

WATAUGA BOARD OF EDUCATION

Margaret E. Gragg Educational Center
175 Pioneer Trail Boone, NC 28607
(828) 264-7190

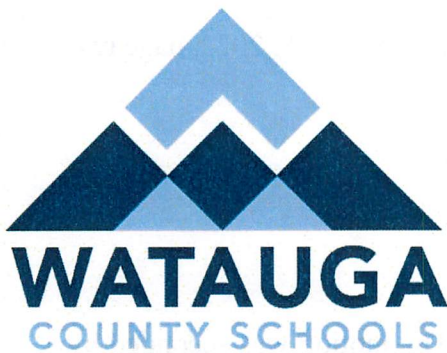
WATAUGA COUNTY BOARD OF EDUCATION MEETING AGENDA

September 12, 2022

5:30 P.M.

- | | | | |
|------|-----|---|-------------------------------------|
| 5:30 | 1. | CALL TO ORDER | Board Chair |
| 5:32 | 2. | CLOSED SESSION <ul style="list-style-type: none">A. Approval of MinutesB. Reportable Offenses – N.C.G.S.115C-288(g)C. Student Records - N.C.G.S.143-318.11(a)(1)D. Personnel – N.C.G.S.143-318.11(a)(6)E. Attorney-Client - N.C.G.S 143-318.11(a)(3) | |
| 6:00 | 3. | OPEN SESSION CALL TO ORDER/ MOMENT OF SILENCE | Board Chair |
| 6:05 | 4. | DISCUSSION AND ADJUSTMENT OF AGENDA | Board Chair |
| 6:08 | 5. | PUBLIC COMMENT | Board Chair |
| 6:18 | 6. | SUPERINTENDENT'S REPORT | Dr. Scott Elliott |
| 6:23 | 7. | STUDENTS' REPORT | Ms. Ellary Smith
Ms. Mia Shanely |
| 6:28 | 8. | CONSENT AGENDA <ul style="list-style-type: none">A. Approval of the Minutes for 8/8/2022B. Field Trip RequestsC. Declaration of SurplusD. Lottery ApplicationsE. Approval of Client Services Reimbursement for Watauga OpportunitiesF. Personnel Report | Dr. Scott Elliott |
| 6:38 | 9. | 2022-2023 BUDGET RESOLUTION | |
| 6:48 | 10. | DISCUSSION AND APPROVAL OF LEASE AND AGENCY AGREEMENT | Mr. John Henning |
| 7:08 | 11. | POLICIES: SUBSTANTIVE FOR FIRST READ <ul style="list-style-type: none">1321 Board Member Conflict of Interest1350 Duties of Officers1500 Board Policies1700 Consultants to the Board3120 Online Instruction4110 Immunization and Health Requirements for School Admissions4260 Student Sex Offenders | Dr. Wayne Eberle |

- 7:28 12. POLICIES: SUBSTANTIVE FOR SECOND READ** Dr. Wayne Eberle
- 7540 Voluntary Shared Leave
 - 7810 Evaluation of Licensed Employees
 - 7815 Evaluation of Non-Licensed Employees
 - 7620 Payroll Deductions
- 7:38 13. BOARD OPERATIONS** Board Chair
- 7:48 14. BOARD COMMENTS** Board Chair
- 7:58 15. ADJOURNMENT** Board Chair
- 16. MISCELLANEOUS INFORMATION**
- A. Next Meeting October 10, 2022



WATAUGA COUNTY BOARD OF EDUCATION

Margaret E. Gragg Educational Center
175 Pioneer Trail Boone, NC 28607
(828) 264-7190

DATE: August 8, 2022

TIME: 5:30 PM

PLACE: Margaret E. Gragg Educational Center

PRESENT: Gary Childers, Jay Fenwick, Marshall Ashcraft, Steve Combs, Jason Cornett, Dr. Scott Elliott, Superintendent, Dr. Stephen Martin, Assistant Superintendent

CALL TO ORDER

Dr. Gary Childers, Board Chair, called the meeting to order at 5:30 PM. He asked for a motion to go into closed session. Marshall Ashcraft moved to enter closed session and Jason Cornett seconded the motion. The vote to approve was unanimous.

A motion was made by Steve Combs and seconded by Jay Fenwick to reenter open session. The vote to enter open session was unanimous at 6:00 PM.

WELCOME/MOMENT OF SILENCE

Dr. Childers welcomed those attending the meeting. He began with a request to observe a moment of silence.

DISCUSSION AND ADJUSTMENT OF AGENDA

There were no adjustments to the agenda for the August meeting.

PUBLIC COMMENT

No one was present to speak during Public Comment at the August Board Meeting.

SUPERINTENDENTS REPORT

Dr. Elliott welcomed Dr. Childers and the Board members, principals, administrative staff, and members of the public who were present that evening. He noted many exciting things happening including the Back2School Festival on Saturday, Aug. 13, Watauga County Schools (WCS) Convocation on Tuesday, Aug. 16 Convocation, including a Health Fair and Benefits Fair, the first day of the 2022-2023 school year for students, and the Labor Day holiday for students and staff on September 5th.

He reminded the Board about the school-specific preparedness exercises on August 11th and thanked the law enforcement and emergency services partners for work to plan and prepare for the start of school.

He noted that schools were preparing for open houses, freshman orientation, laptop pickup, and other school events to start the year.

He thanked all staff who had been working ensure a safe and successful start to the school year.

CONSENT AGENDA

- A. Approval of the Minutes for 7/18/2022
- B. Field Trip Requests
- C. Declaration of Surplus
- D. Personnel Report

Steve Combs moved to approve the consent agenda items A through D. The motion was seconded by Jason Cornett. The board members voted unanimously to approve.

UPDATE ON WATAUGA RECREATION COMMISSION

Mr. Ron Henries noted his service on the Recreation Commission for the previous eight years. He updated the Board on the opening and operation of the new Watauga County Recreation Center. He noted that he had been privileged to train staff and provide tours to familiarize the community with the programs and facilities. The Commission monitors the facility and maintains a safe environment. The center is heavily in use with over 5000 members, and profits that had far exceeded expectations. He highlighted the value of the center to the community, who values health and wellness, and for their school age students. He thanked, long-time and recently retired Rec Center Manager, Stephen Poulos, for his vision and perseverance in the completion of this valuable community project. Drs. Elliott and Childers commended Mr. Poulos and Henries for their work over the years.

WATAUGA COUNTY SCHOOLS ACCOUNTABILITY UPDATE

Dr. Elliott thanked the Curriculum department for their hard work in the absence of Ms. Tamara Stamey. He noted that she would normally be presenting the information that evening with Dr. Wayne Eberle, who began his presentation with slides showing the rationale for student assessment. Additional slides showed student achievement levels prior to, during COVID, and post-COVID. The slides demonstrated the lowered percentages of students achieving at grade level standards or above during COVID-restricted learning compared to pre-COVID, and the rebound in nearly all subjects following the full return to school. Percentages in the high school and for the 3rd-8th grade students were compared during these periods. He noted a drop in the number of students proficient in Math I during this period and the increase in students performing at grade level or above in Science, Language, and higher level Math. He compared the same elementary cohort over the three year period which showed the drop in Math proficiency, but increases in Science and Language skills. Dr. Blanton spoke about the hard work of the students and their resiliency. He highlighted the hard work of the teachers in their Professional Learning Communities (PLCs). Dr. Shepherd noted that spring Math I scores are traditional lower due to the population of students enrolling in year-long courses tested at that time. Math 1 is receiving increased focus in curriculum planning.

POLICIES: SUBSTANTIVE FOR FIRST READ

Dr. Eberle presented eight policies for the board's review, which were:

- 7520 Family and Medical Leave
- 7540 Voluntary Shared Leave
- 7810 Evaluation of Licensed Employees
- 7815 Evaluation of Non-Licensed Employees
- 6560 Disposal of Surplus Property
- 7620 Payroll Deductions
- 8320 Depositories
- 9400 Sale, Disposal, and Lease of Board-Owned Real Property

Following discussion, Marshall Ashcraft moved to approve policies 7520, 6560, 8320, and 9400 on first read. Steve Combs seconded the motion. The vote to approve was unanimous. The balance of the policies would be presented for second read at the September meeting.

BOARD OPERATIONS

Dr. Elliott noted the Board work session planned for September 8th at 2:30 for about 3 hours. The discussion would encompass big strategic issues facing the school system. Other items were initial discussion about the Hardin Park renovation. Dr. Childers wanted to review the ten-year capital improvement plan and the 2017 Facilities improvement. Dr. Fenwick suggested seeking a solution to housing for teachers in the future. Dr. Childers asked that the board members should send topics to Dr. Elliott for the agenda.

Dr. Elliott had suggested rescheduling the board meeting in September, but with his conflict resolved, the September 12th meeting would occur as scheduled.

The County Commissioners would meet on August 16 at 5:30 to discuss public funding for Valle Crucis project. Dr. Elliott would speak in Public Comment. He noted that the same day in the morning Convocation would be held at 9:30 at Watauga High School.

BOARD COMMENTS

There were no Board comments at the August meeting.

CLOSED SESSION

Dr. Childers asked for a motion to reenter closed session under Student Records - N.C.G.S.143-318.11(a)(1). Steve Combs moved to reenter closed session. Jay Fenwick seconded the motion. The vote to approve was unanimous.

OPEN SESSION

Jason Cornett moved to return to open session. Jay Fenwick seconded the motion and the vote to approve was unanimous.

ADJOURNMENT

Jay Fenwick moved to adjourn, which was seconded by Marshall Ashcraft. The Board unanimously approved the motion at 8:15PM.

Dr. Gary L. Childers, Board Chair

Dr. Scott Elliott, Superintendent

WATAUGA COUNTY FIELD TRIP REQUEST FORM

This request is for a: ___ day trip ___ out of state day trip ___ overnight trip ☒ overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight trip requests must be submitted to the superintendent by the first day of each month. Overnight field trips require the prior approval of the principal, transportation director, superintendent, and Board of Education. All trips utilizing rental or charter vehicles require the prior approval of the transportation director. No employee will transport students in a personal vehicle and no employee or volunteer driver will transport students in a 12-15 passenger van. No more than five students will be transported by a school system employee or volunteer in any one vehicle other than a school bus or activity bus.

Sponsoring teacher: (Print) Olivia Tarnowski School: WHS

Cell phone number: 828-903-0178 Grade(s): 9-12 Number of students: 5-10

Departure date: April 22, 2023 Return date: April 25, 2023

Departure time: TBD Return time: TBD

Educational purpose:

Trip destination including city, state, and all places to be visited: (attach detailed itinerary as needed)

Orlando, FL: Orange County Convention Center, Walt Disney World, Universal Studios

Purpose of trip and how it relates to the curriculum: This trip is our DECA International Competition and is the highest level of competition DECA offers. Students must place in the top 5 for their event at NC DECA's State Competition to be eligible to attend/compete. Students have the opportunity to compete against and network with 20,000 DECA members from around the world!

Supervision and Safety:

Names of all school staff chaperones: Olivia Tarnowski, TBD

Names of all non-school chaperones: _____

All chaperones have a background check completed: _____ Sponsoring teacher initials: OT

Are all site(s) accessible to students with disabilities? ☒ yes ☐ no How will students with disabilities be accommodated for site access and transportation? medium accessible transportation, ramps, elevators, etc.

Sponsoring Teacher Initials N/A (If applicable) A safety/supervision plan for high risk and/or water activities has been shared with the parents. Please attach a copy of the plan to this form if applicable.

Transportation plan:

Mode of transportation: _____ Yellow bus with wheelchair lift _____ Yellow bus without wheelchair lift
_____ Activity bus with wheelchair lift _____ Activity bus without wheelchair lift _____ Rental car/mini-van
_____ Charter bus ☒ Other (Please explain) plane, m/m/s; parent transportation to airport.

Name of charter bus company (if checked above) _____

(If applicable, bus request form must be attached)

Driver/s: _____ Round trip mileage: _____ # of buses needed: _____

Total cost per student \$ 800 Source of funds: Personal / CTE

The sponsoring teacher has reviewed Board policies 3320, 3320-R, and 6315: Teacher initials: OT

Approval/Signatures:

Sponsoring teacher signature: [Signature] Date: ____/____/____

Principal approval: [Signature] Date: 8 / 19 / 22

Required signatures if applicable:

Transportation Director approval: [Signature] Date: 9 / 7 / 22

Superintendent approval: [Signature] Date: 9 / 8 / 22

Board of Education approval: _____ Date: ____/____/____

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Sponsoring teacher: (Print) Olivia Tarnowski School: WHS

Cell phone number: 828-903-0178 Grade(s): 9-12 Number of students: 20

Departure date: January 31, 2023 Return date: February 4, 2023

Departure time: late afternoon (after school) Return time: mid-morning

Educational purpose:

Trip destination including city, state, and all places to be visited: (attach detailed itinerary as needed)

Orlando, FL: Walt Disney World & Universal Studios

Purpose of trip and how it relates to the curriculum: The DECA Sports and Entertainment Marketing Conference (SEMC) reinforces classroom content and students who are interested in the sports/entertainment industry are given the opportunity to hear from industry executives. The conference speakers are dynamic professionals who provide a unique learning opportunity for students.

Supervision and Safety:

Names of all school staff chaperones: Olivia Tarnowski & Chris Tarnowski

Names of all non-school chaperones: _____

All chaperones have a background check completed:

Sponsoring teacher initials: OT

Are all site(s) accessible to students with disabilities? ☒ yes ☐ no How will students with disabilities be accommodated for site access and transportation? Wheelchair accessible transportation, ramps, elevators, etc.

Sponsoring Teacher Initials N/A (If applicable) A safety/supervision plan for high risk and/or water activities has been shared with the parents. Please attach a copy of the plan to this form if applicable.

Transportation plan:

Mode of transportation: ☐ Yellow bus with wheelchair lift ☐ Yellow bus without wheelchair lift
☐ Activity bus with wheelchair lift ☐ Activity bus without wheelchair lift ☐ Rental car/mini-van
☐ Charter bus ☒ Other (Please explain) plane & shuttles; parents will take students to airport.

Name of charter bus company (if checked above) _____

(If applicable, bus request form must be attached)

Driver/s: _____ Round trip mileage: _____ # of buses needed: _____

Total cost per student \$ 800 - \$1000 Source of funds: personal

The sponsoring teacher has reviewed Board policies 3320, 3320-R, and 6315: Teacher initials: OT

Approval/Signatures:

Sponsoring teacher signature: Din Atarnouni Date: ____/____/____

Principal approval: [Signature] Date: 8 / 19 / 22

Required signatures if applicable:

Transportation Director approval: [Signature] Date: 9 / 7 / 22

Superintendent approval: [Signature] Date: 9 / 8 / 22

Board of Education approval: _____ Date: ____/____/____

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Sponsoring teacher: (Print) Sarah Holt School: Blowing Rock
Cell phone number: 828-493-6117 Grade(s): 4th/5th Number of students: 80
Departure time/date: 10/5/22 @ 5:30 AM Return time/date: 10/7/22 @ 5:37 PM

Educational purpose:

Trip destination including city, state, and all places to be visited: (attach detailed itinerary as needed)

Sound to Sea (Atlantic Beach) Salter Path, NC

Purpose of trip and how it relates to the curriculum: Explore the sound while
tying in curriculum points such as
ecosystem, animal adaptations and human
effects on animals and the ecosystem.

Supervision and Safety:

Names of all school staff chaperones: Brynn Cleveland, Roberto de la
Cerdo, Rob Smith, Susan Trew, Katy Stough, David
Pugh

Names of all non-school chaperones: _____

All chaperones have a background check completed: _____ Sponsoring teacher initials: _____

Are all site(s) accessible to students with disabilities? ☒ yes ☐ no How will students with disabilities be accommodated for site access and transportation? N/A

Sponsoring Teacher Initials _____ (If applicable) A safety/supervision plan for high risk and/or water activities has been shared with the parents. Please attach a copy of the plan to this form if applicable.

Transportation plan:

Mode of transportation: _____ Yellow bus with wheelchair lift _____ Yellow bus without wheelchair lift
_____ Activity bus with wheelchair lift _____ Activity bus without wheelchair lift _____ Rental car/mini-van
☒ Charter bus Other (Please explain) See

Name of charter bus company (if checked above) Sunway Charters

(If applicable, bus request form must be attached)

Driver/s: _____ Round trip mileage: _____ # of buses needed: _____

Total cost per student \$ _____ Source of funds: _____

The sponsoring teacher has reviewed Board policies 3320, 3320-R, and 6315: Teacher initials: SH

Approval/Signatures:

Sponsoring teacher signature: Sarah Holt Date: 8 / 31 / 22

Principal approval: Peter Sch Date: 9 / 16 / 22

Required signatures if applicable:

Transportation Director approval: [Signature] Date: 9 / 7 / 22

Superintendent approval: [Signature] Date: 9 / 8 / 22

Board of Education approval: _____ Date: _____ / _____ / _____

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Sponsoring teacher: (Print) SARAH L MILLER School: Watauga High School
Cell phone number: 828.273.1792 Grade(s): 10-12 Number of students: 16
Departure date: Fri Oct 28 2022 Return date: Sat Oct 29 2022
Departure time: 6am Return time: Midnight

Educational purpose:

Trip destination including city, state, and all places to be visited: (attach detailed itinerary as needed)

Shelby HS, Shelby NC, Hotel -
See itinerary attached

Purpose of trip and how it relates to the curriculum:

NCTC HSPF allows students to receive critique
from theater professionals for their production
work. All elements of NC Advanced
Honors Theatre are met & explored through
attending and performing at this play festival.

Supervision and Safety:

Names of all school staff chaperones: Sarah Miller & Zach Walker
& Kelly Walker (on Saturday)

Names of all non-school chaperones: N/A

All chaperones have a background check completed: yes Sponsoring teacher initials: SM

Are all site(s) accessible to students with disabilities? yes ___no ___ How will students with disabilities be accommodated for site access and transportation? _____

SM Sponsoring Teacher Initials SM (If applicable) A safety/supervision plan for high risk and/or water activities has been shared with the parents. Please attach a copy of the plan to this form if applicable. N/A

Transportation plan:

Mode of transportation: _____ Yellow bus with wheelchair lift _____ Yellow bus without wheelchair lift
_____ Activity bus with wheelchair lift X Activity bus without wheelchair lift _____ Rental car/mini-van
_____ Charter bus Other (Please explain) _____

Name of charter bus company (if checked above) N/A

(If applicable, bus request form must be attached)

Driver/s: TBD Round trip mileage: 200 # of buses needed: 1 for 20

Total cost per student \$ Ø WHS Theatre Source of funds: WHS Theatre

*students will contribute to ^{pays} hotel + food costs, n^o 60/per student
The sponsoring teacher has reviewed Board policies 3320, 3320-R, and 6315: Teacher initials: SM

Approval/Signatures:

Sponsoring teacher signature: [Signature] Date: 9 / 1 / 2022
Principal approval: [Signature] Date: 9 / 1 / 2022

Required signatures if applicable:

Transportation Director approval: [Signature] Date: 9 / 7 / 22
Superintendent approval: [Signature] Date: 9 / 8 / 22
Board of Education approval: _____ Date: _____ / _____ / _____



Pioneer Playmakers, North Carolina Theatre Conference High School Play Festival
Shelby High School, Shelby NC
October 28 - 29, 2022

Friday, October 28, 2022

- 5:30 am - meet at WHS; load bus & trailer
- 6:00 am - Depart for Shelby HS
- 8:30 am - Arrive at Shelby HS
- 9 am - 7 pm
 - Attend NCTC Regional HS Play Festival
 - Festival attendance is free!
 - LUNCH - picnic style on Shelby HS campus
 - DINNER - at local restaurant after Festival Day 1 concludes
 - Golden Corral?
 - Shomars?
 - 8:30 pm Check in to hotel
 - HOTEL TBD
 - 9:00 pm Ensemble Production meeting in breakfast nook of hotel - parents are welcome to join!
 - 9:30 pm IN ROOMS
 - 10:00 PM LIGHTS OUT

Saturday, October 29, 2022

- 7 am - Wake up call
 - Students who need to wake earlier can arrange to do so
- 8:00 am - free breakfast at hotel
- 8:30 am - pack bus, load personal items, depart for Shelby HS
- 9 am - 7 pm
 - Attend & perform at NCTC Regional HS Play Festival
 - Performance time TBD
 - LUNCH - picnic style on Shelby HS Campus
 - DINNER - pizza brought to Shelby HS, arranged by our parent attendees
- 8:45 pm Awards ceremony
- 9:15 pm - Depart for return trip to WHS
- 11:45 pm - Arrive at WHS; unload trailer & bus
- Midnight - dismissal

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Sponsoring teacher: (Print) Kirbi Bell School: Green Valley
Cell phone number: 336-254-0292 Grade(s): 5 Number of students: 35
Departure time/date: Monday, March 6, 2023 Return time/date: Wednesday, March 8, 2023
6:00am 6:00pm

Educational purpose:

Trip destination including city, state, and all places to be visited: (attach detailed itinerary as needed)

Sound To Sea / Trinity Center

Salter Path, NC 28575

Purpose of trip and how it relates to the curriculum: Science and Social Studies

Compare Characteristics of several Ecosystems (5.L.2)

Study Coastal History (5.G.1) + understand how human activity has and continues to shape the U.S.

Underground Railroad Exploration (5.H.1) (5.H.2)

Classify Organisms (5.L.1) (5.L.2) (5.L.3)

5.L.1 = Understand how structures and systems of organisms perform functions necessary for life

5.L.2 = Understand the interdependence of plants and animals with their ecosystem

5.L.3 = Understand why organisms differ or are similar to their parents based on the characteristics of the organism

Supervision and Safety:

Names of all school staff chaperones: Kirbi Bell, Carly Mize

Names of all non-school chaperones: Parents - about 12 - we will know final

Names and number by October.

All chaperones have a background check completed: Will, yes! Sponsoring teacher initials: KAB

Are all site(s) accessible to students with disabilities? ☒ yes ☐ no How will students with disabilities be accommodated for site access and transportation? ramps, paved sidewalks N/A

Sponsoring Teacher Initials _____ (If applicable) A safety/supervision plan for high risk and/or water activities has been shared with the parents. Please attach a copy of the plan to this form if applicable. N/A

Transportation plan:

Mode of transportation: _____ Yellow bus with wheelchair lift _____ Yellow bus without wheelchair lift
_____ Activity bus with wheelchair lift _____ Activity bus without wheelchair lift _____ Rental car/mini-van
☒ Charter bus Other (Please explain) _____

Name of charter bus company (if checked above) H & R Tours

(If applicable, bus request form must be attached)

Driver/s: Not specified at this time Round trip mileage: 690 # of buses needed: 1

Total cost per student \$ 275 (approximately) Source of funds: Fundraising

The sponsoring teacher has reviewed Board policies 3320, 3320-R, and 6315: Teacher initials: KAB

Approval/Signatures:

Sponsoring teacher signature: Kirk Bell Date: 5/31/2022

Principal approval: [Signature] Date: 5/31/2022

Required signatures if applicable:

Transportation Director approval: [Signature] Date: 8/22/22

Superintendent approval: [Signature] Date: 8/24/22

Board of Education approval: _____ Date: ____/____/____

TRINITY CENTER

of the Episcopal Diocese of East Carolina

Group <u>Green Valley Elementary (5th Grade)</u>	GroupPhone <u>(828) 264-3606</u>
Address <u>189 Big Hill Road</u>	Fax <u>(828) 264-8108</u>
<u>Boone NC 28607</u>	Email <u>bellk@wataugaschools.org</u>
Contact <u>Kirbi Bell</u>	Home Phone <u>336</u>
Address <u>184 River Road 2</u>	Cell Phone <u>336 254-0292</u>
<u>Banner Elk NC 28604</u>	Email _____
ArriveDate <u>Monday, March 6, 2023</u>	Time <u>12:00 PM</u> First Meal <u>Lunch</u>
DepartDate <u>Wednesday, March 8, 2023</u>	Time <u>10:30 AM</u> Last Meal <u>Box Lunch</u>
Program <u>Biology</u>	Food _____

RateQuoted: \$195 per person

Reservations Total Number 45 (Students 33 ; Adults 12) Dorms: 2 Rooms: _____

To maintain a low student-teacher ratio, we have reserved 3 Sound to Sea Instructors (Call us if your numbers change)

Deposit Required: \$100.00

Deposit Due: Jun 10, 2022

Guaranteed Numbers Due: November 6, 2022

For Office Use		
Date	Amount	Check #

Deposit Policy

A reservation deposit of \$50.00 per dorm/\$10.00 per room is required to confirm a reservation. This Deposit is **NONREFUNDABLE**. The deposit will be applied to the final bill or to the balance due for all cancellation charges.

Guaranteed Numbers Policy

Any changes to your Guaranteed Number of Reservations are required 120 days or more prior to the event. Before this time, you may reduce your original number of reservations, dorms, or rooms without penalty. Reservations may be added at any time if space is available. Each additional reservation becomes part of your Guaranteed Number. If no changes are made, your contracted number is considered your Guaranteed Number. Inside 120 days, we will accept the first 10% drop in the Guaranteed Number of Reservations free of charge. After a 10% drop, there will be a charge of \$20 per person per night based on the Guaranteed Number. Also, if you have reserved rooms as part of your Guaranteed Number, there will be a penalty of \$20 per room per night for any rooms booked and not used (this assumes the dorms are filled to capacity first).

Cancellation Policy

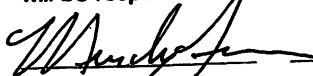
Trinity Center charges **30% of the total minimum bill** for cancellation of any event 120 days or less prior to the date of arrival, unless this cancelled space can be filled. In addition, Trinity Center charges **50% of the total minimum bill** for cancellations up to 75 days prior to the date of arrival, or **80% of the total minimum bill** for cancellation of any event 45 days or less prior to the date of arrival. All charges are based on the Guaranteed Number of Reservations.

Payment Policy

Charges are due upon completion of the program unless arrangements are made in advance with Trinity Center. Only one check will be accepted from a group. No price adjustment will be made for individuals missing meals. After 90 days from completion of event, a finance charge of 1 1/2% (18% APR) will be charged on all past due balances.

Medical Policy

Sound to Sea will not provide any medical service while school students are attending Sound to Sea Programs. School chaperones will be responsible for administering medication students bring from home, non-class time first aid issues or emergencies.

 May 11, 2022
 Program Director Date

Lead Teacher

Date

Principal

Date

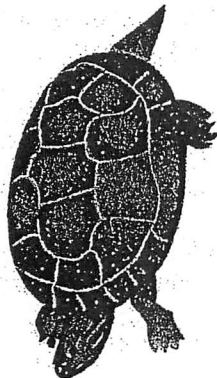
Wednesday, January 26, 2011

SOUND TO SEA Welcomes:

Green Valley Elementary

5th Grade

*** Indicates Chaperone Coverage



Sample
Itinerary

12:00 Arrival
Unload Busses

12:15 Waitrons

12:30 Lunch***

Cabin Move-in
Orientation Meetings

BARRIER ISLAND ECOLOGY

3:45 Transition***

4:00 CLASSES

Group 1-Sound/Salt Marsh, 2-Pond,
3- Maritime Forest. 4-Challenge Course

5:30 Transition***

5:45 Waitrons***

6:00 Dinner***

6:45 Journal Writing***

7:30 BEACH WALK TURTLE TALK

8:45 Snack***

9:00 Good Night***

Thursday, January 27, 2011

7:15 Wake Up! ***

7:45 Waitrons***

8:00 Breakfast***

9:00 CLASSES

ALL ADULTS: Underground Railroad Meeting
Group 1-Challenge Course, 2-Beach,
3- Pond, 4-Sound/Salt Marsh

10:15 Transition***

10:30 CLASSES

Group 1-Maritime Forest, 2-Sound/Salt Marsh,
3-Beach, 4-Pond

12:00 Transition***

12:15 Waitrons***

12:30 Lunch***

1:30 CLASSES

Group 1-Dissection, 2-Challenge Course,
3- Sound/Salt Marsh, 4-Beach

3:00 Transition***

3:15 CLASSES

Group 1-Beach, 2-Pond, 3-Dissection,
4-Maritime Forest

4:45 RECREATION TIME***

5:45 Waitrons***

6:00 Dinner***

6:45 Journal Writing***

7:30 UNDERGROUND RAILROAD***

8:45 Snack***

9:00 Good Night***

Friday, January 28, 2011

7:15 Wake Up! ***

7:45 Waitrons***

Please carry luggage to the Centrum on your way to...

8:00 Breakfast***

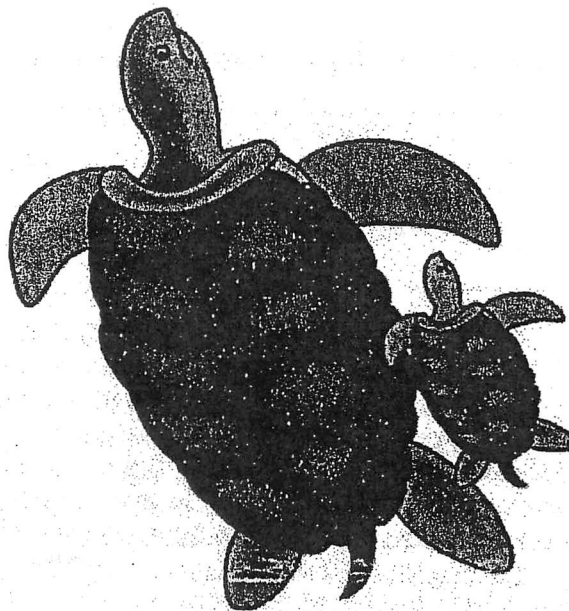
8:50 CLASSES

Group 1-Pond, 2-Maritime Forest,
3-Challenge Course, 4-Dissection

10:10 Evaluations***

10:20 Closure***

10:30 Departure***



Thank you from all of us at Sound to Sea!

Sam Meghan Shane Liz

Jane Grant Suzannah

Kelley Resa Mindy Alison

WATAUGA COUNTY FIELD TRIP REQUEST FORM

This request is for a: ___ day trip ___ out of state day trip ☒ overnight trip ___ overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight trip requests must be submitted to the superintendent by the first day of each month. Overnight field trips require the prior approval of the principal, transportation director, superintendent, and Board of Education. All trips utilizing rental or charter vehicles require the prior approval of the transportation director. No employee will transport students in a personal vehicle and no employee or volunteer driver will transport students in a 12-15 passenger van. No more than five students will be transported by a school system employee or volunteer in any one vehicle other than a school bus or activity bus.

Sponsoring teacher: (Print) Carrie Boone, Laura Turner
Lora Davis, Shannon Burroughs School: WHS
Cell phone number: 336-706-1814 Grade(s): 11 + 12 Number of students: _____
Departure date: Aug 27th Return date: Aug 29th
Departure time: 9:15 am Return time: 3:00

Educational purpose:

Trip destination including city, state, and all places to be visited: (attach detailed itinerary as needed)

Blowing Rock Conference Center

Purpose of trip and how it relates to the curriculum: PGC Retreat - This off campus retreat will
allow students/future peer leaders to learn about the types of leadership,
as well as making relationships within the class. They will be able to learn more
about themselves ~~as well~~ through group activities + self reflection.

Supervision and Safety:

Names of all school staff chaperones: Laura Turner, Lora Davis, Carrie Boone, Shannon
Burroughs,

Names of all non-school chaperones: _____

All chaperones have a background check completed:

Sponsoring teacher initials: CB

Are all site(s) accessible to students with disabilities? ☒ yes ☐ no How will students with disabilities be accommodated for site access and transportation? _____

Sponsoring Teacher Initials _____ (If applicable) A safety/supervision plan for high risk and/or water activities has been shared with the parents. Please attach a copy of the plan to this form if applicable.

Transportation plan:

Mode of transportation: _____ Yellow bus with wheelchair lift _____ Yellow bus without wheelchair lift
_____ Activity bus with wheelchair lift _____ Activity bus without wheelchair lift ~~_____ Rental car/mini-van~~
_____ Charter bus Other (Please explain) students met @ BRCC

Name of charter bus company (if checked above) _____

(If applicable, bus request form must be attached)

Driver/s: _____ Round trip mileage: _____ # of buses needed: _____

Total cost per student \$ _____ Source of funds: _____

The sponsoring teacher has reviewed Board policies 3320, 3320-R, and 6315: Teacher initials: CB

Approval/Signatures:

Sponsoring teacher signature: Carrie Boone Date: 8 / 17 / 22

Principal approval: Adze Date: 8 / 17 / 2022

Required signatures if applicable:

Transportation Director approval: [Signature] Date: 8 / 22 / 22

Superintendent approval: [Signature] Date: 8 / 24 / 22

Board of Education approval: _____ Date: _____ / _____ / _____

WATAUGA COUNTY FIELD TRIP REQUEST FORM

This request is for a: ___ day trip ___ out of state day trip ☒ overnight trip ___ overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight trip requests must be submitted to the superintendent by the first day of each month. Overnight field trips require the prior approval of the principal, transportation director, superintendent, and Board of Education. All trips utilizing rental or charter vehicles require the prior approval of the transportation director. No employee will transport students in a personal vehicle and no employee or volunteer driver will transport students in a 12-15 passenger van. No more than five students will be transported by a school system employee or volunteer in any one vehicle other than a school bus or activity bus.

Sponsoring teacher: (Print) Olivia Tarnowski School: WHS

Cell phone number: 828-903-0178 Grade(s): 9-12 Number of students: 60-90

Departure date: February 22, 2023 Return date: February 25, 2023

Departure time: evening Return time: evening

Educational purpose:

Trip destination including city, state, and all places to be visited: (attach detailed itinerary as needed)

Greensboro, NC: Koury Convention Center

Purpose of trip and how it relates to the curriculum: This trip is our NC DECA State Competition. Students are required to have first competed at our District Competition before advancing to this level. Students have the opportunity to compete against and network with 4,000 NC DECA members. Students connect classroom concepts to real-world scenarios and problem-solve to find creative solutions.

Supervision and Safety:

Names of all school staff chaperones: Olivia Tarnowski, Tierra Franc, TBD

Names of all non-school chaperones: _____

All chaperones have a background check completed: _____ Sponsoring teacher initials: OT

Are all site(s) accessible to students with disabilities? ☒ yes ☐ no How will students with disabilities be accommodated for site access and transportation? wheelchair accessible bus / ramps or elevator, etc.

Sponsoring Teacher Initials N/A (If applicable) A safety/supervision plan for high risk and/or water activities has been shared with the parents. Please attach a copy of the plan to this form if applicable.

Transportation plan:

Mode of transportation: _____ Yellow bus with wheelchair lift _____ Yellow bus without wheelchair lift
_____ Activity bus with wheelchair lift ☒ Activity bus without wheelchair lift _____ Rental car/mini-van
_____ Charter bus Other (Please explain) _____

Name of charter bus company (if checked above) _____

(If applicable, bus request form must be attached)

Driver/s: _____ Round trip mileage: 210.0 # of buses needed: 2-3

Total cost per student \$ 200 Source of funds: Personal / CTE

The sponsoring teacher has reviewed Board policies 3320, 3320-R, and 6315: Teacher initials: OT

Approval/Signatures:

Sponsoring teacher signature: Quinn Tammarini Date: ____ / ____ / ____

Principal approval: [Signature] Date: 8 / 19 / 22

Required signatures if applicable:

Transportation Director approval: [Signature] Date: 8 / 29 / 22

Superintendent approval: [Signature] Date: 8 / 31 / 22

Board of Education approval: _____ Date: ____ / ____ / ____

WATAUGA COUNTY FIELD TRIP REQUEST FORM

This request is for a: ☒ day trip ☐ out of state day trip ☐ overnight trip ☐ overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight trip requests must be submitted to the superintendent by the first day of each month. Overnight field trips require the prior approval of the principal, transportation director, superintendent, and Board of Education. All trips utilizing rental or charter vehicles require the prior approval of the transportation director. No employee will transport students in a personal vehicle and no employee or volunteer driver will transport students in a 12-15 passenger van. No more than five students will be transported by a school system employee or volunteer in any one vehicle other than a school bus or activity bus.

Sponsoring teacher: (Print) Olivia Tarnowski School: WHS

Cell phone number: 928-903-0178 Grade(s): 9-12 Number of students: 60-80

Departure date: November 29, 2022 Return date: November 29, 2022

Departure time: 7Am Return time: 5pm

Educational purpose:

Trip destination including city, state, and all places to be visited: (attach detailed itinerary as needed)

Cleveland County Schools Central Services 400 W Marion Street
Shelby, NC 28150

Purpose of trip and how it relates to the curriculum: This trip is our NC DECA District
Competition. Students are required to compete at the district
level of competition to be eligible to compete at the NC DECA
state competition in February. Students connect classroom
concepts to real-world scenarios and problem-solve to find
creative solutions.

Supervision and Safety:

Names of all school staff chaperones: Olivia Tarnowski, TBD

Names of all non-school chaperones: _____

All chaperones have a background check completed: _____ Sponsoring teacher initials: OT

Are all site(s) accessible to students with disabilities? ☒ yes ☐ no How will students with disabilities be accommodated for site access and transportation? Wheelchair accessible bus / ramps or elevators, etc.

Sponsoring Teacher Initials N/A (If applicable) A safety/supervision plan for high risk and/or water activities has been shared with the parents. Please attach a copy of the plan to this form if applicable.

Transportation plan:

Mode of transportation: _____ Yellow bus with wheelchair lift _____ Yellow bus without wheelchair lift
_____ Activity bus with wheelchair lift ☒ Activity bus without wheelchair lift _____ Rental car/mini-van
_____ Charter bus Other (Please explain) _____

Name of charter bus company (if checked above) _____

(If applicable, bus request form must be attached)

Driver/s: _____ Round trip mileage: 157.8 # of buses needed: 2-3

Total cost per student \$ 25 Source of funds: Personal / CTE

The sponsoring teacher has reviewed Board policies 3320, 3320-R, and 6315: Teacher initials: OT

Approval/Signatures:

Sponsoring teacher signature:  Date: ____/____/____

Principal approval:  Date: 8/19/22

Required signatures if applicable:

Transportation Director approval:  Date: 8/29/22

Superintendent approval:  Date: 8/31/22

Board of Education approval: _____ Date: ____/____/____

WATAUGA COUNTY FIELD TRIP REQUEST FORM

This request is for a: ___ day trip ___ out of state day trip ☒ overnight trip ___ overnight & out of state trip

Day trips must be submitted to the principal 15 days before the trip. Overnight trip requests must be submitted to the superintendent by the first day of each month. Overnight field trips require the prior approval of the principal, transportation director, superintendent, and Board of Education. All trips utilizing rental or charter vehicles require the prior approval of the transportation director. No employee will transport students in a personal vehicle and no employee or volunteer driver will transport students in a 12-15 passenger van. No more than five students will be transported by a school system employee or volunteer in any one vehicle other than a school bus or activity bus.

Sponsoring teacher: (Print) Christina Welch School: Mabel

Cell phone number: 828-266-2043 Grade(s): 5-8 Betas Number of students: 15-20

Departure date: Oct. 9 Return date: Oct. 11

Departure time: 11am Return time: 3:00pm

Educational purpose:

Trip destination including city, state, and all places to be visited: (attach detailed itinerary as needed)

Great Wolf Lodge Concord, NC
see attached

Purpose of trip and how it relates to the curriculum:

The Leadership Retreat has students participating in leadership workshops, interacting with Betas across the region, and competing in National qualify competitions. Please see attached for more information.

Supervision and Safety:

Names of all school staff chaperones: Christy Welch, Jacob Beck, Emily Sheffield

Names of all non-school chaperones: Jennifer Brown, Emily Kidder

All chaperones have a background check completed: ☒

Sponsoring teacher initials: CS

Are all site(s) accessible to students with disabilities? ☒ yes ☐ no How will students with disabilities be accommodated for site access and transportation? _____

Sponsoring Teacher Initials CS (If applicable) A safety/supervision plan for high risk and/or water activities has been shared with the parents. Please attach a copy of the plan to this form if applicable.

Transportation plan:

Mode of transportation: _____ Yellow bus with wheelchair lift _____ Yellow bus without wheelchair lift
☒ Activity bus with wheelchair lift _____ Activity bus without wheelchair lift _____ Rental car/mini-van
_____ Charter bus Other (Please explain) _____

Name of charter bus company (if checked above) _____

(If applicable, bus request form must be attached)

Driver/s: TBD Round trip mileage: 256 # of buses needed: 1

Total cost per student \$ 235 Source of funds: payment plan

The sponsoring teacher has reviewed Board policies 3320, 3320-R, and 6315: Teacher initials: _____

Approval/Signatures:

Sponsoring teacher signature: Christa Wills

Date: 8/10/22

Principal approval: Ellen Reuben

Date: 8/19/22

Required signatures if applicable:

Transportation Director approval: [Signature]

Date: 8/29/22

Superintendent approval: [Signature]

Date: 8/31/22

Board of Education approval: _____

Date: _____/_____/_____

Parent/Guardian Field Trip Information and Consent

I. Description of Trip (an itinerary that provides the same information may be attached instead of filling out items A-E below) See section V if this is a multiple trip permission form.

