

Minutes
Of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, September 16, 2013, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a board meeting on Monday, September 16, 2013 at 7:30 p.m. in the library of the Kutztown Area High School, pursuant to due notice to board members and the public.

- Present** Pat Bealer, Al Darion, Amy Faust, Kurt Frieauf, Caecilia Holt, Craig Schroeder, Jim Shrawder, Randy Burch, Jordan Kemp (Student Representative)
- Absent** Carl Ziegler
- Also Present** Katherine Metrick, David Miller, Lori Werley, Erin Anderson, Matt Link, Tracy Blunt, Barbara Richard, Diane Barrie, John Noll, Leon Smith, Donna Hill-Chaney, Wanda Herring, Donna Keglovits, Melissa Leiby, Ann Districh, Corey Arnold, Terry Guers, Kris Tuerk, Deb Kulp, Mr. Koehler
- Call to Order** The meeting was called to order at 7:44 p.m. by Vice President Burch.
- Welcome** Vice President Burch welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.
- Approval of Minutes** Motion made by Pat Bealer, seconded by Jim Shrawder, to approve the Minutes of the following meetings:
August 19, 2013 School Board Meeting
September 3, 2013 School Board Meeting
Roll call vote: Yes 8 No 0 Absent 1 (Ziegler)
Motion carried.
- Treasurer's Report** Motion made by Pat Bealer, seconded by Kurt Frieauf, to accept the treasurer's report of the General Fund.
Roll call vote: Yes 8 No 0 Absent 1 (Ziegler)
Motion carried.
- Ratification of General Account Bills** Motion made by Pat Bealer, seconded by Kurt Frieauf, to ratify for payment the general account bills in the amount of \$1,870,798.30.
Roll call vote: Yes 8 No 0 Absent 1 (Ziegler)
Motion carried.
- Approval of General Account Bills** Motion made by Pat Bealer, seconded by Kurt Frieauf, to approve for payment the general account bills in the amount of \$315,378.75.
Roll call vote: Yes 8 No 0 Absent 1 (Ziegler)
Motion carried.
- Approval of Construction Account Bills** Motion made by Pat Bealer, seconded by Kurt Frieauf, to approve for payment the construction account bills in the amount of \$38,161.91.
Roll call vote: Yes 8 No 0 Absent 1 (Ziegler)
Motion carried.
- Superintendent's Report** Traveling Art Show – Kris Tuerk and Donna Hill-Chaney
Gillian Ryan – Mrs. Metrick
Technology Update – Dr. Chris Harrington
- Committee Reports**
- EITC** No report.
Pat Bealer
- PSBA** Mrs. Bealer reported there were revisions made to the Chapter 4 regulations, and she shared some changes made on the PSBA website.
Pat Bealer
- BCTC** Mrs. Bealer reported she and Kathy attended the ribbon cutting ceremony for the opening of the new CDL training center.
Pat Bealer
- BCIU** No report.
Carl Ziegler

- Policy and Curriculum**
 Mrs. Holt reported Dr. Barrie and Mr. Link presented information on gifted services and CDT's. She reported the committee also reviewed policies.
 Caecilia Holt
- Facilities**
 Mrs. Faust reported the committee discussed improvements for the science and ag departments and stage riser replacements.
 Amy Faust
- ECC**
 Mrs. Faust reported the committee discussed the cooperative agreement with Brandywine Heights' students.
 Amy Faust
- Student Achievement**
 Dr. Barrie reported we currently have 24 full-time students in KVA and an additional 90 students taking at least one online course. She also reported there will be a forthcoming assessment report on the Keystone Exams and PSSA's.
 Al Darion

Personnel

Motion made by Pat Bealer, seconded by Craig Schroeder, to approve the following personnel items:

- The acceptance of the resignation of Christopher M. Harner as IT infrastructure analyst effective September 27, 2013.
- The acceptance of the resignation of Marlene A. Peters as part-time Greenwich-Lenhartsville Elementary School Library Aide effective September 27, 2013.
- The approval of a PLACEHOLDER for the Greenwich-Lenhartsville Elementary School part-time library aide.
- The approval of LeRyan Dallas as a long-term substitute health and physical education teacher at the high school, effective September 17, 2013 through approximately the end of December 2013, at a rate of \$100 per day for days 1-20 and \$110 per day for days 21-45, and the remainder at Bachelor's, Step 1 of the KATA/KASD contract. This position will terminate upon the hire and start date of a high school principal and Dr. Myers returns to the classroom and assumes his health and physical education duties.
- The approval of Angela V. DiCello as a resource person for LeRyan Dallas. The stipend would be prorated to the number of days Mr. Dallas works.
- The approval of the following coaches and salaries for the 2013-2014 school year, effective September 4, 2013:

Harold Sheaffer	Rifle Team Coach	\$4,379
Michelle Fister	Rifle Team Assistant Coach	\$2,200
Alyssa Sitarik	Indoor Twirling Coach	\$910
Sandra R. Floyd	Volunteer Swim Coach	
- The approval of the following as substitute teachers for the 2013-2014 school year, effective September 17, 2013, at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter:

Paul D. Menditto	Stephen A. Miller	Jaclyn R. Brindle	Marcy L. Bates
Lee A. Rogers			
- The approval of the following guest substitute teachers through the Berks County Intermediate Unit for the 2013-2014 school year, at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter:

Richard Burgon	Angela Davis	Kenneth DeAngelis	Rachel Edelstein
Kristen Eagan	Greta Ertel	Michael Esterly	Diane Fitti
Bonnita Fitzgerald	Jacqueline Garcia	Bruce Godfriaux	Janet Graden
Lisa Kida	Wendy Lessar	Zachary McDonough	Linda Mentzel
Timothy Moll	Jason Mossburg	Gerard Muller	Edward Newcomb
Linda Schroeder	Sherry Sexton	Amy Trumbauer	James Unell
Louis Von Funk	Garson Wunderlich		
- The approval of Tammy L. Carroll as a substitute custodian for the 2012-2013 school year, effective September 17, 2013, at a rate of \$9.50 per hour.
- The approval of Sue A. Kunkel as assistant athletic director for the 2013-2014 school year at a salary of \$3,944.
- The approval of the remainder of the Extra Duty Positions for the 2013-2014 school year, as per the attached list.
- Approval of Kelsey R. Ruch as a kindergarten/Grade 1 aide at the Greenwich Elementary School, effective September 17, 2013, 29.75 work hours per week, at a rate of \$11.00/hr. This position will be paid from 2013-2014 ABG grant funds for the 2013-2014 school year.

Roll call vote: Yes 8 No 0 Absent 1 (Ziegler)
Motion carried.

Motion made by Al Darion, seconded by Caecilia Holt, to approve the 2013-2014 salary of \$146,347.50 (retroactive to August, 6, 2013), for Katherine D. Metrick, superintendent, a \$3,847.50 increase (2.7%) from her 2012-13 salary of \$142,500, as agreed per the contract.

Roll call vote: Yes 6 No 2 (Faust, Schroeder) Absent 1 (Ziegler)
Motion carried.

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

- Early Dismissal Request** Motion made by Pat Bealer, seconded by Amy Faust, to approve the request for student #104924 to be dismissed 30 minutes early Mondays, Tuesdays, and Thursdays, throughout the 2013-2014 school year.
Roll call vote: Yes 8 No 0 Absent 1 (Ziegler)
Motion carried.
- Technology Consulting** Motion made by Jim Shrawder, seconded by Amy Faust, to approve the renewal of the contract with Harrington Education Associates, LLC. (HEA) for the 2013-2014 school year, to provide support to the Kutztown Area School District Technology Department.
Roll call vote: Yes 8 No 0 Absent 1 (Ziegler)
Motion carried.
- District Goals** Motion made by Caecilia Holt, seconded by Pat Bealer, to approve the district goals for the 2013-2014 school year, per the attached.
Roll call vote: Yes 7 No 0 Abstain 1 (Faust) Absent 1 (Ziegler)
Motion carried.
- Private Academic Programs** Motion made by Pat Bealer, seconded by Caecilia Holt, to approve the Agreement for Provision of Private Academic Programs between Kutztown Area School District and KidsPeace National centers, Inc.
Roll call vote: Yes 8 No 0 Absent 1 (Ziegler)
Motion carried.
- Special Education Services** Motion made by Pat Bealer, seconded by Caecilia Holt, to approve the Special Education Services Contract with the Berks County Intermediate Unit for the 2013-2014 school year, per the attached schedules.
Roll call vote: Yes 8 No 0 Absent 1 (Ziegler)
Motion carried.
- Policies – Adoption** Motion made by Pat Bealer, seconded by Kurt Frieauf, to approve the second reading and adoption of the following policies:
 Policy 008 Organization Chart
 Policy 339 Uncompensated Leave
Roll call vote: Yes 8 No 0 Absent 1 (Ziegler)
Motion carried.
- Motion made by Pat Bealer, seconded by Al Darion, to approve the second reading and adoption of Policy 625 Procurement Cards.
Roll call vote: Yes 7 No 1 (Faust) Absent 1 (Ziegler)
Motion carried.
- Unused Textbook Storage/Disposal** Motion made by Jim Shrawder, seconded by Kurt Frieauf, to approve the following procedure for storage/disposal of unused textbooks. Any unused textbooks will be stored at the middle school. We will seek to dispose of them in the following order:
- Other teachers in the district
 - Non-public schools in the area
 - Sell to a text book buy-back company
 - Recycling
- Roll call vote: Yes 8 No 0 Absent 1 (Ziegler)**
Motion carried.

