

Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, June 15, 2015, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, June 15, 2015 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present Randy Burch, Caecilia Holt, Karl Nolte, Eric Johnson, Al Darion, Carl Ziegler, Michael Hess

Absent Christine Ryan, Jim Shrawder

Also Present Katherine Metrick, David Miller, Rikki DeVough, Matthew Link, Diane Barrie, Chris Harrington, Deb Barnes, Barry Flicker, James Brown, Harold Sheaffer, Michelle Fister, Beth Stump, Tina Caulfield, Kay Fritz, Laura Dillion, Mark Shellhammer, Carol Schulley, Andrew Brett, Barry DeWitt, Ron Devlin, Elizabeth Wessner, Debra Kenney, Jeremy Rothermel, Sara Patton

Call to Order The meeting was called to order at 7:44 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Meeting Minutes Motion made by Michael Hess, seconded by Caecilia Holt, to approve the Minutes from the June 1, 2015 School Board Meeting.
Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Treasurer's Report Motion made by Randy Burch, seconded by Michael Hess, to approve the Treasurer's Report of the General Fund.
Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Ratification of General Account Motion made by Michael Hess, seconded by Karl Nolte, to ratify for payment the general account bills in the amount of \$2,358,296.51.
Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Approval of General Account Motion made by Karl Nolte, seconded by Caecilia Holt, to approve for payment the general account bills in the amount of \$322,672.17.
Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Ratification of Construction Account Motion made by Randy Burch, seconded by Michael Hess, to ratify for payment the construction account bills in the amount of \$900.00.
Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Approval of Construction Account Motion made by Randy Burch, seconded by Karl Nolte, to approve for payment the construction account bills in the amount of \$57,376.25.
Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Superintendent's Report Mrs. Metrick reported the district was awarded the Town and Gown Grant through the Liquor Control Board in the amount of \$40,000. She commended Dr. Myers for his work on submitting the grant application.

- Hourly Starting & Sub Rates** Motion made by Michael Hess, seconded by Caecilia Holt, to approve the hourly starting rates and substitute rates for the 2015-2016 school year per the attached.
Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.
- 2015-16 Budget Adoption** Motion made by Al Darion, seconded by Karl Nolte, to approve the adoption of the final 2015-2016 Kutztown Area School District General Fund Budget with revenues of \$30,150,932 and expenditures of \$31,974,172 supported by Real Estate Tax (29.9543 mils); Per Capita Tax, Sec. 679 (\$5.00); Per Capita Tax, Act 511 (\$5.00); Local Services Tax (\$5.00); Earned Income Tax (0.5%); Amusement Tax (5%-10%); and committed and uncommitted fund balance in the amount of \$1,823,240.
Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.
- Hogan Learning Academy Tuition** Motion made by Caecilia Holt, seconded by Al Darion, to approve the tuition agreement with Hogan Learning Academy LLC in Fleetwood, PA, for a special education student at a cost of \$365 per day for the 2015 Extended School year (ESY) Program, effective June 23, 2015 through August 5, 2015.
Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.
- Conversion of Special Ed. Files** Motion made by Randy Burch, seconded by Caecilia Holt, to approve the service of IMR Digital to perform document conversion of the necessary special education files from paper to digital format per the attached fee schedule, to be funded through ACCESS funds.
Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.
- Physical and Occupational Therapy** Motion made by Al Darion, seconded by Karl Nolte, to approve the renewal of a contract with Austill's Rehabilitation Services, Inc. (physical and occupational therapy) for the three-year period of July 1, 2015 through June 30, 2018, at the following rate structure:
- | | 2015-2016 | 2016-2017 | 2017-2018 |
|----------|------------------|------------------|------------------|
| OTR/PT | \$57.24 per hour | \$58.24 per hour | \$58.74 per hour |
| COTA/PTA | \$48.04 per hour | \$49.04 per hour | \$49.54 per hour |
- Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)**
Motion carried.
- Professional Development** Motion made by Al Darion, seconded by Michael Hess, to approve the renewal of an agreement with Teaching Learning Succeeding, LLC (TLS) for professional development training for the 2015-2016 school year.
Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.
- Internship Course** Motion made by Randy Burch, seconded by Caecilia Holt, to approve the Internship Course at the high school for the 2015-2016 school year.
Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.
- Sale of Misc. Items** Motion made by Michael Hess, seconded by Karl Nolte, to approve the sale of furniture and miscellaneous items via an auction to be held at the Albany Elementary building site on July 11, 2015, immediately following the 10:00 a.m. auction of the building.
Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.
- Auctioneer Commission** Motion made by Michael Hess, seconded by Eric Johnson, to approve paying commission of 25% to Dick Henry for auctioning of excess inventory and personal items at the Albany Elementary building site on July 11, 2015.
Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.
- SOS Agreement** Motion made by Caecilia Holt, seconded by Al Darion, to approve the agreement with SOS to contract the services of Barbara L. Richard for the period of July 1, 2015 to June 30, 2016, for a cost not to exceed \$40,000.
Roll call vote: Yes 6 No 0 N/A 1 (Hess) Absent 2 (Ryan, Shrawder)
Motion carried.

Electricity Purchase Motion made by Randy Burch, seconded by Michael Hess, to approve the agreement with Direct Energy for the purchase of electricity for the period of July 1, 2015 through June 30, 2017 for a price of 6.349 cents/kWh.
Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Eshelman Transportation Motion made by Karl Nolte, seconded by Michael Hess, to approve the agreement with Eshelman Transportation to supply busing to the district from July 1, 2015 through June 30, 2020.
Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Liability Insurance Motion made by Randy Burch, seconded by Michael Hess, to approve the renewal of the liability insurance package with Pennsylvania School Boards Association (PSBA) for a one-year agreement beginning July 1, 2015 at a cost of \$100,476.
Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Cleaning of Boilers Motion made by Karl Nolte, seconded by Randy Burch, to approve the agreement with Yoder's Heating Service, Inc. to service the boilers at Greenwich-Lenhartsville Elementary, Kutztown Elementary, and the District Administration Office buildings for a cost of \$940 per building.
Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Policies – Adoption Motion made by Al Darion, seconded by Karl Nolte, to approve the second reading and adoption of the following policies:
Policy 000. Board Policy/Procedure/Administrative Regulations
Policy 002. Authority and Powers
Policy 307. Student Teachers/Interns
Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

AES Cornerstone Motion made by Al Darion, seconded by Karl Nolte, to allow the Albany Historical Society to keep the cornerstone of the Albany Elementary building, and to allow them to make the necessary repairs or replacements as necessary.
Roll call vote: Yes 7 No 0 Absent 2 (Ryan, Shrawder)
Motion carried.

Adjournment Motion made by Randy Burch, seconded by Al Darion, to adjourn the meeting at 8:25 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary