to the constitutional rights of all students.

A moment of silence at the commencement of the first class of each day in all grades in the Watauga County Schools may be observed. The teacher in charge of the room in which each class is held may announce that a period of silence not to exceed one (1) minute in duration shall be observed and that during that period silence shall be maintained and no one may engage in any other activities. Such period of silence shall be totally and completely unstructured and free of guidance or influence of any kind from any sources.

Similarly, a moment of silence may be observed at the beginning of any school sponsored event if the same guidelines are followed.

<i>Policy</i> STAFF INSURANCE PROGRAM	<i>Watauga County Schools</i>	
	<i>Number</i>	3.11.01
	<i>Adopted</i>	9/8/08
	<i>Revised</i>	7/11/2011

All full time personnel will be given the opportunity to enroll in a major medical hospital insurance plan with the employer contributing to the premium as outlined in the plan adopted by the Teachers and State Employees' Retirement System. Part-time personnel that meet the eligibility requirements established by the insurance company will be eligible to purchase health insurance at the group rates. The exact cost to the employee will be dictated by the State Health Insurance plan.

The health insurance company shall be the same as that selected by the Teachers and State Employees' Retirement System. Other insurance companies will be selected by the Board of Education.

All full time employees that are covered by the State Health plan will also be eligible for coverage provided by a locally funded basic life insurance program. Part-time employees are not eligible for the locally funded life insurance program.

All full time employees also will have access to a school system sponsored employee assistance program. Part-time employees are not eligible for this service.

<i>Watauga County Schools</i>	
Policy NON-CONFIDENTIAL PERSONNEL RECORDS	Number 3.05.10
	Adopted 6/2/80
	Revised 12/9/91

The Watauga County School System shall maintain in the office of the superintendent a non-confidential record for each employee. The record shall include: name, age; date of original employment or appointment, current position, title; current salary, date and amount of most recent increase or decrease in salary; date of most recent promotion, demotion, transfer, suspension, separation, or other change in position classification; and the school or position to which the employee is currently assigned.

An employee shall be permitted to inspect and examine his/her non-confidential record during regular business hours provided the caretaker of the records is available. If the caretaker is not available, the employee may leave a written request and schedule an appointment for a time when the record will be available.

The superintendent or designee is responsible for the safeguarding of the records. A record inspection log shall be signed by all employees who have had access to the non-confidential record.

Staff rosters of employees, including names, addresses, and telephone numbers, shall not be provided to agencies or individuals other than the North Carolina Department of Public Instruction and other educational agencies. Any deviation from this policy shall be at the discretion of the superintendent with special permission of the person or persons involved.

Legal Ref: G.S. 115C-320

Revised: May 2, 1988
 December 9, 1991

Policy STUDENT ASSIGNMENTS	Watauga County Schools	
	Number	5.02.50
	Adopted	5/7/84
	Revised	05/14/12

A. Attendance Area Assignment

Watauga County is divided into eight elementary public school attendance areas and one public high school. Students are assigned to the school serving their grade level in the attendance area in which the student is domiciled; unless otherwise assigned by the Watauga County Board of Education. All students must be age eligible as defined by N.C. law and must have proof of required immunization and medical examination to be admitted.

Under no circumstances can a student have more than one domicile for the purpose of attendance. The domicile of any student shall be deemed to be that of his parents or the sole supervising parent. In the event the parents are separated or divorced, the domicile of the student shall be that of the parent to whom custody has been awarded by a court of competent jurisdiction. If no custody order has been entered, the domicile shall be deemed to be that of the parent who had actual custody immediately upon the separation.

B. Exceptions to Domicile Requirement

The following are statutorily created exceptions to the domicile requirement:

1. G. S. 115C-366.2 provides that a child whose parent or guardian is a student, employee, or faculty member of a college or university or a visiting scholar at the National Humanities Center need only be a resident of the school district in order to attend its schools.
2. G.S. 115C-366.2 provides that a child who is placed in or assigned to a group home, foster home, or similar facility need only be a resident of the school district in order to attend its school.
3. Federal and State law provides that state educational agencies are required to provide education to children of homeless individuals and to homeless youths regardless of their domicile. This exception is limited to "homeless individuals" as they are defined by the *Homeless Assistance Act*, 42 U.S.C. Section 11431 (also known as the McKinney Act).

4. The parent or legal guardian is one of the following: (1) on active military duty and is deployed out of the local school administrative unit in which the student resides, (2) a member or veteran of the uniformed services who is severely injured or medically discharged or retired (but only for a period of one year after medical discharge or retirement of the parent or legal guardian), or (3) a member of the uniformed services who has died while on active duty or as a result of injuries sustained on active duty, but only for a period of one year after the death of the parent or legal guardian. For the purposes of this subsection, the term "active duty" does not include periods of active duty for training for less than 30 days. Assignment under this subsection is only available if some evidence of the deployment is tendered with the affidavits required under G.S. 115C-366.

C. Pre-School Assignments

1. Only children domiciled in the Watauga County Schools administrative unit will be allowed to seek placement in the Watauga County Schools pre-school program.
2. Space permitting, children that qualify for pre-school placement will be assigned to the school of their domiciled attendance area.
3. In the event that pre-school space at the school of domicile is full, students that qualify for pre-school placement may be assigned to a school outside their domiciled attendance area by the pre-school coordinator.
4. Pre-school assignment to a school outside the domiciled attendance area will not be considered as a basis for reassignment requests.

D. Kindergarten Orientation

Watauga County residents with children of kindergarten age and planning to attend kindergarten in a Watauga County School may only attend Kindergarten Orientation at the school in their domiciled attendance area. A rising kindergarten student whose parent or guardian is a permanent part-time or permanent full-time Watauga County School employee may attend Kindergarten Orientation in the school where the employee plans to request reassignment of the child.

E. Standards For All Transfer or Reassignment Requests

The following standards must be met before a request for reassignment can be submitted:

1. Parent/guardian shall provide documentation of legal residence of domicile based on a 911 address (building permit, certificate of occupancy, purchase agreement, lease agreement, utility bills, deed, and/or any other documentation deemed necessary).
2. Student(s) shall be in good academic standing having passed or currently passing all course work;
3. Student(s) shall have passed all state mandated tests;
4. Student(s) shall have a clean disciplinary record at their assigned school;
5. Student(s) shall have no more than 10 excused/unexcused absences from their assigned school unless granted prior approval from school administration;
6. Student(s) shall have no more than 10 excused/unexcused tardies from their

assigned school.

7. Fresh Start Clause: Parents may request a Principal review for this purpose and upon unanimous agreement of the Principal, Superintendent, and Review Officer, items in Paragraph (E) 2-6 may be waived if reassignment is deemed to be in the best interest of the student.

F. Exceptions to Student Assignments During the School Year

Upon written request of the parent/guardian the Watauga County Board of Education may make exceptions for the following reasons considered legitimate for reassignment into a school district other than the one in which the student is domiciled:

1. School aged children of permanent full-time or permanent part-time Watauga County Board of Education employees will be allowed to attend the school where their parent is employed; however the Superintendent may deny transfer of employees' children to any school or grade level closed to transfer because of overcrowding. Parents who serve in an itinerant capacity will be allowed to have their children in the school where they spend the majority of their time.
2. Any student who is the victim of a violent offense committed on the grounds of a public school he or she attends shall be allowed to transfer to another school in the Watauga County Schools Administrative Unit.
3. Watauga County school age students having an Individualized Education Plan (IEP) which requires special placement in a Watauga County school which offers the necessary program components to meet the child's needs, may be allowed to be reassigned without the Board of Education's approval. However, the Director of the Exceptional Children's Programs will be responsible for submitting the request. Once the IEP objectives have been attained as determined by the IEP team and services are no longer needed, the child shall be returned to the original attendance area school.
4. Space permitting, siblings of students that require special placement in a school outside their district may request reassignment to that school for the duration the special placement is in effect.
5. Student(s) that have been placed by the courts or the Department of Social Services in a foster home outside their attendance area may request to remain at the school of previous domicile.
6. If a parent or guardian changes domicile after ninety (90) days from the beginning of the school year, the student may attend school in the district of the previous domicile for the remainder of that school year.

G. Requests for Student Reassignment During the Academic School Year

During the academic school year exceptions to student assignments will only be considered for requests based on the criteria listed in part F of this policy.

1. Parents or court appointed guardians may submit a written request for reassignment to the Office of the Superintendent **14 days prior to a regularly scheduled board meeting**. *Request for Reassignment* applications shall be furnished by the Watauga County Board of Education and shall be kept on file with the Office of the Superintendent. Request for reassignment shall be

forwarded to the Review Officer for consideration.

2. Review Officer - The Superintendent shall appoint a review officer to screen and make decisions on all requests for reassignment or transfer that comply with all policy guidelines and when both principals are in favor of the request. However, the WCBOE may choose to rule on ANY request.
3. Recommendations of the Review Officer and Superintendent shall be presented to the Watauga County Board of Education for a ruling on the request when the request does not comply with this policy guidelines or when principals' recommendations do not agree.

In an effort to maintain proper enrollment ratios a specific school or grade level may be closed to out of attendance area reassignments. Any grade level that is projected to be at or above the state recommended average class size shall be closed to reassignment requests.

H. Requests for Reassignment or Transfer For Following School Year

1. Parents or court appointed guardians may submit a written request for reassignment to the Office of the Superintendent **between April 1st and May 15th of the current school year.** *Request for Reassignment* applications shall be furnished by the Watauga County Board of Education and shall be kept on file with the Office of the Superintendent. Request for reassignment shall be forwarded to the Review Officer for consideration.
2. Review Officer - The Superintendent shall appoint a review officer to screen and make decisions on all requests for reassignment or transfer that comply with all policy guidelines and when both principals are in favor of the request. However, the WCBOE may choose to rule on ANY request.
3. Recommendations of the Review Officer and Superintendent shall be presented to the Board of Education for a ruling on requests when the request does not comply with this policy guidelines or when principals' recommendations do not agree.
4. The request must specify the reason why reassignment is being sought. In reviewing requests, the Superintendent, Review Officer, and the Board of Education will consider such requests based the following rationale:
 - A. School aged children of permanent full-time or permanent part-time Watauga County Board of Education employees will be allowed to attend the school where their parent is employed; however the Superintendent may deny transfer of employees' children to any school or grade level closed to transfer because of overcrowding. Parents who serve in an itinerant capacity will be allowed to have their children in the school where they spend the majority of their time.
 - B. Watauga County school age students having an Individualized Education Plan (IEP) which requires special placement in a Watauga County school offering the necessary program components to meet the child's needs, may be allowed to be reassigned without Board of Education approval. However, the Director of the Exceptional Children's Programs will be responsible for submitting the request.

Once the IEP objectives have been attained as determined by the IEP team and services are no longer needed, the child shall be returned to the original attendance area school.

- C. Space permitting, siblings of students that require special placement in a school outside their district may request reassignment to that school for the duration the placement is in effect.
 - D. If a bona fide hardship exists for a student(s) (i.e., matters that may negatively impact the education, health or safety of the student) a request for reassignment may be made to the Board of Education.
 - E. The Board of Education requires documentation (i.e. legal, medical) to support specific reasons addressed in a request for reassignment.
 - F. The Board of Education will consider the impact reassignment would place on the enrollment of the requested school (the reassignment or transfer shall not cause a classroom to exceed state recommended average).
 - G. The Board of Education will consider the impact reassignment would place on the enrollment of the vacating school.
5. If a parent or guardian of a seventh (7th) grade student changes domicile after ninety (90) days from the beginning of the school year, the student may attend school in the district of the previous domicile through completion of the eighth (8th) grade.
 6. In cases where space is limited due to class size regulations, applications will be considered in the order in which they are received, with priority given to residents of Watauga County and school aged children of permanent full-time or permanent part-time Watauga County Board of Education employees.
 7. **For all requests received by May 15th of each year** the Watauga County Board of Education will issue its decision in writing by June 30th.

