



WATAUGA BOARD OF EDUCATION

Margaret E. Gragg Educational Center
175 Pioneer Trail Boone, NC 28607
(828) 264-7190

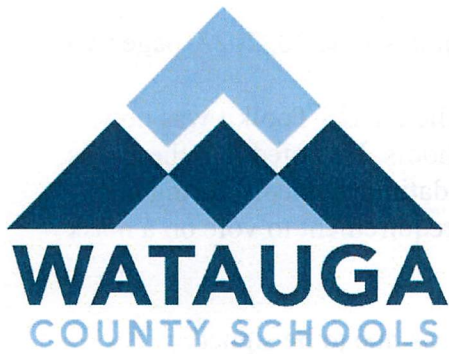
WATAUGA COUNTY BOARD OF EDUCATION MEETING

AGENDA

July 18, 2022

5:30 P.M.

- | | | | |
|------|-----|--|-------------------|
| 5:30 | 1. | CALL TO ORDER | Board Chair |
| 5:32 | 2. | CLOSED SESSION
A. Approval of Minutes
B. Reportable Offenses – N.C.G.S.115C-288(g)
C. Student Records - N.C.G.S.143-318.11(a)(1)
D. Personnel – N.C.G.S.143-318.11(a)(6)
E. Attorney-Client - N.C.G.S 143-318.11(a)(3) | |
| 6:00 | 3. | OPEN SESSION CALL TO ORDER/ MOMENT OF SILENCE | Board Chair |
| 6:05 | 4. | DISCUSSION AND ADJUSTMENT OF AGENDA | Board Chair |
| 6:08 | 5. | PUBLIC COMMENT | Board Chair |
| 6:13 | 6. | SUPERINTENDENT’S REPORT | Dr. Scott Elliott |
| 6:18 | 7. | CONSENT AGENDA
A. Approval of the Minutes for 6/30/2022
B. Field Trip Requests
C. Declaration of Surplus
D. Adoption of Interim Continuing Budget Resolution
E. Title I Budget Approval
F. Approval of Calendar Waiver Request for Weather Related Causes
G. Approval of After School Fees and Budget Summary for 2022-2023
H. Personnel Report | Dr. Scott Elliott |
| 6:28 | 8. | BOARD OPERATIONS | Board Chair |
| 6:38 | 9. | BOARD COMMENTS | Board Chair |
| 6:48 | 10. | ADJOURNMENT | Board Chair |
| | 11. | MISCELLANEOUS INFORMATION
A. Next Meeting August 8, 2022 | |



WATAUGA COUNTY BOARD OF EDUCATION

Margaret E. Gragg Educational Center
175 Pioneer Trail Boone, NC 28607
(828) 264-7190

DATE: June 30, 2022

TIME: 5:30 PM

PLACE: Margaret E. Gragg Educational Center

PRESENT: Gary Childers, Jay Fenwick, Marshall Ashcraft, Steve Combs, Jason Cornett, Dr. Scott Elliott, Superintendent, Ashley Leonard, Board Attorney

CALL TO ORDER

Dr. Gary Childers, Board Chair, called the meeting to order at 5:30 PM. He asked for a motion to go into closed session. Jason Cornett moved to enter closed session and Marshall Ashcraft seconded the motion. The vote to approve was unanimous.

A motion was made by Steve Combs and seconded by Marshall Ashcraft to reenter open session. The vote to enter open session was unanimous at 6:11 PM.

WELCOME/MOMENT OF SILENCE

Dr. Childers welcomed those attending the meeting. He began with a request to observe a moment of silence.

DISCUSSION AND ADJUSTMENT OF AGENDA

Dr. Elliott noted that all business had not completed during the first closed session, and that item K, Personnel, in the Consent agenda would now be item A in the return to Open Session following item #13, Closed Session, at the end of the meeting.

SUPERINTENDENTS REPORT

Dr. Elliott welcomed Dr. Childers and the Board members, principals, and members of the public who were present that evening. He welcomed special guests: Sheriff Hagaman, Major Kelly Redmon, Capt. Preston Russell, and Lt. Seth Morrison who were joining the meeting to discuss school safety.

He stated that Ms. Ashley Leonard, an attorney with the Campbell Shatley law firm, would join the meeting for part of the discussion on school safety, and well as some personnel matters for closed session.

He thanked the staff members who had been involved in coordinating and delivering summer programs that year, consisting of: Read to Achieve camps at 3 schools totaling 51 students, Extended Learning Center camps at 2 schools totaling 115 students, 6th/9th grade GEARUP transition/leadership camps totaling 25 students, Watauga High (WHS) Leadership Camp totaling 42 students, High School credit recovery totaling 22 students, WAMY at Valle Crucis totaling 150 students, and August GEARUP camp totaling 30 students.

Dr. Elliott updated the board on COVID in the community. He noted that the DHHS Toolkit was now defunct and that schools had been directed to refer to CDC guidance for schools. He noted that there was still transmission of COVID in the community. The school nurses were updating protocols during the summer. He also noted that following that evening, there was no longer a requirement to vote on a mask policy.

He stated that it was also the close of fiscal year, and that the state budget was due to be signed.

PUBLIC COMMENT

No one was present to speak during Public Comment at the June Board Meeting.