- A. Date/Purpose of trip Oct 9 - Oct 11 - To attend the
Beta Club Leadership Summit
- B. Trip destination and activities planned, including an itinerary and description of potentially hazardous activities, including but not limited to swimming/wading/boating.
Great Wolf Lodge Concord, NC
see attached for itinerary
- C. Means of transportation bus Cost \$512
- D. Arrangements for student supervision (include specific details if this trip includes activities without direct supervision such as at theme parks, museums or malls; or high risk/water activities.):
see attached
- E. Arrangements for meals during trip: see attached

II. Conditions for participation

- A. All school rules and policies apply for this trip. The principal and/or trip sponsor may establish additional rules as deemed necessary to protect student safety and preserve the educational value of the trip for all participants.
- B. If the student violates school rules or policies or the instructions of teachers or other chaperones in a way that warrants his/her removal from the trip, the student's parent/guardian will immediately come take the student home at their expense upon the request of the trip sponsor.
- C. In the event the trip is postponed or cancelled, a refund of fees and deposits paid in advance is not guaranteed. However, the school will refund costs for which it is reimbursed by other parties or which are not paid by the school.
- D. By signing this form, the parent/guardian consents to the trip sponsor taking or arranging any emergency medical procedures or treatment that may be required during the trip, and accepts responsibility for the costs of any such treatment.

III. Student information

- A. Special instructions for this child – allergies, swimming ability if applicable to trip, disabilities or health concerns, etc.

- B. Medications: This student does _____ does not _____ have a medical condition that requires medication on a routine basis or in case of an emergency related to that condition. *If so, please attach a completed medication administration form.*

IV. Parent/guardian Consent and Contact Information

I have read and understood all of this form. I acknowledge that my child is not covered by any insurance provided through the school system and that I am responsible for the costs of any illness or injury resulting from my child's participation on this trip. By my signature below, I acknowledge and agree to all the above terms and conditions and give consent for my child, _____, to participate in this field trip.

Signature of parent/guardian

Date

Emergency contacts: *Please provide two emergency contacts for your child*

Name: _____ Relationship to student: _____

Best daytime phone #: _____ Other phone #: _____

Name: _____ Relationship to student: _____

Best daytime phone #: _____ Other phone #: _____

V. Multi-Trip Parent/Guardian Consent and Contact Information

A teacher may elect to send one consent form home for multiple **in-county**, day trips. The information for each trip (including purpose, activities, mode of transportation, supervision, meals, and cost) must be sent home at the same time with this form. You may give consent for all, some, or none of the trips listed here by your signature on each line.

Field Trip Name/Destination	Date	Parent Signature Giving Informed Consent

Itinerary

Sunday, October 9th

Leave Mabel at 11:30am (LUNCH on your own before you leave)

******PLEASE HAVE YOUR BATHING SUITS ON AND READY TO GO!!!**

Arrive in Concord at 2:00 pm (Please bring your own snacks for the room)

Check in at GWL at 2:00

Enjoy Waterpark from 2:30 – 8pm

****We will check into the room during this time once the rooms are ready**

Dinner on your own at the Water Park

Lights out at 10pm

Monday, October 10th

Continental Breakfast in your rooms

See attached agenda for each group (Elementary/Junior)

Lunch - Subs, Chips, Cookie, and Drink

Dinner - Pizza

Tuesday, October 11th

Continental Breakfast in your room

8:00-11:00 - Leadership Summit

Boxed Chick Fil A for lunch

****We should be back at Mabel by 3:00.**

Payment Information

Beta Club Leadership Summit Payment Plan

August 31st: \$50 Deposit (to hold rooms)

September 16th: \$50 (Cover Registration)

September 30th: \$85 (2 breakfasts, 2 lunches, 1 dinner and the bus)

October 7th: \$50 (Bus Driver/Subs for teacher chaperones)

TOTAL: \$235

THIS TRIP IS NON REFUNDABLE!!!

****All payments will need to be made BY October 7th! If you would like to work ASU Stadium Clean Up prior to this trip please see attached sheet. You will receive a minimum of \$45 towards your child's trip for each game you work. ONLY GAMES WORKED PRIOR TO THE TRIP WILL COUNT TOWARDS YOUR TRIP.**

The online payment system will have these entered for you to pay using your debit or credit card. If your child would like to attend, but cost is an issue please see Mrs. Welch for scholarship opportunities. These are limited and will be on a first come, first serve basis.

32976	1	Chromebook- Yoga N23	1	
N/A	23	Student chairs	16	7
N/A	2	Stools		2
N/A	6	Metal table legs		6
N/A	1	Table top- rectangle no legs		1
N/A	1	Desk		1
	43		18	25

Green Valley

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
401106	1	Table- Cafeteria	1	
401112	1	Table- Cafeteria	1	
N/A	1	Filing Cabinet	1	
N/A	1	Desk		1
	4		3	1

Hardin Park

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
N/A	1	Metal Computer table		1
N/A	2	Tables- Wooden 36x72	2	
N/A	2	Tables- Trapezoid Small	2	
N/A	1	Table- Trapezoid Large	1	
N/A	2	Tables- Wooden 30x72	2	
N/A	1	5 drawer file cabinet	1	
N/A	1	4 drawer file cabinet	1	
N/A	1	Rolling cabinet	1	
N/A	2	Chairs- Teachers Wooden	2	
N/A	2	Desks- Teachers	2	
N/A	1	Chair- Rolling desk chair		1
N/A	1	Metal cabinet	1	
N/A	2	Rolling carts	2	
N/A	1	Room partition 48x60	1	
N/A	1	Rolling whiteboard easel	1	
N/A	28	Folding Chairs- Brown	28	
29877	1	Epson Projector	1	

500238	1 Flip Video Camera		1
500241	1 Flip Video Camera		1
500240	1 Flip Video Camera		1
500237	1 Flip Video Camera		1
500239	1 Flip Video Camera		1
500125	1 NEC Projector NP400		1
500246	1 NEC Projector NP400		1
N/A	1 Dell Monitor		1
N/A	5 Bad Computer Batteries		5
29723	1 Dell Optiplex 790 Desktop		1
N/A	1 Dell Flat Monitor	1	
500231	1 Smart Board		1
500216	1 Smart Board		1
27866	1 Epson Powerlite Projector	1	
500097	1 AV Cart	1	
500885	1 AV Cart	1	
500886	DVD/VHS Player Sylvaina (in AV 1 Cart)	1	
500887	Amplifier CSI Series P-30A (in 1 AV Cart)	1	
72		54	18

N/A	14	Hard rolling chairs	14	
N/A	13	Plastic rolling chairs	13	
N/A	1	Chair		1
N/A	1	Wood Cabinet	1	
	52		43	9

Parkway

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
36532	1	Access Point- Wireless		1
36531	1	Access Point- Wireless		1
28480	1	Document Camera - Ipevo		1
700457	1	Document Camera - Smart Tech		1
	4		0	4

Valle Crucis

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
33342	1	Chromebook- 100e	1	
33303	1	Chromebook- 100e	1	
	2		2	0

Watauga High School

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
29637	1	CPU- Dell Optiplex		1
28502	1	Docking station	1	
900802	1	Projector- Epson		1
900476	1	Projector- Epson		1
900477	1	SmartBoard		1
n/a	1	Speakers- classroom	1	
906770	1	Monitor- Viewsonic		1
34596	1	Chromebook- N23		1
30440	1	Chromebook- N23		1
30881	1	Chromebook- N23		1
33782	1	Chromebook- 100e	1	

28994	1	Projector- Epson 570	1	
33000	1	Projector- Epson 680	1	
28773	1	Projector- Epson 570	1	
28716	1	Projector- Epson 570	1	
900431	1	Projector- Epson 460		1
50586	1	CPU- Dell Optiplex	1	
N/A	1	Monitor- # 13CA88	1	
N/A	1	Monitor- # 7HAGRJ	1	
903755	1	SmartBoard	1	
903834	1	SmartBoard	1	
900429	1	SmartBoard	1	
900457	1	SmartBoard	1	
N/A	1	Monitor - # ATCA7A	1	
N/A	1	Monitor - # ATC829	1	
N/A	1	Box of old cables		1
			16	10

Central Office

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
			0	0

Technology Department

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
501976	1	iPad		1
25633	1	iPad Air	1	
400417	1	iPad 4	1	
25629	1	iPad Air	1	
400419	1	iPad 4	1	
31805	1	Chromebook- N23		1
31898	1	Chromebook- N23		1
30764	1	Chromebook- N23		1
33381	1	Chromebook - 100e		1

9

4

5

Transportation Department

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
50954	1	Desk with return		1
	<input type="text"/>		<input type="text"/>	<input type="text"/>
	1		0	1

Maintenance Department

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
	<input type="text"/>		<input type="text"/>	<input type="text"/>
	0		0	0

Child Nutrition

<u>Asset #</u>	<u>Quantity</u>	<u>Description</u>	<u>Usable</u>	<u>Unusable</u>
	<input type="text"/>		<input type="text"/>	<input type="text"/>
	0		0	0

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: WATAUGA COUNTY

Contact Person: LY MARZE

LEA: WATAUGA COUNTY SCHOOLS

Title: FINANCE OFFICER

Address: 175 Pioneer Trail, Boone, NC 28607

Phone: 828-264-7190

Project Title: Replace Carpet and Floor Tiles in Schools

Location: All K-8 Schools

Type of Facility: K-8 Schools

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

(3) No county shall have to provide matching funds...

(4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.

(5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. ***Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.***

Short description of Construction Project: Replace worn and torn carpet and floor tiles in classrooms and other areas in our school buildings

Estimated Costs:

Purchase of Land	_____	\$	_____
Planning and Design Services	_____		_____
New Construction	_____		_____
Additions / Renovations	_____		45,000.00
Repair	_____		_____
Debt Payment / Bond Payment	_____		_____
TOTAL	_____	\$	45,000.00

Estimated Project Beginning Date: July 2022 Est. Project Completion Date: June 2023

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 45,000.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners)

(Date)

(Signature — Chair, Board of Education)

(Date)

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: WATAUGA COUNTY

Contact Person: LY MARZE

LEA: WATAUGA COUNTY SCHOOLS

Title: FINANCE OFFICER

Address: 175 Pioneer Trail, Boone, NC 28607

Phone: 828-264-7190

Project Title: Cafeteria Upgrades

Location: All K-12 Schools Districtwide

Type of Facility: K-12 Schools

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

- (3) No county shall have to provide matching funds...
- (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
- (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. ***Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.***

Short description of Construction Project: Replace double stack convection ovens, tilt skillet, dry storage, walk-in cooler/freezer, and point of sale terminals

Estimated Costs:

Purchase of Land	_____	\$	_____
Planning and Design Services	_____		_____
New Construction	_____		_____
Additions / Renovations	_____		55,000.00
Repair	_____		_____
Debt Payment / Bond Payment	_____		_____
TOTAL	_____	\$	55,000.00

Estimated Project Beginning Date: July 2022 Est. Project Completion Date: June 2023

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 55,000.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners)

(Date)

(Signature — Chair, Board of Education)

(Date)

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: WATAUGA COUNTY

Contact Person: LY MARZE

LEA: WATAUGA COUNTY SCHOOLS

Title: FINANCE OFFICER

Address: 175 Pioneer Trail, Boone, NC 28607

Phone: 828-264-7190

Project Title: Gym Floor Refinishing

Location: All K-12 Schools Districtwide

Type of Facility: K-12 Schools

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

(3) No county shall have to provide matching funds...

(4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.

(5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. ***Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.***

Short description of Construction Project: Refinish gym floors for safety and continued floor integrity

Estimated Costs:

Purchase of Land _____ \$ _____

Planning and Design Services _____

New Construction _____

Additions / Renovations _____ 20,000.00

Repair _____

Debt Payment / Bond Payment _____

TOTAL _____ \$ **20,000.00**

Estimated Project Beginning Date: July 2022 Est. Project Completion Date: June 2023

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 20,000.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners)

(Date)

(Signature — Chair, Board of Education)

(Date)

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: WATAUGA COUNTY

Contact Person: LY MARZE

LEA: WATAUGA COUNTY SCHOOLS

Title: FINANCE OFFICER

Address: 175 Pioneer Trail, Boone, NC 28607

Phone: 828-264-7190

Project Title: Door/Window Replacements

Location: All K-12 Schools Districtwide

Type of Facility: K-12 Schools

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

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As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. ***Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.***

Short description of Construction Project: Replace classroom doors/windows in school buildings for safety

Estimated Costs:

Purchase of Land	_____	\$	_____
Planning and Design Services	_____		_____
New Construction	_____		_____
Additions / Renovations	_____		20,000.00
Repair	_____		_____
Debt Payment / Bond Payment	_____		_____
TOTAL	_____	\$	20,000.00

Estimated Project Beginning Date: July 2022 Est. Project Completion Date: June 2023

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 20,000.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners)

(Date)

(Signature — Chair, Board of Education)

(Date)

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: WATAUGA COUNTY

Contact Person: LY MARZE

LEA: WATAUGA COUNTY SCHOOLS

Title: FINANCE OFFICER

Address: 175 Pioneer Trail, Boone, NC 28607

Phone: 828-264-7190

Project Title: Roof Renovations/Replacements

Location: All K-12 Schools Districtwide

Type of Facility: K-12 Schools

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

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As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. ***Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.***

Short description of Construction Project: Renovate/replace sections of roofs on our school buildings

Estimated Costs:

Purchase of Land _____ \$ _____

Planning and Design Services _____

New Construction _____

Additions / Renovations _____ 80,000.00

Repair _____

Debt Payment / Bond Payment _____

TOTAL _____ \$ **80,000.00**

Estimated Project Beginning Date: July 2022 Est. Project Completion Date: June 2023

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 80,000.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners)

(Date)

(Signature — Chair, Board of Education)

(Date)

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: WATAUGA COUNTY
LEA: WATAUGA COUNTY SCHOOLS
Address: 175 Pioneer Trail, Boone, NC 28607

Contact Person: LY MARZE
Title: FINANCE OFFICER
Phone: 828-264-7190

Project Title: Pavement and Sidewalk Resurfacing

Location: All K-12 Schools Districtwide

Type of Facility: K-12 Schools

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

- (3) No county shall have to provide matching funds...
- (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
- (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. ***Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.***

Short description of Construction Project: Resurface school parking lot pavements and sidewalks for student, staff, and community safety

Estimated Costs:

Purchase of Land	_____	\$	_____
Planning and Design Services	_____		_____
New Construction	_____		_____
Additions / Renovations	_____		80,000.00
Repair	_____		_____
Debt Payment / Bond Payment	_____		_____
TOTAL	_____	\$	80,000.00

Estimated Project Beginning Date: July 2022

Est. Project Completion Date: June 2023

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 80,000.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners)

(Date)

(Signature — Chair, Board of Education)

(Date)

**CLIENT SERVICES AND REIMBURSEMENT AGREEMENT BETWEEN
WATAUGA COUNTY BOARD OF EDUCATION AND
WATAUGA OPPORTUNITIES, INC.**

The terms of this contract shall be effective September 1, 2022, and shall remain in effect through June 30, 2023, between Watauga County Board of Education and Watauga Opportunities, Inc. the provider.

Section I. Responsibilities

A. The provider agrees to:

1. Provide enhancement, enrichment, and remediation of Pre-ETS services to identified EC students.
Assist

with transition plans, provide transportation and transitional services enabling student to move effectively from High School into competitive employment, community internships or vocational training programs of DVR and Watauga Opportunities, Inc.

2. Students served shall be determined by IEP teams in collaboration with Watauga Opportunities.
3. Provide on-site training at Watauga High School and in the community for those students participating in job sampling, shadowing, or volunteer opportunities.
4. Provide student progress reports to the appropriate school staff as required by the Board.
5. Submit monthly billings to the Board of Education for payment.

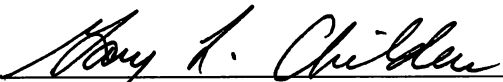
B. The Board of Education agrees to:

1. Reimburse the provider as soon as practical after receiving a billing from Watauga Opportunities, Inc.
2. Provide space in which to teach the pre-employment skills at Watauga High School.
3. Provide information necessary to structure a meaningful vocational program for those students receiving Watauga Opportunities, Inc. services.
4. Work with the staff of Watauga Opportunities, Inc. to assure that program goals are consistent with each student's needs.
5. Provide staff, as appropriate, to assist Watauga Opportunities with the provision of community based pre-employment transitional services

The rate of reimbursement for the above mentioned services shall be \$47,000.00 which shall be divided into ten monthly payments of \$4,700.00, beginning September 2022 and ending June 2023.

Section II. Termination


This agreement can be terminated by either party at any time during this agreement period. Termination of the agreement may be effected on a 30-day written notice by either party.



Dr. Gary Childers, Chair
Watauga County Board of Education

8-29-22

Date



F. Michael Maybee, President/CEO
Watauga Opportunities, Inc.

8/12/2022

Date

Dr. Scott Elliott, Superintendent
Watauga County Board of Education

Date



WATAUGA COUNTY BOARD OF EDUCATION

Margaret E. Gragg Education Center
175 Pioneer Trail, Boone, NC 28607

MEMORANDUM

TO: Dr. Scott Elliott, Superintendent
Members, Watauga County Board of Education

FROM: Ly Marze, Finance Officer

DATE: September 12, 2022

RE: 2022-23 Budget Resolution

Attached is the Budget Resolution for Watauga County Schools for fiscal year 2022-23.

A summary budget for all funds is as follows:

Local Current Expense Fund	\$ 15,103,022
State Public School Fund	33,719,262
Federal Grants Fund	2,361,780
School Nutrition Fund	2,275,000
Extended Learning Centers Fund	631,416
Capital Outlay Fund	1,315,000
Special Revenue Fund	553,000
Total	\$ 55,958,480

WATAUGA COUNTY PUBLIC SCHOOL SYSTEM

BUDGET RESOLUTION

BE IT RESOLVED by the Board of Education of the Watauga County School Administrative Unit:

Section 1 – The following amounts are hereby appropriated for the operation of the school administrative unit in the Local Current Expense Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

5000 Instructional Services	\$ 7,244,343
6000 Support Services	7,374,930
8000 Non-Programmed Charges	483,749

TOTAL LOCAL CURRENT EXPENSE FUND APPROPRIATION	\$ 15,103,022
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Section 2 – The following revenues are estimated to be available to the Local Current Expense Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

TOTAL LOCAL CURRENT EXPENSE FUND REVENUE	\$ 15,103,022
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Section 3 – The following amounts are hereby appropriated for the operation of the school administrative unit in the State Public School Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

5000 Instructional Services	\$ 31,899,911
6000 Support Services	1,819,351

TOTAL STATE PUBLIC SCHOOL FUND APPROPRIATION	\$ 33,719,262
---	----------------------

Section 4 – The following revenues are estimated to be available to the State Public School Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

TOTAL STATE PUBLIC SCHOOL FUND REVENUE	\$ 33,719,292
---	----------------------

Section 5 – The following amounts are hereby appropriated for the operation of the school administrative unit in the Federal Grants Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

5000 Instructional Services	\$ 2,361,780
-----------------------------	--------------

TOTAL FEDERAL GRANTS FUND APPROPRIATION	\$ 2,361,780
--	---------------------

Section 6 – The following revenues are estimated to be available to the Federal Grants Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

TOTAL FEDERAL GRANTS FUND REVENUE	\$ 2,361,780
--	---------------------

Section 7 – The following amounts are hereby appropriated for the operation of the school administrative unit in the School Nutrition Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

7200 Nutrition Services	\$ 2,275,000
TOTAL SCHOOL NUTRITION FUND APPROPRIATION	\$ 2,275,000

Section 8 – The following revenues are estimated to be available to the School Nutrition Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

Local Funds, Receipts, and Transfers	\$ 674,000
Federal Funds	1,601,000
TOTAL SCHOOL NUTRITION FUND REVENUE	\$ 2,275,000

Section 9 – The following amounts are hereby appropriated for the operation of the school administrative unit in the Extended Learning Centers Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

7100 Extended Learning Centers	\$ 631,416
TOTAL EXTENDED LEARNING CENTERS FUND APPROPRIATION	\$ 631,416

Section 10 – The following revenues are estimated to be available to the Extended Learning Centers Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

TOTAL EXTENDED LEARNING CENTERS FUND REVENUE	\$ 631,416
---	-------------------

Section 11 – The following amounts are hereby appropriated for the operation of the school administrative unit in the Capital Outlay Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

Category I Projects (Acquisition of land and acquisition, construction, or renovation of buildings and other structures)	\$ 565,000
Category II Projects (Acquisition or replacement of furnishings and equipment)	560,000
Category III Projects (Acquisition of school buses, activity buses and other motor vehicles)	190,000
TOTAL CAPITAL OUTLAY FUND APPROPRIATION	\$ 1,315,000

Section 12 – The following revenues are estimated to be available to the Capital Outlay Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

Local Funds	\$ 1,015,000
State Lottery Funds	300,000

TOTAL CAPITAL OUTLAY FUND REVENUE	\$ 1,315,000
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Section 13 – The following amounts are hereby appropriated for the operation of the school administrative unit in the Special Revenue Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

5000 Instructional Services	\$ 553,000
-----------------------------	------------

TOTAL SPECIAL REVENUE FUND APPROPRIATION	\$ 553,000
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Section 14 – The following revenues are estimated to be available to the Special Revenue Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

Restricted Funds	\$ 553,000
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TOTAL SPECIAL REVENUE FUND REVENUE	\$ 553,000
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Section 15 – All appropriations shall be paid first from revenues restricted as to use and then from general unrestricted revenues.