In an effort to maintain proper enrollment ratios a specific school or grade level may be closed to out of attendance area reassignments. Any grade level that is projected to be at or above the state recommended average class size shall be closed to reassignment requests.

I. Transfer of Student to Another Administrative Unit

The Watauga County Board of Education may release students domiciled in Watauga County to other school units if their parent(s) or legal guardian(s) provide compelling and sufficient reasons for such release.

J. Transfer of Student from Another Administrative Unit

The Watauga County Board of Education may approve enrollment of a student who resides in another administrative unit under certain conditions addressed in General Statute 115C-336, 115C-336.1, 115C-336.2.

5.02.50f

1. Parents or court appointed guardians must complete and submit a written request for reassignment to the Office of the Superintendent.
2. Evidence must be provided that the student requesting reassignment was in good standing upon leaving the student's previous school system.
3. Students requesting reassignment from outside the Watauga County Schools attendance area must be granted a release from their county and/or state of domicile.
4. All standards, procedures, and conditions stated in this policy must be met and/or followed for all out of district transfers.
5. Students requesting reassignment from outside the Watauga County Schools attendance area shall pay tuition pursuant to policy 5.02.60 - *Student Tuition for Discretionary Admissions*.

K. Appeal Procedure

If the application for reassignment is denied, the Office of the Superintendent shall give notice to the applicant by registered or certified mail. The applicant may, within five (5) days after receipt of such notice, apply in writing to the Board of Education for an appeal hearing. The hearing on the appeal for reassignment to a different school shall be held at the next regular meeting or a special called meeting of the Board of Education. Both the sending and receiving schools' administration shall be given the opportunity to address the Board of Education during an appeal hearing. The Board of Education shall render a prompt decision on the appeal and shall send a notice of the decision to applicant by registered or certified mail.

L. Other Student Assignments

1. Students improperly enrolled: Students discovered to be enrolled without approval of the Board of Education shall be enrolled immediately in the school in the attendance area in which the student's domicile has been established.
2. Transfer students to Watauga High School:
 - a. Students under eighteen (18) years of age shall be accompanied by a parent or legal guardian, who shall present evidence of legal guardianship and legal evidence of domicile to the Office of the Superintendent.
 - b. Students eighteen (18) through twenty-one (21) years of age shall present a transcript of previous high school credits, legal evidence of date of birth, and legal evidence of domicile to the Office of the Superintendent.

- c. All requests of transfer students to Watauga High School will be referred to the Review Officer for consideration in accordance with the procedures outlined in this policy.

M. Conditions for All Reassignments or Transfers

All reassignment requests that are approved will be valid for the duration of the students' career as long as the following conditions are met:

1. Reassigned students are expected to exhibit exemplary conduct at the schools to which they are assigned, to attend school regularly, to pass all courses in which the student is enrolled, and to pass all state mandated tests.
2. Reassigned students are expected not to exceed ten (10) or more excused or unexcused absences per year, nor have excessive number of tardies or early check outs (10 days per year).
3. Any reassignment request that is approved based upon false or misleading information will be declared void and the transfer will be rescinded.
4. The parent is responsible for transportation of a student granted reassignment (except for school improvement choice transfers where the district must provide transportation for as long as the original school is identified for Title I school improvement).
5. The transfer or reassignment is valid for the duration of the student's school career or until a review/change is deemed necessary by the Board of Education or the Office of the Superintendent.

N. Administrative Process For Reassignment Revocation

In the event that a student granted a reassignment fails to meet the standards and conditions set forth in this policy the following steps shall be taken:

1. The Principal requesting reassignment revocation shall submit the revocation recommendation in writing to the Office of the Superintendent ten (10) days prior to the next regularly scheduled meeting of the Board of Education.
2. The Principal shall notify the parents or legal guardian of the student in writing that a recommendation for reassignment revocation has been submitted to the Office of the Superintendent and that the recommendation for reassignment revocation shall be heard by the Board of Education at its next regularly scheduled meeting.
3. The recommendation shall include all pertinent and compelling evidence. Examples: attendance records, academic performance, chronic discipline and safe school issues.
4. The administrative request for reassignment revocation shall be heard at the next regularly scheduled meeting of the Board of Education. The Board of Education

shall render a prompt decision on the request and provide written notification to the parent or legal guardian by registered or certified mail.