CONSENT AGENDA

- A. Approval of the Minutes for 5/9/2022
 - B. Field Trip Requests
 - C. Declaration of Surplus
 - D. Budget Amendment #3
 - E. Contract Approval with North Carolina Driving School
 - F. NCSBT Automobile/Inland Marine Fund
 - G. NCSBT Errors and Omissions/General Liability Fund
 - H. Approval of Distributor Bid for Groceries, Supplies & 02+6 Produce
 - I. Monthly Approval of Watauga County Schools Mask Policy
 - J. Technical Policies for Approval:
 - 3460 Graduation Requirements
 - 4120 Domicile or Residence Requirements
 - 4700 Student Records
 - 5070/7350 Public Records-Retention, Release, and Disposal
 - 5071/7351 Electronically Stored Information Retention
 - 7430 Substitute Teachers
 - 7541 Sick Leave Bank
 - K. Personnel Report
- Dr. Scott Elliott

Marshall Ashcraft moved to approve the consent agenda items A through J. Per agenda alteration, Item K would be discussed during closed session and approved in open session at the end of the meeting. Steve Combs seconded the motion. The board members voted unanimously to approve.

PRESENTATION AND APPROVAL OF MEAL PRICES FOR 2022-2023

Dr. Elliott spoke about the history of school meal provision during the previous two years. He introduced Ms. Monica Bolick, School Nutrition Director, who answered a few questions. Dr. Elliott believed that most districts would increase meal prices during the coming year.

Steve Combs moved to approve the Meal Price Schedule and Jason Cornett seconded the motion. Marshall Ashcraft spoke in favor of the state providing school lunches for students in the future. He commended Ms. Bolick for holding prices and for her careful budgeting over the years during cost increases. The vote to approve was unanimous.

**AUTHORIZATION OF DEED AND RESOLUTION TO CONVEY
REAL PROPERTY TO WATAUGA COUNTY PER G.S. 153-158.1**

Following a brief description of the process to transfer title of the property for the new Valle Crucis School, a motion was made by Steve Combs and seconded by Jay Fenwick to approve the Deed conveying the Real Property and the Resolution to Convey the Real Property to Watauga County per G.S. 153-158.1. The vote to approve these documents was unanimous.

SUBSTANTIVE POICIES FOR APPROVAL FIRST READ

Dr. Wayne Eberle presented the following policy:

6220 Operation of School Nutrition Services

This policy changes the process for lunch charges at the high school. Following discussion, Jason Cornett moved to approve on first read. Jay Fenwick seconded the motion. Following discussion, the vote to approve was unanimous.

SCHOOL SAFETY UPDATE

Dr. Elliott introduced the panel and topic. The discussion with Dr. Paul Holden, Director of Student Services, Mr. Jeff Trexler, Sheriff Len Hagaman, Major Kelly Redmon, Capt. Preston Russell, and Lt. Seth Morrison included the topics of: Risk Management plans, the High School safety plan, and the presence of law enforcement in schools. Dr. Elliott spoke about the necessity for some items to be discussed later in closed session as security might be endangered if disclosed publicly.

Sheriff Hagaman spoke about the recent exercises that had been occurring and communication between Law enforcement and the school system.

Dr. Elliott spoke about response preparedness to potential events and “black boxes” since the post post-Columbine era. Post trauma recovery plans had been instituted which included: mitigation, response, and recovery. He noted that the types of disruptions which they experienced were: student altercations, fights, assaults, and bullying, which they hoped to reduce. Additional external mitigations include drills for shelter-in-place due to flooding, earthquakes, and tornadoes; increased precautions for pedestrian safety, car-rider line safety, parking lot safety; medical emergencies such as strokes, heart attacks, and diabetes; precautions to prevent entry of an at-large suspect into the school buildings; custody situations where a parent tried to take a child from school; unauthorized visitors, agitated visitors, and sudden and unexpected threat. The news had reported that only 5% of schools had school safety plans that had been submitted to the state. WCS had submitted their plan, but the state had not reviewed and verified the plan. Safety Plans are constantly being updated. The “See Something Say Something” program funded by the Sandy Hook Promise allows anonymous reporting by students. GAGGLE, is a filter on the WCS network to recognize and alert about threats such as self-harm, and threats against others. Dr. Elliott feels that it has saved lives. Cameras have been added in schools, and additional storage capacity has been upgraded to improve security and safety. Video cameras are used daily for investigations by resource officers and administrators. Door Maintenance and replacement prevents intruder entry and a plan is in place to check door security. Electronics to control doors is in place on many school entrances. School resource officers have been added. Air conditioning (a maintenance item) prevents doors being propped open for ventilation (a security issue.) The system’s 10 school nurses have identified concerning problems. The five social workers, 15 school counselors, five school psychologists, three behavior specialists, the Family Resource Coordinators, two in-school day-treatment programs, and Alternative Learning Program all provide opportunities for crisis intervention.

Dr. Elliott's philosophy is to "harden facilities and soften the hearts inside." The DARE officer provides drug and alcohol abuse prevention information to 5th and 6th grade students. The school system funds the high school resource officer and the state helps to fund additional resource officers. Grant funding provides \$100,000 towards the cost of the resource officers. The City of Blowing Rock provides a Resource Officer for that school at no cost to the school system. Dr. Elliott hopes to have a resource officer at each school and will discuss this possibility and funding in coming months.

Mr. Combs shared his appreciation for the Sheriff's department and their care of the community. Sheriff Hagaman and Officer Morrison expressed their appreciation for open communication, and the trust and support of the school system. Dr. Blanton shared that the emergency response was quite comprehensive from Law Enforcement, Administration, and the Board. Sheriff Hagaman stated that the consolidated communication had been very beneficial. Dr. Elliott expressed his welcome for an officer from the Town of Boone in a school. The Board expressed their thanks for the willingness of the Law Enforcement community to share communication and help to keep everyone informed. Dr. Elliott noted that Dr. Fenwick had encouraged the discussion that night at the board meeting.

BOARD OPERATIONS

Dr. Elliott noted that the next meeting would be on July 18th at 6PM.

BOARD COMMENTS

There were no Board comments at the June meeting.