Section 16 – The superintendent is hereby authorized to transfer appropriations within a fund under the following conditions:

- A. The superintendent may transfer amounts between purposes and between functions within a fund without limitations and without a report to the Board of Education being required.
- B. The superintendent may transfer amounts not to exceed \$5,000 between functions of the same fund with a report on such transfers being required to the Board of Education.
- C. The superintendent may not transfer any amounts between funds or from any contingency appropriation within a fund without Board of Education approval.

Section 17 – Copies of the Budget Resolution shall be immediately furnished to the superintendent and school finance officer for direction in carrying out their duties.

Adopted this 12th day of September 2022.

Chair
Watauga County Board of Education

CURRENT EXPENSE FUND 2022-23					9/12/2022
DESCRIPTION		2021-22 ADOPTED BUDGET	2022-23 PROPOSED BUDGET	CHANGE FROM PRIOR YR	PERCENT INCREASE
5100	REGULAR INSTRUCTIONAL SERVICES				
1	Salary - Local Positions	2,493,026	2,280,422	(212,604)	-8.53%
2	Salary - JROTC	133,000	135,611	2,611	1.96%
3	JROTC Program Funds	10,000	10,000	-	0.00%
4	PreK Program	135,000	135,000	-	0.00%
5	Substitute Teacher Salaries	50,000	50,000	-	0.00%
6	Substitutes for Area Level Meetings	7,000	65,000	58,000	828.57%
7	Mentor Stipends	41,000	41,000	-	0.00%
8	District-wide Supplies/Materials	25,000	25,000	-	0.00%
9	Diagnostic Screeners/Online Intervention Resources	102,000	102,000	-	0.00%
10	New Classroom Needs	8,000	3,000	(5,000)	-62.50%
11	Piano Tuning and Repairs	3,500	4,000	500	14.29%
12	Instrument Repairs	4,000	4,000	-	0.00%
13	Itinerant Teacher Travel	8,000	8,000	-	0.00%
14	Homebound Services	5,000	5,000	-	0.00%
15	Workers Compensation Insurance	75,000	75,000	-	0.00%
16	Unemployment Insurance	5,000	5,000	-	0.00%
17	Life Insurance	5,000	5,000	-	0.00%
18	Employee Assistance Program	3,500	3,500	-	0.00%
19	Disability	5,000	5,000	-	0.00%
20	Social Security	209,536	197,908	(11,628)	-5.55%
21	Retirement Cost	613,916	597,985	(15,931)	-2.60%
22	Hospital Insurance	505,368	532,584	27,216	5.39%
		4,446,846	4,290,009	(156,836)	-3.53%
5200	SPECIAL POPULATIONS SERVICES				
23	Salary - Exceptional Children	515,175	528,055	12,879	2.50%
24	Social Security	39,411	40,396	985	2.50%
25	Retirement Cost	117,924	127,736	9,813	8.32%
26	Hospital Insurance	133,361	140,543	7,182	5.39%
		805,871	836,730	30,859	3.83%
5400	SCHOOL LEADERSHIP SERVICES				
27	Salary - Principals	37,160	38,089	929	2.50%
28	Travel - Principals	10,800	10,800	-	0.00%
29	Salary - Assistant Principals	65,174	66,803	1,629	2.50%
30	Salary - Office Personnel	522,971	536,046	13,074	2.50%
31	Longevity	3,077	3,077	-	0.00%
32	Physical Education Supplies and Materials				
	Bethel	438	438	-	0.00%
	Blowing Rock	928	928	-	0.00%
	Cove Creek	686	686	-	0.00%
	Green Valley	876	876	-	0.00%
	Hardin Park	1,942	1,942	-	0.00%
	Mabel	470	470	-	0.00%
	Parkway	1,330	1,330	-	0.00%
	Valle Crucis	862	862	-	0.00%
33	Media Center Supplies and Materials				
	Bethel	1,076	1,076	-	0.00%
	Blowing Rock	2,056	2,056	-	0.00%
	Cove Creek	1,572	1,572	-	0.00%
	Green Valley	1,952	1,952	-	0.00%
	Hardin Park	4,084	4,084	-	0.00%
	Mabel	1,140	1,140	-	0.00%
	Parkway	2,860	2,860	-	0.00%
	Valle Crucis	1,924	1,924	-	0.00%
	Watauga High	6,264	6,264	-	0.00%

CURRENT EXPENSE FUND 2022-23					9/12/2022
DESCRIPTION		2021-22 ADOPTED BUDGET	2022-23 PROPOSED BUDGET	CHANGE FROM PRIOR YR	PERCENT INCREASE
34	School Needs, Staff Development, and Supplies				
	Bethel	5,244	5,244	-	0.00%
	Blowing Rock	11,614	11,614	-	0.00%
	Cove Creek	8,468	8,468	-	0.00%
	Green Valley	10,938	10,938	-	0.00%
	Hardin Park	24,796	24,796	-	0.00%
	Mabel	5,660	5,660	-	0.00%
	Parkway	16,840	16,840	-	0.00%
	Valle Crucis	10,756	10,756	-	0.00%
	Watauga Virtual	-	3,242	3,242	100.00%
	Watauga High	38,966	38,966	-	0.00%
35	Social Security	48,897	50,093	1,196	2.45%
36	Retirement Cost	143,837	155,787	11,951	8.31%
37	Hospital Insurance	119,323	125,749	6,426	5.39%
		1,114,981	1,153,428	38,447	3.45%
5500	CO-CURRICULAR SERVICES				
38	Middle School Athletics				
	Coaching Supplements	47,000	47,000	-	0.00%
	Transportation	24,000	24,000	-	0.00%
	Catastrophic Insurance	6,175	6,175	-	0.00%
	Supplies	14,000	14,000	-	0.00%
	Contract Services	16,000	16,000	-	0.00%
39	WHS Athletics				
	Coaching Supplements	115,000	115,000	-	0.00%
	Transportation	20,000	20,000	-	0.00%
	Catastrophic Insurance/NCSHAA Dues	13,000	13,000	-	0.00%
	Athletic Complex	20,000	20,000	-	0.00%
	Athletic Drug Testing	3,000	3,000	-	0.00%
40	Cultural Arts Program	15,800	15,800	-	0.00%
41	Social Security	12,393	12,393	-	0.00%
42	Retirement Cost	37,082	39,188	2,106	5.68%
		343,450	345,556	2,106	0.61%
5800	SCHOOL-BASED SUPPORT SERVICES				
43	Salary - School Nurses	81,775	83,819	2,044	2.50%
44	Salary - School Counselors	88,109	90,312	2,203	2.50%
45	Salary - Student Office /Data Manager	177,639	182,080	4,441	2.50%
46	Longevity	2,592	2,592	-	0.00%
47	WHS/ASU Assessment Center	32,000	32,000	-	0.00%
48	Student Assistance and Risk Assessment Program	4,000	4,000	-	0.00%
49	Mountain Alliance Partnership	9,000	9,000	-	0.00%
50	Supplies and Materials for School Nurses	1,700	2,200	500	29.41%
51	Supplies and Materials for Social Workers	1,000	500	(500)	-50.00%
52	Safe Schools Program	1,000	1,000	-	0.00%
53	OSHA/Employee Safety	500	500	-	0.00%
54	ASU Clinical Screenings	700	700	-	0.00%
55	AdvanceEd Accreditation	-	-	-	0.00%
56	Staff Development for Departments and Programs				
	Administrative	6,000	6,000	-	0.00%
	Countywide	10,000	10,000	-	0.00%
	National Board Academy	3,000	3,000	-	0.00%
	K-3 Staff Development	11,500	5,750	(5,750)	-50.00%
	4-8 Staff Development	11,500	11,500	-	0.00%
	9-12 Staff Development	2,000	2,000	-	0.00%
	School Support/MTSS Staff Development	3,500	3,500	-	0.00%
	Instructional Support Staff Development	3,500	3,500	-	0.00%
	ITF/Media Staff Development	3,000	3,000	-	0.00%
	AIG	2,000	2,000	-	0.00%
	Science and Chemical Safety	500	500	-	0.00%
	School Nurses	3,000	3,000	-	0.00%

CURRENT EXPENSE FUND 2022-23					9/12/2022
DESCRIPTION		2021-22 ADOPTED BUDGET	2022-23 PROPOSED BUDGET	CHANGE FROM PRIOR YR	PERCENT INCREASE
57	Staff Development/Travel for Departments and Directors				
	Superintendent	5,000	5,000	-	0.00%
	Assistant Superintendent/Personnel	3,450	3,450	-	0.00%
	K-3 Curriculum	1,500	1,500	-	0.00%
	4-8 Curriculum	1,500	1,500	-	0.00%
	School Support/MTSS	1,500	1,500	-	0.00%
	Instructional Support	1,500	1,500	-	0.00%
	Testing	1,500	1,500	-	0.00%
	Student Services	5,100	5,100	-	0.00%
	Exceptional Children	2,000	2,000	-	0.00%
	Finance	3,800	3,800	-	0.00%
	Technology	9,000	9,000	-	0.00%
	Maintenance	7,000	7,000	-	0.00%
	Transportation	4,800	4,800	-	0.00%
	School Nutrition	1,500	1,500	-	0.00%
	Public Relations	1,200	1,200	-	0.00%
58	Social Security	26,784	27,448	665	2.48%
59	Retirement Cost	80,141	86,794	6,653	8.30%
60	Hospital Insurance	63,171	66,573	3,402	5.39%
		679,960	693,618	13,658	2.01%
6110	CURRICULAR SUPPORT SERVICES				
61	Salary - District Personnel	263,884	270,481	6,597	2.50%
62	Social Security	20,187	20,692	505	2.50%
63	Retirement Cost	60,403	65,429	5,026	8.32%
64	Hospital Insurance	21,057	22,191	1,134	5.39%
		365,531	378,794	13,262	3.63%
6400	TECHNOLOGY SUPPORT SERVICES				
65	Salary - Technology and Instructional Support	250,084	256,336	6,252	2.50%
66	Longevity	1,530	1,530	-	0.00%
67	Technical Operating Contracts	150,000	160,000	10,000	6.67%
68	Communication Systems	51,000	60,000	9,000	17.65%
69	Technology Repairs, Supplies and Wiring Needs	25,000	25,000	-	0.00%
70	Visitor Management Systems	10,000	10,000	-	0.00%
71	Maintenance Agreements	30,000	30,000	-	0.00%
72	Social Security	19,248	19,727	478	2.48%
73	Retirement Cost	57,594	62,378	4,783	8.31%
74	Hospital Insurance	35,095	36,985	1,890	5.39%
		629,551	661,955	32,404	5.15%

CURRENT EXPENSE FUND 2022-23					9/12/2022
DESCRIPTION		2021-22 ADOPTED BUDGET	2022-23 PROPOSED BUDGET	CHANGE FROM PRIOR YR	PERCENT INCREASE
6500	OPERATIONAL SUPPORT SERVICES				
75	Salary - Maintenance	625,272	640,903	15,632	2.50%
76	Salary - Transportation	63,992	65,592	1,600	2.50%
77	Longevity	9,613	9,613	-	0.00%
78	Electricity	625,000	625,000	-	0.00%
79	Heating Fuel	265,000	265,000	-	0.00%
80	Water/Sewer	45,000	45,000	-	0.00%
81	Solid Waste Services	20,000	20,000	-	0.00%
82	Telephone/Data - Central Office and Administrators	25,000	25,000	-	0.00%
83	Telephone/Data - Schools	100,000	100,000	-	0.00%
84	Postage	6,000	6,000	-	0.00%
85	Maintenance Supplies	200,000	200,000	-	0.00%
86	Maintenance Fees	172,000	172,000	-	0.00%
87	Custodial Supplies	105,000	105,000	-	0.00%
88	AHERA Inspection of Asbestos	4,000	4,000	-	0.00%
89	Elevator Maintenance	7,440	7,500	60	0.81%
90	Water System Maintenance	32,500	32,500	-	0.00%
91	Painting	30,000	30,000	-	0.00%
92	Transportation - Service and License Agreements	14,600	14,600	-	0.00%
93	Hazardous Waste Disposal	2,600	2,600	-	0.00%
94	Garage/Transportation Supplies	2,400	2,950	550	22.92%
95	Vehicle Repair Parts	20,700	23,000	2,300	11.11%
96	Gas	38,500	41,000	2,500	6.49%
97	Oil	1,100	1,300	200	18.18%
98	Tires	3,650	4,100	450	12.33%
99	License/Title Fees	3,000	3,000	-	0.00%
100	Drug Testing	5,500	5,500	-	0.00%
101	Bus Lift Maintenance	2,100	2,100	-	0.00%
102	Social Security	53,464	54,782	1,318	2.47%
103	Retirement Cost	159,973	173,226	13,254	8.28%
104	Hospital Insurance	112,304	118,352	6,048	5.39%
		2,755,707	2,799,619	43,912	1.59%
6600	FINANCIAL AND HUMAN RESOURCE SERVICES				
105	Salary - Finance	151,615	155,405	3,790	2.50%
106	Salary - Personnel	82,269	84,325	2,057	2.50%
107	Classified Salary Revision	90,000	500,000	410,000	455.56%
108	Supplements				
	Certified Staff	937,876	937,876	-	0.00%
	Classified Staff	241,576	241,576	-	0.00%
	School Administrators	80,130	80,130	-	0.00%
	Directors	37,910	37,910	-	0.00%
	School Nutrition	35,487	35,487	-	0.00%
109	Finance Office Supplies	10,000	10,000	-	0.00%
110	Employee License Renewal Fees	3,000	3,000	-	0.00%
	Pearson Exams, School Nurse Exams, etc.	2,500	2,500	-	0.00%
111	Workers Comp Drug Screenings	1,000	1,000	-	0.00%
112	Pre-employment Screenings	1,000	1,000	-	0.00%
113	Awards Program	10,000	10,000	-	0.00%
114	Beginning Teachers Program	4,000	4,000	-	0.00%
115	NC New Teacher Support Program	11,000	11,000	-	0.00%
116	Liability Insurance	17,500	17,500	-	0.00%
117	Vehicle Insurance	23,000	23,000	-	0.00%
118	Property Insurance	84,000	84,000	-	0.00%
119	Fidelity Bonds	1,500	1,500	-	0.00%
120	Social Security	119,865	120,312	447	0.37%
121	Retirement Cost	358,655	380,438	21,784	6.07%
122	Hospital Insurance	42,114	44,382	2,268	5.39%
		2,358,996	2,799,342	440,346	18.67%

CURRENT EXPENSE FUND 2022-23					9/12/2022
DESCRIPTION		2021-22 ADOPTED BUDGET	2022-23 PROPOSED BUDGET	CHANGE FROM PRIOR YR	PERCENT INCREASE
6700	ACCOUNTABILITY SERVICES				
123	Supplies and Materials for Testing Department	6,000	6,000	-	0.00%
		6,000	6,000	-	0.00%
6900	POLICY, LEADERSHIP, AND PUBLIC RELATIONS SERVICES				
124	Salary - District Personnel	309,540	317,279	7,739	2.50%
125	Board of Education Staff Development	20,000	20,000	-	0.00%
126	Board of Education Compensation	23,000	23,000	-	0.00%
127	Board of Education Travel	7,500	7,500	-	0.00%
128	Legal Services	50,000	50,000	-	0.00%
129	Audit Services	40,000	40,000	-	0.00%
130	Membership Fees	60,000	60,000	-	0.00%
131	Public Relations Supplies	3,500	3,500	-	0.00%
132	Social Security	26,013	26,605	592	2.28%
133	Retirement Cost	70,854	76,750	5,896	8.32%
134	Hospital Insurance	28,076	29,588	1,512	5.39%
		638,483	654,222	15,738	2.46%
8100	PAYMENT TO OTHER GOVERNMENTAL UNITS				
135	Transfer to Charter Schools	457,645	483,749	26,104	5.70%
TOTAL CURRENT EXPENSE BUDGET		14,603,022	15,103,022	500,000	3.42%

CURRENT EXPENSE FUND 2022-23					9/12/2022
SOURCE OF FUNDS		2021-22 ADOPTED BUDGET	2022-23 PROPOSED BUDGET	CHANGE FROM PRIOR YR	PERCENT INCREASE
	Fines and Forfeitures	323,000	323,000	-	0.00%
	County Appropriation - General	13,822,377	14,296,273	473,896	3.43%
	County Appropriation - COLA Reserve	-	-	-	0.00%
	County Appropriation - Charter Schools*	457,645	483,749	26,104	5.70%
	CURRENT EXPENSE REVENUE TOTAL	14,603,022	15,103,022	500,000	3.42%
	Local Revenue	14,145,377	14,619,273		
	Allotted ADM per DPI	4,760	4,654		
	Local Revenue per ADM	2,972	3,141		
	Projected Charter School ADM	154	154		
	Total Budget for Charter Schools*	457,645	483,749		
		2021-22 ADOPTED BUDGET	2022-23 PROPOSED BUDGET	CHANGE FROM PRIOR YR	PERCENT INCREASE
	Current Expense County Appropriation	14,280,022	14,780,022	500,000	3.50%

CAPITAL OUTLAY FUND 2022-23		9/12/2022
DESCRIPTION		2022-23 PROPOSED BUDGET
CATEGORY I		
1 Carpet & Tile Replacements	Lottery	45,000
2 Replace Kitchen/Cafeteria Equipment	Lottery	55,000
3 Gym Floors - Refinishing	Lottery	20,000
4 Door/Window Replacements	Lottery	20,000
5 Roof Renovations/Replacements	Lottery	80,000
6 Pavement Resurface	Lottery	80,000
7 Pavement Maintenance/Repair	CIP Reserves	80,000
8 School Bus Lift Replacement	CIP Reserves	110,000
9 HVAC/Sewer Pumps	CIP Reserves	25,000
10 Security Cameras	CIP Reserves	50,000
TOTAL CATEGORY I		565,000
CATEGORY II		
1 1:1 Devices	CIP Reserves	300,000
2 Classroom Presentation Technology	Current Capital	80,000
3 Facilities - Furniture/Equipment	Current Capital	61,000
4 Custodial Floor Equipment	Current Capital	18,000
5 Maintenance Equipment	Current Capital	10,000
6 Transportation Equipment	Current Capital	6,000
Garage - Replace Lighting & Electrical Panel	Current Capital	10,000
7 Classroom Furniture Replacements	Current Capital	30,000
8 Band Equipment	Current Capital	15,000
9 Arts Programs	Current Capital	15,000
10 Cafeteria Tables	Current Capital	15,000
TOTAL CATEGORY II		560,000
CATEGORY III		
1 Commodity Truck	Current Capital	100,000
2 Staff Vehicle Replacement	Current Capital	90,000
TOTAL CATEGORY III		190,000
CAPITAL OUTLAY BUDGET TOTAL		1,315,000