Legal Ref.: GS 115C-368-370, 115C-407.5

Revised: July 6, 1987
June 20, 1991
December 14, 1992
May 8, 1995
Feb. 10, 2003
July 15, 2004
March 13, 2006
February 11, 2008
January 12, 2009
May 14, 2012

<i>Watauga County Schools</i>	
<i>Policy</i> CRISIS INTERVENTION	<i>Number</i> 5.05.45
	<i>Adopted</i> 5/11/92
	<i>Revised</i>

Watauga County Schools has the responsibility to develop procedures to be implemented in the event a crisis affecting students and/or staff occurs (e.g. bus accident, suicide, etc.). An initial school crisis plan shall be submitted to the Director of Student Services and then reviewed annually by each principal and the staff at each school. This plan shall include the names of those persons selected to serve on the school's crisis intervention team.

The primary function of each school's crisis intervention team is to work with students, parents, staff, individuals, and/or appropriate groups. Staff development activities shall be planned and implemented as needed to prepare school personnel to respond effectively in crisis situations.

Policy SUBSTANCE ABUSE	Watauga County Schools	
	Number	5.07.50
	Adopted	7/6/87
	Revised	04/08/13

Possession of a controlled substance is in violation of the law as defined in the North Carolina Controlled Substances Act as further defined in Article 5 of G.S. 90-86 through 90-113.8. Education concerning the effects of the abuse of drugs and intoxicants shall be a part of the curriculum at all grade levels in the Watauga County Schools. In addition, any student found to have violated the provisions outlined in the RULES OF CONDUCT AND PROCEDURAL CODE FOR STUDENT SUSPENSIONS policy #5.07.20, Article I, Paragraph E:

A student shall not possess, sell, use, give away, purchase, transmit or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, tobacco product, alcoholic beverage, stimulant, or intoxicant of any kind. The prescribed and intended use of a drug authorized by a medical prescription from a licensed physician shall not be considered a violation of this rule for the intended user.

other than the use, possession or distribution of tobacco products, shall be dealt with in the following manner:

1. Principals who have personal knowledge or actual notice that any criminal offenses have occurred on school property shall report those offenses to law enforcement immediately. G.S. 115C-288(g)
2. The Principal should then follow-up with an immediate phone call and email to the Superintendent regarding the report.
3. The school administration shall then inform parents of any violation. The student may be prosecuted under the juvenile or criminal laws of this state. All students and their parent(s)/guardian(s) shall be referred to a mental health care provider under contract with the school system. Parents may choose a different assessment and counseling program at the parent(s)/guardian(s) expense.

A. Students (K-5)

The principal or a designee shall determine the appropriate intervention. The elementary school student shall receive appropriate counseling as determined by the principal, school counselor, and Drug Education Counselor in consultation with parent(s)/guardian(s), and a mental health care provider under contract with the school system. Parents may choose a different assessment and counseling program at the parent(s)/guardian(s) expense.

B. Students (6-12)

- i. **Sale and/or Distribution:** Any offense will result in a ten-day suspension and a recommendation to the Superintendent that the student be suspended for the remainder of the school year. The principal or designee shall inform the local law enforcement agency and refer the student to a mental health care provider under contract with the school system. Parents may choose a different assessment and

counseling program at the parent(s)/guardian(s) expense.

ii. Possession and/or Use

- a. First Violation: The student shall receive five to twenty days out-of-school suspension. After the student has served five (5) days out-of-school suspension and the student and the parent(s)/guardian(s) have agreed to attend the five sessions provided by a mental health care provider under contract with the school system (or an acceptable alternative, at the parent(s)/guardian(s) expense), and have participated in the first two sessions, the remainder of the suspension may be waived by the principal. The Drug Education Counselor and a representative from a mental health care provider under contract with the school system (or an acceptable alternative, at the parent(s)/guardian(s) expense), shall develop a support program for the student. The student is responsible for participating in the support program with guidance provided by the Drug Education Counselor. If the student and his/her parent(s)/guardian(s), do not complete at least the first counseling session within the designated out-of-school suspension, the principal may then extend the out-of-school suspension.
- b. Second and Subsequent Offenses: The student may receive a long-term suspension for the remainder of the school year; however, the student may return to school after completing a rehabilitation program approved by the superintendent/designee.

C. Definitions

- i. Offense – For purposes of this policy, offense is defined as a violation of a substance abuse policy adopted by any school system.
- ii. Distribution – For purposes of this policy, distribution is defined as providing, handing out, or delivering a substance to one or more persons.
- iii. Use – For purposes of this policy, use is defined as the consumption, injection, inhalation, or absorption of a prohibited substance into a student's body by any means at any time.

4. All Students K-12

Any student possessing or distributing tobacco products shall be dealt with according to school board policy 5.07.60.

The student shall not participate in any school activities such as sports competition and practices, art performances and rehearsals, and graduation exercises during a student's suspension period.

5. Student Appeals

Student appeals concerning the Substance Abuse Policy shall be made in accordance with Article I of the RULES OF CONDUCT AND PROCEDURAL CODE FOR STUDENT SUSPENSIONS.

Legal References: G.S. 90-95 (a), (1), (2), (3)
G.S. 18B-302, (a), (b), (c)
G.S. 18B-301, (f), (7)
G.S. 115C-288
G.S. 18B-103 (8)]

Revised: August 8, 1988
January 17, 1994
August 1, 1994
November 19, 2001
February 11, 2002
October, 2010
December 20, 2010

WCS MTAC members 2019-2020

School	Name	Role	Term Expires
Bethel	Melody Roaden	Media Coordinator	2020
	Brian Bettis	Principal	2021
Blowing Rock	Robert Smith	Digital Learning Coach	2020
	Zack Strickland	3-5 Teachers	2020
	Renee Robinson	Teacher Assistant	2020
	Carol Critcher	Media Coordinator	2020
Cove Creek	Christy Laws	6-8 Teachers	2020
	Jamie Oxentine	Digital Learning Coach	2021
Green Valley	Sarah Cardwell	Digital Learning Coach	2020
Hardin Park	Amy Forrester	3-5 Teacher	2020
	Meghan Scott	K-2 Teacher	2020
Mabel	Michelle Griffin	Digital Learning Coach	2020
	Amanda Ward	Media Coordinator	2021
Parkway	Owen Gray	Media Coordinator	2020
	Jenny Phillips	Digital Learning Coach	2021
Valle Crucis	Sydney Maillot	3-5 Teacher	2021
	Sherri Hale	Digital Learning Coach	2021
Watauga High School	Laura Carson	Digital Learning Coach	Permanent
	Jennifer Williams	9-12 Teacher	2020
Central Office-Technology	Nancy Zeiss	Technology Director	Permanent
	Jarrett Whiteside	WAN Engineer	Permanent
	Chris Hutelmyer	Technician	Permanent
	Logan Absher	Technician	Permanent
	Leslie Lawrence	Technician	Permanent
Central Office-Instr. Services	Tamara Stamey	Chief Academic Officer	Permanent

	Meredith Jones	Director of Middle Grades Education	Permanent
	Ike Smith	Director of Instructional Support Services	Permanent
Central Office-Superintendent	Dr. Scott Elliott	Superintendent	Permanent (ex-officio)
Central Office Finance Department	Ly Marze	Finance Officer	2019
Central Office Assistive Technology Team	Tanya Priest	Speech Language Pathologist	2020
Board of Education	Dr. Jay Fenwick	BOE Member	Permanent
Parent Representatives	Keana Triplett	Parent	2020
	Emory Maiden	Parent	2020
Student Representatives	Kyla Marze	WHS Student	2020
	Tucker Brown	WHS Student	2020