CLOSED SESSION

Dr. Childers asked for a motion to reenter closed session. Steve Combs moved to re-enter closed session, which was seconded by Jason Cornett. The vote to approve was unanimous.

Steve Combs moved to reenter open session, which was seconded by Jay Fenwick. The vote was unanimously approved.

OPEN SESSION

Jay Fenwick moved to approve the personnel report, which included the renewal of and an amendment to the Superintendent's contract. The motion was seconded by Jason Cornett. The vote to approve was unanimous.

ADJOURNMENT

Steve Combs moved to adjourn, which was seconded by Jason Cornett. The Board unanimously approved the motion at 10:32 PM.

WATAUGA COUNTY FIELD TRIP REQUEST FORM

This request is for a: ___ day trip ___ out of state day trip ___ overnight trip ☒ overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight trip requests must be submitted to the superintendent by the first day of each month. Overnight field trips require the prior approval of the principal, transportation director, superintendent, and Board of Education. All trips utilizing rental or charter vehicles require the prior approval of the transportation director. No employee will transport students in a personal vehicle and no employee or volunteer driver will transport students in a 12-15 passenger van. No more than five students will be transported by a school system employee or volunteer in any one vehicle other than a school bus or activity bus.

Sponsoring teacher: (Print) Kelly Pettit School: Parkway
Cell phone number: 334.332.5576 Grade(s): 5th Number of students: 70
Departure date: 4/19/23 Return date: 4/21/23
Departure time: _____ Return time: _____

Educational purpose:

Trip destination including city, state, and all places to be visited: (attach detailed itinerary as needed)

Trinity Center/Sound to Sea, 618 Salter Path Rd,
Pine Knoll Shores, NC

Purpose of trip and how it relates to the curriculum: We will participate in a
3-day hands-on field trip at Sound to Sea. The
activities closely correlate with our fifth
grade science and SS curriculum

Supervision and Safety:

Names of all school staff chaperones: Kelly Pettit, ~~Krista Dancy~~, Laine
Hancock

Names of all non-school chaperones: Will be determined Fall 2022.

WATAUGA COUNTY FIELD TRIP REQUEST FORM

This request is for a: ___ day trip ___ out of state day trip ☒ overnight trip ___ overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight trip requests must be submitted to the superintendent by the first day of each month. Overnight field trips require the prior approval of the principal, transportation director, superintendent, and Board of Education. All trips utilizing rental or charter vehicles require the prior approval of the transportation director. No employee will transport students in a personal vehicle and no employee or volunteer driver will transport students in a 12-15 passenger van. No more than five students will be transported by a school system employee or volunteer in any one vehicle other than a school bus or activity bus.

Sponsoring teacher: (Print) Kelly Pettit School: Parkway

Cell phone number: 334-332-5576 Grade(s): 5 Number of students: 70

Departure time/date: 6:00 am 4/19/23 Return time/date: 6:00 pm 4/21/23

Educational purpose:

Trip destination including city, state, and all places to be visited: (attach detailed itinerary as needed)

Sound to Sea/Trinity Center, 618 Satter Path Rd, Pine Knoll Shores, NC

Purpose of trip and how it relates to the curriculum: All of the curriculum will be chosen by the 5th Grade teachers and will directly correlate with mainly Science standards and a few SS standards. Content covered: animal adaptations, food chains/web, ecosystems, weather, conservation

Supervision and Safety:

Names of all school staff chaperones:

Kelly Pettit, Krista Dancy, Laine Hancock

Names of all non-school chaperones:

These will be determined Fall 2022.

All chaperones have a background check completed:

Sponsoring teacher initials:

KWP We will make sure background checks are complete.

Are all site(s) accessible to students with disabilities? ☒ yes ☐ no How will students with disabilities be

accommodated for site access and transportation? Ramps

There are no identified physical/mobility disabilities.

Sponsoring Teacher Initials KWP (If applicable) A safety/supervision plan for high risk and/or water activities has been shared with the parents. Please attach a copy of the plan to this form if applicable.

Transportation plan:

Mode of transportation: ☐ Yellow bus with wheelchair lift ☐ Yellow bus without wheelchair lift
☐ Activity bus with wheelchair lift ☐ Activity bus without wheelchair lift ☐ Rental car/mini-van
☒ Charter bus Other (Please explain) Academy Charter Bus

Name of charter bus company (if checked above) Academy

(If applicable, bus request form must be attached)

Driver/s: _____ Round trip mileage: _____ # of buses needed: _____

Total cost per student \$ _____ Source of funds: _____

The sponsoring teacher has reviewed Board policies 3320, 3320-R, and 6315: Teacher initials: KWP

Approval/Signatures:

Sponsoring teacher signature: Kelly Pettit Date: 6 / 21 / 22

Principal approval: [Signature] Date: 6 / 21 / 22

Required signatures if applicable:

Transportation Director approval: [Signature] Date: 6 / 27 / 22

Superintendent approval: [Signature] Date: 7 / 12 / 22

Board of Education approval: _____ Date: ____ / ____ / ____

the top portion of the form prior to the bus arrival. The lower portion will be signed by the driver and witnessed by the school representative.

By having the driver sign the Pre-Trip Certification, you are having the driver verify that he has completed the pre-trip inspection as required by federal law. However, you should ask yourself the following questions:

Does the bus look good?

Are all of the lights working?

Do I feel safe getting on this bus?

The completed pre-trip certification form and a final list of students boarding should be left with the school.

Pre-Trip Information and Certification

SCHOOL: Parkway

DATE(S) OF TRIP: April 19-21

DESTINATION: Trinity Center/Sound to Sea
Pine Knoll Shores, NC

NAME OF MOTOR COACH COMPANY: Academy

The current Carrier emergency contact person is

Andrea Scott,

who may be reached by telephone at 919-688-1230.

Day of departure safety inspection:

On the above departure date, the bus I am driving for this trip has been inspected by me and found to be in safe operating condition.

Carrier Representative

Witness (School Representative)



P.O. Box 1410, 111 Paterson Avenue, Hoboken, New Jersey 07030

Thank you for selecting Academy Bus Tours for your transportation needs. Below we have listed details of your charter. Please read the information carefully and contact us with any corrections.

Charlotte Division
Tel: 704-596-2222
Fax: 704-865-5382

Quote

PARKWAY ELEM SCHOOL KELLY PETTIT 160 PARKWAY SCHOOL DRIVE BOONE NC 28607 USA		Acct # 185225 Quote # Q773694		
H: W:334-332-5576 F:		Quote Date <u>6/17/2022</u> Sales Rep <u>ANDREA SCOTT</u> Reference _____ Payment <u>Pre-Paid</u>		
Departure Information		Destination Information		
Wednesday Apr 19, 2023 Depart: 05:30 AM PARKWAY ELEM SCH -DEPART @ 6:00AM 160 PARKWAY SCHOOL DR, BOONE, NC 28607 BOONE, NC		Friday Apr 21, 2023 Return: 10:00 AM NEED DROP ADDRESS -PINE KNOLL SHORES PINE KNOLL, NC		
Itinerary and Driver Instructions				
ACADEMY WILL BOOK DRIVER ROOM GRATUITY NOT INCLUDED ONSITE NAME & CELL REQUIRED				
Group Info:				
# of Buses	Bus Type	# of Hours	Cost/Bus	Total Cost
2	38 LAV		5,100.00	10,200.00
OTHER CHARGES			Equipment:	10,200.00
Description Amount			Other Charges:	2,075.00
HOTEL 800.00			Total Quote Cost:	12,275.00
5.0% SAFETY COMPLIANCE FEE 510.00				
7.5% FUEL SURCHARGE 765.00				
Academy reserves the right at its discretion to add a fuel surcharge to contracted rates. We will require a payment of 800.00 by 07/01/2022 in order to guarantee your reservation. Upon receipt of this payment, you will be issued a contract. Please indicate your Quote number on the face of your check or money order. We also accept Visa, Mastercard and American Express. If you are paying by credit card, you must call a sales representative.				

If you decide to reserve your charter with Academy, please follow the instructions contained in this letter. When Academy receives your initial deposit, your trip will be reserved. If you later decide to cancel, you can only obtain a refund if you cancel your trip in accordance with Academy's trip cancellation policy. Should you have any questions concerning Academy's trip cancellation policy, contact your sales rep.

Drivers may be on duty a maximum of 15 consecutive hours on any given day and may drive only 10 of those 15 hours. Both driving and on duty hours include driver prep, trip to pickup location and return to garage after service. On multi-day trips, drivers must be off duty each night for a minimum of 9 consecutive hours.

Must See Original Contract Form for Actual Terms and Conditions

TRINITY CENTER

of the Episcopal Diocese of East Carolina

Group <u>Parkway Elementary School (5th Grade)</u>	GroupPhone <u>(828) 264-3032</u>
Address <u>160 Parkway School Drive</u>	Fax <u>(828) 264-7999</u>
<u>Boone NC 28607</u>	Email <u>pettitk@wataugaschools.org</u>
Contact <u>Kelly Pettit</u>	Home Phone <u>334</u>
Address <u>369 Burl Harmon Rd</u>	Cell Phone <u>334 332-5576</u>
<u>Sugar Grove NC 28679</u>	Email _____

ArriveDate <u>Wednesday, April 19, 2023</u>	Time <u>1:00 PM</u>	First Meal <u>Dinner</u>	
DepartDate <u>Friday, April 21, 2023</u>	Time <u>10:30 AM</u>	Last Meal <u>Breakfast</u>	
Program <u>Biology</u>	Food _____		

RateQuoted: \$195 per person

Reservations Total Number 78 (Students 63 ; Adults 15) Dorms: 3 Rooms: _____

To maintain a low student-teacher ratio, we have reserved 6 Sound to Sea Instructors *(Call us if your numbers change)*

Deposit Required: \$150.00

Deposit Due: Jun 10, 2022

Guaranteed Numbers Due: December 20, 2022

For Office Use		
Date	Amount	Check #

Deposit Policy

A reservation deposit of \$50.00 per dorm/\$10.00 per room is required to confirm a reservation. **This Deposit is NONREFUNDABLE.** The deposit will be applied to the final bill or to the balance due for all cancellation charges.

Guaranteed Numbers Policy

Any changes to your Guaranteed Number of Reservations are required 120 days or more prior to the event. Before this time, you may reduce your original number of reservations, dorms, or rooms without penalty. Reservations may be added at any time if space is available. Each additional reservation becomes part of your Guaranteed Number. If no changes are made, your contracted number is considered your Guaranteed Number. Inside 120 days, we will accept the first 10% drop in the Guaranteed Number of Reservations free of charge. After a 10% drop, there will be a charge of \$20 per person per night based on the Guaranteed Number. Also, if you have reserved rooms as part of your Guaranteed Number, there will be a penalty of \$20 per room per night for any rooms booked and not used (this assumes the dorms are filled to capacity first).

Cancellation Policy

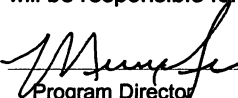
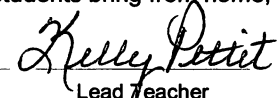
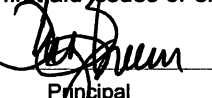
Trinity Center charges **30% of the total minimum bill** for cancellation of any event **120 days** or less prior to the date of arrival, unless this cancelled space can be filled. In addition, Trinity Center charges **50% of the total minimum bill** for cancellations up to **75 days** prior to the date of arrival, or **80% of the total minimum bill** for cancellation of any event **45 days** or less prior to the date of arrival. All charges are based on the Guaranteed Number of Reservations.

Payment Policy

Charges are due upon completion of the program unless arrangements are made in advance with Trinity Center. Only one check will be accepted from a group. No price adjustment will be made for individuals missing meals. After 90 days from completion of event, a finance charge of 1 1/2% (18% APR) will be charged on all past due balances.

Medical Policy

Sound to Sea will not provide any medical service while school students are attending Sound to Sea Programs. School chaperones will be responsible for administering medication students bring from home, non-class time first aid issues or emergencies.

	May 11, 2022		6/20/22		6/21/22
Program Director	Date	Lead Teacher	Date	Principal	Date

soundtosea@trinityctr.com PO Drawer 380 Salter Path NC 28575 (888) 874-6287 Fax (252) 247-3290 www.trinityctr.com

WATAUGA COUNTY FIELD TRIP REQUEST FORM

This request is for a: ___ day trip ___ out of state day trip ☒ overnight trip ___ overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight trip requests must be submitted to the superintendent by the first day of each month. Overnight field trips require the prior approval of the principal, transportation director, superintendent, and Board of Education. All trips utilizing rental or charter vehicles require the prior approval of the transportation director. No employee will transport students in a personal vehicle and no employee or volunteer driver will transport students in a 12-15 passenger van. No more than five students will be transported by a school system employee or volunteer in any one vehicle other than a school bus or activity bus.

Sponsoring teacher: (Print) AMY ATKINS School: HARDIN PARK
Cell phone number: _____ Grade(s): 8th Number of students: 100 (Approx)
Departure date: May 8th 2023 Return date: MAY 12th 2023
Departure time: 6:00 AM Return time: 3:00 PM

Educational purpose:

Trip destination including city, state, and all places to be visited: (attach detailed itinerary as needed)

WILMINGTON, NC. We will visit The Fort Fisher Aquarium,
Fort Caswell, Fort Fisher, The NC Battleship, Greenfield Lake

Purpose of trip and how it relates to the curriculum: Students will explore historical
landmarks and museums related to NC History. Students will
participate in hands on scientific activities related to
NC Coastal ecology.

Itinerary attached from previous trip for reference

Supervision and Safety:

Names of all school staff chaperones: AMY ATKINS, ANDY EGGERS, ADAM PYLES,
VICTORIA STAPLETON, CHAD SAFFERSTONE, ALEX VINES, RAYMOND CREEK, PHIL NORMAN
AND OTHER POSSIBLE STAFF

Names of all non-school chaperones: NA

All chaperones have a background check completed:

Sponsoring teacher initials: AA

Are all site(s) accessible to students with disabilities? ☒ yes ☐ no How will students with disabilities be

accommodated for site access and transportation? All sites are accessible. The

Oak Island lighthouse is an exception. The history and importance
of the lighthouse will be delivered on ground level

Sponsoring Teacher Initials AA (If applicable) A safety/supervision plan for high risk and/or water activities has

been shared with the parents. Please attach a copy of the plan to this form if applicable.

Transportation plan:

Mode of transportation: ☐ Yellow bus with wheelchair lift ☐ Yellow bus without wheelchair lift

☐ Activity bus with wheelchair lift ☐ Activity bus without wheelchair lift ☐ Rental car/mini-van

☒ Charter bus Other (Please explain) _____

Name of charter bus company (if checked above) Christian Tours

(If applicable, bus request form must be attached)

Driver/s: unknown Round trip mileage: Approx 750 # of buses needed: 2

Total cost per student \$ 425 - 450 Source of funds: Students, fundraisers, scholarships

The sponsoring teacher has reviewed Board policies 3320, 3320-R, and 6315: Teacher initials: AA

Approval/Signatures:

Sponsoring teacher signature: [Signature] Date: 06/13/22

Principal approval: [Signature] Date: 6/13/2022

Required signatures if applicable:

Transportation Director approval: [Signature] Date: 7/7/22

Superintendent approval: [Signature] Date: 7/12/22

Board of Education approval: _____ Date: / /

Eighth Grade Coastal Ecology and History Trip



Monday, April 11th

- ☐ 5:45 – Arrive at Hardin Park in front of the middle school building. Please do not park in unauthorized spaces. The tour buses will need to be able to drive through this area. Suitcases and backpacks must be lined up on the sidewalk in front of our building for inspection. Any prescription medications not already turned in must be given to the school nurse at this time (**Parents must bring them in**). Students **must** wait inside Coach Eggers or Ms. Atkins's room.
- ☐ 6:15 – Load bus. You must report to your correct bus assignment. Our first stop will be at B. Everett Jordan Lake in Moncure, NC (919-542-4501) **Take your lunch and place it in the cooler or bin in front of Coach Eggers and Ms. Atkins's room.** We will not be able to open the luggage compartment to get lunches.
- ☐ 6:30 – Leave Hardin Park. **Any late students will be left in Boone. There is no refund if you miss the bus.**
- ☐ 10:30-11:30 – Visit B. Everett Jordan Lake in Moncure, NC (919-542-4501) Each bus will participate in a tour and environmental science program led by US Army Corps of Engineers Ranger.
- ☐ 11:30-12:30 Eat Lunch at the park (This is the lunch that you pack from home.)
- ☐ 12:30 – 1:30 – Continue the tour of B. Everett Jordan Lake in Moncure, NC
- ☐ 1:35 – Load busses and travel to Carolina Beach
- ☐ 4:45 - Check in at Oceaneer Motel in Carolina Beach: Unpack your bags and arrange your rooming quarters. (910-458-8537) Possible free time on beach and pool if time allows.
- ☐ 6:30 – Dinner at Bowman's Seafood Restaurant (910-458-6292) (Wayne)
- ☐ 7:45 – Walk back to the hotel on the beach.

Tuesday, April 12th

- 6:15 – Breakfast at motel provided by Hardin Park
- 7:00 - Bus leaves the hotel for the ferry (Make sure to pack all the clothes and shoes needed!) Ride ferry to Southport.
- 9:00-12:00-Fort Caswell Activities and Oak Island Lighthouse (910-278-9501)
 - 1) Bus #1 Fort Caswell Activities while Bus #2 visits Oak Island Lighthouse. (9-10:30)
 - 2) Bus #1 visits Oak Island Lighthouse while Bus #2 Fort Caswell Activities. (10:30-12)

Tennis Shoes or similar closed toe shoes required with rubber soles for Lighthouse.

Students **must** bring a towel, water shoes or an old pair of tennis shoes that can be thrown away. They may be covered in sand and mud. **You must wear closed toed shoes. (Water shoes or old tennis shoes) No sandals, Texas or Crocs allowed.** Wear shorts. You will get wet and dirty.) You are not allowed to take a hotel towel!

- 12:00 - 12:30 - Lunch at Fort Caswell (Bob's Hotdogs)
- 12:30-4:00 - More Awesome Science activities at Fort Caswell
- 5:30 - Dinner at Golden Corral (910-392-1984)
- 6:30 – Pool / Free time

Wednesday, April 13th

- 8:00 – Breakfast at motel provided by Hardee's
- 8:40 – Leave hotel
- 9:00 - 10:30 - NC Aquarium at Fort Fisher (910-772-0500)
- 10:30 – 11:45– Lunch- (Subway) at Park on the Beach
- 11:45 – 1:15 – Fort Fisher
- 2:00 - 5:00 Greenfield Lake and Cape Fear Museum (910-798-4370)
 - 1) Bus #1 Cape Fear Museum (2:00-3:15), Greenfield Lake (3:30 -5:00)
 - 2) Bus #2 Greenfield Lake (2:00-3:30), Cape Fear Museum (3:45-5:00)

Life-jackets are required to be worn at all times while on the water

- 5:30 – 6:00 Souvenir shopping
- 6:05 - Dinner at Hotel (Burgers)
- Return to hotel for free time at pool

Thursday, April 14th

- 7:45 – Breakfast at motel provided by Hardees
- 8:30 – Bus leaves motel
- 9:00 – 11:15 – USS North Carolina Battleship (910-399-9100)
Closed toed shoes must be worn
- 11:30 - 2:30 – Bowling and lunch at Cardinal Lanes. Lunch will be served at approximately 12:30 pm. (910-799-3023) (Ron) *You must have socks!
- 2:45-4:30 – Swimming and atppp. free time on the beach. We will be leaving the hotel promptly at 5:30. All students must remain in their room until we are ready to leave.
- 6:30 – 8:30 - Hawaiian Luau dinner and dance. We will be going on a sunset dinner cruise with Cape Fear Riverboats (910-343-1611)! Wear your bright Hawaiian clothing! (BBQ for dinner)

Friday, April 15th

- 7:00 - Wake-up and room inspection
- 7:30 - Breakfast provided by Hardin Park
- 8:00 – Bus leaves Carolina Beach
- 11:00 – Lunch at Chick-fil-A / McDonald's in Cary, NC (919-678-1444)
- 3:00 – Arrive back at Hardin Park. Parents should be present at the school. It is not appropriate for your child to call after he/she arrives at school. The last 20 years we have been on time. If we are running late, we will call the school and have a sign posted in front of the middle school building.

School Personnel on Trip

Transportation Company: Christian Tours

- Adam Pyles
- Andy Eggers
- Amy Atkins
- Victoria Stapleton
- Ray Cheek
- Alex Vines
- Chad Safferstone
- Mr. Norman
- Shelly Klutz

Remember that all food is provided, except for lunch on Day 1 and room snacks.

Packing List

Lunch and drink for Day 1

Long and short sleeve shirts

Long and short pants

Hat

Light jacket or hooded sweatshirt

Sunglasses

Sleepwear

Bathing suit with t-shirt

Tennis shoes

Water shoes or old tennis shoes

Water bottle

Beach towel and salt marsh towel

Sunscreen

Soap, Shampoo and Deodorant

Hawaiian outfit for dinner/dance

Small amount of cash for souvenirs

Snacks

\$5.00 for hotel maid tip (Will be collected on first day)

Cell phones or any other electronics are the total responsibility of the student.

Plastic bag for wet clothes and towel and trash bag for dirty clothes

Hardin Park School- 8th Grade
Wilmington Field Trip Safety Plan

When students are swimming at the ocean or in a pool WCS staff will provide adequate supervision to ensure safety of all students. Staff is CPR and first aid certified.

Staff will adhere to all posted safety information from the local ordinances and coast guard postings. Staff will ensure the safety of the water before allowing students to enter the ocean. Students will be permitted to enter the ocean up to their knees.

Staff will enforce all safety rules of the swimming pool. Staff will keep active supervision of the pool while students are in the pool area.

In the event of inclement weather staff will clear all students from the pool and ocean.

Declaration of Surplus Items - July 2022

Date Approved:

Bethel

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
N/A	1	Desk- Teacher		1
		Smartboard -		
100807	1	SB800		1
100806	1	Projector - UF75		1
<hr/>			<hr/>	<hr/>
3			0	3

Blowing Rock

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
<hr/>			<hr/>	<hr/>
0			0	0

Cove Creek

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
N/A	4	iPod Shuffle		4
<hr/>			<hr/>	<hr/>
4			0	4

Green Valley

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
<hr/>			<hr/>	<hr/>
0			0	0

Hardin Park

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
501281	1	DVR- Alibi		1
501257	1	DVR- Alibi		1
501258	1	DVR- Alibi		1
<hr/>			<hr/>	<hr/>
3			0	3

Mabel

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
<hr/>			<hr/>	<hr/>
0			0	0

Parkway

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
700161	1	Multicom 2000		1
700434	1	DVR- Speco		1
<hr/>			<hr/>	<hr/>
2			0	2

Valle Crucis

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
<hr/>			<hr/>	<hr/>
0			0	0

Watauga High School

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
28986	1	Chromebook- Lenovo	1	
30076	1	Chromebook- N23	1	
31049	1	Chromebook- N23	1	
30087	1	Chromebook- N23	1	
30143	1	Chromebook- N23		1
904901	1	Hard Drive- External		1
904900	1	Hard Drive- External		1
<hr/>			<hr/>	<hr/>
7			4	3

Central Office

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
N/A	1	Phone- 2 line speaker	1	
<hr/>			<hr/>	<hr/>
1			1	0

Technology Department

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
28794	1	Chromebox- Asus		1
29818	1	Desktop Computer- Dell		1
29751	1	Desktop Computer- Dell	1	
29657	1	Desktop Computer- Dell		1
<hr/>			<hr/>	<hr/>
4			1	3

Transportation Department

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
<hr/>			<hr/>	<hr/>
0			0	0

Maintenance Department

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
<hr/>			<hr/>	<hr/>
0			0	0

Child Nutrition

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
N/A	1	Ice Machine- GV kitchen		1
<hr/>			<hr/>	<hr/>
1			0	1



**WATAUGA COUNTY
BOARD OF EDUCATION**

Margaret E. Gragg Education Center
175 Pioneer Trail, Boone, NC 28607

MEMORANDUM

TO: Dr. Scott Elliott, Superintendent
Members, Watauga County Board of Education

FROM: Ly Marze, Finance Officer

DATE: July 18, 2022

RE: Request for Adoption of Interim Continuing Budget Resolution

Background Information:

According to State Statute, school systems are required to operate under an adopted budget. The Department of Public Instruction could not compute and distribute State and Federal allotments by the start of the new Fiscal Year on July 1. Until State, Federal, and County allocations are received, the 2022-23 Uniform Budget cannot be prepared.

Consideration:

Pursuant to General Statute 115C-434, an interim budget will meet statutory requirements for operating under an adopted budget. So that Watauga County Schools may disburse funds in the new fiscal year until allocations are received and the Uniform Budget can be prepared, we ask the Board to adopt an Interim Budget, effective July 1, 2022. The Interim Budget would allow disbursements to continue at the prior year level until the new Budget Resolution is adopted.

*****Professional Development is allotment (\$39, 385)/ 209 [SY 19-20] (total # of teachers in served schools) = \$188.44 X number of teachers at selected schools**

2022-2023 School Allocations

(Paid by district plan)

School	Allotment	Parent Involvement**	Professional Development***	Subs
Bethel	\$77,453	\$627	\$3,580	\$2,000
Cove Creek	\$117,000	\$1,220	\$5,465	\$2,000
Green Valley	\$217,505	\$1,514	\$6,030	\$3,000
Hardin Park	\$163,000	\$2,735	\$14,698	\$1,500
Mabel	\$106,100	\$783	\$3,580	\$2,000
Valle Crucis	\$66,000	\$998	\$6,030	\$1,500
Total Allotted	\$747,184	\$7,877	\$39,385	\$12,000
Unallocated	\$126	\$0	\$2	-

*Please note subs are factored in as part of the total allotment and not in addition to total.

2021-2022 School Allocations

School	Allotment	Parent Involvement	Professional Development	Subs
Bethel	\$82,125	\$608	\$3,611	\$2,000
Cove Creek	\$119,925	\$975	\$5,512	\$2,000
Green Valley	\$230,625	\$1,708	\$6,082	\$3,000
Hardin Park	\$158,436	\$2,716	\$14,825	\$1,500
Mabel	\$112,500	\$833	\$3,611	\$2,000
Valle Crucis	\$64,152	\$1,100	\$6,082	\$1,500
Total Allotted	\$768,157	\$7,945	\$39,725	\$12,000
Unallocated	\$394	\$5	\$2	-

Eligibility Report for 2022-2023 (Based on NCDPI COVID-19 Guidance)


School	F/R % SY 19-20	Membership March '22	Number of F/R eligible* F/R% SY 19-20 X Membership March '22	Number of Teachers *** (SY 19-20)
Bethel	54.25%	134	73	19
BR	20.2%	433	87	-
CC	47.84%	297	142	29
GV	56.25%	313	176	32
HP	37.15%	856	318	78
Mabel	59.65%	153	91	19
PKW	32.31%	609	197	-
VC	33.84%	344	116	32
WHS	22.89%	1175	269	-
WIA	30.59%	253	77	-
WVA	0.0%	71	0	-
Total	-	-	916	209

LEA Based Calendar Waiver Request for Weather Related Causes

General Statute 115C-84.2 states that the opening date for students shall not be earlier than the Monday closest to August 26, and the closing date shall not be after the Friday closest to June 11. This does not apply to year-round schools or to schools designated by the LEA as having a modified calendar in 2003-04, so long as the school operates under a modified calendar.

The State Board of Education may waive this requirement for any LEA within a county that meets eligibility requirements. Waivers will be granted in accordance with 2012 SB 187 and are determined by the LEA 10-year history of closures. 2012 SB 187 changed eligibility requirements. In order to be eligible under this new provision, all schools within an LEA must be closed at least eight (8) full days per year during any four (4) of the last ten (10) years due to severe weather conditions, energy shortages, power failures, or other emergency situations. If approved for a weather-related waiver the opening date may be no earlier than the Monday closest to August 19.