CAPITAL OUTLAY FUND 2022-23					9/12/2022	
SOURCE OF FUNDS			2021-22 ADOPTED BUDGET	2022-23 PROPOSED BUDGET	CHANGE FROM PRIOR YR	PERCENT INCREASE
NC Public School Building Lottery Fund			300,000	300,000	-	0.00%
County Appropriation			1,210,000	1,015,000	(195,000)	-16.12%
CAPITAL OUTLAY TOTAL			1,510,000	1,315,000	(195,000)	-12.91%

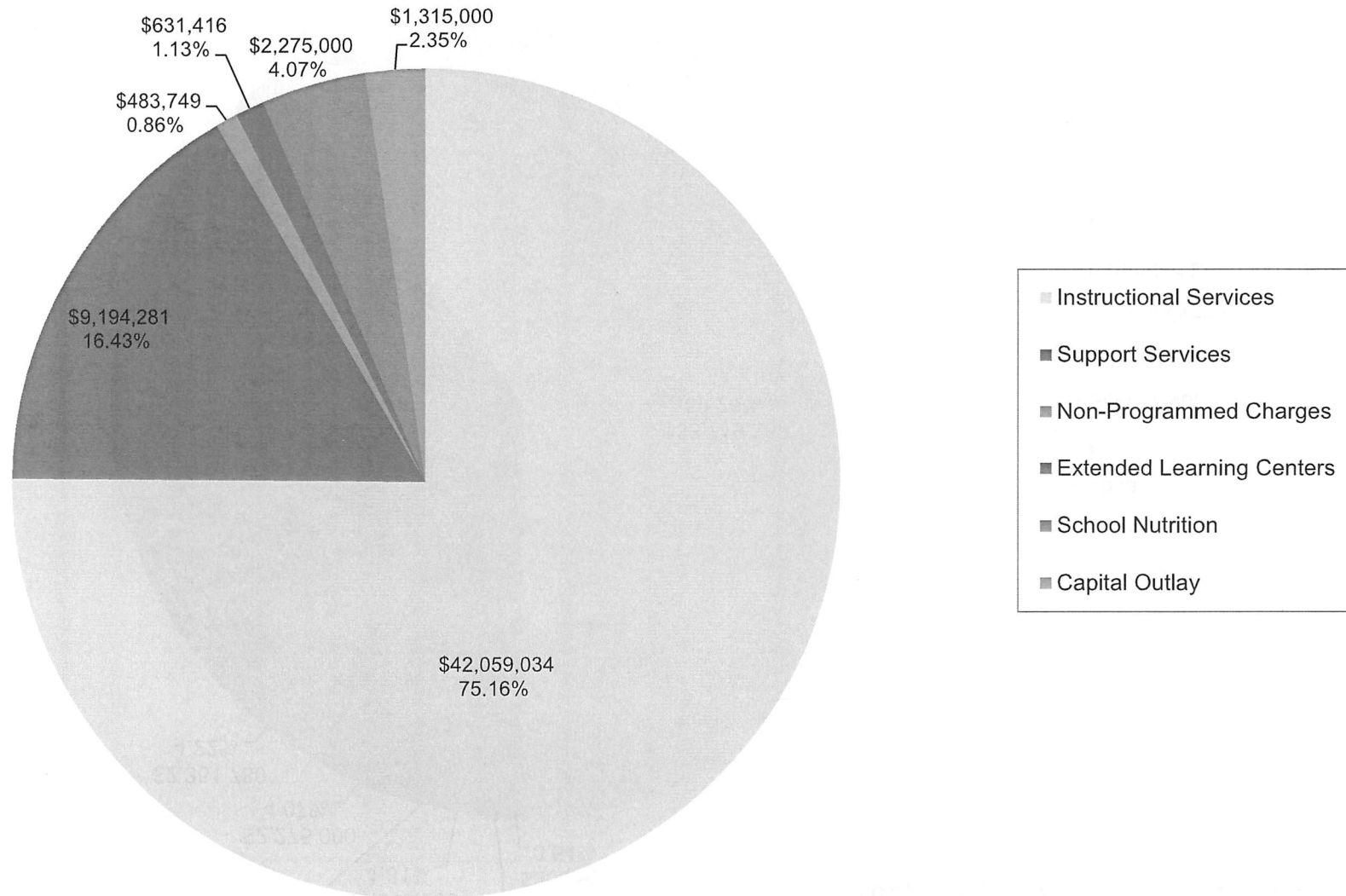
CURRENT EXPENSE AND CAPITAL OUTLAY FUND REVENUE 2022-23					9/12/2022
SOURCE OF FUNDS	2021-22 ADOPTED BUDGET	2022-23 PROPOSED BUDGET	CHANGE FROM PRIOR YR	PERCENT INCREASE	
Fines and Forfeitures	323,000	323,000	-	0.00%	
NC Public School Building Lottery Fund	300,000	300,000	-	0.00%	
County Appropriation	15,872,420	15,795,022	(77,398)	-0.49%	
TOTAL	16,495,420	16,418,022	(77,398)	-0.47%	

SPECIAL REVENUE FUND 2022-23		9/12/2022
DESCRIPTION		
1	NC PRE-K PROGRAM	
	Salaries/Benefits/Program	318,000
	NC PRE-K BUDGET TOTAL	318,000
2	DHHS SCHOOL NURSE CONTRACT	
	Salaries/Benefits	50,000
	DHHS SCHOOL NURSE BUDGET TOTAL	50,000
3	ABC ALCOHOL EDUCATION PROGRAM	
	Salaries/Benefits	70,000
	ABC ALCOHOL EDUCATION BUDGET TOTAL	70,000
4	CAREER AND COLLEGE PROMISE AGREEMENT	
	Salaries/Benefits	115,000
	CAREER AND COLLEGE PROMISE AGREEMENT BUDGET TOTAL	115,000
SPECIAL REVENUE FUND TOTAL EXPENSES		553,000
SOURCE OF FUNDS		
	NC Pre-K / Children's Council Agreement	318,000
	DHHS School Nurse Contract	50,000
	ABC Revenue Restricted-Alcohol Education	70,000
	Caldwell Community College Agreement	115,000
SPECIAL REVENUE FUND TOTAL REVENUES		553,000

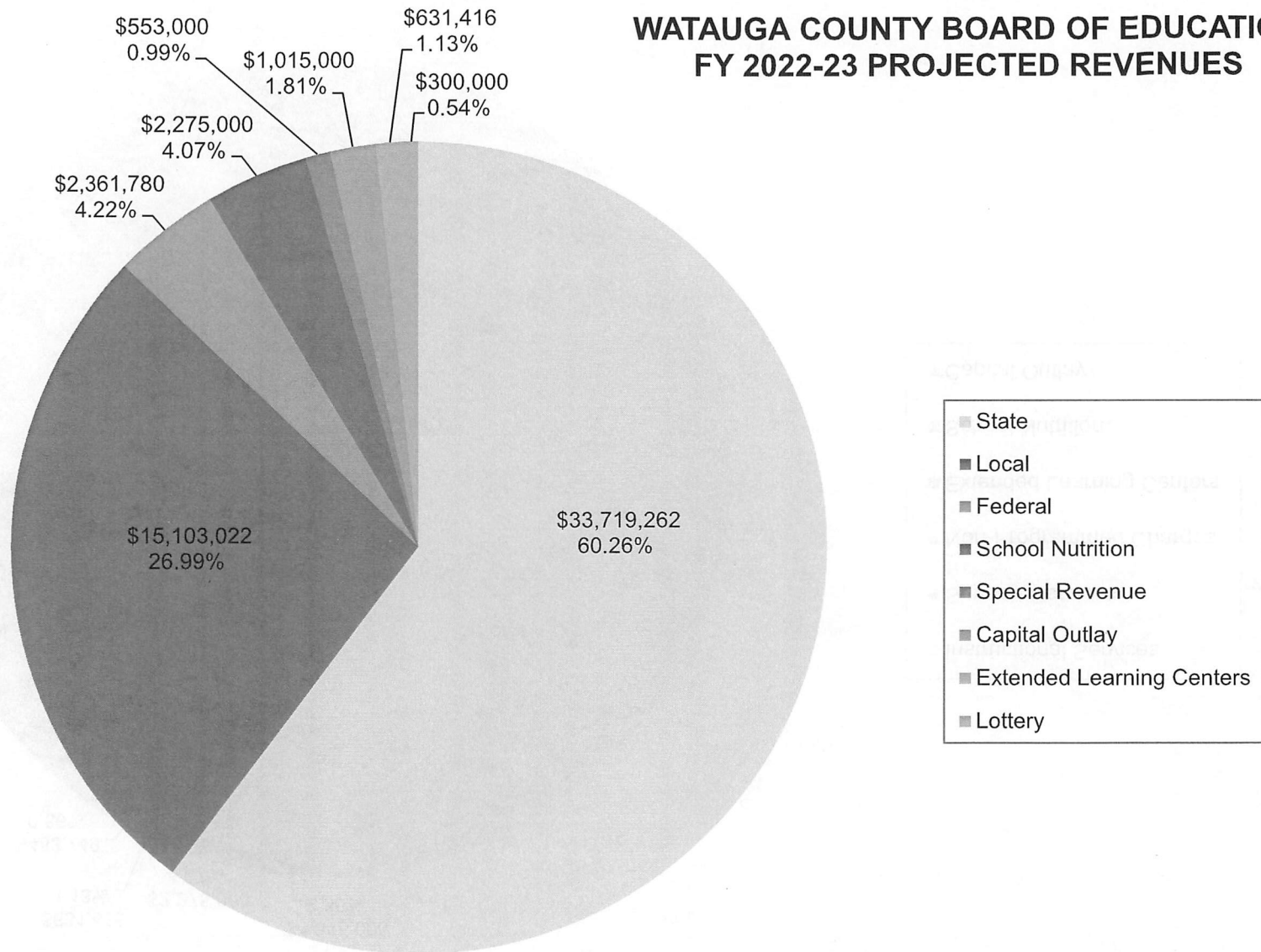
SCHOOL NUTRITION FUND 2022-23		9/12/2022
PROGRAM EXPENSES		
5.7200.035.151	CLERICAL SALARY	44,000
5.7200.035.165	SUBSTITUTES	3,000
5.7200.035.174	SALARY-CAFETERIA WORKER	460,000
5.7200.035.176	SALARY-MANAGER	285,000
5.7200.035.184	LONGEVITY PAY	4,700
5.7200.035.185	BONUS ANNUAL LEAVE	500
5.7200.035.188	ANNUAL LEAVE	5,000
5.7200.035.189	SHORT-TERM DISABILITY	500
5.7200.035.199	OVERTIME PAY	12,000
5.7200.035.211	EMPLOYERS SOC SEC COST	57,000
5.7200.035.221	EMPLOYERS RETIREMENT COST	181,000
5.7200.035.231	EMPLOYERS HOSP INS COST	190,000
5.7200.035.311	CONTRACTED SERVICES	20,000
5.7200.035.312	WORKSHOP EXPENSES	1,000
5.7200.035.313	ADVERTISING FEES	200
5.7200.035.314	PRINTING/BINDING	2,000
5.7200.035.326	CONTRACTED REPAIRS/MATERIALS	1,000
5.7200.035.332	TRAVEL	1,500
5.7200.035.342	POSTAGE	1,000
5.7200.035.361	MEMBERSHIP DUES	500
5.7200.035.411	OFFICE SUPPLIES	2,000
5.7200.035.418	SOFTWARE	500
5.7200.035.422	REPAIR PARTS/MATERIALS	7,000
5.7200.035.423	VEHICLE GAS/FUEL	1,000
5.7200.035.424	VEHICLE OIL	100
5.7200.035.425	VEHICLE TIRES & TUBES	500
5.7200.035.451	FOOD PURCHASED	750,000
5.7200.035.452	USDA COMMODITY FOODS USED	131,000
5.7200.035.453	FOOD PROC. SUPPLIES	75,000
5.7200.035.461	FURNITURE & EQUIPMENT-INVENTORIED	7,500
5.7200.035.541	EQUIPMENT	5,500
5.7200.035.571	DEPRECIATION	25,000
Grand Total Expenses		2,275,000
PROGRAM REVENUES		
5.3811.035.000	USDA GRANTS	1,430,000
5.3814.035.000	USDA GRANTS SUMMER FEEDING	40,000
5.3815.035.000	USDA GRANTS/COMM.FOODS	131,000
5.4311.035.000	PAID STUDENT BREAKFASTS	55,000
5.4314.035.000	SALES LUNCH FULL PAY	400,000
5.4316.035.000	LUNCH ADULT CASH	35,000
5.4318.035.000	SUPPLEMENTAL SALES	150,000
5.4321.035.000	CATERED BREAKFASTS	500
5.4322.035.000	CATERED LUNCHESES	1,000
5.4323.035.000	CATERED SUPPERS & BANQUETS	500
5.4324.035.000	CATERED SUPPLEMENTS	10,000
5.4341.035.000	STATE REIMBURSEMENT BREAKFAST	20,000
5.4490.035.000	MISC LOCAL OPERATING REV	1,000
5.4820.035.000	DISPOSITION SCHOOL FIXED ASSETS	1,000
Grand Total Revenues		2,275,000

EXTENDED LEARNING CENTERS FUND 2022-23										9/12/2022
		Blowing	Cove	Green	Hardin			Valle	Holiday/	
Expenses	Bethel	Rock	Creek	Valley	Park	Mabel	Parkway	Crucis	Snowday	Total
Salaries	19,125	45,000	30,938	32,062	95,625	19,125	86,738	32,063	21,294	381,970
Longevity		321					724	658		1,703
Social Security	1,463	3,467	2,367	2,453	7,315	1,463	6,691	2,503	1,629	29,351
Retirement					7,076		7,783	1,429		16,288
Health Insurance					7,397		7,397	3,699		18,493
subtotal, personnel	20,588	48,788	33,305	34,515	117,413	20,588	109,333	40,352	22,923	447,805
Snacks	1,473	4,808	3,034	2,184	7,281	1,946	7,962	3,205	1,259	33,152
Center Supplies	490	922	705	652	1,894	490	1,894	706	617	8,370
Field Trips/presenters	200	200	200	200	200	200	200	200	200	1,800
Telephone	-	-	-	-	175	-	165	-	-	340
subtotal, program	2,163	5,930	3,939	3,036	9,550	2,636	10,221	4,111	2,076	43,662
Site Total Costs	22,751	54,718	37,244	37,551	126,963	23,224	119,554	44,463	24,999	491,467
Administrative and Other Program Costs										139,949
Grand Total Expenses										631,416
Revenues										
Fund Balance										
Grand Total Revenues	14,189	80,257	48,162	58,976	172,501	17,301	144,845	67,505	27,680	631,416
Administrative Costs					Other Program Costs					
704.113 ELC Director		44,223			704.312 Workshop expenses		1,600			
704.151 Office Personnel		34,800			704.332 Travel		800			
704.184 Longevity		1,500			704.342 Postage		200			
704.211 Social Security		6,045			704.399 Other purchased services		1,395			
704.221 Retirement		19,116			704.411 Supplies		2,619			
704.231 Health Insurance		14,794			704.418 Software		5,000			
		120,478			704.461 Computer Equipment		4,238			
					704.462 Furniture & Equipment		3,619			
							19,471			

WATAUGA COUNTY BOARD OF EDUCATION FY 2022-23 PROJECTED EXPENDITURES



WATAUGA COUNTY BOARD OF EDUCATION FY 2022-23 PROJECTED REVENUES



**EXTRACTS FROM MINUTES OF
THE WATAUGA COUNTY BOARD OF EDUCATION**

A regular meeting of the Watauga County Board of Education (the "*Board*") was duly held on _____, 2022 at the place and time established for the Board's regular meetings in the Margaret E. Gragg Education Center on 175 Pioneer Trail in Boone, North Carolina, and the following members were present and absent:

PRESENT:

ABSENT:

_____ moved that the following resolution, copies of which having been made available to the Board, be adopted:

**RESOLUTION APPROVING THE FORM OF AN AGREEMENT TO BE
ENTERED INTO IN CONNECTION WITH WATAUGA COUNTY'S
INSTALLMENT FINANCING OF THE CONSTRUCTION, EQUIPPING AND FURNISHING
OF A NEW VALLE CRUCIS ELEMENTARY SCHOOL AND MAKING CERTAIN FINDINGS
AND DETERMINATIONS IN CONNECTION THEREWITH**

WHEREAS, Watauga County (the "*County*") proposes to enter into an installment financing contract dated as of October 1, 2022 between the County and the Watauga Public Facilities Corporation, to finance a portion of the capital costs of the construction, equipping and furnishing of a new Valle Crucis Elementary School to replace the existing school;

WHEREAS, there has been presented to this meeting a form of the Lease and Agency Agreement dated as of October 1, 2022 (the "*Agreement*"), between the Board and the County, which the Board proposes to execute in connection with the above-referenced financing. The new Valle Crucis Elementary School will be pledged to secure such financing; and

NOW, THEREFORE, BE IT RESOLVED BY THE WATAUGA COUNTY BOARD OF EDUCATION:

1. It is hereby determined to be necessary and desirable in the furtherance of the Board's public responsibilities for the Board to enter into the Agreement.
2. The Board's Chairman or Vice Chairman is hereby authorized and directed to execute the Agreement and deliver it to the appropriate counterparties, and the Board's Secretary or Assistant Secretary is hereby authorized and directed to affix and attest the Board's seal to the Agreement. The Agreement shall be in substantially the form submitted to this meeting, which is hereby approved, with such changes as may be approved by the Chairman or Vice Chairman, such officer's execution to constitute conclusive evidence of approval of any such changes.
3. The Board's officers are hereby authorized and directed to execute and deliver all certificates and instruments and to take all such further action as they may consider necessary or desirable in connection with the execution and delivery of the Agreement

and the carrying out of the transactions contemplated thereby or by the related financing.

- 4. All other actions of Board officers in conformity with the purposes or intent of this resolution and in furtherance of the execution and delivery of the Agreement and the carrying out of the transactions contemplated thereby or by the related financing are hereby approved and confirmed.
- 5. This Resolution shall take effect immediately on its adoption.

Following discussion of the Resolution, _____ seconded the motion and the Resolution was adopted by the following vote:

ADOPTED this the ____ day of _____, 2022.

WATAUGA COUNTY BOARD OF EDUCATION

By: _____
Chairman

Attest:

Superintendent, Watauga County Schools

LEASE AND AGENCY AGREEMENT

by and between

COUNTY OF WATAUGA, NORTH CAROLINA

as Lessor

and

WATAUGA COUNTY BOARD OF EDUCATION

as Lessee

Dated as of October 1, 2022

After recording, please return to:

This document was prepared by:
Scott E. Leo, Esq.
Parker Poe Adams & Bernstein LLP
620 South Tryon Street, Suite 800
Charlotte, North Carolina 28202

LEASE AND AGENCY AGREEMENT

THIS LEASE AND AGENCY AGREEMENT, dated as of October 1, 2022, and entered into by and between the **COUNTY OF WATAUGA, NORTH CAROLINA**, a political subdivision of the State of North Carolina, as lessor (the "*County*"), and the **WATAUGA COUNTY BOARD OF EDUCATION**, a body corporate which has general control and supervision of all matters pertaining to the public schools in the Watauga County School Administrative Unit, its school administrative unit, and is duly organized and existing under the laws of the State of North Carolina (the "*Board of Education*"),

WITNESSETH:

WHEREAS, the County and the Board of Education have determined to cooperate in a plan to finance the cost of the construction, acquisition and equipping of a new Valle Crucis Elementary School to replace the existing school (the "*Project*"), which each has found to be necessary and desirable to provide for improved public schools and improved public education in the County; and

WHEREAS, as part of the financing plan described above, the Board of Education has previously conveyed the site of the Project, as more particularly described in Exhibit A hereto, and the improvements thereon to the County; and

WHEREAS, as a part of such plan, the County is entering into an Installment Financing Contract, dated as of October 1, 2022, between the County and Watauga County Financing Corporation (the "*Corporation*") providing for financing of the cost of the Project (the "*Contract*") and a Deed of Trust, Security Agreement and Fixture Filing, dated as of October 1, 2022 (the "*Deed of Trust*"), from the County for the benefit of bondholders in order to secure the Contract, to which this Lease will be subordinate; and

WHEREAS, as a part of such plan, the County proposes to lease the site of the Project (the "*Site*") and the improvements thereon (collectively, the "*Leased Property*") to the Board of Education and the Board of Education has determined to lease the Leased Property from the County. Further, the County and the Board of Education have agreed to certain agency arrangements with respect to the construction and other accomplishment of the Project that they intend to memorialize in this agreement;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein contained, the parties hereto agree as follows:

ARTICLE I DEFINITIONS; RULE OF CONSTRUCTION

All capitalized terms used in this Lease and not otherwise defined herein have the meanings assigned to them in the Contract and the Deed of Trust, unless the context clearly requires otherwise. In addition, the following terms have the meanings specified below, unless the context clearly requires otherwise:

"*Board of Education Representative*" means the Board of Education's Superintendent or Finance Officer or any other person at the time designated, by a written certificate furnished to the County and signed on the Board of Education's behalf by its Chairman, to act on the Board of Education's behalf for the purpose of performing any act under this Lease.