Watauga County Schools
2019-2020
After School Fees & Budget Summary

Budget Summary for 2018-19

At the end of the fiscal year for 2018-19, the after school program as of June 26, 2019 had expenses of \$424,228.25. and revenues of \$505,228.16 resulting in a net gain of \$80,999.91. This surplus is the result of a significant increase in enrollment. The surplus will be used to adjust the salary scale for after school staff to be able to recruit personnel, increase retirement and health care costs as mandated by the state, prevent increases to parent fees and offset costs of Watauga County Employee Scholarships.

Budget and Fees for 2019-2020

The budget for 2019-2020 proposes an increase in personnel costs due to state mandated salary and other personnel related increases. After re-evaluation at three of the centers in 2018-19, all eight centers continue to maintain the highest rated license level through the North Carolina Division of Child Development at 5 stars. Increases for this year include:

- Re-evaluation and adjustment of ELC Salary scale.
- Additional state mandated increases in retirement and health care costs.

The proposed 2019-2020 budget will maintain the 2018-19 parent fees with no increases to provide the ELC programs at all eight elementary schools at current levels.

- \$203./month at 5 days per week (based on a 9 month billing cycle).
- This year we again applied for grants from the High Country United Way and for the Valle Country Fair to help fund additional ½ rate scholarships. We have been fortunate to receive support from the United Methodist Women's Fund and Rufus Edmisten scholarship for Mabel's program.
- We will continue to offer the WCS employee scholarship for child care. Sixty-two of our WCS employees children attended after school during the 2018-19 school year.

Looking Forward 19-20

- We continue implementing new regulations to include additional federal background checks for all staff including for substitutes.
- Our challenges are to be able to recruit highly qualified personnel according to DCDEE guidelines to maintain our five star status. With area fast food and other restaurants paying \$9.-\$20. per hour for part-time workers and substitute pay being higher than our lowest paid staff, we are experiencing an inability to recruit enough staff to maintain minimum ratios.
- We continue to have five star programs at every Extended Learning Center in Watauga County. This is the highest rating available. We are independently evaluated by the North Carolina Division of Early Education and Child Development to receive these rated licenses.

The complete fee schedule for 2019-20 is shown on the reverse side of this page.

Pam Shirley
After School Director

**Watauga County Schools
2019 – 2020
After School Rates and Fees**

AFTER SCHOOL - MONTHLY FEES PER CHILD
Billed in 9 equal installments, initial registration covers children
until Oct 1, 2020

<u># days per week</u>	<u>REGULAR RATE</u>	<u>**Reduced Rate Scholarship</u>	<u>WCS Employee Scholarship</u>
*3 days or less, OR Limited Use	\$149.00	N/A	\$21.00
4	\$196.00	\$98.00	\$27.00
5	\$203.00	\$101.50	\$34.00
HOLIDAY/SNOW DAY PROGRAM FEES- PER DAY, PER CHILD			
1	\$23.00	\$11.50	\$4.25

After School rates are prorated over a 9 month period instead of 10. This helps parents at the beginning of the year, since we begin so late in August not to have multiple payments within a short time span (particularly for those with multiple children). We also delay the second payment until October 1 permitting more time to set parents up in the billing system. This is effectively delivering high quality child care at \$2.71 per hour.

* Limited use is 1 hour or less daily for up to 5 days/week.

**The reduced rate is available only to low income parents who do not qualify for child care subsidies from the Department of Social Services and meet specific criteria.

Other fees and charges:

“Call Ahead” Rate (for unscheduled use) Afterschool: \$23.50/day

“Call Ahead” Rate (for unscheduled use) Holiday/Snow Day: \$34.00/day

Late payment fee: \$10.00 first 2 times, \$15.00 thereafter

Late pickup charge: \$1.00 per minute after 6:00 (after 3:30 for limited use)

Returned check fee: Determined and collected by a private contractor – not a revenue to the after school program.

Last Revision
6/26/19
Pam Shirley – WCS ELC Director