Instructions: Complete this form to request a calendar waiver for the LEA.

School Year:	<u>SY 23-24</u>	Date of Request:	<u>18 July 2022</u>
LEA Name:	<u>Watauga County Schools</u>	LEA Number:	<u>950</u>
Requested Opening Date:	<u>August 21, 2023</u>		
Requested Closing Date:	<u>Approx. May 24, 2024</u>		
Date of Local Board Approval:	<u>July 18, 2022</u>		
Signature of Superintendent:			
LEA Contact Person:	<u>Wayne M. Eberle II</u>	Phone:	<u>828-264-7190</u>
LEA Contact Email Address:	<u>eberlew@wataugaschools.org</u>		

Questions concerning the completion of this form should be addressed to Student Accounting at studentaccounting@dpi.nc.gov.

Email completed form to: studentaccounting@dpi.nc.gov

Watauga County Schools

2022-2023

After School Fees & Budget Summary

Budget Summary for 2021-22

At the end of May for the year for 2021-22, the after school program had expenses of \$408,475 and revenues from parent fees through December 2021 of \$150,854 with grant funding paying for the remainder of expenditures for the 21-2022 school year. Through the second quarter of 2022 we received 934,173. in grant funding to offset all costs including bonuses to employees to help retain those we were able to hire. Grant funding also provided much needed updates to technology to have touchless check in/out systems. This grant funding will begin to diminish as we start into the third quarter. These figures do not include payroll and other costs for the Summer Camp. The inability to hire enough staff and limited enrollment created waitlists at more than half the centers for the entirety of the 21-22 school year. Additionally, we also suffered a loss in DSS subsidy enrollment as we enrolled all children possible with no fees. During 2021-2022 the Holiday/Snow Day program offered supervision on remote work days for parents that need to work in addition to our normal inclement weather days, teacher work days and holidays. During the month of June all day care was provided free of charge at Mabel and Green Valley Summer Camps for 115 students from 7:30 a.m. to 6:00 p.m.. This was a benefit to many parents who struggle with affordable childcare in the summer months.

A new salary scale was introduced in December 2021 and initiated in February 2022 with pay retroactive to July 1, 2021 to help recruit and maintain staff. Another increase will be implemented to get to state mandated levels for 2022-23.

The implementation of our new Procure software has been a great success with parent communication and easier billing processes as well as with staff keeping attendance data and streamlined billing and payment methods.

Projections for 2022-2023

- Grant will pay for most or all parent fees and program costs including the Holiday/Snow Day program through January 2023
- New ELC Salary scale
- Additional bonuses to recruit and maintain staff included in the grant funding
- Additional state mandated increases in retirement and health care costs.
- At least one summer camp for 2023

Proposed budget and fees for 2022-2023

The five day rate for 2020-2021 proposes a 29% increase in parent fees. To sustain the additional expenses in personnel costs alone, parent fees need to increase to \$279./month at 5 days per week (based on a 9 month billing cycle). This is an increase of \$63. per month from the prior year.. Personnel increases mandated by the state are responsible for the majority of the increase, 90% of the after school budget is attributed entirely to personnel costs affected by state minimum standards being raised..

The WCS employee scholarship for child care was a great success and will continue for 2022-2023. 59 of our WCS employees' children took advantage of WCS after school programs during the 2021-22 school year.

Looking Forward 22-23

- Although we expect grant amounts to be about 1/3 less in our next quarter, this grant is viable through September 2023 and we will continue to provide as much relief to parents and support to staff as possible with the remainder of the funding.
- We will be renewing our five star licenses after a suspension during Covid. Our Valle Crucis center has already been evaluated in May and received the five star rating we were hoping for. The remainder of the centers will be reevaluated this coming year.
- As you know, one of our perpetual challenges is to be able to recruit highly qualified personnel according to DCDEE guidelines to maintain our five star status. Our programs had waiting lists at almost every center for the entire year. . Our two recent increases in the salary scale will hopefully help us maintain enough highly qualified personnel to provide child care to everyone who needs it.

The complete after school fee schedule for 2022-23 is shown on the reverse side of this page.

Pam Shirley
After School Director

**Watauga County Schools
2022 – 2023
Proposed
After School Rates and Fees**

AFTER SCHOOL - MONTHLY FEES PER CHILD			
# days per week	REGULAR RATE	**Reduced Rate Scholarship	WCS Employee Scholarship
*3 days or less,	\$204.00	N/A	\$32.00
4	\$268.00	\$134.00	\$39.00
5	\$279.00	\$140.00	\$49.00

HOLIDAY/SNOW DAY PROGRAM FEES- PER DAY, PER CHILD			
1	\$32.00	\$16.00	\$7.50

After School rates are prorated over a 9 month period instead of 10. The first payment covers both August and September. Since we begin so late in August this saves parents multiple payments within a short time span, particularly for those with multiple children. The second payment occurs October 1 permitting more time to set parents up in the billing system to receive their invoices. At the five day rate, this effectively delivers high quality child care at \$4.43 per hour.

* We were not able to relieve waiting lists during the 2022-2023 school year due to the inability to hire enough staff.

**The reduced rate is available only to low income parents who do not qualify for child care subsidies from the Department of Social Services and meet specific criteria.

Other fees and charges:

Unscheduled use rate Afterschool: \$32.00/day

Unscheduled use rate Holiday/Snow Day: \$46.50/day

Late payment fee: \$15.00 first 2 times, \$20.00 thereafter

Late pickup charge: \$1.00 per minute after 6:00

Returned check fee: Determined and collected by a private contractor – not a revenue to the after school program.