“*Contract*” means the Installment Financing Contract dated as of October 1, 2022 between the Watauga County Financing Corporation and the County and any amendments or supplements thereto, including the exhibits attached thereto.

“*County Representative*” (1) the Finance Director or the person or persons at the time designated to act on behalf of the County for the purpose of performing any act under this Lease by a written certificate furnished to the Board of Education containing the specimen signatures of such person or persons and signed on behalf of the County by the County Manager and the Finance Director of the County, or (2) if any or all of the County’s rights and obligations are assigned hereunder, the person or persons at the time designated to act on behalf of the County and the assignee by a written certificate similarly furnished and of the same tenor.

“*Deed of Trust*” means the Deed of Trust, Security Agreement and Fixture Filing dated as of October 1, 2022 from the County to the deed of trust trustee named therein, for the benefit of the beneficiary named therein or its assignees.

“*Effective Date*” means October 27, 2022, and is also referred to herein as the “*Closing Date*”.

“*Event of Default*” means one or more events of default as defined in Section 12.1.

“*Lease*” means this Lease, as it may be duly amended.

“*Lease Term*” means the term of this Lease as determined under Article IV.

“*Lease Year*” means, initially, from the Closing Date through June 30, 2023, and, thereafter, means the twelve-month period of each year commencing on July 1 and ending on the next June 30.

“*Leased Property*” means the site of the Project, as described in Exhibit A, and the improvements thereon.

All references to articles or sections are references to articles or sections of this Lease, unless the context clearly indicates otherwise.

ARTICLE II

REPRESENTATIONS, COVENANTS AND WARRANTIES

The County and the Board of Education each represent, covenant and warrant for the other’s benefit as follows:

(a) Neither the execution and delivery of this Lease, nor the fulfillment of or compliance with its terms and conditions, nor the consummation of the transactions contemplated hereby, results or will result in a breach of the terms, conditions and provisions of any agreement or instrument to which either is now a party or by which either is bound, or constitutes a default under any of the foregoing.

(b) To the knowledge of each party, there is no litigation or proceeding pending or threatened against such party (or against any other person) affecting the rights of such party to execute or deliver this Lease or to comply with its obligations under this Lease. Neither the execution and delivery of this Lease by such party, nor compliance by such party with its obligations under this Lease, requires the approval of any regulatory body or any other entity the approval of which has not been obtained.

ARTICLE III DEMISING CLAUSE

The County hereby leases the Leased Property to the Board of Education and the Board of Education hereby leases the Leased Property from the County, in accordance with the provisions of this Lease, to have and to hold for the Lease Term.

ARTICLE IV LEASE TERM

Section 4.1 Commencement. The Lease Term commences on the Closing Date.

Section 4.2 Termination. The Lease Term terminates on the earlier of the following dates or events:

(a) the date on which the County has paid or made provision for all Installment Payments (as defined in the Contract) and all other payments due under the Contract in accordance with its terms; or

(b) an Event of Default and termination of this Lease under Article XII.

ARTICLE V QUIET ENJOYMENT

Section 5.1 Quiet Enjoyment. The County hereby covenants that the Board of Education shall, during the Lease Term, peaceably and quietly have and hold and enjoy the Leased Property without suit, trouble or hindrance from the County, except as expressly required or permitted by this Lease. The County shall not interfere with the quiet use and enjoyment of the Leased Property during the Lease Term. The County shall, at the Board of Education's request, join and cooperate fully in any legal action in which the Board of Education asserts its right to such possession and enjoyment, or which involves the imposition of any taxes or other governmental charges on or in connection with the Leased Property. In addition, the Board of Education may at its own expense join in any legal action affecting its possession and enjoyment of the Leased Property, and shall be joined (to the extent legally possible, and at the Board of Education's expense) in any action affecting its liabilities hereunder.

Section 5.2 Transfer Upon Lease Termination. At the end of the Lease Term under Section 4.2(a), the County hereby agrees to execute, deliver and record a General Warranty Deed transferring title to the Leased Property to the Board of Education, together with such other documents as are necessary to convey to the Board of Education good and marketable title to the Leased Property, subject only to: (a) Permitted Encumbrances; and (b) any encumbrance or imperfection caused by or attributable to the Board of Education.

ARTICLE VI CONSIDERATION FOR LEASE

Section 6.1 Use of Leased Property; Assumption of Obligations. The Board of Education hereby agrees to use the Leased Property for public schools or other public education purposes in fulfillment of its obligation, shared by the County, to provide for improved public education in the County. In addition, in consideration of its rights under this Lease, the Board of Education undertakes the obligations imposed on it hereunder, including those imposed by Section 8.1.

Section 6.2 Payments. In partial consideration for its acquisition of rights to use the Leased Property during the Lease Term, the Board of Education hereby agrees to pay to the County annual rent in the amount of \$1 payable in advance on the Effective Date (receipt of which is hereby acknowledged) and on the first day of each Lease Year thereafter.

ARTICLE VII

CONSTRUCTION AND OTHER ACCOMPLISHMENT OF THE PROJECT AND CERTAIN RELATED COVENANTS

Section 7.1 Construction and Other Accomplishment of the Project. The County, in furtherance of the financing plan, will contract for the construction and other accomplishment of the Project. The County will also finance the cost of the Project with the proceeds of the Contract.

Section 7.2 Board of Education to Act as Agent of the County. The County hereby irrevocably appoints the Board of Education as its agent in connection with all phases of the design, construction, supervision and other accomplishment of the Project. The Board of Education, as the agent of the County for the foregoing purposes, shall cause the Project to be completed in accordance with the respective construction documents, the Contract, the Deed of Trust and any applicable requirements of governmental authorities and law.

The Board of Education represents that it has reviewed all provisions concerning the construction and other accomplishment of the Project in the Contract and hereby approves such provisions. The Board of Education shall take possession of the Leased Property on the date of delivery of this Lease. Title to the Leased Property during the Lease Term shall be held by the County, subject only to Permitted Encumbrances.

Section 7.3 Maintenance, Repair, Taxes and Assessments.

(a) **Maintenance; Repair.** The Board of Education shall use, or cause to be used, the Leased Property in a careful and proper manner, in compliance with all applicable laws and regulations, and, at its sole expense, shall service, repair, maintain and insure the Leased Property, or cause such to be serviced, repaired, maintained and insured. The Board of Education shall continually maintain customary insurance on the Leased Property as required in the Contract, including the following: (1) all-risk, fire, casualty and extended coverage insurance covering the Leased Property in an amount not less than one hundred percent of the full insurable replacement thereof, as the same may from time to time be determined, including any improvements, alterations, and additions; and (2) comprehensive general liability insurance in an amount customarily maintained by the Board of Education for public schools, which policy shall be endorsed to include Watauga County, its officers, employees and agents as Additional Insured.

(b) **Taxes and Assessments.** The Board of Education shall also pay, or cause to be paid, all taxes and assessments, including, but not limited to, utility charges, of any type or nature levied, assessed or charged against any portion of the Leased Property, provided that with respect to special assessments or other governmental charges that may lawfully be paid in installments over a period of years, the Board of Education shall be obligated to pay only such installments as are required to be paid as and when the same become due.

(c) **Contests.** The Board of Education may, at its sole expense and in its name, in good faith contest any such taxes, assessments, utility and other charges and, if any such contest occurs, may permit the taxes, assessments or other charges so contested to remain unpaid during the period of such contest and any appeal therefrom, but before such nonpayment it shall consult

with the County and, if the County requires, furnish the County with the opinion of a counsel acceptable to the County, to the effect that, by nonpayment of any such items, the interest of the County in the Leased Property will not be materially endangered and that the Leased Property will not be subject to loss or forfeiture. The County will cooperate fully in such contest on the request and at the expense of the Board of Education.

Section 7.4 *Modification of Leased Property, Liens.*

(a) ***Additions, Modifications and Improvements.*** The Board of Education shall, at its own expense, have the right to make, or cause to be made, additions, modifications and improvements to any portion of the Leased Property if such addition, modifications or improvements are necessary or beneficial for the use of such portion of the Leased Property. All such additions, modifications and improvements shall thereafter comprise part of the Leased Property and be subject to the provisions of this Lease. Such additions, modifications and improvements shall not in any way cause the interest components of the Installment Payments intended to be excludable from gross income for purposes of federal income taxation under Section 103 of the Internal Revenue Code of 1986, as amended, to be includable in gross income.

(b) ***Liens.*** The Board of Education will not permit any mechanic's or other lien to be established or remain against the Leased Property for labor or materials furnished in connection with any additions, modifications or improvements made by the Board of Education under this Section, but if any such lien is filed or established and the Board of Education first notifies, or causes to be notified, the County of the Board of Education's intention to do so, the Board of Education may in good faith contest any lien filed or established against the Leased Property and in such event may permit the items so contested to remain undischarged and unsatisfied during the period of such contest and any appeal therefrom and shall provide the County with full security against any loss or forfeiture which might arise from the nonpayment of any such item. The County will cooperate fully in any such contest on the request and at the expense of the Board of Education.

Except as provided in this Article and except as the County may consent thereto, which consent shall not be unreasonably withheld, the Board of Education shall not, directly or indirectly, create, incur, assume or suffer to exist any mortgage, pledge, lien, charge, encumbrance or claim on or with respect to the Leased Property, other than the respective rights of the Board of Education and the County as herein provided. Except as provided in this Article, the Board of Education shall promptly, at its own expense, take such action as may be necessary to duly discharge or remove any such mortgage, pledge, lien, charge, encumbrance or claim for which it is responsible, if the same shall arise at any time; provided that the Board of Education may contest such liens, charges, encumbrances, or claims if it desires to do so. The Board of Education shall reimburse the County for any expense incurred by the County in order to discharge or remove any such mortgage, pledge, lien, charge, encumbrance or claim.

ARTICLE VIII
COOPERATION BETWEEN COUNTY AND BOARD OF EDUCATION

Section 8.1 *County's Cooperation.* The County shall cooperate fully with the Board of Education in filing any proof of loss or taking any other action under this Lease. Neither the County nor the Board of Education may voluntarily settle, or consent to the settlement of, any proceeding arising out of any insurance claim with respect to the Leased Property without the other's written consent.

Section 8.2 Board of Education's Cooperation. The Board of Education agrees that it will faithfully discharge all duties imposed on the County in the Contract and the Deed of Trust with respect to the construction and other accomplishment of the Project and the insuring of the Project.

Section 8.3 Advances; Performance of Obligations. If the Board of Education fails to take any action required of it under this Lease, then the County may (but is under no obligation to) perform such obligation. The Board of Education agrees to reimburse the County for its costs incurred in connection with performing such obligation.

ARTICLE IX DISCLAIMER OF WARRANTIES; OTHER COVENANTS

Section 9.1 Disclaimer of Warranties. THE COUNTY MAKES NO WARRANTY OR REPRESENTATION, EITHER EXPRESS OR IMPLIED, AS TO THE VALUE, DESIGN, CONDITION, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR FITNESS FOR A PARTICULAR USE OF THE LEASED PROPERTY, THE PROJECT OR ANY PART THEREOF OR ANY OTHER REPRESENTATION OR WARRANTY WITH RESPECT TO THE LEASED PROPERTY, THE PROJECT OR ANY PART THEREOF. The Board of Education has participated in the development of the Project. The County is not liable for any direct or indirect, incidental, special or consequential damage in connection with or arising out of this Lease or the existence, furnishing, functioning or use by anyone of any item, product or service provided for herein.

The Board of Education acknowledges and agrees that the design of the Project has not been made by the County, that the County has not supplied any plans or specifications with respect thereto and that the County (a) is not a manufacturer of, or a dealer in, any of the component parts of the Project or similar projects, (b) has not made any recommendation, given any advice or taken any other action with respect to (1) the choice of any supplier, vendor or designer of, or any other contractor with respect to, the Project or any component part thereof or any property or rights relating thereto, or (2) any action taken or to be taken with respect to the Project or any component part thereof or any property or rights relating thereto at any stage of the construction thereof, (c) has not at any time had physical possession of the Project or any component part thereof or made any inspection thereof or any property or rights relating thereto, and (d) has not made any warranty or other representation, express or implied, that the Project or any component part thereof or any property or rights relating thereto (1) will not result in or cause injury or damage to persons or property, (2) has been or will be properly designed or constructed or will accomplish the results which the Board of Education intends therefor, or (3) is safe in any manner or respect.

Section 9.2 Further Assurances; Corrective Instruments. The Board of Education and the County agree that they will, from time to time, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for correcting any inadequate or incorrect description of the Leased Property hereby leased or intended so to be, or for otherwise carrying out the intention hereof.

Section 9.3 Board of Education and County Representatives. Whenever under the provisions hereof the approval of the Board of Education or the County is required to take some action at the request of the other, unless otherwise provided, such approval or such request is to be given for the Board of Education by the Board of Education Representative and for the County by the County Representative, and the Board of Education and the County are authorized to act on any such approval or request of such representative of the other.

Section 9.4 Compliance with Requirements. During the Lease Term, the Board of Education and the County shall observe and comply promptly with all current and future orders of all

courts having jurisdiction over the Leased Property or any portion thereof (or be diligently and in good faith contesting such orders), and all current and future requirements of all insurance companies' written policies covering the Leased Property or any portion thereof.

ARTICLE X

TITLE TO LEASED PROPERTY; LIMITATIONS ON ENCUMBRANCES

Except for personal property purchased by the Board of Education at its own expense, title to the Leased Property and any and all additions and modifications to or replacements of any portion of the Leased Property shall be held in the County's name, subject only to Permitted Encumbrances, until conveyed as provided in this Lease, notwithstanding (a) the occurrence of one or more events of default as defined in Section 12.1 of the Contract; (b) the occurrence of any event of damage, destruction, condemnation or construction or title defect or (c) the violation by the County of any provision of this Lease. The County will not transfer the Site to any party, other than the Board of Education, or voluntarily create any liens or encumbrances on the Site, except under the Deed of Trust, without the Board of Education's consent.

The Board of Education has no right, title or interest in the Leased Property or any additions and modifications to or replacements of any portion of the Leased Property, except as expressly set forth in this Lease.

ARTICLE XI

SUBLEASING AND INDEMNIFICATION

Section 11.1 Board of Education's Subleasing. The Board of Education may not assign or sublease the Leased Property, in whole or in part, without the prior written consent of the County, which consent shall not be unreasonably withheld.

Section 11.2 Indemnification. Except as provided in Section 8.1, to the extent permitted by law, the Board of Education agrees to indemnify and save the County, its officers, employees and agents harmless against and from all claims by or on behalf of any person, firm, corporation or other legal entity arising from the operation or management of the Leased Property or the Project by the Board of Education during the Lease Term, including any claims arising from: (a) any condition of the Leased Property, (b) any act of negligence of the Board of Education or of any of its agents, contractors or employees or any violation of law by the Board of Education or breach of any covenant or warranty by the Board of Education hereunder; or (c) the incurrence of any cost or expense in connection with the construction and other accomplishment of the Project in excess of the moneys available therefor in the Acquisition and Construction Fund. The Board of Education further agrees to investigate, handle, respond to, provide defense for, and defend the same at its sole expense and agrees to bear all other costs and expenses related thereto. The Board of Education shall be notified promptly by the County of any action or proceeding brought in connection with any claims arising out of circumstances described in (a), (b) or (c) above.

ARTICLE XII

EVENTS OF DEFAULT

Section 12.1 Events of Default. Each of the following is an “*Event of Default*” under this Lease and the term “*Default*” means, whenever it is used in this Lease, any one or more of the following events:

(a) The Board of Education’s or the County’s failure to observe and perform any covenant, condition or agreement on its part to be observed or performed for a period of 30 days after written notice specifying such failure and requesting that it be remedied has been given to the defaulting party by the non-defaulting party, unless the non-defaulting party agrees in writing to an extension of such time before its expiration; but if the failure stated in such notice cannot be corrected within the applicable period, the non-defaulting party shall not unreasonably withhold its consent to an extension of such time if corrective action is instituted by the defaulting party within the applicable period and diligently pursued until such failure is corrected and, further, if by reason of any event or occurrence constituting force majeure the defaulting party is unable in whole or in part to carry out any of its agreements contained herein (other than its obligations contained in Section 6.2 or 8.1 hereof), the defaulting party shall not be deemed in default during the continuance of such event or occurrence.

(b) The dissolution or liquidation of the Board of Education or the County or the voluntary initiation by the Board of Education or the County of any proceeding under any federal or state law relating to bankruptcy, insolvency, arrangement, reorganization, readjustment of debt or any other form of debtor relief, or the initiation against the Board of Education or the County of any such proceeding which shall remain undismissed for 60 days, or the entry by the Board of Education or the County into an agreement of composition with creditors or the Board of Education’s or the County’s failure generally to pay its debts as they become due.

Section 12.2 Remedies on Default. Whenever any Event of Default has happened and is continuing, the non-defaulting party may terminate this Lease or take whatever action at law or in equity may appear necessary or desirable, including the appointment of a receiver, to collect the amounts then due, or to enforce performance and observance of any obligation, agreement or covenants under this Lease.

Section 12.3 No Remedy Exclusive. No remedy herein conferred on or reserved is intended to be exclusive, and every such remedy is cumulative and in addition to every other remedy given hereunder and every remedy now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing on any default impairs any such right or power, and any such right and power may be exercised from time to time as may be deemed expedient. It is not necessary to give any notice in order to be entitled to exercise any remedy reserved in this Article XII, other than such notice as may be required in this Article XII.

Section 12.4 Waivers. If any agreement contained herein is breached by either party and thereafter waived by the other party, such waiver is limited to the particular breach so waived and will not be deemed to waive any other breach hereunder.

Section 12.5 Waiver of Appraisement, Valuation, Stay, Extension and Redemption Laws. The Board of Education and County agree, to the extent permitted by law, that in the case of a termination of the Lease Term by reason of an Event of Default, neither the Board of Education nor the County nor any one claiming through or under either of them shall or will set up, claim or seek to take advantage of any appraisement, valuation, stay, extension or redemption laws now or hereafter in force in order to

prevent or hinder the enforcement of any remedy provided hereunder; and the Board of Education and the County, for themselves and all who may at any time claim through or under either of them, each hereby waives, to the full extent that it may lawfully do so, the benefit of such laws.

ARTICLE XIII MISCELLANEOUS

Section 13.1 Notices. All notices, certificates or other communications hereunder are sufficiently given if given by United States mail in certified form, postage prepaid, and will be deemed to have been received five Business Days (as defined in the Indenture) after deposit in the United States mail in certified form, postage prepaid, as follows:

If intended for the County, addressed to it at the following address:

County of Watauga, North Carolina
814 West King Street, Room 216
Boone, NC 28607
Attention: County Manager

If intended for the Board of Education, addressed to it at the following address:

Watauga County Board of Public Education
175 Pioneer Trail
Boone, NC 28607
Attention: Superintendent

Section 13.2 Binding Effect. This Lease is binding on and inures to the benefit of the Board of Education and the County, subject, however, to the limitations contained in Article XI.

Section 13.3 Net Lease. This Lease is a “net lease,” and the Board of Education shall pay absolutely net during the Lease Term all other payments required hereunder, free of any deductions, and without abatement or setoff.

Section 13.4 Payments Due on Non-Business Days. If the date for making any payment or the last day for performance of any act or the exercising of any right, as provided in this Lease, is not a Business Day, such payment may be made or act performed or right exercised on the next succeeding day that is a Business Day with the same force and effect as if done on the nominal date provided in this Lease.

Section 13.5 Severability. If any provision of this Lease, other than the requirement of the County to provide quiet enjoyment of the Leased Property, is held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

Section 13.6 Execution in Counterparts. This Lease may be executed in any number of counterparts, by manual, facsimile, digital, electronic or .pdf file signatures, each of which will be deemed an original, but all of which taken together will constitute one and the same instrument. An executed copy of this Lease delivered by facsimile, email, or other electronic means will be deemed to have the same legal effect as delivery of a manual signed copy of this Lease. This Lease and related documents may be sent and stored by electronic means.

Section 13.7 Applicable Law. This Lease is governed by and to be construed in accordance with the laws of the State of North Carolina.

Section 13.8 Captions. The captions or headings herein are for convenience only and in no way define, limit or describe the scope or intent of any provisions or sections of this Lease.

Section 13.9 Amendments and Further Instruments. The County and the Board of Education may, from time to time, execute and deliver such amendments to this Lease and such further instruments as may be required or desired for carrying out the expressed intention of this Lease.

Section 13.10 Memorandum of Lease. The County and the Board of Education shall, on or before the Closing Date, file this Lease or a memorandum of this Lease legally sufficient to comply with the relevant provisions of the North Carolina General Statutes with the Watauga County Register of Deeds.

Section 13.11 Subordinate to Deed of Trust. This Lease is subordinate to the Deed of Trust.

[SIGNATURE PAGES BEGIN ON THE FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have caused this Lease to be executed in their corporate names by their duly authorized officers, all as of the day and year first above written.

COUNTY OF WATAUGA, NORTH CAROLINA

[SEAL]

By: _____
John Welch
Chairman of the Board of Commissioners

ATTEST:

Anita J. Fogle
Clerk to the Board of Commissioners

[COUNTERPART SIGNATURE PAGE TO LEASE AND AGENCY AGREEMENT]

WATAUGA COUNTY BOARD OF EDUCATION

[SEAL]

By: _____
Gary Childers
Chairman

ATTEST:

Scott Elliott
Superintendent and Ex-Officio Secretary

I, a Notary Public of the County and State aforesaid, certify that **ANITA J. FOGLE** (the “*Signatory*”) personally came before me this day and acknowledged that she is the Clerk to the Board of Commissioners for the County of Watauga, North Carolina and that by authority duly given and as the act of said County, the foregoing instrument was signed in its name by Chairman of the Board of Commissioners of the County of Watauga, North Carolina and attested by her as Clerk to said Board of Commissioners.

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EXHIBIT A

LEGAL DESCRIPTION OF THE SITE

[Text to come]

STATE OF NORTH CAROLINA)
)
COUNTY OF WATAUGA) ss:

I, Dr. Scott Elliott, Secretary to the Watauga County Board of Education, *DO HEREBY CERTIFY*, as follows:

1. A regular meeting of the Watauga County Board of Education was duly held on the ____ day of _____, 2022, and minutes of said meeting have been duly recorded in the Minute Book kept by me in accordance with law for the purpose of recording the minutes of said Board of Education.

2. I have compared the attached extract with said minutes so recorded and said extract is a true copy of said minutes and of the whole thereof insofar as said minutes relate to matters referred to in said extract.

3. Said minutes correctly state the time when said meeting was convened and the place where such meeting was held and the members of said Board who attended said meeting.

4. The resolution of the Watauga County Board of Education referred to therein has been duly adopted, is in full force and effect and has not been amended, altered or repealed as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and have hereunto affixed the corporate seal of the Watauga County Board of Education, this ____ day of _____, 2022.

[SEAL]

Secretary to the Watauga County Board of Education

The Watauga County Board of Education (the “board”) and each member of the board recognize that they are subject to North Carolina’s criminal laws related to conflicts of interest in public office and that a board member may not use his or her office for personal benefit. The board and each member of the board further recognize that they are subject to the standards established by the federal government for recipients of federal grants as specified in policy 8305, Federal Grant Administration. The board and each member of the board understand that violation of state and federal laws and regulations on conflicts of interest may result in conviction of a crime, may render a contract of the board void, or may result in loss of federal funds. In keeping with the ethical duties specified in policy 2120, Code of Ethics for School Board Members, board members will not let any personal or business interest interfere with their duties as public officials. If a board member has an actual or potential conflict of interest in a matter before the board, the board member should declare that interest as soon as possible and the provisions in policy 1442, Voting Methods will be followed.

All board members will abide by the following conflict of interest rules.

1. A board member will not solicit or receive personal financial gain from the school system by means of intimidation, undue influence, or misuse of school system employees in violation of G.S. 14-234.2.
- 1.2. A board member will not derive a personal benefit from a contract with the school system in violation of ~~state law~~ G.S. 14-234. Specifically, a board member will not:
 - a. obtain a direct benefit from a contract that he or she is involved in making or administering on behalf of the board, unless an exception is allowed pursuant to G.S. 14-234 or other law;
 - b. influence or attempt to influence anyone who is involved in making or administering a contract on behalf of the board when the board member will obtain a direct benefit from the contract; or
 - c. solicit or receive any gift, favor, reward, service, or promise of reward, including a promise of future employment, in exchange for recommending, influencing, or attempting to influence the award of a contract.

For purposes of G.S. 14-234, a board member is involved in administering a contract if he or she oversees the performance of the contract or has authority to interpret or make decisions regarding the contract. A board member is involved in making a contract if he or she participates in the development of the specifications or terms of the contract or participates in the preparation or award of the contract. A board member is also involved in making a contract if the board takes action on the contract, even if the specific board member did not actually participate in that action, unless the contract is approved under an exception to the law under which the board member is allowed to benefit and is prohibited

from voting.

A board member derives a direct benefit from a contract if the board member or his or her spouse does any of the following: (1) has more than a 10 percent ownership or other interest in an entity that is a party to the contract; (2) derives any income or commission directly from the contract; or (3) acquires property under the contract. An exception is allowed for employment contracts between the board and the spouse of a board member. However, the board member involved will not (1) deliberate or vote on the spouse's employment contract; (2) attempt to influence any other person who is involved in making or administering the contract; or (3) participate in, deliberate on, vote on, or attempt to influence any person with respect to any other matter pertaining to the board member's spouse's employment with the school system, including but not limited to hiring, contract renewal, transfer, promotion, demotion, suspension, discipline, performance evaluation, or review or investigation of a complaint of any kind.

3. A board member who is also a director, officer, or governing board member of a nonprofit will not (1) knowingly vote on, participate in deliberations on, or administer any contract with that nonprofit; (2) influence or attempt to influence the deliberation or vote of others on any such contract; or (3) solicit or receive any gift, reward, or other benefit in exchange for recommending, influencing, or attempting to influence the award of such contract in violation of G.S. 14-234.3. Once the board member's recusal is recorded in the minutes of the board, the board may enter into or administer the contract.
4. A board member will not deliberate on, vote on, or otherwise engage in the selection, award, or administration of a contract supported in whole or part by federal funds when he or she has a real or apparent conflict of interest under federal rules as provided in 2 C.F.R. 200.318(c)(1) and policy 8305, Federal Grant Administration. For purposes of this paragraph, a conflict of interest arises when a board member or his or her spouse, immediate family member, or partner, or the employer or pending employer of any of those persons, has a financial or other interest in or receives a tangible personal benefit from a firm considered for the contract. Any such conflict must be disclosed to the awarding agency.

For purposes of the previous paragraph, a "financial interest" means a financial interest which comprises more than five percent of the equity of the firm or business or more than five percent of the assets of the economic interest in indebtedness. It does not include an ownership interest held through a fiduciary, such as a mutual fund or blind trust, where the individual or individual's employer has no control over the selection of holdings.
5. A board member will not solicit or accept trips, meals, gratuities, gifts, favors, or anything of monetary value from (i) current contractors, subcontractors, or suppliers; (ii) any contractor, subcontractor or supplier that has performed under a contract with the board within the past year; or (iii) any contractor, subcontractor, or supplier that foreseeably may bid on a contract in the future, unless the item is an unsolicited gift of nominal value (\$50 or less) and is one of the following: an advertising item or souvenir that is widely distributed; an honorarium for participating in a meeting; a meal provided

at a banquet; or other item that is clearly permitted by state and federal law.

Multiple permitted items from a single contractor, subcontractor, or supplier may not exceed an aggregate value of \$100 in a twelve-month period.

6. A board member will not solicit or accept any gifts from a current or potential provider of E-rate services or products in violation of applicable federal E-rate program gifting rules.

7. A board member will not misuse information in violation of G.S. 14-234.1. Specifically, a board member will not use knowledge of contemplated board action, or information known to the member in his or her official capacity and not made public, to:

- a. acquire a financial interest in any property, transaction, or enterprise or gain any financial benefit which may be affected by the information or contemplated action; or
- b. intentionally aid another to acquire a financial interest or gain a financial benefit.

Legal References: 2 C.F.R. 200.112 and 200.318(c)(1); 47 C.F.R. 54.503; FCC Sixth Report and Order 10-175; G.S. 14-234, -234.1, -234.2, -234.3; 133-32; Attorney General Opinion requested by L.W. Lamar regarding G.S. 133-32, the Applicability to Attorneys and Law Firms Providing Professional Services to Local Boards of Education, dated May 13, 1993

Cross References: Code of Ethics for School Board Members (policy 1320), Voting Methods (policy 1442), Ethics and the Purchasing Function (policy 6401/9100), Employee Conflict of Interest (policy 7730), Federal Grant Administration (policy 8305)

Adopted: October 12, 2015

Replaces: Board policy 3.08.90, Conflict of Interest (in part related to board members)

Revised: January 28, 2016; February 11, 2019; March 8, 2021;

The designated officers of the Watauga County Board of Education (the “board”) will be the chairperson, vice-chairperson, chairperson pro tempore, and secretary.

The officers of the board will perform all duties and exercise the authority imposed or conferred upon them by the statutes of the State of North Carolina and by the State Board of Education.

A. DUTIES OF THE CHAIRPERSON

1. The chairperson has the following duties:

- a. preside at all meetings of the board;
- b. preserve order at all times;
- c. appoint the Board member representative(s) to each standing committee;
- d. serve as ex-officio member of all committees;
- e. call special meetings; and
- f. sign official system documents.

The chairperson will perform all duties required of the office by law and execute all documents on behalf of the board.

2. In order to address the board, a member must be recognized by the chairperson. The chairperson has the following powers:

- a. to rule motions in or out of order, including the right to rule out of order any motions patently offered for obstructive or dilatory purposes;
- b. to determine whether a speaker has gone beyond reasonable standards of courtesy in his or her remarks;
- c. to entertain and rule on questions of parliamentary procedure;
- d. to call a brief recess at any time; and
- e. to adjourn in an emergency.

3. The chairperson will have a vote on all matters for which a motion is made and will serve as spokesperson of the board for communicating the board's position to the public.

B. DUTIES OF THE VICE-CHAIRPERSON

In the absence of the chairperson, the vice-chairperson of the board will assume all the rights and responsibilities of the chairperson and will perform other duties assigned by the chairperson.

C. DUTIES OF THE CHAIRPERSON PRO TEMPORE

In the absence of both the chairperson and vice-chairperson, the board may elect a chairperson pro tempore for that meeting only, and the appointment of such temporary officer will be noted in the minutes. While so serving, a chairperson pro tempore performs the regular duties of the chairperson.

D. DUTIES OF THE BOARD SECRETARY

The superintendent shall serve as ex-officio secretary to the board. The superintendent shall keep the minutes of the meetings of the board but shall have no vote. In the event of a vacancy in the superintendency, or if the superintendent is excluded for a closed session, the board may elect one of its members to serve temporarily as secretary to the board.

As secretary to the board, the superintendent shall:

1. record all proceedings of the board;
2. issue all notices and orders that may be made by the board;
3. ensure that the minutes of the meetings of the board are promptly and accurately recorded in the minutes book, which must be kept in the office of the superintendent and be open to public inspection during regular business hours;
4. manage all correspondence on behalf of the board, unless the board directs otherwise;
5. prepare and distribute copies of the agenda as required by law and board policy;
6. maintain board members' manuals of policies and administrative regulations in current status or, alternatively, ensure board members have effective access to the current electronic versions of the manuals;
7. advise the board of policies previously adopted that affect items on the agenda requiring policy consideration;
8. in the absence of the chairperson and vice-chairperson, call the board meeting to order and conduct the election of a chairperson pro tempore;
9. At a meeting held for the election of officers, act as chairperson of the board for the

purpose of electing a chairperson; and

10. perform other duties as required by state law or board policy.

Legal References: G.S. 115C-41(a), -276(b)

Cross References:

Adopted: October 12, 2015

Replaces: Board policy 1.03, Officers of the Board (in part)

Revised:

The Watauga County Board of Education (the “board”) reserves to itself the functions of developing and revising policies for the school system. The formation and adoption of policies will constitute the primary method through which the board exercises its leadership in the operation of the school system. All policy decisions will be made while keeping in mind the board’s objective to provide students with the opportunity to receive a sound basic education.

Board policy is applicable to all schools and programs within the school system unless (1) the board directs otherwise in an individual policy or (2) the board grants a school a waiver requested under policy 3430, School Improvement Plan. ~~However~~In addition, unless otherwise directed by the board, the superintendent may exempt any school designated as a restart model authorized by G.S. 115C-105.37B(a)(2) from any board policy requirements that correspond to a state statute or rule from which restart schools are exempted by law.

A. POLICY DEVELOPMENT

Any Watauga County Board of Education (the “board”) member, individual, group of citizens, student, or employee may initiate proposals for new policies or changes to existing policies. The initiator must refer the suggestions to the superintendent for study prior to public discussion of the proposal and board action.

As appropriate in the development of proposed new policies or the revision of existing policies, the superintendent shall seek input from the board attorney, other professionals, school system personnel, parents, students, and citizens.

Proposals to adopt, revise, or rescind policies may be added to the agenda in accordance with board policy 1430, Board Meeting Agenda.

B. ADOPTION OF POLICIES

Policies may be proposed for adoption, amendment, or repeal at any Watauga County Board of Education (the “board”) meeting by any member of the board or by the superintendent. A request to place the proposed policy on the agenda must be made in accordance with board policy.

New and revised policies will normally go through separate readings at two consecutive board meetings before approval. However, the board may waive second reading and approve a policy at first reading when the board determines this action is warranted by exceptional circumstances or when policy revisions are technical or otherwise non-substantive.

Temporary approval to follow a new or revised policy may be granted by the board in lieu of formal policy approval when necessary due to emergency conditions or special events that will take place before formal action can be taken.

During discussion of a policy proposal, the views of the public, parents, students, and staff will be considered. Board members may propose amendments at the first or second reading of the policy.

An amendment will not require that the policy go through an additional reading except as the board determines that the amendment needs further study and that an additional reading would be desirable. The board must adopt by majority vote, and the superintendent must record the policy in the minutes of the board meeting in order for the policy to be considered official board policy.

Unless otherwise specified by the board, a policy is effective as of the date it is adopted by the board.

No policy formally adopted by the board of education may be revised or rescinded except by majority vote in accordance with policy 1442, Voting Methods.

C. DISSEMINATION AND PRESERVATION OF POLICIES

The superintendent shall establish and maintain an orderly plan for preserving and making accessible the policies adopted by the Watauga County Board of Education (the “board”) and any accompanying administrative procedures or memoranda.

All policies adopted by the board of education will be maintained in both electronic and physical form. The electronic form shall be accessible through the school system website. The physical form shall be kept in a policy manual that will constitute a public record that will be open for inspection at the board of education offices during regular office hours. The board will endeavor to keep both the electronic policies on the website and the physical policy manual updated with the most recent policies adopted by the board. Any discrepancies between the policies on the website and in the physical manual shall be resolved in accordance with the board’s most recent action on the policy.

The superintendent shall ensure that all board members and employees have convenient access to copies of the board’s policies.

All physical policy manuals distributed remain the property of the board, will be deemed to be “on loan” to any person or organization, and are subject to recall at any time deemed necessary for purpose of amendment, rescission, or recodification.

D. REVIEW AND EVALUATION OF POLICIES

The Watauga County Board of Education (the “board”) assigns to the superintendent the responsibility of continued review and evaluation of the policies adopted by the board and of bringing to the board's attention the need for adopting, amending, updating, or rescinding any policies.

The superintendent has the authority to make to any existing policies technical and conforming changes necessitated by changes in state and federal law and minor changes to correct typographical, grammatical, or clerical errors. Such changes are effective immediately subject to ratification by the board at its next regular meeting.

The superintendent is responsible for the dissemination of updated, revised and newly adopted

policies to all holders of policy manuals.

E. SUSPENSION OF POLICIES

The operation of any section or sections of Watauga County Board of Education (the “board”) policies not established by law or contract may be suspended temporarily by a majority vote of board members present at a board meeting held in compliance with law and board policy.

Legal References: G.S. 115C-36, -47, -105.37B(a)(2); *Leandro v. State*, 346 N.C. 336 (1997)

Cross References: Board Meetings Agenda (policy 1430), Voting Methods (policy 1442), School Improvement Plan (policy 3430)

Adopted: November 9, 2015

Replaces: Board policy 1.05, Development and Administration of Board Policy

Revised: January 28, 2016; July 10, 2017; March 15, 2018; August 9, 2021;

CONSULTANTS TO THE BOARD

Policy Code:

1700

As situations demand, the Watauga County Board of Education (the “board”) may utilize consultants from various fields, including architects, personnel consultants, and instructional/educational consultants. In each case, the board will comply with the requirements of policy 6450, Purchase of Services, in procuring consultant services ~~advertise for proposals as required by law or as deemed necessary by the board~~ and will enter into a written contract with the consultant selected, outlining the tasks to be performed, the dates for completion, evaluation procedures, and any other relevant terms.

Legal References: G.S. 115C-47

Cross References: Purchase of Services (policy 6450), Planning to Address Facility Needs (policy 9000), Site Selection (policy 9010), Facility Design (policy 9020), Supervision of Construction Contracts (policy 9130), Sale, Disposal, and Lease of Board-Owned Real Property (policy 9400)

Adopted: November 9, 2015

Revised:

A. ONLINE INSTRUCTION GENERALLY

The Watauga County Board of Education (the “board”) recognizes that online instruction is a valuable tool for affording students extended educational options. The board will provide opportunities for students to participate in online instruction to the extent that it is academically and financially prudent.

School counselors shall advise students on North Carolina Virtual Public School courses and other online courses available for credit. Enrollment in an online for credit course will count toward satisfying board requirements related to minimum instructional days, seat time policies, student attendance, and athletic and/or extracurricular obligations.

A student, with the principal’s prior approval, may enroll in an online course with assistance from the school e-learning advisor. The principal shall designate a school counselor ~~certified staff member~~ at the school to serve as the e-learning advisor, who will be responsible for coordinating the enrollment of students in online courses, monitoring students’ progress in those courses, and supervising any required testing. In addition, the principal shall ensure that the e-learning advisor implements a plan for supporting credit recovery students throughout the semester.

The superintendent shall develop regulations consistent with State Board of Education requirements and this policy for students enrolling in online instruction.

B. REMOTE LEARNING

When warranted by exigent circumstances and approved by the superintendent ~~where authorized by law~~, schools may temporarily transition to remote instruction if permitted by law ~~conduct classes remotely for all or part of a school year~~. Board policies remain in effect during periods of remote learning, except that the board reserves the right to deviate from any policy when adherence is impossible or impractical under the circumstances and the deviation is not inconsistent with law. To the extent practicable or when required by law, affected employees, students, and parents or guardians will be notified of the change in advance.

Legal References: G.S. 115C-238.85; State Board of Education Policy CCRE-001

Cross References: Dual Enrollment (policy 3101)

Adopted: August 3, 2015

Revised: August 14, 2017, February 12, 2018 and January 13, 2020 (Legal references only); August 12, 2020 (Legal references only); March 8, 2021; June 28, 2021;

IMMUNIZATION AND HEALTH REQUIREMENTS FOR SCHOOL ADMISSION

Policy Code:

4110

The Watauga County Board of Education (the “board”) requires all students to meet the eligibility requirements for school admission established by the State and the board, including immunization and health assessments. The principal or designee shall maintain on file immunization and health assessment records for all students, and these records may be inspected by officials of the county or state health departments in accordance with state and federal law. Each school principal shall file required reports with the Department of Health and Human Services and the Department of Public Instruction.

A. IMMUNIZATION

1. Requirements for Initial Entry

Within 30 calendar days of his or her first day of attendance in the school system, each student must show evidence of age-appropriate vaccination in accordance with state law and regulation, including the following vaccines as applicable:

- a. DTaP (diphtheria, tetanus, and pertussis);
- b. poliomyelitis (polio);
- c. measles (rubeola);
- d. rubella (German measles);
- e. mumps;
- f. Haemophilus influenzae, type b (Hib);
- g. hepatitis B;
- h. varicella (chickenpox); and
- ~~h.i.~~ pneumococcal conjugate (only for children entering school before age 5);
and
- ~~i.j.~~ any other vaccine as may be required by law or regulation.

The current required vaccination schedule is available from the N.C. Immunization Branch online at <http://www.immunize.nc.gov/>. ~~<http://www.immunize.nc.gov/>~~.

2. Additional Requirements

- a. All students entering seventh grade or who have reached age 12, whichever comes first, are required to receive the following:
 - i. a booster dose of Tdap (tetanus, diphtheria, and pertussis vaccine), if they have not previously received it; and
 - ii. the meningococcal conjugate vaccine (MCV).
- b. All students entering the twelfth grade or who have reached age 17 are required to receive a booster dose of MCV.

3. Certificate of Immunization

- a. Evidence of immunizations must be shown in the form of a certificate furnished by a licensed physician or by the health department. A student who received immunizations in a state other than North Carolina must present an official certificate that meets the immunizations requirements of G.S. 130A-154(b).
- b. Principals are required to refuse admittance to any child whose parent or guardian does not present a medical certification of proper immunizations within the allotted time. If, following approved medical practice, the administration of a vaccine requires more than 30 calendar days to complete, upon certification of this fact by a physician, additional days may be allowed in order to obtain the required immunizations.
- c. Exceptions to the immunization requirements will be made only for religious reasons or for medical reasons approved by a physician pursuant to state law and regulation.

Medical exemptions must be certified in writing by a physician licensed to practice in NC, and must state the basis for the exemption, the specific vaccination(s) that the student should not receive, and the length of time for which the exemption is necessary.

Religious exemptions require the submission of a written statement from a parent or guardian saying that he/she holds bona fide religious beliefs in opposition to immunization requirements.

B. HEALTH ASSESSMENT/VISION SCREENING

Within 30 calendar days of the first day of school entry, ~~all kindergarten students and, beginning with the 2016-17 school year, all students entering public schools for the first time,~~ regardless of grade level, must furnish to the principal a form that meets the

requirements of state law indicating that the student has received a health assessment pursuant to G.S. 130A-440. A student who fails to meet this requirement will not be permitted to attend school until the required health assessment form has been presented. Such absences will not be considered suspensions, and the student will be given an opportunity to make up work missed during the absence as described below. The principal or designee shall, at the time of enrollment, notify the parent, guardian, or person standing *in loco parentis* that the completed health assessment form is needed on or before the child's first day of attendance. The date the student's health assessment form is received will be recorded in the student's official record, and the form will be maintained on file in the school.

The assessment must include a medical history and physical examination with screening for vision and hearing and, if appropriate, testing for anemia and tuberculosis. The health assessment must be conducted no more than 12 months prior to the date of school entry. Exceptions to the health assessment requirement will be made only for religious reasons.

Vision screening must comply with the vision screening standards adopted by the former Governor's Commission on Early Childhood Vision Care. Within 180 days of the start of the school year, the parent of the child must present to the principal or designee certification that within the past 12 months, the child has obtained a comprehensive eye examination performed by an ophthalmologist or optometrist or has obtained a vision screening conducted by a licensed physician, an optometrist, a physician assistant, a nurse practitioner, a registered nurse, an orthoptist or a vision screener certified by Prevent Blindness North Carolina.

Children who receive and fail to pass the required vision screening must obtain a comprehensive eye exam conducted by a duly licensed optometrist or ophthalmologist. The provider of the exam must present to the parent a signed transmittal form, which the parent must submit to the school. If a member of the school staff has reason to believe that a child enrolled in kindergarten through third grade is having problems with vision, the staff member may recommend to the child's parent that the child have a comprehensive eye examination.

No child will be excluded from attending school solely for a parent's failure to obtain a comprehensive eye exam. If a parent fails or refuses to obtain a comprehensive eye exam or to provide the certification of a comprehensive eye exam, school officials shall send a written reminder to the parent of required eye exams.

Upon request, the teacher(s) of a student subject to an absence from school for failure to provide the health assessment form required by this section shall provide to the student all missed assignments, and to the extent practicable, the materials distributed to students in connection with the assignments. The principal or designee shall arrange for the student to take home textbooks and school-furnished digital devices for the duration of the absence and shall permit the student to take any quarterly, semester, or grading period examinations missed during the absence period.

C. HOMELESS STUDENTS

Notwithstanding the provisions of this policy, admissions for homeless students will not be prohibited or delayed due to the student's inability to provide documentation of immunizations or health assessments. The homeless liaison shall work with the student, parent/guardian, school personnel or other agencies to obtain documentation of immunization and/or the health assessment or to arrange for such immunizations and/or assessments in a timely manner.

D. FOSTER CHILDREN

Notwithstanding the provisions of this policy, admissions for students in foster care will not be prohibited or delayed due to the student's inability to provide documentation of immunizations or health assessments. The enrolling school will immediately contact the school last attended by the foster child to obtain any relevant documentation.

E. CHILDREN OF MILITARY FAMILIES

The board acknowledges that immunization requirements for newly enrolling military children are governed by the Interstate Compact on Educational Opportunity for Military Children. Children of military families, as defined in policy 4050, Children of Military Families, will have 30 days from the date of enrollment or within such time as reasonably determined by the rules of the Interstate Commission to obtain any required immunization. For a series of immunizations, initial vaccinations must be obtained within 30 days or within such time as is reasonably determined under the Interstate Commission.

Legal References: Elementary and Secondary Education Act, 20 U.S.C. 6311(g)(1)(E); McKinney-Vento Homeless Assistance Act, 42 U.S.C. 11431 *et seq.*; G.S. 115C-390.2(1), -,407.5; 130A-152 to -157, -440 to -443; 10A N.C.A.C. 41A .0401

Cross References: Children of Military Families (policy 4050), Homeless Students (policy 4125), Attendance (policy 4400)

Other Resources: N.C. Immunization Branch, available at <http://www.immunize.nc.gov/>

Adopted: July 14, 2014, replaces policies 5.03.40 and 5.03.50

Revised: August 3, 2015; March 14, 2016; November 13, 2017; October 5, 2020;

The Watauga County Board of Education (the “board”) is committed to the safety of students, school employees, and other persons on school property. In order to create and maintain a safe school environment and to comply with G.S. 14-208.18, the board establishes the following policy provisions.

A. STUDENT SEX OFFENDER ~~ON~~ SCHOOL PROPERTY

A student who is enrolled in the school system and is a registered sex offender subject to policy 5022, Registered Sex Offenders, is expressly prohibited from (1) knowingly being present on any ~~property owned or operated by the school system, including school buildings, athletic fields, playgrounds, parking lots, buses and other property, school grounds or any property owned or operated by the school system where minors frequently congregate~~ and (2) attending school-sponsored or school-related activities, except to the extent the student is permitted to be on school property to receive educational services. ~~The student may only be present when classes are in session. The student may not attend or be present at any extracurricular activity, school function or field trip on or off of school property which is 1) school-sponsored or 2) otherwise under the official supervision or control of school personnel.~~

~~A student subject to policy 5022, Registered Sex Offenders, who is receiving educational services on school grounds must comply with the requirement that he or she be supervised by school personnel at all times.~~

B. EDUCATIONAL SERVICES FOR STUDENT SEX OFFENDERS

1. If permitted by the board, a student who is subject to Section A of this policy and is eligible to attend public school under G.S. 115C-378 may be present on school property subject to any conditions and restrictions imposed by the board.
2. The board will hold a hearing to determine whether to expel the student or provide the student with educational services in accordance with subsection B.4.b. of policy 4353, Long-Term Suspension, 365-Day Suspension, Expulsion.
3. Prior to expelling a student pursuant to G.S. 115C-390.11(a)(2), the board will consider whether there are alternative education services that may be offered to the student.
4. If the board determines that a student will be provided with educational services on school property, the student must be supervised by school personnel at all times.
5. If a student subject to this policy violates the conditions and restrictions placed on the student by the board, school officials will impose disciplinary consequences consistent with the terms of the conditions and restrictions placed on the student's

admission or as otherwise provided in Section D of policy 4300, Student Behavior Policies, and any applicable provisions of the Code of Student Conduct.

6. If a student subject to this policy is a student with disabilities, he or she will be provided with educational services in compliance with federal and state law.

Legal References: Americans with Disabilities Act, 42 U.S.C. 12131 *et seq.*, 28 C.F.R. pt. 35; Individuals with Disabilities Education Act, 20 U.S.C. 1400 *et seq.*, 34 C.F.R. pt. 300; Rehabilitation Act of 1973, 29 U.S.C. 705(20), 794, 34 C.F.R. pt. 104; G.S. 14-208.18, -208.19; 115C art. 9; 115C-378, -390.2, -390.11(a)(2)

Cross References: School Safety (policy 4200/7270), Alternative Learning Programs/Schools (policy 3470/4305), Student Behavior Policies (policy 4300), Weapons, Bomb Threats, Terrorist Threats, and Clear Threats to Safety (policy 4333), Long-Term Suspension, 365-Day Suspension, Expulsion (policy 4353), Registered Sex Offenders (policy 5022)

Adopted: November 10, 2014

Replaces: Policy 5.05.91, Student Sex Offenders

Revised:

VOLUNTARY SHARED LEAVE

Policy Code:

7540

The purpose of voluntary shared leave is to enable employees and other authorized individuals to donate earned leave to a fellow employee or other authorized individual who has exhausted all earned leave and continues to be absent due to serious medical conditions.

Donations made pursuant to this policy are voluntary. No employee should feel pressured or coerced to participate. The donating employee may not receive compensation in any form for the donation of leave. Any employee found guilty of giving or receiving compensation may be subject to dismissal as outlined in applicable state law.

Administrative procedures in conformance with State Board of Education policies will be developed and made available in the human resources office.

Legal References: G.S. 115C-12.2, -47, -325 (applicable to career status teachers), -325.1 *et seq.* (applicable to non-career status teachers), -336; 16 N.C.A.C. 6C .0402; *North Carolina Public Schools Benefits and Employment Policy Manual* (N.C. Dept. of Public Instruction, current version), available at <https://www.dpi.nc.gov/districts-schools/districts-schools-support/district-human-capital/employee-policy>

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Cross References:

Adopted: December 14, 2015

Replaces: Policy 3.04.50, Voluntary Shared Leave

Revised: September 14, 2020 (Legal references only);

The Watauga County Board of Education (the “board”) recognizes that an effective staff is critical to the smooth operation of the school system and to creating a learning environment in which students can succeed. The board further believes that students will not excel in performance unless those who most directly affect students, including school administrators, teachers, and other licensed professionals, excel in their performance. It is the intent of the board to employ only those licensed employees who continuously exhibit a pattern of behavior that exemplifies excellent performance.

The board places a high priority on securing the most competent personnel available and, once they are employed, in assisting them in their professional growth and development throughout their careers. An effective evaluation program that clearly describes an employee’s performance is a critical aspect of professional growth and assistance. Further, performance evaluation data is an important factor for consideration in decisions regarding continued employment. The superintendent must be able to substantiate any recommendation for continued employment with evaluation data, among other factors.

The superintendent is directed to develop and implement an effective evaluation system for licensed personnel that is consistent with State Board of Education policies. School administrators who are responsible for conducting evaluations shall comply with all state requirements with regard to the type and frequency of evaluation, including as applicable, the processes for evaluating licensed employees in schools designated as low performing. The principal, or an assistant principal in the limited circumstances authorized by law, shall evaluate teachers and may incorporate any guidelines or strategies developed by the State Board to assist in the evaluations. The principal shall provide teachers’ access to EVAAS data as required by law and shall notify teachers at least annually when the data is updated to reflect teacher performance from the previous school year. The superintendent or designee shall evaluate principals and assistant principals.

All licensed personnel must be evaluated at least annually using state-approved evaluation instruments in conformance with the processes established by the State Board in the North Carolina Educator Evaluation System for that class of personnel. Teachers with fewer than three consecutive years of experience will be evaluated annually in accordance with state law and the comprehensive evaluation cycle established in State Board Policy EVAL-004. For teachers with three or more years of experience, the abbreviated evaluation process established in State Board Policy EVAL-004 satisfies the annual evaluation requirement; however, a teacher receiving an abbreviated evaluation may request that the evaluator conduct a formal observation. In addition, in any given year, the principal may elect to use the comprehensive or standard evaluation processes set forth in State Board Policy EVAL-004 or require additional formal or informal observations to evaluate a teacher with three or more years of experience. The principal also may supplement the State Board evaluation processes for other categories of licensed personnel by requiring additional observations or other evaluation measures. The annual evaluation of principals and assistant principals must include a mid-year review.

The evaluation system must incorporate the following directives.

1. Evaluators must clearly identify exemplary performance as well as deficiencies in performance.
2. Evaluators are encouraged to use supplementary means of assessing and documenting performance in addition to the state performance standards, assessment rubrics, and evaluation instruments, including, but not limited to, additional formal observations, informal observations, conferences, reviews of lesson plans and grade books, interactions with the employee, plans of growth or improvement, and any other accurate indicators of performance.
3. Student performance and growth data will be considered as a part of the evaluation of licensed personnel, as provided in the assessment rubric for the class of employees under evaluation. For teachers, such data shall include student performance as measured by the statewide growth model for educator effectiveness or as otherwise authorized by the State Board of Education and approved by the local board.
4. Peer observations of teachers with fewer than three consecutive years of experience must be conducted as required by law using the evaluation instrument and process established by the State Board and must be considered by the school administrator in evaluating teacher performance.
5. Supervisors and principals should facilitate open communication with employees about performance expectations.
6. An employee who is unclear about how performance is being assessed or who desires additional evaluation opportunities should address these issues with his or her immediate supervisor.
7. Evaluators will be held accountable for following the evaluation system and all applicable state guidelines on the evaluation of employees.
8. Evaluation data will be submitted to the central office personnel file in accordance with state law and policy 7820, Personnel Files.
9. Evaluation data ~~will~~ may be used in making employment decisions, including decisions related to contract renewal (see policy 7410, Teacher Contracts, policy 7425, School Administrator Contracts, and policy 7950, Non-Career Status Teachers: Nonrenewal), reassignments or transfers (see policy 7440, Assignments/Reassignments/Transfers), professional and staff development (see policy 7800, Professional and Staff Development), and suspension, demotion, and or dismissal of employees (see policy 7930, Professional Employees: Demotion and Dismissal, and policy 7940, Classified Personnel: Suspension and Dismissal), and reduction in force (see policy 7920, Reduction in Force: Teachers and School Administrators). Employment decisions may be made by the board and administrators regardless of whether evaluators have followed the evaluation system, so long as there is a legally sufficient basis for the decisions.

10. The superintendent and all evaluators are encouraged to develop ways to recognize distinguished performance and to capitalize on the abilities of such exemplary employees in helping other employees. The superintendent and evaluators are encouraged to involve employees in developing these processes.

The superintendent shall develop any other necessary procedures and shall provide training, as necessary, to carry out the board's directives and to meet state requirements.

Legal References: G.S. 115C-47(18), -286.1, -325, -333, -333.1 -333.2; State Board of Education Policies EVAL-004 through -006, EVAL-022, EVAL-025 through-031

Cross References: Professional and Staff Development (policy 7800), Teacher Contracts (policy 7410), School Administrator Contracts (policy 7425), Assignments/Reassignments/Transfers (policy 7440), Plans for Growth and Improvement of Licensed Employees (policy 7811), Personnel Files (policy 7820), Reduction in Force: Teachers and School Administrators (policy 7920), Professional Employees: Demotion and Dismissal (policy 7930), ~~Classified Personnel: Suspension and Dismissal (policy 7940)~~ Non-Career Status Teachers: Nonrenewal (policy 7950)

Adopted: February 8, 2016

Revised: June 13, 2016; August 14, 2017; April 9, 2018;

Replaces: Policy 3.05.20, Evaluation of Licensed Employees

EVALUATION OF NON-LICENSED EMPLOYEES

Policy Code:

7815

The Watauga County Board of Education (the “board”) attaches a high priority to securing the most competent personnel available and, once they are employed, in assisting them in their growth and development throughout their careers. Evaluations of non-licensed employees’ performance must conform to the following board directives.

1. Exemplary performance as well as deficiencies in performance should be clearly identified.
2. Supervisors and principals should facilitate open communication with employees about performance expectations.
3. An employee who is unclear about how performance is being assessed or desires additional evaluation opportunities should address these issues with his or her immediate supervisor.
4. Evaluation data will be submitted to the central office personnel file in accordance with state law and policy 7820, Personnel Files.
5. Evaluation data may be used in making employment decisions, including decisions related to promotions, reassignments, or transfers (see policy 7440, Assignments/Reassignments/Transfers), promotions and suspensions or dismissals and demotion of employees (see policy 7940, Classified Personnel: Suspension and Dismissal), and reductions in force (see policy 7921, Classified Personnel Reduction). Employment decisions may be made by the board and administrators regardless of whether evaluators have followed the evaluation system, so long as there is a legally sufficient basis for the decisions.
6. The superintendent and all evaluators are encouraged to develop ways to recognize exemplary employees and to capitalize on the abilities of exemplary employees in helping other employees.

The superintendent shall develop any other necessary procedures and shall provide training, as necessary, to carry out these board directives. Each supervisor and/or principal shall annually complete a written evaluation on all non-licensed/classified employees under his/her supervision. The evaluation shall be used to increase job proficiency and also to determine continuing employment status. All evaluations shall be made using the prescribed process and documentation for each category of classified employee. Supervisors and/or principals may use other forms of evaluation and documentation in addition to the annual evaluation, including informal observations and conferences.

Legal References: G.S. 115C-47(18), -333.1

Cross References: Assignments/Reassignments/Transfers (policy 7440), Personnel Files (policy

7820), Classified Personnel Reduction (policy 7921), Classified Personnel: Suspension and Dismissal (policy 7940)

Adopted: January 11, 2016

Replaces: Policy 3.05.30, Evaluation of Non-Licensed and Classified Employees

PAYROLL DEDUCTIONS

Policy Code:

7620

The finance officer is authorized to make the following types of salary deductions in accordance with all applicable state and federal requirements:

1. federal income taxes (federal requirement);
2. state income taxes (state requirement);
3. federal social security taxes (state requirement);
4. North Carolina State Retirement System contributions (required by G.S. 135-8);
5. ~~court-ordered child support or other court-ordered payments;~~
6. federal, state, and local government garnishments;
7. ~~health insurance premiums authorized by state law (authorized by G.S. 115C-340);~~
- 8.7. tax sheltered (deferred) annuities, 403(b) option offered by the Watauga County Board of Education (the "board") (authorized by G.S. 115C-341), and/or 403(b) option offered through the North Carolina Public School Teachers' and Professional Educators' Investment Plan (authorized by G.S. 115C-341.2);
8. Supplemental Retirement Income Plan of North Carolina, 401(k) (authorized by G.S. 135-93);
9. North Carolina 457 Plan (authorized by G.S. 143B-426.24);
10. flexible benefits plan (authorized by G.S. 115C-341.1);
11. North Carolina State Employees Credit Union deductions (authorized by G.S. 115C-342);
12. group life insurance premiums (authorized by G.S. 115C-340, -342);
13. ~~group dental insurance premiums (authorized by G.S. 115C-340, -342);~~
13. a 12-month pay option for 10- and 11-month employees (authorized by G.S. 115C-302.1(b) and -316(a)(2));
14. dues or contributions to employees' associations that meet the minimum membership requirements as described in G.S. 143B-426.40A(g);
- 14.15. other deductions as may be required by law or approved by the board (additional possible deductions include dues for employees' associations not meeting the minimum membership requirements described in statute or donations to or charities); and

~~15.16. deductions to recoupment of~~ advancement or overpayment of wages.

The superintendent or designee shall make information available to all employees regarding possible payroll deductions and any procedures or requirements for particular types of deductions. Any employee who would like the board to consider additional salary deductions should contact the superintendent, who shall review such requests and make recommendations to the board.

Legal References: G.S. 115C-302.1(b), -316(a)(2), -339 to -342; 135-8, -93; 143B-426.24, -426.40A(g), (i)

Cross References:

Adopted: January 11, 2016

Revised: July 13, 2020;

Replaces: 3.08.50, Salary Deductions